



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, AUGUST 21, 2025 AT 1:00 PM
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN STREET
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Councilmember Adonna Saunders**
- 3. Special Recognition:**
 - Introduction of New Police Chief Gary Boshears**
- 4. Citizen Comments**

CONSENT AGENDA

5. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

- 5.a. Approve the Minutes from the August 7, 2025 Regular City Council Meeting**
- 5.b. Approve Ordinance No. O-25-012 on Its Second Reading to Repeal O-24-009 Relating to the Non-Exclusive Franchise Granted to Waste Solutions USA, LLC to Operate a Roll-Off Container Service for Residents, Businesses, and Industries Inside Brenham City Limits**
- 5.c. Approve a Recommendation from the Tax Increment Reinvestment Zone (TIRZ) No. 1 Board to Approve TIRZ Funding Corrections, in the Amount of \$199,715.87, for Fiscal Years 2020-2024 Due to Revised Property Valuations and Authorize the Mayor to Execute Any Necessary Documentation**

WORK SESSION

- 6. Discussion and Presentation on the Passage of House Bill 1522 in the 89th Texas Legislative Session**

REGULAR SESSION

7. **Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Rate Tariff Schedule for the City of Brenham Sanitation Rates**
8. **Discuss and Possibly Act Upon Resolution No. R-25-020 Related to the Appointment of Members to Serve on the Capital Improvements Advisory Committee (CIAC)**
9. **Discuss and Possibly Act Upon Amendment No. 1 to the Professional Services Agreement Between the City of Brenham and Strand Associates, Inc. Related to Project No. 63C-21C, Surface Water Treatment Plant Rehab and Expansion, and Authorize the Mayor to Execute Any Necessary Documentation**
10. **Administrative/Elected Officials Report**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutary recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

EXECUTIVE SESSION

11. **Section 551.072, Texas Government Code - Deliberation Regarding Real Property - Discussion Regarding the Purchase, Exchange and/or Acquisition of Real Property for the City of Brenham Sanitary Sewer Improvements and Facilities**
12. **Section 551.071, Texas Government Code - Consultation with Attorney - Consultation with City Attorney Concerning the Brenham Municipal Airport, Its Operations and Services, and Associated Matters**

ADJOURN

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 - Consultation with Attorney, §551.072 - Real Property, §551.073 - Prospective Gifts, §551.074 - Personnel Matters, §551.076 - Security Devices, §551.086 - Utility Competitive Matters, and §551.087 - Economic Development Negotiation

CERTIFICATION

I certify that a copy of the agenda of items to be considered by the City of Brenham City Council on Thursday, August 21, 2025 was posted to the City Hall bulletin board at 200 W. Vulcan St., Brenham, TX on Monday, August 18, 2025 at 12:00 p.m.

Jeana Bellinger, TRMC, CMC
City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested seventy-two (72) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2025 at _____ a.m./p.m.

Signature

Title

Brenham City Council Minutes

A Regular Meeting of the Brenham City Council was held on Thursday, August 7, 2025 beginning at 1:00 PM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Leah Cook
Councilmember Paul LaRoche
Councilmember Adonna Saunders
Councilmember Albert Wright

Members Absent:

Councilmember Steve Soman

City of Brenham Staff Present:

City Manager Carolyn Miller, City Attorney Cary Bovey, Assistant City Manager Megan Mainer, City Secretary/Director of Administrative Services Jeana Bellinger, General Manager of Public Utilities William Bisette, Director of Gas and Utilities Shawn Bolenbarr, Director of Finance Stacy Hardy, Director of Public Works Dane Rau, Chief Financial Officer Julie Flagg, Director of HR and Risk Management Susan Nienstedt, Fire Chief Mark Donovan, Interim Police Chief David Gott, Development Services Director Stephanie Doland, Economic & Community Development Director Teresa Rosales, Director of Engineering Services Richard O'Malley, Kyle Branham, Alex Dill, Ande Bostain, Joe Moore, Stephen Scheffer, Jerry Saldivar, Josh Daniels, Mason Patranella, Jordan LaBeth, Debbie Gaffey, Tammy Murphy, Lt. Steven Eilert, Stephen Draehn, Leigh Linden

Citizens/Others Present:

Danny Roberts, Melanie Roberts, Rick Steele, Tara Steele, and Alan Lehmann

Media Present:

Joshua Blaschke with KWHI and Sarah Forsythe with Brenham Banner Press

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Mayor Pro Tem Clint Kolby**
- 3. Service Recognitions**

◆ **Ande Bostain, Gas Department - 40 Years**

4. Special Presentation by the City of Brenham Community Services Grant Recipient, Gather in Grace

5. Citizen Comments

There were no citizen comments heard.

CONSENT AGENDA

6. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

6.a. Approve the Minutes from the July 17, 2025 Regular Council Meeting and July 21, 2025 Special / Workshop Council Meeting

6.b. Approve Ordinance No. O-25-011 on Its Second Reading Amending Chapter 25, Section 25-20 Relating to School Zone Time Change and Authorize the Mayor to Execute Any Necessary Documentation

6.c. Approve an Audit Engagement Letter for Seidel Schroeder to Perform an Audit for the Fiscal Year Ending September 30, 2025 and Authorize the Mayor to Execute Any Necessary Documentation

A motion was made by Councilmember Wright and seconded by Councilmember Saunders to approve Consent Agenda Items 6.a. through 6.c.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Councilmember Cook, Councilmember Kolby, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: Councilmember Soman

REGULAR SESSION

7. Submission of, Discussion, and Possible Action Regarding the No-New-Revenue Tax Rate, Voter-Approval Tax Rate, and Proposed Tax Rate for the 2025 Tax Year, and Take Record Vote on Proposed Tax Rate and Meeting Date for Final Adoption of Tax Rate

Chief Financial Officer Julie Flagg presented this item. Flagg explained that the City is proposing to adopt a tax rate of \$0.4676 per \$100 valuation, which is **lower** than the No-New-Revenue rate. The maintenance & operations (M&O) property tax rate will be set at the No-New-Revenue M&O rate of \$0.3256 per \$100 valuation; and the interest and sinking (I&S) rate will remain unchanged at \$0.1420 per \$100 valuation.

Flagg advised that the proposed rate is also less than the No-New-Revenue Rate of \$0.4691, so a public hearing is not required before the tax rate is adopted.

A motion was made by Councilmember Wright and seconded by Councilmember Saunders that a property tax rate of \$0.4676 per \$100 valuation be considered by the governing body on the agendas of the September 4, 2025 and September 18, 2025 Brenham City Council meetings.

Mayor Kenjura called for a **record** vote. The motion passed with Council voting as follows:

Yes: None

No: Mayor Kenjura, Councilmember Cook, Councilmember Kolby, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

Absent: Councilmember Soman

8. Discuss and Possibly Act Upon the Ratification of the Acceptance of a Donation in the Amount of \$100,050.93 from American Fidelity Assurance Company in the Name of Pierre Roberts and Authorize the Mayor to Execute Any Necessary Documentation

Librarian Tammy Murphy presented this item. Murphy stated that the Nancy Carol Roberts Memorial Library received a check in the amount of \$100,050.93 from Fidelity Assurance Company as the beneficiary of the life insurance policy provided by Pierre Roberts, Jr. Murphy stated that the Nancy Carol Roberts Memorial Library is honored to receive this donation in recognition of the Roberts family's dedication and love for the library.

A motion was made by Councilmember Cook and seconded by Councilmember Saunders to approve the ratification of the acceptance of a donation in the amount of \$100,050.93 to the Nancy Carol Memorial Library from the life insurance proceeds from American Fidelity Assurance Company in the name of Pierre Roberts and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as

follows:

Yes: None

No: Mayor Kenjura, Councilmember Cook, Councilmember Kolby, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

Absent: Councilmember Soman

9. Discuss and Possibly Act Upon an Ordinance on Its First Reading to Repeal Ordinance No. O-24-009 Relating to the Non-Exclusive Franchise Granted to Waste Solutions USA, LLC to Operate a Roll-Off Container Service for Residents, Businesses, and Industries Inside Brenham City Limits

City Secretary Jeana Bellinger presented this item. Bellinger explained that Waste Solution USA has requested that their sanitation franchise agreement with the City be revoked as they have not provided any roll-off dumpster service in Brenham since obtaining the franchise in April 2024.

A motion was made by Councilmember Kolby and seconded by Councilmember Saunders to approve an Ordinance on its first reading to repeal Ordinance No. O-24-009 relating to the Non-Exclusive Franchise granted to Waste Solutions USA, LLC to operate a roll-off container service for residents, businesses, and industries inside Brenham city limits.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Councilmember Cook, Councilmember Kolby, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: Councilmember Soman

10. Discuss and Possibly Act Upon the Renewal with Texas Municipal League Intergovernmental Risk Pool for the City of Brenham's General Liability, Law Enforcement Liability, Errors and Omissions Liability, Public Official Liability, Mobile Equipment, Airport Liability, Property, Auto Liability and Physical Damage, Crime, and Worker's Compensation Coverage for the City of Brenham for the Fiscal Year 2025-26 and Authorize the Mayor to Execute Any Necessary Documentation

Director of HR & Risk Management Susan Nienstedt presented this item. Nienstedt stated that as a member of the TML Intergovernmental Risk Pool (TMLIRP) the City benefits from the mission statement of the Pool which provides a stable source of risk financing and rates. Local, state, national and global conditions, such as inflation, supply chain issues, natural disasters, and reinsurance costs impact our rates. Despite claims and cost pressures, TMLIRP is able to provide comparable rates to the commercial insurance market and their competitors.

Nienstedt explained that the following factors contribute to the City's \$124,982 annual increase in premiums:

- An increase in liability lines of coverage is due in part to increased inflation costs for automobile repairs, and higher claim values. The general liability experience modifier will decrease from 1.01 to .91. Experience modifier calculations are based on a state-adopted formula comparing expected losses to actual losses over the previous three years. Our liability premium increased \$19,657.
- Property coverage includes real and personal property, mobile equipment, and crime coverage. Increases include the application of an inflationary factor on the scheduled property values due to the continued rise in costs of materials and labor for reconstruction. In the past five years, we have experienced a low number of property claims, and this year it was determined that an increase in our property deductible from \$2,500 to \$5,000 per property damage occurrence would be beneficial. Our property premium increased \$23,211.
- Workers' Compensation rates for the categories of Street and Fire employees will see a decrease in the rate, and all other categories will remain the same. The City's experience modifier for workers' compensation is increasing from .30 to .44 based on loss history over the previous three years. Our workers' compensation premium increased \$82,114.

A motion was made by Councilmember Saunders and seconded by Councilmember Cook to approve the renewal with Texas Municipal League Intergovernmental Risk Pool for the City of Brenham's General Liability, Law Enforcement Liability, Public Official Liability, Mobile Equipment, Airport Liability, Property, Auto Liability and Physical Damage, Crime, and Theft and Worker's Compensation Coverage for the City of Brenham for the Fiscal Year 2024-25 and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Councilmember Cook, Councilmember Kolby, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: Councilmember Soman

11. Discuss and Possibly Act Upon an Agreement Between the City of Brenham and AJR Media Group Related to Advertising for the City of Brenham's Tourism and Marketing Department (Visit Brenham DMO) and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager Megan Mainer presented this item. Mainer explained that AJR Media Group represents the state travel publications, several of which are part of the Visit Brenham marketing plan for FY2026. The marketing plan includes advertising with several magazines and travel guides. Mainer explained that overall, costs associated with advertising with AJR Media Group have decreased by \$296.00.

A motion was made by Councilmember LaRoche and seconded by Councilmember Wright to approve an agreement between the City of Brenham and AJR Media Group, in the amount of \$56,894.86, related to advertising for the City of Brenham's Tourism and Marketing Department (Visit Brenham DMO) and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Councilmember Cook, Councilmember Kolby, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: Councilmember Soman

12. Discuss and Possibly Act Upon an Agreement Between the City of Brenham and Madden Media Related to Digital Advertising for the City of Brenham's Tourism and Marketing Department (Visit Brenham DMO) and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager Megan Mainer presented this item. Mainer stated that Visit Brenham DMO has worked with Madden Media to develop a proposal for digital marketing for FY2026, with the objectives of increasing brand awareness and overnight visitation. Mainer stated that Madden will help the City accomplish various digital marketing goals and that, overall the costs associated with advertising with Madden Media has only increased slightly by \$120.00.

A motion was made by Councilmember Kolby and seconded by Councilmember

Saunders to approve an agreement between the City of Brenham and Madden Media, in the amount of \$99,840.00, related to digital advertising for the City of Brenham's Tourism and Marketing Department (Visit Brenham DMO) and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Councilmember Cook, Councilmember Kolby, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: Councilmember Soman

13. Discuss and Possibly Act Upon an Agreement with CR Systems, Inc. for Roof Renovations at the Barnhill Center Through The Interlocal Purchasing System (TIPS) Contract No. 24060 and Authorize the Mayor to Execute Any Necessary Documentation

The City Council passed on this item. No action was taken.

14. Administrative/Elected Officials Report

City Manager Carolyn Miller reported on the following:

- August 14: Chamber Tailgate at Silverwings
- August 17: Pilot Club Celebration from 2:00 p.m. to 4:00 p.m. at St. Paul's Lutheran Church
- August 18: Swearing in the new Police Chief at 9:00 a.m.
- August 21: Next City Council meeting

EXECUTIVE SESSION

15. Section 551.072, Texas Government Code - Deliberation Regarding Real Property - Discussion Regarding the Purchase, Exchange and/or Acquisition of Real Property for the City of Brenham Electric Department Improvements and Facilities

RE-OPEN REGULAR SESSION

16. Discuss and Possibly Act Upon the Purchase, Exchange, and/or Acquisition

of Real Property and Authorize the City Manager to Negotiate, Approve and Execute a Contract for the Acquisition of Real Property for the City of Brenham Electric Department Improvements and Facilities

A motion was made by Councilmember Cook and seconded by Councilmember Kolby to approve the purchase, exchange, and/or acquisition of real property and authorize the City Manager to negotiate, approve and execute a contract for the acquisition of real property for the City of Brenham Electric Department improvements and facilities.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Councilmember Cook, Councilmember Kolby, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: Councilmember Soman

ADJOURN

Atwood C. Kenjura
Mayor

Jeana Bellinger, TRMC, CMC
City Secretary

ORDINANCE NO. O-25-012

AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS MAKING CERTAIN FINDINGS OF FACT; REPEALING ORDINANCE NO. O-24-009; REVOKING AND CANCELLING THE FRANCHISE GRANTED TO WASTE SOLUTIONS USA, LLC IN SAID ORDINANCE; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR A SEVERABILITY, REPEALER AND SAVINGS CLAUSE; AND PROVIDING FOR PROPER NOTICE AND OPEN MEETING.

WHEREAS, the City of Brenham (“City”) entered into a franchise agreement (“Agreement”) with Waste Solutions USA, LLC (“Provider”) on April 4, 2024 pursuant to the enactment of Ordinance No. O-24-009; and

WHEREAS, the Provider is no longer providing roll-off services within the City of Brenham; and

WHEREAS, pursuant to Section 24 of the Agreement, Provider has notified the City that it wishes to terminate the Agreement; and

WHEREAS, the City acknowledges the receipt and adequacy of Provider’s notice of termination, and agrees to terminate the Agreement, and revoke Ordinance O-24-009,

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Brenham, Texas:

SECTION 1.

That Ordinance No. O-24-009 is hereby repealed, and the Agreement entered into between the City of Brenham, Texas and Waste Solutions USA, LLC as enacted by Ordinance No. O-24-009 is hereby revoked and cancelled pursuant to Article 24 of the Agreement.

SECTION 2. EFFECTIVE DATE

This Ordinance shall take effect immediately from and after its passage and publication as may be required by governing law.

SECTION 3. SEVERABILITY

It is hereby declared to be the intention of the City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance be severable, and if any phrase, clause, sentence, paragraph or section of this Ordinance shall be declared unconstitutional by the valid judgment or decree of any court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs or sections of this Ordinance, and the remainder of this Ordinance shall be enforced as written.

SECTION 4. REPEALER

Any other ordinances or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

SECTION 5. SAVINGS CLAUSE

The repeal of any ordinance or part of ordinances effected by the enactment of this Ordinance shall not be construed as abandoning any action now pending under or by virtue of such ordinance or as discontinuing, abating, modifying, or altering any penalty accruing or to accrue, or as affecting any rights of the City under any section or provisions any ordinances at the time of passage of this Ordinance.

SECTION 6. PROPER NOTICE AND MEETING

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public as required and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED and APPROVED on its first reading the 7th day of August, 2025.

PASSED and APPROVED on its second reading the 21st day of August, 2025.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary



City Council Regular Meeting **AGENDA ITEM 5.c**

Agenda Item: **Approve a Recommendation from the Tax Increment Reinvestment Zone (TIRZ) No. 1 Board to Approve TIRZ Funding Corrections, in the Amount of \$199,715.87, for Fiscal Years 2020-2024 Due to Revised Property Valuations and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Date: August 21, 2025

Department: Finance

Staff Contact: Julie Flagg, Chief Financial Officer

SUMMARY STATEMENT:

During a software upgrade in 2024, Washington County Appraisal District (WCAD) discovered that previously reported TIRZ values were incorrect. There were two primary issues that contributed to this: 1) business personal property was mistakenly included in the TIRZ and 2) due to previous software limitations, the incremental value was calculated in aggregate, instead of on each property separately. Petty & Associates advised that the previous 5 years of funding should be trued up by adjusting this year's funding for the difference. We brought this correction to the TIRZ Board on February 6, 2025.

Subsequent to that meeting and the adoption of resolution TIRZ -2025-01, we were notified by the Chief Appraiser that additional errors were discovered and that 23 accounts had been left out of the corrected TIRZ valuation reports. On March 10, 2025 the Chief Appraiser e-mailed updated TIRZ valuation reports for all years, and we recalculated the funding difference. As originally presented on February 6, the TIRZ had been over-funded by \$399,949.99. However, after adding the 23 properties, the over-funding amount is \$199,715.87. This funding correction was considered by the TIRZ Board on August 7, 2025, and Resolution No. TIRZ-2025-03 was approved.

ATTACHMENTS:

1. Resolution No TIRZ-2025-03

RECOMMENDATION:

Approve a recommendation from the Tax Increment Reinvestment Zone (TIRZ) No. 1 Board to approve TIRZ funding corrections, in the amount of \$199,715.87, for Fiscal Years 2020-2024 due to revised property valuations and authorize the Mayor to execute any necessary documentation.

**TAX INCREMENT REINVESTMENT ZONE NUMBER ONE
CITY OF BRENHAM**

RESOLUTION NO. TIRZ-2025-03

A RESOLUTION OF THE TAX INCREMENT REINVESTMENT ZONE NUMBER ONE, CITY OF BRENHAM, TEXAS (“TIRZ”) BOARD REPEALING RESOLUTION NO. TIRZ-2025-01; APPROVING THE UPDATED TIRZ FUNDING CORRECTION; MAKING CERTAIN FINDINGS; AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, the Tax Increment Reinvestment Zone Number One, City of Brenham, Texas Board (the "Board") has been duly appointed in accordance with State law; and

WHEREAS, the City of Brenham, Texas (the "City") City Council (the "City Council") previously approved the creation of the Tax Increment Reinvestment Zone Number One, City of Brenham, Texas (the "Zone" or "TIRZ") by adoption of Ordinance No. O-18-019 on December 20, 2018 (the "Creation Ordinance"); and

WHEREAS, upon a full review of property valuations prepared by the Washington County Appraisal District (WCAD), it was determined that business personal property was mistakenly included in the TIRZ and previous software limitations caused the incremental value to calculate in the aggregate, instead of on each property separately, creating a need for a funding correction due to the errors in the WCAD property valuations; and

WHEREAS, on February 6, 2025 the Board adopted Resolution No. TIRZ 2025-01 approving a funding correction and recommending that the Brenham City Council approve said funding correction; and

WHEREAS, subsequent to the adoption of Resolution No. TIRZ 2025-01 on February 6, 2025, the WCAD discovered additional property valuation errors due to 23 properties being left out of the corrected TIRZ property valuation reports; and

WHEREAS, the Board hereby finds that it is in the best interest of the City and its citizens to repeal Resolution No. TIRZ 2025-01, and adopt this Resolution to correct and update the amount of overfunding of the TIRZ fund; and

WHEREAS, all constitutional, statutory and legal prerequisites for the passage of this Resolution have been met, including but not limited to the Open Meetings Act.

NOW THEREFORE, BE IT RESOLVED BY THE TAX INCREMENT REINVESTMENT ZONE NUMBER ONE, CITY OF BRENHAM, TEXAS BOARD, THAT:

SECTION 1. The recitals set forth in the WHEREAS clauses of this Resolution are true and correct and are incorporated as part of this Resolution.

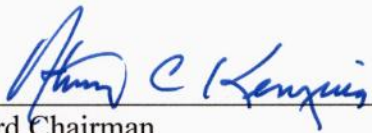
SECTION 2. Resolution No. TIRZ 2025-01 is hereby repealed.

SECTION 3. The Board approves the updated TIRZ funding correction for fiscal years 2020 through 2024, attached hereto as **Exhibit A**.

SECTION 4. The Board recommends that the City Council approve the updated TIRZ funding correction.

SECTION 5. This Resolution shall become effective immediately from and after its date of passage in accordance with law.

PASSED AND APPROVED BY THE TAX INCREMENT REINVESTMENT ZONE NUMBER ONE, CITY OF BRENHAM, TEXAS BOARD, ON THIS THE 7th DAY OF AUGUST, 2025.



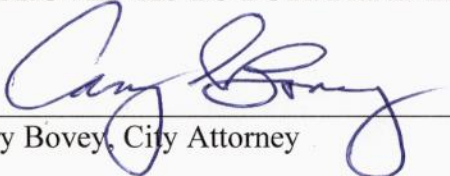
Board Chairman

ATTEST:



Board Secretary

APPROVED AS TO FORM AND LEGALITY:



Cary Bovey, City Attorney

Exhibit A

**Tax Increment Reinvestment Zone Number One, City of Brenham
FY20-FY24 Funding Correction**

O&M	Original Tax Amount	Revised Tax Amount	Over/ (Under) Funding
FY20	44,869.44	50,173.56	(5,304.12)
FY21	115,807.49	89,120.43	26,687.06
FY22	223,994.42	155,414.76	68,579.66
FY23	531,298.40	452,383.63	78,914.77
FY24	438,727.96	417,859.50	20,868.46
Total O&M	1,354,697.71	1,164,951.88	189,745.83
I&S	Original Tax Amount	Revised Tax Amount	Over/ (Under) Funding
FY24	209,605.04	199,635.00	9,970.04
GRAND TOTAL	1,564,302.75	1,364,586.88	199,715.87



City Council Regular Meeting **AGENDA ITEM 6**

Agenda Item: **Discussion and Presentation on the Passage of House Bill 1522 in the 89th Texas Legislative Session**

Meeting Date: August 21, 2025

Department: Administration

Staff Contact: Jeana Bellinger, City Secretary

SUMMARY STATEMENT:

During the recent 89th Legislative Session, House Bill 1522 was signed into law to become effective on September 1, 2025. This new law made changes to the Open Meetings Act related to agenda posting requirements for all City Council and Advisory Board agendas, and it mandates specific wording on agendas, and their placement on the City's website, when the annual budget is being discussed and considered by City Council.

This Work Session will provide City Council with an explanation of the new law and how it will affect the City Council agenda posting and distribution of the agenda packets beginning with the September 4, 2025 City Council meeting.

ATTACHMENTS:

1. HB1522 Presentation

RECOMMENDATION:

No action needed - discussion only

89th Texas Legislative Session

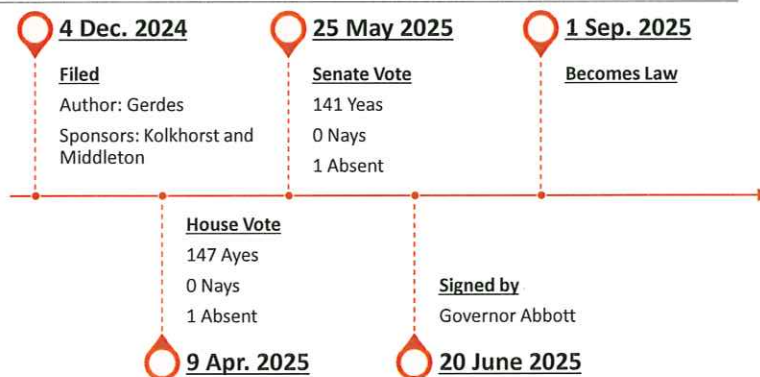
HB 1522

3 Business-Day Law

OFFICE OF THE CITY SECRETARY
THURSDAY, AUGUST 21, 2025

1

HB 1522 Timeline



2

Two Parts to HB 1522

The notice of a meeting of a governmental body must be posted for at least ***three (3) business days*** before the scheduled date of the meeting.

Notice of the meeting in which the budget will be discussed or adopted must be clearly accessible on the home page of the governmental body's Internet website and it must include a ***taxpayer impact statement***.

3

A Change to the
Open Meetings
Act

HB 1522 changed Section 551.043 of the Government Code to read:

*The notice of a meeting of a governmental body must be posted in a place readily accessible to the general public at all times for at least **three business days** before the scheduled date of the meeting.*

4

Let's Talk About the Three (3) Business Days

Definition of three business days is:

*Any weekday (Monday through Friday) that
is NOT a federal, state or local holiday.*

*It excludes week-ends
(Saturday and Sunday).*

Note: HB1522 did not provide a definition for "business day" so we are using the definition from Chapter 551 of the Government Code (Texas Open Meetings Act).

5

Exceptions to 3-Business Day Rule:

Governmental
Bodies with
Statewide
Jurisdiction

Emergency
Meetings

Legislative
Committees

General Academic
Teaching
Institution or
University System

6

3-Business Days – City Council

The Bill specifically reads “*three business days **before the scheduled date** of the meeting*”

Monday	Tuesday	Wednesday	Thursday
3 rd Business Day	2 nd Business Day	1 st Business Day	City Council Meeting Day

The final agenda and packet for Thursday City Council meetings must be posted and distributed on **FRIDAY** the week before the meeting.

7

3-Business Days – Boards & Committees

This new law also applies to all Advisory Boards & Committees

Meeting Day	Current Posting Day*	New Posting Day**
Monday	Friday	<i>Tuesday</i>
Tuesday	Friday	<i>Wednesday</i>
Wednesday	Friday	<i>Thursday</i>
Thursday	Monday	<i>Friday</i>
Friday	Tuesday	<i>Monday</i>

*72-hours before meeting start time

** 3-business days before

8

Holidays – They are not our friend!

- HB1522 **EXCLUDED** Federal, State and local (City of Brenham) holidays
- There are a total of 18-19 holidays (depending on the year)
- Some holidays you may have never heard of – *Confederate Heros Day, Lyndon B. Johnson Day, Day After Christmas Day*
- Holidays **cannot** be counted as a business day – even if City offices are open
- Holidays could require the posting of an agenda as many as **7-12** days prior to the date of the Council meeting

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City Council Agenda & Packet Process

<i>Current Process</i>	<i>New Process</i>	<i>Duties of the City Secretary's Office</i>
Friday	Wednesday	• Send DRAFT agenda to City Council, City Attorney and staff
Monday	Friday	• Post the agenda • Finalize, publish and distribute the packet

10



Holidays will have a **HUGE** impact on posting requirements – some holidays may require posting more than 10 days prior to the actual meeting date.



There may be "*just in case*" items listed on the Council agenda that may not need to be discussed on the day of the meeting.



There could be an increase in the number of Special Meetings due to this new requirement.

Some Things
to Consider...

11

A faded background image of a spiral-bound notebook and several sheets of paper.

Questions??

12



City Council Regular Meeting **AGENDA ITEM 7**

Agenda Item: **Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Rate Tariff Schedule for the City of Brenham Sanitation Rates**

Meeting Date: August 21, 2025

Department: Public Works

Staff Contact: Dane Rau, Director of Public Works

SUMMARY STATEMENT:

As early as May 2025, Brannon Industrial Group, aka *BVR Waste and Recycling* notified the City of Brenham about proposed rate increases that would be targeted for October per contract guidelines. We informed the Utility Council subcommittee in July that sanitation rates would be increasing and that we would work with *BVR Waste and Recycling* to bring these to Council in August for consideration.

Over the last month, we have worked with BVR to discuss the proposed rates. We looked at all rate classes and considered how it affects our seniors, residents, commercial businesses and users of the Collection Station. After working with BVR, we settled on a blended rate increase of 7.9% related to sanitation and recycling services. As you will see from the attached rate sheet, rate increases varied but remain very competitive and, in many cases below, other cities around us. For curbside sanitation and recycling, the rate went from \$17.00 to \$18.00 per month. For seniors, the rate went from \$12.50 to \$13.00 per month. In commercial sanitation, an overall increase of 10% was applied to sanitation services. This part of the operation requires more expensive trucks, more travel and has more risks with sanitation pickup, which leads to higher costs. When compared to other cities, both residential and commercial rates are well below other companies who provide similar services. You will also see a breakdown of the proposed new rates at the Citizens Collection Station. These rate increases were based on operating costs, risk, and markets for materials. We also looked at these closely and made sure that residents have a fair opportunity to dispose of brush and non-compactible waste as this would affect illegal dumping in our community.

We are in year 5 with BVR and the contract can be renewed year by year until 2030 from this point. The last increase was in 2022, when an overall 15% was awarded and, similar to this year, was looked at by each rate class.

Although no one wants to raise rates or pay higher rates, we feel that in order to operate effectively and to maintain a partnership between BVR, the City of Brenham and the customers we all serve, it is important at this time. BVR has done well and, in order to maintain fair wages for their employees, keep up with higher insurance costs as well as increased prices on all equipment, we understand this is needed. We have compared rates to other cities that operate within the same guidelines, and these are very comparable and, in many instances, below the rates offered by other providers that contract out.

We respectfully ask the Council to approve on its first reading of the rate tariffs as presented.

ATTACHMENTS:

1. BVR Proposed Rate Adjustment 7/28/25
2. BVR Rate Adjustment 5/23/25
3. Rate Tariffs - Redlined
4. Ordinance-Sanitation Rate Tariff
5. Ordinance - Exhibit A

RECOMMENDATION:

Approve an Ordinance on its first reading amending the rate tariff schedule for the City of Brenham Sanitation Rates.

Proposed Rate Adjustment - 7/28/25

COLLECTION SERVICES

DESCRIPTION	10/1/22 - Current	Proposed Rate	Proposed Increase %
RESIDENTIAL	\$ 17.00	\$ 18.00	5.9%
SENIOR CITIZEN	\$ 12.50	\$ 13.00	4.0%
EXTRA CART	\$ 9.00	\$ 10.00	11.1%
BRUSH COLLECTION	\$ 17.00	\$ 18.00	5%
COMMERCIAL RECYCLING	\$ 46.00	\$ 60.00	30%
COLLECTION STATION COMMERCIAL RECYCLING YEARLY MEMBERSHIP	\$ 60.00	\$ 65.00	8.3%

TRANSFER STATION

DESCRIPTION	10/1/22 - Current	Proposed Rate	Proposed Increase %
Tires 15" or less	\$ 6.00	\$ 8.00	33%
Tires 16" or more	\$ 15.00	\$ 18.00	20%
Tractor tires	\$ 65.00	\$ 75.00	15%
Brush- Commercial*	\$ 40.00	\$ 55.00	38%
Brush- Public*	\$ 30.00	\$ 30.00	0%
Brush- Public (Minimum)	\$ 5.00	\$ 5.00	0%
Compacted Waste*	\$ 63.00	\$ 70.00	11%
Non-compacted min	\$ 5.50	\$ 5.50	0%

DESCRIPTION	5/1/20 - Current	Proposed Rate	Proposed Increase %
Bags	\$ 2.00	\$ 2.50	25%
Non-compacted Waste*	\$ 90.00	\$ 95.00	6%
Rake off - Brush	\$ 5.00	\$ 10.00	100%
Rake fees -Shingles	\$ 15.00	\$ 25.00	67%
Rake fees -Debris	\$ 10.00	\$ 10.00	0%

*Per ton

COMMERCIAL

Size (Yds)	Freq / Wk	10/1/22 - Current	Proposed Rate	Proposed Increase %
2	1	\$ 82.32	\$ 90.55	10%
2	2	\$ 148.97	\$ 163.87	10%
2	3	\$ 215.61	\$ 237.17	10%
2	4	\$ 283.57	\$ 311.93	10%
2	5	\$ 350.21	\$ 385.23	10%
2	6	\$ 359.36	\$ 395.30	10%
4	1	\$ 103.23	\$ 113.55	10%
4	2	\$ 190.78	\$ 209.86	10%
4	3	\$ 278.35	\$ 306.19	10%
4	4	\$ 367.20	\$ 403.92	10%
4	5	\$ 454.74	\$ 500.21	10%
4	6	\$ 543.61	\$ 597.97	10%
6	1	\$ 113.24	\$ 124.56	10%
6	2	\$ 208.86	\$ 229.75	10%
6	3	\$ 308.26	\$ 339.09	10%
6	4	\$ 393.82	\$ 433.20	10%
6	5	\$ 488.19	\$ 537.01	10%
6	6	\$ 586.33	\$ 644.96	10%
8	1	\$ 135.18	\$ 148.70	10%
8	2	\$ 243.05	\$ 267.36	10%
8	3	\$ 352.83	\$ 388.11	10%
8	4	\$ 450.83	\$ 495.91	10%
8	5	\$ 559.29	\$ 615.22	10%
8	6	\$ 669.05	\$ 735.96	10%
1 cart	1	\$ 23.52	\$ 25.87	10%
2 carts	1	\$ 39.19	\$ 43.11	10%
3 carts	1	\$ 54.88	\$ 60.37	10%
4 carts	1	\$ 78.29	\$ 86.12	10%
5 carts	1	\$ 90.59	\$ 99.65	10%
6 carts	1	\$ 109.61	\$ 120.57	10%

Proposed Rate Adjustment -5/23/25

COLLECTION SERVICES		Rate Comparison						
		BVR						
DESCRIPTION	10/1/22 – Current	Proposed Rate	Bellville Current Rate	Sealy Current Rate	Caldwell Current Rate	Bastrop Current Rate	Fredericksburg Current Rate	
RESIDENTIAL	\$ 17. 00	\$ 18. 00	\$ 18. 90	\$ 36. 80	\$ 20. 84	\$ 18. 59	\$ 14. 00	
SENIOR CITIZEN	\$ 12. 50	\$ 13. 00	–	–	–	–	–	
EXTRA CART	\$ 9. 00	\$ 10. 00	\$ 7. 94	\$ 18. 80	\$ 10. 00	\$ 10. 50	\$ 14. 00	
BRUSH COLLECTION	\$ 17. 00	\$ 18. 00	–	–	N/C	–	N/C	
COMMERCIAL RECYCLING	\$ 46. 00	\$ 60. 00	–	*	–	*	–	

*RECYCLING RATES VARY DEPENDING ON CONTAINER SIZE

COMMERCIAL			Rate Comparison						
			BVR						
Size (Yds)	Freq / Wk	10/1/22 – Current	Proposed Rate	Bellville Current Rate	Sealy Current Rate	Caldwell Current Rate	Bastrop Current Rate	Fredericksburg Current Rate	
2	1	\$ 82. 32	\$ 90. 55	–	\$ 195. 40	–	\$ 95. 00	–	
2	2	\$ 148. 97	\$ 163. 87	–	\$ 364. 10	–	\$ 166. 00	–	
2	3	\$ 215. 61	\$ 237. 17	–	\$ 536. 10	–	\$ 222. 00	–	
2	4	\$ 283. 57	\$ 311. 93	–	–	–	\$ 356. 00	–	
2	5	\$ 350. 21	\$ 385. 23	–	–	–	\$ 465. 00	–	
2	6	\$ 359. 36	\$ 395. 30	–	–	–	\$ 580. 00	–	
4	1	\$ 103. 23	\$ 113. 55	\$ 145. 18	\$ 268. 90	\$ 118. 08	\$ 122. 00	–	
4	2	\$ 190. 78	\$ 209. 86	\$ 235. 80	\$ 506. 00	\$ 230. 35	\$ 215. 00	–	
4	3	\$ 278. 35	\$ 306. 19	\$ 323. 06	\$ 746. 40	\$ 334. 69	\$ 298. 00	–	
4	4	\$ 367. 20	\$ 403. 92	\$ 410. 31	\$ 983. 50	–	\$ 425. 00	\$ 85. 50	
4	5	\$ 454. 74	\$ 500. 21	\$ 479. 13	\$ 1,220. 60	\$ 535. 54	\$ 515. 00	–	
4	6	\$ 543. 61	\$ 597. 97	–	–	–	\$ 601. 00	–	
6	1	\$ 113. 24	\$ 124. 56	\$ 210. 64	\$ 364. 10	\$ 166. 87	\$ 149. 00	–	
6	2	\$ 208. 86	\$ 229. 75	\$ 346. 55	\$ 678. 00	\$ 319. 67	\$ 264. 00	–	
6	3	\$ 308. 26	\$ 339. 09	\$ 490. 88	\$ 996. 90	\$ 458. 66	\$ 365. 00	–	
6	4	\$ 393. 82	\$ 433. 20	\$ 633. 10	\$ 1,305. 80	–	\$ 456. 00	–	
6	5	\$ 488. 19	\$ 537. 01	\$ 767. 75	\$ 1,624. 80	\$ 751. 44	\$ 537. 00	–	
6	6	\$ 586. 33	\$ 644. 96	–	–	–	\$ 611. 00	–	
8	1	\$ 135. 18	\$ 148. 70	\$ 234. 11	\$ 454. 20	\$ 212. 25	\$ 176. 00	–	
8	2	\$ 243. 05	\$ 267. 36	\$ 467. 38	\$ 843. 30	\$ 414. 05	\$ 311. 00	–	
8	3	\$ 352. 83	\$ 388. 11	\$ 700. 64	\$ 1,234. 00	\$ 615. 84	\$ 432. 00	–	
8	4	\$ 450. 83	\$ 495. 91	\$ 933. 05	\$ 1,624. 80	–	\$ 540. 00	–	
8	5	\$ 559. 29	\$ 615. 22	\$ 1,165. 46	\$ 2,012. 20	\$ 982. 00	\$ 636. 00	–	
8	6	\$ 669. 05	\$ 735. 96	–	\$ 2,303. 00	–	\$ 722. 00	–	
1 cart	1	\$ 23. 52	\$ 25. 87	\$ 30. 18	\$ 83. 36	–	\$ 39. 00	\$ 28. 00	
2 carts	1	\$ 39. 19	\$ 43. 11	–	–	\$ 35. 24	–	–	
3 carts	1	\$ 54. 88	\$ 60. 37	–	–	–	–	–	
4 carts	1	\$ 78. 29	\$ 86. 12	–	–	–	–	–	
5 carts	1	\$ 90. 59	\$ 99. 65	–	–	–	–	–	
6 carts	1	\$ 109. 61	\$ 120. 57	–	–	–	–	–	

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES

800

810

TARIFF	SECTION NO.	SHEET NO.
RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING SERVICES AND COLLECTION AND TRANSFER STATION RATE SCHEDULE	<u>OCTOBER 1, 2022</u> <u>OCTOBER 1, 2025</u>	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective —~~May 7, 2020~~
October 1, 2022)

RATE SCHEDULE - RESIDENTIAL

Residential Collection:

Curbside Solid Waste Collection and Recycling Services
One Time Per Week Solid Waste Collection
Bi-Weekly Recycling Collection
~~\$17.00~~ 18.00 per month/per household

Residential Collection: Senior/Disabled Persons (Age 65 or older):

Curbside Solid Waste Collection and Recycling Services
One Time Per Week Solid Waste Collection
Bi-Weekly Recycling Collection
~~\$12.50~~ 13.00 per month/per household (application required for discounted rate)

Additional Container: ~~\$9.00~~ 10.00 per month, per container (sanitation customers only).

Curbside Brush Pick-up: Upon request only. ~~\$17.00~~ 18.00 per request.

- Curbside brush pick-up is limited to 12 bags per household.
- All limbs must be bundled and tied together. Each bundle shall be no larger than four (4) foot in length and six (6) inches in diameter.

RATE SCHEDULE - COMMERCIAL

Commercial Collection – Front Load Dumpster:

Size	Number of Pick-Ups Per Week						Extra
	1X	2X	3X	4X	5X	6X	
2 YD	82.32 <u>90.55</u>	148.97 <u>163.87</u>	215.64 <u>237.17</u>	283.57 <u>311.93</u>	350.24 <u>385.23</u>	359.36 <u>395.30</u>	25.00
4 YD	103.23 <u>113.55</u>	190.78 <u>209.86</u>	278.35 <u>306.19</u>	367.20 <u>403.92</u>	454.74 <u>500.21</u>	543.64 <u>597.97</u>	35.00
6 YD	113.24 <u>124.56</u>	208.86 <u>229.75</u>	308.26 <u>339.09</u>	393.82 <u>433.20</u>	488.19 <u>537.01</u>	586.33 <u>644.96</u>	40.00
8 YD	135.18 <u>148.70</u>	243.05 <u>267.36</u>	352.83 <u>388.11</u>	450.83 <u>495.91</u>	559.29 <u>615.22</u>	669.05 <u>735.96</u>	45.00

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059
ALL SERVICES 800 811

TARIFF	SECTION NO.	SHEET NO.
RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING SERVICES AND COLLECTION AND TRANSFER STATION RATE SCHEDULE	OCTOBER 1, 2022 <u>OCTOBER 1, 2025</u>	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective ~~May 7, 2020~~
October 1, 2022)

Commercial Collection – 96 Gallon Cart:

No. Of Carts	Monthly Fee
1	\$ 23.52 <u>25.87</u>
2	39.19 <u>43.11</u>
3	54.88 <u>60.37</u>
4	78.29 <u>86.12</u>
5	90.59 <u>99.65</u>
6	109.61 <u>120.57</u>

Commercial Recycling:

Choice of 2, 4, 6 or 8-Yard Dumpster
One Time Per Week Collection
~~\$46.00~~ 60.00 per month, per dumpster
\$40.00 per additional pick-up

Any location where dumpster and/or cart is blocked and collection vehicle must return to provide service shall be an additional \$15.00, per occurrence.

Lock bar installed on sanitation dumpster shall be an additional \$45.00 per dumpster.

RATE SCHEDULE – COLLECTION/TRANSFER STATION

Transfer Station Services – Compactible Waste:

Receiving, hauling, packing and transporting to a Type 1 Landfill
In-City rate
\$ ~~48.00~~ 70.00 per ton

Receiving, hauling, packing and transporting to a Type 1 Landfill
Out-of-City rate
Price shall be negotiable between exclusive franchise holder and transfer company
disposing of waste from outside the city limits.

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES

800

812

TARIFF	SECTION NO.	SHEET NO.
RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING SERVICES AND COLLECTION AND TRANSFER STATION RATE SCHEDULE	OCTOBER 1, 2022 <u>OCTOBER 1, 2025</u>	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective ~~May 7, 2020~~
October 1, 2022)

Transfer Station Services – Non-Compactible Waste:

Receiving, hauling, packing and transporting to a Type 1 Landfill
\$ ~~90.00~~ 95.00 per ton (minimum \$5.50)

Receiving, hauling, packing and transporting to a Type 1 Landfill
City of Brenham Departments only
\$ 45.00 per ton

~~Collection-Transfer~~ Station Services – Brush

Residential Brush, Per Pound	\$0.0125 (\$20.00 minimum)
Residential Brush, Per Ton	\$30.00 (\$5.00 minimum)
Commercial Brush, Per Pound	\$0.01625 (\$32.50 minimum)
Commercial Brush, Per Ton	\$40.00 (\$40.00 <u>55.00</u> minimum)
Residential Brush Collected by City of Brenham Departments	\$22.50 per ton

~~Collection-Transfer~~ Station Services – Tires

15" or less	\$6.00 <u>8.00</u> per tire
16" or greater	\$15.00 <u>18.00</u> per tire
Tractor tires	\$65.00 <u>75.00</u> per tire
Tire with rim	\$1.00 extra

Collection Station Services – Mulch

Double ground	\$22.50 per ton
Single ground	\$10.00 per ton
50 tons or more within 30 days	\$17.50 per ton
2 cubic feet bag	\$2.50 per bag

Residential Garbage

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

| \$~~2.00~~2.50 per bag

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES

800

813

TARIFF	SECTION NO.	SHEET NO.
RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING SERVICES AND COLLECTION AND TRANSFER STATION RATE SCHEDULE	OCTOBER 1, 2022 <u>OCTOBER 1, 2025</u>	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective ~~May 7, 2020~~
October 1, 2022)

Collection Station Services – Rake-Off Fees

Brush	\$5.00-10.00 per occurrence
Debris	\$10.00 per occurrence
Shingles and other roofing materials	\$15.00-25.00 per occurrence

Collection Station Services – Recycling, Unlimited Drop-Offs

City of Brenham Resident	No Charge
Washington County (non-City resident)	\$45.00- 65.00 per year
City of Brenham Commercial Business	\$45.00- 65.00 per year*

*If the Commercial Business is participating in monthly recycling services, there will be no additional charge.

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	800	814
TARIFF	SECTION NO.	SHEET NO.
RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING SERVICES AND COLLECTION AND TRANSFER STATION RATE SCHEDULE	<u>OCTOBER 1, 2022</u> <u>OCTOBER 1, 2025</u>	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective ~~May 7, 2020~~
October 1, 2022)

**POLICIES FOR SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING
SERVICES – RESIDENTIAL AND COMMERCIAL**

1. A new customer or a change in service requires Form 7, Application of Service, be filled out at the Public Utilities Office. The form must be signed by the applicant. Copies will be disbursed to the following departments: Public Works and Utility Billing Department.
2. Any changes to the rates contained herein must be approved by the City Council and shall be effective on the date determined by the City Council. Utility Billing Department will adjust customer bills accordingly.
3. Any customer requesting to be included in any special sanitation program must complete the necessary paperwork.
4. Any customer who has residential utility service with the City shall be subject to charges for solid waste collection, disposal and recycling services and shall comply with all City health ordinances regarding the disposal of solid waste.
5. Residential solid waste service shall be collected once per week on a regularly scheduled day. Residential recycling service shall be collected bi-weekly on a regularly scheduled day.
6. Services are available outside the city limits to residential customers presently residing on a current residential truck route that is adjacent to the city limits.
7. Solid waste and recycling containers must be at the curb by 8:00 A.M. on collection day and removed from the curb by 8:00 p.m. on collection day. Containers shall not be placed at the curb for collection prior to 8:00 p.m. the day prior to the scheduled collection day.
8. All solid waste and recycling containers must be placed within three feet of the curb or edge of pavement if there is no curb.
9. Residential collection trucks will not pick up tires, grass clippings, leaves, tree trimming, batteries, carpet, construction materials, furniture and heavy metal objects.
10. Disposal of hazardous waste, explosives, ammunition, used oil and filters, flammable liquids, radioactive waste and/or lead-acid batteries at the Collection/Transfer Station is strictly prohibited. Vehicle tires shall not be placed for curb-side collection, but will be accepted for disposal at the Collection/Transfer Station

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS AMENDING THE RATE TARIFF SCHEDULES FOR RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING SERVICES, AND THE CITY'S COLLECTION AND TRANSFER STATION; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE

WHEREAS, the City Council of the City of Brenham, Texas deems it necessary to change the rates for all residential and commercial solid waste collection, disposal and recycling services and the services that are provided at the City of Brenham's Collection and Transfer Station.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Brenham, Texas:

SECTION I.

The City Council of the City of Brenham, Texas, does hereby adopt the Residential and Commercial Solid Waste Collection, Disposal and Recycling Services Rate Schedule and the Collection and Transfer Station Rate Schedule for brush & waste that is disposed of at the City of Brenham's Collection and Transfer Station as set forth in the attached Exhibit "A", which is made a part hereof for all purposes pertinent, to be effective with utility billing occurring on or after October 1, 2025.

SECTION II.

This Ordinance shall take effect as provided by the Charter of the City of Brenham, Texas. The implementation of rates as set forth herein and on the attached Exhibit "A" shall be effective with utility billing occurring on and after October 1, 2025.

PASSED and APPROVED on its first reading the ____ day of _____.2025.

PASSED and APPROVED on its second reading the ____ day of _____ 2025.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	800	810
TARIFF	SECTION NO.	SHEET NO.
RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING SERVICES AND COLLECTION AND TRANSFER STATION RATE SCHEDULE	OCTOBER 1, 2025	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective – October 1, 2022)

RATE SCHEDULE - RESIDENTIAL

Residential Collection:

Curbside Solid Waste Collection and Recycling Services
One Time Per Week Solid Waste Collection
Bi-Weekly Recycling Collection
\$18.00 per month/per household

Residential Collection: Senior/Disabled Persons (Age 65 or older):

Curbside Solid Waste Collection and Recycling Services
One Time Per Week Solid Waste Collection
Bi-Weekly Recycling Collection
\$13.00 per month/per household (application required for discounted rate)

Additional Container: \$10.00 per month, per container (sanitation customers only).

Curbside Brush Pick-up: Upon request only. \$18.00 per request.

- Curbside brush pick-up is limited to 12 bags per household.
- All limbs must be bundled and tied together. Each bundle shall be no larger than four (4) foot in length and six (6) inches in diameter.

RATE SCHEDULE - COMMERCIAL

Commercial Collection – Front Load Dumpster:

Size	Number of Pick-Ups Per Week						
	1X	2X	3X	4X	5X	6X	Extra
2 YD	90.55	163.87	237.17	311.93	385.23	395.30	25.00
4 YD	113.55	209.86	306.19	403.92	500.21	597.97	35.00
6 YD	124.56	229.75	339.09	433.20	537.01	644.96	40.00
8 YD	148.70	267.36	388.11	495.91	615.22	735.96	45.00

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	800	811
TARIFF	SECTION NO.	SHEET NO.
RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING SERVICES AND COLLECTION AND TRANSFER STATION RATE SCHEDULE	OCTOBER 1, 2025	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective – October 1, 2022)

Commercial Collection – 96 Gallon Cart:

No. Of Carts	Monthly Fee
1	\$ 25.87
2	43.11
3	60.37
4	86.12
5	99.65
6	120.57

Commercial Recycling:

Choice of 2, 4, 6 or 8-Yard Dumpster
One Time Per Week Collection
\$60.00 per month, per dumpster
\$40.00 per additional pick-up

Any location where dumpster and/or cart is blocked and collection vehicles must return to provide service shall be an additional \$15.00, per occurrence.

Lock bar installed on sanitation dumpster shall be an additional \$45.00 per dumpster.

RATE SCHEDULE – COLLECTION/TRANSFER STATION

Transfer Station Services – Compactible Waste:

Receiving, hauling, packing and transporting to a Type 1 Landfill
In-City rate
\$ 70.00 per ton

Receiving, hauling, packing and transporting to a Type 1 Landfill
Out-of-City rate
Price shall be negotiable between exclusive franchise holder and transfer company disposing of waste from outside the city limits.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	800	812
TARIFF	SECTION NO.	SHEET NO.
RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING SERVICES AND COLLECTION AND TRANSFER STATION RATE SCHEDULE	OCTOBER 1, 2025	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective – October 1, 2022)

Transfer Station Services – Non-Compactible Waste:

Receiving, hauling, packing and transporting to a Type 1 Landfill
\$ 95.00 per ton (minimum \$5.50)

Receiving, hauling, packing and transporting to a Type 1 Landfill
City of Brenham Departments only
\$ 45.00 per ton

Transfer Station Services – Brush

Residential Brush, Per Ton	\$30.00 (\$5.00 minimum)
Commercial Brush, Per Ton	\$40.00 (\$ 55.00 minimum)
Residential Brush Collected by City of Brenham Departments	\$22.50 per ton

Transfer Station Services – Tires

15" or less	\$8.00 per tire
16" or greater	\$18.00 per tire
Tractor tires	\$75.00 per tire

Collection Station Services – Mulch

Double ground	\$22.50 per ton
Single ground	\$10.00 per ton
50 tons or more within 30 days	\$17.50 per ton
2 cubic feet bag	\$2.50 per bag

Residential Garbage

\$2.50 per bag

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	800	813
TARIFF	SECTION NO.	SHEET NO.
RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING SERVICES AND COLLECTION AND TRANSFER STATION RATE SCHEDULE	OCTOBER 1, 2025	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective – October 1, 2022)

Collection Station Services – Rake-Off Fees

Brush	\$10.00 per occurrence
Debris	\$10.00 per occurrence
Shingles and other roofing materials	\$25.00 per occurrence

Collection Station Services – Recycling, Unlimited Drop-Offs

City of Brenham Resident	No Charge
Washington County (non-City resident)	\$65.00 per year
City of Brenham Commercial Business	\$65.00 per year*

*If the Commercial Business is participating in monthly recycling services, there will be no additional charge.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	800	814
TARIFF	SECTION NO.	SHEET NO.
RESIDENTIAL AND COMMERCIAL SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING SERVICES AND COLLECTION AND TRANSFER STATION RATE SCHEDULE	OCTOBER 1, 2025	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective – October 1, 2022)

POLICIES FOR SOLID WASTE COLLECTION, DISPOSAL AND RECYCLING SERVICES – RESIDENTIAL AND COMMERCIAL

1. A new customer or a change in service requires Form 7, Application of Service, be filled out at the Public Utilities Office. The form must be signed by the applicant. Copies will be disbursed to the following departments: Public Works and Utility Billing Department.
2. Any changes to the rates contained herein must be approved by the City Council and shall be effective on the date determined by the City Council. Utility Billing Department will adjust customer bills accordingly.
3. Any customer requesting to be included in any special sanitation program must complete the necessary paperwork.
4. Any customer who has residential utility service with the City shall be subject to charges for solid waste collection, disposal and recycling services and shall comply with all City health ordinances regarding the disposal of solid waste.
5. Residential solid waste service shall be collected once per week on a regularly scheduled day. Residential recycling service shall be collected bi-weekly on a regularly scheduled day.
6. Services are available outside the city limits to residential customers presently residing on a current residential truck route that is adjacent to the city limits.
7. Solid waste and recycling containers must be at the curb by 8:00 A.M. on collection day and removed from the curb by 8:00 p.m. on collection day. Containers shall not be placed at the curb for collection prior to 8:00 p.m. the day prior to the scheduled collection day.
8. All solid waste and recycling containers must be placed within three feet of the curb or edge of pavement if there is no curb.
9. Residential collection trucks will not pick up tires, grass clippings, leaves, tree trimming, batteries, carpet, construction materials, furniture and heavy metal objects.
10. Disposal of hazardous waste, explosives, ammunition, used oil and filters, flammable liquids, radioactive waste and/or lead-acid batteries at the Collection/Transfer Station is strictly prohibited. Vehicle tires shall not be placed for curb-side collection, but will be accepted for disposal at the Collection/Transfer Station



City Council Regular Meeting **AGENDA ITEM 8**

Agenda Item: Discuss and Possibly Act Upon Resolution No. R-25-020 Related to the Appointment of Members to Serve on the Capital Improvements Advisory Committee (CIAC)

Meeting Date: August 21, 2025

Department: Development Services

Staff Contact: Stephanie Doland, Director of Development Services

SUMMARY STATEMENT:

During their regular Council meeting on July 5, 2023 the Brenham City Council appointed the inaugural Capital Improvements Advisory Committee (CIAC) to review, advise, and recommend adoption of assessing impact fees following the results of the impact fee study as completed by Strand Associates. The Impact Fee Ordinance was subsequently adopted by Council on February 22, 2024 following the recommendation by the CIAC.

During the recent legislative session, Senate Bill 1883 was passed with an effective date of September 1, 2025. SB 1883 modifies Chapter 395 of the Texas Local Government Code (statute), specifically altering the requirements of the industry professionals required to serve on the CIAC. Previously the statute allowed the city's Planning and Zoning Commission to serve as the CIAC. With SB 1883, at least 50% of the committee's members shall be representatives of the real estate, development, or building industries who are not employees or officials of the governmental entity.

Staff proposes the CIAC to be reappointed and comprised of seven (7) members, including a ETJ representative, a Planning and Zoning Commission representative, and a Council representative. The remaining representatives being comprised of the real estate and development industries.

Staff requests Council approval of the attached proposed seven (7) member committee. The committee will serve in alternating three (3) and four (4) year terms such that the board will not all be due for re-appointment or replacement in a given calendar year. The Committee will meet twice annually in accordance with the reporting requirements of the statute. The first meeting is scheduled for Noon on Monday, August 25, 2025.

ATTACHMENTS:

1. Resolution No. R-25-020

RECOMMENDATION:

Approve Resolution No. R-25-020 related to the appointment of seven (7) members, as presented, to serve on the Capital Improvements Advisory Committee (CIAC).

RESOLUTION NO. R-25-020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, APPOINTMENT SEVEN (7) MEMBERS TO THE CAPITAL IMPROVEMENTS ADVISORY COMMITTEE (CIAC)

WHEREAS, the Capital Improvements Advisory Committee (CIAC) is mandated in Chapter 395 of the Local Government Code; and

WHEREAS, the City of Brenham City Council appointed eleven members (11) to serve on the CIAC on July 13, 2023; and

WHEREAS, during the 89th Legislative Session Senate Bill 1883 was approved and signed into law, amending Section 395.058(b) of the Local Government Code, and mandating changes to the make-up and organization of the CIAC, to be effective September 1, 2025; and

WHEREAS, the current make-up and organization of the CIAC no longer complies with the requirements of Senate Bill 1883; and

WHEREAS, in an effort to comply with new legislation the City Council must appoint new members to the CIAC; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, THAT:

Section 1: The following seven (7) members shall be appointed to the CIAC, for an partial term beginning on August 21, 2025 and ending on December 31, 2025:

- Dr. Paul LaRoche, III
- Cayte Neil
- Blake Brannon
- Wende Buckley
- Blake Lucher
- Dale Martin
- Elizabeth Price

Section 2: Beginning January 1, 2026 all seven (7) members shall begin serving staggered terms as outlined in Exhibit A attached hereto.

Section 3: Any term served by CIAC members that is less than three (3) full years shall not count toward the member's term limit.

Section 4: The terms of any current CIAC members not appointed in this Resolution are hereby terminated.

RESOLVED this the 21st day of August, 2025.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

EXHIBIT A

Name	Representative	Term
Dr. Paul LaRoche, III	City Council	December 31, 2028
Cayte Neil	Planning and Zoning Commission	December 31, 2026
Blake Brannon	Extraterritorial Jurisdiction	December 31, 2027
Wende Buckley	Real Estate	December 31, 2028
Blake Lucherk	Real Estate	December 31, 2027
Dale Martin	Real Estate	December 31, 2026
Elizabeth Price	Architect	December 31, 2028



City Council Regular Meeting **AGENDA ITEM 9**

Agenda Item: Discuss and Possibly Act Upon Amendment No. 1 to the Professional Services Agreement Between the City of Brenham and Strand Associates, Inc. Related to Project No. 63C-21C, Surface Water Treatment Plant Rehab and Expansion, and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Date: August 21, 2025

Department: Public Utilities

Staff Contact: Shawn Bolenbarr, Director of Municipal Gas & Utility Services

SUMMARY STATEMENT:

The City of Brenham entered into a Professional Services Agreement with Strand Associates on September 1, 2023, for engineering services related to Project #63C-21C (Surface Water Treatment Plant Rehab and Expansion) for an amount not to exceed \$2,520,000.00. This agreement was for design services, bidding related services, and Construction related services.

The City of Brenham Public Utilities Department would like to amend the Professional Services Agreement for Project 63C-21C (Surface Water Treatment Plant Rehab and Expansion) to include bidding and construction related services for additional upgrades to the chlorine room located at the City of Brenham Water Treatment Plant. Originally the City of Brenham Public Utilities planned to bid this work out separately from Project 63C-21C (Surface Water Treatment Plant Rehab and Expansion) but due to rise in cost and the project timeline, the City of Brenham Public Utilities Department believes that the best approach is to have the chlorine room upgrades added to the scope of work for Project 63C-21C (Surface Water Treatment Plant Rehab and Expansion). Please note that this will increase the not to exceed amount by \$7,500.00 making the new not to exceed amount \$2,527,500.00. This amendment would also adjust the time of performance from a completion date of October 1, 2027, to January 31, 2028.

ATTACHMENTS:

1. Amendment No. 1 - Project 63C-21C

RECOMMENDATION:

Approve Amendment No. 1 to the Professional Services Agreement between the City of Brenham and Strand Associates, Inc. related to Project No. 63C-21C, Surface Water Treatment Plant Rehab and Expansion, and authorize the Mayor to execute any necessary documentation.

**AMENDMENT NO. 1 TO THE SEPTEMBER 1, 2023
PROFESSIONAL SERVICES AGREEMENT
FOR
ENGINEERING SERVICES
RELATED TO
CITY OF BRENHAM
PROJECT NO. 63C-21C
SURFACE WATER TREATMENT PLANT REHAB AND EXPANSION**

WHEREAS, the City and Engineer agree to amend the referenced Agreement as follows:

Under **SECTION IV, TIME FOR PERFORMANCE**, CHANGE October 1, 2027, to "January 31, 2028."

Under **SECTION VII, ENGINEER'S COMPENSATION**, CHANGE \$2,520,000 to "\$2,527,500."

In **ATTACHMENT "A", PART A–SCOPE OF SERVICES**,

Under **Description of Project**, ADD "chlorine room" to the list of potential improvements and expansions.

In **ATTACHMENT "A", PART B–BASIS OF COMPENSATION AND REIMBURSABLE EXPENSES**, CHANGE Design Services from \$1,585,000 to "\$1,592,500" and Total from \$2,520,000 to "\$2,527,500."

IN WITNESS WHEREOF, the City of Brenham has lawfully caused this Amendment to be executed by the Mayor of said City and attested by the City Secretary and Strand Associates, Inc.[®], acting by and through its duly authorized officer/representative, does now sign, execute, and deliver this instrument.

EXECUTED on this _____ day of _____, 20____.

ENGINEER:

STRAND ASSOCIATES, INC.[®]

 7/17/25
Joseph M. Bunker Date
Corporate Secretary

CITY OF BRENHAM, TEXAS

Atwood C. Kenjura Date
Mayor

ATTEST:

Jeana Bellinger Date
City Secretary



City Council Regular Meeting
AGENDA ITEM 11

Agenda Item: **Section 551.072, Texas Government Code - Deliberation Regarding Real Property - Discussion Regarding the Purchase, Exchange and/or Acquisition of Real Property for the City of Brenham Sanitary Sewer Improvements and Facilities**

Meeting Date: August 21, 2025

Department: Administration

Staff Contact: Carolyn Miller, City Manager

SUMMARY STATEMENT:

To be discussed in Executive Session.

ATTACHMENTS:

None

RECOMMENDATION:

No action - Executive Session discussion only.



City Council Regular Meeting
AGENDA ITEM 12

Agenda Item: **Section 551.071, Texas Government Code - Consultation with Attorney - Consultation with City Attorney Concerning the Brenham Municipal Airport, Its Operations and Services, and Associated Matters**

Meeting Date: August 21, 2025

Department: Administration

Staff Contact:

SUMMARY STATEMENT:

ATTACHMENTS:

None

RECOMMENDATION:
