

Brenham City Council Minutes

A Regular Meeting of the Brenham City Council was held on Thursday, April 4, 2024 beginning at 1:00 PM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Shannan Canales
Councilmember Leah Cook
Councilmember Paul LaRoche
Councilmember Adonna Saunders
Councilmember Albert Wright

Members Absent:

None

City of Brenham Staff Present:

City Manager Carolyn Miller, City Attorney Cary Bovey, City Secretary/Director of Administrative Services Jeana Bellinger, General Manager of Public Utilities Debbie Gaffey, Assistant General Manager of Public Utilities Alton Sommerfield, Director of Water/Wastewater Bobby Keene, Director of Finance Stacy Hardy, Director of HR and Risk Management Susan Nienstedt, Interim Fire Chief Ray Cooper, Interim Police Chief Lloyd Powell, Economic & Community Development Director Teresa Rosales, Robin Hutchens, Kyle Branham, Shawn Bolenbarr, Shauna Laauwe, Curtiss Schoen, Steven Eilert, Seth Klehm, Alex Saenz, Tiffany Anderson, Conner Caskey, Christi Korth, Marisol Urbina, Daniel McCracken, and Kevin Boggus.

Citizens/Others Present:

Randy Wells, Dalia Vela, and Heath Winkelmann.

Media Present:

Sarah Forsythe with The Banner Press, and Josh Blashcke with KWHI.

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Councilmember Paul**

LaRoche

5. Proclamations

- ◆ **Cleo Jones Daniels Day**
- ◆ **Fair Housing Month**

3. Special Recognitions

- ◆ **Officer of the Year 2023 - Tiffany Anderson**
- ◆ **Brenham Police Department Promotion - Conner Caskey, Corporal**

4. Service Recognitions

- ◆ **Daniel McCracken - Public Utilities - 25 Years**

6. Citizen Comments

No citizen comments were heard.

CONSENT AGENDA

7. Statutory Consent Agenda

- 7.a. Approve the Minutes from the March 21, 2024 Regular City Council Meeting**
- 7.b. Approve Ordinance No. O-24-009 on Its Second Reading to Grant a Non-Exclusive Franchise to Waste Solutions USA, LLC to Operate a Roll-Off Container Service for the Residents, Businesses, and Industries Inside Brenham City Limits**
- 7.c. Approve an Ordinance on Its First Reading to Grant a Non-Exclusive Franchise to Waste Falcon, LLC to Operate a Roll-Off Container Service for the Residents, Businesses, and Industries Inside Brenham City Limits**
- 7.e. Approve the Appointment of the Following Members to the City of Brenham's Animal Services Advisory Board:**
 - 1. Kristine Rockey, Jeana Bellinger, Megan Gray and Carol Doersom - Terms to Expire on December 31, 2026**
 - 2. Sharon Guelker, Erin Christian and Lori Sladek - Terms to Expire**

on December 31, 2025

and Authorize the Mayor to Execute Any Necessary Documentation

Mayor Kenjura requested that Item 7.d. be moved from the Consent Agenda to the Regular Agenda after Executive Session.

A motion was made by Councilmember Canales and seconded by Councilmember Cook to approve Consent Agenda Items 7.a. through 7.c. and 7.e. as presented.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

PUBLIC HEARING AND ASSOCIATED ACTION ITEM

8. Public Hearing, Discussion and Possible Action on an Ordinance on Its First Reading Amending Appendix A - Zoning of the Code of Ordinances of the City of Brenham Granting a Specific Use Permit to Allow an Accessory Dwelling Unit (ADU) in an R-1 Single-Family Residential Use Zoning District on Property Addressed as 503 Walnut Hill Drive, and Described as Walnut Hill, Block 1, Lot 2, in Brenham, Washington County, Texas (Case Number P-24-004)

City Planner Shauna Laauwe presented this item. Laauwe advised that John Marek, the applicant and prospective builder, and the property owners, Lauren Marek and Carra Sykes, are requesting approval of a Specific Use Permit to construct a new 31'x20' 1-story (660 sq.ft.), detached accessory dwelling unit (ADU). Laauwe advised that the proposed detached ADU is intended to be utilized for a work studio and guest accommodations. Laauwe advised that in addition to meeting the building codes and the requirements for structures and uses within the R-1 District, Section 10.02(4) of the Zoning Regulations that the subject property is a large lot at 13,500 square feet (0.3099-acres) with adequate parking and the provided ADU elevations match the character of the principal 1950s-era ranch home and the neighborhood.

Laauwe advised that on Monday, March 25, 2024, after conducting a Public Hearing, the Planning and Zoning Commission voted unanimously to recommend approval of the SUP request as presented in the Staff Report.

A motion was made by Councilmember Saunders and seconded by Councilmember Wright to approve an Ordinance on Its first reading amending Appendix A - Zoning of the Code of Ordinances of the City of Brenham granting a specific use permit to allow an Accessory Dwelling Unit (ADU) in an R-1 Single-Family Residential Use Zoning District on property addressed as 503 Walnut Hill Drive, and described as Walnut Hill, Block 1, Lot 2, in Brenham, Washington County, Texas (Case Number P-24-004).

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

REGULAR SESSION

9. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending Chapter 26, Utilities, of the Code of Ordinances Establishing Rules and Regulations Regarding Sanitation and Pollution Control of the Areas in Proximity to the City of Brenham's Public Water Supply Wells

Public Utility Project Manager Shawn Bolenbarr presented this item. Bolenbarr advised that this Ordinance sets forth uniform requirements for the users and the construction of facilities in or on land within one hundred fifty-five feet (155') of City of Brenham owned water wells, and to secure all such land from pollution hazards, and comply with all applicable state and local regulations.

Bolenbarr advised that this is a requirement by the TCEQ for construction of a public water source. Bolenbarr stated that by passing this ordinance it will put the City in compliance with Title 30, Part 1, Subchapter D, Rule 290.41 of the Texas Administrative Code. Bolenbarr advised that this Ordinance is to prevent certain uses or the construction of facilities in/on land surrounding the water wells that may create danger of pollution to the water produced from the water wells.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Canales to approve an ordinance on its first reading amending Chapter 26, Utilities, of the Code of Ordinances of the City of Brenham establishing rules and regulations regarding sanitation and pollution control of the areas in proximity to the City of Brenham's public water supply wells.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

10. Administrative/Elected Officials Report

Main Street Manager Leigh Linden presented the following:

- April 11th - Main Streets 25th Anniversary Celebration at the Barnhill Center starting at 5:00 p.m.

Council adjourned into Executive Session at 1:41 p.m.

EXECUTIVE SESSION

11. Section 551.071, Texas Government Code - Consultation with City Attorney - Consultation with City Attorney Concerning the Brenham Municipal Airport, Its Operations and Services, and Associated Matters

Re-Open Regular Session at 2:43 pm.

7.d. Approve the Appointment of Scott Robertson as the Airport Liaison for the Brenham Municipal Airport for a Two-Year Term Expiring December 31, 2025 and Authorize the Mayor to Execute Any Necessary Documentation

No action was taken on this item.

ADJOURN

Atwood C. Kenjura

Mayor

Jeana Bellinger, TRMC, CMC

City Secretary

