

Brenham City Council Minutes

A Regular Meeting of the Brenham City Council was held on Thursday, October 2, 2025 beginning at 1:00 PM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Leah Cook
Councilmember Paul LaRoche
Councilmember Adonna Saunders
Councilmember Steve Soman
Councilmember Albert Wright

Members Absent:

None

City of Brenham Staff Present:

City Manager Carolyn Miller, City Attorney Cary Bovey, Assistant City Manager Megan Mainer, City Secretary/Director of Administrative Services Jeana Bellinger, General Manager of Public Utilities William Bissette, Director of Gas and Utilities Shawn Bolenbarr, Director of Public Works Dane Rau, Chief Financial Officer Julie Flagg, Director of HR and Risk Management Susan Nienstedt, Fire Chief Mark Donovan, Police Chief Gary Boshears, Development Services Director Stephanie Doland, Economic & Community Development Director Teresa Rosales, Director of Water and Wastewater Jerry Saldivar, Director of Gas Utilities Shawn Bolenbarr, Katharine Briscoe, Gabriela Trejo, Lauren Schultz, Jared Beckendorf, Jason Lange, Marisol Urbina, Josh Daniels, Melinda Gordon, Kyle Branham, Tammy Murphy, David Cella, Steven Loving, Steven Eilert, Terrence Johnson, Eduardo Ortega, Casey Redman, Kelsey Toy, Christine Simich, and Nancy Joiner

Citizens/Others Present:

Edwin Inestroza and John Powell

Media Present:

Joshua Blaschke, KWHI, and Jason May, Brenham Banner Press

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Councilmember Leah Cook**

3. Service Recognitions

- **Kevin Boggus, Communications and Public Relations - 15 Years**
- **Eduardo Ortega, Police Department - 20 Years**

4. Proclamations

- ◆ **Dyslexia Awareness**
- ◆ **Paint The Town Pink**
- ◆ **American Pharmacists Month**
- ◆ **Unplug Texas Day**
- ◆ **Fire Prevention Week**

5. Community Service Grant Recipient Presentation by Brenham Children's Chorus

6. Citizen Comments

No citizen comments were heard.

CONSENT AGENDA

7. Statutory Consent Agenda

- 7.a. Approve the Minutes from the September 4, 2025 and September 18, 2025 Regular City Council Meetings**
- 7.b. Approve Resolution No. R 25-025 Nominating Candidates for Election to the Washington County Appraisal District Board of Directors**
- 7.c. Approve the Purchase of a Digger Derrick Truck from Altec Industries, Inc., through Sourcewell Contract No. 110421-ALT, in the Amount of \$344,063.00, for the City of Brenham Electric Department and Authorize the Mayor to Execute Any Necessary Documentation**

A motion was made by Councilmember Wright and seconded by Councilmember Saunders to approve Consent Agenda Items 7.a. through 7.c.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

REGULAR SESSION

8. Discuss and Possibly Act Upon Resolution No. R-25-026 Authorizing the Acceptance of Public Infrastructure Improvements in the Heritage Oaks, Phase 2 Subdivision

Stephanie Doland, Director of Development Services, presented this item. Doland explained that Heritage Oaks is a single-family residential subdivision located east of Cantey Street and south of Gun and Rod Road. The property is being developed by Arlen Thielemann of Thielemann Development Company, L.P. and was designed in two phases. Section 1 of the development includes 32 lots and the infrastructure was completed in 2019. Section 2 of the subdivision consists of an additional 15 single-family home lots and the associated infrastructure constructed by Collier Construction.

Doland advised that both Thielemann Development Company, LP and their contractor Collier Construction have completed the necessary infrastructure improvements including, water, sanitary sewer, storm water and street construction adjacent to the 15 lots. The infrastructure improvements have a total valuation of \$392,220 and have been constructed and inspected according to the City of Brenham ordinances and the infrastructure design manual.

A motion was made by Councilmember Cook and seconded by Councilmember LaRoche to approve Resolution No. R-25-026 authorizing the acceptance of public infrastructure improvements in the Heritage Oaks, Section 2 Subdivision.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

9. Discuss and Possibly Act Upon Resolution No. R-25-027 Authorizing the Acceptance of Public Infrastructure Improvements in the Vintage Farms Subdivision Phase Six

Stephanie Doland, Director of Development Services, presented this item. The subject property is an approximate 24.872-acre tract of land generally located west of the intersection of Confederate Lane and Dixie Road and is platted as the Vintage Farms Phase Six Subdivision. Phase Six of the Vintage Farms Subdivision is the second phase of the 52.428-acre expansion of the Vintage Farms subdivision which was annexed into the City on November 19, 2020.

The Phase consists of 105 lots for single-family home construction, dedication of public roadway, and four (4) common areas for streetscaping, sidewalks, and community landscaping. Doland explained that the contractors, Texas KB Utilities and Legacy Concrete have completed the infrastructure improvements (water, sanitary sewer, streets, sidewalks and storm drainage). The improvements have a total valuation of \$1,544,252.23 and have been constructed and inspected according to the City of Brenham regulations.

A motion was made by Councilmember Soman and seconded by Councilmember Wright to approve Resolution No. R-25-027 authorizing the acceptance of public infrastructure improvements in the Vintage Farms Subdivision Phase Six.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

10. Discuss and Possibly Act Upon Resolution No. R-25-028 Authorizing the Acceptance of Public Infrastructure Improvements in the Ebenezer Development Subdivision

Stephanie Doland, Director of Development Services, presented this item. Doland stated that Ebenezer Development is a townhome subdivision generally located south of State Highway 105 and on the northeast corner of Sabine Street and Clay Street. The property is owned by Edin and Martha Inestroza and was subdivided into 30-lots for the construction of townhomes. The civil plans for the project included the construction of a cul-de-sac public street tying onto Clay Street and the required

storm sewer improvements, including a detention pond. Additionally, the civil infrastructure for this project includes the extension of water, sewer, gas and electric all within the City of Brenham service territory.

Doland explained that Inestroza completed the required infrastructure improvements (water, sanitary sewer, streets, and storm drainage) and this infrastructure acceptance is inclusive of stormwater improvements. The public infrastructure improvements are valued at \$479,985.40 and have been constructed and inspected according to the City of Brenham policies.

A motion was made by Councilmember Saunders and seconded by Councilmember Cook to approve Resolution No. R-25-028 authorizing the acceptance of public infrastructure improvements in the Ebenezer Development Subdivision.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

11. Discuss and Possibly Act Upon Resolution No. R-25-029 Authorizing the Acceptance of Public Improvements in the North Saeger Street Right-of-Way, Within the Wilkins Valley Phase 1 and Phase 2 Subdivision

Stephanie Doland, Director of Development Services, presented this item. Doland explained that Wilkins Valley is a single-family residential neighborhood, developed by Clayton and Kelli Collier, with homes constructed by DR Horton located northwest of the intersection of Jefferson Street and North Saeger Street. Phase 1 of the subdivision consists of 48 single-family home lots, local street dedication, common areas, two reserve tracts and the dedication of an additional 10-foot wide tract of land adjacent to the existing Saeger Street right-of-way. Phase 2 of the subdivision consists of 41 single-family home lots, dedication of local public roads, an additional common area, and a 10-foot dedication of right-of-way for the North Saeger Street roadway.

Doland stated that all required public infrastructure, including water, sanitary sewer, storm drainage, streets and sidewalks within the Wilkins Valley Subdivision. Phases 1 and 2 subdivision have been completed. Common areas developed with a detention pond, pavilion, sports court and walking trail shall be owned and maintained in perpetuity by the Homeowners Association. The public infrastructure improvements are valued at approximately \$2,389,419 have been designed, constructed and inspected according to the City of Brenham policies.

A motion was made by Councilmember LaRoche and seconded by Mayor Pro Tem Kolby to approve Resolution No. R-25-029 authorizing the acceptance of public improvements in the North Saeger Street right-of-way, within the Wilkins Valley Phase 1 and Phase 2 Subdivision.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

12. Discuss and Possibly Act Upon an Ordinance on Its First Reading Providing for No Parking Zones in Certain Designated Areas Along S. Market St. in the City of Brenham

Dane Rau, Director of Public Works, presented this item. Rau stated that vehicles have been parking on the right of way in front of 1805 S. Market St (Champion Fellowship Church) and when this occurs it blocks the visibility of oncoming traffic. The City has spoken with Champion Fellowship and even though they try to prevent this by placing orange cones in this area, it still happens and causes an issue on Sundays or when there are large gatherings at the church.

Rau explained that Champion Fellowship is in support of the No Parking Zone and appreciates the City's help to control the parking in the right of way.

A motion was made by Councilmember Wright and seconded by Councilmember Soman to approve an Ordinance on its first reading providing for no parking zones in certain designated areas along S. Market St. in the City of Brenham.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

13. Discuss and Possibly Act Upon the Purchase and Installation of Field Lighting at Henderson Park and Authorize the Mayor to Execute Any Necessary Documentation

Dane Rau, Director of Public Works, presented this item. Rau explained that during the 2025-26 BCDC budget process, the BCDC Board approved the replacement of old field lights at both Fink and Korthauer in Henderson Park and allocated \$275,000 toward the project.

Rau stated that staff met with two companies who have experience with field lighting and received similar quotes back; however, he would like to recommend Techline Sports Lighting for the project based on their experience and a 10-year warranty.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Saunders to approve the purchase and installation of field lighting at Henderson Park from Techline Sports Lighting, LLC, through BuyBoard Contract No. 677-22, in the amount of \$268,975.00 and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

14. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Rate Tariff Schedules for the City of Brenham Sanitary Sewer Services

William Bissette, General Manager of Public Utilities, presented this item. Bissette explained that in June 2025, the City hired NewGen Strategies & Solutions to research and analyze the City's wastewater rates. The study was needed to determine if current wastewater rates cover costs such as planning for large infrastructure projects and ensuring financial stability.

NewGen proposed an initial increase of 13.6%, followed by annual increases ranging from 2.7% to 4.8% through fiscal year 2030. These increases will take effect at the beginning of each fiscal year. This is the first of five planned annual increases for wastewater rates.

A motion was made by Councilmember LaRoche and seconded by Councilmember Saunders to approve an Ordinance on its first reading amending the Rate Tariff Schedules for the City of Brenham Sanitary Sewer Services.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

15. Discuss and Possibly Act Upon Amendment No.1. to the Professional Services Agreement Between the City of Brenham and Strand Associates, Inc. for Project No. 65C-57C and Project No. 64C-70C Related to the 2024 Water Main and Sanitary Sewer Replacements and Authorize the Mayor to Execute Any Necessary Documentation

Jared Beckendorf, Utility Project and Warehouse Manager, presented this item. Beckendorf stated that the City entered into a Professional Services Agreement with Strand Associates on June 11, 2024, for engineering services related to the FY 2024 Water Main and Sanitary Sewer Replacements for an amount not to exceed \$270,000.00.

This Amendment will add the preparation of easement documents to the scope of work. The cost for Strand to perform these additional services will not exceed \$3,000.00 and the service will be based on an hourly rate.

A motion was made by Councilmember Saunders and seconded by Councilmember Wright to approve Amendment No.1. to the Professional Services Agreement between the City of Brenham and Strand Associates, Inc. for Project No. 65C-57C and Project No. 64C-70C related to the 2024 Water Main and Sanitary Sewer Replacements, in an amount not to exceed \$3,000.00, and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent:

16. Discuss and Possibly Act Upon the Ratification of a Purchase of a Bypass Pump by the City of Brenham Wastewater Construction Department for the Highway 105 Lift Station and Authorize the Mayor to Execute Any Necessary Documentation

Josh Daniels, Water & Wastewater Construction Superintendent, presented this item. Daniels explained that between August and September, the City experienced multiple pump failures at the Hwy 105 Lift Station, resulting in a health and safety hazard. The City is currently renting a Godwin portable bypass pump for \$2,200 per week to maintain wastewater levels in the Hwy 105 Lift Station wet well and remain in compliance with Texas Commission on Environmental Quality (TCEQ) standards.

Daniels stated that due to the urgency and ongoing need for emergency response equipment, the City Manager authorized the purchase of a portable bypass pump for a cost of \$89,668.00. This agenda item is to ratify the purchase of the portable pump.

A motion was made by Councilmember Saunders and seconded by Councilmember Wright to approve the ratification of a purchase of a bypass pump by the City of Brenham Wastewater Construction Department from Hahn Equipment Co., Inc. in the amount of \$89,668.00, for the Highway 105 Lift Station and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

17. Administrative/Elected Officials Report

City Manager Carolyn Miller updated the City Council on the following:

- Year end inventory was completed on September 30th - included over 37,000 items and \$2.8 value
- Clean Sweep at the Blue Bell Aquatics Center is October 5-12

- Barnhill Speaker Series and National Night Out are October 7th
- BISD Town Hall will be held at the Washington County Expo on October 9th
- Next City Council meeting will be on October 16th

City Council adjourned into Executive Session at 2:10 p.m.

EXECUTIVE SESSION

- 18. Section 551.071, Texas Government Code - Consultation with Attorney - Consultation with City Attorney Regarding Dustyn Banik, Alma Sanchez and Gerran Banik v. City of Brenham, Texas; Civil Action No. 4:25-cv-2487; United States District Court, Southern District of Texas, Houston Division**

Executive Session adjourned at 2:48 p.m.

RE-OPEN REGULAR SESSION

ADJOURN

Atwood C. Kenjura

Mayor

Jeana Bellinger, TRMC, CMC

City Secretary

