NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, FEBRUARY 15, 2018 AT 1:00 P.M.
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN
BRENHAM, TEXAS

1. Call Meeting to Order

2. Invocation and Pledges to the US and Texas Flags – Councilmember Cantey

3. Citizens Comments

CONSENT AGENDA

4. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

4-a. Minutes from the January 18, 2018 Regular City Council Meeting **Pages 1-8**

4-b. Ordinance No. O-18-002 on Its Second Reading Amending Appendix A – "Zoning" of the Code of Ordinances of the City of Brenham, Texas to Amend Planned Development (PD) District Ordinance No. O-13-020 for Oak Alley Subdivision in Brenham, Washington County, Texas (Case No. P-18-002) **Pages 9-12**

4-c. Ordinance No. O-18-003 on Its Second Reading Amending Appendix A – "Zoning" of the Code of Ordinances of the City of Brenham to Amend Part III, Section 7, Required Signs (Case No. P-18-004) **Pages 13-14**

4-d. Ordinance No. O-18-004 on Its Second Reading Amending Appendix A – "Zoning" of the Code of Ordinances of the City of Brenham to Amend Part V, Section 2.03, Membership and Appointment of the Planning and Zoning Commission and Section 3.03, Membership, Appointment and Terms of Office for the Board of Adjustment (Case No. P-18-005) **Pages 15-17**

WORK SESSION

5. Discussion and Presentation of the 2017 Annual Report and Crime Analysis for the City of Brenham Police Department **Pages 18-23**

REGULAR SESSION

6. Discuss and Possibly Act Upon the Racial Profiling Report for the City of Brenham Police Department and Authorize the Mayor to Execute Any Necessary Documentation **Pages 24-27**

7. Discuss and Possibly Act Upon the Acceptance of a Donation in the Amount of $25,000.00 to the Brenham Police Department and Authorize the Mayor to Execute Any Necessary Documentation **Page 28**

8. Discuss and Possibly Act Upon Purchasing Replacement Virtual Server Environment Equipment for the Information Technology Department and Authorize the Mayor to Execute Any Necessary Documentation **Pages 29-37**

9. Discuss and Possibly Act Upon Bid No. 18-006 for Generator Maintenance and Inspection for Various City Facilities and Authorize the Mayor to Execute Any Necessary Documentation **Pages 38-41**

10. Discuss and Possibly Act Upon Bid No. 18-005 for the Purchase of a Live Floor Trailer for the Sanitation Department and Authorize the Mayor to Execute any Necessary Documentation **Pages 42-45**

EXECUTIVE SESSION

11. Section 551.071 – Texas Government Code – Consultation with Attorney – Deliberation Regarding the Construction Contract Between the City of Brenham and GCP Contractors, LLC, Including But Not Limited to the Termination of Said Contract and Other Available Remedies **Page 46**

RE-OPEN REGULAR SESSION

12. Discuss and Possibly Act Upon the Termination of the Construction Contract Between the City of Brenham and GCP Contractors, LLC, and Other Available Remedies, and Authorize the Mayor to Execute Any Necessary Documentation **Page 47**

13. Administrative/Elected Officials Report

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutary recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiation

CERTIFICATION

I certify that a copy of the February 15, 2018 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on February 12, 2018 at **12:40 PM**.

Kacey A. Weiss, TRMC
Deputy City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2018 at _____ AM PM.

_____ _____
Signature Title

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on January 18, 2018 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Andrew Ebel
Councilmember Susan Cantey
Councilmember Danny Goss
Councilmember Charlie Pyle
Councilmember Weldon Williams, Jr.

Members absent:

Councilmember Keith Herring

Others present:

City Manager James Fisher, Assistant City Manager of General Government Ryan Rapelye, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Kacey Weiss, Assistant City Manager – Chief Financial Officer Carolyn Miller, Comptroller Stacy Hardy, Sara Parker, Jennifer Eckermann, Tammy Jaster, Fire Chief Ricky Boeker, Interim Police Chief Rusty Pancoast, Jared Campbell, Public Works Director Dane Rau, Casey Redman, Assistant City Manager of Public Utilities Lowell Ogle, City Engineer Lori Lakatos, Stephen Draehn and Paula Shields

Citizens present:

Mark Schulte, Perry Thomas, Rick Perkins, Christopher Bond, Ragan Bond and Cyndee Smith

Media Present:

Arthur Hahn, Brenham Banner Press; and Mark Whitehead, KWHI

1. Call Meeting to Order

2. Invocation and Pledges to the US and Texas Flags – Mayor Pro Tem Ebel

DRAFT

3. Citizens Comments

Citizen Perry Thomas thanked staff and Council for enacting the quiet zone on FM 109.

CONSENT AGENDA

4. Statutory Consent Agenda

4-a. Minutes from the December 7, 2017 Regular City Council Meeting

A motion was made by Councilmember Cantey and seconded by Councilmember Pyle to approve the Statutory Consent Agenda Item 4-a. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	**Absent**
Councilmember Charlie Pyle `	Yes
Councilmember Weldon Williams	Yes

WORK SESSION

5. Discussion and Presentation of a Report Entitled "*Reviving Tourism Revenues in Brenham and Washington County: Trends, Challenges and Recommendations*" As Presented to the Brenham-Washington County Hotel Occupancy Tax (HOT) Board by HOT Board Member, Sharon Brass

City Secretary Jeana Bellinger introduced this item and HOT Board member Sharon Brass presented it. Mrs. Brass explained that at the November 15, 2017 HOT Board meeting, she presented a report on "*Reviving Tourism Revenues in Brenham and Washington County: Trends, Challenges and Recommendations*". Mrs. Brass stated that this report was developed out of her work on the HOT Board's Strategic Planning Subcommittee.

Mrs. Brass advised that this report is a call-to-action regarding critical and urgent challenges facing the Washington County tourist industry and economy, and to provide suggestions for improving them. Mrs. Brass discussed the City of Brenham and Washington County's Hotel Occupancy Tax revenues. Mrs. Brass stated that there is a high occupancy rate in the lodging facilities in the fall and spring, but during the summer month's it is extremely low.

Mrs. Brass explained that the Brenham Heritage Museum was serving as a second visitor's center on the other end of town until it closed. Mrs. Brass suggested putting together a Tourism Board to review what is needed to complete a strategic tourism plan.

6. Discussion and Presentation on the Possible Amendment of Section 26-7 of the City of Brenham Code of Ordinances Entitled "Extension of Utility Lines or Service Outside City Limits Prohibited"

City Engineer Lori Lakatos presented this item. Lakatos explained that over the past few months the City has received multiple request to extend utility services outside of the City Limits. Lakatos stated that City Staff reviewed the Chapter 26 – Utilities for the requirements related to the extension of utilities outside the City Limits.

Council discussed removing Section 26-7(a)(5) and to develop a policy for review and approvals of these requests. Council also discussed the text amendment and policy are to be presented to the utilities subcommittee for review and recommendation before presenting it at a council meeting.

7. Discuss and Review the FY2016-17 Fourth Quarter Financial Report

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller advised the status of the General Fund and the five major utility funds in the report. Miller reported the City experienced favorable actual net revenues in the General Fund and all utility funds except the Gas Fund.

REGULAR SESSION

8. Discuss and Possibly Act Upon the Acceptance of the 2017 Audit of the Washington County Appraisal District by Seidel Schroeder

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller stated that the Washington County Appraisal District's audit for the fiscal year 2016-2017 has been completed by Seidel Schroeder. Miller advised there were no discrepancies found during this time period and the appraisal district stayed $24,571 under budget.

A motion was made by Councilmember Cantey and seconded by Mayor Pro Tem Ebel to approve the acceptance of the 2017 audit of the Washington County Appraisal District by Seidel Schroeder.

DRAFT

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	**Absent**
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

9. Discuss and Possibly Act Upon Resolution No. R-18-001 Amending the Authorized Representatives for TexPool Local Government Investment Pool

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller explained that with the retirement of the City Manager, the authorized representatives for the City's TexPool accounts need to be updated. Miller stated the City designates the following as Authorized Representatives who can perform transactions and receive confirmations and monthly statements: Mayor, City Manager, Assistant City Manager-Chief Financial Officer and City Secretary. Miller noted the Controller is also designated as an authorized representative, but is limited to inquiry only functions on select information.

A motion was made by Councilmember Pyle and seconded by Councilmember Cantey to approve Resolution No. R-18-001 amending the authorized representatives for TexPool Local Government Investment Pool.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	**Absent**
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

10. Discuss and Possibly Act Upon Resolution No. R-18-002 Amending the Authorized Representatives for TexSTAR Local Government Investment Pool

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller explained that with the retirement of the City Manager, the authorized representatives for the City's TexSTAR accounts need to be updated. Miller advised the City designates the following as Authorized Representatives who can perform transactions and receive confirmations and monthly statements: Mayor, City Manager, Assistant City Manager-Chief Financial Officer and City Secretary. Miller stated the Controller is also designated as an authorized representative, but is limited to inquiry only functions on select information.

DRAFT

A motion was made by Councilmember Cantey and seconded by Councilmember Williams to approve Resolution No. R-18-002 amending the authorized representatives for TexSTAR Local Government Investment Pool.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	**Absent**
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

11. Discuss and Possibly Act Upon the Purchase of a Pool Pak System for the Blue Bell Aquatic Center Using BuyBoard Contract No. 552-17 and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager of General Government Ryan Rapelye presented this item. Rapelye explained that the Blue Bell Aquatic Center (BBAC) opened in 2001, thus making the systems and equipment in that facility over fifteen years old. Rapelye stated that when large swim groups are active in the Natatorium, the humidity in the air becomes thick with condensation of chlorinated water, which can cause the air quality in the facility to deteriorate. Rapelye advised that the condensation caused by the large swim group events could trigger a destructive process causing rust. Rapelye noted that proper airflow is key to minimize this type of chlorinated condensation and it appears that this airflow was not designed into the structure itself; rather it was dependent upon a sophisticated dehumidification system. Rapelye noted the dehumidification system currently installed at the BBAC is failing and needs to be replaced to ensure the air quality in the Natatorium remains acceptable. Rapelye advised that in addition, the boiler system is failing and several components of that system need to be replaced or repaired. Rapelye stated that Staff presented this item for discussion and review at the Parks Advisory Board funding review meeting held May 16, 2017, and to Council during the July 6 – 7, 2017 Budget Workshops.

Maintenance Supervisor, Stephen Draehn, discussed the units and some of the issues that are occurring at the BBAC.

A motion was made by Councilmember Cantey and seconded by Mayor Pro Tem Ebel to approve the purchase of a Pool Pak System from American Mechanical Services LLC, using BuyBoard Contract No. 552-17, in the amount of $674,963.00 and authorize the Mayor to execute any necessary documentation.

DRAFT

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	**Absent**
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

12. Discuss and Possibly Act Upon the Acceptance of the Donation and Conveyance of Approximately 1.671 Acres of Real Property from W&E Stone Investments, LLC and Authorize the Mayor to Execute Any Necessary Documentation

This item was passed.

13. Discuss and Possibly Act Upon the Purchase of a High Pressure Jet Truck for the Wastewater Construction Department Using BuyBoard Contract No. 521-16 and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager of Public Utilities Lowell Ogle presented this item. Ogle explained that this truck is used to clear sewer stoppages, for routine maintenance of sewer lines, removing debris from manholes, and cleaning lines prior to them being inspected by a camera. Ogle stated this unit would replace Unit 220, a 2003 GMC model that has begun to have many maintenance issues.

A motion was made by Councilmember Pyle and seconded by Councilmember Cantey to approve the purchase of a high pressure jet truck, with a debris vacuum, from Rush Truck Centers of Texas, L.P., using BuyBoard Contract No. 521-16, in the amount of $121,483.00 and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	**Absent**
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

14. Discuss and Possibly Act Upon the Rejection of Bid No. 18-005 for the Purchase of a Live Floor Trailer for the Sanitation Department and Authorize the Mayor to Execute Any Necessary Documentation

Public Works Director Dane Rau presented this item. Rau explained that on January 5, 2018 staff opened bids for a 53' Refuse Trailer. Rau advised this trailer was budgeted for in the 2017-18 budget. Rau stated that the Purchasing Department sent out four bid packs and received three bids and in looking at the bids submitted, all bids fell above the budgeted price of $70,000.00. Rau noted that two of the trailers that were closer to the budgeted amount did not meet specifications, specifically on the strength of the aluminum on the side gauge of the trailers. Rau noted that specifications called for .175 solid weld aluminum and both trailer manufactures have submitted bids with .150 solid gauge aluminum. Rau explained that one manufacturer also did not meet specification, not only on the side gauge, but also on the specified side height. Rau stated that with the additional height, this would not suit the current set up at the Transfer Station.

A motion was made by Councilmember Cantey and seconded by Mayor Pro Tem Ebel to approve the rejection of Bid No. 18-005 for the purchase of a live floor trailer for the sanitation department and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	**Absent**
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

Council adjourned into Executive Session at 2:30 p.m.

EXECUTIVE SESSION

15. Section 551.071 – Texas Government Code – Consultation with Attorney – Deliberation Regarding the Construction Contract Between the City of Brenham and GCP Contractors, LLC, Including But Not Limited to the Termination of Said Contract and Other Available Remedies

Executive Session adjourned at 3:02 p.m.

RE-OPEN REGULAR SESSION

16. Discuss and Possibly Act Upon the Termination of the Construction Contract Between the City of Brenham and GCP Contractors, LLC, and Other Available Remedies, and Authorize the Mayor to Execute Any Necessary Documentation

A motion was made by Councilmember Cantey and seconded by Mayor Pro Tem Ebel to Direct City Staff to give the Contractor and Surety company ten days' written notice that the City is considering declaring that the Contractor is in default of the Contract and termination of the Contract, and such termination will be considered by the City Council at the February 1, 2018 Council meeting.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	**Absent**
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

17. Administrative/Elected Officials Report

City Manager James Fisher reported on the following:

- Police Chief recruitment is moving forward
- Animal Services Manager interviews will be next week at the shelter and advertising for an Animal Adoption Coordinator will begin soon
- Council meetings in March will be the 8th and 22nd
- Update on the Lake Somerville oil and gas lease will be at February 1st meeting

The meeting was adjourned.

_____
Milton Y. Tate, Jr.
Mayor

_____
Jeana Bellinger, TRMC, CMC
City Secretary

DRAFT

ORDINANCE NO. O-18-002

AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS, AMENDING APPENDIX A – "ZONING" OF THE CODE OF ORDINANCES BY AMENDING ORDINANCE NO. O-13-020 THAT ESTABLISHED A PLANNED DEVELOPMENT (PD) DISTRICT, SPECIFICALLY BEING APPROXIMATELY 12.15 ACRES OF LAND GENERALLY LOCATED NORTH OF THE INTERSECTION OF SOUTH BLUE BELL AND MUSTANG ROADS AND BEING ALL OR PORTION OF TRACT 251 OUT OF THE JAMES WALKER SURVEY IN BRENHAM, WASHINGTON COUNTY, TEXAS; ADOPTING A MASTER DEVELOPMENT PLAN AND REGULATIONS APPLICABLE TO THIS PLANNED DEVELOPMENT (PD) DISTRICT

WHEREAS, the property owner has requested that approximately 12.15 acres of land generally located north of the intersection of South Blue Bell and Mustang Roads and being all or portion of Tract 251 out of the James Walker Survey in Brenham, Washington County, Texas (the "property"), rezoned in Ordinance No. O-13-020 and be amended; and

WHEREAS, the owner has presented an application to the City for a PD District to allow the construction of a single family subdivision; and

WHEREAS, at least fifteen (15) days after publication in the official newspaper of the City of the time and place of the public hearing and at least ten (10) days written notice of that hearing to the owners of the land within two hundred feet (200') of the Property in the manner required by law, the Planning & Zoning Commission held a public hearing on the proposal to amend the Planned Development District; and

WHEREAS, the Planning & Zoning Commission recommended in its final report that City Council grant such proposed change to the regulations applicable to this planned development district; and

WHEREAS, at least fifteen (15) days after publication in the official newspaper of the City of the time and place of a public hearing on the proposal to amend the regulations applicable to this planned development district; and

WHEREAS, the City Council has previously adopted Ordinance No. O-13-020 and the City Council desires to hereby amend Ordinance No. O-13-020 as set out herein below; and

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS THAT APPENDIX A – "ZONING" OF THE CODE OF ORDINANCES OF THE CITY OF BRENHAM, TEXAS, AND THE OFFICIAL ZONING MAP BE AMENDED BY AMENDING ORDINANCE NO. O-13-020 TO READ AS FOLLOWS:

Section 1. That Appendix A - "Zoning" of the Code of Ordinances of the City of Brenham, Texas, and the Official Zoning Map of the City of Brenham is hereby amended to change property currently zoned as Residential Single Family (R-1) District to establish a Planned Development (PD) District for single-family residential uses on approximately 12.15 acres being all or portions of Tract 251 out of the James Walker Survey in Brenham, Texas in accordance with the master development plan shown on Exhibit "A," Revised, and specifically including the following regulations:

1. Subdivision of land shall conform to the City of Brenham Subdivision Ordinance, except as otherwise authorized in this Ordinance or the master development plan shown in Exhibit "A," Revised. Exhibit "A" includes lot development plan, common area dedication, and private road rights-of-way layout. The master development plan includes the following deviations from the Subdivision Ordinance:

    a. The Rights-of-Way widths of the private rights-of-way may be reduced to no less than 45 feet and pavement widths shall be no less than 31 feet;

    b. Lots 3-7, Block 3 and Lots 1-5, Block 4 (as shown on the master development plan, Exhibit "A") may be zero lot line homes. Zero lot line regulations within the Subdivision Ordinance apply with the following deviations:

        1. Front setbacks shall be 10 feet.

        2. Rear setbacks shall be 20 feet.

        3. Side setbacks shall be 7 feet on one side of each lot and 3 feet on the opposite side of the same lot.

    c. Deviations from the Subdivision Design Guidelines include lay down curbing, decorative street lighting, automated gates located at the entrances of the private street rights-of-way, fire hydrants shall be located at every intersection; sidewalks; and landscaping within the private street rights-of-way.

2. Unless otherwise listed in this Ordinance, the property located within the Planned Development District shall conform to the regulations found in the Residential Single-Family (R-1) zoning district and other applicable provisions of the Zoning Ordinance. The master development plan includes the following deviations from the Zoning Ordinance:

    a. Minimum side building setbacks are 7.5 feet and measured from the slab with no more than a 2-foot overhang;

b. Minimum front building setbacks are 15~~0~~ feet and measured from the slab with no more than a 2-foot overhang;

c. Minimum rear building setbacks are 10 feet and measured from the slab with no more than a 2-foot overhang;

d. Impervious coverage and developed area of a lot shall be no more than 75% of the total lot area;

e. Minimum lot width shall not be less than 55 feet as measured at the front building setback line; and

f. Average lot width shall not be less than 55 feet.

3. Dedicated common areas owned and maintained by a homeowners association as shown on the master development plan shall be governed by a homeowners association;

4. A homeowners association shall be established, and all covenants, conditions, and restrictions and homeowners association governing documents shall be approved by the City prior to approval of the final plat to ensure adequate maintenance of the common areas as shown on the master development plan;

5. A Maintenance Agreement with the City shall be approved and executed prior to filing of the final plat and such maintenance agreement shall outline maintenance responsibilities of any and all public and private infrastructure within the subdivision.

6. All adopted building codes shall apply.

Section 2. The City Council finds that the facts and matters set forth in the preamble of this Ordinance are true and correct.

Section 3. This Ordinance shall in no manner amend, change, supplement, or revise any provision of any ordinance of the City of Brenham, save and except the change in zoning classification of the Property to the Planned Development District as described above.

Section 4. The Planned Development District shall be subject to the limitations, restrictions, and covenants outlined here.

Section 5. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part or provision hereof other any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of Brenham, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 6. City Council finds and determines that the meeting at which this ordinance is passed was open to the public as required and that public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, Tex. Gov't. Code Ch. 551.

Section 7. This Ordinance shall take effect as provided by the Charter of the City of Brenham, Texas.

PASSED and APPROVED on its first reading this the 1st day of February, 2018.

PASSED and APPROVED on its second reading this the 15th day of February, 2018.

_____
Milton Y. Tate, Jr.
Mayor

ATTEST:

_____
Jeana Bellinger, TRMC, CMC
City Secretary

ORDINANCE NO. O-18-003

AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS, AMENDING APPENDIX A – "ZONING" OF THE CODE OF ORDINANCES BY AMENDING PART III, SEC. 7 - REQUIRED SIGNS.

WHEREAS, the City of Brenham has requested that Appendix A – "Zoning" of the Code of Ordinances be amended; and

WHEREAS, the Planning & Zoning Commission and the City Council of the City of Brenham, Texas, have published notice and conducted public hearings regarding the request to amend Appendix A – "Zoning" of the Code of Ordinances; and

WHEREAS, all persons desiring to comment on the proposal were given a full and complete opportunity to be heard; and

WHEREAS, this amendment was recommended for approval by the City of Brenham Planning & Zoning Commission in its final report during its regular meeting January 22, 2018; and

WHEREAS, the City Council deems it appropriate to grant the amendments to Appendix A – "Zoning" of the Code of Ordinances.

BE IT ORDAINED BY THE CITY OF BRENHAM, TEXAS THAT APPENDIX A – "ZONING" OF THE CODE OF ORDINANCE OF THE CITY OF BRENHAM, TEXAS BE AMENDED IN THE FOLLOWING MANNER:

SECTION 1

That Appendix A – "Zoning" of the Code of Ordnances of the City of Brenham, Texas Part III, Sec. 7 – Required Signs, is hereby amended to read as follows:

Sec. 7. - Required signs.

(Sec. 7.01) In order to serve further notice to the public, the following requirements for a sign pertaining to proposed rezonings and pending board of adjustment action shall be followed:

(1) A sign at least four (4) square feet in front surface area shall be posted;

(2) Said sign shall provide the telephone number of the designated office for the City of Brenham; and

(3) Said sign shall be placed on the subject property in a place that is visible from the most heavily used public street abutting the property and the sign shall be in place at least ten (10) days prior to any public hearing on the proposed rezoning or board of adjustment case for that property.

SECTION 2

This Ordinance shall take effect as provided by the Charter of the City of Brenham, Texas.

PASSED and **APPROVED** on its first reading this the 1st day of February, 2018.

PASSED and **APPROVED** on its second reading this the 15th day of February, 2018.

_____
Milton Y. Tate, Jr.
Mayor

ATTEST:

_____
Jeana Bellinger, TRMC, CMC
City Secretary

ORDINANCE NO. O-18-004

AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS, AMENDING APPENDIX A – "ZONING" OF THE CODE OF ORDINANCES BY AMENDING PART V. DECISION MAKING AND STAFF SUPPORT, SECTION 2.03, MEMBERSHIP AND APPOINTMENT, TO CHANGE THE RESIDENT REQUIREMENTS AND SECTION 3.03, MEMBERSHIP, APPOINTMENT AND TERMS OF OFFICE, TO CHANGE THE RESIDENT REQUIREMENTS AND DEFINE THE TERMS OF OFFICE.

WHEREAS, the City of Brenham has requested that Appendix A – "Zoning" of the Code of Ordinances be amended; and

WHEREAS, the Planning & Zoning Commission and the City Council of the City of Brenham, Texas, have published notice and conducted public hearings regarding the request to amend Appendix A – "Zoning" of the Code of Ordinances; and

WHEREAS, all persons desiring to comment on the proposal were given a full and complete opportunity to be heard; and

WHEREAS, this amendment was recommended for approval by the City of Brenham Planning & Zoning Commission in its final report during its regular meeting January 22, 2018; and

WHEREAS, the City Council deems it appropriate to grant the amendments to Appendix A – "Zoning" of the Code of Ordinances.

BE IT ORDAINED BY THE CITY OF BRENHAM, TEXAS THAT APPENDIX A – "ZONING" OF THE CODE OF ORDINANCE OF THE CITY OF BRENHAM, TEXAS BE AMENDED IN THE FOLLOWING MANNER:

SECTION 1

That Appendix A – "Zoning" of the Code of Ordnances of the City of Brenham, Texas Part V, Sec. 2.03, is hereby amended to read as follows:

> (Sec. 2.03) *Membership and appointment*. The planning and zoning commission shall consist of seven members which shall be appointed by and shall serve at the pleasure of the city council. The commission shall be composed of members who are resident citizens of the city. A member of the commission shall not serve on the Board of Adjustments during the same term.

Members of the planning and zoning commission may be removed from office at any time by a simple majority vote of the full city council either upon its own motion or upon recommendation of the commission. Failure to attend three consecutive scheduled meetings shall be deemed as neglect and cause for removal from office, unless such absences were due to unusual circumstances beyond the member's control, such as sickness of the member or someone within the member's immediate family, or if the commission or the city council approves the absences as excused. A vote to remove a commission member shall be placed on the appropriate agenda as a regular item, and shall be voted upon accordingly.

SECTION 2

That Appendix A – "Zoning" of the Code of Ordnances of the City of Brenham, Texas Part V, Sec. 3.03, is hereby amended to read as follows:

(Sec 3.03) Membership, appointment and terms of office:

(1) Membership.

a. The board shall consist of five (5) regular members, who shall be appointed by a simple majority vote of the city council, and shall operate in accordance with V.T.C.A., Local Government Code §§ 211.008 through 211.011. A member of the board shall not serve of the Planning and Zoning Commission during the same term.

b. The city council shall provide for the appointment of up to four alternate members to serve in the absence of one or more of the regular board members on an alternating basis such that all alternate members have equal opportunities to serve on the board. The planning director shall determine which alternate will serve if an alternate is needed.

c. Regular board members and alternate members shall serve for a term of two years, and expiration of terms shall be staggered so that an overlapping of terms occurs (e.g., in any two-year period, the terms of two regular members and at least one alternate member shall expire during one of those years, and the terms of three regular members and at least one alternate member shall expire during the second year).

d. Any vacancies on the board (both regular and alternate members) shall be filled for the unexpired terms via appointment by a simple majority vote of the city council for the remainder of the terms.

e. Members of the board may be removed from office for cause, and after a public hearing, by a simple majority vote of the full city council. Failure to attend three consecutive scheduled meetings shall be deemed as neglect and cause for removal from office, unless such absences were due to unusual circumstances beyond the member's control such as sickness of the member or someone within the member's immediate family. Absences may be excused by the board or by the city council.

SECTION 3

This Ordinance shall take effect as provided by the Charter of the City of Brenham, Texas

PASSED and **APPROVED** on its first reading this the 1st day of February, 2018.

PASSED and **APPROVED** on its second reading this the 15th day of February, 2018.

_____
Milton Y. Tate, Jr.
Mayor

ATTEST:

_____
Jeana Bellinger, TRMC, CMC
City Secretary

AGENDA ITEM 5

DATE OF MEETING: February 15, 2018	**DATE SUBMITTED:** February 8, 2018
DEPT. OF ORIGIN: Police	**SUBMITTED BY:** Russell R. Pancoast

MEETING TYPE:	**CLASSIFICATION:**	**ORDINANCE:**
☒ **REGULAR**	☐ **PUBLIC HEARING**	☐ **1ST READING**
☐ **SPECIAL**	☐ **CONSENT**	☐ **2ND READING**
☐ **EXECUTIVE SESSION**	☐ **REGULAR**	☐ **RESOLUTION**
	☒ **WORK SESSION**	

AGENDA ITEM DESCRIPTION: Discussion and Presentation of the 2017 Annual Report and Crime Analysis for the City of Brenham Police Department

SUMMARY STATEMENT: This report presents comparative statistical data and information on various police programs to the City Council.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS: Provides key information to the City Council on police activities so that they can provide sound guidance to the Police Department.

B. CONS: None known.

ALTERNATIVES (In Suggested Order of Staff Preference): None

ATTACHMENTS: (1) Brenham Police Department 2017 Annual Report

FUNDING SOURCE (Where Applicable): N/A

RECOMMENDED ACTION: No action needed; discussion item only.

APPROVALS: James Fisher

Brenham Police Department

2017 Annual Report

Accomplishments:

- In July, the Brenham Police Department was Re-Recognized by the Texas Police Chiefs Association as a Best Practices Agency. Brenham is one of only 145 out of the more than 2,500 agencies in Texas, to receive that Recognition.

By the Numbers:

	2015	2016	2017
• **Violent Crimes;**	**49**	**41**	**42**
• **Property Crimes;**	**346**	**387**	**472**
• **Vehicle Thefts;**	**21**	**36**	**20**
• **Accidents;**	**577**	**502**	**531**
• **Traffic Stops;**	**13,266**	**12,995**	**12,808**
• **Call Volume;**	**32,151**	**32,056**	**32,368**

Training:

During 2017 calendar year, the Brenham Police Department held over twenty TCOLE credited courses, totaling one hundred and fifty-five hours in training. The following outside agencies assisted instructing these courses: Texas Municipal Police Association (TMPA), Texas Municipal League (TML), Washington County 911, Pasadena Police Department, and Washington County EMS. The police department personnel also attended non TCOLE training, which included Sexual Harassment, Leadership, and Developing and Nurturing a Great Team.

Outsource training was also attended by officers within the department. Some of the training included on-line TCOLE credited courses and traveling to different police agencies within the state. Over three hundred hours of outsource training was completed within our agency during the 2017 calendar year.

School Resource Program:

During the calendar year of 2017, the School Resource Officers handled 111 incidents, 89 incidents at the High School and 22 incidents at the Jr. High School. The following is a breakdown of the incidents:

Brenham High School

- (3) 9-1-1 Hang Ups
- (2) Animal Complaints
- (3) Assaults
- (5) Business Checks
- (5) Public Service Complainant
- (3) Disorderly Conduct -Language
- (14) Courtesy Escorts
- (3) Disorderly Conduct -Fighting
- (4) Fire Alarms
- (3) Follow Up Investigations
- (1) Minor in Possession
- (3) Missing Persons
- (2) Motorist Assist
- (2) Sexual Assaults
- (2) Thefts
- (2) Unruly Juveniles
- (9) Welfare Concerns

There were several medical incidents that took place at the High School where the SRO responded. The following is a breakdown of arrests at the High School:

- (3) Disorderly Conduct-Language
- (6) Disorderly Conduct-Fighting
- (4) Assaults
- (1) Criminal Mischief
- (1) Possession of Dangerous Drugs-Drug Free Zone
- (2) Public Intoxication
- (1) Possession of Marijuana-Drug Free Zone

Brenham Jr. High School

- (2) Business Check
- (2) Disorderly Conduct-Fighting
- (3) Follow Ups
- (3) Foot Patrol
- (3) Information Incidents
- (3) Smoke Investigations
- (2) Suspicious Vehicles
- (3) Unruly Juveniles

There was a combination of medical and traffic stop incident at the Jr. High School during the 2017 year. The following is a breakdown of arrests that took place at the JR. High School:

- (2) Possession of Marijuana-Drug Free Zone
- (2) Runaways
- (1) Assault

During 2017 year, The School Resource Officers worked over 70 sporting events and attended High School Graduation. Also, Brenham Independent School District hired off duty officers to be stationed at additional schools where a resource officer is not assigned. Each day, an officer is assigned to one of the additional schools Monday –Friday between the hours of 7:35am-11am or 11:35am-3:35pm.

Citizens on Patrol:

11,180.35 total volunteer hours and 75 Special events worked including:

1. 1-14-17 Uptown Swirl
2. 1-20-17 Guns and Hoses Blood Drive
3. 1-21-17 Guns and Hoses Blood Drive
4. 1-31-17 Chamber of Commerce Banquet Parking
5. 2-23-17 New Beginnings Parking Assignment at BHS
6. 3-3-17 First Baptist Fundraiser Parking
7. 3-16-17 Funeral Escort
8. 3-17-17 Margaret Blizzard Senior Center Drive-Thru
9. 3-22-17 Memorial Oaks Chapel Traffic Assignment
10. 3-23-17 Schwartz Funeral Parking/Traffic Assignment at the
11. 4-2-17 Salem FD Fundraiser Parking/Traffic Assignment
12. 4-5-17 Scott& White Senior Day Parking/Safety Assignment
13. 4-7-17 BFD Fish Fry Parking Assignment
14. 4-8-17 Blue Bell Fun Run

15. 4-20-17 STEM at BES Safety/Traffic Assignment
16. 4-21-17 Batting Cages Dedication at Blinn
17. 4-22-17 Drug Collection at BPD
18. 4-27-17 Guns and Hoses Blood Drive
19. 4-27-17 Conway Viewing Safety/Traffic Assignment at Memorial Oaks Chapel
20. 4-28-17 Conway Funeral Parking/Traffic Escort at the Fairgrounds
21. 5-4-17 National Day of Prayer Safety Assignment
22. 5/5-6/17 Maifest Park and Ride Assignment
23. 5-6-17 Maifest Parade
24. 5-12-17 Blinn Graduation Parking Assignment
25. 5-13-17 Walgreen's Fingerprinting Assignment
26. 5-16-17 Local History Day Safety Assignment for 4th Grade
27. 5-18-17 Local History Day for 7th Grade
28. 5-25-17 Law Enforcement Torch Run Escort
29. 5-25-17 BISD Health Run
30. 6-3-17 BHS Graduation Parking Assignment
31. 6-17-17 Juneteenth Parade Safety Assignment
32. 7-8-17, 7-15-17, 7-22-17, 7-29-17 Hot Nights Cool Tunes
33. 7-27-17 Children's Miracle Network Fundraiser at DQ
34. 7-30-17 Camp Periwinkle Escort
35. 8-11-17 BHS Band March-a-Thon
36. 8-12-17 Fireman's Fiesta Parking/Traffic Assignment
37. 8-19-17 Clear the Shelter Pet Adoption Day
38. 8-25-17 Guns and Hoses Blood Drive
39. 8-26-17 Guns and Hoses Blood Drive
40. 8-29-17 8-30-17 Hurricane Harvey Info Tent at Wal-Mart
41. 8-31-17 to 9-3-17 Hurricane Harvey Info Tent at FTC
42. 9-8-17 BHS Football Game Parking Assignment
43. 9-9-17 Blinn Football Game Parking Assignment
44. 9-16-17 WC Fair Parade Safety Assignment
45. 9-16-17 Blinn Football Game Parking Assignment
46. 9-20-17 to 9-23-17 WC Fair Traffic Assignment
47. 9-30-17 Kid Fish Fingerprinting Assignment
48. 9-30-17 Blinn Football Game Parking Assignment
49. 10-3-17 National Night Out
50. 10-4-17 BHS Homecoming Parade Safety Assignment
51. 10-6-17 BHS Football Game Parking Assignment
52. 10-13-17 BHS Football Game Parking Assignment
53. 10-19-17 St. Paul's Fundraiser Parking/Traffic Assignment
54. 10-21-17 Texas Art & Music Festival Safety Assignment
55. 10-21-17 City Block Party at the Library

56. 10-27-17 BHS Football Parking Assignment
57. 10-28-17 Blinn Football Game Parking Assignment
58. 10-28-17 Drug Collection/Disposal Assignment
59. 10-30-17 High School Nation Concert Safety Assignment at BHS
60. 10-31-17 Halloween Candy Drive-thru Safety/PR Assignment
61. 11-2-17 Select Furniture Parking/Traffic Assignment
62. 11-3-17 Senior Center Traffic Assignment
63. 11-6-17 CPAAA Drive-thru Fundraiser Safety/PR Assignment
64. 11-10-17 BHS Football Game Parking Assignment
65. 11-16-17 High School Playoff Game Parking Assignment
66. 11-17-17 High School Playoff Game Parking Assignment
67. 11-24-17 High School Playoff Game Parking Assignment
68. 11-24-17 High School Playoff Night Game Parking Assignment
69. 11-25-17 High School Playoff Game Parking Assignment
70. 12-1-17 High School Playoff Game Parking Assignment
71. 12-1-17 Downtown Christmas Stroll Safety Assignment
72. 12-2-17 High School Playoff Game Parking Assignment
73. 12-2-17 Christmas Stroll Parade
74. 12-11-17 St. Mary's Escort
75. 12-16-17 Lake Loons Toy Run Escort

AGENDA ITEM 6

DATE OF MEETING: February 15, 2018	**DATE SUBMITTED:** January 29, 2018
DEPT. OF ORIGIN: Police Department	**SUBMITTED BY:** Russell R. Pancoast

MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
☒ REGULAR	☐ PUBLIC HEARING	☐ 1ST READING
☐ SPECIAL	☐ CONSENT	☐ 2ND READING
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION
	☐ WORK SESSION	

AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Racial Profiling Report for the City of Brenham Police Department and Authorize the Mayor to Execute Any Necessary Documentation

SUMMARY STATEMENT: The Brenham Police Department neither condones nor allows racial discrimination in our law enforcement efforts. Further, this Annual Racial Profiling Report is required under State and Federal Law, and provides details on traffic stops, citations issued, arrests made, and searches conducted by the Brenham Police Department. While it is generally expected that this report should mirror the demographic makeup of the community being served, there are numerous factors which may affect the racial makeup of the traffic enforcement efforts reflected in the report. One such factor is a major traffic corridor connecting two large cities which transects the reporting agencies geographical jurisdiction. This is the case in Brenham, through which State Highway 290 passes, connecting Houston and Austin.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS: The information in this report actually matches the demographics of our community more closely than expected. There are only a few percentage points difference between the report and the demographics of the community.

B. CONS: None indicated.

ALTERNATIVES (In Suggested Order of Staff Preference): N/A

ATTACHMENTS: (1) Brenham Police Department 2017 Racial Profiling Report; and (2) Brenham Police Department Racial Profiling Statistics

FUNDING SOURCE (Where Applicable): N/A

RECOMMENDED ACTION: Approve the Racial Profiling Report for the City of Brenham Police Department and authorize the Mayor to execute any necessary documentation

APPROVALS: James Fisher

Brenham, TX PD **Jan 1, 2017 - Dec 31, 2017**

Racial Profile Tier 1 HB3389

PLEASE NOTE: The official form does not allow for Other and Unknown in the Race or Ethnicity boxes on the TCOLE website. Please contact TCOLE for instructions on how to resolve these issues. This report only includes traffic stops resulting in a citation, traffic stops resulting in a citation with an arrest, traffic stops resulting in a warning with an arrest, and field interviews that resulted in an arrest. This report does not include any stops from traffic collisions.

Number of motor vehicle stops	
40	ARREST ONLY
95	CITATION AND ARREST
4295	CITATION ONLY
4430	**Total**

Race or Ethnicity:	
1005	African
226	Asian
2415	Caucasain
605	Hispanic
5	Middle Eastern
4	Native American
170	Other
4430	**Total**

Race or Ethnicity known prior to stop?	
237	Y
4193	N
4430	**Total**

Search conducted?	
412	Y
4018	N
4430	**Total**

Brenham, TX PD **Jan 1, 2017 - Dec 31, 2017**

Racial Profile Tier 1 HB3389

Was search consented?	
125	Y
287	N
412	**Total**

Brenham Police Department Racial Profiling Statistics

Race	% of Population	% of Traffic Stops
Caucasain	69.99%	54.51%
African American	21.91%	22.68%
Hispanic	10.25%	13.65%
Asian	1.86%	5.10%
Middle Eastern	N/A	0.11%
Native American	0.25%	0.09%
Other	4.75%	3.83%

Population percentages were taken from the 2010 U.S. Census. Traffic stop percentages are from the 2017 racial profiling report and only show stops were a citation was issued, an arrest was made, or both.

AGENDA ITEM 7

DATE OF MEETING: February 15, 2018	**DATE SUBMITTED:** February 6, 2018
DEPT. OF ORIGIN: Police	**SUBMITTED BY:** Russell R. Pancoast

MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
☒ REGULAR	☐ PUBLIC HEARING	☐ 1ST READING
☐ SPECIAL	☐ CONSENT	☐ 2ND READING
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION
	☐ WORK SESSION	

AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Acceptance of a Donation in the Amount of $25,000.00 to the Brenham Police Department and Authorize the Mayor to Execute Any Necessary Documentation

SUMMARY STATEMENT: The Andras Foundation has offered a given a donation to the police department for $25,000.00 to assist in needed training and equipment costs. The donation will be placed in the donation account and the foundation requested that the funds be used for law enforcement training and/or equipment needs.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS: Funds will assist in providing vital training and equipment to police personnel.

B. CONS: None

ALTERNATIVES (In Suggested Order of Staff Preference): Funding by City General Fund.

ATTACHMENTS: None

FUNDING SOURCE (Where Applicable): Donation

RECOMMENDED ACTION: Accept a donation in the amount of $25,000.00 from The Andras Foundation to the Brenham Police Department and authorize the Mayor to execute any necessary documentation

APPROVALS: James Fisher

AGENDA ITEM 8

DATE OF MEETING: February 15, 2018	**DATE SUBMITTED:** February 8, 2018
DEPT. OF ORIGIN: Information Technology	**SUBMITTED BY:** Kevin Schmidt

MEETING TYPE:	**CLASSIFICATION:**	**ORDINANCE:**
☒ **REGULAR**	☐ **PUBLIC HEARING**	☐ **1ST READING**
☐ **SPECIAL**	☐ **CONSENT**	☐ **2ND READING**
☐ **EXECUTIVE SESSION**	☒ **REGULAR**	☐ **RESOLUTION**
	☐ **WORK SESSION**	

AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Purchasing Replacement Virtual Server Environment Equipment for the Information Technology Department and Authorize the Mayor to Execute Any Necessary Documentation

SUMMARY STATEMENT: The City invested in its initial virtual server environment equipment in 2010, which drastically reduced server operating and replacement costs by combining many seperate servers into a smaller amount of hardware. The current equipment will reach end-of-support-life this fiscal year and will not be supported by the manufacturers anymore. The virtual server environment houses nearly all of the City's virtual servers and must be maintained to a high-level of reliability and performance. This equipment is scheduled to be replaced this fiscal year by a qualified contractor before the old equipment begins operating outside of a support contract. Several options have been *thoroughly* researched, and the IT department recommends purchasing the replacement equipment and configuration services from Dell at a cost of $86,167.44.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS: Purchasing this equipment and services will enable the City to continue providing a high level of support and reliability for the IT applications that the City departments rely on to function. The new system will allow for more cost effective expansion and maintenance.

B. CONS: Without replacement and in the event of hardware failure, the IT staff may not have *any* options available to get the old equipment operational. Maintaining the old equipment may prevent necessary software upgrades and existing technical issues from being resolved, and it will severely limit adaptability.

ALTERNATIVES (In Suggested Order of Staff Preference):

ATTACHMENTS: (1) Dell Quote Number 3000022081692.1

FUNDING SOURCE (Where Applicable): Capital Lease

RECOMMENDED ACTION: Approve the purchase of replacement virtual server environment equipment for the Information Technology Department from Dell in the amount of $86,167.44 and authorize the Mayor to execute any necessary documentation
APPROVALS: James Fisher

A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Total: $86,167.44

Quote number:	Quote date:	Quote expiration:	Solution ID:	Deal ID:
3000022081692.1	Feb. 8, 2018	Mar. 10, 2018	9157991	15160562

Company name:	Customer number:	Phone:
CITY OF BRENHAM	5041625	(979) 836-7911

Sales rep information:

Will Peebles
Will_Peebles@Dell.com
(800) 456-3355
Ext: 5131565

Billing Information:

CITY OF BRENHAM
P O BOX 1059
BRENHAM
TX 77834-1059
US
(979) 836-7911

Pricing Summary

Item	Qty	Unit Price	Subtotal
Dell EMC SCv3020 - [AMER_SCv3020_12391]	1	$28,769.85	$28,769.85
Dell EMC SCv300 - [AMER_SC300_12370]	1	$12,714.03	$12,714.03
PowerEdge R630 - [dellstar_1337]	3	$14,894.52	$44,683.56
		Subtotal:	$86,167.44
		Shipping:	$0.00
		Environmental Fees:	$0.00
		Non-Taxable Amount:	$86,167.44
		Taxable Amount:	$0.00
		Estimated Tax:	$0.00
		Total:	**$86,167.44**

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

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Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,

Will Peebles

Order this quote easily online through your Premier page, or if you do not have Premier, using Quote to Order

Shipping Group 1

Shipping Contact:
KEVIN SCHMIDT

Shipping phone:
(979) 836-7911

Shipping via:
Standard Ground

Shipping Address:
200 W VULCAN ST
BRENHAM
TX 77833-3149
US

SKU	Description	Qty	Unit Price	Subtotal
	Dell EMC SCv3020 - [AMER_SCv3020_12391] **Estimated delivery date:** Feb. 23, 2018 **Contract No:** 75AHH **Customer Agreement No:** DIR-TSO-3763	1	$28,769.85	$28,769.85
210-ALVZ	SCv3020 3Ux30 Drive Storage Array	1	-	-
449-BBLE	SCv30X0 Dual Controller Components	1	-	-
403-BBPD	No Mezzanine Card	1	-	-
403-BBPD	No Mezzanine Card	1	-	-
540-BBXU	IO, 12G SAS, 4port, PCI-E, Full height	1	-	-
540-BBXU	IO, 12G SAS, 4port, PCI-E, Full height	1	-	-
340-BSDI	SHIP,SCV3020,DAO	1	-	-
389-BJUC	Dell SC Storage Reg Label	1	-	-
634-BJUI	Storage Center Core Software Bundle, Base License	1	-	-
634-BKCL	SSN License	1	-	-
634-BKCM	Storage Optimization Bundle, Software License (Includes: Data Progression, Fast Track)	1	-	-
450-AGJN	Redundant Power Supply, 1378W, C20	1	-	-
770-BBUJ	Rack rail, 2Us, Static	1	-	-

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350-BBKJ	SC Bezel	1	-	-
814-3780	Dell Hardware Limited Warranty	1	-	-
814-3784	ProSupport Mission Critical: 4-Hour 7x24 Onsite Service with Emergency Dispatch,3 Years	1	-	-
814-3787	ProSupport Mission Critical: 7x24 HW/SW Technical Support and Assistance,5 Years	1	-	-
814-3788	ProSupport Mission Critical: 4-Hour 7x24 Onsite Service with Emergency Dispatch,2 Years Extended	1	-	-
975-3461	Dell Limited Hardware Warranty Extended Year(s)	1	-	-
989-3439	Thank you choosing Dell ProSupport. For tech support, visit http://www.dell.com/support or call 1-800- 945-3355	1	-	-
805-2828	ProDeploy Plus Dell Storage SC Series vXXXX SAN up to 8 hosts - Deployment	1	-	-
805-2831	ProDeploy Plus Dell Storage SC Series vXXXX SAN - Deployment Verification	1	-	-
812-4027	ProDeploy Plus Training Credits 900 Redeem at www.LearnDell.com Expires 1Yr from Order Date	1	-	-
815-3898	ProSupport for Software: 7X24 Storage Center Optimization Bundle, 5 Years	1	-	-
332-1286	US Order	1	-	-
400-AICQ	SC, 1.92TB, SAS, 12Gb 2.5" RI SSD	7	-	-
400-AEPR	Hard Drive Filler 2.5in, single blank	23	-	-
470-ABDO	12Gb HD-Mini to HD-Mini SAS cable, 2m	1	-	-
470-ABDO	12Gb HD-Mini to HD-Mini SAS cable, 2m	1	-	-
450-AFEU	Power Cord, 125V, 20A, NEMA 5-20 to C19, 10 feet	2	-	-

SKU	Description	Qty	Unit Price	Subtotal
	Dell EMC SCv300 - [AMER_SC300_12370] **Estimated delivery date:** Feb. 28, 2018 **Contract No:** 75AHH **Customer Agreement No:** DIR-TSO-3763	1	$12,714.03	$12,714.03
210-ALZF	Dell EMC SCv300 Enclosure	1	-	-
325-BCMQ	Dell EMC SCv300 Bezel	1	-	-
403-BBKM	Enclosure Mangement Module, Dual	1	-	-

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770-BBJE	Rack rail, 2Us, Static	1	-	-
450-AEBJ	Power supply, AC 600W, Redundant	1	-	-
340-BSDL	Dell EMC SCv300 Shipping, DAO	1	-	-
813-5666	Dell Hardware Limited Warranty	1	-	-
813-5690	ProSupport Mission Critical: 4-Hour 7X24 On-Site Service with Emergency Dispatch, 2 Years Extended	1	-	-
813-5692	ProSupport Mission Critical: 4-Hour 7X24 On-Site Service with Emergency Dispatch, 3 Years	1	-	-
813-5701	ProSupport Mission Critical: 7X24 HW/SW Technical Support and Assistance, 5 Years	1	-	-
975-3461	Dell Limited Hardware Warranty Extended Year(s)	1	-	-
989-3439	Thank you choosing Dell ProSupport. For tech support, visit http://www.dell.com/support or call 1-800- 945-3355	1	-	-
812-4011	ProDeploy Plus Training Credits 200 Redeem at www.LearnDell.com Expires 1Yr from Order Date	1	-	-
814-0234	ProDeploy Plus Dell Storage SC Disk Series 300/320 2U Enclosure - Deployment	1	-	-
814-0235	ProDeploy Plus Dell Storage SC Disk Series 300/320 2U Enclosure - Deployment Verification	1	-	-
332-1286	US Order	1	-	-
400-AVLB	SC, 6TB, SAS, 12Gb, 7.2K, 3.5" HDD	8	-	-
400-ABSK	Hard Drive Blank Filler 3.5	4	-	-
450-ABLK	5-15P to C13, 10 amp, 6 feet wall plug Power Cord	2	-	-
470-ABDN	12Gb HD-Mini to HD-Mini SAS cable, 0.5m	1	-	-

SKU	Description	Qty	Unit Price	Subtotal
	PowerEdge R630 - [dellstar_1337]	**3**	**$14,894.52**	**$44,683.56**
	Estimated delivery date: May 9, 2018 **Contract No:** 75AHH **Customer Agreement No:** DIR-TSO-3763			
210-ACXS	PowerEdge R630 Server	3	-	-
329-BCZI	PowerEdge R630 Motherboard MLK	3	-	-
461-AADZ	No Trusted Platform Module	3	-	-
321-BBKL	Chassis with up to 8, 2.5" Hard Drives, 3 PCIe Slots	3	-	-

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340-AKPS	PowerEdge R630 Shipping- 8 Drive Chassis	3	-	-
338-BJDB	Intel Xeon E5-2697A v4 2.6GHz,40M Cache,9.60GT/s QPI,Turbo,HT,16C/32T (145W) Max Mem 2400MHz	3	-	-
338-BJDH	Intel Xeon E5-2697A v4 2.6GHz,40M Cache,9.60GT/s QPI,Turbo,HT,16C/32T (145W) Max Mem 2400MHz	3	-	-
370-ABWE	DIMM Blanks for System with 2 Processors	3	-	-
412-AAEF	160W Heatsink for PowerEdge R630	3	-	-
412-AAEF	160W Heatsink for PowerEdge R630	3	-	-
370-ACPH	2400MT/s RDIMMs	3	-	-
370-AAIP	Performance Optimized	3	-	-
780-BBJK	RAID 1 for H330/H730/H730P (2 HDDs or SSDs)	3	-	-
405-AAEG	PERC H730 Integrated RAID Controller, 1GB Cache	3	-	-
540-BBCC	Intel Ethernet X540 DP 10Gb BT + I350 1Gb BT DP Network Daughter Card	3	-	-
385-BBHO	iDRAC8 Enterprise, integrated Dell Remote Access Controller, Enterprise	3	-	-
634-BBWU	OpenManage Essentials, Server Configuration Management	3	-	-
429-AAQM	DVD ROM SATA Internal	3	-	-
770-BBBL	ReadyRails Sliding Rails With Cable Management Arm	3	-	-
325-BCJU	Dell EMC 1U Standard Bezel	3	-	-
384-BBBL	Performance BIOS Settings	3	-	-
450-ADWS	Dual, Hot-plug, Redundant Power Supply (1+1), 750W	3	-	-
631-AACK	No Systems Documentation, No OpenManage DVD Kit	3	-	-
619-ABVR	No Operating System	3	-	-
421-5736	No Media Required	3	-	-
332-1286	US Order	3	-	-
955-9041	Dell Hardware Limited Warranty Plus On Site Service Extended Year	3	-	-
976-7728	Dell Hardware Limited Warranty Plus On Site Service	3	-	-
976-7736	Mission Critical Package: 4-Hour 7x24 On-Site Service with Emergency Dispatch,EXT to 2 Year	3	-	-
976-7737	Mission Critical Package: 4-Hour 7x24 On-Site Service with	3	-	-

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	Emergency Dispatch, 3 Year			
976-7749	MISSION CRITICAL PACKAGE: Enhanced Services, 5 Year	3	-	-
976-7754	ProSupport: 7x24 HW / SW Tech Support and Assistance, 5 Year	3	-	-
989-3439	Thank you choosing Dell ProSupport. For tech support, visit http://www.dell.com/support or call 1-800- 945-3355	3	-	-
804-6750	ProDeploy Plus Dell Server R Series 1U/2U - Deployment	3	-	-
804-6751	ProDeploy Plus Dell Server R Series 1U/2U - Deployment Verification	3	-	-
812-4005	ProDeploy Plus Training Credits 300 Redeem at www.LearnDell.com Expires 1Yr from Order Date	3	-	-
973-2426	Declined Remote Consulting Service	3	-	-
370-ACNX	16GB RDIMM, 2400MT/s, Dual Rank, x8 Data Width	48	-	-
400-AMIE	240GB Solid State Drive SATA Mix Use MLC 6Gbps 2.5in Hot-plug Drive, SM863a	6	-	-
405-AAFB	SAS 12Gbps HBA External Controller, Low Profile	6	-	-
540-BBHZ	Intel Ethernet X540 DP 10GBASE-T Server Adapter, Low Profile	3	-	-
450-AALV	NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet (3m), Power Cord, North America	6	-	-

Subtotal:	$86,167.44
Shipping:	$0.00
Environmental Fees:	$0.00
Estimated Tax:	$0.00
Total:	**$86,167.44**

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Important Notes

Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale (www.dell.com/learn/us/en/uscorp1/terms-of-sale), which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (for Consumer warranties ; for Commercial warranties).

If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply (Consumer;Commercial). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at https://mozy.com/about/legal/terms.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the f oregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.**
Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

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AGENDA ITEM 9

DATE OF MEETING: February 15, 2018	**DATE SUBMITTED:** February 6, 2018
DEPT. OF ORIGIN: Public Works	**SUBMITTED BY:** Dane Rau

MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
☒ REGULAR	☐ PUBLIC HEARING	☐ 1ST READING
☐ SPECIAL	☐ CONSENT	☐ 2ND READING
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION
	☐ WORK SESSION	

AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Bid No. 18-006 for Generator Maintenance and Inspection for Various City Facilities and Authorize the Mayor to Execute Any Necessary Documentation

SUMMARY STATEMENT: On January 31, 2018, the Purchasing Department opened bids related to the Annual Generator Maintenance and Inspection Contract for various City facilities. The previous contract was with LJ Power in which the City of Brenham chose not to use the optional 1 yr. extension. That contract expired on Feb 1, 2018. A letter was sent to LJ Power on January 18, 2018 reflecting the City's decision.

The services in the bid are for a bi-annual visit to each generator. The first visit details a full service of the unit, which includes oil and filter change, tune-up, complete inspection, and a 2-hour load bank testing of each generator. The second visit, which occurs six months after the first visit, will provide an inspection of the generator. Each trip the City of Brenham will receive full reports on service, load bank tests, and recommended parts/repairs or replacements needed following inspection of generators. The company will also identify maintenance issues needed and provide a service diagnosis with an option to repair. This contract will also allow us to quickly get a response in times of need such as hurricanes and other events in which our generators are needed for essential purposes.

There were 5 bids received for review. Loftin Equipment submitted the lowest bid at $11,130.00. This includes an additional trip charge of $1.50/mile (Est @ $180) and a labor rate of $85.00/hr. on additional trip charges. Prior to 2017, we have used Loftin Equipment in which they had the contract from 2014-2017.

Currently we have 10 locations that have generators that will fall under this contract. This bid was very competitive and was $1,330 higher than 2017. We have seen this in the past but have realized that even though we save $1,800 in 2017 we did not receive the service that we had in the past. The term of the contract is for one year with the option to renew for an additional two years if both parties agree.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items): **A. PROS:** Very competitive bid with lower prices than 2014. **B. CONS:** None
ALTERNATIVES (In Suggested Order of Staff Preference):
ATTACHMENTS: (1) Bid Information Sheet
FUNDING SOURCE (Where Applicable): Numerous Departments
RECOMMENDED ACTION: Award Bid No. 18-006 to Loftin Equipment in the amount of $11,130.00 for generator maintenance and inspection for various City facilities and authorize the Mayor to execute any necessary documentation
APPROVALS: James Fisher

City of BRENHAM

Bid Information Sheet

January 31, 2018

Bid No. 18-006

For: Generator Maintenance and Inspection

Purchase not to exceed budgeted funds.

Number of completed bids returned to Purchasing: 5

City of BRENHAM

BID TABULATION GENERATOR MAINTENANCE AND INSPECTION IFB NO. 18-006					
	Power Secure Service	Kentech Inc	Genra Power Solutions	**Loftin Equipment**	Waukesha-Pearce Industries
Total	13,490.00	12,990.00	17,799.00	**11,130.00**	15,837.22
Addn'l. Trip Charge	300.00	100.00	250.00	**$1.50/mile**	T/M
Labor Rate	95.00	90.00	85.00	**85.00**	90.00

AGENDA ITEM 10

DATE OF MEETING: February 15, 2018	**DATE SUBMITTED:** February 9, 2018
DEPT. OF ORIGIN: Public Works	**SUBMITTED BY:** Dane Rau

MEETING TYPE:	**CLASSIFICATION:**	**ORDINANCE:**
☒ **REGULAR**	☐ **PUBLIC HEARING**	☐ **1ST READING**
☐ **SPECIAL**	☐ **CONSENT**	☐ **2ND READING**
☐ **EXECUTIVE SESSION**	☒ **REGULAR**	☐ **RESOLUTION**
	☐ **WORK SESSION**	

AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Bid No. 18-005 for the Purchase of a Live Floor Trailer for the Santitation Department and Authorize the Mayor to Execute Any Necessary Documentation

SUMMARY STATEMENT: On February 9, 2018, the Purchasing Department opened bids for the purchase of an aluminum refuse trailer. The bids were as follows:

Bidder	Trailer Price	Delivery	Total	Delivery ARO
Technology International	$79,750.00	$0.00	$79,750.00	120 days
East Mfg. Co.	$71,000.00	$2,700.00	$73,700.00	90-120 days
Mac Trailer	$72,825.00	$2,525.00	$73,350.00	120 days
Travis Body & Trailer	$69,950.00	300.00	$70,250.00	90 days

Four bids were received. As shown above, Travis Body and Trailer was the lowest bid received and met all bid specifications. Travis Body and Trailer's bid was $69,950 plus $300 for delivery totaling $70,250.00.

During the 2017-18 budget process, a total of $70,000 was budgeted for this trailer. By purchasing this trailer, it will replace unit #65, which is a 2009 Travis trailer. This trailer is the second oldest in our fleet, but is in the worst shape and has floor issues. These trailers are used 6 days a week and transport over 20+ tons of waste on each trip to the landfill. The transfer station averages 4 trips per day to the landfill with other trailers being loaded throughout the day.

By purchasing this trailer, it will maintain our fleet at 6-transport trailer and 4 trucks. Over the last year, we have seen our volumes increased approximately 1300 tons than the prior year. Waste transported in 2017 was 25,916 tons.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items): **A. PROS:** Replace an old trailer that has served its life expectancy. Right at budget number. **B. CONS:** None
ALTERNATIVES (In Suggested Order of Staff Preference):
ATTACHMENTS: (1) Bid Information Sheet
FUNDING SOURCE (Where Applicable): 106-5-042-813.00
RECOMMENDED ACTION: Award Bid No. 18-005 to Travis Body and Trailer in the amount of $70,250.00 for the purchase of a live floor trailer for the sanitation department and authorize the Mayor to execute any necessary documentation
APPROVALS: James Fisher

City of BRENHAM

Bid Information Sheet

February 9, 2018

IFB No. 18-005 (Rebid)

For: Purchase of Live Floor Trailer

Purchase not to exceed budgeted funds.

Number of completed bids returned to Purchasing: 4

BID TABULATION
IFB #18-005 (Rebid)
PURCHASE OF LIVE FLOOR TRAILER

Bidder	Trailer Price	Delivery	Total	Delivery ARO
Technology International	$79,750.00	$0.00	$79,750.00	120 days
East Mfg. Co.	$71,000.00	$2,700.00	$73,700.00	90-120 days
Mac Trailer	$72,825.00	$2,525.00	$73,350.00	120 days
Travis Body & Trailer	$69,950.00	300.00	$70,250.00	90 days

AGENDA ITEM 11

DATE OF MEETING: February 15, 2018 **DEPT. OF ORIGIN:** Administration	**DATE SUBMITTED:** February 9, 2018 **SUBMITTED BY:** Dane Rau

MEETING TYPE:	**CLASSIFICATION:**	**ORDINANCE:**
☐ **REGULAR**	☐ **PUBLIC HEARING**	☐ **1ST READING**
☐ **SPECIAL**	☐ **CONSENT**	☐ **2ND READING**
☒ **EXECUTIVE SESSION**	☒ **REGULAR**	☐ **RESOLUTION**
	☐ **WORK SESSION**	

AGENDA ITEM DESCRIPTION: Section 551.071 – Texas Government Code – Consultation with Attorney – Deliberation Regarding the Construction Contract Between the City of Brenham and GCP Contractors, LLC, Including But Not Limited to the Termination of Said Contract and Other Available Remedies

SUMMARY STATEMENT: To be discussed in Executive Session.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS:

B. CONS:

ALTERNATIVES (In Suggested Order of Staff Preference):

ATTACHMENTS: None

FUNDING SOURCE (Where Applicable):

RECOMMENDED ACTION:

APPROVALS: James Fisher

AGENDA ITEM 12

DATE OF MEETING: February 15, 2018 **DEPT. OF ORIGIN:** Administration	**DATE SUBMITTED:** February 9, 2018 **SUBMITTED BY:** Dane Rau

MEETING TYPE:	**CLASSIFICATION:**	**ORDINANCE:**
☒ **REGULAR**	☐ **PUBLIC HEARING**	☐ **1ST READING**
☐ **SPECIAL**	☐ **CONSENT**	☐ **2ND READING**
☐ **EXECUTIVE SESSION**	☒ **REGULAR**	☐ **RESOLUTION**
	☐ **WORK SESSION**	

AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Termination of the Construction Contract Between the City of Brenham and GCP Contractors, LLC, and Other Available Remedies, and Authorize the Mayor to Execute Any Necessary Documentation

SUMMARY STATEMENT: As discussed in Executive Session

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS:

B. CONS:

ALTERNATIVES (In Suggested Order of Staff Preference):

ATTACHMENTS:

FUNDING SOURCE (Where Applicable):

RECOMMENDED ACTION: As discussed in Executive Session

APPROVALS: James Fisher