

Brenham City Council Minutes

A Regular Meeting of the Brenham City Council was held on Thursday, August 15, 2024 beginning at 1:00 PM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Shannan Canales
Councilmember Leah Cook
Councilmember Paul LaRoche
Councilmember Adonna Saunders
Councilmember Albert Wright

Members Absent:

None

City of Brenham Staff Present:

City Manager Carolyn Miller, City Attorney Cary Bovey, City Secretary/Director of Administrative Services Jeana Bellinger, General Manager of Public Utilities William Bisette, Assistant General Manager of Public Utilities Alton Sommerfield, Police Chief Lloyd Powell, Assistant Police Chief Curtiss Schoen, Economic & Community Development Director Teresa Rosales, Robin Hutchens, Shawn Bolenbarr, Shauna Laauwe, Richard O'Malley, Alex Saenz, and Steven Loving.

Citizens/Others Present:

Lance Weiss, Pamela Richardson, Patrick Jue, and John Gajeske.

Media Present:

Joshua Blaschke with KWHI, and Sarah Forsythe with Brenham Banner Press.

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Councilmember Shannan Canales**
- 3. Proclamations**

◆ **Childhood Cancer Awareness**

4. Citizen Comments

Corporal Saenz introduced new Police Officer Danielle Corrado.

CONSENT AGENDA

5. Statutory Consent Agenda

- 5.a. Approve the Minutes from the August 1, 2024 Regular City Council Meeting**
- 5.b. Approve Ordinance No. O-24-018 on Its Second Amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham Granting a Specific Use Permit to Walt Edmunds/WEPROP, LLC for the Property Located at 310 W. Third Street, to Allow an Accessory Dwelling Unit (ADU) Use in an R-1 Single-Family Residential Zoning District on Approximately 0.1948 Acres of Land Addressed as 310 W Third Street, Being Further Described as Key’s First Addition, Block 2, Lot 3C, in Brenham, Washington County, Texas (Case Number P-24-019)**
- 5.c. Approve Ordinance No. O-24-019 on Its Second Reading Amending Chapter 6, Buildings and Structures, of the Code of Ordinance of the City of Brenham, Texas to Provide for the Adoption of the 2021 Editions of the International Building Code, International Fuel Gas Code, International Property Maintenance Code, International Plumbing Code, International Energy Conservation Code, International Mechanical Code, International Residential Code, International Swimming Pool and Spa Code, International Fire Code, and International Existing Building Code and Adopting the 2020 Edition of the National Electrical Code; Amending Article II, Building Code, of Chapter 6, Buildings and Structures, of the Code of Ordinances of the City of Brenham, Texas to Add Shipping Container Construction Requirements; Amending Chapter 8, Fire Protection and Prevention, of the Code of Ordinances of the City of Brenham, Texas to Provide for the Adoption of the 2021 Edition of the International Fire Code**
- 5.d. Approve the Use of Seized Narcotic Funds for the City of Brenham Police Department for the Purchase of One (1) Autel EVO Max 4T Drone, One (1) Autel EVO MAX 4N Drone and the Required Software Licenses, from W.S. Darley & Co, In the Amount of \$32,520.00 and Authorize the Mayor to Execute Any Necessary Documentation**
- 5.e. Approve the Termination of an Interlocal Agreement Between the City of Brenham and Washington County for Emergency Management Coordinator Services and Authorize the Mayor to Execute Any**

Necessary Documentation

A motion was made by Councilmember Canales and seconded by Councilmember Wright to approve the Consent Agenda Items 5.a. through 5.e. as presented.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

PUBLIC HEARING

6. Public Hearing to Consider Amending the 2022 Thoroughfare Plan Map, Specifically for the Alignment of the Proposed Future Extension of South Blue Bell Road to State Highway 36 South, and Amending the 2019 Comprehensive Plan and Future Land Use Map, Specifically to Adopt the Small Area Plan Located Generally Around the Brenham Family Park (Case No. P-24-021)

City Planner Shauna Laauwe presented this item. Laauwe explain that in March 2023, the City Council approved a Professional Services Agreement between the City of Brenham and KKC for the development of the Brenham Family Park Small Area Plan. Laauwe explained that while the Brenham Family Park Small Area Plan is a concept plan not set in stone, proposed densities, envisioned uses, connectivity, and major roadway alignments help give a foundation for a more intentional development pattern. Laauwe stated that with the Small Area Plan study complete, the first implementation steps to help bring the plan to fruition are to amend the Comprehensive Plan, the Future Land Use Plan and Map, and the 2022 Thoroughfare Map. Laauwe advised that it is critical that these implementation steps are completed to guide interested developers, staff, and appointed and elected officials when a development application is submitted.

No citizen comments were heard.

7. Public Hearing to Consider the Proposed Annexation of Approximately 6.5 Acres of Land Situation in Washington County, Texas and Hereinafter Described as:

- **Section 2024-01: Approximately 1.4 Acres of Land, Called Dixie Road and its Right-of-Way, Situated in Washington County, Texas, from State Highway No. 36 North Extending Northward to the Northeast Corner of Vintage Farms Subdivision**
- **Section 2024-02: Approximately 2.6 Areas of Land, Called Dixie Road and its Right-of-Way, Situated in Washington County, Texas, from the Northeast Corner of Vintage Farms Subdivision, Extending North to the Current City Limit Line**
- **Section 2024-03: Approximately 0.5 Acres of Land, Called Old Masonic Road and Right-of-Way, Situated in Washington County, Texas Extending Northward from the Little Sandy Creek to the Northeast Corner of a 2.869 Acre Tract Owned by OCC Construction Corp**
- **Section 2024-04: Described Generally as a 1.0 Acre Tract Extending Northward on Old Masonic Road from the Northeast Corner of a 2.869 Acre Tract Owned by OCC Construction Corp. to the Northwest Corner of a 2.168 Acre Tract Owned by David Ryan Klinger, et ux**
- **Section 2024-05: Described Generally as a 1.0 Acre Tract Extending Northward on Old Masonic Road from the Northwest Corner of a 2.168 Acre Tract Owned by David Ryan Klinger, et ux to the Existing City Limit Line**

City Secretary/Director of Administrative Services Jeana Bellinger presented this item.

This Public Hearing is for City Council to hear comments and concerns from citizens related to the possible annexation of two (2) county roads and their right-of-way into the city limits:

Dixie Road:

Due to the ongoing development of the Vintage Farms Subdivision off of Highway 36 North, staff is recommending the annexation of Dixie Road from Highway 36 North to the current city limit line. This annexation will give Development Services the ability to provide the developer subdivision accessibility options to ensure the safety of subdivision residents and other traffic traveling along Dixie Road.

Old Masonic Road

This is a clean-up annexation that has been on the city's list since the survey was done in 2020. The area to the west to this roadway was annexed in 1984 and is the Scenic Estates Subdivision. This annexation would move the city limit line from the back of residential properties.

No citizen comments were heard.

REGULAR SESSION

8. Discuss and Possibly Act Upon an Agreement Between the City of Brenham and AJR Media Group Related to Advertising for the City of Brenham's Tourism and Marketing Department (Visit Brenham DMO) and Authorize the Mayor to Execute Any Necessary Documentation

Director of Tourism and Marketing Jennifer Eckermann presented this item. Eckermann explained that AJR Media Group represents the state travel publications, several of which are part of the Visit Brenham marketing plan for 2025. The plan includes advertising with the following products:

- Texas State Travel Guide
- Texas Highways Magazine
- Texas Events Calendar
- TexasHighways.com
- TourTexas.com banners
- Hot & Happening Events eNewsletter

Eckermann advised that this years cost is \$2,500.00 less than last years.

A motion was made by Councilmember Wright and seconded by Mayor Pro Tem Kolby to approve an agreement between the City of Brenham and AJR Media Group, in the amount of \$57,190.86, related to advertising for the City of Brenham's Tourism and Marketing Department (Visit Brenham DMO) and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

9. Discuss and Possibly Act Upon an Agreement Between the City of Brenham and Madden Media Related to Digital Advertising for the City of Brenham's Tourism and Marketing Department (Visit Brenham DMO) and Authorize the Mayor to Execute Any Necessary Documentation

Director of Tourism and Marketing Jennifer Eckermann presented this item.

Eckermann explained that Visit Brenham DMO has worked with Madden Media to develop a proposal for digital marketing for 2025, with the objectives of increasing brand awareness and overnight visitation. Madden will help us accomplish this through the following tactics:

- Programmatic Display – Prospecting
- Meta Prospecting
- Meta Video
- Google Video
- Search Engine marketing (SEM)

Eckermann advised that this cost is down \$15,000.00 from last year.

A motion was made by Councilmember Saunders and seconded by Councilmember Canales to approve an agreement between the City of Brenham and Madden Media, in the amount of \$99,960.00, related to digital advertising for the City of Brenham's Tourism and Marketing Department (Visit Brenham DMO) and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: None

10. Administrative/Elected Officials Report

City Manager Carolyn Miller reported on the following:

- August 22nd - Special Council Meeting
- August 29th - Tailgate at Silver Wings Ballroom
- September 2nd - City Observed Holiday
- September 5th - Regular City Council Meeting

Council adjourned into Executive Session at 1:32 p.m.

EXECUTIVE SESSION

11. Section 551.072 - Texas Government Code - Deliberation Regarding Real Property - Deliberation Related to the Lease or Sale of Real Property Located

**at 110 W. Vulcan Street, Brenham, Washington County, Texas and
Associated Matters**

Executive Session adjourned at 2:03 p.m.

ADJOURN

Atwood C. Kenjura

Mayor



Jeana Bellinger, TRMC, CMC

City Secretary