

Brenham City Council Minutes

A Special Meeting of the Brenham City Council was held on Monday, May 20, 2024 beginning at 8:30 AM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Shannan Canales
Councilmember Leah Cook
Councilmember Paul LaRoche
Councilmember Adonna Saunders
Councilmember Albert Wright

Members Absent:

None

City of Brenham Staff Present:

City Manager Carolyn Miller, City Secretary/Director of Administrative Services Jeana Bellinger, General Manager of Public Utilities Debbie Gaffey, General Manager of Public Utilities William Bissette, Assistant General Manager of Public Utilities Alton Sommerfield, Director of Water/Wastewater Bobby Keene, Director of Finance Stacy Hardy, Chief Financial Officer Julie Flagg, Director of Public Works Dane Rau, Director of HR and Risk Management Susan Nienstedt, Interim Fire Chief Ray Cooper, Interim Police Chief Lloyd Powell, Development Services Director Stephanie Doland, Economic & Community Development Director Teresa Rosales, Steven Eilert, Robin Hutchens, Jessica Perez, Kevin Schmidt, Richard O'Malley, and Kelsey Toy.

Citizens/Others Present:

None

Media Present:

Mark Whitehead with KWHI, and Sarah Forsythe with Brenham Banner Press.

1. Call Meeting to Order

REGULAR SESSION

2. Discuss and Possibly Act Upon the Purchase of a Freightliner Slinger Truck for the City of Brenham's Wastewater Treatment Department Through The Interlocal Purchasing System (TIPS) and Authorize the Mayor to Execute Any Necessary Documentation

Facility and Fleet Supervisor Stephen Draehn presented this item. Draehn advised that the City obtained a quote on a truck chassis and body from Lone Star Freightliner Group for \$262,767.00 using TIPS Contract number 221001 for Heavy Duty Equipment. Draehn advised that The Interlocal Purchasing System (TIPS) is a National Cooperative Purchasing Program for use by member schools, colleges, universities, cities, counties, and other governmental entities in all 50 states as authorized by each entity's jurisdictional legal requirements. Draehn advised that the quote includes the truck chassis and installation of a Kuhn Spreader Body.

A motion was made by Councilmember LaRoche and seconded by Councilmember Cook to approve the purchase of one (1) Freightliner Slinger Truck from Lone Star Freightliner Group, LLC; DBA Lone Star Truck Group for the amount of \$262,767.00 through The Interlocal Purchasing System (TIPS) and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

3. Discuss and Possibly Act Upon an Equipment Financing Proposal from Bank of Brenham for the Purchase of a Freightliner Slinger Truck for the City of Brenham's Wastewater Treatment Department and Authorize the Mayor to Execute Any Necessary Documentation

Director of Finance Stacy Hardy presented this item. Hardy advised that this is a companion item for the purchase of the Freightliner Slinger Truck for the Wastewater Treatment Department as presented by Stephen Draehn. Hardy advised that in order to proceed with and fund this purchase, city staff obtained three financing proposals for a five-year note with a principal amount of \$262,767.00 and annual payments beginning in Fiscal Year 2024:

- Bank of Brenham: 6.875%
- Citizens State Bank: 7.5%

- Brenham National Bank: 7.5%

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Saunders to approve an equipment financing proposal from Bank of Brenham for a five-year note and an interest rate of 6.875% for the purchase of a Freightliner Slinger Truck in the amount of \$262,767.00 for the City of Brenham's Wastewater Treatment Department and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

WORK SESSION

4. Discussion and Presentation on 5-Year Capital Plans

City Manager Carolyn Miller, Chief Financial Officer Julie Flagg and General Manager of Public Utilities William Bissette presented the following 5-Year Capital Improvement Plans for the General Fund and the Utility Funds:

- **GENERAL FUND**
 - Priorities: Public Safety & Succession Planning
 - Fire Station No. 2 and Fire Emergency Management Software
 - Police Department - Axon Body and Dash Cameras
 - Personnel Requests
 - Capital Requests
 - Capital Funding
 - Council Direction
 - Personnel Requests
 - Capital Funding
- **UTILITY FUNDS**
 - General Overview
 - Utility Rates
 - Capital Improvement Plan
 - Debt Funding Breakdown
 - Utility Capital Projects
 - Electric Fund
 - Gas Fund

- Water Fund
- Wastewater Fund
- Human Capital

ADJOURN

Atwood C. Kenjura

Mayor

Jeana Bellinger, TRMC, CMC

City Secretary

