

Brenham City Council Minutes

A Regular Meeting of the Brenham City Council was held on Thursday, March 21, 2024 beginning at 1:00 PM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Shannan Canales
Councilmember Leah Cook
Councilmember Paul LaRoche
Councilmember Adonna Saunders
Councilmember Albert Wright

Members Absent:

None

City of Brenham Staff Present:

City Manager Carolyn Miller, City Attorney Cary Bovey, City Secretary/Director of Administrative Services Jeana Bellinger, Assistant General Manager of Public Utilities Alton Sommerfield, Director of Finance Stacy Hardy, Director of Public Works Dane Rau, Director of HR and Risk Management Susan Nienstedt, Interim Fire Chief Ray Cooper, Interim Police Chief Lloyd Powell, Development Services Director Stephanie Doland, Robin Hutchens, Karen Stack, Kyle Branham, Shawn Bolenbarr, Jason Lange, Curtiss Schoen, Steven Eilert, Kelvin Raven, Jasson Derrick, Chisti Korth, Jean Luera, and Alex Saenz.

Citizens/Others Present:

None

Media Present:

Joshua Blaschke, KWHI, and Sarah Forsythe, Brenham Banner Press.

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Councilmember Shannan Canales**

3. Special Recognition - Interim Police Chief Lloyd Powell

4. Citizen Comments

No citizen comments were heard.

CONSENT AGENDA

5. Statutory Consent Agenda

- 5.a. Approve the Minutes from the March 7, 2024 Regular City Council Meeting**
- 5.b. Approve Ordinance No. 0-24-005 on Its Second Reading Amending the Rate Tariff Schedules for the City of Brenham Water Services**
- 5.c. Approve Ordinance No. O-24-006 on Its Second Reading Amending the City of Brenham's FY23-24 Adopted Budget**
- 5.d. Approve Ordinance No. O-24-007 on Its Second Reading Amending the Official Zoning Map of the City of Brenham, to Change the Zoning District from a Single-Family Residential District (R-1) to a Planned Development District (PDD) on Approximately 28.09 Acres of Land Generally Located on Northwest Corner of W. Jefferson Street and N. Saeger Street, Being Further Described as a Portion of Tract 82 of the Phillip Coe Survey, A-31, in Brenham, Washington County, Texas (Case Number P-24-001)**
- 5.e. Approve Ordinance No. O-24-008 on Its Second Reading to Grant a Non-Exclusive Franchise to Chunk My Junk, LLC DBA Drop and Go Dumpsters to Operate a Roll-Off Container Service for the Residents, Businesses, and Industries Inside Brenham City Limits**

A motion was made by Councilmember Wright and seconded by Councilmember Cook to approve Consent Agenda Items 5.a. through 5.e. as presented.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

REGULAR SESSION

6. Discuss and Possibly Act Upon the Acceptance of the Audit from Seidel Schroeder for Fiscal Year 2023

Finance Director Stacy Hardy introduced Seidel Schroeder Audit Partners, Michele Kwiatowski. Kwiatowski advised Council state law requires all general-purpose local governments to publish within six months of the close of the fiscal year, a complete set of financial statements presented in conformity with Generally Accepted Accounting Principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed, certified accountants.

Kwiatowski advised that the City of Brenham's comprehensive financial statements are in conformity with GAAP. The audit concluded that the City's financial statements for the Fiscal Year ending September 30, 2023, are fairly presented in conformity with GAAP.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Canales to accept the audit from Seidel Schroeder for Fiscal Year 2023.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

7. Discuss and Possibly Act Upon a Customer Services Contract Between the City of Brenham and the Lower Colorado River Authority (LCRA) Related to Tree Trimming Services to be Provided by McCoy Tree Surgery, Inc. and Authorize the Mayor to Execute Any Necessary Documentation

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Wright to remove this item from the table.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

Deputy General Manager of Public Utilities Alton Sommerfield presented this item. Sommerfield advised that each year the City of Brenham contracts with LCRA for the City's annual tree trimming services. Sommerfield advised that this contract is executed through our Technical Service Agreement between LCRA and the City of Brenham dated January 18, 1980. Sommerfield advised that LCRA bids out this service every 5-years and McCoy Tree Surgery was the selected provider. Sommerfield stated that McCoy will perform the work in accordance with the terms and specifications required by LCRA.

Sommerfield advised that LCRA does charge a 5% administration fee to cover the costs of bidding this service out and managing the project from start to finish. Sommerfield advised that this year McCoy will trim approximately 108 miles of overhead electrical lines and 26 miles of areas around underground lines.

A motion was made by Councilmember LaRoche and seconded by Councilmember Saunders to approve a Customer Services Contract between the City of Brenham and the Lower Colorado River Authority (LCRA) related to tree trimming services to be provided by McCoy Tree Surgery, Inc. in the amount of \$148,659.84 and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

8. Discuss and Possibly Act Upon the Award of Bid No. CDV21-325 Related to Carrington Lane Roadway and Drainage Improvements and Authorize the Mayor to Execute Any Necessary Documentation

Director of Public Works Dane Rau presented this item. Rau advised that in February, city staff, Strand Associates and Public Management opened bids related to

the Carrington Ln roadway and drainage improvements. Rau advised that the lowest bidder was Solid Bridge Construction, which came in at \$567,979. Rau advised that this planned improvement project received a grant through the Texas Department of Agriculture Community Development Block Grant in 2021 in the amount of \$350,000.

Rau advised that the scope of work consists of widening the old roadway to 26 feet of new asphalt rather than the 20 feet currently, adding concrete curb and gutter, adding a cul-de-sac for better maneuverability at the dead end, as well as inlets and drainage pipe that provide adequate drainage to this area. Rau advised that this area was annexed in 2008 and currently the roadway is exactly how the City received it when the City annexed it. Rau advised that this project should take 2-3 months to be completed.

A motion was made by Councilmember Canales and seconded by Councilmember Wright to approve the award of Bid No. CDV21-0325 related to Carrington Lane Roadway and Drainage Improvements to Solid Bridge Construction, LLC in the amount of \$567,979.00 and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

9. Discuss and Possibly Act Upon an Ordinance on Its First Reading to Grant a Non-Exclusive Franchise to Waste Solutions USA, LLC. to Operate a Roll-Off Container Service for the Residents, Businesses, and Industries Inside Brenham City Limits

Deputy City Secretary Robin Hutchens presented this item. Hutchens advised that the City was recently contacted by Cindy Lynn, from Waste Solutions USA, LLC. with a request for a franchise. Hutchens stated that Waste Solutions is based out of Brookshire, TX. Hutchens advised that the ordinance being presented for your consideration grants Waste Solutions USA, LLC. a non-exclusive contract and a 5% non-franchise fee of gross revenue will be paid monthly.

Hutchens advised that upon approval of this franchise there will be a total of fourteen approved franchises.

A motion was made by Councilmember Cook and seconded by Councilmember Canales to approve an Ordinance on its first reading to grant a non-exclusive franchise to Waste Solutions USA, LLC. to operate a roll-off container service for the residents, businesses, and industries inside Brenham City Limits.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

10. Administrative/Elected Officials Report

City Manager Carolyn Miller advised Council the following:

- Brenham Fire Department Fish Fry is March 22nd at 5:30p.m.
- City Offices will be closed on 3/29 in observation of Good Friday
- Next City Council Meeting is April 4th

Director of Public Works Dane Rau advised the following:

- Blue Bell Fun Run is this weekend March 23rd. Rau advised that City Police and Washington County Sheriff are working together with City Staff to ensure this event is fun and safe for the community. Around 5,000 runners competing.

Council adjourned into Executive Session at 1:48 p.m.

EXECUTIVE SESSION

11. Section 551.074 - Texas Government Code - Personnel Matter - Discussion and Deliberation Regarding the Appointment, Employment, Evaluation and/or Duties of the City of Brenham Fire Chief

12. Section 551.071, Texas Government Code - Consultation with City Attorney - Consultation with City Attorney Concerning the Brenham Municipal Airport, Its Operations and Services, and Associated Matters

Executive Session adjourned at 4:08 p.m.

ADJOURN

Atwood C. Kenjura

Mayor



Jeana Bellinger, TRMC, CMC

City Secretary