



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, OCTOBER 2, 2025 AT 1:00 PM
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN STREET
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Councilmember Leah Cook**
- 3. Service Recognitions**
 - **Kevin Boggus, Communications and Public Relations - 15 Years**
 - **Eduardo Ortega, Police Department - 20 Years**
- 4. Proclamations**
 - ◆ **Dyslexia Awareness**
 - ◆ **Paint The Town Pink**
 - ◆ **American Pharmacists Month**
 - ◆ **Unplug Texas Day**
 - ◆ **Fire Prevention Week**
- 5. Community Service Grant Recipient Presentation by Brenham Children's Chorus**
- 6. Citizen Comments**

CONSENT AGENDA

7. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

- 7.a. Approve the Minutes from the September 4, 2025 and September 18, 2025 Regular City Council Meetings**
- 7.b. Approve Resolution No. R 25-025 Nominating Candidates for Election to the Washington County Appraisal District Board of Directors**

- 7.c. **Approve the Purchase of a Digger Derrick Truck from Altec Industries, Inc., through Sourcewell Contract No. 110421-ALT, in the Amount of \$344,063.00, for the City of Brenham Electric Department and Authorize the Mayor to Execute Any Necessary Documentation**

REGULAR SESSION

8. **Discuss and Possibly Act Upon Resolution No. R-25-026 Authorizing the Acceptance of Public Infrastructure Improvements in the Heritage Oaks, Phase 2 Subdivision**
9. **Discuss and Possibly Act Upon Resolution No. R-25-027 Authorizing the Acceptance of Public Infrastructure Improvements in the Vintage Farms Subdivision Phase Six**
10. **Discuss and Possibly Act Upon Resolution No. R-25-028 Authorizing the Acceptance of Public Infrastructure Improvements in the Ebenezer Development Subdivision**
11. **Discuss and Possibly Act Upon Resolution No. R-25-029 Authorizing the Acceptance of Public Improvements in the North Saeger Street Right-of-Way, Within the Wilkins Valley Phase 1 and Phase 2 Subdivision**
12. **Discuss and Possibly Act Upon an Ordinance on Its First Reading Providing for No Parking Zones in Certain Designated Areas Along S. Market St. in the City of Brenham**
13. **Discuss and Possibly Act Upon the Purchase and Installation of Field Lighting at Henderson Park and Authorize the Mayor to Execute Any Necessary Documentation**
14. **Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Rate Tariff Schedules for the City of Brenham Sanitary Sewer Services**
15. **Discuss and Possibly Act Upon Amendment No.1. to the Professional Services Agreement Between the City of Brenham and Strand Associates, Inc. for Project No. 65C-57C and Project No. 64C-70C Related to the 2024 Water Main and Sanitary Sewer Replacements and Authorize the Mayor to Execute Any Necessary Documentation**
16. **Discuss and Possibly Act Upon the Ratification of a Purchase of a Bypass Pump by the City of Brenham Wastewater Construction Department for the Highway 105 Lift Station and Authorize the Mayor to Execute Any Necessary Documentation**
17. **Administrative/Elected Officials Report**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutary recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

EXECUTIVE SESSION

18. **Section 551.071, Texas Government Code - Consultation with Attorney - Consultation with City Attorney Regarding Dustyn Banik, Alma Sanchez and Gerran Banik v. City of**

Brenham, Texas; Civil Action No. 4:25-cv-2487; United States District Court, Southern District of Texas, Houston Division

RE-OPEN REGULAR SESSION

ADJOURN

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 - Consultation with Attorney, §551.072 - Real Property, §551.073 - Prospective Gifts, §551.074 - Personnel Matters, §551.076 - Security Devices, §551.086 - Utility Competitive Matters, and §551.087 - Economic Development Negotiation

CERTIFICATION

I certify that a copy of the agenda of items to be considered by the City of Brenham City Council on Thursday, October 2, 2025 was posted to the City Hall bulletin board at 200 W. Vulcan St., Brenham, TX on Friday, September 26, 2025 at 9:40 a.m.

Jeana Bellinger, TRMC, CMC
City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested three (3) business days prior to the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2025 at _____ a.m./p.m.

Signature

Title

PROCLAMATION

- WHEREAS,** Dyslexia Awareness Month is an important annual campaign that aims to increase understanding, awareness, and celebrate the strengths and talents of individuals with dyslexia; and
- WHEREAS,** dyslexia is a language-based learning disability that affects one in five people; and
- WHEREAS,** neurological in origin, dyslexia affects the way the brain processes information, making reading, writing, and spelling difficult, despite normal intelligence; and
- WHEREAS,** it is well-established that dyslexia is treatable through early detection and intervention, evidence-based reading instruction, and dedicated support from educators, parents, and family members; and
- WHEREAS,** many successful people, notably people in business, government, sports, science, and entertainment, have overcome dyslexia; and,
- WHEREAS,** this endeavor has the support of the Nancy Carol Robert's Memorial Library, who will host a presentation about dyslexia on Wednesday, October 15th at 1:00 PM; and
- WHEREAS,** it is right and just for the members of the Brenham City Council and the residents of Brenham to join together to celebrate Dyslexia Awareness Month.
- NOW, THEREFORE,** I, Atwood. C. Kenjura, Mayor of the City of Brenham do hereby proclaim October as

DYSLEXIA AWARENESS MONTH




Atwood C. Kenjura

PROCLAMATION

WHEREAS, one in eight women will be diagnosed with breast cancer in their lifetime and 42,250 women along with 530 men will lose their life to breast cancer this year; and

WHEREAS, breast cancer is the second most commonly diagnosed form of cancer for women in the United States; and

WHEREAS, mammography, an “x-ray of the breast,” is recognized as the single most effective method of detecting breast changes long before physical symptoms can be seen or felt. Early detection and improved treatment have accounted for a 44% decrease in breast cancer death rates through 2022; and

WHEREAS, researchers, scientists, and numerous nonprofit organizations, are dedicated to discovering the cure for breast cancer. During the month of October, we acknowledge the extraordinary commitment and effort invested in this cause; and

WHEREAS, we recognize that over four million Americans are breast cancer survivors that give us hope of a better future.

WHEREAS, Baylor Scott & White-The Brenham Clinic and Breast cancer survivors call upon all citizens to observe this day by wearing the color pink along with participating in appropriate programs, activities and ceremonies:

NOW, THEREFORE, I, Atwood C. Kenjura, Mayor of the City of Brenham, do hereby proclaim Thursday , October 23, 2025, as

PAINT THE TOWN PINK




Atwood C. Kenjura

PROCLAMATION

- WHEREAS,** Pharmacists are among the most accessible health care providers, delivering essential services, expert knowledge, and trusted guidance that contribute to the health and well-being of our community; and
- WHEREAS,** today, more than 300,000 licensed pharmacists, over 400,000 pharmacy technicians, and tens of thousands of student pharmacists serve as patient advocates, ensuring access to safe, effective, and affordable medications and therapies for individuals and families across our communities; and
- WHEREAS,** with a community pharmacy located within five miles of nearly all Americans, pharmacists and pharmacy personnel work collaboratively with physicians, nurses, and other health care providers to manage chronic diseases, prevent illness, and promote overall wellness; and
- WHEREAS,** the American Pharmacists Association, together with state and local pharmacy associations, has designated October as *American Pharmacists Month* to recognize the invaluable contributions of pharmacists and pharmacy teams; and
- WHEREAS,** the City of Brenham encourages all citizens to acknowledge, celebrate, and support the vital services provided by pharmacists and pharmacy personnel who safeguard the public health of our community.

NOW, THEREFORE, I, Atwood C. Kenjura, Mayor of the City of Brenham, do hereby proclaim October as

AMERICAN PHARMACISTS' MONTH





Atwood C. Kenjura

PROCLAMATION

WHEREAS, Unplug Texas Day was created by the Texas Recreation and Park Society (TRAPS) and adopted by the Texas Legislature through Senate Bill 2232, authored by Senator Adam Hinojosa and sponsored by Representative Ben Bumgarner; and

WHEREAS, Unplug Texas Day encourages residents to disconnect from digital devices and engage in outdoor play, recreation, and community activities offered by local parks and recreation agencies; and

WHEREAS, on average, Americans spend over seven hours per day in front of screens, contributing to rising rates of inactivity, poor mental health, and sleep disruption; and

WHEREAS, parks and recreation facilities such as trails, open spaces, pools, and recreation centers provide safe and accessible places for people of all ages to unplug, be active, and connect with nature and one another; and

WHEREAS, research shows that time spent outdoors improves mental clarity, reduces stress, increases physical activity, and fosters strong community bonds; and

WHEREAS, the City of Brenham values the vital role that parks, and recreation plays in enhancing quality of life, health, and community connection; and

WHEREAS, the city encourages residents to participate in Unplug Texas Day by visiting local parks, engaging in screen-free play, and enjoying recreational activities with family, friends, and neighbors,

NOW, THEREFORE, I, Atwood C. Kenjura, Mayor of the City of Brenham, do hereby proclaim October 21, 2025, as

UNPLUG TEXAS DAY



A handwritten signature in blue ink, reading "Atwood C. Kenjura".

Atwood C. Kenjura

PROCLAMATION

WHEREAS, The City of Brenham is committed to ensuring the safety and security of all those living in and visiting our city; and

WHEREAS, fire remains a serious public safety concern both locally and nationally and the presence of lithium-ion batteries in many household devices introduces unique fire risk and

WHEREAS, most of the electronics used in homes daily—including smartphones, tablets, laptops, power tools, e-bikes, e-scooters, and toys—are powered by lithium-ion batteries, which if misused, damaged improperly charged can overheat start a fire or explode and

WHEREAS, the National Fire Protection Association (NFPA) reports an increase in battery-related fires underscoring the need for public education on the safe use of lithium-ion batteries

WHEREAS, residents should follow three key calls to buy and use only listed products to charge batteries safely and recycle them responsibly to prevent battery related fires; and

WHEREAS, the proper disposal and recycling of lithium-on batteries help prevent environmental hazards and reduce fire risk in the home and community

WHEREAS, the City of Brenham Fire Department is dedicated to reducing the occurrence of fires through prevention of safety education and community outreach and

WHEREAS, the 2025 fire Prevention Week theme “charge into fire safety lithium-ion batteries in your home” serves to remind us of the importance of using charging and recycling lithium-ion batteries to reduce the risk of fires in homes and communities

NOW, THEREFORE, I, Atwood C. Kenjura, Mayor of the City of Brenham, do hereby proclaim October 5-11, 2025, as



FIRE PREVENTION WEEK

Atwood C. Kenjura

Brenham City Council Minutes

A Regular Meeting of the Brenham City Council was held on Thursday, September 4, 2025 beginning at 1:00 PM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Leah Cook
Councilmember Paul LaRoche
Councilmember Adonna Saunders
Councilmember Albert Wright
Councilmember Steve Soman

Members Absent:

None

City of Brenham Staff Present:

City Manager Carolyn Miller, City Attorney Cary Bovey, Assistant City Manager Megan Mainer, City Secretary/Director of Administrative Services Jeana Bellinger, General Manager of Public Utilities William Bisette, Director of Gas and Utilities Shawn Bolenbarr, Director of Water and Wastewater Jerry Saldivar, Director of Finance Stacy Hardy, Director of Public Works Dane Rau, Chief Financial Officer Julie Flagg, Director of HR and Risk Management Susan Nienstedt, Police Chief Gary Boshears, Development Services Director Stephanie Doland, Economic & Community Development Director Teresa Rosales, Shauna Laauwe, Kevin Boggus, Jason Lange, Ande Bostain, Kyle Branham, Gabriela Trejo, Marisol Urbina, Nancy Stafford, Jessica Perez, JoAnne Hynes, Kim Hodde, Chrintine Simich and Leigh Linden

Citizens/Others Present:

Stephen Grove, Melinda Fay, Peter Fay, Randy and Char Wilson, Frank Camodeca, LuAnn Gourley, Mike Brannon, Shirley Herring, David and Debbie Roberson, Steve Sefcik, Gary McCasland, Fredericka DeBerry, Willy Dilworth, Linda Newton, Ann Gardner Arens, Dan Mason, Susannah Compton, Cindy Nash, Sue Hewitt, Brandon Roznovsky, Janette Beckendorf, Deborah Tobinski, Tricia Turner, Leesa Donake, Charlotte Hoover, Marilyn Lange, Milton Tate, Bruce and Donna McCaskill, Carrie Gilbert, Kelsey Hart, Allen Oberender, Jeff Robertson, Denise Robertson,

Media Present:

Joshua Blaschke with KWHI

1. **Call Meeting to Order**
2. **Invocation and Pledges to the US and Texas Flags - Councilmember Albert Wright**
3. **Service Recognitions**
 - **Jared Beckendorf, Public Utilities - 5 Years**
 - **Jimmy Ha, Police Department - 5 Years**
 - **Jose Perez, Police Department - 10 Years**
 - **Jason Lange, Public Utilities - 20 Years**

4. **Proclamations**

- **Washington County READ**

5. **Special Presentation by the City of Brenham Community Services Grant Recipient, Washington County Healthy Living**

6. **Citizen Comments**

Police Chief Boshears introduced new Brenham Police Department Officer Darrell Nunn. No other citizen comments were heard.

CONSENT AGENDA

7. **Statutory Consent Agenda**

- 7.a. **Approve the Minutes from the August 21, 2025 Regular City Council Meeting**
- 7.b. **Approve Ordinance No. O-25-013 on Its Second Reading Amending the Rate Tariff Schedule for the City of Brenham Sanitation Rates**
- 7.c. **Approve Payment of a \$4,236.00 Tariff Surcharge to Terex Corporation Related to the Purchase of a Bucket Truck Through Sourcewell Contract No. 110421-TER for the City of Brenham Electric Department and Authorize the Mayor to Execute Any Necessary Documentation**
- 7.d. **Approve the Purchase and Installation of a Pump and Motor from Austin Armature Works, LP, through BuyBoard Contract No. 770-25, In the Amount of \$62,245.53, for the City of Brenham Water Treatment Plant and Authorize the Mayor to Execute Any Necessary Documentation**

- 7.e. Approve Final Payment in the Amount of \$48,706.42 to Brenham Iron Works Related to RFP No. 25-005 for the Construction of an Electric Equipment Building for the City of Brenham Electric Department and Authorize the Mayor to Execute Any Necessary Documentation**
- 7.f. Approve a Payment to Brazos River Authority in the Amount of \$527,244.00 for the City of Brenham Raw Water Supply and Authorize the Mayor to Execute Any Necessary Documentation**
- 7.g. Approve Change Order No.1 and Final Payment to Dudley Construction, LLC, in the Amount of \$70,329.87, Related to Project No. 66C-15C for the Industrial Boulevard Pumping Station Replacement and Authorize the Mayor to Execute Any Necessary Documentation**
- 7.h. Approve Payment to Clifford Power Systems, Inc. through BuyBoard Contract No. 757-24, in the Amount of \$58,133.35 for Repairs to the Stand-by Generator at the City of Brenham Water Treatment Plant and Authorize the Mayor to Execute Any Necessary Documentation**

A motion was made by Councilmember Wright and seconded by Councilmember Saunders to approve Consent Agenda Items 7.a. through 7.h.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

PUBLIC HEARING

8. Proposed Budget for Fiscal Year Beginning October 1, 2025 and Ending September 30, 2026

- The FY2025-26 proposed budget for the City of Brenham will raise more revenue from total property taxes than last year's budget by an amount of \$855,418, which is a 7.81 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$191,678.

TAXPAYER IMPACT:

Scenario	Median Taxable Homestead Value	Tax Rate	Estimated Tax Bill	Change from Current Year
Current Year Adopted Rate	\$245,880 (2024)	\$0.4584	\$1,127.11	
No-New Revenue Rate (FY26)	\$256,175 (2025)	\$0.4691	\$1,201.72	\$74.61
Proposed Budget (FY26)	\$256,175 (2025)	\$0.4676	\$1,197.87	\$70.76

Chief Financial Officer Julie Flagg presented this item. Flagg explained that the FY2025-26 Proposed Budget for the City of Brenham includes appropriations of operating resources for 35 separate funds and authorizes \$116.3 million in expenditures.

Flagg then provided the City Council with the following information:

- Combined Fund Summary
- Utility Operating Funds Summary
- General Fund Summary
- General Fund Budget Priorities
 1. 3 Firefighters
 2. Deputy Fire Marshal
 3. Fire Station No. 2
- General Fund Incremental Expenditures
 1. Step Increases for City employees: \$239,588 (3% for Public Safety; 2.5% for General Government)
 2. Fire Department New Positions: \$235,627 (3 Firefighters and Deputy Fire Marshal)
 3. Police Department Training Programs and New Software: \$39,250
 4. Parks Department Upgrades: \$33,000 (All Sports Building and Splash Pad)
 5. Street Condition Study: \$53,000 (Update to study done in 2021)

9. Proposed Annexation of Approximately 171.798 Acres of Land Situated in Washington County, Texas and Being Further Described as:

- **Section 2025-01: Approximately 169.42 Acres of Land Located West of Dixie Road and North of Sunset Road**
- **Section 2025-02: Described Generally as a 0.778 Acre Tract of Land Extending from the Current City Limit Line Northwesterly Along the Northeast Line of the James Stewart Brown and Melanie Ida Brown Tract to the Southeast Corner of a 12.866 Acre Tract Owned by Dwayne Ray McGee, et ux**
- **Section 2025-03: Approximately 1.6 Acres of Land, Called Dixie Road and Right-Of-Way, Situated in Washington County, Texas Extending**

**from the Current City Limit Line Northwesterly to the Southeast Corner
of a 12.866 Acre Tract Owned by Dwayne Ray McGee, et ux**

Director of Development Services Stephanie Doland presented this item. Doland explained that this was the first of five items related to the annexation and development of the proposed annexed property.

Doland explained that in accordance with Chapter 26, Section 7 of the City of Brenham Code of Ordinances, properties located outside the City limits are not eligible for City-provided water or sewer services unless annexed into the City. Stylecraft Builders, the developer of the existing Vintage Farms Subdivision located west of State Highway 36 and southwest of Dixie Road, is under contract to purchase an additional 170-acre tract for the purpose of expanding the subdivision with additional single-family and multi-family housing.

Doland stated that Stylecraft Builders desires to serve the expanded Vintage Farms subdivision with City water and sanitary sewer utilities and has coordinated with the current property owners to formally request annexation of the 170-acre tract into the City. Doland also explained that in addition to the 170-acre tract the annexation also includes a 1.6-acre portion of road and right-of-way currently developed as Dixie Road.

Doland advised that due to numerous concerns voiced by citizens at the August 25th Planning and Zoning Commission meeting related to the multifamily apartments being constructed within the subdivision, Stylecraft Builders has agreed to remove that housing option and replace it with townhomes, cottage homes or tiny homes.

Doland explained that more information about this change in the development plan would be discussed in more detail during the next Public Hearing item.

10. Public Hearing for Rezoning on Case Number REZONE-25-0002: A Request by Rainer & Son Development Company for an Amendment to the City of Brenham's Official Zoning Map of the Code of Ordinances to Assign a Zoning Classification of Planned Development District (PDD) on Approximately 169.42 Acres of Land Located West of Dixie Road and North of Sunset Road, and Approximately 0.778 Acres of Land Located South and West of Dixie Road, Said 169.42 Acre Tract and 0.778 Acre Tract Being More Particularly Described in the Proposed PDD Rezoning Ordinance

City Planner Shauna Laauwe presented this item. Laauwe provided the following information about Case No. REZONE-25-002, Planned Development District for 169.42 acres – Vintage Farms Mixed Residential Expansion:

- Planning Area I: Single Family Residential
 1. 100% masonry on front façade and side elevations

2. 100% of homes with minimum of 6,000 square feet lot size; 30% with minimum of 6,600 square feet lot size
 3. 55-foot minimum lot width and 120-foot minimum lot depth
 4. 25-foot front setback, 20-foot rear setback, 5-foot side setback and 15-foot side street setback
- Planning Area II: Single Family Residential
 1. 25% masonry on front façade
 2. 100% of homes with minimum of 6,000 square feet lot size; 30% with minimum of 6,600 square feet lot size
 3. 50 and 55-foot minimum lot widths and 120-foot minimum lot depth
 4. 25-foot front setback, 20-foot rear setback, 5-foot side setback and 15-foot side street setback
 - Planning Area III: Single Family Residential Detached Home
 1. 20% masonry on front façade
 2. Minimum 4,800 square feet lot size
 3. 40-foot minimum lot width and 120-foot minimum lot depth
 4. 20-foot front setback, 15-foot rear setback, and 15-foot side street setback
 5. 5-foot setback adjacent to common areas
 6. Minimum of 10-foot separation between adjacent patio homes
 - Planning Area IV: Townhomes
 1. No access from Westwood Lane; rear garage entry
 2. Minimum 2,500 square feet lot size and 3,000 square foot exterior lot size
 3. 25-foot interior lot width and 30-foot exterior lot width
 4. 100-foot minimum lot depth
 5. 25-foot front setback and 15-foot rear setback
 6. Side yards at 15-foot side street, 10-foot between structures, and 5-feet adjacent to common areas
 - Planning Area V: Dense Residential – In place of multifamily apartment complex
 1. Townhomes as specified in Planning Area IV
 2. Twin homes
 3. Cluster homes
 4. Alleys are encouraged – no driveway access to Westwood Lane or Vintage Farms Way
 5. Minimum 35-foot bufferyard from property line of Vintage Farms, Phase IV (single family residential)
 6. Prohibited uses include multifamily dwellings greater than and less than 2 acres, group homes, accessory dwelling units, duplexes, mobile homes, manufactured homes, zero lot line housing, and accessory buildings and uses
 - Greenspace and Trail Features
 1. 24 acres of greenspace common areas
 2. 6.148 miles of sidewalks and trails

Director of Development Services Stephanie Doland presented information regarding the City's Comprehensive Plan outlining the requirements for quality

neighborhood design. Doland stated that this development meets the design requirements of the Comprehensive Plan.

Doland explained the City's Roadway Capital Improvement Plan and provided the following information:

- Traffic Impact Analysis (TIA) was done. The TIA estimated that 8,029 trips per day would be generated from this development. The TIA showed Dixie Road to have an increase in both in-bound and out-bound traffic volume.
- Collector and Arterial Roadway Needs:
 1. City's responsibility will include:
 - Westwood Lane within current City limits (Sunset to US 290) at \$1.5M plus land acquisition
 - Dixie Road from future Westwood Lane to SH 36 at \$4.5M
 2. Stylecraft Builders responsibility will include:
 - Westwood Lane within the development at \$3.5M
 - Round-about at Westwood Lane and Vintage Farms Way
 - Develop Vintage Farms Way at local street standards
 - All local streets within the development
 3. Westwood Lane will include 80-foot right-of-way, 41-foot wide pavement from back of curb to back of curb, 8-foot wide sidewalk along one side, and right-of-way dedication for .778 acre strip to connect Westwood Lane and Dixie Road.
- Water and Wastewater Utilities
 1. CCN adjustment would be required
 2. Connection count update
 3. Results of hydraulic study
 4. Planned water improvements
 5. Impact fees to be paid by Stylecraft

Doland explained that the annexation request to provide city services is only for water, wastewater and emergency services. Stylecraft has not requested any natural gas service. The electric service for this development will be provided by Bluebonnet Electric Cooperative.

Doland advised Council that the Planning & Zoning Commission unanimously recommended approval with the exception that there be a 100-foot buffer between the single family residential in Vintage Farms, Phase IV and the proposed multifamily residential with 20% of the buffer yard being restricted to screening, trees and landscaping. Doland stated that staff recommends approval of the requested Planned Development District for the subject 169.42 acres, as presented, to be known as Vintage Farms, Phase 9-16.

Several citizens addressed the City Council to express their concerns about the development. Some of the concerns noted were:

- The need for elderly housing within the development
- Increase noise and crime if parts of the development are rental units
- Traffic on Westwood Lane and Dixie Road
- Number of trees being lost and wildlife being displaced
- Try and save some of the larger, older, trees
- How the school district is going to handle the influx of students
- The lack of grocery stores
- Current drainage issues in front of the current Vintage Farms subdivision

REGULAR SESSION

11. Discuss and Possibly Act Upon an Ordinance on Its First Reading Adopting the Budget for Fiscal Year Beginning October 1, 2025 and Ending September 30, 2026

Chief Financial Officer Julie Flagg presented this item. Flagg explained that the proposed FY2025-26 budget has been developed in compliance with the Property Tax Code, Local Government Code, and City Charter. The proposed budget includes appropriations of operating resources for 35 separate funds and authorizes \$116.3 million in expenditures. Flagg stated that this agenda item is for the first reading of the Ordinance to adopt the proposed FY2025-26 budget and that Council must take a record vote on this item.

A motion was made by Councilmember Wright and seconded by Councilmember Saunders to approve an Ordinance on its first reading adopting the budget for fiscal year beginning October 1, 2025 and ending September 30, 2026.

Mayor Kenjura called for a **record** vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

12. Discuss and Possibly Action Upon Ratification of the Property Tax Increase Reflected in the Proposed Budget for Fiscal Year Beginning October 1, 2025 and Ending September 30, 2026, Which Raises More Revenue from Property Taxes than Last Year's Budget

Chief Financial Officer Julie Flagg presented this item. Flagg stated that in compliance with the Texas Local Government Code, if a municipal budget raises more property taxes than in the previous year's budget, the City Council must formally ratify a property tax increase. The City is proposing to adopt a property tax rate of \$0.4676, which is **below** the No-New-Revenue Rate of \$0.4691; however, due to new properties added to the tax roll and an increase in existing property valuations, the FY2025-26 budget will raise more total property taxes than last year's budget.

Flagg stated that for FY2025-26, the City estimates an increase of \$855,418 (7.81%) in property tax revenue compared to last year's budget, and of that amount, \$191,678 is tax revenue to be raised from new property added to the tax roll.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Wright to ratify the property tax increase reflected in the proposed budget for the fiscal year beginning October 1, 2025 and ending September 30, 2026, which raises more revenue from property taxes than the previous year's budget.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

- Yes:** Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright
- No:** None
- Absent:** None

13. Discuss and Possibly Act Upon an Ordinance on Its First Reading Levying Property Taxes for the Tax Year 2025 for the City of Brenham at \$0.4676 per \$100.00 Valuation

Chief Financial Officer Julie Flagg presented this item. Flagg explained that the proposed FY2025-26 budget includes a tax rate of \$0.4676 per \$100 valuation which has two components: maintenance and operations (M&O) and interest and sinking (I&S). The proposed tax rate of \$0.4676 will allocate \$0.3256 to the General Fund for maintenance and operations, and the balance of \$0.1420 to the Debt Service Fund for interest and sinking.

A motion was made by Councilmember Saunders and seconded by Councilmember Wright to approve an Ordinance on its first reading levying property taxes for the Tax Year 2025 for the City of Brenham at \$0.4676 per \$100.00 valuation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

14. Discuss and Possibly Act Upon Resolution No. R-25-021 Amending the Financial Policies for the City of Brenham

Chief Financial Officer Julie Flagg presented this item. Flagg stated that with the passage of SB1173 (effective September 1, 2025) Section 252.021 (a) of Local Government Code was amended to raise the competitive procurement threshold from \$50,000 to \$100,000. Flagg advised that staff is recommending that the City's Purchasing Policy also be amended to reflect this change in state law.

Flagg explained that three vendor quotes, or purchase from a cooperative program, will be required for all purchases between \$3,000 and \$99,999. Any purchase of \$100,000 or greater will require a formal bid process and all purchases greater than \$50,000 will still require City Council authorization.

A motion was made by Councilmember Wright and seconded by Councilmember Cook to approve Resolution No. R-25-021 amending the financial policies for the City of Brenham.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

15. Discuss and Possibly Act Upon the Approval of a Municipal Service Agreement Related to the Annexation of Approximately 170.198 Acres of Land and Authorize the Mayor to Execute Any Necessary Documentation

Director of Development Services Stephanie Doland presented this item. Doland explained that this is the first action item associated with the annexation request for the approximately 170-acre development by Stylecraft Builders. In

accordance with Section 43 of the Texas Local Government Code, the City is required to enter into a Municipal Service Agreement (MSA) with property owners prior to annexing land into the City limits. An MSA fulfills this statutory requirement and outlines the full range of municipal services to be provided to the subject property upon annexation. These services include things such as:

- Emergency response services provided by the City's Fire and Police Departments
- Access to all publicly owned parks, facilities, and buildings
- Inclusion in the City's Drainage Utility System and Solid Waste Collection Program
- Planning, zoning, and building inspection services
- Code compliance enforcement

Doland advised that the subject property, totaling approximately 170 acres, is proposed for a phased residential development. The MSA outlines the developer's responsibility to construct all necessary infrastructure including water, wastewater, and natural gas utilities. The City agrees to serve the completed utility infrastructure upon inspection and acceptance and establishes annual limits on utility connections to ensure service capacity is maintained. The agreement also includes provisions for phased construction of Westwood Lane, a key thoroughfare identified in the City's Thoroughfare Plan. All infrastructure shall be designed and constructed in accordance with applicable ordinances and the adopted Public Infrastructure Design Manual.

Doland explained that as discussed in the Public Hearing for the rezoning of property, the removal of multifamily housing within the development will require amendments to the language of the MSA. Doland requested that City Council approve the MSA contingent upon final approval of the wording by the City Attorney.

A motion was made by Councilmember Soman and seconded by Councilmember LaRoche to approve a Municipal Service Agreement related to the annexation of approximately 170.198 acres of land, as approved by the City Attorney, and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

16. Discuss and Possibly Act Upon an Ordinance on Its First Reading Annexing the Hereinafter Described Territory into the City of Brenham:

- **Section 2025-01: Approximately 169.42 Acres of Land Located West of Dixie Road and North of Sunset Road**
- **Section 2025-02: Described Generally as a 0.778 Acre Tract of Land Extending from the Current City Limit Line Northwesterly Along the Northeast Line of the James Stewart Brown and Melanie Ida Brown Tract to the Southeast Corner of a 12.866 Acre Tract Owned by Dwayne Ray McGee, et ux**
- **Section 2025-03: Approximately 1.6 Acres of Land, Called Dixie Road and Right-Of-Way, Situated in Washington County, Texas Extending from the Current City Limit Line Northwesterly to the Southeast Corner of a 12.866 Acre Tract Owned by Dwayne Ray McGee, et ux**

Director of Development Services Stephanie Doland presented this item. Doland explained that in accordance with Chapter 26, Section 7 of the City of Brenham Code of Ordinances, properties located outside the City limits are not eligible for City-provided water or sewer services unless annexed into the City. Doland stated that Stylecraft Builders, the developer of the existing Vintage Farms Subdivision located west of State Highway 36 and southwest of Dixie Road, is currently under contract to purchase an additional approximately 170-acre tract for the purpose of expanding the subdivision with additional single-family housing. Doland advised that Stylecraft Builders desires to serve the expanded Vintage Farms subdivision with City water and sanitary sewer utilities and has coordinated with the current property owners to formally request annexation of the tract into the City of Brenham.

Doland stated that in addition to the 170-acre tract for development by Stylecraft Builders, the annexation consideration also includes a 1.6-acre portion of right-of-way currently developed as Dixie Road. The Statute requires that should the City Council approve the annexation request for the 170-acres, that the adjacent Dixie Road right-of-way be annexed at the same time.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Soman to approve an Ordinance on its first reading annexing the hereinafter described territory into the City of Brenham:

- Section 2025-01: Approximately 169.42 acres of land located west of Dixie Road and north of Sunset Road
- Section 2025-02: Described generally as a 0.778 acre tract of land extending from the current city limit line northwesterly along the northeast line of the James Stewart Brown and Melanie Ida Brown tract to the southeast corner of a 12.866 acre tract owned by Dwayne Ray McGee, et ux
- Section 2025-03: Approximately 1.6 acres of land, called Dixie Road and

Right-Of-Way, situated in Washington County, Texas extending from the current city limit line northwesterly to the southeast corner of a 12.866 acre tract owned by Dwayne Ray McGee, et ux.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember LaRoche, Councilmember Soman, Councilmember Wright

No: Councilmember Cook, Councilmember Saunders

Absent: None

17. Discuss and Possibly Act Upon an Ordinance on It's First Reading Amending the City of Brenham's Official Zoning Map of the Code of Ordinances to Assign a Zoning Classification of Planned Development District (PDD) on Approximately 169.42 Acres of Land Located West of Dixie Road and North of Sunset Road, and Approximately 0.778 Acres of Land, Located South and West of Dixie Road, Said 169.42 Acre Tract and 0.778 Acre Tract Being More Particularly Described in the PDD Rezoning Ordinance (Case No. REZONE-25-0002)

Director of Development Services Stephanie Doland presented this item. Doland stated that this Ordinance is to assign a zoning classification of Planned Development District (PDD) for the development of a proposed single-family and townhome subdivision on approximately 169.42 acres of land generally located south and west of Dixie Road and north of Sunset Road. The property includes 168 acres currently owned by Dr. James Brown family and a narrow 0.77-acre cattle path currently owned by Dwayne Ray McGee and LuAnn Gourley along Dixie Road that is required for direct access to Dixie Road.

Doland explained that the applicant, Stephen Grove of Stylecraft Builders, on behalf of Rainer & Son Development Company, is requesting the 169.42 acres be annexed into the City of Brenham and assigned Planned Development District zoning for the development of a residential subdivision. As discussed during the Public Hearing, the proposed residential subdivision has been amended to only consist of single-family homes but will feature townhomes, twin homes and cluster homes. Stylecraft intends to connect the existing subdivision to the subject tract and identify the additional development as an extension of the current Vintage Farms Subdivision. Doland advised that as discussed during the Public Hearing, the development meets the design requirements of the City's Comprehensive Plan.

A motion was made by Councilmember LaRoche and seconded by Councilmember Wright to approve an Ordinance on its first reading, with the changes

as presented, amending the City of Brenham's Official Zoning Map of the Code of Ordinances to assign a zoning classification of Planned Development District (PDD) on approximately 169.42 acres of land located west of Dixie Road and north of Sunset Road, and approximately 0.778 acres of land, located south and west of Dixie Road, said 169.42 acre tract and 0.778 acre tract being more particularly described in the PDD rezoning ordinance (Case No. REZONE-25-0002).

Mayor Pro Tem Kolby called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: Mayor Kenjura

18. Discuss and Possibly Act Upon Resolution No. R-25-022 Adopting a Policy in Accordance with the Americans with Disability Act Title II and Section 504 of the Rehabilitation Act of 1973 Non-Discrimination for City of Brenham Facilities and Public Services

Director of Development Services Stephanie Doland presented this item. Doland explained that the Texas Department of Transportation through the Civil Rights Division and the ADA Compliance Team have been in contact with staff through a series of compliance surveys. As per the requirements of the Department of Justice's Americans with Disabilities Act Title II regulations for state and local governments, the City is required to publish a public notice of the organization's adopted non-discrimination policy, establish a formal complaint process and designate an ADA coordinator to process grievances received.

Doland stated that staff continues to make steady progress in addressing the ongoing requirements of Title II. ADA Title II requirements, specific to local governments with more than 50 employees, specify that an ADA coordinator be established to review, process and address complaints related to City of Brenham services, programs, or activities. As outlined in the Notice, Policy, and Complaint Process, the City will generally make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all City programs and activities. The policy and complaint process outlines the process to submit a complaint and receive a response. Doland advised that the Policy also recommends Allen Jacobs as the ADA Coordinator due to his prior Texas Accessibility Training and experience with the enforcement of ADA requirements for public buildings.

A motion was made by Councilmember Cook and seconded by Councilmember

Saunders to approve Resolution No. R-25-022 adopting a policy in accordance with the Americans with Disability Act Title II and Section 504 of the Rehabilitation Act of 1973 Non-Discrimination for City of Brenham Facilities and Public Services.

Mayor Pro Tem Kolby called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: Mayor Kenjura

19. Administrative/Elected Officials Report

City Manager Carolyn Miller provided an update on the following:

- Brenham PD Officer swearing in on Monday, September 8th at 9:00 a.m.
- Washington County Fair Parade will be Saturday, September 13th
- Next City Council meeting will be Thursday, September 18th
- The official City Council photo will be taken on Thursday, September 18th at 11:30 a.m.

ADJOURN

Atwood C. Kenjura
Mayor

Jeana Bellinger, TRMC, CMC
City Secretary

Brenham City Council Minutes

A Regular Meeting of the Brenham City Council was held on Thursday, September 18, 2025 beginning at 1:00 PM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Leah Cook
Councilmember Paul LaRoche
Councilmember Adonna Saunders
Councilmember Albert Wright
Councilmember Steve Soman

Members Absent:

None

City of Brenham Staff Present:

City Manager Carolyn Miller, City Attorney Cary Bovey, Assistant City Manager Megan Mainer, City Secretary/Director of Administrative Services Jeana Bellinger, General Manager of Public Utilities William Bisette, Director of Gas and Utilities Shawn Bolenbarr, Director of Water and Wastewater Jerry Saldivar, Director of Finance Stacy Hardy, Director of Public Works Dane Rau, Chief Financial Officer Julie Flagg, Fire Chief Mark Donovan, Police Chief Gary Boshears, Development Services Director Stephanie Doland, David Cella, Gabriela Trejo, Kyle Branham, Shauna Laauwe, Kim Hodde, Kelvin Raven and Steven Eilert,

Citizens/Others Present:

Melinda Fay, Peter Fay, LuAnn Meged, Debi and David Roberson, Rick Oldenettel, Dan Mason and Stephen Grove

Media Present:

Joshua Blaschke, KWHI and Jason May, Banner Press

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Councilmember Steve Soman**
- 3. Special Introduction - Brenham Police Department Officer Nicholas Pfeffer**

4. Citizen Comments

CONSENT AGENDA

5. Statutory Consent Agenda

- 5.a. Approve the Minutes from the August 27, 2025 Special City Council Meeting
- 5.b. Approve Resolution No. R-25-023 Reauthorizing the Investment Policy and Strategy for the City of Brenham
- 5.c. Approve Resolution No. R-25-024 Approving the Texas Settlement Subdivision Participation and Release Forms Related to the Purdue Pharma/Sackler Family and Secondary Manufacturers Opioid Settlement
- 5.d. Approve the Ratification of Final Payment to Dudley Construction, LLC, in the Amount of \$72,529.06, Related to Project No. 66C-15C for the Industrial Boulevard Pumping Station Replacement and Authorize the Mayor to Execute Any Necessary Documentation

A motion was made by Councilmember Wright and seconded by Councilmember Saunders to approve Consent Agenda Items 5.a. through 5.d.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

REGULAR SESSION

- 6. Discuss and Possibly Act Upon Ordinance No. O-25-014 on Its Second Reading Adopting the Budget for Fiscal Year Beginning October 1, 2025 and Ending September 30, 2026

TAXPAYER IMPACT:

Scenario	Median Taxable Homestead	Tax Rate	Estimated Tax Bill	Change from Current
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	Value			Year
Current Year Adopted Rate	\$245,880 (2024)	\$0.4584	\$1,127.11	
No-New-Revenue Rate (FY26)	\$256,175 (2025)	\$0.4691	\$1,201.72	\$74.61
Proposed Budget (FY26)	\$256,175 (2025)	\$0.4676	\$1,197.87	\$70.76

Chief Financial Officer Julie Flagg presented this item. Flagg stated that the proposed budget includes appropriations of operating resources for 35 separate funds and authorizes \$116.3 million in expenditures. Flagg explained that this agenda item is for the second reading of the Ordinance to adopt the proposed FY2025-26 budget.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Saunders to approve Ordinance No. O-25-014 on its second reading adopting the budget for fiscal year beginning October 1, 2025 and ending September 30, 2026.

Mayor Kenjura called for a **record** vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

7. Discuss and Possibly Act Upon Ordinance No. O-25-015 on Its Second Reading Levying Property Taxes for the Tax Year 2025 for the City of Brenham at \$0.4676 per \$100.00 Valuation

Chief Financial Officer Julie Flagg presented this item. Flagg explained that the proposed FY2025-26 budget includes a tax rate of \$0.4676 per \$100 valuation which has two components: maintenance and operations (M&O) and interest and sinking (I&S). The proposed tax rate of \$0.4676 will allocate \$0.3256 to the General Fund for maintenance and operations, and the balance of \$0.1420 to the Debt Service Fund for interest and sinking.

A motion was made by Councilmember Cook and seconded by Councilmember LaRoche to approve Ordinance No. O-25-015 on its second reading levying property

taxes for the tax year 2025 for the City of Brenham at \$0.4676 per \$100.00 valuation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

8. Discuss and Possibly Act Upon Ordinance No. O-25-016 on Its Second Reading Annexing the Hereinafter Described Territory into the City of Brenham:

- **Section 2025-01: Approximately 169.42 Acres of Land Located West of Dixie Road and North of Sunset Road**
- **Section 2025-02: Described Generally as a 0.778 Acre Tract of Land Extending from the Current City Limit Line Northwesterly Along the Northeast Line of the James Stewart Brown and Melanie Ida Brown Tract to the Southeast Corner of a 12.866 Acre Tract Owned by Dwayne Ray McGee, et ux**
- **Section 2025-03: Approximately 1.6 Acres of Land, Called Dixie Road and Right-Of-Way, Situated in Washington County, Texas Extending from the Current City Limit Line Northwesterly to the Southeast Corner of a 12.866 Acre Tract Owned by Dwayne Ray McGee, et ux**

Director of Development Services Stephanie Doland presented this item. Doland stated that at the September 4, 2025 regular Council Meeting a Public Hearing was held and action taken on the first reading of an Ordinance to consider the owner-requested annexation of 171.798-acres of land. Stylecraft Builders, the developer of the existing Vintage Farms Subdivision located west of State Highway 36 and southwest of Dixie Road, is under contract to purchase an additional approximately 170-acre tract for the purpose of expanding the subdivision with additional residential housing.

Doland explained that in addition to the 170-acre tract for development by Stylecraft Builders the annexation consideration includes a 1.6-acre portion of right-of-way currently developed as Dixie Road because state law requires that the adjacent Dixie Road right-of-way be annexed at the same time.

A motion was made by Councilmember LaRoche and seconded by Mayor Pro Tem Kolby to approve Ordinance No. O-25-016 on its second reading annexing the

hereinafter described territory into the City of Brenham:

- Section 2025-01: approximately 169.42 acres of land located West of Dixie Road and North of Sunset Road
- Section 2025-02: described generally as a 0.778 acre tract of land extending from the current city limit line Northwesterly along the Northeast line of the James Stewart Brown and Melanie Ida Brown tract to the Southeast corner of a 12.866 acre tract owned by Dwayne Ray McGee, et ux
- Section 2025-03: approximately 1.6 acres of land, called Dixie Road and right-of-way, is situated in Washington County, Texas extending from the current City Limit Line Northwesterly to the Southeast corner of a 12.866 Acre Tract owned by Dwayne Ray McGee, et ux and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

9. Discuss and Possibly Act Upon Ordinance No. O-25-017 on It's Second Reading Amending the City of Brenham's Official Zoning Map of the Code of Ordinances to Assign a Zoning Classification of Planned Development District (PDD) on Approximately 169.42 Acres of Land Located West of Dixie Road and North of Sunset Road, and Approximately 0.778 Acres of Land, Located South and West of Dixie Road, Said 169.42 Acre Tract and 0.778 Acre Tract Being More Particularly Described in the PDD Rezoning Ordinance (Case No. REZONE-25-0002)

Director of Development Services Stephanie Doland presented this item. Doland explained that this item is the Second Reading of a Planned Development District for the development of a single-family, townhome, and dense residential home subdivision, for the extension of the Vintage Farms Subdivision. Dolland stated that the subject property is generally located south and west of Dixie Road and north of Sunset Road.

Doland advised that the property is currently vacant land and is not assigned to a zoning distinction because it is in the City of Brenham ETJ. The property includes 168 acres currently owned by the Dr. James Brown family and a narrow 0.77-acre cattle path currently owned by Dwayne Ray McGee and LuAnn Gourley along Dixie Road that is required for direct access to Dixie Road. The applicant, Stephen Grove of Stylecraft

Builders, on behalf of Rainer & Son Development Company, is requesting the subject 169.42 acres be annexed into the City of Brenham and assigned Planned Development District zoning for the development of a residential subdivision.

Doland explained that the proposed residential subdivision will predominately consist of single-family homes but will feature townhomes and fifteen (15) acres of dense residential that may consist of additional townhomes, twin homes, or cluster homes. The subject tract is west of the existing Vintage Farms Subdivision, of which Phase 5 is currently constructing homes, while Phases 6, 7, and 8 are under civil construction by Stylecraft Builders. Stylecraft intends to connect the existing subdivision to the subject tract and identify the additional development as an extension of the Vintage Farms Subdivision.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Wright to approve Ordinance No. O-25-017 on its second reading amending the City of Brenham's official zoning map of the Code of Ordinances to assign a zoning classification of Planned Development District (PDD) on approximately 169.42 acres of Land located West of Dixie Road and North of Sunset Road, and approximately 0.778 acres of Land, located South and West of Dixie Road, said 169.42 acre tract and 0.778 acre tract being more particularly described in the PDD rezoning ordinance (Case No. REZONE-25-0002).

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

10. Discuss and Possibly Act Upon a Professional Services Agreement Between the City of Brenham and Strand Associates, Inc for FY2025-26 On-Call Engineering Services and Authorize the Mayor to Execute Any Necessary Documentation

Director of Development Services Stephanie Doland presented this item. Doland stated that the City proposes engaging Strand Associates, Inc. (Strand) to provide On-Call Engineering Support Services to assist with ongoing and future development needs. Since 2020, the City has relied on third-party engineering services due to the absence of a full-time City Engineer and the continued growth and development within the community.

Doland explained that under the proposed agreement, Strand will provide a range of services, including but not limited to general engineering services, development review services, floodplain administration, and part-time resident project representation for City projects. Doland stated that these services may include attending meetings to address engineering-related matters, preparing opinions of probable construction costs for budgeting purposes, reviewing preliminary and final plats, and evaluating construction plans for water, sanitary sewer, paving, and drainage systems in accordance with the City's Public Infrastructure Design Manual and Code of Ordinances. As in previous years, the City will compensate Strand only for actual services rendered, with total compensation not to exceed \$120,000.

A motion was made by Councilmember Saunders and seconded by Councilmember Wright to approve a Professional Services Agreement between the City of Brenham and Strand Associates, Inc for FY2025-26 On-Call Engineering Services and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

11. Discuss and Possibly Act Upon the Routine Airport Maintenance Program (RAMP) Grant Agreement No. M2617BREN with TxDOT for FY 2026 and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager Megan Mainer presented this item. Mainer explained that on August 28, 2025, TxDOT informed staff FY26 RAMP Grant Agreements were live in eGrants. The Routine Airport Maintenance Program (RAMP) Grant program is offered from September 1, 2025 through August 31, 2026 and allows the City to be reimbursed for 90% of the eligible maintenance items up to \$100,000.

Mainer advised that the City's required match is \$11,111.11 for a total grant of \$111,111.11 for the fiscal year. Eligible reimbursement items include monthly AWOS monitoring, annual AWOS maintenance contract, replacement lamps for the airport lighting system, herbicides, general maintenance, and a contingency for emergency repairs.

A motion was made by Councilmember Saunders and seconded by Councilmember Cook to approve the Routine Airport Maintenance Program Grant

Agreement No. M2617BREN with TxDOT for FY 2026 and authorize the Mayor to sign the necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

12. Discuss and Possibly Act Upon A Contract Between the City of Brenham and DBT Transportation Services, LLC Related to the Support and Maintenance of the Automated Weather Observation System (AWOS) Located at the Brenham Municipal Airport and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager Megan Mainer presented this item. Mainer explained that on September 17, 2020, City Council authorized an agreement with DBT Transportation Services, LLC for the AWOS maintenance and support services for an additional five years at a rate of \$5,966.00.

Mainer stated that DBT Transportation Services, LLC has contacted the City to renew the AWOS maintenance and support services. The proposed renewal rate for AWOS maintenance and support services is \$6,144.00 for the next five years, a difference of \$178.00 per year or a total of \$890.00 over the next five years.

A motion was made by Councilmember Saunders and seconded by Councilmember Wright to approve a contract between the City of Brenham and DBT Transportation Services, LLC related to the support and maintenance of the automated weather observation system (AWOS) located at the Brenham Municipal Airport and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The passed motion with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

13. Administrative/Elected Officials Report

City Manager Carolyn Miller updated the City Council about the following items:

- BISD Town Hall meetings are scheduled for September 22nd at the Senior Center and October 9th at the Washington County Expo
- Ant Street Inn will be celebrating 30 years on September 23rd
- The City's fiscal year end will be September 30th
- The next City Council meeting will be October 2nd

Council adjourned into Executive Session at 1:42 p.m.

EXECUTIVE SESSION

- 14. Section 551.072, Texas Government Code — Real Property- Discussion Related to a Lease Agreement Between the City of Brenham and Washington County Related to Property Located at 301 N. Baylor Street in Brenham, Washington County, Texas.**
- 15. Section 551.071 Texas Government Code - Consultation with City Attorney Concerning Petition Received from Property Owner Ronan Smith Requesting that 22.08 Acres of Land be Released from the City of Brenham's Extraterritorial Jurisdiction (ETJ)**

Executive Session adjourned at 2:26 p.m.

RE-OPEN REGULAR SESSION

- 16. Discuss and Possibly Act Upon Petition Received from Ronan Smith Requesting that 22.08 Acres of Land be Released from the City of Brenham's Extraterritorial Jurisdiction (ETJ) and Authorize the Mayor to Execute Any Necessary Documentation**

The City Council took no action on this item.

ADJOURN

Atwood C. Kenjura
Mayor

Jeana Bellinger, TRMC, CMC
City Secretary

Draft



City Council Regular Meeting **AGENDA ITEM 7.b**

Agenda Item: **Approve Resolution No. R 25-025 Nominating Candidates for Election to the Washington County Appraisal District Board of Directors**

Meeting Date: October 2, 2025

Department: Administration

Staff Contact: Jeana Bellinger, City Secretary

SUMMARY STATEMENT:

The governing body of the Washington County Appraisal District (WCAD) is nominated and appointed by the governing bodies that levy and collect a property tax. We have been contacted by Dyann White, Chief Appraiser, asking the City to nominate someone to serve on the WCAD Board.

The current members are: Charles Gaskamp, Leslie Boehnemann, Jr., Douglas Borchardt, Joe Antkowiak and Halee Stark Kalkhake. All members are eligible to serve the 2026-27 term; however, Mr. Gaskamp has decided to step down after many years of service. The members of the Board serve 2-year terms beginning on January 1 of even-numbered years.

The City, via this Resolution, is nominating John Schaer as the City's nominee to the WCAD Board of Directors. Once all nominations have been received from the local taxing entities, the City will have an opportunity to submit votes for the election of the WCAD Board. The election Resolution will be presented to City Council in December.

ATTACHMENTS:

1. Resolution No. R-25-025

RECOMMENDATION:

Approve Resolution No. R-25-025 nominating candidates for election to the Washington County Appraisal District Board of Directors.

RESOLUTION NO. R-25-025

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS NOMINATING CANDIDATES FOR ELECTION TO THE WASHINGTON COUNTY APPRAISAL DISTRICT BOARD OF DIRECTORS

WHEREAS, the Washington County Tax Appraisal District has been established with the responsibility to fairly and equitably appraise taxable property in Washington County; and

WHEREAS, the Washington County Tax Appraisal District is governed by a Board of five directors, serving two-year terms beginning on January 1, of even-numbered years; and

WHEREAS, the governing boards of the participating taxing entities may nominate from one to five candidates to serve as directors of this appraisal district;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, THAT:

The following people are nominated as candidates for membership on the Board of Directors for the Washington County Tax Appraisal District:

John Schaer

BE IT FURTHER RESOLVED that this Resolution be adopted and entered upon the pages of the minutes of the City Council of Brenham, Texas, and that a copy of this Resolution be presented to the Chief Appraiser of the Washington County Tax Appraisal District office at 1302 Niebuhr Street, Brenham, Texas.

APPROVED this the 2nd day of October 2025.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary



City Council Regular Meeting **AGENDA ITEM 7.c**

Agenda Item: **Approve the Purchase of a Digger Derrick Truck from Altec Industries, Inc., through Sourcewell Contract No. 110421-ALT, in the Amount of \$344,063.00, for the City of Brenham Electric Department and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Date: October 2, 2025

Department: Public Utilities

Staff Contact: Jason Lange, Electric Superintendent

SUMMARY STATEMENT:

During the budget process, Council approved the purchase of a 2025 50' Altec Model DH50H digger derrick truck. This unit will replace Unit 269, a 2006 International 50' digger Derrick that has begun to have many maintenance issues. The new unit will be used for setting 45' and taller poles, installing in-ground junction boxes, and placing larger three-phase pad-mount transformers. It offers improved lifting capacity and can carry poles on the unit, an upgrade over the current equipment.

The unit was budgeted at \$382,004.00 and will be purchased for \$344,063.00, resulting in a cost savings. The purchase will be made through Sourcewell Cooperative Contract #110421-ALT, via Altec Industries, Inc., Quote #1555637.

ATTACHMENTS:

1. Sourcewell Quote #1555637

RECOMMENDATION:

Approve the purchase of a digger derrick truck from Altec Industries, Inc., through Sourcewell Contract No. 110421-ALT, in the amount of \$344,063.00, for the City of Brenham Electric Department and authorize the Mayor to execute any necessary documentation.

Quoted for: City of Brenham, TX
 Altec Account Manager: Keith Kirkconnell

REFERENCE ALTEC MODEL	Sourcewell Price
DH50	50' Fully Hydraulic derrick, rear mount
	\$329,955

(A.) SOURCEWELL OPTIONS ON CONTRACT (Unit)

1			
2			
3			
4			

(A1.) SOURCEWELL OPTIONS ON CONTRACT (General)

1	MHW18	HYDRAULIC FRONT WINCH. 1-speed. 20,000 lb. (Bare Drum) Capacity, Bumper Package. Planetary Drive Winch with Extended Shaft to Curbside.	\$14,077
2	SPOT6	Remote Spot Light, LED, Permanent Mount, With Wireless Dash Mounted Controls And Programmable Wireless Remote	\$1,066
3	SPOT6	Remote Spot Light, LED, Permanent Mount, With Wireless Dash Mounted Controls And Programmable Wireless Remote	\$1,066
4	RL	COMPARTMENT LIGHTS in Body Compartments - Rope LED (Per Compartment)	\$222
5	RL	COMPARTMENT LIGHTS in Body Compartments - Rope LED (Per Compartment)	\$222
6	RL	COMPARTMENT LIGHTS in Body Compartments - Rope LED (Per Compartment)	\$222
7	RL	COMPARTMENT LIGHTS in Body Compartments - Rope LED (Per Compartment)	\$222
8	DLB2	Directional Light Bar (Amber, 47"L, Super-LED)	\$2,254
9	T40	REEL;HYDRAULIC;ONE 0.38 IN HOSE;ONE 0.50 IN HOSE;50 FT CAPACITY;50 FT INCLUDED;2 HOSES TOTAL;HANNAY;SPRING REWIND	\$1,678
10	TBE	ELECTRIC TRAILER BRAKE CONTROLLER. Controls Trailers with Electric Brakes, Wired to 7-Way Plug Next to Pintle Hook	\$475
SOURCEWELL OPTIONS TOTAL:			\$351,457

(B.) OPEN MARKET ITEMS (Customer Requested)

1	UNIT		\$0
2	UNIT & HYDRAULIC ACC		\$0
3	BODY	Custom Body ILO Stock	\$2,091
4	BODY & CHASSIS ACC		\$0
5	ELECTRICAL	Grounding Reel, 50' 2/0 cable, Clamp, Strobes	\$3,650
6	FINISHING		\$0
7	CHASSIS	Custom Chassis	\$2,531
8	OTHER	Altec Model Year Price Adjustment	-\$18,880
OPEN MARKET OPTIONS TOTAL:			-\$10,608

SUB-TOTAL FOR UNIT/BODY/CHASSIS: \$340,849.00
 Delivery to Customer: \$3,214.00
 Estimated Taxes (Delivery non-taxable):
 FET:
 CA Doc/Admin/Tire Fees:
 Extended Warranty:

TOTAL FOR UNIT/BODY/CHASSIS: \$344,063.00

(C.) ADDITIONAL ITEMS (items are not included in total above)

1			
2			
3			
4			

Pricing valid for 45 days

NOTES

PRICING: Altec will make every effort to honor this quotation, subject to the following provisions. Prices for equipment with production start dates 12 months and beyond are considered budgetary due to potential cost inflation, market volatility, and tariff implications. These prices will be reviewed based on market conditions and confirmed closer to the production date. Quotes and orders with chassis model years beyond the current open order bank are estimates only. Altec's turn-key pricing is subject to change based on chassis pricing received from the OEM. Chassis model year, specifications, and price will be reviewed and confirmed when specific model year information becomes available from the OEM, and any chassis price difference, including adjustments for tariffs, will be passed through to the customer.

PAINT COLOR: White to match chassis, unless otherwise specified

WARRANTY: Standard Altec Warranty for Aerials and Derricks - One (1) year parts warranty One (1) year labor warranty Ninety (90)

TO ORDER: To order, please contact the Altec Account Manager listed above.

CHASSIS: Per Altec Commercial Standard

DELIVERY: Q3-Q4 2026

TERMS: Net 30 days

BEST VALUE: Altec boasts the following "Best Value" features: Altec ISO Grip Controls for Extra Protection, Only Lifetime Warranty on Structural Components in Industry, Largest Service Network in Industry (Domestic and Overseas), Altec SENTRY Web/CD Based Training, Dedicated/Direct Gov't Sales Manager, In-Service Training with Every Order.

TRADE-IN: Please ask your Altec Account Manager for more information



City Council Regular Meeting **AGENDA ITEM 8**

Agenda Item: Discuss and Possibly Act Upon Resolution No. R-25-026 Authorizing the Acceptance of Public Infrastructure Improvements in the Heritage Oaks, Phase 2 Subdivision

Meeting Date: October 2, 2025

Department: Development Services

Staff Contact: Stephanie Doland, Director of Development Services

SUMMARY STATEMENT:

Heritage Oaks is a single-family residential subdivision located east of Cantey Street and south of Gun and Rod Road. The property is being developed by Arlen Thielemann of Thielemann Development Company, L.P. and was designed in two phases. Section 1 of the development includes 32 lots and the infrastructure was completed in 2019. Section 2 of the subdivision consists of and additional 15 single-family home lots and the associated infrastructure constructed by Collier Construction.

Thielemann Development Company, LP and their contractor Collier Construction have completed the necessary infrastructure improvements including, water, sanitary sewer, storm water and street construction adjacent to the 15 lots. Also included in Section 2 is a common area developed with a detention pond to be owned and maintained by the Homeowners Association.

The infrastructure improvements with a total valuation of \$392,220 have been constructed and inspected according to the City of Brenham ordinances and the infrastructure design manual and are ready for acceptance by the City of Brenham.

ATTACHMENTS:

1. Resolution No. R 25-026
2. Signed Inventory Acceptance Letter Water and Wastewater Heritage Oaks 2
3. Signed Inventory Acceptance Streets and Storm Heritage Oaks Section 2

RECOMMENDATION:

Approve resolution No. R-25-026 authorizing the acceptance of public infrastructure improvements in the Heritage Oaks, Section 2 Subdivision.

RESOLUTION NO. R-25-026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, AUTHORIZING THE ACCEPTANCE OF CERTAIN PUBLIC INFRASTRUCTURE IMPROVEMENTS IN THE HERITAGE OAKS SECTION 2 SUBDIVISION; AND AUTHORIZING THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTATION

WHEREAS, the Heritage Oaks Section 2 Subdivision consists of 15 single-family residential lots, the extension and dedication of Oak View Lane and Pecan Crossing Court, local roadways, and a common area being approximately 0.658-acres for a total 5.69-acres subdivision developed by Thielemann Construction Company, L.P.; and

WHEREAS, water, sewer, street, and storm drainage improvements were constructed by the developer; and

WHEREAS, these public infrastructure improvements have been inspected by the City and found to be constructed in accordance with the City's Standards and Specifications; and

WHEREAS, the City of Brenham desires to formally accept the water, sewer, street, and public storm drainage improvements within the Heritage Oaks Section 2 Subdivision depicted on Exhibit "A" and incorporated herein for all pertinent purposes.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

That the City of Brenham hereby accepts the water, sewer, street, and storm drainage improvements in the Heritage Oaks Section 2 Subdivision, in the City of Brenham, Texas and authorizes the Mayor to execute any necessary documentation.

RESOLVED this 2nd day of October 2025.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

Exhibit "A"
Heritage Oaks Section 2 Subdivision Plat





Mayor
Atwood C. Kenjura

Council Members
Clint Kolby, Mayor ProTem
Leah Cook
Dr. Paul F. LaRoche, III
Adonna Saunders
Steve Soman
Albert Wright

City Manager
Carolyn D. Miller

September 18, 2025

Arlen Thielemann
2310 S Market Street
Brenham, TX 77833

RE: Acceptance of sanitary sewer and water lines in the Heritage Oaks Section 2 Subdivision

Dear Mr. Thielemann:

Please be advised that the sanitary sewer and water lines in the Heritage Oaks Section 2 Subdivision have been accepted by the City of Brenham as shown below:

Sanitary Sewer

Alignment		Side of Street (N/S/E/W)	Beginning		Ending		Length (ft.)	Pipe Size	
Name	Associated Street		Lat.	Long.	Lat.	Long.		(in)	Dollar Value
WW-A	Pecan Crossing Ct	W	N 30.149570	W 96.374086	N 30.149635	W 96.373788	97	8	\$ 4,753.00
WW-A	Pecan Crossing Ct	W	N 30.149635	W 96.373788	N 30.149416	W 96.373718	82	8	\$ 4,018.00
WW-A	Pecan Crossing Ct	W	N 30.149416	W 96.373718	N 30.149364	W 96.37276	141	8	\$ 6,909.00
WW-A	Pecan Crossing Ct	W	N 30.149364	W 96.37276	N 30.149187	W 96.373126	80	8	\$ 3,920.00
WW-B	Pecan Crossing Ct	E	N 30.150135	W 96.371597	N 30.149733	W 96.371552	147	8	\$ 7,203.00
WW-B	Pecan Crossing Ct	E	N 30.149733	W 96.371552	N 30.149530	W 96.371954	147	8	\$ 7,203.00
WW-B	Pecan Crossing Ct	N	N 30.149530	W 96.371954	N 30.149511	W 96.372549	188	8	\$ 9,212.00
WW-B	Pecan Crossing Ct	N	N 30.149511	W 96.372549	N 30.149463	W 96.373026	152	8	\$ 7,448.00
							Total Price	Total LF	Price/LF
							\$50,666.00	1034	\$ 49.00

Water

Alignment Name	Associated Street	Side of Street (N/S/E/W)	Beginning		Ending		Length (ft.)	Pipe Size (in)	Dollar Value
			Lat.	Long.	Lat.	Long.			
WL-A	Oakview Ln	E	N 30.148882	W 96.372547	N 30.148891	W 96.372547	3	8	\$ 186.00
WL-A	Oakview Ln	E	N 30.148891	W 96.372547	N 30.148908	W 96.372566	8	8	\$ 496.00
WL-A	Oakview Ln	E	N 30.148908	W 96.372566	N 30.149402	W 96.372560	180	8	\$ 11,160.00
WL-B	Pecan Crossing Ct	S	N 30.149402	W 96.372560	N 30.149399	W 96.372300	82	8	\$ 5,084.00
WL-B	Pecan Crossing Ct	S	N 30.149399	W 96.372300	N 30.149311	W 96.372201	45	8	\$ 2,790.00
WL-B	Pecan Crossing Ct	S	N 30.149311	W 96.372201	N 30.149309	W 96.372044	50	8	\$ 3,100.00
WL-B	Pecan Crossing Ct	S	N 30.149309	W 96.372044	N 30.149383	W 96.371957	39	8	\$ 2,418.00
WL-B	Pecan Crossing Ct	E	N 30.149383	W 96.371957	N 30.149462	W 96.371953	28	8	\$ 1,736.00
WL-B	Pecan Crossing Ct	E	N 30.149462	W 96.371953	N 30.149551	W 96.371994	35	8	\$ 2,170.00
WL-B	Pecan Crossing Ct	E	N 30.149551	W 96.371994	N 30.149602	W 96.372052	26	8	\$ 1,612.00
WL-C	Pecan Crossing Ct	S	N 30.149402	W 96.372560	N 30.149404	W 96.372759	63	8	\$ 3,906.00
WL-C	Pecan Crossing Ct	S	N 30.149404	W 96.372759	N 30.149370	W 96.372894	44	8	\$ 2,728.00
WL-C	Pecan Crossing Ct	S	N 30.149370	W 96.372894	N 30.149225	W 96.372987	60	8	\$ 3,720.00
WL-C	Pecan Crossing Ct	S	N 30.149225	W 96.372987	N 30.149219	W 96.373013	9	8	\$ 558.00
WL-C	Pecan Crossing Ct	S	N 30.149219	W 96.373013	N 30.149244	W 96.373257	78	8	\$ 4,836.00
WL-C	Pecan Crossing Ct	W	N 30.149244	W 96.373257	N 30.149346	W 96.373290	38	8	\$ 2,356.00
WL-D	Cantey St	Across	N 30.149507	W 96.374244	N 30.149601	W 96.373811	141	8	\$ 8,742.00
WL-D	Pecan Crossing Ct	W	N 30.149601	W 96.373811	N 30.149392	W 96.373743	79	8	\$ 4,898.00
WL-D	Pecan Crossing Ct	W	N 30.149392	W 96.373743	N 30.149341	W 96.373310	138	8	\$ 8,556.00
WL-D	Pecan Crossing Ct	W	N 30.149341	W 96.373310	N 30.149346	W 96.373290	7	8	\$ 434.00
							Total Price	Total LF	Price/LF
							\$ 71,486.00	1153	\$ 62.00

Date of Acceptance: **October 2, 2025**

The above described improvements were reviewed and inspected by the City of Brenham Public Utilities Department and Engineering Consultant, Strand Associates and are approved for acceptance on September 18, 2025. The one-year warranty period begins on **October 2, 2025** and ends on **October 1, 2026** for the infrastructure listed above.

Sincerely,



Stephanie Doland
Director of Development Services

cc: Bilal Alizai, PE, Garza EMC, LLC
Stephen Ellwood, Collier Construction



Mayor
Atwood C. Kenjura

Council Members
Clint Kolby, Mayor ProTem
Leah Cook
Dr. Paul F. LaRoche, III
Adonna Saunders
Steve Soman
Albert Wright

City Manager
Carolyn D. Miller

September 18, 2025

Arlen Thielemann
2310 S Market Street
Brenham, TX 77833

RE: Acceptance of Street and Storm Sewer Lines in the Heritage Oaks Section 2 Subdivision

Dear Mr. Thielemann:

Please be advised that the streets and storm sewer in the Heritage Oaks Section 2 Subdivision have been accepted by the City of Brenham as shown below:

Streets

Street Name	Orientation	Beginning		Ending		Length (ft.)	Pavement Width (ft)	Pavement Area (SF)
		Lat.	Long.	Lat.	Long.			
Oakview Ln	N	N 30.148879	W 96.372637	N 30.149463	W 96.372630	212	31	6557
Pecan Crossing Ct	E	N 30.149463	W 96.372630	N 30.149462	W 96.372124	160	31	11303
Pecan Crossing Ct	W	N 30.149463	W 96.372630	N 30.149332	W 96.373113	162	31	11390
							Total Price	Total SF
							\$ 232,375.00	29250

Storm

Alignment		Side of Street (N/S/E/W)	Beginning		Ending		Length (ft.)	Pipe Size (in)	Dollar Value
Name	Associated Street		Lat.	Long.	Lat.	Long.			
STM-A	Pecan Crossing Ct	N	N 30.150139	W 96.371915	N 30.150086	W 96.371899	20	30	\$ 3,240.00
STM-A	Pecan Crossing Ct	N	N 30.150086	W 96.371899	N 30.149588	W 96.372068	189	24	\$ 19,089.00
STM-A-1	Pecan Crossing Ct	N	N 30.150086	W 96.371899	N 30.150064	W 96.371857	15	18	\$ 1,155.00
STM-A-1	Pecan Crossing Ct	N	N 30.150064	W 96.371857	N 30.150117	W 96.371605	82	18	\$ 6,314.00
STM-B	Pecan Crossing Ct	W	N 30.149530	W 96.373903	N 30.149615	W 96.373834	38	12	\$ 2,736.00
STM-C	Pecan Crossing Ct	W	N 30.148945	W 96.373724	N 30.148882	W 96.373525	67	18	\$ 5,159.00
							Total Price	Total LF	Price/LF
							\$37,693.00	411	\$ 91.71

Date of Acceptance: **October 2, 2025**

The above-described improvements were reviewed and inspected by the City of Brenham Public Works Department and Engineering Consultant, Strand Associates and are approved for acceptance on September 18, 2025. The one-year warranty period begins on **October 2, 2025** and ends on **October 1, 2026** for the infrastructure listed above. The one-year surface correction warranty period begins on that end date and extends the warranty for surface corrections to streets one additional year.

Sincerely,



Stephanie Doland
Director of Development Services

cc: Bilal Alizai, PE, Garza EMC, LLC
Stephen Ellwood, Collier Construction



City Council Regular Meeting **AGENDA ITEM 9**

Agenda Item: Discuss and Possibly Act Upon Resolution No. R-25-027 Authorizing the Acceptance of Public Infrastructure Improvements in the Vintage Farms Subdivision Phase Six

Meeting Date: October 2, 2025

Department: Development Services

Staff Contact: Stephanie Doland, Director of Development Services

SUMMARY STATEMENT:

The subject property is an approximate 24.872-acre tract of land generally located west of the intersection of Confederate Lane and Dixie Road and is platted as the Vintage Farms Phase Six Subdivision. Phase 6 of the Vintage Farms Subdivision is the second phase of the 52.428-acre expansion of the Vintage Farms subdivision which was annexed into the City of Brenham and zoned Planned Development District on November 19, 2020. The Planned Development District was amended on July 15, 2021, to allow for the previously planned retention pond to be redesigned as a detention pond and the addition of a 13-acre greenspace for passive and active recreation activities.

The subject property is developed by Rainer and Son Development Company LLC and more commonly known as Stylecraft. The Vintage Farms subdivision has been under construction since 2017 and the infrastructure for Phases 1, 2, 3, 4, 5 and the Townhome Phase is complete.

The contractors, Texas KB Utilities and Legacy Concrete, have completed infrastructure improvements (water, sanitary sewer, streets, sidewalks, and storm drainage). The Phase consists of 105 lots for single-family home construction, dedication of public roadway, and four (4) common areas for streetscaping, sidewalks, and community landscaping. Infrastructure located in the common areas and landscaping shall be maintained in perpetuity by the Homeowners Association.

The public infrastructure improvements with a total valuation of \$1,544,252.23 have been constructed and inspected according to the City of Brenham ordinances and regulations and are ready for acceptance by the City of Brenham.

ATTACHMENTS:

1. Resolution No. R-25-027
2. Signed Inventory Letters Storm and Streets Vintage Farms Phase 6
3. Signed Inventory Letters Water and Wastewater Vintage Farms Phase 6

RECOMMENDATION:

Approve Resolution No. R-25-027 authorizing the acceptance of public infrastructure improvements in the Vintage Farms Subdivision Phase Six.

RESOLUTION NO. R-25-027

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, AUTHORIZING THE ACCEPTANCE OF CERTAIN PUBLIC INFRASTRUCTURE IMPROVEMENTS IN THE VINTAGE FARMS SUBDIVISION PHASE SIX; AND AUTHORIZING THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTATION

WHEREAS, the Vintage Farms Subdivision Phase Six consists of 105 Single-Family Residential Lots, Dedication of Local Public Roads and four (4) Common Areas, being an approximately 24.872-acre subdivision developed by Rainer and Son Development Company LLC; and

WHEREAS, water, sewer, street, drainage improvements, and other public infrastructure improvements were constructed by the developer; and

WHEREAS, these public infrastructure improvements have been inspected by the City and found to be constructed in accordance with the City's Standards and Specifications; and

WHEREAS, the City of Brenham desires to formally accept the water, sewer, street, drainage improvements and other public infrastructure improvements within the Vintage Farms Subdivision Phase Six depicted on Exhibit "A" attached hereto and incorporated herein for all purposes pertinent.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

The City of Brenham hereby accepts the water, sewer, street, drainage and other public infrastructure improvements in Vintage Farms Subdivision Phase Six, depicted on Exhibit "A" in the City of Brenham, Texas and authorizes the Mayor to execute any necessary documentation.

RESOLVED this 2nd day of October 2025

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

FINAL PLAT
VINTAGE FARMS
SUBDIVISION
PHASE VI

Block 2: 1075, 1076, 1077, 1078, 1079, 1080, 1081, 1082, 1083, 1084, 1085, 1086, 1087, 1088, 1089, 1090, 1091, 1092, 1093, 1094, 1095, 1096, 1097, 1098, 1099, 1100, 1101, 1102, 1103, 1104, 1105, 1106, 1107, 1108, 1109, 1110, 1111, 1112, 1113, 1114, 1115, 1116, 1117, 1118, 1119, 1120, 1121, 1122, 1123, 1124, 1125, 1126, 1127, 1128, 1129, 1130, 1131, 1132, 1133, 1134, 1135, 1136, 1137, 1138, 1139, 1140, 1141, 1142, 1143, 1144, 1145, 1146, 1147, 1148, 1149, 1150, 1151, 1152, 1153, 1154, 1155, 1156, 1157, 1158, 1159, 1160, 1161, 1162, 1163, 1164, 1165, 1166, 1167, 1168, 1169, 1170, 1171, 1172, 1173, 1174, 1175, 1176, 1177, 1178, 1179, 1180, 1181, 1182, 1183, 1184, 1185, 1186, 1187, 1188, 1189, 1190, 1191, 1192, 1193, 1194, 1195, 1196, 1197, 1198, 1199, 1200, 1201, 1202, 1203, 1204, 1205, 1206, 1207, 1208, 1209, 1210, 1211, 1212, 1213, 1214, 1215, 1216, 1217, 1218, 1219, 1220, 1221, 1222, 1223, 1224, 1225, 1226, 1227, 1228, 1229, 1230, 1231, 1232, 1233, 1234, 1235, 1236, 1237, 1238, 1239, 1240, 1241, 1242, 1243, 1244, 1245, 1246, 1247, 1248, 1249, 1250, 1251, 1252, 1253, 1254, 1255, 1256, 1257, 1258, 1259, 1260, 1261, 1262, 1263, 1264, 1265, 1266, 1267, 1268, 1269, 1270, 1271, 1272, 1273, 1274, 1275, 1276, 1277, 1278, 1279, 1280, 1281, 1282, 1283, 1284, 1285, 1286, 1287, 1288, 1289, 1290, 1291, 1292, 1293, 1294, 1295, 1296, 1297, 1298, 1299, 1300, 1301, 1302, 1303, 1304, 1305, 1306, 1307, 1308, 1309, 1310, 1311, 1312, 1313, 1314, 1315, 1316, 1317, 1318, 1319, 1320, 1321, 1322, 1323, 1324, 1325, 1326, 1327, 1328, 1329, 1330, 1331, 1332, 1333, 1334, 1335, 1336, 1337, 1338, 1339, 1340, 1341, 1342, 1343, 1344, 1345, 1346, 1347, 1348, 1349, 1350, 1351, 1352, 1353, 1354, 1355, 1356, 1357, 1358, 1359, 1360, 1361, 1362, 1363, 1364, 1365, 1366, 1367, 1368, 1369, 1370, 1371, 1372, 1373, 1374, 1375, 1376, 1377, 1378, 1379, 1380, 1381, 1382, 1383, 1384, 1385, 1386, 1387, 1388, 1389, 1390, 1391, 1392, 1393, 1394, 1395, 1396, 1397, 1398, 1399, 1400, 1401, 1402, 1403, 1404, 1405, 1406, 1407, 1408, 1409, 1410, 1411, 1412, 1413, 1414, 1415, 1416, 1417, 1418, 1419, 1420, 1421, 1422, 1423, 1424, 1425, 1426, 1427, 1428, 1429, 1430, 1431, 1432, 1433, 1434, 1435, 1436, 1437, 1438, 1439, 1440, 1441, 1442, 1443, 1444, 1445, 1446, 1447, 1448, 1449, 1450, 1451, 1452, 1453, 1454, 1455, 1456, 1457, 1458, 1459, 1460, 1461, 1462, 1463, 1464, 1465, 1466, 1467, 1468, 1469, 1470, 1471, 1472, 1473, 1474, 1475, 1476, 1477, 1478, 1479, 1480, 1481, 1482, 1483, 1484, 1485, 1486, 1487, 1488, 1489, 1490, 1491, 1492, 1493, 1494, 1495, 1496, 1497, 1498, 1499, 1500, 1501, 1502, 1503, 1504, 1505, 1506, 1507, 1508, 1509, 1510, 1511, 1512, 1513, 1514, 1515, 1516, 1517, 1518, 1519, 1520, 1521, 1522, 1523, 1524, 1525, 1526, 1527, 1528, 1529, 1530, 1531, 1532, 1533, 1534, 1535, 1536, 1537, 1538, 1539, 1540, 1541, 1542, 1543, 1544, 1545, 1546, 1547, 1548, 1549, 1550, 1551, 1552, 1553, 1554, 1555, 1556, 1557, 1558, 1559, 1560, 1561, 1562, 1563, 1564, 1565, 1566, 1567, 1568, 1569, 1570, 1571, 1572, 1573, 1574, 1575, 1576, 1577, 1578, 1579, 1580, 1581, 1582, 1583, 1584, 1585, 1586, 1587, 1588, 1589, 1590, 1591, 1592, 1593, 1594, 1595, 1596, 1597, 1598, 1599, 1600, 1601, 1602, 1603, 1604, 1605, 1606, 1607, 1608, 1609, 1610, 1611, 1612, 1613, 1614, 1615, 1616, 1617, 1618, 1619, 1620, 1621, 1622, 1623, 1624, 1625, 1626, 1627, 1628, 1629, 1630, 1631, 1632, 1633, 1634, 1635, 1636, 1637, 1638, 1639, 1640, 1641, 1642, 1643, 1644, 1645, 1646, 1647, 1648, 1649, 1650, 1651, 1652, 1653, 1654, 1655, 1656, 1657, 1658, 1659, 1660, 1661, 1662, 1663, 1664, 1665, 1666, 1667, 1668, 1669, 1670, 1671, 1672, 1673, 1674, 1675, 1676, 1677, 1678, 1679, 1680, 1681, 1682, 1683, 1684, 1685, 1686, 1687, 1688, 1689, 1690, 1691, 1692, 1693, 1694, 1695, 1696, 1697, 1698, 1699, 1700, 1701, 1702, 1703, 1704, 1705, 1706, 1707, 1708, 1709, 1710, 1711, 1712, 1713, 1714, 1715, 1716, 1717, 1718, 1719, 1720, 1721, 1722, 1723, 1724, 1725, 1726, 1727,



Mayor
Atwood C. Kenjura

Council Members
Clint Kolby, Mayor ProTem
Leah Cook
Dr. Paul F. LaRoche, III
Adonna Saunders
Steve Soman
Albert Wright

City Manager
Carolyn D. Miller

September 22, 2025

Ranier & Son Development Company
4090 State Highway 6 South
College Station, Texas 77845

ATTN: Doug French

RE: Acceptance of Storm Sewer Lines and Street in the Vintage Farms Phase Six Subdivision

Dear Mr. French:

Please be advised that the storm sewer lines and streets in the Vintage Farms Phase Six subdivision have been accepted by the City of Brenham as shown below:

Storm

DRAINAGE CONSTRUCTION									
PHASE	Alignment Name	Associated Street	Side of Street (N/S/E/W)	Beginning Structure	Ending Structure	Length (ft.)	Pipe Size (in)	Combined Price/LF	Dollar Value
6	SD-1	Lake Ridge Dr.	S	J.B.-1.1	J.B.-1.2	28	36	\$123.97	\$3,471.16
6	SD-1	Lake Ridge Dr.	S	J.B.-1.2	C.I.-1.3	126	36	\$123.97	\$15,620.22
6	SD-1	Lake Ridge Dr.	crossing	C.I.-1.3	C.I.-1.4	73	42	\$180.80	\$13,198.40
6	SD-1	Lake Ridge Dr.	crossing	C.I.-1.4	C.I.-1.5	148	42	\$180.80	\$26,758.40
6	SD-1	Lake Ridge Dr.	E	C.I.-1.5	J.B.-1.6	136	42	\$180.80	\$24,588.80
6	SD-1	Lake Ridge Dr.	E	J.B.-1.6	S.E.T.	132	42	\$180.80	\$23,865.60
6	SD-2	Lake Ridge Dr.	W	C.I.-2.1	J.B.-8.3	106	24	\$84.43	\$8,949.58
6	SD-2	Lake Ridge Dr.	W	J.B.-8.3	C.I.-2.2	125	24	\$84.43	\$10,553.75
6	SD-2	Lake Ridge Court	crossing	C.I.-2.2	C.I.-2.3	34	24	\$84.43	\$2,870.62
6	SD-2	Lake Ridge Court	E	C.I.-2.3	C.I.-2.4	155	24	\$84.43	\$13,086.65
6	SD-2	Lake Ridge Court	E	C.I.-2.4	S.E.T.	14	24	\$84.43	\$1,182.02
6	SD-3	Trellis Pass	W	S.E.T.	C.I.-3.1	46	42	\$180.80	\$8,316.80
6	SD-3	Trellis Pass	crossing	C.I.-3.1	C.I.-3.2	64	42	\$180.80	\$11,571.20
6	SD-3	Trellis Pass	E	C.I.-3.2	S.E.T.	252	42	\$180.80	\$45,561.60
6	SD-4	Lake Ridge Dr.	crossing	Ex. C.I.-4.1	Ex. C.I.-4.2	35	24	\$84.43	\$2,955.05
6	SD-4	Lake Ridge Dr.	N	Ex. C.I.-4.2	C.I.-4.3	98	24	\$84.43	\$8,274.14
6	SD-4	Lake Ridge Dr.	N	C.I.-4.3	J.B.-4.4	152	24	\$84.43	\$12,833.36
6	SD-4	Lake Ridge Dr.	N	J.B.-4.4	S.E.T.	10	24	\$84.43	\$844.30
6	SD-5	Lake Ridge East	N	S.E.T.	C.I.-5.1	166	30	\$112.12	\$18,611.92
6	SD-5	Lake Ridge East	crossing	C.I.-5.1	C.I.-5.2	46	24	\$84.43	\$3,883.78
6	SD-6	Lake Ridge Dr.	W	C.I.-6.1	C.I.-6.2	110	30	\$112.12	\$12,333.20
6	SD-6	Lake Ridge Dr.	crossing	C.I.-6.2	C.I.-1.5	32	30	\$112.12	\$3,587.84
6	SD-7	Lake Ridge Court	crossing	C.I.-7.1	C.I.-7.2	175	30	\$112.12	\$19,621.00
6	SD-7	Lake Ridge Court	E	C.I.-7.2	S.E.T.	34	30	\$112.12	\$3,812.08
6	SD-8	Trellis Pass	crossing	C.I.-8.1	C.I.-8.2	33	24	\$84.43	\$2,786.19
6	SD-8	Trellis Pass	NE	C.I.-8.2	J.B.-8.3	123	24	\$84.43	\$10,384.89
DRAINAGE TOTAL									\$309,522.55

Streets

PAVING CONSTRUCTION										
PHASE	Street Name	Orientation	Beginning		Ending		Length (ft.)	Pavement Area (SY)	Combined Price/SY	Dollar Value
			Lat.	Long.	Lat.	Long.				
6	Lake Ridge Drive	SW, NW, NE	30.178143	-96.428052	30.179861	-96.429293	1371	4981.44	\$70.74	\$352,387.38
6	Lake Ridge Drive East	NW, NE	30.178550	-96.427006	30.180043	-96.426771	657	2340.78	\$70.74	\$165,586.62
6	Lake Ridge Court	NE	30.179948	-96.429215	30.181195	-96.427883	638	2696.22	\$70.74	\$190,730.76
6	Trellis Pass	SE	30.180151	-96.429625	30.178326	-96.427919	887	2954.00	\$70.74	\$208,965.96
PAVING TOTAL										\$917,670.72

Date of Acceptance: **September 22, 2025**

The above described improvements were reviewed and inspected by the City of Brenham Public Works Department and Engineering Consultant, Strand Associates and are approved for acceptance on September 22, 2025. The one-year warranty period begins on **October 2, 2025** and ends on **October 1, 2026** for the infrastructure listed above. The one-year surface correction warranty period begins on that end date and extends the warranty for surface corrections to streets one additional year.

Sincerely,



Stephanie Doland
Director of Development Services

cc: Josh Fry, P.E.
McClure & Browne Engineering/Surveying



Mayor
Atwood C. Kenjura

Council Members
Clint Kolby, Mayor ProTem
Leah Cook
Dr. Paul F. LaRoche, III
Adonna Saunders
Steve Soman
Albert Wright

City Manager
Carolyn D. Miller

September 22, 2025

Ranier & Son Development Company
4090 State Highway 6 South
College Station, Texas 77845

ATTN: Doug French

Please be advised that the sanitary sewer and domestic water lines in the Vintage Farms Phase Six subdivision have been accepted by the City of Brenham as shown below:

Sanitary Sewer

SANITARY SEWER CONSTRUCTION									
PHASE	Alignment Name	Associated Street	Side of Street (N/S/E/W)	Beginning Structure	Ending Structure	Length (ft.)	Pipe Size (in)	Combined Price/LF	Dollar Value
6	SE-1	Lake Ridge Dr.	S	M.H.-1.1	M.H.-1.2	410.6	8	\$46.53	\$19,105.22
6	SE-1	Lake Ridge Dr.	E	M.H.-1.2	M.H.-1.3	95.3	6	\$38.72	\$3,690.02
6	SE-1	Lake Ridge Dr.	E	M.H.-1.3	M.H.-1.4	348.2	6	\$38.72	\$13,482.30
6	SE-1	Lake Ridge Dr.	E	M.H.-1.4	M.H.-1.5	385.8	6	\$38.72	\$14,938.18
6	SE-1	Lake Ridge Court	E	M.H.-1.5	M.H.-1.6	339.9	8	\$46.53	\$15,815.55
6	SE-1	Lake Ridge Court	E, center	M.H.-1.6	M.H.-1.7	321.0	8	\$46.53	\$14,936.13
6	SE-1	Lake Ridge Court	N	M.H.-1.7	M.H.-1.8	28.2	6	\$38.72	\$1,091.90
6	SE-1	Ph. 8 Common Area	-	M.H.-1.8	M.H.-1.9	140.5	6	\$38.72	\$5,440.16
6	SE-1	Ph. 8 Common Area	-	M.H.-1.9	M.H.-1.10	339.0	6	\$38.72	\$13,126.08
6	SE-1	Ph. 8 Common Area	-	M.H.-1.10	M.H.-1.11	56.5	6	\$38.72	\$2,187.68
6	SE-1	Ph. 8 Common Area	-	M.H.-1.11	Ex. M.H.-1.12	26.6	6	\$38.72	\$1,029.95
6	SE-2	Trellis Pass	W	M.H.-2.1	M.H.-1.5	154.4	6	\$38.72	\$5,978.37
6	SE-2	Trellis Pass	W	M.H.-1.5	M.H.-2.2	243.0	8	\$46.53	\$11,306.79
6	SE-2	Trellis Pass	W	M.H.-2.2	M.H.-2.3	113.8	6	\$38.72	\$4,406.34
6	SE-2	Trellis Pass	W	M.H.-2.3	M.H.-2.4	145.9	6	\$38.72	\$5,649.25
6	SE-2	Trellis Pass	W	M.H.-2.4	M.H.-2.5	165.2	6	\$38.72	\$6,396.54
SANITARY SEWER TOTAL									\$138,580.45

Domestic Water

DOMESTIC WATER CONSTRUCTION									
PHASE	Alignment Name	Associated Street	Side of Street (N/S/E/W)	Beginning Structure	Ending Structure	Length (ft.)	Pipe Size (in)	Combined Price/LF	Dollar Value
6	WA-1	Lake Ridge Dr.	SW	Connect to Ex. W/L	45 deg Bend	546.04	8	\$47.30	\$25,827.69
6	WA-1	Lake Ridge Dr.	W	45 deg Bend	45 deg Bend	503.86	8	\$47.30	\$23,832.58
6	WA-1	Lake Ridge Dr./Court	NW	45 deg Bend	45 deg Bend	1016.24	8	\$47.30	\$48,068.15
6	WA-1	Lake Ridge Court	NW	45 deg Bend	Connect to W/L WA-6	83.48	8	\$47.30	\$3,948.60
6	WA-2	Trellis Pass	E	2" Blow-Off	45 deg Bend	418.60	8	\$47.30	\$19,799.78
6	WA-2	Trellis Pass	E	45 deg Bend	45 deg Bend	99.18	8	\$47.30	\$4,691.21
6	WA-2	Trellis Pass	E	45 deg Bend	45 deg Bend	130.70	8	\$47.30	\$6,182.11
6	WA-2	Trellis Pass	E	45 deg Bend	Connect to Ex. W/L	254.04	8	\$47.30	\$12,016.09
6	WA-5	Lake Ridge East	W	Connect Ex. W/L	45 deg Bend	466.32	8	\$47.30	\$22,056.94
6	WA-5	Lake Ridge East	N	45 deg Bend	Connect to Ex. W/L	254.87	8	\$47.30	\$12,055.35
DOMESTIC WATER TOTAL									\$178,478.51

Date of Acceptance: **September 22, 2025**

The above-described improvements were reviewed and inspected by the City of Brenham Public Utilities Department and Engineering Consultant, Strand Associates and are approved for acceptance on September 22, 2025. The one-year warranty period begins on **October 2, 2025** and ends on **October 1, 2026** for the infrastructure listed above.

Sincerely,



Stephanie Doland
Director of Development Services

cc: Josh Fry, P.E.
McClure & Browne Engineering/Surveying



City Council Regular Meeting **AGENDA ITEM 10**

Agenda Item: Discuss and Possibly Act Upon Resolution No. R-25-028 Authorizing the Acceptance of Public Infrastructure Improvements in the Ebenezer Development Subdivision

Meeting Date: October 2, 2025

Department: Development Services

Staff Contact: Stephanie Doland, Director of Development Services

SUMMARY STATEMENT:

The Ebenezer Development is a townhome subdivision generally located south of State Highway 105 and on the northeast corner of Sabine Street and Clay Street. The property is owned by Edin and Martha Inestroza and was subdivided into 30-lots for the construction of townhomes. The residential replat was approved by the Planning and Zoning Commission on June 26, 2023, and the civil permit for construction was issued shortly thereafter. The civil plans for the project included the construction of a cul-de-sac public street tying onto Clay Street and the required storm sewer improvements, including a detention pond. Additionally, the civil infrastructure for this project includes the extension of water, sewer, gas and electric all within the City of Brenham service territory.

Since beginning civil construction, Edin Inestroza completed the required infrastructure improvements (water, sanitary sewer, streets, and storm drainage) which will serve Townhome Development. The public street, Ebenezer Lane, located within this project, will provide vehicular access to the 30 townhome units currently under construction. The proposed Infrastructure Acceptance is inclusive of stormwater improvements that serve the public street system. However, all private storm drainage improvements serving private development such as the detention pond shall remain the responsibility of the Homeowners Association.

The public infrastructure improvements valued at a total of \$479,985.40 have been constructed and inspected according to the City of Brenham ordinances and regulations and are ready for acceptance by the City of Brenham.

ATTACHMENTS:

1. Resolution No. R-25-028
2. Signed Inventory Acceptance of Streets and Storm Ebenezer Townhome Development
3. Signed Inventory Acceptance of Water and Wastewater Ebenezer Townhome Development

RECOMMENDATION:

Approve Resolution No. R-25-028 authorizing the acceptance of public infrastructure improvements in the Ebenezer Development Subdivision.

RESOLUTION NO. R-25-028

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, AUTHORIZING THE ACCEPTANCE OF CERTAIN PUBLIC INFRASTRUCTURE IMPROVEMENTS IN THE EBENEZER TOWNHOME DEVELOPMENT; AND AUTHORIZING THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTATION

WHEREAS, the Ebenezer Townhome Development consists of 30 townhome lots, dedication of a local road, Ebenezer Lane and three common areas being an approximately 3.388 acre subdivision developed by Edin Inestroza; and

WHEREAS, water, sewer, street, and storm drainage improvements were constructed by the developer; and

WHEREAS, these public infrastructure improvements have been inspected by the City and found to be constructed in accordance with the City's Standards and Specifications; and

WHEREAS, the City of Brenham desires to formally accept the water, sewer, street, and storm drainage improvements within the Ebenezer Townhome Development depicted on Exhibit "A" and incorporated herein for all pertinent purposes.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

That the City of Brenham hereby accepts the water, sewer, street, and storm drainage improvements in the Ebenezer Townhome Development, in the City of Brenham, Texas and authorizes the Mayor to execute any necessary documentation.

RESOLVED this 2nd day of October 2025.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

SOURCES OF DATA	
A	0.3400 ACRES
B	0.0748 ACRES
C	0.0119 ACRES





Mayor
Atwood C. Kenjura

Council Members
Clint Kolby, Mayor ProTem
Leah Cook
Dr. Paul F. LaRoche, III
Adonna Saunders
Steve Soman
Albert Wright

City Manager
Carolyn D. Miller

September 23, 2025

Edin Inestroza
2830 Airport Road
Brenham, TX 77833

ATTN: Maresa Inestroza

RE: Acceptance of Street and Storm Sewer Lines in the Ebenezer Townhome Development

Dear Mr. Inestroza:

Please be advised that the streets and storm sewer in the Ebenezer Townhome Development have been accepted by the City of Brenham as shown below:

Streets

Street Name	Orientation	Beginning		Ending		Length (ft.)	Pavement Width (ft)	Pavement Area (SF)	Dollar Value
		Lat.	Long.	lat.	Long				
Ebenezer Street	N	N30°10'3 1.28"	W96°23'0 4.86"	N30°10'3 4.70"	W96°23'0 5.95"	358.8	31	11293	\$ 132,748.82
Ebenezer Street	NW	N30°10'3 4.70"	W96°23'0 5.95"	N30°10'3 5.82"	W96°23'0 6.61"	127.7	31' AT ROAD/ 96' AT CUL- DE-SAC	9959	\$ 47,246.45
							Total LF	Price/LF	Total Value
							486.5	\$ 369.98	\$179,995.27

Storm

Alignment Name	Associated Street	Side of Street (N/S/E/W)	Beginning		Ending		Length (ft.)	Pipe Size(in)	Dollar Vaue
			Lat.	Long.	lat.	Long			
SD-1	Ebenezer Street	W	N30°10'35.41"	W96°23'06.97"	N30°10'35.23"	W96°23'07.15"	25	24	\$ 6,172.75
SD-2	Sabine Street	E	N30°10'35.67"	W96°23'07.52"	N30°10'35.96"	W96°23'07.88"	43	18	\$ 10,617.13
Sd-2	Sabine Street	E	N30°10'36.00"	W96°23'07.90"	N30°10'37.66"	W96°23'08.44"	175	24	\$ 43,209.25
							Price/LF	Total/LF	Total Price
							\$ 246.91	243	\$ 59,999.13

Date of Acceptance: **September 23, 2025**

The above described improvements were reviewed and inspected by the City of Brenham Public Works Department and Engineering Consultant, Strand Associates and are approved for acceptance on September 23, 2025. The one-year warranty period begins on **October 2, 2025** and ends on **October 1, 2026** for the infrastructure listed above. The one-year surface correction warranty period begins on that end date and extends the warranty for surface corrections to streets one additional year.

Sincerely,



Stephanie Doland
Director of Development Services

cc: Cesar Barron Castro, P.E.
President Barron Engineering



Mayor
Atwood C. Kenjura

Council Members
Clint Kolby, Mayor ProTem
Leah Cook
Dr. Paul F. LaRoche, III
Adonna Saunders
Steve Soman
Albert Wright

City Manager
Carolyn D. Miller

September 23, 2025

Edin Inestroza
2830 Airport Road
Brenham, TX 77833

ATTN: Maresa Inestroza

RE: Acceptance of sanitary sewer and water lines in the Ebenezer Townhome Development

Dear Mr. Inestroza:

Please be advised that the sanitary sewer and water lines in the Ebenezer Townhome Development have been accepted by the City of Brenham as shown below:

Sanitary Sewer

Alignment Name	Associated Street	Side of Street (N/S/E/W)	Beginning		Ending		Length (ft.)	Pipe Size(in)	Dollar Value
			Lat.	Long.	Lat.	Long			
SE-1	Ebenezer	N	N30°10'36.11"	W96°23'08.19"	N30°10'36.51"	W96°23'06.33"	168	6	\$ 21,000
SE-2	Ebenezer	E	N30°10'36.51"	W96°23'06.33"	N30°10'34.48"	W96°23'05.65"	214	6	\$ 26,750
SE-3	Ebenezer	E	N30°10'34.44"	W96°23'05.64"	N30°10'31.66"	W96°23'04.73"	292	6	\$ 36,500
SE-4	Ebenezer	Across	N30°10'34.41"	W96°23'06.18"	N30°10'34.53"	W96°23'05.67"	47	6" SERVICE LINE	\$ 5,875
SE-5	Ebenezer	Across	N30°10'33.84"	W96°23'06.00"	N30°10'33.96"	W96°23'05.48"	47	6" SERVICE LINE	\$ 5,875
SE-6	Ebenezer	Across	N30°10'33.26"	W96°23'05.82"	N30°10'33.38"	W96°23'05.29"	48	6" SERVICE LINE	\$ 6,000
SE-7	Ebenezer	Across	N30°10'32.69"	W96°23'05.63"	N30°10'32.81"	W96°23'05.11"	48	6" SERVICE LINE	\$ 6,000
SE-8	Ebenezer	Across	N30°10'32.12"	W96°23'05.45"	N30°10'32.24"	W96°23'04.92"	48	6" SERVICE LINE	\$ 6,000
SE-9	Ebenezer	Across	N30°10'31.55"	W96°23'05.27"	N30°10'31.66"	W96°23'04.73"	48	6" SERVICE LINE	\$ 6,000
							Total LF	Price/LF	Total Value
							960	\$ 125.00	\$ 120,000

Water

Alignment Name	Associated Street	Side of Street	Beginning		Ending		Length (ft.)	Pipe Size(in)	Dollar Value
			Lat.	Long.	Lat.	Long			
WA-1	Sabine	Across	N30°10'35.93"	W96°23'08.32"	N30°10'36.15"	W96°23'07.42"	83	6	\$ 5,383.38
WA-2	Sabine	E	N30°10'36.15"	W96°23'07.42"	N30°10'36.10"	W96°23'07.31"	11	6	\$ 713.46
WA-3	Ebenezer	Across	N30°10'36.10"	W96°23'07.31"	N30°10'35.00"	W96°23'06.31"	142	6	\$ 9,210.12
WA-4	Ebenezer	W	N30°10'35.00"	W96°23'06.31"	N30°10'30.90"	W96°23'04.99"	430	6	\$ 27,889.80
WA-5	Ebenezer	Across	N30°10'36.05"	W96°23'07.26"	N30°10'36.41"	W96°23'06.38"	86	SERVICE LINE	\$ 5,577.96
WA-6	Ebenezer	Across	N30°10'35.79"	W96°23'07.03"	N30°10'36.02"	W96°23'06.01"	92	SERVICE LINE	\$ 5,967.12
WA-7	Ebenezer	Across	N30°10'35.75"	W96°23'07.00"	N30°10'35.99"	W96°23'06.00"	90	SERVICE LINE	\$ 5,837.40
WA-8	Ebenezer	Across	N30°10'35.28"	W96°23'06.57"	N30°10'35.45"	W96°23'05.83"	67	SERVICE LINE	\$ 4,345.62
WA-9	Ebenezer	Across	N30°10'35.25"	W96°23'06.54"	N30°10'35.41"	W96°23'05.82"	65	SERVICE LINE	\$ 4,215.90
WA-10	Ebenezer	Across	N30°10'34.74"	W96°23'06.23"	N30°10'34.88"	W96°23'05.65"	52	SERVICE LINE	\$ 3,372.72
WA-11	Ebenezer	Across	N30°10'34.67"	W96°23'06.30"	N30°10'34.82"	W96°23'05.63"	61	SERVICE LINE	\$ 3,956.46
WA-12	Ebenezer	Across	N30°10'34.11"	W96°23'06.12"	N30°10'34.27"	W96°23'05.45"	61	SERVICE LINE	\$ 3,956.46
WA-13	Ebenezer	Across	N30°10'34.07"	W96°23'06.11"	N30°10'34.23"	W96°23'05.44"	61	SERVICE LINE	\$ 3,956.46
WA-14	Ebenezer	Across	N30°10'33.58"	W96°23'05.95"	N30°10'33.73"	W96°23'05.28"	61	SERVICE LINE	\$ 3,956.46
WA-15	Ebenezer	Across	N30°10'33.54"	W96°23'05.94"	N30°10'33.70"	W96°23'05.27"	61	SERVICE LINE	\$ 3,956.46
WA-16	Ebenezer	Across	N30°10'32.99"	W96°23'05.76"	N30°10'33.14"	W96°23'05.09"	61	SERVICE LINE	\$ 3,956.46
WA-17	Ebenezer	Across	N30°10'32.95"	W96°23'05.75"	N30°10'33.11"	W96°23'05.08"	61	SERVICE LINE	\$ 3,956.46
WA-18	Ebenezer	Across	N30°10'32.39"	W96°23'05.57"	N30°10'32.55"	W96°23'04.90"	61	SERVICE LINE	\$ 3,956.46
WA-19	Ebenezer	Across	N30°10'32.36"	W96°23'05.56"	N30°10'32.51"	W96°23'04.89"	61	SERVICE LINE	\$ 3,956.46
WA-20	Ebenezer	Across	N30°10'31.87"	W96°23'05.40"	N30°10'32.02"	W96°23'04.73"	61	SERVICE LINE	\$ 3,956.46
WA-21	Ebenezer	Across	N30°10'31.83"	W96°23'05.39"	N30°10'31.98"	W96°23'04.72"	61	SERVICE LINE	\$ 3,956.46
WA-22	Ebenezer	Across	N30°10'31.27"	W96°23'05.21"	N30°10'31.43"	W96°23'04.54"	61	SERVICE LINE	\$ 3,956.46
							Total F	Price/LF	Total Price
							1850	\$ 64.86	\$119,991.00

Date of Acceptance: **September 23, 2025**

The above described improvements were reviewed and inspected by the City of Brenham Public Utilities Department and Engineering Consultant, Strand Associates and are approved for acceptance on September 23, 2025. The one-year warranty period begins on **October 2, 2025** and ends on **October 1, 2026** for the infrastructure listed above.

Sincerely,

Stephanie Doland
Director of Development Services

cc: Cesar Barron Castro, P.E.
President Barron Engineering



City Council Regular Meeting **AGENDA ITEM 11**

Agenda Item: Discuss and Possibly Act Upon Resolution No. R-25-029 Authorizing the Acceptance of Public Improvements in the North Saeger Street Right-of-Way, Within the Wilkins Valley Phase 1 and Phase 2 Subdivision

Meeting Date: October 2, 2025

Department: Development Services

Staff Contact: Stephanie Doland, Director of Development Services

SUMMARY STATEMENT:

Wilkins Valley is a single-family residential neighborhood by Clayton and Kelli Collier with homes constructed by DR Horton located northwest of the intersection of Jefferson Street and North Saeger Street. Phase 1 of the subdivision consists of 48 single-family home lots, local street dedication, common areas, two reserve tracts and the dedication of an additional 10-foot wide tract of land adjacent to the existing Saeger Street right-of-way. Phase 2 of the subdivision consists of 41 single-family home lots, dedication of local public roads, an additional common area, and a 10-foot dedication of right-of-way for the North Saeger Street roadway. A participation agreement between the City of Brenham and Collier specified the construction of a 41-foot section of pavement for Saeger Street with the City reimbursing Collier for the cost of oversizing the street from a 31-foot wide concrete roadway (local street size) to a 41-foot wide concrete roadway (collector street size). The first phase of the North Saeger Street collector right-of-way was accepted by Council via Resolution R-25-017 on May 15, 2025.

Collier Construction has completed the public infrastructure improvements for the Phase 2 segment of North Saeger Street, including paving and storm drainage improvements. All required public infrastructure, including water, sanitary sewer, storm drainage, streets and sidewalks within the Wilkins Valley Subdivision. Phases 1 and 2 subdivision have been completed. Common areas developed with a detention pond, pavilion, sports court and walking trail shall be owned and maintained in perpetuity by the Homeowners Association.

The public infrastructure improvements are valued at approximately \$2,389,419 and have been designed, constructed and inspected according to the City of Brenham ordinances and regulations and are ready for acceptance by the City of Brenham. Acceptance of the infrastructure by Council will allow reimbursement for the second segment of the North Saeger Street construction as outlined in the participation agreement.

ATTACHMENTS:

1. Resolution No. R-25-029
2. Signed Inventory Acceptance Letter Storm and Streets Wilkins 1 and 2
3. Signed Inventory Acceptance Letter Water and Sewer Wilkins 1 and 2

RECOMMENDATION:

Approve Resolution No. R-25-029 authorizing the acceptance of public improvements in the North Saeger Street right-of-way, within the Wilkins Valley Phase 1 and Phase 2 Subdivision.

RESOLUTION NO. R-25-029

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, AUTHORIZING THE ACCEPTANCE OF CERTAIN PUBLIC INFRASTRUCTURE IMPROVEMENTS IN THE WILKINS VALLEY PHASE 1 AND PHASE 2 SUBDIVISION AND NORTH SAEGER STREET RIGHT-OF-WAY PHASE 2; AND AUTHORIZING THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTATION

WHEREAS, the Wilkins Valley Phase 1 Subdivision consists of 48 Single-Family Residential Lots, Dedication of Local Public Roads and two (2) Common Areas, and Reserve Tracts A and B being a total of 29.91-acres;

WHEREAS, the Wilkins Valley Phase 2 Subdivision is a replat of Reserve Tract A being 7.675-acres and consists of 41 Single-Family Residential Lots, Dedication of Local Public Roads and one (1) Common Area; and

WHEREAS, the Wilkins Valley Phase 1 and Phase 2 subdivision plat included additional right-of-way dedication for the construction of the North Saeger Street roadway as a 41-foot wide collector roadway; and

WHEREAS, the Brenham City Council formally accepted North Saeger Street Phase 1 improvements on May 15, 2025 and now desires to formally accept an additional section of completed North Saeger Street roadway improvements adjacent to Wilkins Valley Phase 2; and

WHEREAS, the Wilkins Valley Phase 1, Phase 2 and North Saeger Street collector roadway were constructed by the developer Clayton and Kelli Collier; and

WHEREAS, these public infrastructure improvements have been inspected by the City and found to be constructed in accordance with the City's Standards and Specifications; and

WHEREAS, the City of Brenham desires to formally accept the water, sewer, street, drainage improvements and other public infrastructure improvements within the North Saeger Street right-of-way and within the Wilkins Valley Phase 1 and Phase 2 plat depicted on Exhibit "A" and Exhibit "B" respectively, attached hereto and incorporated herein for all purposes pertinent.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

The City of Brenham hereby accepts the water, sewer, street, drainage and other public infrastructure improvements in the North Saeger Street right-of-way and within the Wilkins Valley Subdivision Phase 1 and 2, depicted on Exhibit “A” and “B” in the City of Brenham, Texas and authorizes the Mayor to execute any necessary documentation.

RESOLVED this 2nd day of October 2025.

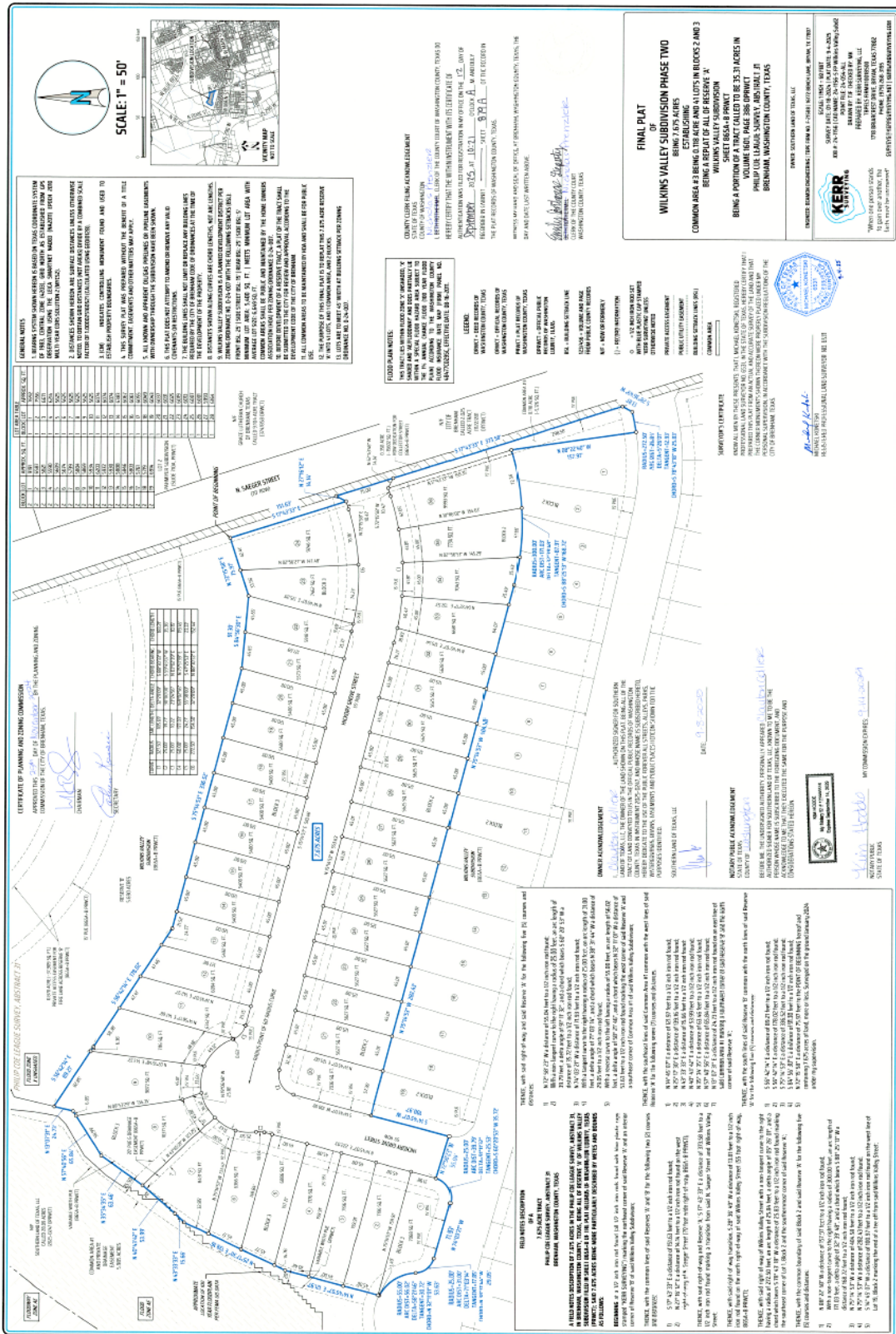
Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

[illegible]

Exhibit "B" Wilkins Valley Phase 2





Mayor
Atwood C. Kenjura

Council Members
Clint Kolby, Mayor ProTem
Leah Cook
Dr. Paul F. LaRoche, III
Adonna Saunders
Steve Soman
Albert Wright

City Manager
Carolyn D. Miller

September 23, 2025

Southern Land of Texas LLC
1601 HWY 290 W
Brenham, TX 77833

ATTN: Clayton and Kelli Collier

RE: Acceptance of Storm Sewer Lines and Streets in the Wilkins Valley Subdivision Phase 1 and Phase 2

Dear Mr. and Mrs. Collier:

Please be advised that the storm sewer lines and streets in the Wilkins valley Phase 1 and Phase 2 subdivision have been accepted by the City of Brenham as shown below:

Storm

Associated Route	Side of Street (N/S/E/W)	Beginning		Ending		Length (ft.)	Pipe Size (in.)	Price Per Ft	Dollar Value
		Lat.	Long.	Lat.	Long.				
Hickory Grove	S	N30.170405	W96.418401	N30.170309	W96.417938	150	24	\$140.00	\$21,000.00
Hickory Grove	Across	N30.170309	W96.417938	N30.170407	W96.417935	36	18	\$140.00	\$5,040.00
Hickory Grove	S	N30.170309	W96.417938	N30.170130	W96.417256	225	18	\$140.00	\$31,500.00
Hickory Grove	Across	N30.170130	W96.417256	N30.170228	W96.417253	36	18	\$140.00	\$5,040.00
								Total	\$62,580.00

Streets

Associated Street	Traveling Direction	Beginning		Ending		Length (ft.)	Pavement Width (ft.)	Pavement SF	Price Per Ft	Dollar Value
		Lat.	Long.	Lat.	Long.					
Saeger	N	N30.169173	W96.415657	N30.170053	W96.415942	333	41	13,653	\$1,052	\$350,316
Saeger	N	N30.170053	W96.415942	N30.170160	W96.415976	40	41	1,640	\$1,052	\$42,080
Wilkins Valley	W	N30.169439	W96.417839	N30.169696	W96.418750	303	31	9,393	\$993	\$300,879
Wilkins Valley	W	N30.169696	W96.418750	N30.169804	W96.419134	128	31	3,968	\$993	\$127,104
Wilkins Valley	W	N30.169804	W96.419134	N30.169936	W96.419330	80	31	2,480	\$993	\$79,440
Hickory Grove	N	N30.169696	W96.418750	N30.170352	W96.418523	250	31	7,750	\$993	\$248,250
Hickory Grove	Curve to Rt	N30.170352	W96.418523	N30.170454	W96.418304	87	31	2,697	\$993	\$86,391
Hickory Grove	E	N30.170454	W96.418304	N30.170018	W96.416636	551	31	17,081	\$993	\$547,143
Hickory Grove	E	N30.170018	W96.416636	N30.170013	W96.416104	170	31	5,270	\$993	\$168,810
Hickory Grove	E	N30.170013	W96.416104	N30.170053	W96.415942	54	31	1,674	\$993	\$53,622
									Total	\$2,004,035

Date of Acceptance: **September 23, 2025**

The above described improvements were reviewed and inspected by the City of Brenham Public Works Department and Engineering Consultant, Strand Associates and are approved for acceptance on September 23, 2025. The one-year warranty period begins on **October 2, 2025** and ends on **October 1, 2026** for the infrastructure listed above. The one-year surface correction warranty period begins on that end date and extends the warranty for surface corrections to streets one additional year.

Sincerely,



Stephanie Doland
Director of Development Services

cc: Daniel Beamon, PE, Beamon Engineering



Mayor
Atwood C. Kenjura

Council Members
Clint Kolby, Mayor ProTem
Leah Cook
Dr. Paul F. LaRoche, III
Adonna Saunders
Steve Soman
Albert Wright

City Manager
Carolyn D. Miller

September 23, 2025

Southern Land of Texas LLC
1601 HWY 290 W
Brenham, TX 77833

ATTN: Clayton and Kelli Collier

Re: Acceptance of Sanitary Sewer and Domestic Water in Wilkins Valley Subdivision Phase 1 and Phase 2

Dear, Mr. and Mrs. Collier,

Please be advised that the sanitary sewer and domestic water lines in the Wilkins Valley Phase 1 and Phase 2 subdivision have been accepted by the City of Brenham as shown below:

Sanitary Sewer

Associated Route	Side of Street (N/S/E/W)	Beginning		Ending		Length (ft.)	Pipe Size (in.)	Price Per Ft	Dollar Value
		Lat.	Long.	Lat.	Long.				
Hickory Grove	W	N30.169782	W96.418867	N30.169825	W96.418767	33	8	\$94	\$3,102
Hickory Grove	W	N30.169825	W96.418767	N30.170621	W96.418491	302	8	\$94	\$28,388
Hickory Grove	N	N30.170621	W96.418491	N30.170479	W96.418194	107	8	\$94	\$10,058
Hickory Grove	N	N30.170479	W96.418194	N30.170264	W96.417376	270	8	\$94	\$25,380
Hickory Grove	N	N30.170060	W96.416004	N30.170051	W96.416559	176	6	\$94	\$16,544
Hickory Grove	N	N30.170051	W96.416559	N30.170201	W96.417132	189	6	\$94	\$17,766
								Total	\$101,238

Domestic Water

Associated Street	Side of Street (N/S/E/W)	Beginning		Ending		Length (ft.)	Pipe Size (in.)	Price Per Ft	Dollar Value
		Lat.	Long.	Lat.	Long.				
Common Area		N30.170346	W96.419171	N30.170395	W96.419154	19	8	\$139	\$2,641
Common Area		N30.170395	W96.419154	N30.170630	W96.419014	96	8	\$139	\$13,344
Common Area		N30.170630	W96.419014	N30.171049	W96.418663	188	8	\$139	\$26,132
Common Area		N30.171049	W96.418663	N30.171125	W96.418516	54	8	\$139	\$7,506
Common Area		N30.171125	W96.418516	N30.171357	W96.418444	88	8	\$139	\$12,232
Wilkins Valley	Across to North	N30.169594	W96.418652	N30.169770	W96.418631	65	8	\$139	\$9,035
Hickory Grove	East	N30.169770	W96.418631	N30.169813	W96.418626	16	8	\$139	\$2,224
Hickory Grove	East	N30.169813	W96.418626	N30.170342	W96.418442	201	8	\$139	\$27,939
Hickory Grove	East	N30.170342	W96.418442	N30.170375	W96.418411	16	8	\$139	\$2,224
Hickory Grove	South	N30.170375	W96.418411	N30.170384	W96.418313	31	8	\$139	\$4,309
Hickory Grove	South	N30.170384	W96.418313	N30.170178	W96.417530	259	8	\$139	\$36,001
Hickory Grove	South	N30.170178	W96.417530	N30.169950	W96.416659	288	8	\$139	\$40,032
Hickory Grove	South	N30.169950	W96.416659	N30.169956	W96.416043	198	8	\$139	\$27,522
Saeger Street	Across to East	N30.169956	W96.416043	N30.170011	W96.415816	75	8	\$139	\$10,425
								Total	\$221,566

Date of Acceptance: **September 23, 2025**

The above-described improvements were reviewed and inspected by the City of Brenham Public Utilities Department and Engineering Consultant, Strand Associates and are approved for acceptance on September 23, 2025. The one-year warranty period begins on **October 2, 2025** and ends on **October 1, 2026** for the infrastructure listed above.

Sincerely,



Stephanie Doland
Director of Development Services

cc: Daniel Beamon, P.E., Beamon Engineering



City Council Regular Meeting **AGENDA ITEM 12**

Agenda Item: Discuss and Possibly Act Upon an Ordinance on Its First Reading Providing for No Parking Zones in Certain Designated Areas Along S. Market St. in the City of Brenham

Meeting Date: October 2, 2025

Department: Public Works

Staff Contact: Dane Rau, Director of Public Works

SUMMARY STATEMENT:

It has been brought to our attention that vehicles have been parking on the right of way in front of 1805 S. Market St (Champion Fellowship) and when this occurs it blocks the visibility of oncoming traffic. The City has spoken with Champion Fellowship and even though they try to prevent this by placing orange cones in this area, it still happens and causes an issue on Sundays or when large gatherings happen at the church. When vehicles are on W. Lubbock St, this makes it almost impossible to see traffic coming northbound on Market St. By adopting this ordinance and placing permanent "No Parking" signs, it will ensure that vehicles do not park there, or they will be subject to a ticket.

Champion Fellowship is good with this plan and appreciates the help to control the parking in the right of way. Once passed on the second reading, city staff will erect signs to reflect the described areas for enforcement purposes.

You will see the attached ordinance describing the area where "No Parking" signs will be placed and a map for reference.

ATTACHMENTS:

1. Ordinance for First Reading
2. Proposed No Parking Area

RECOMMENDATION:

Approve an Ordinance on its first reading providing for no parking zones in certain designated areas along S. Market St. in the City of Brenham.

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR THE PROHIBITION OF PARKING MOTOR VEHICLES, TRAILERS OR OTHER VEHICLES ON CERTAIN DESIGNATED STREETS IN THE CITY OF BRENHAM, AND ASSOCIATED MATTERS; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATION THEREOF; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, pursuant to Texas Local Government Code section 51.001, the City of Brenham, Texas (“City”) has the authority to adopt ordinances and regulations that are for the good government, peace and order of the City; and

WHEREAS, the City Council desires to provide for no parking zones on certain streets within the City of Brenham in order to: prevent accidents, collisions and damages; promote the flow of traffic along and into such streets; and regulate the same; and

WHEREAS, the general welfare, health and safety of the citizens of the City will be promoted by the enactment of this Ordinance; and

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Brenham, Texas:

SECTION I.

That every person, firm, corporation, or other entity shall be prohibited from parking any motor vehicle, trailer, or other vehicle, upon any of the following designated street or portions thereof, when signs are erected giving notice thereof:

- a. On the east side of S. Market St beginning at E. Lubbock St heading southward along S. Market St approximately 135’ ending at Champion Fellowship Church Monument Sign

SECTION II.

The terms “park” and “parking” shall mean the standing or stopping of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading passengers or property.

SECTION III.

In any case when a person, firm, corporation or other entity shall have been charged with a violation of this Ordinance, proof that said motor vehicle, trailer, or other vehicle was, at the date of the offense alleged, owned by the person, firm, corporation or entity charged with the offense, shall constitute prima facie evidence that said motor vehicle, trailer, or other vehicle was stopped, left standing or parked at the place charged by said owner.

SECTION IV.

The provisions of this Ordinance shall not apply to any authorized emergency vehicle or City of Brenham motor vehicle, trailer, or other vehicle.

SECTION V.

All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION VI.

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentences, clauses and phrases remaining should any provision be declared unconstitutional or invalid.

SECTION VII.

That any person, firm, corporation or other entity violating this Ordinance shall be fined a sum of not less than \$1.00 and not more than \$500.00, plus applicable court costs.

SECTION VIII.

This Ordinance shall take full force and effect from and after its passage and approval.

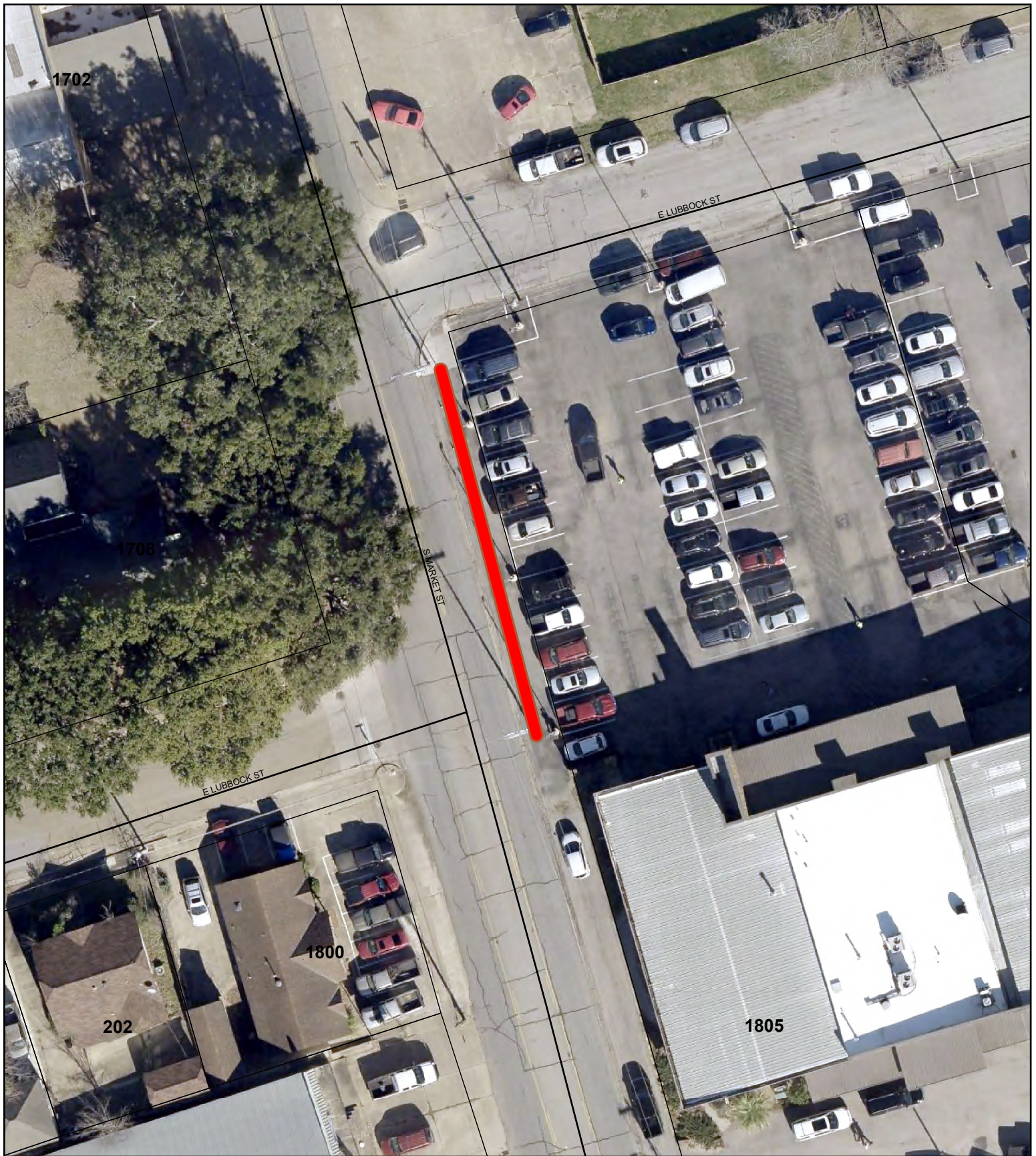
PASSED and APPROVED on its first reading this the ____ day of _____ 2025.

PASSED and APPROVED on its second reading this the ____ day of _____ 2025.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary



Proposed No Parking Area





City Council Regular Meeting **AGENDA ITEM 13**

Agenda Item: Discuss and Possibly Act Upon the Purchase and Installation of Field Lighting at Henderson Park and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Date: October 2, 2025

Department: Public Works

Staff Contact: Dane Rau, Director of Public Works

SUMMARY STATEMENT:

In the 2025-26 BCDC budget request, it was approved to replace the old field lights at both Fink and Korthauer in Henderson Park. These lights are very old and are on wooden poles that have had a lot of maintenance issues. In the July funding meeting, BCDC approved moving forward with this project and allocated \$275,000 toward the installation and new equipment.

Staff met with two companies who have experience with field lighting and received similar quotes back. We would like to work with Techline Sports Lighting to conduct the work. Their total price includes installation, equipment, labor, engineering, and a bid/performance/payment bond for a total cost of \$268,975. EAG-LED came in at \$271,716. This price did not include engineering, a bid/performance/payment bond or disposal of the old equipment.

Many of these companies do work for municipalities and private complexes and specialize in LED sports lighting. The reference list for Techline is attached, and we feel very confident that they will meet our needs, and we will get a great product. They offer a 10-year warranty on any issues that arise and also a 10-yr service contract on cellular data to control the lights and software associated with lighting controls.

This purchase will be through BuyBoard using Contract #677-22. With this improvement, we will be able to offer new/updated lighting to both fields for local league play and tournament usage. The project will start in November and be completed in late December or early January. This project will be paid for through BCDC funds.

ATTACHMENTS:

1. Techline BuyBoard Quote
2. Techline References

RECOMMENDATION:

Approve the purchase and installation of field lighting at Henderson Park from Techline Sports Lighting, LLC, through BuyBoard Contract No. 677-22, in the amount of \$268,975.00 and authorize the Mayor to execute any necessary documentation.



Purchasing Co-Op / Contract #:

BuyBoard Contract #: 677-22 (Expires 9/30/26)

Project Name:

Henderson Park SB Fields

Project City-State:

Brenham, Texas

Quote Date:

****UPDATED** 7/30/2025**

Type of Field(s):

(2)-SOFTBALL FIELDS - 190'/210'/190'

Photometrics Per Design #:

50/30FC Avg. Light Level BOTH FIELDS / Design #25-2499-SB-(F1 & F2)

Warranty:

Includes Our 10 Year Maintenance FREE Warranty

Quantity	Description
8	60 Foot Mounting Height Steel Poles (M)
4	4 Fixture Crossarms
4	6 Fixture Crossarms
40	TSL800W LED w/ Standard Visor
40	TSL800W 20" Extended Visor
1	Synapse Wireless Control Hub w/ 10 Years <u>Cloud Connect</u> (Cellular included) <u>On/Off ONLY</u>
40	Prewiring for Poles and Crossarms (On/Off Controls Only)

Project Notes:

- Price includes all materials listed above (excluding adders & deducts).
- Price includes delivery to jobsite.
- Price firm for 30 days.
- Allow 4-6 weeks for delivery.
- Price does NOT include SALES or USE taxes.
- All work to be performed that requires a license, including but not limited to electrical & plumbing will be performed by individuals currently licensed in the proper jurisdiction.

Warranty Notes:

- Seller warrants that Equipment furnished or manufactured by Seller will be free from defects in material and workmanship for a period - of 10 years from date of shipment.
- Seller will replace any defective material for the entire 10 year period.
- Techline will make every effort to maintain any component of our sports lighting system for the entirety of the warranty period.

TURNKEY Installation Notes:

- Allow 1-2 weeks for Turnkey Installation.
- Pole locations must also be accessible with standard lift and not obstructed by fencing, buildings, etc. *(special lift & matting charges not included)*
- Locating and marking of all PRIVATE utilities to include water, sewer, electrical, gas & irrigation is the sole responsibility of the owner/customer. Techline will not be responsible for locating these utilities. Repairing any unmarked utilities, landscaping or sod is the sole responsibility of the owner/customer.
- If matting is required for access to pole locations due to wet or poor site conditions additional charges may apply.
- Standard turnkey install foundations assume 2000psi soil conditions. There was no Geotech Report provided to Techline prior to this Proposal. Therefore this Proposal includes our Standard Pole Foundations for our 60' poles (36" dia. X 11' deep).
- (Any other conditions that may be present upon installation (i.e. rock, water, etc.) that cause additional foundation design or modification - (i.e. rebar, casing, etc.) may require additional charges.)

☒ INCLUDES:

- ✓ Demolition of existing sports lighting systems.
- ✓ Auguring pole foundation holes, setting all pole stubs in holes, center/plumb/brace and backfill with 3000psi concrete
- ✓ Build out pole tops including mounting cross arm assemblies, mount & wire all fixtures in place, crane rental to set all pole tops in place.
- ✓ Furnish & Install new Fuse/Disconnect Boxes onto each pole, for electrical surge protection of new LED fixtures.
- ✓ Install new underground electrical conduit and wiring to each pole from the existing electrical service location. Includes new Electrical Distribution Breaker Panel.
- ✓ Final Fixture Aiming adjustments (if needed), Final Light Tests each field. Commissioning of controls, control training, and final clean up.
- ✓ Furnish & Install new Synapse Control Hub, Commissioning of Controls, On-Site Control Training, and Final Clean-up.
- ✓ All permits, fees and inspections associated with the project.
- ✓ All electrical installation to meet National Electric Code requirements.
- ✓ Includes Engineered/Stamped Electrical Drawings

☒ EXCLUDES:

- ✗ Prevailing Wage Rates, Union Labor Rates, Bid Bond.
- ✗ Overtime hours

Total Including Turnkey Install = **\$261,000.00**

Electrical Engineering = **\$4,000.00**

Payment & Performance Bond = **\$3,975.00**

Total Inc. Install, Electrical Eng. & P&P Bond = **\$268,975.00**

Project Name	Field Type
Cornerstone Christian School	Football
Whitharal ISD-Whitharal HS	Football
Fort Cavazos 1st Cavalry Barracks	Barracks
Sudan ISD, Sudan HS	Softball
Lohn ISD, Lohn HS	Football
Pine Tree ISD, Pine Tree HS	Football, Tennis, Softball
Matagorda County-Bowers Park	Softball, Soccer
Bridge City ISD-Bridge City HS	Baseball, Softball, Football RGB
City of Denton, Denia Park	Softball
Orenda Education, Gateway College Prep School	Football, Soccer, Baseball, Softball
Austin Pickle Ranch, MLP Event	Pickle Ball
Prince of Peace Christian School	Softball
LaPoynor ISD, LaPoynor HS	Football
Borden County ISD, Borden County HS	Football
Krum ISD, New Middle School	Football
Alvord ISD, Alvord High School	Baseball, Softball
MLB Urban Youth Academy 800w Retrofit Phase I	Baseball
Dallas Christian School	Baseball
Dawson ISD, Dawson HS	Football
Ira ISD	Football, Baseball, Softball
Fort Cavazos 69th Barracks Phase II	Barracks
Spring Branch Memorial-Pine Crest Sports Complex	Multi-Purpose
Comal County, Hidden Valley Phase II	Softball
Offield Homes, Salle Residence	Pickle Ball
City of Stephenville City Park Phase II	Football, Softball
City of Lampasas, Turner Park	Baseball, Softball
Bellevue ISD, Bellevue High School	Baseball
Weimar ISD-Veterans Park	Baseball
New Braunfels Little League, Fields 5 & 6	Baseball, Softball
Stanton ISD	Football, Baseball, Softball, Tennis
Bovina ISD, Bovina High School	Football, Tracak
Colorado City ISD	Football
Dawson ISD	Football
Hawley ISD, Hawley High School	Football
Lamar CISD-Traylor Stadium	Football
Edgewood ISD, Edgewood HS	Softball
Faith Academy	Football
Whitewright ISD, Whitewright HS	Baseball
Fort Cavazos AHA Lot	Parking Lot
City of Marshall, Airport Park	Baseball, Softball
Van Alstyne High School	Football Practice Field
Colorado City ISD	Baseball, Softball
Spring Branch ISD-Spring Woods High School	Tennis

City of League City-Lynn Gripon Park	Baseball, Softball, Soccer
Hemphill County-Canadian Rodeo Arena	Rodeo
Comal County, Jumbo Evans Sports Park	Football, Soccer
Spring Branch ISD-Memorial Senior High School	Football
Ganado ISD	Football
Needville ISD	
Canadian High School	Football
City of Angleton-B.G. Peck Soccer Complex	Soccer
Sudan High School	Baseball
Ganado ISD	Baseball, Softball
North Zulch High School	Softball
Buna High School	Football
Austin Pickle Ranch, Braker Lane	Pickle Ball
Warren Middle School	Football
New Braunfels Little League Field, Angel Field	Baseball
De Leon High School	Softball
(CCFC) Kingsley Heights Soccer Complex	Soccer
Lometa High School	Football
Van Alstyne High School	Soccer
Fort Bend County Arboretum Cricket Complex	Cricket
Palacios ISD	Tennis
Palacios ISD	Football
The Woodlands Township-Alden Bridge Park	Soccer
Como-Pickton CISD	Football
The Woodlands Township-Lakeside Park	Baseball, Softball
Texas High School	Football, Track
Harlandale ISD	Baseball, Softball
Fort Worth Country Day School	Softball
Austin Pickle Ranch, Hartland Plaza Pickleball	Pickle Ball
The Woodlands Township-Alden Bridge Park	Baseball, Softball
De Leon High School	Football
Farmersville High School	Football
The Woodlands Township-Bear Branch Park	Soccer
The Woodlands Township-Cattail Park	Soccer
The Woodlands Township-Gosling Park	Soccer
Comal County, Hidden Valley Phase III	Football, Soccer
Fort Hood High Mast Motorpool 9535 D14	Military Base
Fort Hood High Mast Motorpool 9529 D14	Military Base
The Woodlands Township-Harpers Landing Park	Multi-Purpose
Fort Hood High Mast Motorpool 9513 D14	Military Base
Fort Hood High Mast Motorpool 9553 D15	Military Base
Fort Hood High Mast Motorpool 9563 D15	Military Base
Fort Worth ISD, Handley Stadium	Football
Alvord High School	Football

The Woodlands Township-Falconwing Park	Multi-Purpose
Fort Hood High Mast Motorpool 19012 D7	Military Base
Fort Hood High Mast Motorpool 19027 D7	Military Base
Fort Hood High Mast Motorpool 15028 D9	Military Base
Fort Hood High Mast Motorpool 11010 D12	Military Base
Fort Hood High Mast Motorpool 11029 D12	Military Base
Fort Hood High Mast Motorpool 15011 D9	Military Base
Fort Hood High Mast Motorpool 17047 D7	Military Base
South Post Oak Sportsplex	
Paint Creek High School	Football
Navarro College Practice Fields	Football
The Woodlands Township-Creekwood Park	Field
The Woodlands Township-Shadowbend Park	Multi-Purpose
Fort Hood High Mast Motorpool 11057 D21	Military Base
Fort Hood High Mast Motorpool 30033 D4B	Military Base
Fort Hood High Mast Motorpool 30017 D48	Military Base
Fort Hood High Mast Motorpool 30015 D5B	Military Base
Fort Hood High Mast Motorpool 26027 D5B	Military Base
Lone Oak High School	Baseball, Softball
Perryton High School	Football
Cross Roads ISD	Baseball, Softball
Pettus ISD	Softball
Fort Hood High Mast Motorpool 35023 D2B	Military Base
Fort Hood High Mast Motorpool 38053 D1B2	Military Base
Fort Hood High Mast Motorpool 38063 D1B2	Military Base
Austin Christian Fellowship	Parking Lot
Aransas County ISD	Tennis
City of Stephenville, City Park	Baseball, Softball
The Woodlands Township-Wendtwoods Park	Soccer
Fort Hood West Substation	Military Base
Fort Hood Railyard Entrance Area I	Military Base
North Forney High School	Baseball, Softball
Fort Hood High Mast Motorpool 40054 D18	Military Base
Fort Hood Venable Fields	Military Base
Fort Hood Railyard Entrance Area II	Military Base
Fort Hood Washrack 1967 & 1971	Military Base
Fort Hood High Mast Motorpool 40015 D17	Military Base
Silverton High School	Football
Fort Hood, 69th Barracks	Military Base
Fort Hood Location PT Area X0608	Military Base
McLennan Community College	Baseball, Softball
Katy Junior High No. 18	Tennis
Lone Oak High School	Football
Palacios High School	Baseball, Softball

Spring Woods Middle School	Baseball, Soccer
Spring Forest Middle School	Baseball
Pine Shadows Elementary	Baseball
Manor Senior High School	Football
Farmersville High School	Baseball, Softball
Cross Roads ISD	Football
Fort Hood Bronco Skate Park	Skate Park
Maypearl High School	Football
Groveton ISD	Football
Como-Pickton CISD	Baseball
Comal County, Hidden Valley Sports Park	Softball
Reagan County ISD	Track
Reagan County ISD HS	Tennis
Campbell ISD	Football
Savoy High School	Football
Galena Park ISD Stadium	Multi-Purpose
City of Denton - Mack Park	Baseball
(Hellas) Blanco High School	Tennis
City of Del Rio Sports Complex	Softball, Little League, Multi-Purpose
City of Denton- Fred Moore Park	Baseball
City of Denton-Denia Park	Softball
City of Denton-North Lakes Park	Softball, Football, Soccer, Driving Range
Allen High School 2 Fixtures Only	Softball
Caldwell ISD	Tennis
City of Thorndale	Baseball
Shiner Starplex	Baseball
Valley Mills HS	Football
Fort Hood Driving Range	Driving Ranmge
Van Alstyne HS	Football
Ponder High School	Baseball
Granger ISD	Softball
Fort Hood High Mast Motorpool 38023 D1B2	Military Base
Fort Hood High Mast Motorpool 38003 D1B2	Military Base
Fort Hood High Mast Motorpool 38014 D2B	Military Base
Fort Hood High Mast Motorpool 35014 D2B	Military Base
Fort Hood High Mast Motorpool 32002 D3B	Military Base
Fort Hood High Mast Motorpool 26041 D5B	Military Base
Fort Hood High Mast Railyard	Military Base
City of Angleton-Bates Park	Softball
City of Texas City-Godard Park	Baseball
City of Texas City-Tarpey Park	Baseball
Fort Hood Location 51599	Basketball, Tennis
Fort Hood Location 51544	Basketball

Fort Hood Location 52522	Basketball
Fort Hood Dominion Energy Office Lighting	Military Base
Scrapyard Sports Complex, Cobalt Field	Baseball
Monsignor Kelly Catholic High School	Baseball
Crockett County High School	Football
DeKalb High School	Football, Baseball, Softball
Fort Hood Location 56562	Football
Fort Hood High Mast Retrofit 3850	Military Base
Fort Hood High Mast Motorpool 13065 D23	Military Base
City of Denton-Evers Park	Baseball
Indian Creek Estates	Parking Lot
Clifton HS	Football
Castleberry ISD	Baseball, Softball
Quinlan HS	Football
Scrapyard Dogs Expansion	Baseball
Whitaker Tennis Courts	Tennis
Holy Cross of San Antonio	Football
D'Hanis ISD	Football, Softball, Tennis
Meadows Place Little League	Baseball
O'Ryan Oil & Gas	Pickle Ball, Tennis
Allen High School	Baseball, Softball, Track
City of La Porte-Little Cedar Bayou Park	Baseball, Softball, Soccer
Sunset Soccer Complex	Soccer
Sundown HS	Football, Softball, Baseball
DVISD Athletic Lighting	Baseball
Forney HS Complex	Baseball, Softball
Anna	Watertower
City of La Porte-Northwest Park	Multi-Purpose
De Leon High School	Baseball
Daley Tower Service-Verizon Cell Tower	Parking Lot
Reagan County ISD	Football
Fort Hood High Mast Lighting	Parking Lot
Friendswood High School	Football, Baseball, Softball
East Bernard ISD -East Bernard Jr HS	Soccer, Track
Kenedy ISD	Football
Seadrift Park - City of Seadrift	Baseball
Veritas Academy	Multi-Purpose
MLB Urban Youth Batting Cages	Baseball
Ovilla Christian School	Football, Baseball
Davis HS	Football, Track
Athlete Training & Health	Soccer
Marshall Practice Facility	Football
Columbus High School	Softball
Hamilton High School	Football

Fort Bliss IMCOM Fields	Military Base
South Post Oak Sportsplex	Football
Wildorado HS	Football
Mabank High School	Football, Soccer
Seminole ISD	Softball
Joaquin ISD	Football
Wall ISD	Tennis
Willis ISD	Football
Aledo Athletics	Baseball
City of Del Rio- Hogan Park	Softball
City of Krum	Baseball, Softball
Iron Horse Terminals	Railway
Sabinal HS	Baseball, Softball, Football
Saint Jo High School	Baseball
Lindale High School	Tennis
First Baptist Academy	Softball
Latexo High School	Baseball, Softball
Lakeside Park	Softball
Wharton ISD	Softball
Morgans Wonderland Fields	Multi-Purpose
Marshall High School	Football, Track
Lovelady HS	Football
Grapeland ISD	Football
Clark Field	Football, Track
Sanford-Fritch High School	Football
5 Under Golf Range	Driving Range
Grayson College	Softball
River Oaks Baptist School	Football, Soccer
Wharton ISD-Tiger Stadium	Football, Track
(Hellas) Gregory Portland High School	Tennis
City of Texas City	Dike
Rockwall High School	Multi-Purpose
Fort Hood Stadium	Football
Spring Branch Education Center	Baseball, Soccer, Lacrosse
Palmer High School	Football
Del Valle High School	Softball

City	Lighting Project Type	Quote Type
San Antonio	LED Retrofit	Retrofit Install
Whitharral	LED Retrofit	Retrofit Install
Fort Hood	LED New	Turnkey
Sudan	LED Retrofit	Retrofit Install
Lohn	LED New	Partial Install
Longview	LED (NEW/Retro Combo)	Turnkey
Palacios	LED New	Partial Install
Bridge City	LED Retrofit	Retrofit Install
Denton	LED (NEW/Retro Combo)	Turnkey
Georgetown	LED Retrofit	Retrofit Install
Austin	LED Retrofit	Materials
Carrollton	LED Retrofit	Retrofit Install
LaRue	LED New	Materials
Gail	LED New	Partial Install
Krum	LED New	Turnkey
Alvord	LED Retrofit	Retrofit Install
Dallas	LED Retrofit	Retrofit Install
Mesquite	LED New	Turnkey
Dawson	LED New	Turnkey
Ira	LED New	Turnkey
Fort Hood	LED New	Turnkey
Houston	LED New	Turnkey
Canyon Lake	LED New	Partial Install
Austin	LED New	Turnkey
Stephenville	LED New	Turnkey
Lampasas	LED New	Partial Install
Bellevue	LED Retrofit	Turnkey
Weimar	LED Retrofit	Retrofit Install
New Braunfels	LED Retrofit	Retrofit Install
Stanton	LED Retrofit	Retrofit Install
Bovina	LED New	Partial Install
Colorado City	LED Retrofit	Retrofit Install
Welch	LED New	Partial Install
Hawley	LED Retrofit	Retrofit Install
Rosenberg	LED Retrofit	Retrofit Install
Edgewood	LED New	Materials
Marble Falls	LED Retrofit	Retrofit Install
Whitewright	LED Retrofit	Retrofit Install
Fort Hood	LED New	Turnkey
Marshall	LED (NEW/Retro Combo)	Turnkey
Van Alstyne	LED New	Turnkey
Colorado City	LED New	Turnkey
Houston	LED New	Materials

League City	LED Retrofit	Retrofit Install
Canadian	LED New	Partial Install
Spring Branch	LED New	Turnkey
Houston	LED Retrofit	Materials
Ganado	LED Retrofit	Retrofit Install
Needville	LED Retrofit	Retrofit Install
Canadian	LED Retrofit	Retrofit Install
Angleton	LED (NEW/Retro Combo)	Turnkey
Sudan	LED New	Turnkey
Ganado	LED Retrofit	Retrofit Install
North Zulch	LED New	Turnkey
Buna	LED New	Turnkey
Austin	LED New	Turnkey
Forney	LED Retrofit	Retrofit Install
New Braunfels	LED Retrofit	Retrofit Install
De Leon	LED New	Turnkey
Corpus Christi	LED New	Partial Install
Lometa	LED New	Turnkey
Van Alstyne	LED New	Turnkey
Sugar Land	LED New	Partial Install
Palacios	LED New	Partial Install
Palacios	LED New	Partial Install
The Woodlands	LED Retrofit	Retrofit Install
Pickton	LED New	Turnkey
The Woodlands	LED (NEW/Retro Combo)	Retrofit Install
Texarkana	LED New	Turnkey
San Antonio	LED New	Turnkey
Fort Worth	LED New	Turnkey
Austin	LED (NEW/Retro Combo)	Turnkey
The Woodlands	LED Retrofit	Retrofit Install
De Leon	LED New	Turnkey
Farmersville	LED Retrofit	Retrofit Install
The Woodlands	LED (NEW/Retro Combo)	Turnkey
The Woodlands	LED Retrofit	Retrofit Install
The Woodlands	LED Retrofit	Retrofit Install
Canyon Lake	LED New	Partial Install
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
The Woodlands	LED Retrofit	Retrofit Install
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Worth	LED Retrofit	Retrofit Install
Alvord	LED Retrofit	Retrofit Install

The Woodlands	LED (NEW/Retro Combo)	Retrofit Install
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
	LED (NEW/Retro Combo)	Partial Install
	LED Retrofit	Retrofit Install
	LED New	Turnkey
	LED (NEW/Retro Combo)	Retrofit Install
	LED Retrofit	Retrofit Install
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
	LED New	Turnkey
	LED New	Partial Install
	LED New	Turnkey
	LED New	Turnkey
	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
	LED New	Turnkey
	LED New	Turnkey
	LED (NEW/Retro Combo)	Turnkey
	LED Retrofit	Materials
	LED New	Turnkey
	LED New	Turnkey
	LED Retrofit	Retrofit Install
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Waco	LED New	Turnkey
Katy	LED New	Partial Install
Lone Oak	LED New	Partial Install
Palacios	LED New	Partial Install

Houston	LED New	Turnkey
Houston	LED New	Turnkey
Houston	LED New	Turnkey
Manor	LED New	Turnkey
Farmersville	LED (NEW/Retro Combo)	Retrofit Install
Malakoff	LED New	Turnkey
Fort Hood	LED New	Turnkey
Maypearl	LED New	Turnkey
Groveton	LED Retrofit	Retrofit Install
Como	LED New	Turnkey
Canyon Lake	LED New	Turnkey
Big Lake	LED Retrofit	Retrofit Install
Big Lake	LED Retrofit	Retrofit Install
Campbell	LED New	Turnkey
Savoy	LED New	Turnkey
Houston	LED Retrofit	Retrofit Install
Denton	LED Retrofit	Retrofit Install
Blanco	LED New	Turnkey
Del Rio	LED New	Turnkey
Denton	LED Retrofit	Retrofit Install
Denton	LED Retrofit	Retrofit Install
Denton	LED Retrofit	Retrofit Install
Allen	LED Retrofit	Retrofit Install
Caldwell	LED New	Turnkey
Thorndale	LED New	Turnkey
Shiner	LED Retrofit	Retrofit Install
Valley Mills	LED Retrofit	Retrofit Install
Fort Hood	LED New	Turnkey
Van Alstyne	LED New	Turnkey
Ponder	LED (NEW/Retro Combo)	Retrofit Install
Granger	LED Retrofit	Retrofit Install
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED Retrofit	Retrofit Install
Angleton	LED New	Partial Install
Texas City	LED New	Turnkey
Texas City	LED New	Turnkey
Fort Hood	LED New	Turnkey
Fort Hood	LED New	Turnkey

Fort Hood	LED New	Turnkey
Fort	LED New	Turnkey
Conroe	LED New	Turnkey
Beaumont	LED New	Partial Install
Ozona	LED New	Turnkey
De Kalb	LED Retrofit	Retrofit Install
Fort Hood	LED New	Turnkey
Fort Hood	LED Retrofit	Retrofit Install
Fort Hood	LED New	Turnkey
Denton	LED Retrofit	Retrofit Install
Fort Worth	LED New	Turnkey
Clifton	LED Retrofit	Retrofit Install
Fort Worth	LED Retrofit	Retrofit Install
Quinlan	LED Retrofit	Retrofit Install
Conroe	LED Retrofit	Retrofit Install
Austin	LED (NEW/Retro Combo)	Retrofit Install
San Antonio	LED New	Turnkey
Hondo	LED Retrofit	Retrofit Install
Meadows Place	LED (NEW/Retro Combo)	Retrofit Install
Odessa	LED New	Turnkey
Allen	LED Retrofit	Retrofit Install
La Porte	LED Retrofit	Retrofit Install
Grand Prairie	LED New	Partial Install
Sundown	LED Retrofit	Retrofit Install
Del Valle	LED (NEW/Retro Combo)	Partial Install
Forney	LED New	Turnkey
Anna	LED Retrofit	Retrofit Install
La Porte	LED New	Materials
De Leon	LED New	Turnkey
Houston	LED New	Materials
Big Lake	LED New	Turnkey
Fort Hood	LED New	Partial Install
Friendswood	LED New	Turnkey
Bernard	LED New	Partial Install
Kenedy	LED Retrofit	Retrofit Install
Seadrift	LED New	Turnkey
Austin	LED New	Turnkey
Dallas	LED Retrofit	Turnkey
Red Oak	LED New	Materials
Houston	LED New	Partial Install
Allen	LED New	Turnkey
Marshall	LED New	Turnkey
Columbus	LED New	Partial Install
Hamilton	LED Retrofit	Retrofit Install

Fort Bliss	LED New	Turnkey
Houston	LED New	Partial Install
Wildorado	LED New	Turnkey
Mabank	LED Retrofit	Materials
Seminole	LED Retrofit	Retrofit Install
Joaquin	LED New	Turnkey
Wall	LED New	Turnkey
Willis	LED Retrofit	Retrofit Install
Willow Park	LED New	Materials
Del Rio	LED Retrofit	Retrofit Install
Krum	LED Retrofit	Retrofit Install
Beaumont	LED New	Partial Install
Sabinal	LED (NEW/Retro Combo)	Turnkey
Saint Jo	LED New	Turnkey
Lindale	LED Retrofit	Turnkey
Dallas	LED New	Turnkey
Latexo	LED New	Turnkey
Andrews	LED New	Turnkey
Wharton	LED New	Partial Install
San Antonio	LED New	Turnkey
Marshall	LED Retrofit	Retrofit Install
Lovelady	LED Retrofit	Retrofit Install
Grapeland	LED Retrofit	Retrofit Install
Fort Worth	LED Retrofit	Turnkey
Fritch	LED New	Turnkey
Beaumont	LED New	Materials
Denison	LED New	Turnkey
Houston	LED New	Turnkey
Wharton	LED New	Materials
Portland	LED New	Turnkey
Texas City	LED (NEW/Retro Combo)	Turnkey
Rockwall	LED (NEW/Retro Combo)	Partial Install
Fort Hood	LED (NEW/Retro Combo)	Turnkey
Houston	LED New	Turnkey
Palmer	LED Retrofit	Retrofit Install
Del Valle	LED New	



City Council Regular Meeting **AGENDA ITEM 14**

Agenda Item: Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Rate Tariff Schedules for the City of Brenham Sanitary Sewer Services

Meeting Date: October 2, 2025

Department: Public Utilities

Staff Contact: Jerry Saldivar, Director of Water and Wastewater

SUMMARY STATEMENT:

In June 2025, the City hired NewGen Strategies & Solutions to update the City's wastewater rates. The study was needed to determine if current wastewater rates cover costs such as planning for large infrastructure projects and ensuring financial stability. These studies are routine for utilities to maintain infrastructure, meet financial obligations, adapt to new regulations, and ensure sufficient revenue to provide reliable service to the community.

Results and recommendations from NewGen's Wastewater Rate Analysis were presented to City staff on September 20, 2025. NewGen proposed an initial increase of 13.6%, followed by annual increases ranging from 2.7% to 4.8% through fiscal year 2030. These increases will take effect at the beginning of each fiscal year. The staff respectfully request approval for the initial increase in wastewater rates, which is the first of five planned annual increases.

ATTACHMENTS:

1. Wastewater Increase Comparison Table
2. Sanitary Sewer Tariff - Redlined
3. Ordinance for First Reading
4. Sanitary Sewer - Exhibit "A"

RECOMMENDATION:

Approve an Ordinance on its first reading amending the Rate Tariff Schedules for the City of Brenham Sanitary Sewer Services.

RATE CLASS (INSIDE)^	MONTHLY GALLONS	CURRENT		PROPOSED		MONTHLY % CHG
		MONTHLY BILL	MONTHLY BILL	MONTHLY CHG	MONTHLY \$ CHG	
RESIDENTIAL SINGLE FAMILY/MULTI-FAMILY METERED PER UNIT FOR WATER	5,000	\$ 26.94	\$ 30.60	\$ 3.66		13.6%
	10,000	\$ 49.19	\$ 55.88	\$ 6.69		13.6%
RESIDENTIAL MULTI-FAMILY NOT METERED PER UNIT FOR WATER	50,000	\$ 227.19	\$ 258.09	\$ 30.90		13.6%
	100,000	\$ 449.69	\$ 510.85	\$ 61.16		13.6%
COMMERCIAL	10,000	\$ 49.19	\$ 55.88	\$ 6.69		13.6%
	50,000	\$ 227.19	\$ 258.09	\$ 30.90		13.6%
INDUSTRIAL	800,000	\$ 3,560.00	\$ 4,044.16	\$ 484.16		13.6%
	1,000,000	\$ 4,450.00	\$ 5,055.20	\$ 605.20		13.6%

^ NOTES: OUTSIDE CITY LIMIT RATES ARE 1.15X INSIDE CITY RATES

TABLE IS A PRO FORMA ILLUSTRATION OF RATE IMPACT FOR DISCUSSION PURPOSES ONLY

CITY OF BRENHAM
200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	700	710
TARIFF	SECTION NO.	SHEET NO.
SANITARY SEWER RATE SCHEDULE	OCTOBER 1, 2014 16, 2025	
SECTION TITLE	EFFECTIVE DATE	
	(Supersedes Rate Change Effective 12/8/2006 10/01/2014)	

RESIDENTIAL WASTEWATER SERVICE - URBAN

RATE SCHEDULE SW - A

APPLICABILITY

This rate is applicable for wastewater service used exclusively for residential purposes, and is not applicable for service to a residence also used for any nonresidential or commercial purpose, including, but not limited to boarding houses, hotels, motels, barber shops, beauty shops, child care centers, retail businesses, restaurants, repair services, professional services offered on the premises to the public, nursing homes, nurseries, or any other nonresidential activity.

AVAILABILITY

This rate is available for all single-family dwellings, and multifamily dwellings where each dwelling unit is individually metered for water, located within the corporate limits of the City of Brenham, Texas subject to the rules, regulations, policies and rates established by the City of Brenham.

MONTHLY RATES

The monthly rate shall be the sum of the monthly customer charge plus the monthly volume charge, as shown below:

Customer charge –

The customer charge shall include

3000 gallons or less \$~~18.04~~20.49 per month or part thereof

Volume Charge

\$ ~~4.45~~5.06 per 1000 gallons of water usage in excess of 3000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Water Usage.

MINIMUM CHARGES

The minimum monthly charge shall be the greater of the following:

1. The customer charge plus the volume charge; or
2. The amount specified in any contract between the customer and the City.

CITY OF BRENHAM
200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	700	720
TARIFF	SECTION NO.	SHEET NO.
SANITARY SEWER RATE SCHEDULE		
SECTION TITLE	EFFECTIVE DATE	
	OCTOBER 1, 2014 <u>16, 2025</u>	
	(Supersedes Rate Change Effective 12/8/2006 <u>10/01/2014</u>)	

RESIDENTIAL WASTEWATER SERVICE - RURAL

RATE SCHEDULE SW - B

APPLICABILITY

This rate is applicable for wastewater service used exclusively for residential purposes, and is not applicable for service to a residence also used for any nonresidential or commercial purpose, including, but not limited to boarding houses, hotels, motels, barber shops, beauty shops, child care centers, retail businesses, restaurants, repair services, professional services offered on the premises to the public, nursing homes, nurseries, or any other nonresidential activity.

AVAILABILITY

This rate is available for all single-family dwellings, and multifamily dwellings where each dwelling unit is individually metered for water, located outside the corporate limits of the City of Brenham, Texas subject to the rules, regulations, policies and rates established by the City of Brenham.

MONTHLY RATES

The monthly rate shall be the sum of the monthly customer charge plus the monthly volume charge, as shown below:

Customer charge -

The customer charge shall include

3000 gallons or less \$~~20.60~~ 23.57 per month or part thereof

Volume Charge

\$ ~~5.12~~ 5.81 per 1000 gallons of water usage in excess of 3000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Water Usage.

MINIMUM CHARGES

The minimum monthly charge shall be the greater of the following:

1. The customer charge plus the volume charge; or
2. The amount specified in any contract between the customer and the City.

CITY OF BRENHAM
200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	700	730
TARIFF	SECTION NO.	SHEET NO.
SANITARY SEWER RATE SCHEDULE	OCTOBER 1, 2014 16, 2025	
SECTION TITLE	EFFECTIVE DATE	
	(Supersedes Rate Change Effective 12/8/2006 10/01/2014)	

RESIDENTIAL-MULTIPLE OCCUPANCY WASTEWATER SERVICE - URBAN

RATE SCHEDULE SW – H

APPLICABILITY

This rate is applicable for wastewater service to customers, which provide multiple non-temporary residential dwelling units which are not individually metered, and which do not receive service under a different rate schedule

AVAILABILITY

This rate is available to all customers which offer or provide multiple non-temporary residential dwelling units, where each dwelling unit is not individually metered for water, including but not limited to apartments, duplexes, houses with garage apartments, quadruplexes, dormitories, boarding houses, trailers courts, trailer parks, and other similar activities, located within the corporate limits of the City of Brenham, Texas subject to the rules, regulations, policies and rates established by the City of Brenham.

MONTHLY RATES

The monthly rate shall be the sum of the monthly customer charge plus the monthly volume charge, as shown below:

Customer charge -

The customer charge shall include

3000 gallons or less \$ ~~18.04~~ 20.49 per month or part thereof

Volume charge

\$ ~~4.45~~ 5.06 per 1000 gallons of water usage in excess of 3000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Water Usage.

MINIMUM CHARGES

The minimum monthly charge shall be the greater of the following:

1. The customer charge plus the volume charge; or
2. The amount specified in any contract between the customer and the City.

CITY OF BRENHAM
200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	700	740
TARIFF	SECTION NO.	SHEET NO.
SANITARY SEWER RATE SCHEDULE	OCTOBER 1, 2014 16, 2025	
SECTION TITLE	EFFECTIVE DATE	
	(Supersedes Rate Change Effective 12/8/2006 10/01/2014)	

RESIDENTIAL-MULTIPLE OCCUPANCY WASTEWATER SERVICE - RURAL

RATE SCHEDULE SW – J

APPLICABILITY

This rate is applicable for wastewater service to customers, which provide multiple non-temporary residential dwelling units which are not individually metered, and which do not receive service under a different rate schedule

AVAILABILITY

This rate is available to all customers which offer or provide multiple non-temporary residential dwelling units, where each dwelling unit is not individually metered for water, including but not limited to apartments, duplexes, houses with garage apartments, quadruplexes, dormitories, boarding houses, trailers courts, trailer parks, and other similar activities, located outside the corporate limits of the City of Brenham, Texas subject to the rules, regulations, policies and rates established by the City of Brenham.

MONTHLY RATES

The monthly rate shall be the sum of the monthly customer charge plus the monthly volume charge, as shown below:

Customer charge -

The customer charge shall include

3000 gallons or less \$~~20.60~~ 23.57 per month or part thereof

Volume charge

\$ ~~5.12~~ 5.81 per 1000 gallons of water usage in excess of 3000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Water Usage.

MINIMUM CHARGES

The minimum monthly charge shall be the greater of the following:

1. The customer charge plus the volume charge; or
2. The amount specified in any contract between the customer and the City.

CITY OF BRENHAM
200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	700	750
TARIFF	SECTION NO.	SHEET NO.
SANITARY SEWER RATE SCHEDULE	OCTOBER 1, 2014 16, 2025	
SECTION TITLE	EFFECTIVE DATE	
	(Supersedes Rate Change Effective 12/8/2006 10/01/2014)	

OAK HILL ACRES SUBDIVISION WASTEWATER

RATE SCHEDULE SW – M

APPLICABILITY

This rate is applicable only for wastewater service provided at one service location to Oak Hill Water District for wastewater service to Oak Hill Acres Subdivision.

AVAILABILITY

This rate is available only to Oak Hill Water District for service to Oak Hill Acres Subdivision, subject to the rules, regulations, policies and rates established by the City of Brenham. Nothing in this ordinance shall be construed as any guarantee of future or continuing service.

MONTHLY RATES

The monthly rate shall be the monthly volume charge, as shown below:

Volume Charge	\$ 4,455.06 per 1000 gallons as measured by flow meter at the point of service, or as reasonably estimated by the City in the event of a failure of the flow meter, or any part thereof on a pro rata basis.
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MINIMUM CHARGES

The minimum monthly charge shall be the monthly volume charge.

CITY OF BRENHAM
200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	700	760
TARIFF	SECTION NO.	SHEET NO.
SANITARY SEWER RATE SCHEDULE	OCTOBER 1, 2014 16, 2025	
SECTION TITLE	EFFECTIVE DATE	
	(Supersedes Rate Change Effective 12/8/2006 10/01/2014)	

GENERAL SERVICE WASTEWATER SERVICE – URBAN

RATE SCHEDULE SW - C

APPLICABILITY

This rate is applicable for wastewater service to non-residential customers who do not receive wastewater service under a different rate schedule.

AVAILABILITY

This rate is available to all non-residential customers which do not qualify to receive wastewater service under any other rate schedules, and includes, but is not limited to banks, barbershops, beauty shops, child care and day care centers, churches, doctor's offices, feed and hardware stores, funeral homes, furniture stores, general offices, hotels, laundries, motels, nurseries and garden centers, professional services, retail businesses, schools and warehouses.

MONTHLY RATES

The monthly rate shall be the sum of the monthly customer charge and the monthly volume charge, as shown below:

Customer charge -

The customer charge shall include

3000 gallons or less

~~\$18.04~~ 20.49 per month or part thereof

Volume charge

\$ ~~4.45~~ 5.06 per 1,000 gallons of water usage in excess of 3000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Water Usage.

MINIMUM MONTHLY CHARGE

The minimum monthly charge shall be the greater of the following:

1. The customer charge plus the volume charge; or
2. The amount specified in any contract between the customer and the City.

CITY OF BRENHAM
200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	700	770
TARIFF	SECTION NO.	SHEET NO.
SANITARY SEWER RATE SCHEDULE	OCTOBER 1, 2014 16, 2025	
SECTION TITLE	EFFECTIVE DATE	
	(Supersedes Rate Change Effective 12/8/2006 10/01/2014)	

GENERAL SERVICE WASTEWATER SERVICE – RURAL

RATE SCHEDULE SW - G

APPLICABILITY

This rate is applicable for wastewater service to non-residential customers who do not receive wastewater service under a different rate schedule.

AVAILABILITY

This rate is available to all non-residential customers which do not qualify to receive wastewater service under any other rate schedules, and includes, but is not limited to banks, barbershops, beauty shops, child care and day care centers, churches, doctor's offices, feed and hardware stores, funeral homes, furniture stores, general offices, hotels, laundries, motels, nurseries and garden centers, professional services, retail businesses, schools and warehouses.

MONTHLY RATES

The monthly rate shall be the sum of the monthly customer charge and the monthly volume charge, as shown below:

Customer charge -

The customer charge shall include

3000 gallons or less ~~\$20.60~~ 23.57 per month or part thereof

Volume charge

~~\$ 5.125~~ 81 per 1,000 gallons of water usage in excess of 3000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Water Usage.

MINIMUM MONTHLY CHARGE

The minimum monthly charge shall be the greater of the following:

1. The customer charge plus the volume charge; or
2. The amount specified in any contract between the customer and the City.

CITY OF BRENHAM
200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	700	780
TARIFF	SECTION NO.	SHEET NO.
SANITARY SEWER RATE SCHEDULE	OCTOBER 1, 2014 16, 2025	
SECTION TITLE	EFFECTIVE DATE	
	(Supersedes Rate Change Effective 12/8/2006 10/01/2014)	

INDUSTRIAL WASTEWATER SERVICE

RATE SCHEDULE SW - E

APPLICABILITY

This rate is applicable for wastewater service used for industrial waste as defined in the City of Brenham's Industrial Waste Ordinance.

AVAILABILITY

This rate is available only to industrial customers subject to the provisions of the City of Brenham's Industrial Waste Ordinance.

MONTHLY RATES

The monthly rate shall be the monthly volume charge as shown below, and the BOD₅/TSS Surcharge as determined under BOD₅/TSS Surcharge.

Volume Charge \$ ~~4.45~~ 5.06 per 1000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Volume.

MINIMUM MONTHLY CHARGE

The minimum monthly charge shall be the greater of the following:

1. The volume charge; or
2. The amount specified in any contract between the customer and the City.

ORDINANCE NO.

AN ORDINANCE AMENDING THE SEWER RATE TARIFF SCHEDULES FOR SEWER SERVICES FOR THE CITY OF BRENHAM, TEXAS; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE

WHEREAS, the City Council of the City of Brenham, Texas deems it necessary to change the rates charged for sewer services to its customers in order to provide for conditions of utility service which promote the health, safety and welfare of the citizens of Brenham, Texas.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

SECTION I.

The City Council of the City of Brenham, Texas, does hereby adopt the Sewer Rate Schedules for sewer services as set forth in the attached Exhibit "A", which is made a part hereof for all purposes pertinent, to be effective with utility billing occurring on and after October 16, 2025.

SECTION II.

This Ordinance shall take effect as provided by the Charter of the City of Brenham, Texas. The implementation of rates as set forth herein and on the attached Exhibit "A" shall be effective with utility billing occurring on and after October 16, 2025.

PASSED AND APPROVED on its first reading this the ____ day of _____ 2025.

PASSED AND APPROVED on its second reading this the ____ day of _____, 2025.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

EXHIBIT "A"
CITY OF BRENHAM
200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	700	710
TARIFF	SECTION NO.	SHEET NO.
SANITARY SEWER RATE SCHEDULE	OCTOBER 16, 2025	
SECTION TITLE	EFFECTIVE DATE	
	(Supersedes Rate Change Effective 10/01/2014)	

RESIDENTIAL WASTEWATER SERVICE - URBAN

RATE SCHEDULE SW - A

APPLICABILITY

This rate is applicable for wastewater service used exclusively for residential purposes, and is not applicable for service to a residence also used for any nonresidential or commercial purpose, including, but not limited to boarding houses, hotels, motels, barber shops, beauty shops, child care centers, retail businesses, restaurants, repair services, professional services offered on the premises to the public, nursing homes, nurseries, or any other nonresidential activity.

AVAILABILITY

This rate is available for all single-family dwellings, and multifamily dwellings where each dwelling unit is individually metered for water, located within the corporate limits of the City of Brenham, Texas subject to the rules, regulations, policies and rates established by the City of Brenham.

MONTHLY RATES

The monthly rate shall be the sum of the monthly customer charge plus the monthly volume charge, as shown below:

Customer charge –

The customer charge shall include

3000 gallons or less	\$20.49 per month or part thereof
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Volume Charge

\$ 5.06 per 1000 gallons of water usage in excess of 3000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Water Usage.

MINIMUM CHARGES

The minimum monthly charge shall be the greater of the following:

1. The customer charge plus the volume charge; or
2. The amount specified in any contract between the customer and the City.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES

700

720

TARIFF

SECTION NO.

SHEET NO.

SANITARY SEWER RATE SCHEDULE

OCTOBER 16, 2025

SECTION TITLE

EFFECTIVE DATE

(Supersedes Rate Change Effective 10/01/2014)

RESIDENTIAL WASTEWATER SERVICE - RURAL

RATE SCHEDULE SW - B

APPLICABILITY

This rate is applicable for wastewater service used exclusively for residential purposes, and is not applicable for service to a residence also used for any nonresidential or commercial purpose, including, but not limited to boarding houses, hotels, motels, barber shops, beauty shops, child care centers, retail businesses, restaurants, repair services, professional services offered on the premises to the public, nursing homes, nurseries, or any other nonresidential activity.

AVAILABILITY

This rate is available for all single-family dwellings, and multifamily dwellings where each dwelling unit is individually metered for water, located outside the corporate limits of the City of Brenham, Texas subject to the rules, regulations, policies and rates established by the City of Brenham.

MONTHLY RATES

The monthly rate shall be the sum of the monthly customer charge plus the monthly volume charge, as shown below:

Customer charge -

The customer charge shall include

3000 gallons or less

\$23.57 per month or part thereof

Volume Charge

\$ 5.81 per 1000 gallons of water usage in excess of 3000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Water Usage.

MINIMUM CHARGES

The minimum monthly charge shall be the greater of the following:

1. The customer charge plus the volume charge; or
2. The amount specified in any contract between the customer and the City.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	700	730
TARIFF	SECTION NO.	SHEET NO.
SANITARY SEWER RATE SCHEDULE	OCTOBER 16, 2025	
SECTION TITLE	EFFECTIVE DATE	
	(Supersedes Rate Change Effective 10/01/2014)	

RESIDENTIAL-MULTIPLE OCCUPANCY WASTEWATER SERVICE - URBAN

RATE SCHEDULE SW – H

APPLICABILITY

This rate is applicable for wastewater service to customers, which provide multiple non-temporary residential dwelling units which are not individually metered, and which do not receive service under a different rate schedule

AVAILABILITY

This rate is available to all customers which offer or provide multiple non-temporary residential dwelling units, where each dwelling unit is not individually metered for water, including but not limited to apartments, duplexes, houses with garage apartments, quadruplexes, dormitories, boarding houses, trailers courts, trailer parks, and other similar activities, located within the corporate limits of the City of Brenham, Texas subject to the rules, regulations, policies and rates established by the City of Brenham.

MONTHLY RATES

The monthly rate shall be the sum of the monthly customer charge plus the monthly volume charge, as shown below:

Customer charge -

The customer charge shall include

3000 gallons or less \$20.49 per month or part thereof

Volume charge

\$ 5.06 per 1000 gallons of water usage in excess of 3000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Water Usage.

MINIMUM CHARGES

The minimum monthly charge shall be the greater of the following:

1. The customer charge plus the volume charge; or
2. The amount specified in any contract between the customer and the City.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES

700

740

TARIFF

SECTION NO.

SHEET NO.

SANITARY SEWER RATE SCHEDULE

OCTOBER 16, 2025

SECTION TITLE

EFFECTIVE DATE

(Supersedes Rate Change Effective 10/01/2014)

RESIDENTIAL-MULTIPLE OCCUPANCY WASTEWATER SERVICE - RURAL

RATE SCHEDULE SW – J

APPLICABILITY

This rate is applicable for wastewater service to customers, which provide multiple non-temporary residential dwelling units which are not individually metered, and which do not receive service under a different rate schedule

AVAILABILITY

This rate is available to all customers which offer or provide multiple non-temporary residential dwelling units, where each dwelling unit is not individually metered for water, including but not limited to apartments, duplexes, houses with garage apartments, quadruplexes, dormitories, boarding houses, trailers courts, trailer parks, and other similar activities, located outside the corporate limits of the City of Brenham, Texas subject to the rules, regulations, policies and rates established by the City of Brenham.

MONTHLY RATES

The monthly rate shall be the sum of the monthly customer charge plus the monthly volume charge, as shown below:

Customer charge -

The customer charge shall include

3000 gallons or less \$23.57 per month or part thereof

Volume charge

\$ 5.81 per 1000 gallons of water usage in excess of 3000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Water Usage.

MINIMUM CHARGES

The minimum monthly charge shall be the greater of the following:

1. The customer charge plus the volume charge; or
2. The amount specified in any contract between the customer and the City.

EXHIBIT "A"
CITY OF BRENHAM
200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	700	750
TARIFF	SECTION NO.	SHEET NO.
SANITARY SEWER RATE SCHEDULE	OCTOBER 16, 2025	
SECTION TITLE	EFFECTIVE DATE	
	(Supersedes Rate Change Effective 10/01/2014)	

OAK HILL ACRES SUBDIVISION WASTEWATER

RATE SCHEDULE SW – M

APPLICABILITY

This rate is applicable only for wastewater service provided at one service location to Oak Hill Water District for wastewater service to Oak Hill Acres Subdivision.

AVAILABILITY

This rate is available only to Oak Hill Water District for service to Oak Hill Acres Subdivision, subject to the rules, regulations, policies and rates established by the City of Brenham. Nothing in this ordinance shall be construed as any guarantee of future or continuing service.

MONTHLY RATES

The monthly rate shall be the monthly volume charge, as shown below:

Volume Charge	\$ 5.06 per 1000 gallons as measured by flow meter at the point of service, or as reasonably estimated by the City in the event of a failure of the flow meter, or any part thereof on a pro rata basis.
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MINIMUM CHARGES

The minimum monthly charge shall be the monthly volume charge.

EXHIBIT "A"
CITY OF BRENHAM
200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	700	760
TARIFF	SECTION NO.	SHEET NO.
SANITARY SEWER RATE SCHEDULE	OCTOBER 16, 2025	
SECTION TITLE	EFFECTIVE DATE	
	(Supersedes Rate Change Effective 10/01/2014)	

GENERAL SERVICE WASTEWATER SERVICE – URBAN

RATE SCHEDULE SW - C

APPLICABILITY

This rate is applicable for wastewater service to non-residential customers who do not receive wastewater service under a different rate schedule.

AVAILABILITY

This rate is available to all non-residential customers which do not qualify to receive wastewater service under any other rate schedules, and includes, but is not limited to banks, barbershops, beauty shops, child care and day care centers, churches, doctor's offices, feed and hardware stores, funeral homes, furniture stores, general offices, hotels, laundries, motels, nurseries and garden centers, professional services, retail businesses, schools and warehouses.

MONTHLY RATES

The monthly rate shall be the sum of the monthly customer charge and the monthly volume charge, as shown below:

Customer charge -

The customer charge shall include

3000 gallons or less

\$20.49 per month or part thereof

Volume charge

\$ 5.06 per 1,000 gallons of water usage in excess of 3000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Water Usage.

MINIMUM MONTHLY CHARGE

The minimum monthly charge shall be the greater of the following:

1. The customer charge plus the volume charge; or
2. The amount specified in any contract between the customer and the City.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES

700

770

TARIFF

SECTION NO.

SHEET NO.

SANITARY SEWER RATE SCHEDULE

OCTOBER 16, 2025

SECTION TITLE

EFFECTIVE DATE

(Supersedes Rate Change Effective 10/01/2014)

GENERAL SERVICE WASTEWATER SERVICE – RURAL

RATE SCHEDULE SW - G

APPLICABILITY

This rate is applicable for wastewater service to non-residential customers who do not receive wastewater service under a different rate schedule.

AVAILABILITY

This rate is available to all non-residential customers which do not qualify to receive wastewater service under any other rate schedules, and includes, but is not limited to banks, barbershops, beauty shops, child care and day care centers, churches, doctor's offices, feed and hardware stores, funeral homes, furniture stores, general offices, hotels, laundries, motels, nurseries and garden centers, professional services, retail businesses, schools and warehouses.

MONTHLY RATES

The monthly rate shall be the sum of the monthly customer charge and the monthly volume charge, as shown below:

Customer charge -

The customer charge shall include

3000 gallons or less

\$23.57 per month or part thereof

Volume charge

\$ 5.81 per 1,000 gallons of water usage in excess of 3000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Water Usage.

MINIMUM MONTHLY CHARGE

The minimum monthly charge shall be the greater of the following:

1. The customer charge plus the volume charge; or
2. The amount specified in any contract between the customer and the City.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	700	780
TARIFF	SECTION NO.	SHEET NO.
SANITARY SEWER RATE SCHEDULE	OCTOBER 16, 2025	
SECTION TITLE	EFFECTIVE DATE	
	(Supersedes Rate Change Effective 10/01/2014)	

INDUSTRIAL WASTEWATER SERVICE

RATE SCHEDULE SW - E

APPLICABILITY

This rate is applicable for wastewater service used for industrial waste as defined in the City of Brenham's Industrial Waste Ordinance.

AVAILABILITY

This rate is available only to industrial customers subject to the provisions of the City of Brenham's Industrial Waste Ordinance.

MONTHLY RATES

The monthly rate shall be the monthly volume charge as shown below, and the BOD₅/TSS Surcharge as determined under BOD₅/TSS Surcharge.

Volume Charge \$ 5.06 per 1000 gallons, or any part thereof on a pro rata basis, as determined under Determination of Volume.

MINIMUM MONTHLY CHARGE

The minimum monthly charge shall be the greater of the following:

1. The volume charge; or
2. The amount specified in any contract between the customer and the City.



City Council Regular Meeting **AGENDA ITEM 15**

Agenda Item: Discuss and Possibly Act Upon Amendment No.1. to the Professional Services Agreement Between the City of Brenham and Strand Associates, Inc. for Project No. 65C-57C and Project No. 64C-70C Related to the 2024 Water Main and Sanitary Sewer Replacements and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Date: October 2, 2025

Department: Public Utilities

Staff Contact: Jared Beckendorf, Utility Project and Warehouse Manager

SUMMARY STATEMENT:

The City of Brenham entered into a Professional Services Agreement with Strand Associates on June 11, 2024, for engineering services related to the FY 2024 Water Main and Sanitary Sewer Replacements, Project #65C-57C & Project #64C-70C, for an amount not to exceed \$270,000.00. This agreement was for design, bidding related, and construction related services.

The City of Brenham Public Utilities Department would like to amend the agreement to include services for preparation of easement documents. By amending this agreement, Strand Associates will provide all the easement documentation needed for Sanitary Sewer on the Blue Bell Creameries, L.P. property. Originally, it was determined that the easements would not be necessary for the replacement sanitary sewer line. After encountering rock while attempting to bore the sewer line, we determined the need to expand the existing easement to allow for open trenching through the Blue Bell parking lot area to replace the existing sewer line. Upon further evaluation, the City of Brenham Public Utilities Department believes that the better approach is to have the easements established during the design phase so that there is no confusion in the future with easement sizing and locations.

The cost for Strand Associates to perform this service is not to exceed \$3,000.00. This service will be based on an hourly rate. The City of Brenham Public Utilities Department respectfully request that Council approves the amendment to the Professional Services Agreement to include services for preparation of easement documents for the FY 2024 Water Main and Sanitary Sewer Replacements, Project #65C-57C & Project #64C-70C, in an amount not to exceed \$3,000.00.

ATTACHMENTS:

1. Amendment No.1 FY24 Water Main and Sanitary Sewer Replacements

RECOMMENDATION:

Approve Amendment No.1. to the Professional Services Agreement between the City of Brenham and Strand Associates, Inc. for Project No. 65C-57C and Project No. 64C-70C related to the 2024 Water Main and Sanitary Sewer Replacements and authorize the Mayor to execute any necessary documentation.

**AMENDMENT NO. 1 TO THE June 11, 2024
PROFESSIONAL SERVICES AGREEMENT
FOR
ENGINEERING SERVICES
RELATED TO
CITY OF BRENHAM
PROJECT NO. (65C-57C) AND NO. (64C-70C)
FY 2024 WATER MAIN AND SANITARY SEWER REPLACEMENTS**

WHEREAS, the City and Engineer agree to amend the referenced Agreement as follows:

Under **SECTION IV, TIME FOR PERFORMANCE**, CHANGE October 1, 2025, to "January 31, 2026."

Under **SECTION VII, ENGINEER'S COMPENSATION**, CHANGE \$270,000 to "\$273,000."

In **ATTACHMENT "A", PART A—SCOPE OF SERVICES, A. Design Services**, ADD the following:

- "6. Prepare an easement for sanitary sewer on the Blue Bell Creameries, L.P. property based on publicly available Official Records of Washington County, Texas. City shall provide Engineer with any existing title reports and record and secure the easement rights, as necessary."

In **ATTACHMENT "A", PART B—BASIS OF COMPENSATION AND REIMBURSABLE EXPENSES**, CHANGE \$270,000 to "\$273,000."

IN WITNESS WHEREOF, the City of Brenham has lawfully caused this Amendment to be executed by the Mayor of said City and attested by the City Secretary and Strand Associates, Inc.[®], acting by and through its duly authorized officer/representative, does now sign, execute, and deliver this instrument.

EXECUTED on this _____ day of _____, 20____.

ENGINEER:

STRAND ASSOCIATES, INC.[®]



Joseph M. Bunker 9/8/25
Corporate Secretary Date

CITY OF BRENHAM, TEXAS

Atwood C. Kenjura Date
Mayor

ATTEST:

Jeana Bellinger Date
City Secretary



City Council Regular Meeting **AGENDA ITEM 16**

Agenda Item: Discuss and Possibly Act Upon the Ratification of a Purchase of a Bypass Pump by the City of Brenham Wastewater Construction Department for the Highway 105 Lift Station and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Date: October 2, 2025

Department: Public Utilities

Staff Contact: Josh Daniels, Water & Wastewater Construction Superintendent

SUMMARY STATEMENT:

Between August and September 2025, the City of Brenham Wastewater Construction staff experienced multiple pump failures at the Hwy 105 Lift Station, resulting in a health and safety hazard. Both pumps were sent out for repair. One pump has since been returned and placed back in service, while the second pump has an estimated repair lead time of 8 to 10 weeks. Public Utilities staff is currently renting a Godwin portable bypass pump to maintain wastewater levels in the Hwy 105 Lift Station wet well and remain in compliance with Texas Commission on Environmental Quality (TCEQ) standards.

Due to the urgency and ongoing need for emergency response equipment, the City Manager authorized the purchase of a portable bypass pump for a cost of \$89,668.00. The current rental cost for the Godwin pump is \$2,200 per week, resulting in an average of \$20,000 per incident. After reviewing long-term rental expenses, staff has determined that purchasing a portable bypass pump will be more cost-effective and provide better critical support for future maintenance and emergency situations at all the lift stations with a few minor adjustments to each lift station. This agenda item is to ratify the purchase of the portable pump.

ATTACHMENTS:

1. Hahn Equipment Quote #22754 Option B

RECOMMENDATION:

Approve the ratification of a purchase of a bypass pump by the City of Brenham Wastewater Construction Department from Hahn Equipment Co., Inc. in the amount of \$89,668.00, for the Highway 105 Lift Station and authorize the Mayor to execute any necessary documentation.

HAHN EQUIPMENT Co., Inc.

5636 KANSAS • HOUSTON, TX 77007 • PHONE # 713-868-3255 • FAX # 868-9725

ATTN: Josh Daniels

QUOTE #: 22754

COMPANY: City of Brenham

RE: Godwin Diesel Pump

FROM: Jason Van Alstine

DATE: September 10, 2025

HAHN EQUIPMENT CO., INC. is pleased to submit to the City of Brenham, the following proposal for pumping equipment:

OPTION A) OPEN UNIT

QTY ONE (1) Godwin model CD150S open, 6 INCH x 6 INCH suction / discharge including:

- Integral trailer
- Ansi flange(s)
- Isuzu 4LE2X diesel engine
- Primeguard II pump controller
- ON/OFF float set for automation

QTY TWO (2) 6 INCH x 20 FEET hard blackwater suction hose(s) with quick disconnect fittings

QTY TWO (2) 6 INCH x 50 FEET lay-flat discharge hose(s)

TOTAL PRICE FOR ALL EQUIPMENT LISTED IN OPTION A: **\$ 67,693.00**

OPTION B) SOUND ATTENUATED ENCLOSURE

QTY ONE (1) Godwin model CD150S Critically Silenced, 6 INCH x 6 INCH suction / discharge Including:

- GL6 Series drop in trailer
- Sound attenuated, locking enclosure
- Ansi flange(s)
- Isuzu 4LE2X diesel engine
- Primeguard II pump controller
- ON/OFF float set for automation

QTY TWO (2) 6 INCH x 20 FEET hard blackwater suction hose(s) with quick disconnect fittings

QTY TWO (2) 6 INCH x 50 FEET lay-flat discharge hose(s)

TOTAL PRICE FOR ALL EQUIPMENT LISTED IN OPTION B: **\$ 89,668.00**

F.O.B.: Houston, Texas. Prices quoted good for thirty (30) days and are exclusive of any applicable taxes or duties.

SHIPMENT: Estimated delivery is 4 to 6 weeks after receipt of order

TERMS OF PAYMENT: net 30 from the date of the invoice, with approved credit

CONTRACT CONDITIONS: Conditions outlined on the Company's standard general condition form, which is enclosed with this proposal, shall apply to and constitute a part of this proposal.

Sincerely,
HAHN EQUIPMENT CO., INC.

Jason Van Alstine
Sales Representative

NOTE: Invoices will be issued upon delivery, or notification equipment is available for delivery based on delivery date below.

This proposal including terms and conditions contained within are acceptable and understood.

PLEASE SIGN AND RETURN.

AUTHORIZED SIGNATURE: _____

DATE: _____

We request this equipment available for delivery: _____

General Standard Conditions

- I. **ACCEPTANCE** – This proposal is subject to acceptance by the Purchaser within 30 days. Prices are subject to change without notice; all quotations whether published or special prices automatically expire 30 days from date of quotation, if not canceled prior to that time by another quotation or by a notice of cancellation, and are automatically canceled without notice simultaneously with the date of a price change. Acceptance of this quotation is limited to the terms hereof and Seller hereby objects to different or additional terms unless accepted by Seller in writing. No acceptance of this proposal by the Purchaser and no purchase order for any of the machinery offered in this proposal shall create any contract between Seller and Purchaser or be binding in any way upon Seller until such acceptance or purchase order is approved in writing by an executive officer of the Seller.
- II. **WARRANTY** – As the distributor for various manufacturers, the Seller is dependent upon representation and promises made by these manufacturers as to quality of material, performance data, and delivery schedules. The Seller will pass on to the Purchaser warranties, which may be available from the manufacturer of the products, involved. In addition to any applicable warranties that may be passed on to the Purchaser, the Seller will warrant items of original manufacture of the seller for six (6) months after date of shipment against defects in material and workmanship. All warranty claims must be made in a timely fashion by written notice to the Seller and the Seller or manufacturer involved shall have the option of requiring the return of the defective part, transportation prepaid to establish the claim. The Seller shall not be held liable for damages or delay caused by defects. The Seller's liability to the Purchaser except as to title, arising out of the supplying of the said equipment, or its use, whether based upon warranty, contract or negligence, shall not in any case exceed the cost of correcting defects in the equipment as herein provided and upon the expiration of the warranty period, all such liability shall terminate. The Seller shall not in any event be held liable for any special, indirect or consequential damages.
- III. **TITLE** – The Seller will deliver the equipment F.O.B. cars or trucks at point of shipment and such delivery will constitute delivery to the Purchaser. Title and risk of loss of the equipment shall pass to the Purchaser at this point.
- IV. **INSURANCE** – The Purchaser shall bear all risk of loss or damage to the machinery after delivery and shall provide and maintain adequate insurance against loss or damage by fire or other causes to the machinery during the time between delivery and final payment in an amount fully protecting the Seller. Loss or damage by fire or other causes within such period shall not relieve the Purchaser from his obligation to pay the purchase price in full.
- V. **TERMS** – Terms are net cash upon shipment or notification that we are ready to ship. Prorata payments shall become due and payable as partial shipments are made hereunder. Payment within thirty (30) days will be considered the same as cash pending approval of credit. These terms apply to partial as well as complete shipments. On orders over \$50,000.00 or as specifically stated on our proposal, special payment terms may be required. These terms are normally included with our proposal and are as stated in the Terms & Conditions form of the manufacturer involved. There is no cash discount given for cash or prompt payment unless specifically agreed upon in writing.
- VI. **TAXES** – The Purchaser shall pay to the Seller, in addition to the purchase price, the amount of all sales, use, privilege occupation, excise or other taxes, federal, state, local, or foreign which the Seller is required to pay in connection with furnishing goods or services to the Purchaser.
- VII. **FREIGHT** – Unless otherwise agreed upon in writing, all equipment is quoted F.O.B. shipping point. The Purchaser shall pay to the Seller in addition to the purchase price, freight charges, which may be required in shipping the equipment from the point of manufacture or storage to the Purchaser's plant. If freight charges are included in the quotation, then the Purchaser shall pay to the Seller, in addition to the purchase price, any amount by which transportation charges may be increased, either by reason of increased transportation rates or because of a change in the method of transportation.
- VIII. **PRICE AND ADJUSTMENT** – The following clauses are applicable to the extent they are referred to elsewhere in this proposal. Selection of price adjustment clause is based upon the proposed shipping date for the equipment offered.
- Clause 1: The prices named herein are not subject to any change from the prices in effect on the date the order is accepted.
- Clause 2: The prices named herein will be adjusted to the prices in effect at time of shipment.
- Clause 3: The prices named herein are subject to escalation in accordance with manufacturer's standard escalation policy or as otherwise stated in the proposal.
- IX. **SHIPPING DATES** – The time for shipment given herein is approximate and is estimated from the date of receipt of order with complete manufacturing information and approval of drawings as may be necessary. The Seller relies upon the information supplied by various manufacturers and will endeavor to maintain quoted shipment times but the Seller will not be liable for any for any special, indirect or consequential damages arising from delay in shipment, irrespective of the reason therefore.
- X. **CANCELLATION** – The Purchaser may cancel his order only upon written notice and payment to the Seller of reasonable and proper cancellation charges including administrative and engineering expense and loss of profits.
- XI. **RESTOCKING** – No merchandise may be returned to the Seller without its written consent and shipping instructions being first obtained. Restocking charges will be provided upon request for the particular item involved and will be as determined by the equipment manufacturer.



City Council Regular Meeting
AGENDA ITEM 18

Agenda Item: **Section 551.071, Texas Government Code - Consultation with Attorney - Consultation with City Attorney Regarding Dustyn Banik, Alma Sanchez and Gerran Banik v. City of Brenham, Texas; Civil Action No. 4:25-cv-2487; United States District Court, Southern District of Texas, Houston Division**

Meeting Date: October 2, 2025

Department: Administration

Staff Contact: Carolyn Miller, City Manager

SUMMARY STATEMENT:

To be discussed in Executive Session.

ATTACHMENTS:

None

RECOMMENDATION:

No action - Executive Session discussion only.