NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, NOVEMBER 20, 2025 AT 1:00 PM
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN STREET
BRENHAM, TEXAS

1. Call Meeting to Order

2. Invocation and Pledges to the US and Texas Flags - Mayor Atwood Kenjura

3. Special Introduction:

- **Brenham Police Officer NaVone Gurley**
- **Brenham Police Officer Eric Crosby**

4. Citizen Comments

CONSENT AGENDA

5. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

5.a. Approve the Purchase of One (1) Chevrolet Silverado 3500 Pickup Truck for the City of Brenham Street Department from Caldwell Country Chevrolet II LLC Through BuyBoard Contract No. 724-23, in the Amount of $62,249.00, and Authorize the Mayor to Execute Any Necessary Documentation

5.b. Approve the Purchase of Life Safety Equipment for the City of Brenham Fire Department from MES Texas, Through Sourcewell Contract No. 011824-MES, in the Amount of $94,560.64, and Authorize the Mayor to Execute Any Necessary Documentation

REGULAR SESSION

6. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the City of Brenham's FY2024-25 Adopted Budget

7. Discuss and Possibly Act Upon Resolution No. R-25-034 Adopting the 2024-2029 Washington County Hazard Mitigation Plan as It Applies to the City of Brenham

8. Administrative/Elected Officials Report

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutary recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

ADJOURN

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 - Consultation with Attorney, §551.072 - Real Property, §551.073 - Prospective Gifts, §551.074 - Personnel Matters, §551.076 - Security Devices, §551.086 - Utility Competitive Matters, and §551.087 - Economic Development Negotiation

CERTIFICATION

I certify that a copy of the agenda of items to be considered by the City of Brenham City Council on Thursday, November 20, 2025 was posted to the City Hall bulletin board at 200 W. Vulcan St., Brenham, TX on Friday, November 14, 2025, at 11:30 a.m.

Jeana Bellinger, TRMC, CMC
City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested seventy-two (72) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of ___________________, 2025 at __________ a.m./p.m.

___________________________ ___________________________
Signature Title

City Council Regular Meeting

AGENDA ITEM 5.a

Agenda Item:	**Approve the Purchase of One (1) Chevrolet Silverado 3500 Pickup Truck for the City of Brenham Street Department from Caldwell Country Chevrolet II LLC Through BuyBoard Contract No. 724-23, in the Amount of $62,249.00, and Authorize the Mayor to Execute Any Necessary Documentation**
Meeting Date:	November 20, 2025
Department:	Maintenance
Staff Contact:	Stephen Draehn, Maintenance Supervisor

SUMMARY STATEMENT:

The Street Department is seeking the Mayor and Council's approval to purchase one (1) Chevrolet Silverado 3500HD Pickup Truck with a Flatbed Work Body for fiscal year 2026 for use by the Street Department's Maintenance Crews. This purchase was approved in the FY26 adopted budget.

Staff obtained multiple quotes for this vehicle from several different vendors with the lowest price being $62,249.00 provided by Caldwell Country Chevrolet. The vehicle is also in stock and ready for immediate delivery once approved and a Purchase Order is issued. The purchase price for one (1) Chevrolet Silverado 3500HD Pickup Truck with a Flatbed Work Body from Caldwell Country Chevrolet is $62,249.00 and purchase will be made using BuyBoard Contract 724-23.

ATTACHMENTS:

1. Caldwell Country Quote

RECOMMENDATION:

Approve the purchase of one (1) Chevrolet Silverado 3500 Pickup Truck for the City of Brenham Street Department from Caldwell Country Chevrolet II LLC through BuyBoard Contract No. 724-23, in the amount of $62,249.00, and authorize the Mayor to execute any necessary documentation.

CALDWELL COUNTRY CHEVROLET II LLC
800 HWY 21 E CALDWELL, TEXAS 77836
BUYBOARD 724-23

End User:	**CITY OF BRENHAM**	**Caldwell Rep:**	DUCKKI YOON
Contact:	STEPHEN DRAEHN	**Phone:**	**(979) 567-1500**
Phone/ Email:	SDRAEHN@CITYOFBRENHAM.ORG / 979-377-7541	**Date:**	Tuesday, November 4, 2025
Product Description:	2025 White Chevrolet Silverado 3500HD CC (CK31043) 4WD Cı	**Email:**	DYOON@USAAUTOMOTIVEPARTNEI

A. **Bid Series:** 2025 CHEVROLET SILVERADO 3500HD CC CREW CB WHI' **A. Base Price:** $ 61,750.00

B. **Published Options [Itemize each below]** **Quote Number:** 3692

Code	Model Vehicle
CK31043	2025 White Chevrolet Silverado 3500HD CC (CK31043) 4WD Crew Cab 177" WB, 60" CA Work

Code	Options	Bid Price	Code	Options	Bid Price
5N5	Rear Camera Kit.	$0.00	K05	Engine block heater	$0.00
9L7	Upfitter switch kit, 5	$0.00	K40	Exhaust brake	$0.00
A2X	Seat adjuster, driver 10-way power includin	$0.00	KI4	Power outlet, interior, 120-volt 400 watts	$0.00
AKO	Glass, deep-tinted	$0.00	KW5	Alternator, 220 amps	$0.00
BHP	Winter Grille Cover	$0.00	L5P	Engine, Duramax 6.6L Turbo-Diesel V8	$0.00
C49	Defogger, rear-window electric	$0.00	MGM	Transmission, Allison 10-speed automatic	$0.00
DD8	Mirror, inside rearview auto-dimming	$0.00	N2L	Fuel tank, rear only, 40 gallon	$0.00
DWI	Mirrors, outside power-adjustable vertical tr	$0.00	NZZ	Skid Plates	$0.00
GU6	Rear axle, 3.42 ratio	$0.00	PCV	WT Convenience Package	$0.00

Total of B. Published Options $ -

C. **Unpublished Options [Itemize each below, not to exceed 25%]**

Unpublished Options	Bid Price	Unpublished Options	Bid Price

Total of C. Unpublished Options: $ -

D.	**Registration, Inspection, Paperwork, Postage cost, Courthouse time, & Runner time:**		
E.	**Upfitter/Quote Number:**		
F.	**Delivery ETA:**	STOCK UNIT REF SF366427	$ -
G.	**Floor Plan Interest (for in-stock and/or equipped vehicles):**		
H.	**Lot Insurance (for in-stock and/or equipped vehicles):**		
I.	**Contract Price Adjustment:**		
J.	**Additional Delivery Charge**	33 **miles**	$ 99.00
K.	**Subtotal**		$ 61,849.00
L.	**Quantity Ordered**	1 **x K =**	$ 61,849.00
M.	**Trade in:**		
N.	**Coop Fee per purchase order**		**$ 400.00**
O.	**Total purchase price with coop fee (Prices and availability are subject to change without notice)**		**$ 62,249.00**

DISCLAIMER

PRICES AND AVAILABILITY CAN CHANGE AT ANY TIME WITHOUT FURTHER NOTICE DUE TO SUPPLY CHAIN CHALLENGES. REVERIFY PRICING BEFORE ISSUING A PURCHASE ORDER. FINAL PRICE IS NOT CONFIRMED UNTIL VEHICLE ORDER IS ACCEPTED BY THE MANUFACTURER. ACKNOWLEGDE BY EMAIL RECEIPT THAT THE PURCHASE ORDER WAS RECEIVED BY USA AUTOMOTIVE PARTNERS, LLC. (CALDWELL COUNTRY CHEVROLET, ROCKDALE COUNTRY FORD dba CALDWELL COUNTRY FORD, CAMERON COUNTRY CDJR)

City Council Regular Meeting

AGENDA ITEM 5.b

Agenda Item: **Approve the Purchase of Life Safety Equipment for the City of Brenham Fire Department from MES Texas, Through Sourcewell Contract No. 011824-MES, in the Amount of $94,560.64, and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Date: November 20, 2025

Department: Fire

Staff Contact: Mark Donovan, Fire Chief

SUMMARY STATEMENT:

The Brenham Fire Department is seeking Mayor and City Council approval to purchase thirty(30) Scott regulator assemblies, three (3) RIT-PAK regulator assemblies, fifty-seven (57) Scott AV 3000 HT face masks, and thirty-two (32) EPIC 3 Voice Amplifiers. These regulators, face masks, and voice amplifiers are being purchased to replace the current inventory that does not provide interoperability with neighboring departments, masks that are prone to air leakage and lack effective communication ability. The purchase price for all listed components from MES Texas is $94,560.64 and purchase will be made using Sourcewell Contract 011824-MES. This purchase was approved in the FY 26 Adopted Budget. The listed equipment will be used in the day-to-day operations of the Brenham Fire Department personnel while operating in atmospheres that are immediately dangerous to life and health.

ATTACHMENTS:

1. MES Quote

RECOMMENDATION:

Approve the purchase of Life Safety Equipment for the City of Brenham Fire Department from MES Texas, through Sourcewell Contract No. 011824-MES, in the amount of $94,560.64, and authorize the Mayor to execute any necessary documentation.

(877) 637-3473

Quote

Quote #	QT1997214
Date	10/29/2025
Expires	11/13/2025
Sales Rep	Powell, Ronald M
Shipping Method	FedEx Ground
Customer	BRENHAM FIRE DEPARTMENT(TX)
Customer #	C32614

Bill To
BRENHAM, CITY OF
P.O. BOX 1059
BRENHAM TX 77834
United States

Ship To
BRENHAM FIRE DEPARTMENT
101 N.CHAPPELL HILL ST.
BRENHAM TX 77833
United States

Item	Alt. Item #	Units	Description	QTY	Unit Price	Amount
200077-60			REG ASY, QD, 2018	30	$1,796.88	$53,906.40
200962-02			REGULATOR ASSEMBLY, RIT-PAK	3	$772.91	$2,318.73
201215-28			SCOTT NEW AV3000HT 4 POINT - KEVLAR - RT BRKT - SIZE MED	57	$329.76	$18,796.32
201275-01			EPIC 3 Voice Amplifier (Individually Packaged)	32	$607.93	$19,453.76

Sourcewell Contract 011824-MES
Customer Account No. 1525

Contact: C32614 BRENHAM FIRE DEPARTMENT(TX) : David Cella (979) 337-7314

Subtotal	$94,475.21
Shipping Cost	$85.43
Tax Total	$0.00
Total	$94,560.64

This Quotation is subject to any applicable sales tax and shipping and handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.

QT1997214

City Council Regular Meeting

AGENDA ITEM 6

Agenda Item: **Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the City of Brenham's FY2024-25 Adopted Budget**

Meeting Date: November 20, 2025

Department: Finance

Staff Contact: Julie Flagg, Chief Financial Officer

SUMMARY STATEMENT:

As the Finance Department prepares to close out the FY2024-25 budget and financial statements, staff is recommending the following budget amendment to clean up revenue and expense anomalies. Included in the amendment is the transfer of $1,500,000 of Above Budget Net Revenue (ABNR) from General Fund 101 to the Capital/Non-Routine Fund 236. Part of this amount was anticipated to fund budgeted FY26 capital expenditures. The balance will be used to fund other future capital purchases or other non-routine expenditures. The majority of the other amendments are either due to the timing of capital projects or for expenditures and transfers approved throughout the year but not included in the original budget. Please see the attached memo and financial exhibits for full details.

ATTACHMENTS:

1. FY25 Final Budget Amendment Memo
2. Ordinance for First Reading
3. Exhibit A - FY25 Budget Amendment

RECOMMENDATION:

Approve an Ordinance on its first reading amending the City of Brenham's FY2024-25 adopted budget.

MEMORANDUM

To: City Council and City Manager

From: Julie Flagg
Chief Financial Officer

Subject: Final FY2024-25 Budget Amendment

Date: November 10, 2025

The purpose of this memo is to summarize the proposed final budget amendment to the FY2024-25 Budget. This amendment is necessary due to transactions that were unforeseen when the FY2024-25 Budget was adopted.

Fund 101 General Fund

- Net increase to budgeted fund balance of $33,084.
- Increase in revenue from ad valorem tax of $397,343, due to increased final property tax valuations and the TIRZ funding correction.
- Adjustment of personnel attrition factor to a total of ($815,000) due to vacancies throughout the fiscal year in various departments.
- Adjustment of medical insurance attrition factor to a total of ($187,393) due to vacancies throughout the fiscal year in various departments.
- Decrease in expenditures of $440,859 primarily due to unused budgeted contingency, decrease in veterinarian services due to the part-time in-house veterinarian, a police administration vehicle that was not ordered, IT projects not completed, and lower than budgeted outside services. These decreases were offset by an increase in economic development incentive payments.
- Transfer In from PD Equipment Fund of $44,290 for excess funding of Axon Body Worn Cameras.
- Transfer In of $26,703 from the closing out of the Central Fleet Fund.
- Transfer Out of $1,500,000 from FY25 Above Budget Net Revenue (ABNR) to Capital/Non Routine Fund to fund budgeted FY26 purchases of capital equipment and to fund other future capital purchases.

Fund 118 Debt Service Fund

- Net increase to budgeted fund balance of $203,066.
- Increase in revenue of $101,000 due to increased final property tax valuations and the TIRZ funding correction.
- Reclass of Contingency Debt Service budget amount of $150,000 to actual amount of interest paid of $47,934 on 2025 bond issuance.

Fund 301 TIRZ No. 1

- Net decrease to budgeted fund balance of $38,118.
- Decrease in revenue of $97,968 due to the TIRZ funding correction, offset in part by increased final property tax valuations.
- Removal of $59,850 budgeted expenditure for the downtown turnaround due to the project being delayed by TxDOT.

Fund 215 Airport Fund

- Net increase to budgeted fund balance of $82,000.
- $82,000 increase in grant revenue due to receipt of ARPA and CRRSAA grant funds.

Fund 225 PD Equipment Fund

- No net effect on budgeted fund balance.
- Increase in Grant Revenues of $40,790 to reflect receipt of grant funds from the Office of the Governor for body worn cameras.
- Decrease in budgeted expenditures of $3,500 due to no body armor purchases.
- Transfer Out to General Fund of $44,290 of excess funding for purchase of Axon body worn cameras.

Fund 232 Donations Fund

- Net increase to budgeted fund balance of $159,512.
- Increase in budgeted donations received of $154,089.
- Opioid settlement proceeds of $16,312, which were not included in the original budget.
- Transfer In from Brenham Community Projects Fund of $90,660.
- Increase in total expenditures of $101,549.
    - $24,629 for commercial grade washer/dryer at animal shelter.
    - $39,314 for AV equipment for the Library Program Room.
    - $17,269 related to the K9 program.
    - $20,337 for various other smaller purchases throughout the fiscal year.

Fund 236 Capital/Non Routine Fund

- Net increase to budgeted fund balance of $1,424,811.
- Transfer In from General Fund of $1,500,000 from FY25 ABNR to fund budgeted FY26 purchases of capital equipment and to fund other future capital purchases.
- Transfer Out of $75,189 to Fund 237 for Phase 2 of the City's participation in the widening of Saeger Street.

Fund 229 Criminal Law Enforcement Fund

- Net decrease to budgeted fund balance of $24,421.
- Decrease in budgeted revenue of $8,000. Amount of revenue from seizures and forfeitures is unpredictable from year-to-year.
- Increase in the budget for various expenditure categories that total $16,421 to reflect approved purchases during the fiscal year.

Fund 260 Brenham Community Projects Fund

- Net decrease to budgeted fund balance of $59,700.
- This fund is not included in the original budget. Including in amendment because of transfers to other funds.
- Donations received of $76,460.
- Transfer Out of $90,660 to Fund 232 for Simon Theater donations and other miscellaneous donations.
- Transfer Out of $45,500 to Fund 249 for Museum on Main Street (Smithsonian exhibit) donations.

Fund 500 Workers' Compensation Fund

- Decrease to budgeted fund balance of $17,760.
- Increase in Workers' Comp Premium due to adjusted payroll, offset in part by contribution change.

Fund 600 Employee Benefits Fund

- Net increase to budgeted fund balance of $75,995.
- Decrease in City Health Premium revenue of $174,005. Funded at budgeted amount for 11 months instead of 12 months due to lower health insurance premiums.
- Decrease in Health Insurance Premium expenditure of $250,000 due to vacancies in various positions throughout the fiscal year.

Fund 270 General Govt Capital Projects Fund

- Net increase to budgeted fund balance of $6,601,908.
- Transfer In of $32,058 from BCDC for electric service for Fire Station No. 2, which was approved at the June 6, 2025 BCDC meeting.
- Increase in interest income of $285,530 due to higher than budgeted bank balance.
- Decrease in expenditures related to construction of Fire Station No. 2 of $5,775,000 due to later than anticipated start and rain delays.
- Decrease in expenditures of $509,320 for equipment ordered in FY25 but not delivered until FY26.

Fund 234 Parks Capital Improvement Fund

- Net increase to budgeted fund balance of $282,000.
- Additional transfer in from BCDC for Jackson Street Park improvements, which was approved at the February 25, 2025 BCDC meeting.

Fund 250 BCDC Fund

- Net increase to budgeted fund balance of $119,490.
- Transfer Out to Sewer Capital Fund of $602,360 for the Brenham Business Center sewer project. Project originally budgeted in FY24 but not completed until FY25.
- Transfer Out of $32,058 to the General Government Capital Projects Fund for electric service for Fire Station No. 2, which was approved at the June 6, 2025 BCDC meeting. This electric service also benefits the Brenham Business Center.
- Additional Transfer Out of $282,000 to the Parks Capital Projects Fund for the Jackson Street Park improvements, which was approved at the February 25, 2025 BCDC meeting.
- Eliminate budgeted Transfer Out to Fund 237 of $118,000 for engineering and design on project that was not started in FY25.
- Revenue of $649,688 from the sale of land in the Southwest Industrial Park.
- Decrease in budgeted expenditures of $268,220 due to the unused contingency.

Fund 135 Sewer Capital Fund

- Net increase to budgeted fund balance of $602,360.
- Transfer In from BCDC for the Brenham Business Center sewer project for $602,360. Project originally budgeted in FY24 but not completed until FY25.

Fund 102 Electric Fund

- Net increase to budgeted fund balance of $318,260.
- Transfer In of $59,760 from closing of Central Fleet Fund.
- Decrease of $246,500 to Utility Line-Contractors due to Loesch Street project not being completed in FY25. Move to FY26 budget.
- Decrease of $12,000 to Other Maintenance due to infrared project not being completed. Move to FY26 budget.

Fund 132 Electric Capital Projects Fund

- Net decrease to budgeted fund balance of $328,586.
- Purchase of bucket truck that was pre-funded with transfers from Fund 102.

Fund 103 Gas Fund

- Net increase to budgeted fund balance of $131,205.
- Transfer In of $8,438 from closing of Central Fleet Fund.
- Decrease of $77,767 to Vehicles/Large Equipment due to delay in receipt of 2025 Chevy Silverado 3500 crew cab truck. Move to FY26 budget.
- Decrease of $45,000 to Audits/Consultants Fees. Gas Systems Construction Standards manual project not completed by consultant. Move to FY26 budget.

Fund 104 Water Fund

- Net increase to budgeted fund balance of $779,550.
- Transfer In of $50,585 from closing of Central Fleet Fund.
- Eliminate Transfer In of $150,000 that was budgeted from the Water Impact Fee Fund. Minimal impact fee collection in FY25 due to grandfather period.
- $794,914 reduction in Principal-Debt Service because the 2025 bond issuance did not require a FY25 principal payment.
- $84,051 for Vehicles/Large Equipment moved to FY26 due to delay in receipt of Chevy Silverado crew cab truck.

Fund 105 Wastewater Fund

- Net increase to budgeted fund balance of $188,131.
- Transfer In of $18,390 from closing of Central Fleet Fund.
- Eliminate Transfer In of $50,000 that was budgeted from the Wastewater Impact Fee Fund. Minimal impact fee collection in FY25 due to grandfather period.
- $103,741 reduction in Principal-Debt Service because the 2025 bond issuance did not require a FY25 principal payment.
- $116,000 for Vehicles/Large Equipment moved to FY26 due to delay in receipt of Chevy Silverado 3500 with crane.

Fund 106 Sanitation Fund

- Net increase to budgeted fund balance of $5,157.
- Transfer In of $5,157 from closing of Central Fleet Fund.

Fund 107 Drainage Fund

- Net decrease to budgeted fund balance of $39,151.
- Increase Transfer Out to Drainage Capital Project Fund by $39,592 due to Hogg Branch project expenses, offset in part by lower amount for Carrington Lane project.
- Transfer In of $441 from closing of Central Fleet Fund.

Fund 137 Drainage Capital Improvements Fund

- Net decrease to budgeted fund balance of $9,176.
- Increase in Grant Revenue of $900,442 for Harvey CDBG grant receipts and accrual.
- Increase in Audits/Consultant Fees by $60,505 for Harvey CDBG administration fee.
- Increase in Other Services by $6,875 for title work and lien report related to the Lott/Shepard project.
- Increase of $68,925 for Streets/Inlets/Curbs for the completion of the Carrington Lane project and engineering for the Lott/Shepard project. This is a timing difference because Carrington Lane originally budgeted to be completed in FY24 and Lott/Shepard project not included in the original budget.
- Increase of $812,905 in Other Capital due to more projects completed by Solid Bridge Construction related to the Harvey CDBG grant.
- Increase Transfer In from Drainage Fund by $39,592 due to Hogg Branch project expenses, offset in part by lower amount for Carrington Lane project.

Fund 220 Central Fleet Fund

- Close out of Central Fleet Fund.
- Transfers out totaling $169,474.
- Increase in Insurance Proceeds of $13,804 for claim received.
- Increase of $23,196 for Vehicles/Large Equipment maintenance to repair vehicle damaged in accident.
- Increase of $2,372 for Supplies used from inventory.

Fund 237 Streets/Drainage Capital Fund

- Net decrease to budgeted fund balance of $42,811.
- Transfer In of $75,189 from Fund 236 for Phase 2 of the City's participation in the widening of Saeger Street.
- Eliminate budgeted Transfer In from BCDC of $118,000 for engineering and design on project that was not started in FY25.

Fund 240 VERF Fund

- Net decrease to budgeted fund balance of $6,275.
- $6,275 expenditure for accessories for PD vehicles that were capitalized in the VERF Fund.

Fund 244 Water Impact Fee Fund

- Net decrease to budgeted fund balance of $4,000.
- Decrease to budgeted revenue of $154,000. Minimal fees collected in FY25 due to grandfather period through June 30.
- Eliminate transfer of $150,000 to Water Fund. No transfer made in FY25 due to minimal collection of impact fees.

Fund 245 Wastewater Impact Fee Fund

- Net decrease to budgeted fund balance of $8,160.
- Decrease to budgeted revenue of $58,160. Minimal fees collected in FY25 due to grandfather period through June 30.
- Eliminate transfer of $50,000 to Wastewater Fund. No transfer made in FY25 due to minimal collection of impact fees.

ORDINANCE NO. O-25-XX

AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS AMENDING THE FY2024-25 ADOPTED BUDGET; AND DECLARING AN EFFECTIVE DATE

WHEREAS, the City Council of the City of Brenham, Texas has previously approved a budget for the fiscal year ending September 30, 2025, after having filed the same with the City Secretary and after holding public hearings on same, all after due notice as required by statute; and

WHEREAS, due to unforeseen circumstances and/or conditions, the City Council finds it is necessary to amend the FY2024-25 Budget for municipal purposes;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Brenham, Texas:

SECTION 1.

That the City Council of the City of Brenham, Texas, does hereby amend the budget for the City of Brenham, Texas for the fiscal year ending September 30, 2025, as shown on Exhibit A.

SECTION II.

This Ordinance shall take effect as provided by State Law and the Charter of the City of Brenham, Texas.

PASSED and APPROVED on its first reading this ____ day of November 2025.

PASSED and APPROVED on its second reading this ____ day of December 2025.

____
Atwood C. Kenjura
Mayor

ATTEST:

____
Jeana Bellinger, TRMC, CMC
City Secretary

CITY OF BRENHAM
FY2024-25 ADOPTED BUDGET
BUDGET AMENDMENT #2
EXHIBIT A

FUND	PAGE NUMBER	REVENUES (INC)/DEC	GRANT REVENUES (INC)/DEC	TRANSFERS-IN (INC)/DEC	OPERATING EXPENDITURES INC/(DEC)	TRANSFERS-OUT INC/(DEC)	NET CHANGE TO FUND (INC)/DEC
101 GENERAL FUND	2.	(397,343)	-	(70,993)	(1,064,748)	1,500,000	(33,084)
118 DEBT SERVICE	3.	(101,000)	-	-	(102,066)	-	(203,066)
301 TIRZ NO. 1	4.	97,968	-	-	(59,850)	-	38,118
215 AIRPORT FUND	5.	-	(82,000)	-	-	-	(82,000)
225 PD EQUIPMENT FUND	6.	(40,790)	-	-	(3,500)	44,290	-
232 DONATIONS FUND	7.	(170,401)	-	(90,660)	101,549	-	(159,512)
236 CAPITAL/NON ROUTINE FUND	8.	-	-	(1,500,000)	-	75,189	(1,424,811)
229 CRIMINAL LAW ENFORCEMENT FUNI	9.	8,000	-	-	16,421		24,421
260 BRENHAM COMM PROJECTS FUND	10.	(76,460)	-	-	-	136,160	59,700
500 WORKERS' COMP FUND	11.	-	-	-	17,760	-	17,760
600 EMPLOYEE BENEFITS FUND	12.	174,005	-	-	(250,000)	-	(75,995)
270 GEN GOVT CAP PROJECTS FUND	13.	(285,530)	-	(32,058)	(6,284,320)	-	(6,601,908)
234 PARKS CAPITAL IMPROVEMENT FUN	14.	-	-	(282,000)	-	-	(282,000)
250 BCDC FUND	15.	(649,688)	-	-	(268,220)	798,418	(119,490)
135 SEWER CAPITAL PROJECTS FUND	16.	-	-	(602,360)	-	-	(602,360)
102 ELECTRIC FUND	17.	-	-	(59,760)	(258,500)	-	(318,260)
132 ELECTRIC CAPITAL PROJECTS FUND	18.	-	-	-	328,586	-	328,586
103 GAS FUND	19.	-	-	(8,438)	(122,767)	-	(131,205)
104 WATER FUND	20.	-	-	99,415	(878,965)		(779,550)
105 WASTEWATER FUND	21.	-	-	31,610	(219,741)	-	(188,131)
106 SANITATION FUND	22.	-	-	(5,157)	-	-	(5,157)
107 DRAINAGE FUND	23.	-	-	(441)	-	39,592	39,151
137 DRAINAGE CAP IMP FUND	24.	-	(900,442)	(39,592)	949,210	-	9,176
220 CENTRAL FLEET FUND	25.	(13,804)	-	-	25,568	169,474	181,238
237 STREETS/DRAINAGE CAP FUND	26.	-	-	42,811	-	-	42,811
240 VERF FUND	27.	-	-	-	6,275	-	6,275
244 WATER IMPACT FEE FUND	28.	154,000	-	-	-	(150,000)	4,000
245 WASTEWATER IMPACT FEE FUND	29.	58,160	-	-	-	(50,000)	8,160
TOTAL		**(1,242,883)**	**(982,442)**	**(2,517,623)**	**(8,067,308)**	**2,563,123**	**(10,247,133)**

FUND 101 - GENERAL FUND

EXHIBIT A, Page 2

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
2.	4-102.00	TAX RECEIPTS-GENERAL FUND	REVENUE	(INC)/DEC	(7,066,310)	(397,343)	(7,463,653)	TIRZ funding correction plus additional collections
	5-100-119.00	PERSONNEL ATTRITION FACTOR	EXPENDITURE	INC/(DEC)	(315,000)	(500,000)	(815,000)	Higher than budgeted attrition, which created ABNR
	5-100-119.1	MEDICAL INS ATTRITION FACTOR	EXPENDITURE	INC/(DEC)	(63,504)	(123,889)	(187,393)	11 months of funding, instead of 12, for medical insurance
	5-100-450.00	OTHER SERVICES	EXPENDITURE	INC/(DEC)	200,000	(95,000)	105,000	Unused outside services
	5-100-924.00	CONTINGENCY	EXPENDITURE	INC/(DEC)	144,073	(144,073)	-	Unused contingency
	5-100-953.40	ECONOMIC DEVELOPMT INCENTIV	EXPENDITURE	INC/(DEC)	240,945	90,952	331,897	Additional amounts due for 380 agreements based on sales tax collected
	5-110-924.00	CONTINGENCY	EXPENDITURE	INC/(DEC)	102,062	(102,062)	-	Unused contingency
	5-151-714.00	RADIOS/RADAR/CAMERAS	EXPENDITURE	INC/(DEC)	123,531	(4,832)	118,699	PO 25-15128-camera for 290/Hwy 36 intersection not delivered by 9/30
	5-151-813.00	VEHICLES	EXPENDITURE	INC/(DEC)	508,148	(58,500)	449,648	Admin vehicle was budgeted but not ordered
	5-152-714.00	RADIOS/RADAR/CAMERAS	EXPENDITURE	INC/(DEC)	9,000	(4,724)	4,276	PO 25-15126-camera for 290/Hwy 36 intersection not delivered by 9/30
	5-152-813.00	VEHICLES	EXPENDITURE	INC/(DEC)	-	12,130	12,130	Lights and accessories for Tahoe purchased at the end of FY24
	5-154-416.00	VETERINARIAN SERVICES	EXPENDITURE	INC/(DEC)	140,000	(70,000)	70,000	Savings due to in house vet
	5-154-215.00	ANIMAL CONTRL/SHELTER SUPP	EXPENDITURE	INC/(DEC)	52,000	30,000	82,000	Additional amount for in house vet procedures
	5-172-212.00	COMPUTER EQUIP & SUPPLIES	EXPENDITURE	INC/(DEC)	43,500	(29,750)	13,750	Network UPS replacements and OTDR replacement not done in FY25
	5-172-424.00	SERVICE CONTRACTS	EXPENDITURE	INC/(DEC)	302,890	(65,000)	237,890	Unused contingency
	6-000-602.20	INTERFUND TRNSF-CENTRAL FLEET	TRANSFER IN	(INC)/DEC	-	(26,703)	(26,703)	Transfer from Central Fleet Fund, which was closed out during FY25
	6-000-602.25	INTERFUND TRNSF-PD EQUIP FUND	TRANSFER IN	(INC)/DEC	-	(44,290)	(44,290)	Transfer of Body Worn Camera excess funding back to GF
	6-000-662.00	INTERFUND TRNSF-EQUIPMENT FUND	TRANSFER OUT	INC/(DEC)	-	1,500,000	1,500,000	Transfer FY25 ABNR to equipment fund
		NET CHANGE TO FUND BALANCE (INC)/DEC				(33,084)		

FUND 118 - DEBT SERVICE FUND

EXHIBIT A, Page 3

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
3.	4-183.00	TAX RECEIPTS	REVENUE	(INC)/DEC	(3,171,352)	(101,000)	(3,272,352)	TIRZ funding correction plus additional collections
	5-100-924.00	CONTINGENCY-DEBT SERVICE	EXPENDITURE	INC/(DEC)	150,000	(150,000)	-	Reclassify contingent amount to actual amount paid
	5-100-861.04	2025 COB D/S INTEREST	EXPENDITURE	INC/(DEC)	-	47,934	47,934	Reclassify contingent amount to actual amount paid
		NET CHANGE TO FUND BALANCE (INC)/DEC				(203,066)		

FUND 301 - TIRZ NO. 1

EXHIBIT A, Page 4

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
4.	4-102.00	TAX RECEIPTS-TIRZ NO. 1	REVENUE	(INC)/DEC	(716,236)	97,968	(618,268)	TIRZ funding correction + addtl FY25 allocation based on final valuation
	5-100-815.00	OTHER CAPITAL	EXPENDITURE	INC/(DEC)	59,850	(59,850)	-	Remove downtown turnaround from budget - project delayed by TXDOT
		NET CHANGE TO FUND BALANCE (INC)/DEC				38,118		

FUND 215 - AIRPORT FUND

EXHIBIT A, Page 5

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
5. 4-521.10	GRANT REVENUE-AIRPORT	REVENUE	(INC)/DEC	(100,000)	(82,000)	(182,000)	Receipt of ARPA and CRRSAA grant
	NET CHANGE TO FUND BALANCE (INC)/DEC				(82,000)		

FUND 225 - PD EQUIPMENT FUND

EXHIBIT A, Page 6

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
6.	6-000-601.00	INTERFUND TRNSF-GENERAL FUND	TRANSFER OUT	INC/(DEC)	-	44,290	44,290	Transfer of Body Worn Camera excess funding back to GF
	5-100-208.00	CLOTHING/PERS PROTECTIVE	EXPENDITURE	INC/(DEC)	3,500	(3,500)	-	No body armor purchases in FY25
	4-521.00	GRANT REVENUES	REVENUE	(INC)/DEC	(3,500)	(40,790)	(44,290)	Receipt of grant funds from Office of the Gov for body worn cameras
		NET CHANGE TO FUND BALANCE (INC)/DEC				-		

FUND 232 - DONATIONS FUND

EXHIBIT A, Page 7

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
7.	4-536.50	OPIOD SETTLEMENT PROCEEDS	REVENUE	(INC)/DEC	-	(16,312)	(16,312)	Settlement received
	4-529.46	DONATIONS/MEMORIALS-LIBRARY	REVENUE	(INC)/DEC	(15,000)	(113,000)	(128,000)	Receipt of life insurance proceeds & alloc of Fortnightly Club donation
	4-529.98	DONATIONS-POLICE DEPARTMENT	REVENUE	(INC)/DEC	(500)	(23,912)	(24,412)	Receipt of donations for K9 Program
	4-529.99	DONATIONS-ANIMAL SHELTER	REVENUE	(INC)/DEC	(30,000)	(17,177)	(47,177)	Increase in donations to the animal shelter
	5-100-208.52	CLOTHING/PERS PROT-FIRE	EXPENDITURE	INC/(DEC)	-	2,387	2,387	Cargo pants
	5-100-214.00	LIBRARY READING PROGRAMS	EXPENDITURE	INC/(DEC)	1,500	1,273	2,773	Summer programming, etc. - unbudgeted expenditures
	5-100-250.04	OTHER SUPPLIES-ANIMAL SHLTR	EXPENDITURE	INC/(DEC)	2,000	4,424	6,424	Purchase of dishwasher, paw print pens, and aluminum dog beds
	5-100-450.54	OTHER SERVICES-ANIMAL SHLTR	EXPENDITURE	INC/(DEC)	16,000	4,974	20,974	Transport services
	5-100-710.52	MACH/EQUIPMENT-FIRE	EXPENDITURE	INC/(DEC)	-	2,971	2,971	Chainsaw and shut off nozzles
	5-100-715.52	OTHER CAPITAL-FIRE	EXPENDITURE	INC/(DEC)	-	4,308	4,308	Sleeper sofa
	5-100-715.54	OTHER CAPITAL-ANIMAL SHELTER	EXPENDITURE	INC/(DEC)	-	24,629	24,629	Commercial washer and dryer
	5-100-815.46	OTHER CAPITAL-LIBRARY	EXPENDITURE	INC/(DEC)	-	39,314	39,314	AV for Library Program Room
	5-100-951.00	K-9 PROGRAM EXPENSE	EXPENDITURE	INC/(DEC)	-	17,269	17,269	Purchase of dog, uniforms and other items for new K9 program
	6-000-602.60	INTERFUND TRNSFR-BCPF	TRANSFER-IN	(INC)/DEC		(90,660)	(90,660)	Receipt of donations into Fund 260 at donor's request-trnsfrd to Fund 232
		NET CHANGE TO FUND BALANCE (INC)/DEC				(159,512)		

FUND 236 - CAPITAL/NON ROUTINE FUND

EXHIBIT A, Page 8

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
8.	6-000-601.00	INTERFUND TRNSF-GENERAL FUND	TRANSFER IN	(INC)/DEC	-	(1,500,000)	(1,500,000)	Transfer of FY25 ABNR
	6-000-602.37	INTERFUND TRNSF-STREETS/DR	TRANSFER OUT	(INC)/DEC	-	75,189	75,189	Transfer to Fund 237 for Saeger Widening participation Phase 2
		NET CHANGE TO FUND BALANCE (INC)/DEC				(1,424,811)		

FUND 229 - CRIMINAL LAW ENFORCEMENT FUND

EXHIBIT A, Page 9

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
9.	4-536.00	PROGRAM INCOME/RESTITUTION	REVENUE	(INC)/DEC	(15,000)	8,000	(7,000)	Lower than budgeted revenue due to unpredictability of seizures
	5-100-450.00	OTHER SERVICES	EXPENDITURE	INC/(DEC)	1,292	9,848	11,140	ERAD (Electronic Recovery and Access to Data) subscription; Prisoner Transport; Tracking Service
	5-100-713.00	VEHICLES	EXPENDITURE	INC/(DEC)	-	2,850	2,850	Wrap for seized vehicle
	5-100-714.00	RADIOS/RADR/CAMERAS	EXPENDITURE	INC/(DEC)	-	3,723	3,723	Nikon camera
		NET CHANGE TO FUND BALANCE (INC)/DEC				24,421		

FUND 260 - BRENHAM COMM PROJECTS FUND

EXHIBIT A, Page 10

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
10.	4-529.44	DONATIONS-COB	REVENUE	(INC0/DEC	-	(76,460)	(76,460)	Donations received
	6-000-602.32	INTERFUND TRNSF-DONATIONS	TRANSFER-OUT	INC/(DEC)	-	90,660	90,660	Transfer donations to Fund 232
	6-000-602.49	INTERFUND TRNSF-TOUR & MKTG	TRANSFER-OUT	INC/(DEC)	-	45,500	45,500	MoMS Donations transferred to Fund 249
		NET CHANGE TO FUND BALANCE (INC)/DEC				59,700		

FUND 500 -WORKERS' COMP

EXHIBIT A, Page 11

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
11. 5-100-936.00	WORKERS' COMP PREMIUM	EXPENDITURE	INC/(DEC)	119,859	17,760	137,619	AddTl premium due to adjusted total payroll, offset by contribution change
	NET CHANGE TO FUND BALANCE (INC)/DEC				17,760		

FUND 600 -EMPLOYEE BENEFITS FUND

EXHIBIT A, Page 12

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
12.	4-524.00	HEALTH INS PREMIUMS-CITY	REVENUE	(INC)/DEC	(2,088,181)	174,005	(1,914,176)	Funded 11 months instead of 12 due to lower than budgeted premiums
	5-100-943.00	HEALTH INSURANCE PREMIUMS	EXPENDITURE	INC/(DEC)	2,400,000	(250,000)	2,150,000	Lower premiums due to attrition
		NET CHANGE TO FUND BALANCE (INC)/DEC				(75,995)		

FUND 270 -GENERAL GOVT CAPITAL PROJECTS FUND

EXHIBIT A, Page 13

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
13.	6-000-602.50	INTERFUND TRNSF-BCDC	TRANSFER-IN	(INC)/DEC	-	(32,058)	(32,058)	Transfer from BCDC - electric service for Fire Station No. 2
	4-710.31	INTEREST-TEXSTAR	REVENUE	(INC)/DEC	(123,000)	(285,530)	(408,530)	Higher bank balance due to lower expenditures; Higher interest rates
	5-100-802.52	BUILDINGS-FIRE STATION #2	EXPENDITURE	INC/(DEC)	7,683,688	(5,775,000)	1,908,688	Delay in start of construction and rain delays during the year
	5-100-813.41	VEHICLES/LARGE EQUP-STREETS	EXPENDITURE	INC/(DEC)	571,000	(362,090)	208,910	PO 25-15052 for Asphalt Zipper - not received in FY25; move to FY26
	5-100-813.31	VEHICLES/LARGE EQUP-MAINT	EXPENDITURE	INC/(DEC)	48,500	(48,500)	-	PO 25-15037 for Pickup truck - not received in FY25; move to FY26
	5-100-810.31	EQUIPMENT-MAINTENANCE	EXPENDITURE	INC/(DEC)	206,000	(98,730)	107,270	Dispatch Generator not delivered in FY25 - move to FY26
			NET CHANGE TO FUND BALANCE (INC)/DEC			(6,601,908)		

FUND 234 -PARKS CAPITAL IMPROVEMENTS FUND

EXHIBIT A, Page 14

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
14.	6-000-625.00	INTERFUND TRNSF-BCDC	TRANSFER-IN	(INC)/DEC	(827,000)	(282,000)	(1,109,000)	Additional transfer for Jackson Street Park approved by BCDC
			NET CHANGE TO FUND BALANCE (INC)/DEC			(282,000)		

FUND 250 - BCDC FUND

EXHIBIT A, Page 15

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
15.	6-000-601.35	INTERFUND TRNSF-SWR CAP PROJ	TRANSFER-OUT	INC/(DEC)	-	602,360	602,360	Transfer from BCDC to Sewer Capital Projects for BBC Sewer extension project- rollover from FY24 budget
	6-000-602.70	INTERFUND TRNSF-G GOVT CAP PROJ	TRANSFER-OUT	INC/(DEC)	-	32,058	32,058	Transfer to Fund 270 for electric service for Fire Station No. 2
	6-000-623.40	INTERFUND TRNSF-PARKS CAP PROJ	TRANSFER-OUT	INC/(DEC)	827,000	282,000	1,109,000	Addtl transfer for Jackson St Park; Budgeted at $500K but BCDC approved addtl $282K
	6-000-602.37	INTERFUND TRNSF-STREETS & DR	TRANSFER-OUT	INC/(DEC)	118,000	(118,000)	-	Blue Bell Rd extension - engineering & design - project not done in FY25
	4-512.00	SALE OF PROPERTY	REVENUE	(INC)/DEC	-	(649,688)	(649,688)	Sale of property in the Southwest Industrial Park
	5-176-924.00	CONTINGENCY	EXPENDITURE	INC/(DEC)	268,220	(268,220)	-	Unused Contingency
		NET CHANGE TO FUND BALANCE (INC)/DEC				(119,490)		

FUND 135 - SEWER CAPITAL PROJECTS FUND

EXHIBIT A, Page 16

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
16. 6-000-602.50	INTERFUND TRNSF-BCDC	TRANSFER-IN	(INC)/DEC	-	(602,360)	(602,360)	Transfer from BCDC to Sewer Capital Projects for BBC Sewer extension project-rollover from FY24 budget
	NET CHANGE TO FUND BALANCE (INC)/DEC				(602,360)		

FUND 102 - ELECTRIC FUND

EXHIBIT A, Page 17

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
17.	6-000-602.20	INTERFUND TRNSF-FLEET	TRANSFER-IN	(INC)/DEC	-	(59,760)	(59,760)	Transfer from Central Fleet Fund, which was closed out during FY25
	5-161-804.20	UTILITY LINE-CONTRACTORS	EXPENDITURE	INC/(DEC)	352,945	(246,500)	106,445	Loesch Street project not completed; move to FY26 - PO 25-15120
	5-161-350.00	OTHER MAINTENANCE	EXPENDITURE	INC/(DEC)	12,000	(12,000)	-	Infrared project not completed in FY25
		NET CHANGE TO FUND BALANCE (INC)/DEC				(318,260)		

FUND 132 - ELECTRIC CAPITAL PROJECTS FUND

EXHIBIT A, Page 18

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
18. 5-100-813.00	VEHICLES/LARGE EQUIPMENT	EXPENDITURE	INC/(DEC)	-	328,586	328,586	Purchase of Bucket Truck - pre-funded with transfers from Fund 102
	NET CHANGE TO FUND BALANCE (INC)/DEC				328,586		

FUND 103 - GAS FUND

EXHIBIT A, Page 19

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
19.	6-000-602.20	INTERFUND TRNSF-FLEET	TRANSFER-IN	(INC)/DEC	-	(8,438)	(8,438)	Transfer from Central Fleet Fund, which was closed out during FY25
	5-162-813.00	VEHICLES/LARGE EQUIPMENT	EXPENDITURE	INC/(DEC)	77,767	(77,767)	-	Receipt of 2025 Silverado 3500 delayed until October - move to FY26
	5-162-402.00	AUDITS/CONSULTANTS FEES	EXPENDITURE	INC/(DEC)	59,000	(45,000)	14,000	Gas Systems Const. Standards - project not completed - move to FY26
		NET CHANGE TO FUND BALANCE (INC)/DEC				(131,205)		

FUND 104- WATER FUND

EXHIBIT A, Page 20

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
20.	6-000-602.20	INTERFUND TRNSF-FLEET	TRANSFER-IN	(INC)/DEC	-	(50,585)	(50,585)	Transfer from Central Fleet Fund, which was closed out during FY25
	6-000-602.44	INTERFUND TRNSF-WTR IMPACT	TRANSFER-IN	(INC)/DEC	(150,000)	150,000	-	Minimal Water Impact Fees collected and no transfer made
	5-100-860.15	PRINCIPAL-DEBT SERVICE	EXPENDITURE	INC/(DEC)	1,749,914	(794,914)	955,000	2025 Issuance did not require a FY25 principal payment
	5-164-813.00	VEHICLES/LARGE EQUIPMENT	EXPENDITURE	INC/(DEC)	84,051	(84,051)	-	Receipt delayed until October - move to FY26
		NET CHANGE TO FUND BALANCE (INC)/DEC				(779,550)		

FUND 105- WASTEWATER FUND

EXHIBIT A, Page 21

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
21.	6-000-602.20	INTERFUND TRNSF-FLEET	TRANSFER-IN	(INC)/DEC	-	(18,390)	(18,390)	Transfer from Central Fleet Fund, which was closed out during FY25
	6-000-602.44	INTERFUND TRNSF-WW IMPACT	TRANSFER-IN	(INC)/DEC	(50,000)	50,000	-	Minimal Wastewater Impact Fees collected and no transfer made
	5-100-860.15	PRINCIPAL-DEBT SERVICE	EXPENDITURE	INC/(DEC)	545,471	(103,741)	441,730	2025 Issuance did not require a FY25 principal payment
	5-165-813.00	VEHICLES/LARGE EQUIPMENT	EXPENDITURE	INC/(DEC)	116,000	(116,000)	-	Receipt of Chevy 3500 truck w/crane delayed until October - move to FY26
		NET CHANGE TO FUND BALANCE (INC)/DEC				(188,131)		

FUND 106- SANITATION FUND

EXHIBIT A, Page 22

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
22. 6-000-602.20	INTERFUND TRNSF-FLEET	TRANSFER-IN	(INC)/DEC	-	(5,157)	(5,157)	Transfer from Central Fleet Fund, which was closed out during FY25
	NET CHANGE TO FUND BALANCE (INC)/DEC				(5,157)		

FUNDD 107 - DRAINAGE FUND

EXHIBIT A, Page 23

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
23.	6-000-601.37	INTERFUND TRNSF-DRAIN CAP PROJ	TRANSFER-OUT	INC/(DEC)	48,524	39,592	88,116	Hogg Branch project expenses, less lower amount for Carrington Lane
	6-000-602.20	INTERFUND TRNSF-CENTRAL FLEET	TRANSFER-IN	(INC)/DEC	-	(441)	(441)	Transfer from Central Fleet Fund, which was closed out during FY25
		NET CHANGE TO FUND BALANCE (INC)/DEC				39,151		

FUND 137 - DRAINAGE CAPITAL IMPROVEMENTS FUND

EXHIBIT A, Page 24

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
24.	4-733.00	GRANT REVENUE	REVENUE	(INC)/DEC	(3,189,527)	(900,442)	(4,089,969)	GLO Grant
	5-100-402.00	AUDITS/CONSULTANTS FEES	EXPENDITURE	INC/(DEC)	76,200	60,505	136,705	Harvey CDBG Administration Fee
	5-100-450.00	OTHER SERVICES	EXPENDITURE	INC/(DEC)	-	6,875	6,875	Title Work and Lien Report (Lott/Shepard project)
	5-100-803.00	STREETS/INLETS/CURBS	EXPENDITURE	INC/(DEC)	-	68,925	68,925	Completion of Carrington Lane and engr for Lott/Shepard ; Timing difference
	5-100-815.00	OTHER CAPITAL	EXPENDITURE	INC/(DEC)	3,153,250	812,905	3,966,155	Addtl projects completed by Solid Bridge Construction in FY25; Timing
	6-000-607.00	INTERFUND TRNSFR-DRAINAGE	TRANSFER-IN	(INC)/DEC	(48,524)	(39,592)	(88,116)	Hogg Branch project expenses, less lower amount for Carrington Lane
			NET CHANGE TO FUND BALANCE (INC)/DEC			9,176		

FUND 220 - CENTRAL FLEET FUND

EXHIBIT A, Page 25

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
25.	4-720.00	INSURANCE PROCEEDS	REVENUE	(INC)/DEC	-	(13,804)	(13,804)	Insurance proceeds received
	5-100-303.00	VEHICLES/LARGE EQUIPMENT	EXPENDITURE	INC/(DEC)	-	23,196	23,196	Repair to vehicle damaged in accident
	5-110-906.00	INVENTORY ADJUSTMENTS	EXPENDITURE	INC/(DEC)	250	2,372	2,622	Supplies used from inventory
	6-000-601.00	INTERFUND TRNSF-GEN FUND	TRANSFER-OUT	INC/(DEC)	-	26,703	26,703	Closing out of Fleet Fund
	6-000-602.00	INTERFUND TRNSF-ELECTRIC	TRANSFER-OUT	INC/(DEC)	-	59,760	59,760	Closing out of Fleet Fund
	6-000-603.00	INTERFUND TRNSF-GAS	TRANSFER-OUT	INC/(DEC)	-	8,438	8,438	Closing out of Fleet Fund
	6-000-604.00	INTERFUND TRNSF-WATER	TRANSFER-OUT	INC/(DEC)	-	50,585	50,585	Closing out of Fleet Fund
	6-000-605.00	INTERFUND TRNSF-SEWER	TRANSFER-OUT	INC/(DEC)	-	18,390	18,390	Closing out of Fleet Fund
	6-000-606.00	INTERFUND TRNSF-SANITATION	TRANSFER-OUT	INC/(DEC)	-	5,157	5,157	Closing out of Fleet Fund
	6-000-605.00	INTERFUND TRNSF-DRAINAGE	TRANSFER-OUT	INC/(DEC)	-	441	441	Closing out of Fleet Fund
		NET CHANGE TO FUND BALANCE (INC)/DEC				181,238		

FUND 237 - STREETS/DRAINAGE CAPITAL FUND

EXHIBIT A, Page 26

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
26.	6-000-662.00	INTERFUND TRNSFR-EQUIP FUND	TRANSFER IN	(INC)/DEC	-	(75,189)	(75,189)	Transfer from Fund 236 for Saeger Widening participation Phase 2
	6-000-602.50	INTERFUND TRNSFR-BCDC	TRANSFER IN	(INC)/DEC	(118,000)	118,000	-	Blue Bell Rd extension - engineering & design - project not done in FY25
		NET CHANGE TO FUND BALANCE (INC)/DEC				42,811		

FUND 240 - VERF FUND

EXHIBIT A, Page 27

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
27. 5-151-813.00	VEHICLES/LARGE EQUIPMENT	EXPENDITURE	INC/(DEC)	-	6,275	6,275	Accessories for PD vehicles capitalized in the VERF Fund
	NET CHANGE TO FUND BALANCE (INC)/DEC				6,275		

FUNDAMENTALS

FUND 244 - WATER IMPACT FEE FUND

EXHIBIT A, Page 28

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
28. 4-625.00	IMPACT FEES-WATER	REVENUE	(INC)/DEC	(187,500)	154,000	(33,500)	Minimal fees collected in FY25 due to grandfather period
6-000-604.00	INTERFUND TRNSF-WATER	TRANSFER-OUT	INC/(DEC)	150,000	(150,000)	-	Minimal Water Impact Fees collected and no transfer made
	NET CHANGE TO FUND BALANCE (INC)/DEC				4,000		

FUND 245 - WASTEWATER IMPACT FEE FUND

EXHIBIT A, Page 29

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
29.	4-625.00	IMPACT FEES-WASTEWATER	REVENUE	(INC)/DEC	(62,500)	58,160	(4,340)	Minimal fees collected in FY25 due to grandfather period
	6-000-604.00	INTERFUND TRNSF-WASTEWATER	TRANSFER-OUT	INC/(DEC)	50,000	(50,000)	-	Minimal Water Impact Fees collected and no transfer made
		NET CHANGE TO FUND BALANCE (INC)/DEC				8,160		

City Council Regular Meeting
AGENDA ITEM 7

Agenda Item: **Discuss and Possibly Act Upon Resolution No. R-25-034 Adopting the 2024-2029 Washington County Hazard Mitigation Plan as It Applies to the City of Brenham**

Meeting Date: November 20, 2025

Department: Fire

Staff Contact: Mark Donovan, Fire Chief

SUMMARY STATEMENT:

The Washington County Hazard Mitigation Plan has been approved by FEMA pending adoption by the participating jurisdictions. FEMA requires the Hazard Mitigation Plan to be updated every five years. Washington County Commissioner’s Court approved a Resolution on October 28, 2025, adopting the Washington County Hazard Mitigation Plan.

As a participating jurisdiction, the City of Brenham also needs to adopt the Plan by Resolution. Once approved, a copy of the City's Resolution will be provided to the Washington County Office of Emergency Management.

Included in the packet is the Executive Summary of the Plan. A full copy of the Plan is on file in the City Secretary's office.

ATTACHMENTS:

1. Resolution R-25-034
2. Washington County Hazard Mitigation Plan Executive Summary

RECOMMENDATION:

Approve Resolution No. R-25-034 adopting the 2024-2029 Washington County Hazard Mitigation Plan as it applies to the City of Brenham.

RESOLUTION NO. R-25-034

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, APPROVING THE WASHINGTON COUNTY HAZARD MITIGATION ACTION PLAN AS IT APPLIES TO THE CITY OF BRENHAM WITH THE PLAN BEING TITLED "MITIGATING RISK: PROTECTING WASHINGTON COUNTY FROM ALL HAZARDS, 2024-2029"; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, certain areas of Brenham are subject to periodic flooding and other natural hazards with the potential to cause damages to people and properties within the area, and

WHEREAS, under the Disaster Mitigation Act of 2000, the United States Federal Emergency Management Agency (FEMA) requires that local jurisdictions have in place a FEMA-approved Hazard Mitigation Action Plan; and

WHEREAS, this plan, a five-year blueprint for the future, aimed at making communities in Washington County disaster resistant by reducing or eliminating the long-term risk of loss of life and property from the full range of natural disasters; and

WHEREAS, this plan meets the requirements of the Disaster Mitigation Act of 2000 (P.L. 106-390); Section 44 of the Code of Federal Regulations, Part 201.6 and Part 206; and State of Texas Division of Emergency Management standards.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS THAT:

SECTION 1: That the City Council hereby approves those portions of the Plan entitled, Mitigating Risk: Protecting Washington County from All Hazards, 2024-2029, that pertain to the City of Brenham.

SECTION 2: That the City Council hereby approves the Emergency Management Coordinator with the responsibility, authority, and the means to:

a. Inform all concerned parties of this action.
b. Develop an addendum to this Hazard Mitigation Plan if Brenham's unique situation warrants such an addendum.

SECTION 3: That the City Council hereby agrees to appoint the Emergency Management Coordinator to assure that the Hazard Mitigation Plan be reviewed at least annually and that any needed adjustment to the City of Brenham addendum to the Hazard Mitigation Plan be developed and presented to the City Council for consideration.

<u>SECTION 4:</u> That this Resolution shall take effect immediately from and after its passage.

PASSED AND APPROVED this 20th day of November, 2025.

____
Atwood C. Kenjura
Mayor

ATTEST:

____
Jeana Bellinger, TRMC, CMC
City Secretary

Washington County Hazard Mitigation

Mitigating Risk: Protecting Washington County from All Hazards

2024-2029

Adopted 2025

Office of Emergency Management
105 W Main Street
Brenham, Texas 77833

EXECUTIVE SUMMARY

Purpose and Process of Development

This update document, "Mitigating Risk: Protecting Washington County from All Hazards, 2024 – 2029," was prepared by Washington County, the cities of Brenham and Burton, and Blinn College.

This plan is a five-year blueprint for the future, aimed at making communities in Washington County, the cities of Brenham and Burton, and Blinn College disaster resistant by reducing or eliminating the long-term risk of loss of life and property from the full range of natural disasters. It meets the requirements of the Disaster Mitigation Act of 2000 (P.L. 106-390); Section 44 of the Code of Federal Regulations, Part 201.6 and Part 206; and State of Texas Division of Emergency Management standards. An open public process was established to provide multiple opportunities for all sectors in Washington County to become involved in the planning process and make input during its drafting stage. The planning area includes Washington County and all participating jurisdictions.

Hazards Facing Washington County

The plan identifies and assesses the potential impact of ten (10) natural hazards that threaten the Washington County region. These include dam failures, drought, excessive heat, fires, floods, hail, hurricanes, severe winter storms, thunderstorms/lightning, and tornadoes. Hazards were identified based on a review of historical records, national data sources, existing plans and reports, and discussions with local, regional, and national experts. Each hazard was profiled based on its severity of impact, frequency of occurrence, seasonal patterns, warning time, cascading potential, and existing warning systems. An inventory of populations, buildings, critical and special facilities, and commercial facilities at potential risk was conducted. The probability of occurrence and potential dollar losses from each hazard were estimated using data collected on all hazards and the effect on the participating jurisdictions. The hazards were then ranked based on potential damages in terms of lives lost, dollars lost, and other relevant community factors. In order of priority, they are:

- Droughts
- Severe Winter Storms
- Excessive Heat
- Fire
- Hurricanes
- Floods

- Tornadoes
- Thunderstorms/Lightning
- Dam failures (Except City of Burton)
- Hail

MITIGATION VISION

A vision statement, 6 goals, and 21 objectives were developed to guide the jurisdictions in Washington County in reducing or eliminating the long-term risk of loss of life and property from the full range of natural disasters. The mitigation vision for the Washington County region incorporates:

- An informed citizenry aware of the risks they face and the measures that can be taken to protect their families, homes, workplaces, communities, and livelihoods from the impact of disasters.
- Local governments and regional entities that are capable of high-level hazard-mitigation planning and project implementation, and of leveraging state, federal, and private resources for investments in mitigation.
- Intergovernmental coordination and cooperation on mutual issues of concern related to floodplain management and hazard mitigation.
- A commitment to locate buildings outside hazardous areas and to promote building methods that result in structures able to withstand the natural and man-made hazards that threaten them.
- The integration of mitigation into routine budgetary decisions and planning for future growth and development by Washington County communities, making disaster resistance an integral part of the livability and sustainability of the county.

GOALS, OBJECTIVES AND ACTIONS

The overall goal of this plan is to reduce or eliminate the long-term risk of loss of life and property damage in Washington County from the full range of disasters. Individual goals are:

GOAL 1. Develop new, and upgrade existing capabilities for identifying the need for and implementing hazard mitigation activities.

GOAL 2. Generate support for and increase public awareness of the need for hazard mitigation.

GOAL 3. Increase awareness of public officials, community and business leaders of the need for hazard mitigation, and support actions to protect public health and safety.

GOAL 4. Promote resource-sharing and increase coordination and cooperation among governmental entities in conducting hazard-mitigation activities.

GOAL 5. Mitigate damage to and losses of new and existing real property.

GOAL 6. Promote sustainable growth.

Twenty-one objectives in support of these goals are presented in Section 3.

Mitigation Actions

This plan sets forth mitigation actions to be carried out by the participating jurisdictions to reduce the risks to these hazards facing Washington County. Each action statement includes a description of the action, estimated costs, benefits, the responsible organization for implementing the action, an implementation schedule, objective(s) to which it is to achieve, priority, and potential funding sources. Some actions are directed at reducing the risk from a single hazard, such as flooding. Others pertain to multiple hazards or all 10 hazards. The hazards differ in important ways, such as in their predictability, length of warning time, speed of onset, magnitude, scope, duration of impact, and the possibilities of secondary impacts. Many of the demands on the emergency management infrastructure they generate, however, arise not from their differences but from their commonalities.