



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, MAY 18, 2023 AT 01:00 PM
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN STREET
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Councilmember Adonna Saunders**
- 3. Administer Oaths of Office to Elected Officials and Issue Certificates of Election for Mayor and Council Positions:**
 - Mayor, At Large - Atwood C. Kenjura
 - Councilmember Ward 2, Place 2 - Albert Wright
 - Councilmember Ward 3, Place 3 - Paul F. LaRoche, III
 - Councilmember Ward 4, Place 4 - Adonna Saunders
- 4. Citizens Comments**

WORK SESSION

- 5. Discussion and Presentation on Guidelines for Filming in Brenham, Texas**

PUBLIC HEARING

- 6. Public Hearing, Discussion and Receipt of Input Related to the Adoption of an Ordinance to Participate in the Texas Enterprise Zone Program and to Consider and Nominate Blue Bell Creameries, L. P., Located at 1101 South Blue Bell Road, Brenham, Texas to the Office of the Governor Economic Development and Tourism as a Texas Enterprise Project**

REGULAR SESSION

7. **Discuss and Possibly Act Upon the Election of a Mayor Pro Tem by the City Council**
8. **Discuss and Possibly Act Upon the Acceptance of a Donation from The Fortnightly Club for the Nancy Carol Roberts Memorial Library and Authorize the Mayor to Execute Any Necessary Documentation**
9. **Discuss and Possibly Act Upon an Ordinance on its First Reading Nominating Blue Bell Creameries L. P. to the Office of the Governor Economic Development and Tourism as a Texas Enterprise Zone Project**
10. **Discuss and Possibly Act Upon Award of Bid for Air Release Valves on Raw Water Main (Lake Line), Project No. 64C-68C and Authorize the Mayor to Execute Any Necessary Documentation**
11. **Discuss and Possibly Act Upon Resolution No. R-23-017 Regarding Policies and Procedures Required to be Adopted by Grant Recipients for the Award of the Federally Funded Texas Community Development Block Grant Program (Contract No. CDV21-0325) Related to Street and Drainage Improvements to Carrington Lane**

12. Administrative/Elected Officials Report

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

EXECUTIVE SESSION

13. **Section 551.071 Texas Government Code - Consultation with Attorney - Consultation with City Attorney Regarding Aviators Plus, LLC v. City of Brenham, Texas; Cause No. 37896; 21st Judicial District Court, Washington County, Texas**
14. **Section 551.071 Texas Government Code - Consultation with Attorney - Consultation with City Attorney Regarding Legal Issues Concerning the City of Brenham Lake Somerville Raw Water Intake Structure, the Federal Emergency Management Agency, and Associated Matters**

RE-OPEN REGULAR SESSION

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 - Consultation with Attorney, §551.072 - Real Property, §551.073 - Prospective Gifts, §551.074 - Personnel Matters, §551.076 - Security Devices, §551.086 - Utility Competitive Matters, and §551.087 - Economic Development Negotiation

CERTIFICATION

I certify that a copy of the May 18, 2023 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan St., Brenham, TX on Monday, May 15, 2023 at 12:30 p.m..

Jeana Bellinger, TRMC, CMC

City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2023 at _____ AM PM.

Signature

Title



Regular City Council
AGENDA ITEM 5.

Agenda Item: Discussion and Presentation on Guidelines for Filming in Brenham, Texas

Meeting Type: Regular Meeting-May 18, 2023

Department: Tourism & Marketing

Staff Contact: Jennifer Eckermann

SUMMARY STATEMENT:

The Texas Film Commission, through the Office of the Governor's Economic Development and Tourism Division, administers the Film Friendly Texas (FFTX) program and we've discussed becoming certified as a FFTX Community for several years.

This program provides an elevated platform for certified communities to market their unique attributes and resources directly to media industry professionals working in Texas. Through the Film Friendly certification process, communities are prepared to meet the opportunities and challenges of accommodating media production, and are readied to help match local businesses with production-related needs.

There are three steps a community must take in order to be designated by the Texas Film Commission as a Film Friendly certified community:

1. Attend a FFTX workshop hosted by the Texas Film Commission
2. Pass administratively enforceable filming guidelines
3. Submit photo coverage of at least 5 potential filming locations in the community

Included in your packet is a draft of a Guidelines for Filming in Brenham, Texas document developed by reviewing sample guidelines provided by the Film Commission and review of guidelines from Bryan and Stephenville. Karen Stack and Jeana Bellinger reviewed the document and their suggested changes have been incorporated. We will review the full document during the meeting, but a few highlights of the content are in the memo attached.

ATTACHMENTS:

- (1) Guidelines for Filming Highlights Memo
- (2) Guidelines for Filming in Brenham - DRAFT

RECOMMENDED ACTION:

None.

Memorandum

Date: May 12, 2023
To: City Manager Carolyn Miller
Fr: Jennifer Eckermann
Re: Highlights of Guidelines for Filming in Brenham, Texas Draft Document

A draft of the Guidelines for Filming in Brenham, Texas is attached but below are a few highlights that can be discussed at the May 18th meeting:

On Page 2:

- The Applicant agrees that the City of Brenham has exclusive authority - through the City Manager - to grant the use of public streets, rights-of-way, parks, and public buildings of the City, and regulates the hours of production and the general location of the projection
- The Applicant must contact the City Manager's office to discuss filming requirements prior to filing for an application to film in Brenham

On Page 3:

- The Applicant will pay for all costs of any Police, Fire, Public Works, Utilities, or other City personnel assigned to the project (whether or not specifically requested by the production)
- Off-duty police officers and firefighters would be paid at a rate no less than one and one-half times their hourly rate
- Remuneration rates for use of any City equipment will be established on a case-by-case basis by the City Manager

On Page 4:

- The Applicant will reimburse the City for inconveniences when using public property. A proposed rate schedule is included
- Professional cleaning and/or sanitation services are the responsibility of the Applicant

On Page 5:

- Hours of filming are regulated, unless express written permission is obtained from the City Manager
- The Applicant is responsible for notifying owners, tenants, and residents of each property in the affected neighborhood, and will submit, as part of the application, a report noting owners, tenants and/or residents' comments, along with their signatures, addresses and phone numbers. Based on the community feedback, and other appropriate factors, the City Manager may grant or deny the filming application. property.

Memorandum, page 2

- There are insurance requirements that must be met, and the Applicant is responsible for the costs of repair for any, and all damage to public or private property.

The guidelines must be signed by the applicant, and an Application for Commercial Filming is attached to the document.

Once becoming certified, the FFTX Program provides ongoing training and guidance to community leaders and representatives on how to accommodate on-location filming and how to market their community as a media production destination.

More than 160 communities in Texas have become certified because on-location filming activities have been found to stimulate local economies by creating jobs for Texas-based crew members and residents, and by generating on-site spending on local goods and services to small businesses in these communities.

The plan was to bring the guidelines to you for review in June, but the timeline has moved up a bit because of interest being shown by a movie production company to film in Brenham this summer. They are aware that we are considering certification, and that they are serving as a possible guinea pig for our guidelines.

I have met with Chief Parker and Dane concerning the company's areas of interest in filming downtown in August and will have an update for Council about this opportunity at the meeting.





Guidelines for Filming in Brenham, Texas

- I. Purpose**
- II. City Control/City Manager Authority**
- III. Permit Requirements and Fees**
- IV. Application Fee**
- V. Use of City Equipment and Personnel**
- VI. Use of City-Owned Real Estate**
- VII. Vehicles and Equipment**
- VIII. Hours of Filming**
- IX. Notification of Neighbors**
- X. Certificate of Insurance**
- XI. Damage to Public or Private Property**
- XII. Hold Harmless and Indemnification Agreement**

I. PURPOSE

The Guidelines contained in this policy are intended to create a program for promoting economic development activity within Brenham and the vicinity of the City. The following Guidelines are also intended to protect the personal and property rights of Brenham residents and businesses, and to promote public health, safety, and welfare. The City Manager reserves the right to impose additional regulations in the interest of public health, safety, and welfare, or if otherwise deemed appropriate by the City Manager.

These Guidelines cover requests for commercial use of City-owned property (including but not limited to streets, rights-of-way, parks, and/or public buildings), commercial use of private property which may affect adjacent public or private property, and the use of City equipment and personnel in all types of motion picture production, including, but not limited to, feature films, television programs, commercials, music videos and corporate films.

II. CITY CONTROL/CITY MANAGER AUTHORITY

The City Manager may authorize the use of any street, right-of-way, park, or public building, equipment, or personnel for commercial uses in the filming or taping of movies, television programs, commercials, or training films and related activities. In conjunction with these uses, the City Manager may require that any or all the conditions and/or remuneration herein and as specified on the application be met as a prerequisite to that use.

The Applicant agrees that the City of Brenham shall have exclusive authority to grant the Applicant the use of public streets, rights-of-way, parks, and public buildings of the City, as well as authority to regulate the hours of production and the general location of the production. The City reserves the full and absolute right to prohibit all filming or to order cessation of filming in order to promote public health, safety, or welfare.

The Applicant shall allow City departments (e.g., Police, Fire, Building, Utilities) to inspect all structures, property, devices, and equipment to be used in connection with the filming and taping, as deemed appropriate by the City Manager.

The City Manager may, at his/her discretion, require the Applicant to execute a license agreement with such additional provisions as he/she deems necessary for public health, safety, or welfare.

III. PERMIT REQUIREMENTS

Before filing an application for filming in Brenham, the Office of the City Manager must be contacted to discuss the production's specific filming requirements and the feasibility of filming in Brenham.

Any commercial producer who desires to undertake a commercial production in Brenham is required to complete and return the attached application for filming to the Office of the City Manager, within the time frames below:

- **Commercials or episodic television:** a minimum of two (2) business days prior to the

commencement of filming or any substantial activity related to the project.

- **Feature films:** a minimum of five (5) business days prior to the commencement of filming or any substantial activity related to the project.

IV. APPLICATION FEE

An application processing fee of \$25.00 should accompany each application for filming in Brenham.

The City Manager may waive this fee upon proof of an organization's non-profit status or for any other reason deemed appropriate by the City Manager.

V. USE OF CITY EQUIPMENT AND PERSONNEL

The Applicant shall pay for all costs of any Police, Fire, Public Works, Utilities, or other City personnel assigned to the project (whether or not specifically requested by the production). Remuneration rates for the use of any City equipment, including police cars and fire equipment, will be established on a case-by-case basis as determined by the City Manager. The Applicant shall pay all costs in full within ten (10) days after receipt of an invoice for said costs. The City Manager may, at his/her discretion, require an advance deposit for all costs related to City personnel and/or the use of City equipment.

The City Manager, in consultation with the Chief of Police and/or Fire Chief, shall have the authority to stipulate additional fire or police requirements and level of staffing for same, at any time during a film project if it is determined to be in the best interest of public health, safety and welfare, which cost shall be borne entirely by the Applicant.

Off-duty police officers and firefighters shall be paid by the production company at a rate no less than one and one-half times their hourly rate.

VI. USE OF CITY-OWNED REAL ESTATE

The City Manager may authorize the use of any street, right-of-way, park or public building, use of Brenham, Texas name, trademark or logo and/or use of City equipment and/or personnel for commercial uses in motion picture production. In conjunction with these uses, the City Manager may require that any or all the conditions and/or remuneration as specified herein and on the application be met as a prerequisite to that use. A security or damage deposit may be required at the discretion of the City Manager.

The Applicant shall reimburse the City for inconveniences when using public property. Following is

the rate schedule:

Activity:	Cost per calendar day:
Total or disruptive use (regular operating hours) of a public building, park, right-of-way, or public area	\$500
Partial, non-disruptive use of a public building, park, right-of-way, or public area	\$250
Total closure or obstruction of public street or right-of-way, including parking lots and on- street parking	\$50
Partial closure or obstruction of public street or right-of-way, including parking lots and on-street parking	\$25
Use of City parking lots, parking areas, and City streets (for the purpose of parking film trailers, buses, catering trucks, and other large vehicles)	\$50

The Applicant acknowledges and agrees that the City of Brenham, Texas, possesses and retains exclusive authority to grant the Applicant a revocable license for the use of its name, trademark, and logo, public streets, rights-of-way, parks, and buildings of the City as well as control over the hours of production and the general location of the production. The City reserves the full and absolute right to prohibit all filming or to order cessation of filming activity in order to promote public health, safety and/or welfare.

In order to leave the City-owned property in as good condition as when received, the Applicant is responsible for and must provide professional cleaning and/or sanitation services upon completion of work, if the City requests such cleaning and/or sanitation services at any time. Upon such a request by the City, the Applicant must obtain approval from the City of the Applicant's arrangements for cleaning and/or sanitation services (which will not be unreasonably withheld). The City may require such approval before use of the City-owned property for production activity begins.

VII. VEHICLES AND EQUIPMENT

The Applicant shall provide a report listing the number of vehicles and types of equipment to be used during the filming, including proposed hours of use and proposed parking locations. Such locations will need to be specifically approved by the City Manager. On-street parking or use of public parking lots is subject to City approval.

The use of exterior lighting, power generators, or any other noise- or light-producing equipment requires on-site approval of the City Manager.

VIII. HOURS OF FILMING

Unless express written permission has been obtained from the City Manager in advance, and affected property owners, tenants and residents have been notified, filming will be limited to the following hours:

Monday through Friday: 7:00 a.m. to 9:00 p.m.

Saturday, Sunday, and holidays: 8:00 a.m. to 8:00 p.m.

IX. NOTIFICATION OF NEIGHBORS

The Applicant shall provide a short, written description, approved by the City Manager, of the schedule for the proposed production to the owners, tenants, and residents of each property in the affected neighborhood(s). The Applicant, or his or her designee, shall make a good faith effort to notify each owner, tenant, and resident of all such property, and shall submit, as part of this application, a report noting owners, tenants and/or residents' comments, along with their signatures, addresses and phone numbers. Based upon this community feedback, and other appropriate factors considered by the City Manager, the City Manager may grant or deny the filming application.

X. CERTIFICATE OF INSURANCE

The Applicant shall attach a valid certificate of insurance, issued by a company authorized to conduct business in the state of Texas, naming the City of Brenham and its agents, officers, elected officials, employees and assigns, as additional insured, in an amount not less than \$1,000,000 general liability, including bodily injury and property damage with a \$1,000,000 umbrella; and automobile liability (if applicable) in an amount not less than \$1,000,000 including bodily injury and property damage. In addition, if the Applicant or any of its employees or agents will be working on City-owned property, Applicant must attach proof of Workers' Compensation insurance.

XI. DAMAGE TO PUBLIC OR PRIVATE PROPERTY

The Applicant shall pay in full, within ten (10) days of receipt of an invoice, the costs of repair for any and all damage to public or private property, resulting from or in connection with, the production, and restore the property to its original condition prior to the production, or to better than original condition.

XII. HOLD HARMLESS AND INDEMNIFICATION AGREEMENT

The Applicant shall sign the following Hold Harmless Agreement holding the City harmless from any claim that may arise from their use of designated public property, right-of-way, or equipment in conjunction with the permitted use:

I certify that I represent the firm which will be performing the filming/taping at the locations specified on the attached permit application. I further certify that I and my firm will perform in accordance with the directions and specifications of The City of Brenham, Texas, and that I and my firm will indemnify and hold harmless the City of Brenham, Texas and its elected officials, officers, servants, employees, successors, agents, departments and assigns from any and all losses, damages, expenses, costs and/or claims of every nature and kind arising out of or in connection with the filming/taping and other related activities engaged in pursuant to

this Application.

I further certify that the information provided on this Application is true and correct to the best of my knowledge, and that I possess the authority to sign this and other contracts and agreements with the City of Brenham, Texas on behalf of the firm.

_____	Date: _____
<i>Signature</i>	

<i>Printed Name</i>	

<i>Title</i>	

DRAFT

THE CITY OF BRENHAM, TX

Application for Commercial Filming

Title of Project: _____

Type of Production: _____
(feature film, television series, commercial, music video, virtual reality, etc.)

Proposed Filming Locations (attach additional pages if necessary):

Date(s) of Prep, Filming & Wrap:

Primary Contact Name: _____

Cell Phone Number: _____

Email: _____

Location Manager (if different from Primary Contact) Name: _____

Cell Phone Number: _____

Email: _____

Name of Production Company: _____

Address: _____

City/State/Zip: _____

Web Site: _____

Has this production already been in contact with the Texas Film Commission? _____

If yes, who is your contact at the Texas Film Commission? _____

Or

Has this production already completed the Texas Film Commission's Texas Production Registration Form? _____

PRODUCTION (*Attach additional sheets if necessary.*)

1. Production schedule and activities, including stunts, pyrotechnics, special effects, aerial or drone photography, amplified sound or use of animals: (give dates and times, hours should include prep, holding of sets, wrap and rain dates, if potentially needed)
2. Approximate number of persons involved with the production, including cast and crew:
3. Anticipated need of City or County personnel, equipment or property:
4. Public areas in which public access will be restricted during production:
5. Describe alterations to public property:
6. Number and type of production vehicles to be used and location(s) where vehicles will be parked:
7. Location where crew will be fed, if not at filming location:
8. Location where extras will be held, if not at filming location:
9. Please attach a map of anticipated street closure(s) or other public area use.

Applicant (production company representative):

Signature Date: _____

Printed Name & Title

Application approved by Brenham representative:

Date: _____

The "Guidelines for Filming in Brenham, Texas" apply to all motion picture production in Brenham.

The Office of the City Manager may require the applicant to acknowledge receipt of the Guidelines prior to approving this application.



Regular City Council
AGENDA ITEM 6.

Agenda Item: Public Hearing, Discussion and Receipt of Input Related to the Adoption of an Ordinance to Participate in the Texas Enterprise Zone Program and to Consider and Nominate Blue Bell Creameries, L. P., Located at 1101 South Blue Bell Road, Brenham, Texas to the Office of the Governor Economic Development and Tourism as a Texas Enterprise Project

Meeting Type: Regular Meeting-May 18, 2023

Department: Economic Development

Staff Contact: Teresa Rosales

SUMMARY STATEMENT:

Blue Bell Creameries, L. P. is seeking participation in the Texas Enterprise Zone Program. In order for Blue Bell to be eligible to participate in the Enterprise Zone Program the City of Brenham must nominate Blue Bell as an Enterprise Project. However, prior to the City of Brenham entertaining Blue Bell Creameries' application for designation as an Enterprise Project, a Public Hearing must be held.

ATTACHMENTS:

None

RECOMMENDED ACTION:

Public hearing to discuss and receive input into Blue Bell Creameries nomination as an Enterprise Zone Project.



Regular City Council
AGENDA ITEM 7.

Agenda Item: Discuss and Possibly Act Upon the Election of a Mayor Pro Tem by the City Council

Meeting Type: Regular Meeting-May 18, 2023

Department: Administration

Staff Contact: Jeana Bellinger

SUMMARY STATEMENT:

The City's Charter reads: *'The City Council shall elect one of their number as Mayor pro-tempore, as soon as practicable after each regular election of Councilmembers, who in the absence or inability of the Mayor to act may exercise all the powers and authority appertaining to the office of the Mayor.'*

Based on this requirement in the Charter, the appointment of the Mayor Pro Tem typically takes place at the first City Council meeting following a May election.

ATTACHMENTS:

None

RECOMMENDED ACTION:

No recommendation - to be discussed by City Council.



Regular City Council
AGENDA ITEM 8.

Agenda Item: Discuss and Possibly Act Upon the Acceptance of a Donation from The Fortnightly Club for the Nancy Carol Roberts Memorial Library and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Type: Regular Meeting-May 18, 2023

Department: Library

Staff Contact: Idalia Avezuela

SUMMARY STATEMENT:

The Fortnightly Club of Brenham is presenting the Nancy Carol Roberts Memorial Library a check in the amount of \$42,500.00. This money was raised through fund raising efforts that included book sales and donations from the community. The club works extremely hard every year to support the Library and and we are honored to received this donation of \$42,500.00 as a result of the their hard work and many hours volunteered to benefit the Library.

ATTACHMENTS:

None

RECOMMENDED ACTION:

Accept a donation from the Fortnightly Club for the Nancy Carol Robert Memorial Library in the amount of \$42,500.00 and authorize the Mayor to execute any necessary documentation.



Regular City Council
AGENDA ITEM 9.

Agenda Item: Discuss and Possibly Act Upon an Ordinance on its First Reading Nominating Blue Bell Creameries L. P. to the Office of the Governor Economic Development and Tourism as a Texas Enterprise Zone Project

Meeting Type: Regular Meeting-May 18, 2023

Department: Economic Development

Staff Contact: Teresa Rosales

SUMMARY STATEMENT:

City Council is being asked to consider nominating Blue Bell Creameries, L. P. as a Texas Enterprise Project Designation. Participation in the Texas Enterprise Project Designation is possible because of Blue Bell Creameries plans to invest over \$10,000,000.00 in capital investments at its Brenham facility by way of new construction, facility improvements, and equipment upgrades. New construction will largely consist of phase two construction for the Milk Bay including the addition of an HTST system, in-house pasteurization, and increased dairy storage. They also plan to expand the three-ounce cup line equipment allowing for automated packaging as well as increased capacity, inline operations, and production area. This planned investment will result in the retention of the existing workforce at the Brenham facility as well as the potential for new jobs to be created.

As part of Blue Bell's application process, the City is required to hold a public hearing (previous agenda item) and adopt an Ordinance nominating them for the State of Texas Enterprise Project Designation. The City previously nominated Blue Bell Creameries for the Texas Enterprise Zone Program in 2018 for the new construction of a 45,000 square foot fleet shop and an additional 125,000 square foot in the production building.

A company that qualifies as a State Enterprise Project qualifies for reimbursement of the State portion of sales and use tax paid as a part of the business expansion. No local sales tax is rebated to the Company. The designation is for a five (5) year period.

ATTACHMENTS:

(1) Ordinance - First Reading

RECOMMENDED ACTION:

Approve an Ordinance on its first reading nominating Blue Bell Creameries L. P. to the Office of the Governor Economic Development and Tourism as a Texas Enterprise Zone Project.

ORDINANCE NO. O-23-__

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, APPROVING THE CITY’S PARTICIPATION IN THE TEXAS ENTERPRISE ZONE PROGRAM PURSUANT TO THE TEXAS ENTERPRISE ZONE ACT, CHAPTER 2303, TEXAS GOVERNMENT CODE (“ACT”); PROVIDING TAX INCENTIVES; DESIGNATING A LIAISON FOR COMMUNICATION WITH INTERESTED PARTIES; NOMINATING BLUE BELL CREAMERIES, L.P. TO THE OFFICE OF THE GOVERNOR ECONOMIC DEVELOPMENT & TOURISM (“EDT”) THROUGH THE ECONOMIC DEVELOPMENT BANK (“BANK”) AS AN ENTERPRISE PROJECT (“PROJECT”); PROVIDING FOR AN EFFECTIVE DATE; AND FINDING OF PROPER NOTICE AND MEETINGS.

WHEREAS, the City Council of the City of Brenham, Texas (City) desires to create the proper economic and social environment to induce the investment of private resources in productive business enterprises located in severely distressed areas of the city and to provide employment to residents of such area; and

WHEREAS, the project or activity is not located in an area designated as an enterprise zone; and

WHEREAS, pursuant to Chapter 2303, Subchapter F of the Act, Blue Bell Creameries, L.P. has applied to the City for designation as an enterprise project; and

WHEREAS, the City finds that Blue Bell Creameries, L.P. meets the criteria for tax relief and other incentives adopted by the City on the grounds that it will be located at the qualified business site, will create a higher level of employment, economic activity and stability; and

WHEREAS, a public hearing to consider this ordinance was held by the City Council on May 18, 2023;

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS THAT:

Section 1: The City nominates Blue Bell Creameries, L.P. for enterprise project status.

Section 2: The following local incentives, at the election of the governing body, are or will be made available to the nominated project or activity of the qualified business:

- a) The City may abate taxes on the increase in value of real property improvements and eligible personal property that locate at a qualified business site. The level of abatement shall be based upon the extent to which the business receiving the abatement creates jobs for qualified employees, in accordance with the City of Brenham Tax Phase-In Policy, and with qualified employee being defined by the Act.
- b) The City may provide business and industrial development services, including:
 - 1) Local sales tax refund;
 - 2) Tax Increment Financing;
 - 3) Economic Development Sales Tax (Type B) Contribution
 - 4) Chapter 380 tax rebates for qualifying projects that significantly enhance the City's tax base as provided in the City's policy
 - 5) Other Tax Deferrals, Tax Refunds or Tax Incentives
- c) The City may provide regulatory relief to businesses, including:
 - 1) zoning changes or variances;
 - 2) exemptions from unnecessary building code requirements, impact fees, or inspection fees; or
 - 3) streamlined permitting.
- d) The City may provide enhanced municipal services to businesses, including:
 - 1) improved police and fire protection; or
 - 2) institution of community crime prevention programs.
- e) The City may provide improvements in community facilities, including:
 - 1) capital improvements in water and sewer facilities;
 - 2) road repair; or
 - 3) creation or improvement of parks.
- f) The City may provide improvements to housing, including:
 - 1) low-interest loans for housing rehabilitation, improvement, or new construction; or
 - 2) transfer of abandoned housing to individuals or community groups.
- g) The City may provide business and industrial development services, including:
 - 1) low-interest loans for business;
 - 2) provision of publicly owned land for development purposes, including residential, commercial, or industrial development;
 - 3) creation of special one-stop permitting and problem resolution centers or ombudsmen; or
 - 4) promotion and marketing services.

- h) The City may provide job training and employment services to businesses, including:
 - 1) retraining programs;
 - 2) literacy and employment skills programs;
 - 3) vocational education; or
 - 4) customized job training.

Section 3: The enterprise zone areas within the City are reinvestment zones in accordance with the Texas Tax Code, Chapter 312.

Section 4: The City of Brenham City Council directs and designates its City Manager as the City's liaison to communicate and negotiate with the EDT through the Bank and enterprise project(s) and to oversee zone activities and communications with qualified businesses and other entities in an enterprise zone or affected by an enterprise project.

Section 5: The City finds that Blue Bell Creameries, L.P. meets the criteria for designation as an enterprise project under Chapter 2303, Subchapter F of the Act on the following grounds:

- a) Blue Bell Creameries, L.P. is a "qualified business" under Section 2303.402 of the Act since it will be engaged in the active conduct of a trade or business at a qualified business site within the governing body's jurisdiction, located outside of an enterprise zone and at least thirty-five percent (35%) of the business' new employees will be residents of an enterprise zone or economically disadvantaged individuals; and
- b) There has been and will continue to be a high level of cooperation between public, private, and neighborhood entities in the area; and
- c) The designation of Blue Bell Creameries, L.P. as an enterprise project will contribute significantly to the achievement of the plans of the City for development and revitalization of the area.

Section 6: The enterprise project shall take effect on the date of designation of the enterprise project by EDT and terminate on June 1, 2028.

Section 7: This ordinance shall take effect from and after its passage as the law and charter in such case provides.

Section 8: It is hereby officially found and determined that the meetings at which this Ordinance was passed were open to the public as required and that the public notice of the time, place and purpose of said meetings were given as required by the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED on its first reading on this 18th day of May 2023.

PASSED AND APPROVED on its second reading this _____ day of May 2023.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

Approved as to form:

Cary Bovey, City Attorney



Regular City Council
AGENDA ITEM 10.

Agenda Item: Discuss and Possibly Act Upon Award of Bid for Air Release Valves on Raw Water Main (Lake Line), Project No. 64C-68C and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Type: Regular Meeting-May 18, 2023

Department:

Staff Contact: Shawn Bolenbarr

SUMMARY STATEMENT:

On April 5, 2023 the City of Brenham and Strand Associates opened bids regarding the air release valves on the raw water main (Lake Line). These bids were for the replacement of 34 combination air release valves on the 24 raw water main.

The reason for replacing these combination air release valves is due to age and deterioration of the existing combination air release valves. These valves are the original combination air release valves that were installed when the lake line was installed (32 Years ago).

There was a total of four bids received with Capital Underground Utilities, LLC submitting the lowest bid. The total price for the Bid was \$377,242.00. All addendums were acknowledged and bid bond materials were met. We have also received positive feedback from the references that we have spoken to. This price is lower than the projected construction costs that Strand provided in their opinion of probable cost.

Based on our findings and the referrals of others, we would like to ask the Council to award the bid to Capital Underground Utilities, LLC for the total amount of \$377,242.00. This project will be paid for using ARPA Grant proceeds.

ATTACHMENTS:

(1) Bid Tabulation Letter (ARPA Air Release Valves)

RECOMMENDED ACTION:

Award Bid for the Air Release Valves on Raw Water Main (Lake Line), Project No 64C-68C to Capital Underground Utilities, LLC in the amount of \$377,242.00 funded by ARPA Grant proceeds and authorize the Mayor to execute any necessary documentation.

April 12, 2023

Mr. Shawn Bolenbarr, Public Utilities Project Manager
City of Brenham
200 West Vulcan Street
Brenham, TX 77833

Re: ARPA Air Release Valves on Raw Water Main
Project No. 64C-68C
City of Brenham, Texas

Dear Shawn,

Bids for the above-referenced Project were opened on April 5, 2023. Three Bids were received with the resulting Bid tabulation enclosed. The low Bid of \$377,242 was less than ENGINEER's opinion of probable construction cost.

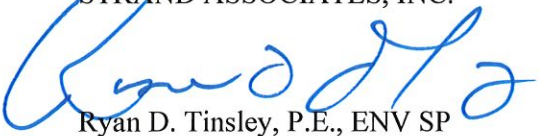
Capital Underground Utilities, LLC of Houston, Texas, was the apparent low Bidder at \$377,242. The Bid included a Bid Bond for 5 percent. The Bid is deemed to be responsive. Strand Associates, Inc.® has not had previous experience with Capital Underground Utilities, LLC.

Solid Bridge Construction, LLC of New Waverly, Texas, was the second low Bidder at \$394,000. The Bid included a Bid Bond for 5 percent. The Bid is also deemed to be responsive. Strand Associates, Inc.® has previously worked with Solid Bridge Construction, LLC. For those projects, the owners determined Solid Bridge Construction, LLC to be responsible.

If you determine that Capital Underground Utilities, LLC is a responsible Bidder after your evaluation of their qualifications, we recommend proceeding with award of the Contract in accordance with Article 16 of the Instructions to Bidders. If Capital Underground Utilities, LLC is determined not to be a responsible Bidder, we recommend proceeding with evaluations of qualifications for Solid Bridge Construction, LLC. If you determine Solid Bridge Construction, LLC is a responsible Bidder after your evaluation of their qualifications, we recommend proceeding with award of the Contract as previously described above.

Sincerely,

STRAND ASSOCIATES, INC.®


Ryan D. Tinsley, P.E., ENV SP

Enclosure

Bids Received: 1 P.M.
April 5, 2023

STRAND ASSOCIATES, INC.®
TBPE No. F-8405
TBPLS No. 10030000
1906 Niebuhr Street
Brenham, TX 77833

CITY OF BRENHAM
BRENHAM, TEXAS
ARPA AIR RELEASE VALVES ON RAW WATER MAIN
CITY OF BRENHAM PROJECT NO. 64C-68C

BID TABULATION SUMMARY

Bidder and Address	Bid Bond or Guarantee	Addenda Acknowledged	Total Base Unit Price
Capital Underground Utilities, LLC 918 Tassell Street Houston, TX 77076	5%	NA	\$377,242.00
Solid Bridge Construction, LLC 3104 Interstate 45 South New Waverly, TX 77358	5%	NA	\$394,000.00
WJC Constructors Services, LLC 702 Old Antioch Road Smithville, TX 78957	5%	NA	\$439,000.00

Reviewed by: _____

Molly Goff


[Signature]
4/11/2023

Bids Received: 1 P.M., April 5, 2023

STRAND ASSOCIATES, INC.®
TBPE No. F-8405
TBPLS No. 10030000
1906 Niebuhr Street
Brenham, TX 77833

CITY OF BRENHAM
BRENNHAM, TEXAS
APRA AIR RELEASE VALVES ON RAW WATER MAIN
CITY OF BRENNHAM PROJECT NO. 64C-68C

BID TABULATION BREAKDOWN

				Capital Underground Utilities, LLC 918 Tassell Street Houston, TX 77076		Solid Bridge Construction, LLC 3104 Interstate 45 South New Waverly, TX 77358		WJC Constructors Services, LLC 702 Old Antioch Road Smithville, TX 78957	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1.	Install 4-IN combination air release valve, including tracer wire, granular fill, wax tape on all flanges, traffic control, erosion control, site restoration, seeding, and cleanup (if needed)	34	EA	\$ 9,933.00	\$ 337,722.00	\$ 9,000.00	\$ 306,000.00	\$ 8,500.00	\$ 289,000.00
2.	Install 4-IN gate valve	10	EA	\$ 3,952.00	\$ 39,520.00	\$ 8,800.00	\$ 88,000.00	\$ 15,000.00	\$ 150,000.00
ENGINEER'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 2					\$ 377,242.00		\$ 394,000.00		\$ 439,000.00
CONTRACTOR'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 2					\$ 377,242.00		\$ 394,000.00		\$ 439,000.00

Reviewed by

Molly Goff



[Signature]
4/11/2023



Regular City Council
AGENDA ITEM 11.

Agenda Item: Discuss and Possibly Act Upon Resolution No. R-23-017 Regarding Policies and Procedures Required to be Adopted by Grant Recipients for the Award of the Federally Funded Texas Community Development Block Grant Program (Contract No. CDV21-0325) Related to Street and Drainage Improvements to Carrington Lane

Meeting Type: Regular Meeting-May 18, 2023

Department: Public Works

Staff Contact: Dane Rau

SUMMARY STATEMENT:

This resolution is part of the requirements related to the Texas Community Development Block Grant in which the City was awarded \$350,000 for street and drainage improvements to Carrington Lane. In order to comply with the grant requirements, the City Council will need to approve this resolution stating that items regarding the following will be abided by....

1. Citizen Participation Plan and Grievance Procedures.
2. Excessive Force Policy.
3. Fair Housing Policy.
4. Section 504 Policy and Grievance Procedures.
5. Code of Conduct Policy
6. Section 3 economic opportunity.
7. Limited English Proficiency; and
8. Activity to affirmatively Further Fair Housing choice.

These are all attached and included with specifications to follow. These are similar to past grants that were approved and awarded to the City of Brenham. Our grant administrator, Public Management, is fully knowledgeable of these requirements and makes sure that they are met by the City. If questions come up during the project or grant these can be referenced back too.

ATTACHMENTS:

- (1) Resolution No. R-23-017
- (2) Citizen Participation Plan (Policies & Procedures)

RECOMMENDED ACTION:

Approve Resolution No. R-23-017 regarding policies and procedures required to be adopted by grant recipients for the award of the federally funded Texas Community Development Block Grant Program Contract No. CDV21-0325 related to street and drainage improvements to Carrington Lane.

RESOLUTION NO. R-23-017

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS ADOPTING THE ATTACHED POLICIES IN CONNECTION WITH THE CITY OF BRENHAM, TEXAS' PARTICIPATION IN FEDERALLY FUNDED COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS AND ADHERENCE TO THE REGULATIONS DESCRIBED THEREIN

WHEREAS, the City of Brenham, Texas, (hereinafter referred to as “City of Brenham”) has been awarded TxCDBG funding through a TxCDBG grant from the Texas Department of Agriculture (hereinafter referred to as “TDA”); and

WHEREAS, the City of Brenham, in accordance with Section 109 of the Title I of the Housing and Community Development Act. (24 CFR 6); the Age Discrimination Act of 1975 (42 U.S.C. 6101-6107); and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and for construction contracts greater than \$10,000, must take actions to ensure that no person or group is denied benefits such as employment, training, housing, and contracts generated by the CDBG activity, on the basis of race, color, religion, sex, national origin, age, or disability; and

WHEREAS, the City of Brenham, in consideration for the receipt and acceptance of federal funding, agrees to comply with all federal rules and regulations including those rules and regulations governing citizen participation and civil rights protections; and

WHEREAS, the City of Brenham, in accordance with Section 3 of the Housing and Urban Development Act of 1968, as amended, and 24 CFR Part 75, is required, to the greatest extent feasible, to provide training and employment opportunities to lower income residents and contract opportunities to businesses in the TxCDBG project area; and

WHEREAS, the City of Brenham, in accordance with Section 104(1) of the Housing and Community Development Act, as amended, and State’s certification requirements at 24 CFR 91.325(b)(6), must adopt an excessive force policy that prohibits the use of excessive force against non-violent civil rights demonstrations; and

WHEREAS, the City of Brenham, in accordance with Executive Order 13166, must take reasonable steps to ensure meaningful access to services in federally assisted programs and activities by persons with limited English proficiency (LEP) and must have an LEP plan in place specific to the locality and beneficiaries for each TxCDBG project; and

WHEREAS, the City of Brenham, in accordance with Section 504 of the Rehabilitation Act of 1973, does not discriminate on the basis of disability and agrees to ensure that qualified individuals with disabilities have access to programs and activities that receive federal funds; and

WHEREAS, the City of Brenham, in accordance with Section 808(e)(5) of the Fair Housing Act (42 USC 3608(e)(5)) that requires HUD programs and activities be administered in a manner affirmatively to further the policies of the Fair Housing Act, agrees to conduct at least one activity during the contract period of the TxCDBG contract, to affirmatively further fair housing; and

WHEREAS, the City of Brenham agrees to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, that the CITY OF BRENHAM ADOPTS THE FOLLOWING, ATTACHED HERETO AND INCORPORATED HEREIN FOR ALL PERTINENT PURPOSES:

1. Citizen Participation Plan and Grievance Procedures;
2. Excessive Force Policy;
3. Fair Housing Policy;
4. Section 504 Policy and Grievance Procedures; and
5. Code of Conduct Policy.

Further, the City of Brenham affirms its commitment to conduct a project-specific analysis and take all appropriate action necessary to comply with program requirements for the following:

1. Section 3 Economic Opportunity;
2. Limited English Proficiency; and
3. Activity to affirmatively Further Fair Housing choice.

RESOLVED and approved this 18th day of May 2023.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

Resolución No. R-23-017

UNA RESOLUCIÓN ADOPTANDO LAS POLÍTICAS ADJUNTAS EN RELACIÓN CON CIUDAD DE BRENHAM, LA PARTICIPACIÓN DE TEXAS EN LOS PROYECTOS DE LA SUBVENCIÓN DE BLOQUES DE DESARROLLO COMUNITARIO FEDERALMENTE FINANCIADOS (CDBG) Y LA ADHESIÓN A LOS REGLAMENTOS DESCRITOS EN ESTE DOCUMENTO

Mientras que, Ciudad de Brenham, Texas, (en lo sucesivo "Ciudad de Brenham") ha sido galardonado con CDBG financiación a través de una subvención de CDBG;

Considerando que, Ciudad de Brenham, según sección 109 del título I de la ley de desarrollo comunitario y vivienda. (24 CFR 6); la ley de discriminación de edad de 1975 (42 U.S.C. 6101-6107); y la sección 504 de la ley de rehabilitación de 1973 (29 U.S.C. 794) y contratos de construcción superior a \$10.000, debe tomar medidas para garantizar que ninguna persona o grupo es negado beneficios como empleo, formación, vivienda y contratos generados por el CDBG actividad, sobre la base de raza, color, religión, sexo, origen nacional, edad o discapacidad;

Considerando que, Ciudad de Brenham, en la consideración para la recepción y aceptación de fondos federales, se compromete a cumplir con normas federales y reglamentos incluyendo las normas y reglamentos de participación ciudadana y protección de los derechos civiles;

Mientras que, la Ciudad de Brenham, conformidad con el artículo 3 de la ley de vivienda y desarrollo urbano de 1968, como enmendada y 24 CFR parte 75, se requiere, en la mayor medida posible, para proporcionar oportunidades de formación y empleo para bajar los residentes de ingreso y contrato de oportunidades de negocios en el área del proyecto CDBG;

Considerando que, la Ciudad de Brenham, según 104(1) de la sección de vivienda y ley de desarrollo de comunidad, enmendado, y requisitos para la certificación del estado en 24 CFR 91.325(b)(6), deben adoptar una política de fuerza excesiva prohíbe el uso de fuerza excesiva contra manifestaciones derechos civiles no violentas;

Considerando que la Ciudad de Brenham, de acuerdo con la Orden Ejecutiva 13166, debe tomar medidas razonables para garantizar el acceso significativo a los servicios en programas y actividades con asistencia federal por personas con dominio limitado del inglés (LEP) y debe tener un plan LEP específico de la localidad y beneficiarios para cada proyecto CDBG;

Mientras que la Ciudad de Brenham, según la sección 504 de la Rehabilitation Act de 1973, no discrimina por motivos de discapacidad y se compromete a asegurar que personas calificadas con discapacidades tengan acceso a programas y actividades que reciben fondos federales; y

Considerando que, la Ciudad de Brenham, según la sección 808(e)(5) de la ley de vivienda justa (42 3608(e)(5)) USC que requiere programas de HUD y actividades administrar en forma afirmativamente a más de las políticas de la ley de vivienda equitativa, se compromete a realizar al menos una actividad durante el período del contrato del contrato CDBG, afirmativamente para equidad de vivienda;

Mientras que la Ciudad de Brenham, se compromete a mantener escritas normas de conducta que cubre conflictos de interés y que rigen las acciones de sus empleados participan en la selección, concesión y administración de contratos.

AHORA, POR LO TANTO, SE RESUELVE POR LA JUNTA DE COMISIONADOS DE LA CIUDAD DE BRENHAM, TEXAS, QUE LA CIUDAD DE BRENHAM ADOPTA Y REAFIRMA LO SIGUIENTE:

1. Plan de Participación Ciudadana y Procedimientos de Quejas;
2. Política de fuerza excesiva;
3. Política de Vivienda Justa; y
4. Política de la Sección 504 y Procedimientos de Quejas;
5. Política del Código de Conducta

La Ciudad de Brenham afirma su compromiso de realizar un análisis específico del proyecto y tomar todas las medidas apropiadas necesarias para cumplir con los requisitos del programa para lo siguiente:

1. Sección 3 Oportunidad económica
2. Plan de dominio limitado del inglés;
3. Actividad para promover afirmativamente la elección de Vivienda Justa.

Pasado y aprobado el día 18 de mayo de 2023.

Atwood C. Kenjura
Alcade

ATTEST:

Jeana Bellinger, TRMC, CMC
Secretario De Ciudad

CITIZEN PARTICIPATION PLAN

TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture's Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Brenham, 200 W. Vulcan Brenham, TX 77833, 979-337-7200, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG should contact City of Brenham, at 200 W. Vulcan Brenham, TX 77833 or may call, 979-337-7200.
2. A copy of the complaint or grievance shall be transmitted by the City Secretary to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to the person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.
6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.

3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two (2) days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing prior to submitting the application to the Texas Department of Agriculture.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.
3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

Atwood C. Kenjura, Mayor

Date

PLAN DE PARTICIPACIÓN CIUDADANA

PROGRAMA DE SUBVENCIONES EN BLOQUES PARA EL DESARROLLO COMUNITARIO

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Subvención en Bloque para el Desarrollo Comunitario (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de Brenham, 200 W. Vulcan Brenham, TX 77833, 979-337-7200 en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a Ciudad de Brenham, 200 W. Vulcan Brenham, TX 77833 o puede llamar a 979-337-7200.
2. Una copia de la queja o reclamación se transmitirá por el Administrador de la ciudad a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.
3. La Ciudad deberá cumplir una investigación de la queja o reclamación, si es posible, y dará una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se deba completar la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.
6. Se proporcionará copias de los procedimientos de queja y las respuestas a las quejas, tanto en Inglés y Español, u otro lenguaje apropiado.

ASISTENCIA TÉCNICA

Cuando lo solicite, Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

DISPOSICIONES Audiencia Pública

Para cada audiencia pública programada y llevada a cabo por la Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.

2. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales como las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audiencia será pública.
4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:

1. Como mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado. Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.
3. La audiencia pública deberá incluir una discusión con los ciudadanos como se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.
4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad recibe fondos del programa TxCDBG:

1. La Ciudad celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación
2. Una vez finalizado el proyecto TxCDBG, la Ciudad celebrará una audiencia pública y revisará el desempeño del programa incluyendo el uso real de los fondos TxCDBG.
3. Cuando un número significativo de residentes que no hablan inglés se puede registrar para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en Inglés y Español u otro idioma apropiado y se proporcionará un intérprete en la audiencia para dar cabida a las necesidades de los residentes.

4. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado.

Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de

Atwood C. Kenjura, Alcalde

Date

Excessive Force Policy

In accordance with 24 CFR 91.325(b)(6), City of Brenham hereby adopts and will enforce the following policy with respect to the use of excessive force:

1. It is the policy of City of Brenham to prohibit the use of excessive force by the law enforcement agencies within its jurisdiction against any individual engaged in non-violent civil rights demonstrations;
2. It is also the policy of City of Brenham to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location that is the subject of such non-violent civil rights demonstrations within its jurisdiction.
3. City of Brenham will introduce and pass a resolution adopting this policy.

As officers and representatives of City of Brenham, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Atwood C. Kenjura, Mayor

Date

Excesivo de la fuerza política

Según 24 CFR 91.325(b)(6), la Ciudad de Brenham presente adopta y aplicará la siguiente política con respecto al uso de fuerza excesiva:

1. Es la política de La Ciudad de Brenham para prohibir el uso de fuerza excesiva por las agencias del orden público dentro de su jurisdicción contra cualquier individuo en manifestaciones de los derechos civiles no violentas;
2. También es la política de la Ciudad de Brenham para hacer cumplir leyes estatales y locales aplicables contra físicamente restricción de entrada o salida de un centro o un lugar que es objeto de estas manifestaciones de los derechos civiles no violentas dentro de su jurisdicción.
3. La Ciudad de Brenham a presentar y aprobar una resolución la adopción de esta política.

Como funcionarios y representantes de Ciudad de Brenham, los abajo firmantes han leído completamente de acuerdo a este plan y ser parte de la plena aplicación de este programa.

Atwood C. Kenjura, Alcalde

Date

Fair Housing Policy

In accordance with Fair Housing Act, the City of Brenham hereby adopts the following policy with respect to the Affirmatively Furthering Fair Housing:

1. City of Brenham agrees to affirmatively further fair housing choice for all seven protected classes (race, color, religion, sex, disability, familial status, and national origin).
2. City of Brenham agrees to plan at least one (1) activity during the contract term to affirmatively further fair housing.
3. City of Brenham will introduce and pass a resolution adopting this policy.

As officers and representatives of the City of Brenham, we the undersigned have read and fully agree to this plan, and become a party to the full implementation of this program.

Atwood C. Kenjura, Mayor

Date

Política de Equidad de Vivienda

Conformidad con la ley de vivienda equitativa, Ciudad de Brenham presente adopta la siguiente política con respecto al afirmativo promover Feria de vivienda:

1. Ciudad de Brenham se compromete a afirmativamente más opción de vivienda para todas las clases protegidas siete (raza, color, religión, sexo, discapacidad, estatus familiar y origen nacional).
2. Ciudad de Brenham se compromete a plan de al menos una (1) actividad durante la vigencia del contrato a afirmativamente más vivienda.
3. Ciudad de Brenham a presentar y aprobar una resolución la adopción de esta política.

Como funcionarios y representantes de Ciudad de Brenham, los abajo firmantes han leído completamente de acuerdo a este plan y ser parte de la plena aplicación de este programa.

Atwood C. Kenjura, Alcalde

Date

Section 504 Policy Against Discrimination
based on Handicap and Grievance Procedures

In accordance with 24 CFR Section 8, Nondiscrimination based on Handicap in federally assisted programs and activities of the Department of Housing and Urban Development, Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. 794), and Section 109 of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309), City of Brenham hereby adopts the following policy and grievance procedures:

1. Discrimination prohibited. No otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD).
2. The City of Brenham does not discriminate on the basis of handicap in admission or access to, or treatment or employment in, its federally assisted programs and activities.
3. The City of Brenham recruitment materials or publications shall include a statement of this policy in 1. above.
4. The City of Brenham shall take continuing steps to notify participants, beneficiaries, applicants and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the recipients that it does not discriminate on the basis of handicap in violation of 24 CFR Part 8.
5. For hearing and visually impaired individuals eligible to be served or likely to be affected by the TxCDBG program, City of Brenham shall ensure that they are provided with the information necessary to understand and participate in the TxCDBG program.
6. Grievances and Complaints
 - A. Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for City of Brenham to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.
 - B. Complaints should be addressed to: City Secretary, 200 W. Vulcan, Brenham, Texas, 77833, 979-337-7200, who has been designated to coordinate Section 504 compliance efforts
 - C. A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
 - D. A complaint should be filed within thirty (30) working days after the complainant becomes aware of the alleged violation.
 - E. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by City Secretary. Informal but thorough investigations will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.

- F. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by City Secretary, and a copy forwarded to the complainant with fifteen (15) working days after the filing of the complaint where practicable.
- G. The Section 504 coordinator shall maintain the files and records of the City of Brenham relating to the complaints files.
- H. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the determination/resolution as described in f. above. The request for reconsideration should be made to the City of Brenham within ten (10) working days after the receipt of the written determination/resolution.
- I. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- J. These procedures shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Brenham complies with Section 504 and HUD regulations.

Atwood C. Kenjura, Mayor

Date

Sección 504 política contra la discriminación
basada en discapacidad y procedimiento de querellas

Apartado 24 CFR 8, no discriminación basada en discapacidad en federalmente asistidos programas y actividades del Departamento de vivienda y desarrollo urbano, sección 504 de la Ley de Rehabilitación de 1973, enmendada (29 U.S.C. 794) y 109 de la sección de la vivienda y el acto de desarrollo comunitario de 1974, según enmendada (42 U.S.C. 5309), la Ciudad de Brenham se adopta los procedimientos de política y quejas:

1. Discriminación prohibida. De lo contrario no individuo calificado con discapacidad en los Estados Unidos, únicamente por razón de su discapacidad, se excluirá de la participación en, ser negado los beneficios de o ser sujeto a discriminación bajo cualquier programa o actividad recibir Asistencia financiera federal del Departamento de vivienda y desarrollo urbano (HUD).
2. La Ciudad de Brenham no discrimina por discapacidad en la admisión o acceso a, o tratamiento o empleo en, sus programas federalmente asistidos y actividades.
3. La Ciudad de Brenham publicaciones o materiales de reclutamiento (*Destinatario de la subvención*) incluirá una declaración de esta política en 1. encima de.
4. La Ciudad de Brenham tendrá seguir pasos para notificar a los participantes, beneficiarios, solicitantes y empleados, incluyendo aquellos con deterioro de la visión o audición y sindicatos u organizaciones profesionales tenencia colectiva acuerdos de negociación o profesionales con los destinatarios que no discrimina sobre la base de discapacidad en violación de 24 CFR parte 8.
5. Para personas con discapacidad visual y auditivos individuos elegibles que sirve o que puedan verse afectadas por el programa TxCDBG, La Ciudad de Brenham se asegurará de que cuentan con la información necesaria para entender y participar en el programa TxCDBG.
6. Quejas y denuncias
 - A. Cualquier persona que cree que él o ella ha sido víctima de discriminación por discapacidad puede presentar una queja bajo este procedimiento. Es contra la ley de La Ciudad de Brenham para tomar represalias contra cualquier persona que presenta una queja o coopera en la investigación de una queja.
 - B. is receiving assistance, directly or indirectly, under TxCDBG contract or award, or that is required to complete so
 - C. Las quejas deben ser dirigidas a: Administrador de la ciudad, 200 W. Vulcanreet, Brenham, Texas, 76340, 979-337-7200, que ha sido designado para coordinar los esfuerzos de cumplimiento de la sección 504.
 - D. Una queja debe ser presentado por escrito o verbalmente, contener el nombre y dirección de la persona que lo presenta y describir brevemente la supuesta violación de las normas.

- E. Una queja debe presentarse dentro de treinta 30 días hábiles después de que el denunciante tenga conocimiento de la presunta violación.
- F. Una investigación, como puede ser apropiado, deberá seguir una presentación de una queja. La investigación será conducida por Administrador de la ciudad. Investigaciones informales pero minuciosa brindará todas las personas interesadas y sus representantes, si los hubiere, una oportunidad de presentar pruebas pertinentes a una queja.
- G. Una determinación escrita en cuanto a la validez de la denuncia y la descripción de la resolución, si los hubiere, se expedirá por Administrador de la ciudad y una copia enviada al demandante con quince 15 días de trabajo después de la presentación de la queja siempre que sea posible.
- H. Coordinador de la sección 504 deberá mantener los archivos y registros de la La Ciudad de Brenham relativas a los archivos de quejas.
- I. El demandante puede solicitar una reconsideración del caso en instancias donde él o ella está insatisfecha con la resolución determinación como se describe en f. anterior. La solicitud de reconsideración debe hacerse a las La Ciudad de Brenham dentro de diez días hábiles después de la recepción de la determinación y resolución escrito.
- J. El derecho de una persona a una resolución rápida y equitativa de la denuncia presentada a continuación no deberá ser deteriorada por la búsqueda de la persona de otros remedios como la presentación de una queja con el Departamento de vivienda y desarrollo urbano de los Estados Unidos de la sección 504. Utilización de este procedimiento de quejas no es un requisito previo para la búsqueda de otros remedios.
- K. Estos procedimientos se interpretará para proteger los derechos sustantivos de las personas interesadas, para cumplir con normas de proceso debido apropiado y asegurar que La Ciudad de Brenham cumple con las regulaciones de la sección 504 y HUD.

Atwood C. Kenjura, Alcalde

Date

CODE OF CONDUCT
CONFLICT OF INTEREST POLICY PERTAINING TO PROCUREMENT PROCEDURES

As a Grant Recipient of a TxCDBG contract, the City of Brenham shall avoid, neutralize or mitigate actual or potential conflicts of interest so as to prevent an unfair competitive advantage or the existence of conflicting roles that might impair the performance of the TxCDBG contract or impact the integrity of the procurement process.

For procurement of goods and services, no employee, officer, or agent of the City of Brenham shall participate in the selection, award, or administration of a contract supported by TxCDBG funds if he or she has a real or apparent conflict of interest. Such a conflict could arise if the employee, officer or agent; any member of his/her immediate family; his/her partner; or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No officer, employee, or agent of the City of Brenham shall solicit or accept gratuities, favors or anything of monetary value from contractors or firms, potential contractors or firms, or parties to sub-agreements, except where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value.

Contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals must be excluded from competing for such procurements.

For all other cases, no employee, agent, consultant, officer, or elected or appointed official of the state, or of a unit of general local government, or of any designated public agencies, or subrecipients which are receiving TxCDBG funds, that has any grant-related function/responsibility, or is in a position to participate in a decision-making process or gain inside information, may obtain a financial interest or benefit from the federal or state grant activity.

The conflict of interest restrictions and procurement requirements identified herein shall apply to a benefitting business, utility provider, or other third party entity that me or all work under a TxCDBG contract in order to meet any National Program Objectives.

Any person or entity including any benefitting business, utility provider, or other third party entity that is receiving assistance, directly or indirectly, under a TxCDBG contract or award, or that is required to complete some or all work under the TxCDBG contract in order to meet a National Program Objective, that might potentially receive benefits from TxCDBG awards may not participate in the selection, award, or administration of a contract supported by CDBG funding.

Any alleged violations of these standards of conduct shall be referred to the City of Brenham's Attorney. Where violations appear to have occurred, the offending employee, officer or agent shall be subject to disciplinary action, including but not limited to dismissal or transfer; where violations or infractions appear to be substantial in nature, the matter may be referred to the appropriate officials for criminal investigation and possible prosecution.

Atwood C. Kenjura, Mayor
City of Brenham

Date

CÓDIGO DE CONDUCTA
CONFLICTO DE INTERÉS POLÍTICA PERTAINING A LOS PROCEDIMIENTOS DE
CONTRATACIÓN

Como beneficiario de una subvención de un contrato de subvención de TxCDBG, la ciudad de Brenham evitará, neutralizará o mitigará los conflictos de interés reales o potenciales a fin de evitar una ventaja competitiva desleal o la existencia de roles contradictorios que puedan perjudicar la el rendimiento del contrato de subvención federal o estatal o afecta la integridad del proceso de adquisición.

Para la adquisición de bienes y servicios, ningún empleado, funcionario o agente de la Ciudad de Brenham participará en la selección, adjudicación o administración de un contrato respaldado por fondos de subvención TxCDBG si él o ella tiene un real o aparente conflicto de intereses. Tal conflicto podría surgir si el empleado, oficial o agente; cualquier miembro de su familia inmediata; su compañero; o una organización que emplea o está a punto de emplear a cualquiera de las partes indicadas en este documento, tiene un interés financiero o de otra índole o un beneficio personal tangible de una empresa considerada para un contrato.

Ningún funcionario, empleado o agente de la Ciudad de Brenham solicitará o aceptará propinas, favores o cualquier cosa de valor monetario de contratistas o empresas, posibles contratistas o empresas, o partes de sub-acuerdos, excepto cuando el interés financiero no sea sustancial o el regalo es un artículo no solicitado de valor intrínseco nominal.

Los contratistas que desarrollan o redactan especificaciones, requisitos, declaraciones de trabajo o invitaciones para presentar ofertas o solicitudes de propuestas deben ser excluidos de la competencia para tales adquisiciones.

Para todos los demás casos, ningún empleado, agente, consultor, funcionario o funcionario elegido o designado del estado, o de una unidad del gobierno local general, o de cualquier agencia pública designada, o subbeneficiarios que reciben fondos de subvención TxCDBG, que tiene cualquier función / responsabilidad relacionada con las subvenciones, o que está en condiciones de participar en un proceso de toma de decisiones o de obtener información interna, puede obtener un interés o beneficio financiero de la actividad de subvención federal o estatal.

Las restricciones de conflicto de intereses y los requisitos de adquisición identificados en este documento se aplicarán a un negocio beneficiario, proveedor de servicios u otra entidad externa que esté recibiendo asistencia, directa o indirectamente, bajo un contrato o adjudicación de subvención TxCDBG, o que se requiera para completar algunos o todos trabajan bajo el contrato de subvención TxCDBG para cumplir con los Objetivos del Programa Nacional.

Cualquier persona o entidad incluyendo cualquier empresa beneficiaria, proveedor de servicios públicos u otra entidad externa que esté recibiendo asistencia, directa o indirectamente, bajo un contrato o adjudicación de subvención TxCDBG, o que se requiera para completar una parte o todo el trabajo en virtud del contrato de subvención TxCDBG para cumplir un objetivo del programa nacional, que podría recibir beneficios de la subvención TxCDBG no puede participar en la selección, adjudicación o administración de un contrato respaldado por fondos federales o estatales.

Cualquier presunta violación de estas normas de conducta se remitirá a la Fiscalía de la Ciudad de Brenham. Cuando aparezcan violaciones, el empleado, agente o agente infractor estará sujeto a medidas disciplinarias, que incluyen, entre otros, el despido o la transferencia; cuando las infracciones o infracciones parecen ser de naturaleza sustancial, el asunto puede remitirse a los funcionarios apropiados para su investigación penal y posible enjuiciamiento.

Atwood C. Kenjura, Alcalde
Cuidad de Brenham

Date



Regular City Council
AGENDA ITEM 13.

Agenda Item: Section 551.071 Texas Government Code - Consultation with Attorney - Consultation with City Attorney Regarding Aviators Plus, LLC v. City of Brenham, Texas; Cause No. 37896; 21st Judicial District Court, Washington County, Texas

Meeting Type: Regular Meeting-May 18, 2023

Department: Administration

Staff Contact: Carolyn Miller

SUMMARY STATEMENT:

To be discussed in Executive Session.

ATTACHMENTS:

None

RECOMMENDED ACTION:

No action - Executive Session discussion only.



Regular City Council
AGENDA ITEM 14.

Agenda Item: Section 551.071 Texas Government Code - Consultation with Attorney - Consultation with City Attorney Regarding Legal Issues Concerning the City of Brenham Lake Somerville Raw Water Intake Structure, the Federal Emergency Management Agency, and Associated Matters

Meeting Type: Regular Meeting-May 18, 2023

Department: Administration

Staff Contact: Carolyn Miller

SUMMARY STATEMENT:

To be discussed in Executive Session.

ATTACHMENTS:

None

RECOMMENDED ACTION:

No action - Executive Session discussion only.