

Brenham City Council Minutes

A Regular Meeting of the Brenham City Council was held on Thursday, October 16, 2025 beginning at 1:00 PM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Leah Cook
Councilmember Paul LaRoche
Councilmember Adonna Saunders
Councilmember Steve Soman
Councilmember Albert Wright

Members Absent:

None

City of Brenham Staff Present:

City Manager Carolyn Miller, City Attorney Cary Bovey, Assistant City Manager Megan Mainer, City Secretary/Director of Administrative Services Jeana Bellinger, General Manager of Public Utilities William Bissette, Director of Gas and Utilities Shawn Bolenbarr, Director of Water and Wastewater Jerry Saldivar, Director of Finance Stacy Hardy, Director of Public Works Dane Rau, Chief Financial Officer Julie Flagg, Director of HR and Risk Management Susan Nienstedt, Fire Chief Mark Donovan, Assistant Fire Chief David Cella, Police Chief Gary Boshears, Economic & Community Development Director Teresa Rosales, Kyle Branham, Gabriela Trejo, Lauren Schulze, Lt. Steven Eilert, Lt. Kelvin Raven, Jimmy Ha, Casey Redman, Stephen Draehn, Leigh Linden, Richard O'malley, Nancy Strafford, Jared Beckendorf

Citizens/Others Present:

Regina Grant-Richardson, Shawn Richardson, Lisa McNair, Stephen F. Whaley, Josh Peters

Media Present:

Joshua Blaschke, KWHI and Jason May, Banner Press

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Councilmember Paul F. LaRoche, III**
- 3. Special Introductions**

- Corporal Susan Gibbs-School Resource Officer
- K9 Maki

4. **Special Presentation by the City of Brenham Community Services Grant Recipient, St. Peter's Episcopal Church**
5. **Special Presentation by the City of Brenham Community Services Grant Recipient, Hospice Brazos Valley**
6. **Citizen Comments**

Shawn and Regina-Grant Richardson addressed the City Council about an upcoming street reconstruction project. The Richardson's requested that the reconstruction of Booker Street be postponed until they could obtain a survey of their property to verify their property lines and the City's right-of-way.

CONSENT AGENDA

7. Statutory Consent Agenda

- 7.a. **Approve Ordinance No. O-25-018 on Its Second Reading Providing for No Parking Zones in Certain Designated Areas Along S. Market St. in the City of Brenham**
- 7.b. **Approve Ordinance No. O-25-019 on Its Second Reading Amending the Rate Tariff Schedules for the City of Brenham Sanitary Sewer Services**
- 7.c. **Approve the Purchase of Seven (7) Chevrolet Tahoes for the City of Brenham Police Department from Lake Country Chevrolet, Through The Interlocal Purchasing System (TIPS) Contract No. 240901, in the Amount of \$407,891.75, and Authorize the Mayor to Execute Any Necessary Documentation**
- 7.d. **Approve the Purchase of One (1) International Dump Truck for the City of Brenham Street Department from Hermann International Through Sourcewell Purchasing Cooperative Contract No. 032824-NIV, in the Amount of \$118,250.00, and Authorize the Mayor to Execute Any Necessary Documentation**
- 7.e. **Approve the Purchase of One (1) Chevrolet Tahoe for the City of Brenham Fire Department from Lake Country Chevrolet Through The Interlocal Purchasing System (TIPS) Contract No. 240901, in the Amount of \$60,106.50 and Authorize the Mayor to Execute Any Necessary**

Documentation

- 7.f. Approve the Purchase of One (1) Mustang CAT Model 420XE Backhoe for the City of Brenham Street Department from Mustang CAT Through Sourcewell Purchasing Cooperative Contract No. 011723-CAT, in the Amount \$156,900.00 and Authorize the Mayor to Execute Any Necessary Documentation**
- 7.g. Approve the Purchase of One (1) John Deere Model 7200A 3WD Mower for the City of Brenham Parks Department from United Ag and Turf Through Sourcewell Purchasing Cooperative Contract No. 112624-DAC, in the Amount of \$54,787.64 and Authorize the Mayor to Execute Any Necessary Documentation**
- 7.h. Approve the Ratification of a Grant Payment to Washington County Healthy Living Association in the Amount of \$60,000.00 for the FY2025-2026 Community Services Grant Funding and Authorize the Mayor to Execute Any Necessary Documentation**

A motion was made by Councilmember Wright and seconded by Councilmember Saunders to approve Consent Agenda Items 7.a through 7.h.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

REGULAR SESSION

8. Discuss and Possibly Act Upon Resolution No. R-25-030 Related to the Appointment of Gabriela Trejo as Deputy City Secretary

Jeana Bellinger, City Secretary, presented this item. Bellinger explained that Gabriela joined the City Secretary's Office on September 5th as Deputy City Secretary; however, in accordance with City policy, the City Council must formally appoint her. Gabriela began working for the City in October 2024 as a Deputy Clerk in Municipal Court. Her work ethic, attention to detail, and positive attitude will make her a great asset to the City Secretary's Office.

A motion was made by Councilmember Wright and seconded by

Councilmember Saunders to approve Resolution No. R-25-030 related to the appointment of Gabriela Trejo as Deputy City Secretary.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

9. Discuss and Possibly Act Upon Award of Bid Related to the City of Brenham's Surface Water Treatment Plant Rehabilitation and Expansion, Project No. 63C-21C, and Authorize the Mayor to Execute Any Necessary Documentation

Shawn Bolenbarr, Director of Municipal Gas & Utility Services, presented this item. Bolenbarr explained that on September 23, 2025, the City opened bids for the Surface Water Treatment Plant Rehabilitation and Expansion project which consists of rehabilitating and expanding the existing City of Brenham Surface Water Treatment Plant located at 1105 South Austin Street.

Bolenbarr stated that there were a total of 2 bids received, with Dudley Construction, LLC. being the lowest bidder at \$26,970,000.00. The bid also included one deductive bid alternate that had a value of \$1,200,000 for the removal of tube settlers. Based on prior experience with Dudley Construction, LLC, staff recommends they be awarded the project.

A motion was made by Councilmember Saunders and seconded by Councilmember Cook to award the bid related to the City of Brenham's Surface Water Treatment Plant Rehabilitation and Expansion, Project No. 63C-21C, to Dudley Construction, LLC in the amount of \$25,770,000.00 and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

10. Discuss and Possibly Act Upon the Purchase of Two (2) Paco KP Horizontal Split Case Pumps for the City of Brenham Water Treatment Plant and Authorize the Mayor to Execute Any Necessary Documentation

Jerry Saldivar, Director of Water and Wastewater, presented this item. Saldivar explained that the low-lift pumps at the water treatment plant have exceeded their expected service life and are in urgent need of rehabilitation or replacement. These pumps play a critical role in maintaining the required water flow throughout the treatment process. Saldivar stated that given the age of the equipment, the high cost of repairs, and the critical nature of these pumps, staff recommends replacing the existing pumps with two new pumps at a cost of \$55,813.14.

A motion was made by Councilmember Cook and seconded by Councilmember LaRoche to approve the purchase of two (2) Paco KP Horizontal Split Case Pumps for the City of Brenham Water Treatment Plant from Austin Armature Works, LP through BuyBoard Contract No. 770-25, in the amount of \$55,813.14, and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

11. Discuss and Possibly Act Upon a Professional Services Agreement Between the City of Brenham and Strand Associates, Inc. for Engineering Services Related to the Highway 105 Force Main and Gravity Sewer Improvements, Project No. 65C-59C, and Authorize the Mayor to Execute Any Necessary Documentation

Shawn Bolenbarr, Director of Municipal Gas & Utility Services, presented this item. Bolenbarr explained that the City wishes to enter into a Professional Service Agreement with Strand Associates, Inc. for engineering services related to the Highway 105 Main and Gravity Sewer Improvements. Bolenbarr stated that the scope of work in this agreement is to provide design, bidding-related, and construction-related services for upgrades to Highway 105 Force Main and Gravity Sewer and the cost will not exceed \$280,000.00.

A motion was made by Councilmember Soman and seconded by Councilmember Wright to approve a Professional Services Agreement between the City of Brenham and Strand Associates, Inc. for engineering services related to the Highway 105 Force Main and Gravity Sewer Improvements, Project No. 65C-59C, in an amount not to exceed \$280,000.00, and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

12. Discuss and Possibly Act Upon Award of Bid No. 25-008 Related to the Water Meter Replacement Project and Authorize the Mayor to Execute Any Necessary Documentation

Jared Beckendorf, Utility Project and Warehouse Manager, presented this item. Beckendorf explained that the City received 4,200 water meters from Sensus between 2011 and 2014. While City staff have already installed approximately 1,500 meters, due to staff constraints and the urgency to execute this project, the City opted to bid out this project. Beckendorf stated that the project consists of programming, documentation, removal of old warranty meters, and installation of new meters.

Beckendorf advised that on September 11, 2025, the opened bids for the Water Meter Replacement Project and there were a total of 12 bids received with Meter Matters being the lowest bidder at \$147,826.00.

A motion was made by Councilmember Saunders and seconded by Councilmember LaRoche to approve the award of Bid No. 25-008 related to the Water Meter Replacement Project to Meter Matters, in the amount of \$147,826.00, and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

13. Discuss and Possibly Act Upon a Multi-Year Agreement for Third Party Data Integration from Axon Enterprise, Inc. and Authorize the Mayor to Execute Any Necessary Documentation

Gary Boshears, Police Chief, presented this item. Boshears explained that this contract with Axon will include unlimited third-party data integration. This upgrade will enable the department to securely and efficiently integrate a wide range of external data sources—including CCTV footage and other public safety technologies—directly into the Axon cloud-system.

Boshears explained that the term of the agreement, forty-seven (47) months, has been adjusted to align with the existing Body-Worn Camera and Fleet Master Agreement, ensuring contract consistency across Axon services. This integration will enhance real-time situational awareness, streamline evidence management, and support cross-agency collaboration, all without per-source limitations or additional data volume costs; as well as support the department's ongoing efforts to modernize operations and improve public safety outcomes through advanced technology solutions.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Wright to approve a multi-year agreement for third-party data integration from Axon Enterprise, Inc. in the amount of \$76,846.19 and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion Passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

14. Administrative/Elected Officials Report

City Manager Carolyn Miller updated the City Council about the following items:

- Texas Arts and Music Festival, October 16-19
- Main Street Brenham is hosting a tour of downtown historic properties on October 17 at 11 a.m.
- Unplug Texas, October 21

- BISD 150 Year Celebration, October 22
- The City Council meetings in November will be the 13th and 20th

City Council adjourned into Executive Session at 2:06 p.m.

EXECUTIVE SESSION

ADJOURN

Atwood C. Kenjura

Mayor

Jeana Bellinger, TRMC, CMC

City Secretary

