

Brenham City Council Minutes

A Special Meeting of the Brenham City Council was held on Monday, July 22, 2024 beginning at 8:30 AM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Shannan Canales
Councilmember Leah Cook
Councilmember Paul LaRoche
Councilmember Adonna Saunders

Members Absent:

Councilmember Albert Wright

City of Brenham Staff Present:

City Manager Carolyn Miller, City Attorney Cary Bovey, City Secretary/Director of Administrative Services Jeana Bellinger, Director of Finance Stacy Hardy, Director of Public Works Dane Rau, Chief Financial Officer Julie Flagg, Director of HR and Risk Management Susan Nienstedt, Utilities Manager of Public Utilities William Bissette, Assistant Manager of Public Utilities Alton Sommerfield, Fire Chief Mark Donovan, Police Chief Lloyd Powell, Development Services Director Stephanie Doland, Economic & Community Development Director Teresa Rosales, Director of Tourism and Marketing Jennifer Eckermann, Leigh Linden, Shawn Bolenbarr, Jessica Perez, Casey Redman, Stephen Draehn, Brian Smith, Tammy Jaster, Marisol Urbina, Bobby Keene, Jason Lange, Ande Bostain, Joshua Daniels, Jerry Saldivar, Daniel McCracken, Shawn Bolenbarr, and Stephen Scheffer.

Citizens/Others Present:

None

Media Present:

Mark Whitehead with KWHI.

1. Call Meeting to Order

Council adjourned into Executive session at 8:31 a.m.

EXECUTIVE SESSION

- 2. Section 551.071, Texas Government Code - Consultation with City Attorney - Consultation with City Attorney Concerning Petition Received from Property Owner Roger D. Chambers Requesting that 24.391 Acres be Released from the City of Brenham's Extraterritorial Jurisdiction (ETJ)**
- 3. Section 551.071, Texas Government Code - Consultation with City Attorney - Consultation with City Attorney Concerning Texas Attorney General Open Records Ruling OR2024-024526**

Executive Session adjourned at 9:05 a.m.

REGULAR SESSION

- 4. Discuss and Possibly Act Upon a Media Marketing Agreement Between the City of Brenham and Geiger and Associates Public Relations Related to Visit Brenham Media Marketing and Authorize the Mayor to Execute Any Necessary Documentation**

Director of Marketing and Tourism Jennifer Eckermann presented this item. Eckermann advised that in the proposal included in the packet from Geiger & Associates Public Relations, there are long-term objectives along with a variety of media that would be utilized on the City's behalf, and target markets and key messages. Eckermann advised that Geiger has a successful history here, having worked with the CVB for several years in the past. Eckermann states that the success of their clients is undeniable and includes such long-term Texas partners as Fredericksburg and San Antonio.

A motion was made by Councilmember Saunders and seconded by Councilmember Cook to approve a Media Marketing Agreement between the City of Brenham and Geiger and Associates Public Relations related to Visit Brenham Media Marketing with HOT fund revenues in an amount not to exceed \$40,000.00 and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember Cook, Councilmember LaRoche, Councilmember

Saunders

No: None

Absent: Councilmember Wright

WORK SESSION

5. FY2024-25 Proposed Budget Discussions

Chief Financial Officer Julie Flagg presented the FY24-2025 proposed budget.

General Fund

- FY24-2024 Economic Outlook
- Budget Overview
- General Fund Summary
- Budget Priorities
 - Public Safety
 - Succession Planning
- Revenue & Expenditure Highlights
- Personnel
- General Fund Departmental Review
- General Fund Sub-funds Review
- Special Revenue Funds
- Capital Project Funds
- Internal Service Funds
- BCDC Review

Utility Funds

- Budget Overview
 - Utility Outlook
 - New Development
 - Weather
 - Financial Overview All Utility Funds
 - Financial Summary of Operating Funds
- Operating Department Reviews
- Status - Water Plant Expansion & Groundwater Wells

ADJOURN

Atwood C. Kenjura

Mayor

Jeana Bellinger, TRMC, CMC
City Secretary

