



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, DECEMBER 4, 2025 AT 1:00 PM
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN STREET
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - City Attorney Cary Bovey**
- 3. Service Recognitions**
 - ◆ Betty Thiel — 40 Years - Library**
- 4. Citizen Comments**

CONSENT AGENDA

5. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

- 5.a. Approve the Minutes from the November 13, 2025 and November 20, 2025 Regular City Council Meetings**
- 5.b. Approve Ordinance No. O- 25-020 on its Second Reading Amending the City of Brenham's FY2024-25 Adopted Budget**
- 5.c. Approve Resolution No. R-25-035 Regarding the Election of Members to the Board of Directors of the Washington County Appraisal District**
- 5.d. Approve a Professional Services Agreement Between the City of Brenham and Operational Technical Services, LLC Related to Technical Staffing Services and Authorize the Mayor to Execute Any Necessary Documentation**
- 5.e. Approve Resolution No. R-25-036 Adopting an Increase in the City of Brenham's Monthly Contribution to the Texas Emergency Services Retirement System (TESRS)**
- 5.f. Approve Recommendations for Appointments and/or Re-appointments to Various City Boards and Commissions and Authorize the Mayor to Execute Any Necessary Documentation**

- 5.g. **Approve a Ratification to the Multi-Year Contract with Carahsoft Technology Corporation for Online Planning and Permitting Software Agreement in the Amount of \$61,713.99 and Authorize the Mayor to Execute Any Necessary Documentation**

REGULAR SESSION

6. **Discuss and Possibly Act Upon the Purchase of One (1) Chevrolet Silverado 2500HD Pickup Truck and One (1) Chevrolet 1500 Pickup Truck for the City of Brenham Parks Department from LaRoche Chevrolet and Authorize the Mayor to Execute Any Necessary Documentation**
7. **Discuss and Possibly Act Upon Resolution No. R-25-037 Accepting the Public Infrastructure Improvements in the Vintage Farms Phase 7 Subdivision**
8. **Administrative/Elected Officials Report**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

WORK SESSION

9. **Proposed Traffic Mitigation Improvements within the Business 36 and State Highway 36 TXDOT Right-of-Way**

EXECUTIVE SESSION

10. **Section 551.072, Texas Government Code-Deliberation Regarding Real Property—Discussion Regarding the Purchase, Exchange and/or Acquisition of Real Property for the City Of Brenham Electric Department Improvements and Facilities**

ADJOURN

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 - Consultation with Attorney, §551.072 - Real Property, §551.073 - Prospective Gifts, §551.074 - Personnel Matters, §551.076 - Security Devices, §551.086 - Utility Competitive Matters, and §551.087 - Economic Development Negotiation

CERTIFICATION

I certify that a copy of the agenda of items to be considered by the City of Brenham City Council on Thursday, December 4, 2025 was posted to the City Hall bulletin board at 200 W. Vulcan St., Brenham, TX on Wednesday, November 26, 2025 at 9:00 a.m.

Jeana Bellinger, TRMC, CMC
City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested three (3) business days before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2025 at _____ a.m./p.m.

Signature

Title

Brenham City Council Minutes

A Regular Meeting of the Brenham City Council was held on Thursday, November 13, 2025 beginning at 1:00 PM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Leah Cook
Councilmember Paul LaRoche
Councilmember Adonna Saunders
Councilmember Steve Soman
Councilmember Albert Wright

Members Absent:

None

City of Brenham Staff Present:

City Manager Carolyn Miller, City Attorney Cary Bovey, Assistant City Manager Megan Mainer, City Secretary/Director of Administrative Services Jeana Bellinger, General Manager of Public Utilities William Bissette, Director of Gas and Utilities Shawn Bolenbarr, Director of Water and Wastewater Jerry Saldivar, Director of Finance Stacy Hardy, Director of Public Works Dane Rau, Chief Financial Officer Julie Flagg, Director of HR and Risk Management Susan Nienstedt, Fire Chief Mark Donovan, Police Chief Gary Boshears, Development Services Director Stephanie Doland, Economic & Community Development Director Teresa Rosales, Gabriela Trejo, Kyle Branham, Megan Gray, Morgan Patton, Racheal Chaney, Jane Goehring, Betty Johnson, James Schulte, Elantra Walton, Emma Uhlman, Kevin Schmidt, David Cella, Kelvin Raven, Steven Eilert, Stephen Draehn, Shauna Laauwe, Kim Hodde, Leigh Linden, and Christine Simisch

Citizens/Others Present:

David Porter, Jonathan Porter, John Powell, Danielle Smith, Tony Grahmana, Lisa Smith, Larry LaZere and Trish Byer

Media Present:

Jason May, Brenham Banner Press, and Josh Blaschke, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - City Manager Carolyn Miller**

3. Special Introduction - Brenham Police Officer NaVone Gurley

4. Special Recognitions:

- **Brenham Animal Services - Designation as a No-Kill Shelter by Best Friends Animal Society**
- **Development Services - 2025 Richard R. Lillie, FAICP Planning Excellence Program Award**

5. Special Presentation by the City of Brenham Community Services Grant Recipient, Mt. Olive Church

6. Citizen Comments

Danielle Smith addressed the City Council about concerns related to the Blinn College Sports Complex being built in Timber Oaks Subdivision. Ms. Smith explained that she has reached out to Blinn College but has not received a response back. Ms. Smith stated that the residents of Timber Oaks are concerned about the traffic the sports complex will bring to their neighborhood, there only being one way in and one way out (which is a residential street) if there is an emergency at the complex, and what affect the increased traffic will have on their residential streets.

John Powell addressed the City Council about concerns related to the Blinn College Sports Complex being built in Timber Oaks Subdivision. Mr. Powell expressed concerns about increased traffic, safety for the residents living in Timber Oaks, students and other Sports Complex visitors parking along Oak Tree Crossing, and the current condition of Old Mill Creek Road not being able to handle the increased traffic.

CONSENT AGENDA

7. Statutory Consent Agenda

- 7.a. Approve the Minutes from the October 2, 2025 and October 16, 2025 Regular City Council Meetings**
- 7.b. Approve the City of Brenham 2026 City Holiday Calendar and Authorize the Mayor to Execute any Necessary Documentation**
- 7.c. Approve a Service Agreement Between the City of Brenham and J&A Roofing, in the Amount of \$80,080.00, Related to the Barnhill Center Roof Repair and Authorize the Mayor to Execute Any Necessary Documentation**
- 7.d. Approve an Addendum to and Modification of the Lease Agreement Between the City of Brenham and Washington County Related to**

Property Located at 301 N. Baylor Street, in Brenham, Washington County, Texas and Authorize the Mayor to Execute Any Necessary Documentation

- 7.e. Approve the Ratification of the Use of Seizure Funds by the City of Brenham Police Department for Interstate Prisoner Extradition by Lone Star Prisoner Transport, Inc., in the Amount of \$2,500.00 and Authorize the Mayor to Execute Any Necessary Documentation**
- 7.f. Approve the Purchase of a 2025 Smooth Drum VIB Compactor for the City of Brenham Street Department from Mustang CAT Through Sourcewell Purchasing Cooperative Contract No. 011723-CAT, In the Amount of \$142,965.00, and Authorize the Mayor to Execute Any Necessary Documentation**
- 7.g. Approve Resolution No. R-25-031 Authorizing the Execution of an Agreement Between the City of Brenham and the Texas Department of Transportation for the Temporary Closure of the State Right-of-Way in Connection with the 2025 Downtown Christmas Stroll and Lighted Parade to Be Held on December 6, 2025**
- 7.h. Approve a Multi-Year Subscription Agreement Between the City of Brenham and Progress Software Corporation Related to Network Monitoring Software, In the Amount of \$11,776.44 and Authorize the Mayor to Execute Any Necessary Documentation**

A motion was made by Councilmember LaRoche and seconded by Councilmember Cook to approve Consent Agenda Items 7.a. through 7.h.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

WORK SESSION

8. Discussion and Presentation on the City of Brenham's Life Safety Grant Program for Downtown Property Owners

Stephanie Doland, Director of Development Services, presented this item. Doland stated that the Downtown Life Safety Grant Program will enable the repair and

use of non-conforming buildings, encourage private investment in commercial uses and multi-family housing, and promote economic development and commercial activity in Downtown Brenham. Doland explained that the grant will allow eligible projects to be reimbursed for up to 50% of the total estimated life safety improvement costs, up to \$60,000.00, per property on a reimbursement basis.

Doland provided the following information about the Grant Program:

- Background and goal
- Objectives
- Eligibility
- Submittal requirements
- Review and approval process
- Requirements for reimbursement

REGULAR SESSION

9. Discuss and Possibly Act Upon Resolution No. R-25-032 Providing for the Approval of the Bylaws of the Tourism Advisory Board of the City of Brenham and Washington County, Texas

Megan Mainer, Assistant City Manager, presented this item. Mainer explained that Tourism Advisory Board Chairperson Scott Atwood requested revisions to the Board's bylaws to ensure accuracy regarding job titles and committee names. Upon review, staff identified additional changes necessary to align the bylaws with state law and the City's Policies and Procedures for Boards and Commissions.

Mainer explained that on September 10, she met with County Commissioner Hanath and Harrison Williams, along with other county staff, to discuss additional updates to the Tourism Advisory Board's bylaws between the City and County. The proposed revisions to the Tourism Advisory Board bylaws include several significant changes:

- The removal of outdated job titles;
- Granting the Chairperson the authority to develop subcommittees as needed, replacing predefined committee structures;
- The elimination of the Tourism Grant Eligibility Committee, Washington County Expo Committee, and Texas Music Friendly Committee; and
- A provision that allows the Chairperson to appoint members to subcommittees at their discretion, as opposed to having standing committees.

Mainer advised that both the City and County representatives agreed with the proposed revisions.

A motion was made by Councilmember Saunders and seconded by Mayor Pro Tem Kolby to approve Resolution No. R-25-032 providing for the approval of the Bylaws of the Tourism Advisory Board of the City of Brenham and Washington County, Texas.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

10. Discuss and Possibly Act Upon an Interlocal Agreement Between the City of Brenham and Washington County to Advocate and Promote Tourism Programs and Services and Authorize the Mayor to Execute Any Necessary Documentation

Megan Mainer, Assistant City Manager, presented this item. Mainer explained that Tourism Advisory Board Chairperson Scott Atwood requested revisions to the Tourism Advisory Board's bylaws on July 17 to ensure accuracy regarding job titles and committee names. Upon further review, staff identified that changes made to the bylaws would also require updates to the Tourism Advisory Board's Interlocal Agreement (ILA) between the City and County.

Mainer explained that the proposed 2026 Interlocal Agreement (ILA) between the City and County related to tourism activities includes changes such as:

- The County is assuming oversight of the Tourism Grant Funding Committee.
- Visit Brenham and Washington County Expo, providing quarterly reports to the Board on Hotel Occupancy Tax (HOT) funds.

A motion was made by Councilmember Wright and seconded by Councilmember Saunders to approve the Interlocal Agreement between the City of Brenham and Washington County to advocate and promote tourism programs and services, and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook,

Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

11. Discuss and Possibly Act Upon Resolution No. R-25-033 Assuring the City of Brenham's Compliance with Title II of the 1990 Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973

Megan Mainer, Assistant City Manager, presented this item. Mainer explained that the City continues to demonstrate its commitment to accessibility by aligning local policies and practices with the enforceable standards of the Americans with Disabilities Act (ADA). Title II of the ADA requires that public entities, including municipalities, operate all programs, services, and activities so that they are accessible to individuals with disabilities.

Mainer stated that as a recipient of federal assistance from the U.S. Department of Transportation, through programs administered by the Texas Department of Transportation (TxDOT), the City is also required to comply with Title II of the ADA and Section 504 of the Rehabilitation Act of 1973. To verify compliance, TxDOT developed ADA Subrecipient Monitoring and Compliance Surveys to assess areas of compliance/noncompliance, evaluate risk factors, and assist subrecipients in understanding their ADA and Section 504 responsibilities.

Mainer explained that to assure TxDOT of the City's compliance, staff have developed a written assurance to be signed by City leadership affirming that the City of Brenham does not discriminate on the basis of disability in the provision of its programs, services, activities, or facilities, and that the City will comply with Section 504 and all related requirements.

A motion was made by Councilmember LaRoche and seconded by Councilmember Saunders to approve Resolution No. R-25-033 assuring the City of Brenham's compliance with Title II of the 1990 Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

12. Discuss and Possibly Act Upon a Professional Services Agreement Between the City of Brenham and IMS Infrastructure Management Services for 2026 Pavement Data Collection and Analysis Services and Authorize the Mayor to Execute Any Necessary Documentation

Dane Rau, Director of Public Works, presented this item. Rau explained in 2020, the City worked with IMS on our first street inventory, which scientifically took an in-depth look at all our roadways and provided a street condition index for all streets.

Rau stated that the inventory report has been the go-to resource for determining priority, funding, and action plan for maintaining our local roadways as the study has proven to be very beneficial in how staff plans for each street, whether it needs a crack seal, a mill and overlay, or a full reconstruction.

Rau advised that it is time for an update to the original street inventory since it has been 5+ years. Staff would like to have IMS conduct a follow-up study to provide an updated assessment. This street assessment was budgeted for the 25–26 budget at \$53,000 and the quote from IMS was \$49,980.00.

A motion was made by Councilmember Soman and seconded by Councilmember Wright to approve a Professional Services Agreement between the City of Brenham and IMS Infrastructure Management Services, in an amount not to exceed \$49,980.00, for 2026 Pavement Data Collection and Analysis Services and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion Passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

13. Administrative/Elected Officials Report

City Manager Carolyn Miller reported on the following:

- Thanked staff for their hard work and dedication after the fire at the Public Utilities/Maintenance Building.
- Next City Council meeting will be November 20th.

- City offices will be closed November 27-28 for the Thanksgiving holidays.
- December City Council meetings will be on the 4th and 18th.

City Council adjourned into Executive Session at 2:28 p.m.

EXECUTIVE SESSION

- 14. Section 551.071 Texas Government Code - Consultation with City Attorney Concerning Petition Received from Property Owner Carterbug Holdings, LLC Requesting that 22.08 Acres of Land be Released from the City of Brenham's Extraterritorial Jurisdiction (ETJ)**
- 15. Section 551.071, Texas Government Code - Consultation with Attorney - Consultation with City Attorney Concerning the Brenham Municipal Airport, Its Operations and Services, and Associated Matters**

Executive Session adjourned at 3:00 p.m.

ADJOURN

Atwood C. Kenjura
Mayor

Jeana Bellinger, TMRC, CMC
City Secretary

Brenham City Council Minutes

A Regular Meeting of the Brenham City Council was held on Thursday, November 20, 2025 beginning at 1:00 PM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Paul LaRoche
Councilmember Adonna Saunders
Councilmember Albert Wright

Members Absent:

Councilmember Leah Cook
Councilmember Steve Soman

City of Brenham Staff Present:

City Manager Carolyn Miller, City Attorney Cary Bovey, Assistant City Manager Megan Mainer, City Secretary/Director of Administrative Services Jeana Bellinger, General Manager of Public Utilities William Bisette, Director of Gas and Utilities Shawn Bolenbarr, Director of Public Works Dane Rau, Chief Financial Officer Julie Flagg, Director of HR and Risk Management Susan Nienstedt, Fire Chief Mark Donovan, Police Chief Gary Boshears, Development Services Director Stephanie Doland, Economic & Community Development Director Teresa Rosales, Richard O' Malley, David Cella, Kyle Branham, Gabriela Trejo, Lt. Kelvin Raven, Kevin Boggus, and Stephen Draehn

Citizens/Others Present:

Tony Grahmann, Riley Grahmann, and Johanna Gessner

Media Present:

Jason May, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Mayor Atwood Kenjura**
- 3. Special Introduction:**
 - Brenham Police Officer NaVone Gurley**
 - Brenham Police Officer Eric Crosby**

4. Citizen Comments

No citizen comments were heard.

CONSENT AGENDA

5. Statutory Consent Agenda

- 5.a. Approve the Purchase of One (1) Chevrolet Silverado 3500 Pickup Truck for the City of Brenham Street Department from Caldwell Country Chevrolet II LLC Through BuyBoard Contract No. 724-23, in the Amount of \$62,249.00, and Authorize the Mayor to Execute Any Necessary Documentation**
- 5.b. Approve the Purchase of Life Safety Equipment for the City of Brenham Fire Department from MES Texas, Through Sourcewell Contract No. 011824-MES, in the Amount of \$94,560.64, and Authorize the Mayor to Execute Any Necessary Documentation**

A motion was made by Councilmember Wright and seconded by Councilmember Saunders to approve Consent Agenda Items 5.a. through 5.b.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: Councilmember Cook, Councilmember Soman

REGULAR SESSION

6. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the City of Brenham's FY2024-25 Adopted Budget

Julie Flagg, Chief Financial Officer, presented this item. Flagg advised that as the Finance Department prepares to close out the FY2024-25 budget and financial statements, staff is recommending a budget amendment to clean up revenue and expense anomalies.

Flagg stated that included in the amendment is the transfer of \$1,500,000.00 of Above Budget Net Revenue (ABNR) from General Fund to the Capital/Non-Routine Fund and the balance will be used to fund future capital purchases or other non-routine

expenditures.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Saunders to approve an Ordinance on its first reading amending the City of Brenham's FY2024-25 adopted budget.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: Councilmember Cook, Councilmember Soman

7. Discuss and Possibly Act Upon Resolution No. R-25-034 Adopting the 2024-2029 Washington County Hazard Mitigation Plan as It Applies to the City of Brenham

Mark Donovan, Fire Chief, presented this item. Donovan explained that the Washington County Hazard Mitigation Plan has been approved by FEMA pending adoption by the participating jurisdictions. FEMA requires the Hazard Mitigation Plan to be updated every five years. Washington County Commissioner's Court approved a Resolution on October 28, 2025, adopting the Plan and as a participating jurisdiction, the City also needs to adopt the Plan by Resolution.

A motion was made by Councilmember Saunders and seconded by Councilmember Wright to approve Resolution No. R-25-034 adopting the 2024-2029 Washington County Hazard Mitigation Plan as it applies to the City of Brenham.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: Councilmember Cook, Councilmember Soman

8. Administrative/Elected Officials Report

City Manager Carolyn Miller updated the City Council on the following:

- Thanksgiving Holiday, November 27-28 - City offices will be closed
- Next City Council meeting dates are December 4th and December 18th
- Updated the City Council on upcoming Christmas Stroll events the weekend of December 5-6

ADJOURN

Atwood C. Kenjura
Mayor

Jeana Bellinger, TRMC, CMC
City Secretary

Draft

ORDINANCE NO. O-25-020

**AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS AMENDING THE
FY2024-25 ADOPTED BUDGET; AND DECLARING AN EFFECTIVE
DATE**

WHEREAS, the City Council of the City of Brenham, Texas has previously approved a budget for the fiscal year ending September 30, 2025, after having filed the same with the City Secretary and after holding public hearings on same, all after due notice as required by statute; and

WHEREAS, due to unforeseen circumstances and/or conditions, the City Council finds it is necessary to amend the FY2024-25 Budget for municipal purposes;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Brenham, Texas:

SECTION 1.

That the City Council of the City of Brenham, Texas, does hereby amend the budget for the City of Brenham, Texas for the fiscal year ending September 30, 2025, as shown on Exhibit A.

SECTION II.

This Ordinance shall take effect as provided by State Law and the Charter of the City of Brenham, Texas.

PASSED and APPROVED on its first reading this 13th day of November 2025.

PASSED and APPROVED on its second reading this 4th day of December 2025.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

CITY OF BRENHAM
FY2024-25 ADOPTED BUDGET
BUDGET AMENDMENT #2
EXHIBIT A

FUND	PAGE NUMBER	GRANT		OPERATING		NET CHANGE	
		REVENUES (INC)/DEC	REVENUES (INC)/DEC	TRANSFERS-IN (INC)/DEC	EXPENDITURES INC/(DEC)	TRANSFERS-OUT INC/(DEC)	TO FUND (INC)/DEC
101 GENERAL FUND	2.	(397,343)	-	(70,993)	(1,064,748)	1,500,000	(33,084)
118 DEBT SERVICE	3.	(101,000)	-	-	(102,066)	-	(203,066)
301 TIRZ NO. 1	4.	97,968	-	-	(59,850)	-	38,118
215 AIRPORT FUND	5.	-	(82,000)	-	-	-	(82,000)
225 PD EQUIPMENT FUND	6.	(40,790)	-	-	(3,500)	44,290	-
232 DONATIONS FUND	7.	(170,401)	-	(90,660)	101,549	-	(159,512)
236 CAPITAL/NON ROUTINE FUND	8.	-	-	(1,500,000)	-	75,189	(1,424,811)
229 CRIMINAL LAW ENFORCEMENT FUNI	9.	8,000	-	-	16,421	-	24,421
260 BRENHAM COMM PROJECTS FUND	10.	(76,460)	-	-	-	136,160	59,700
500 WORKERS' COMP FUND	11.	-	-	-	17,760	-	17,760
600 EMPLOYEE BENEFITS FUND	12.	174,005	-	-	(250,000)	-	(75,995)
270 GEN GOVT CAP PROJECTS FUND	13.	(285,530)	-	(32,058)	(6,284,320)	-	(6,601,908)
234 PARKS CAPITAL IMPROVEMENT FUN	14.	-	-	(282,000)	-	-	(282,000)
250 BCDC FUND	15.	(649,688)	-	-	(268,220)	798,418	(119,490)
135 SEWER CAPITAL PROJECTS FUND	16.	-	-	(602,360)	-	-	(602,360)
102 ELECTRIC FUND	17.	-	-	(59,760)	(258,500)	-	(318,260)
132 ELECTRIC CAPITAL PROJECTS FUND	18.	-	-	-	328,586	-	328,586
103 GAS FUND	19.	-	-	(8,438)	(122,767)	-	(131,205)
104 WATER FUND	20.	-	-	99,415	(878,965)	-	(779,550)
105 WASTEWATER FUND	21.	-	-	31,610	(219,741)	-	(188,131)
106 SANITATION FUND	22.	-	-	(5,157)	-	-	(5,157)
107 DRAINAGE FUND	23.	-	-	(441)	-	39,592	39,151
137 DRAINAGE CAP IMP FUND	24.	-	(900,442)	(39,592)	949,210	-	9,176
220 CENTRAL FLEET FUND	25.	(13,804)	-	-	25,568	169,474	181,238
237 STREETS/DRAINAGE CAP FUND	26.	-	-	42,811	-	-	42,811
240 VERF FUND	27.	-	-	-	6,275	-	6,275
244 WATER IMPACT FEE FUND	28.	154,000	-	-	-	(150,000)	4,000
245 WASTEWATER IMPACT FEE FUND	29.	58,160	-	-	-	(50,000)	8,160
TOTAL		(1,242,883)	(982,442)	(2,517,623)	(8,067,308)	2,563,123	(10,247,133)

FUND 101 - GENERAL FUND

EXHIBIT A, Page 2

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
2. 4-102.00	TAX RECEIPTS-GENERAL FUND	REVENUE	(INC)/DEC	(7,066,310)	(397,343)	(7,463,653)	TIRZ funding correction plus additional collections
5-100-119.00	PERSONNEL ATTRITION FACTOR	EXPENDITURE	INC/(DEC)	(315,000)	(500,000)	(815,000)	Higher than budgeted attrition, which created ABNR
5-100-119.1	MEDICAL INS ATTRITION FACTOR	EXPENDITURE	INC/(DEC)	(63,504)	(123,889)	(187,393)	11 months of funding, instead of 12, for medical insurance
5-100-450.00	OTHER SERVICES	EXPENDITURE	INC/(DEC)	200,000	(95,000)	105,000	Unused outside services
5-100-924.00	CONTINGENCY	EXPENDITURE	INC/(DEC)	144,073	(144,073)	-	Unused contingency
5-100-953.40	ECONOMIC DEVELOPMT INCENTIV	EXPENDITURE	INC/(DEC)	240,945	90,952	331,897	Additional amounts due for 380 agreements based on sales tax collected
5-110-924.00	CONTINGENCY	EXPENDITURE	INC/(DEC)	102,062	(102,062)	-	Unused contingency
5-151-714.00	RADIOS/RADAR/CAMERAS	EXPENDITURE	INC/(DEC)	123,531	(4,832)	118,699	PO 25-15128-camera for 290/Hwy 36 intersection not delivered by 9/30
5-151-813.00	VEHICLES	EXPENDITURE	INC/(DEC)	508,148	(58,500)	449,648	Admin vehicle was budgeted but not ordered
5-152-714.00	RADIOS/RADAR/CAMERAS	EXPENDITURE	INC/(DEC)	9,000	(4,724)	4,276	PO 25-15126-camera for 290/Hwy 36 intersection not delivered by 9/30
5-152-813.00	VEHICLES	EXPENDITURE	INC/(DEC)	-	12,130	12,130	Lights and accessories for Tahoe purchased at the end of FY24
5-154-416.00	VETERINARIAN SERVICES	EXPENDITURE	INC/(DEC)	140,000	(70,000)	70,000	Savings due to in house vet
5-154-215.00	ANIMAL CONTRL/SHELTER SUPP	EXPENDITURE	INC/(DEC)	52,000	30,000	82,000	Additional amount for in house vet procedures
5-172-212.00	COMPUTER EQUIP & SUPPLIES	EXPENDITURE	INC/(DEC)	43,500	(29,750)	13,750	Network UPS replacements and OTDR replacement not done in FY25
5-172-424.00	SERVICE CONTRACTS	EXPENDITURE	INC/(DEC)	302,890	(65,000)	237,890	Unused contingency
6-000-602.20	INTERFUND TRNSF-CENTRAL FLEET	TRANSFER IN	(INC)/DEC	-	(26,703)	(26,703)	Transfer from Central Fleet Fund, which was closed out during FY25
6-000-602.25	INTERFUND TRNSF-PD EQUIP FUND	TRANSFER IN	(INC)/DEC	-	(44,290)	(44,290)	Transfer of Body Worn Camera excess funding back to GF
6-000-662.00	INTERFUND TRNSF-EQUIPMENT FUND	TRANSFER OUT	INC/(DEC)	-	1,500,000	1,500,000	Transfer FY25 ABNR to equipment fund
NET CHANGE TO FUND BALANCE (INC)/DEC					(33,084)		

FUND 118 - DEBT SERVICE FUND

EXHIBIT A, Page 3

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
3. 4-183.00	TAX RECEIPTS	REVENUE	(INC)/DEC	(3,171,352)	(101,000)	(3,272,352)	TIRZ funding correction plus additional collections
5-100-924.00	CONTINGENCY-DEBT SERVICE	EXPENDITURE	INC/(DEC)	150,000	(150,000)	-	Reclassify contingent amount to actual amount paid
5-100-861.04	2025 COB D/S INTEREST	EXPENDITURE	INC/(DEC)	-	47,934	47,934	Reclassify contingent amount to actual amount paid
NET CHANGE TO FUND BALANCE (INC)/DEC					(203,066)		

FUND 301 - TIRZ NO. 1

EXHIBIT A, Page 4

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
4. 4-102.00	TAX RECEIPTS-TIRZ NO. 1	REVENUE	(INC)/DEC	(716,236)	97,968	(618,268)	TIRZ funding correction + addtl FY25 allocation based on final valuation
5-100-815.00	OTHER CAPITAL	EXPENDITURE	INC/(DEC)	59,850	(59,850)	-	Remove downtown turnaround from budget - project delayed by TXDOT
NET CHANGE TO FUND BALANCE (INC)/DEC					38,118		

FUND 215 - AIRPORT FUND
EXHIBIT A, Page 5

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
5. 4-521.10	GRANT REVENUE-AIRPORT	REVENUE	(INC)/DEC	(100,000)	(82,000)	(182,000)	Receipt of ARPA and CRRSAA grant
	NET CHANGE TO FUND BALANCE (INC)/DEC				(82,000)		

FUND 225 - PD EQUIPMENT FUND

EXHIBIT A, Page 6

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
6.	6-000-601.00	INTERFUND TRNSF-GENERAL FUND	TRANSFER OUT	INC/(DEC)	-	44,290	44,290	Transfer of Body Worn Camera excess funding back to GF
	5-100-208.00	CLOTHING/PERS PROTECTIVE	EXPENDITURE	INC/(DEC)	3,500	(3,500)	-	No body armor purchases in FY25
	4-521.00	GRANT REVENUES	REVENUE	(INC)/DEC	(3,500)	(40,790)	(44,290)	Receipt of grant funds from Office of the Gov for body worn cameras
	NET CHANGE TO FUND BALANCE (INC)/DEC					-		

FUND 232 - DONATIONS FUND

EXHIBIT A, Page 7

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
7. 4-536.50	OPIOD SETTLEMENT PROCEEDS	REVENUE	(INC)/DEC	-	(16,312)	(16,312)	Settlement received
4-529.46	DONATIONS/MEMORIALS-LIBRARY	REVENUE	(INC)/DEC	(15,000)	(113,000)	(128,000)	Receipt of life insurance proceeds & alloc of Fortnightly Club donation
4-529.98	DONATIONS-POLICE DEPARTMENT	REVENUE	(INC)/DEC	(500)	(23,912)	(24,412)	Receipt of donations for K9 Program
4-529.99	DONATIONS-ANIMAL SHELTER	REVENUE	(INC)/DEC	(30,000)	(17,177)	(47,177)	Increase in donations to the animal shelter
5-100-208.52	CLOTHING/PERS PROT-FIRE	EXPENDITURE	INC/(DEC)	-	2,387	2,387	Cargo pants
5-100-214.00	LIBRARY READING PROGRAMS	EXPENDITURE	INC/(DEC)	1,500	1,273	2,773	Summer programming, etc. - unbudgeted expenditures
5-100-250.04	OTHER SUPPLIES-ANIMAL SHLTR	EXPENDITURE	INC/(DEC)	2,000	4,424	6,424	Purchase of dishwasher, paw print pens, and aluminum dog beds
5-100-450.54	OTHER SERVICES-ANIMAL SHLTR	EXPENDITURE	INC/(DEC)	16,000	4,974	20,974	Transport services
5-100-710.52	MACH/EQUIPMENT-FIRE	EXPENDITURE	INC/(DEC)	-	2,971	2,971	Chainsaw and shut off nozzles
5-100-715.52	OTHER CAPITAL-FIRE	EXPENDITURE	INC/(DEC)	-	4,308	4,308	Sleeper sofa
5-100-715.54	OTHER CAPITAL-ANIMAL SHELTER	EXPENDITURE	INC/(DEC)	-	24,629	24,629	Commercial washer and dryer
5-100-815.46	OTHER CAPITAL-LIBRARY	EXPENDITURE	INC/(DEC)	-	39,314	39,314	AV for Library Program Room
5-100-951.00	K-9 PROGRAM EXPENSE	EXPENDITURE	INC/(DEC)	-	17,269	17,269	Purchase of dog, uniforms and other items for new K9 program
6-000-602.60	INTERFUND TRNSFR-BCPF	TRANSFER-IN	(INC)/DEC		(90,660)	(90,660)	Receipt of donations into Fund 260 at donor's request-trnsfrd to Fund 232
NET CHANGE TO FUND BALANCE (INC)/DEC					(159,512)		

FUND 236 - CAPITAL/NON ROUTINE FUND

EXHIBIT A, Page 8

GL#		ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
8.	6-000-601.00	INTERFUND TRNSF-GENERAL FUND	TRANSFER IN	(INC)/DEC	-	(1,500,000)	(1,500,000)	Transfer of FY25 ABNR
	6-000-602.37	INTERFUND TRNSF-STREETS/DR	TRANSFER OUT	(INC)/DEC	-	75,189	75,189	Transfer to Fund 237 for Saeger Widening participation Phase 2
NET CHANGE TO FUND BALANCE (INC)/DEC						(1,424,811)		

FUND 229 - CRIMINAL LAW ENFORCEMENT FUND

EXHIBIT A, Page 9

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
9. 4-536.00	PROGRAM INCOME/RESTITUTION	REVENUE	(INC)/DEC	(15,000)	8,000	(7,000)	Lower than budgeted revenue due to unpredictability of seizures
5-100-450.00	OTHER SERVICES	EXPENDITURE	INC/(DEC)	1,292	9,848	11,140	ERAD (Electronic Recovery and Access to Data) subscription; Prisoner
5-100-713.00	VEHICLES	EXPENDITURE	INC/(DEC)	-	2,850	2,850	Transport; Tracking Service
5-100-714.00	RADIOS/RADR/CAMERAS	EXPENDITURE	INC/(DEC)	-	3,723	3,723	Wrap for seized vehicle
							Nikon camera
	NET CHANGE TO FUND BALANCE (INC)/DEC				24,421		

FUND 260 - BRENHAM COMM PROJECTS FUND

EXHIBIT A, Page 10

GL#		ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
10.	4-529.44	DONATIONS-COB	REVENUE	(INC)/DEC	-	(76,460)	(76,460)	Donations received
	6-000-602.32	INTERFUND TRNSF-DONATIONS	TRANSFER-OUT	INC/(DEC)	-	90,660	90,660	Transfer donations to Fund 232
	6-000-602.49	INTERFUND TRNSF-TOUR & MKTG	TRANSFER-OUT	INC/(DEC)	-	45,500	45,500	MoMS Donations transferred to Fund 249
NET CHANGE TO FUND BALANCE (INC)/DEC						59,700		

FUND 500 -WORKERS' COMP

EXHIBIT A, Page 11

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
11. 5-100-936.00	WORKERS' COMP PREMIUM	EXPENDITURE	INC/(DEC)	119,859	17,760	137,619	AddTI premium due to adjusted total payroll, offset by contribution change
	NET CHANGE TO FUND BALANCE (INC)/DEC				17,760		

FUND 600 -EMPLOYEE BENEFITS FUND

EXHIBIT A, Page 12

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
12. 4-524.00	HEALTH INS PREMIUMS-CITY	REVENUE	(INC)/DEC	(2,088,181)	174,005	(1,914,176)	Funded 11 months instead of 12 due to lower than budgeted premiums
5-100-943.00	HEALTH INSURANCE PREMIUMS	EXPENDITURE	INC/(DEC)	2,400,000	(250,000)	2,150,000	Lower premiums due to attrition
NET CHANGE TO FUND BALANCE (INC)/DEC					(75,995)		

FUND 270 -GENERAL GOVT CAPITAL PROJECTS FUND

EXHIBIT A, Page 13

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
13. 6-000-602.50	INTERFUND TRNSF-BCDC	TRANSFER-IN	(INC)/DEC	-	(32,058)	(32,058)	Transfer from BCDC - electric service for Fire Station No. 2
4-710.31	INTEREST-TEXSTAR	REVENUE	(INC)/DEC	(123,000)	(285,530)	(408,530)	Higher bank balance due to lower expenditures; Higher interest rates
5-100-802.52	BUILDINGS-FIRE STATION #2	EXPENDITURE	INC/(DEC)	7,683,688	(5,775,000)	1,908,688	Delay in start of construction and rain delays during the year
5-100-813.41	VEHICLES/LARGE EQUIP-STREETS	EXPENDITURE	INC/(DEC)	571,000	(362,090)	208,910	PO 25-15052 for Asphalt Zipper - not received in FY25; move to FY26
5-100-813.31	VEHICLES/LARGE EQUIP-MAINT	EXPENDITURE	INC/(DEC)	48,500	(48,500)	-	PO 25-15037 for Pickup truck - not received in FY25; move to FY26
5-100-810.31	EQUIPMENT-MAINTENANCE	EXPENDITURE	INC/(DEC)	206,000	(98,730)	107,270	Dispatch Generator not delivered in FY25 - move to FY26
			NET CHANGE TO FUND BALANCE (INC)/DEC		(6,601,908)		

FUND 234 -PARKS CAPITAL IMPROVEMENTS FUND

EXHIBIT A, Page 14

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
14. 6-000-625.00	INTERFUND TRNSF-BCDC	TRANSFER-IN	(INC)/DEC	(827,000)	(282,000)	(1,109,000)	Additional transfer for Jackson Street Park approved by BCDC
			NET CHANGE TO FUND BALANCE (INC)/DEC		(282,000)		

FUND 250 - BCDC FUND

EXHIBIT A, Page 15

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
15. 6-000-601.35	INTERFUND TRNSF-SWR CAP PROJ	TRANSFER-OUT	INC/(DEC)	-	602,360	602,360	Transfer from BCDC to Sewer Capital Projects for BBC Sewer extension project-rollover from FY24 budget
6-000-602.70	INTERFUND TRNSF-G GOVT CAP PROJ	TRANSFER-OUT	INC/(DEC)	-	32,058	32,058	Transfer to Fund 270 for electric service for Fire Station No. 2
6-000-623.40	INTERFUND TRNSF-PARKS CAP PROJ	TRANSFER-OUT	INC/(DEC)	827,000	282,000	1,109,000	Addtl transfer for Jackson St Park; Budgeted at \$500K but BCDC approved addtl \$282K
6-000-602.37	INTERFUND TRNSF-STREETS & DR	TRANSFER-OUT	INC/(DEC)	118,000	(118,000)	-	Blue Bell Rd extension - engineering & design - project not done in FY25
4-512.00	SALE OF PROPERTY	REVENUE	(INC)/DEC	-	(649,688)	(649,688)	Sale of property in the Southwest Industrial Park
5-176-924.00	CONTINGENCY	EXPENDITURE	INC/(DEC)	268,220	(268,220)	-	Unused Contingency
NET CHANGE TO FUND BALANCE (INC)/DEC					(119,490)		

FUND 135 - SEWER CAPITAL PROJECTS FUND

EXHIBIT A, Page 16

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
16. 6-000-602.50	INTERFUND TRNSF-BCDC	TRANSFER-IN	(INC)/DEC	-	(602,360)	(602,360)	Transfer from BCDC to Sewer Capital Projects for BBC Sewer extension project-rollover from FY24 budget
NET CHANGE TO FUND BALANCE (INC)/DEC					(602,360)		

FUND 102 - ELECTRIC FUND

EXHIBIT A, Page 17

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
17. 6-000-602.20	INTERFUND TRNSF-FLEET	TRANSFER-IN	(INC)/DEC	-	(59,760)	(59,760)	Transfer from Central Fleet Fund, which was closed out during FY25
5-161-804.20	UTILITY LINE-CONTRACTORS	EXPENDITURE	INC/(DEC)	352,945	(246,500)	106,445	Loesch Street project not completed; move to FY26 - PO 25-15120
5-161-350.00	OTHER MAINTENANCE	EXPENDITURE	INC/(DEC)	12,000	(12,000)	-	Infrared project not completed in FY25
NET CHANGE TO FUND BALANCE (INC)/DEC					(318,260)		

FUND 132 - ELECTRIC CAPITAL PROJECTS FUND

EXHIBIT A, Page 18

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
18. 5-100-813.00	VEHICLES/LARGE EQUIPMENT	EXPENDITURE	INC/(DEC)	-	328,586	328,586	Purchase of Bucket Truck - pre-funded with transfers from Fund 102
NET CHANGE TO FUND BALANCE (INC)/DEC					328,586		

FUND 103 - GAS FUND

EXHIBIT A, Page 19

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
19. 6-000-602.20	INTERFUND TRNSF-FLEET	TRANSFER-IN	(INC)/DEC	-	(8,438)	(8,438)	Transfer from Central Fleet Fund, which was closed out during FY25
5-162-813.00	VEHICLES/LARGE EQUIPMENT	EXPENDITURE	INC/(DEC)	77,767	(77,767)	-	Receipt of 2025 Silverado 3500 delayed until October - move to FY26
5-162-402.00	AUDITS/CONSULTANTS FEES	EXPENDITURE	INC/(DEC)	59,000	(45,000)	14,000	Gas Systems Const. Standards - project not completed - move to FY26
NET CHANGE TO FUND BALANCE (INC)/DEC					(131,205)		

FUND 104- WATER FUND

EXHIBIT A, Page 20

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
20. 6-000-602.20	INTERFUND TRNSF-FLEET	TRANSFER-IN	(INC)/DEC	-	(50,585)	(50,585)	Transfer from Central Fleet Fund, which was closed out during FY25
6-000-602.44	INTERFUND TRNSF-WTR IMPACT	TRANSFER-IN	(INC)/DEC	(150,000)	150,000	-	Minimal Water Impact Fees collected and no transfer made
5-100-860.15	PRINCIPAL-DEBT SERVICE	EXPENDITURE	INC/(DEC)	1,749,914	(794,914)	955,000	2025 Issuance did not require a FY25 principal payment
5-164-813.00	VEHICLES/LARGE EQUIPMENT	EXPENDITURE	INC/(DEC)	84,051	(84,051)	-	Receipt delayed until October - move to FY26
NET CHANGE TO FUND BALANCE (INC)/DEC					(779,550)		

FUND 105- WASTEWATER FUND

EXHIBIT A, Page 21

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
21. 6-000-602.20	INTERFUND TRNSF-FLEET	TRANSFER-IN	(INC)/DEC	-	(18,390)	(18,390)	Transfer from Central Fleet Fund, which was closed out during FY25
6-000-602.44	INTERFUND TRNSF-WW IMPACT	TRANSFER-IN	(INC)/DEC	(50,000)	50,000	-	Minimal Wastewater Impact Fees collected and no transfer made
5-100-860.15	PRINCIPAL-DEBT SERVICE	EXPENDITURE	INC/(DEC)	545,471	(103,741)	441,730	2025 Issuance did not require a FY25 principal payment
5-165-813.00	VEHICLES/LARGE EQUIPMENT	EXPENDITURE	INC/(DEC)	116,000	(116,000)	-	Receipt of Chevy 3500 truck w/crane delayed until October - move to FY26
NET CHANGE TO FUND BALANCE (INC)/DEC					(188,131)		

FUND 106- SANITATION FUND

EXHIBIT A, Page 22

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
22. 6-000-602.20	INTERFUND TRNSF-FLEET	TRANSFER-IN	(INC)/DEC	-	(5,157)	(5,157)	Transfer from Central Fleet Fund, which was closed out during FY25
NET CHANGE TO FUND BALANCE (INC)/DEC					(5,157)		

FUND 107 - DRAINAGE FUND

EXHIBIT A, Page 23

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
23. 6-000-601.37	INTERFUND TRNSF-DRAIN CAP PROJ	TRANSFER-OUT	INC/(DEC)	48,524	39,592	88,116	Hogg Branch project expenses, less lower amount for Carrington Lane
6-000-602.20	INTERFUND TRNSF-CENTRAL FLEET	TRANSFER-IN	(INC)/DEC	-	(441)	(441)	Transfer from Central Fleet Fund, which was closed out during FY25
NET CHANGE TO FUND BALANCE (INC)/DEC					39,151		

FUND 137 - DRAINAGE CAPITAL IMPROVEMENTS FUND

EXHIBIT A, Page 24

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
24. 4-733.00	GRANT REVENUE	REVENUE	(INC)/DEC	(3,189,527)	(900,442)	(4,089,969)	GLO Grant
5-100-402.00	AUDITS/CONSULTANTS FEES	EXPENDITURE	INC/(DEC)	76,200	60,505	136,705	Harvey CDBG Administration Fee
5-100-450.00	OTHER SERVICES	EXPENDITURE	INC/(DEC)	-	6,875	6,875	Title Work and Lien Report (Lott/Shepard project)
5-100-803.00	STREETS/INLETS/CURBS	EXPENDITURE	INC/(DEC)	-	68,925	68,925	Completion of Carrington Lane and engr for Lott/Shepard ; Timing difference
5-100-815.00	OTHER CAPITAL	EXPENDITURE	INC/(DEC)	3,153,250	812,905	3,966,155	Addtl projects completed by Solid Bridge Construction in FY25; Timing
6-000-607.00	INTERFUND TRNSFR-DRAINAGE	TRANSFER-IN	(INC)/DEC	(48,524)	(39,592)	(88,116)	Hogg Branch project expenses, less lower amount for Carrington Lane
NET CHANGE TO FUND BALANCE (INC)/DEC					9,176		

FUND 220 - CENTRAL FLEET FUND

EXHIBIT A, Page 25

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
25. 4-720.00	INSURANCE PROCEEDS	REVENUE	(INC)/DEC	-	(13,804)	(13,804)	Insurance proceeds received
5-100-303.00	VEHICLES/LARGE EQUIPMENT	EXPENDITURE	INC/(DEC)	-	23,196	23,196	Repair to vehicle damaged in accident
5-110-906.00	INVENTORY ADJUSTMENTS	EXPENDITURE	INC/(DEC)	250	2,372	2,622	Supplies used from inventory
6-000-601.00	INTERFUND TRNSF-GEN FUND	TRANSFER-OUT	INC/(DEC)	-	26,703	26,703	Closing out of Fleet Fund
6-000-602.00	INTERFUND TRNSF-ELECTRIC	TRANSFER-OUT	INC/(DEC)	-	59,760	59,760	Closing out of Fleet Fund
6-000-603.00	INTERFUND TRNSF-GAS	TRANSFER-OUT	INC/(DEC)	-	8,438	8,438	Closing out of Fleet Fund
6-000-604.00	INTERFUND TRNSF-WATER	TRANSFER-OUT	INC/(DEC)	-	50,585	50,585	Closing out of Fleet Fund
6-000-605.00	INTERFUND TRNSF-SEWER	TRANSFER-OUT	INC/(DEC)	-	18,390	18,390	Closing out of Fleet Fund
6-000-606.00	INTERFUND TRNSF-SANITATION	TRANSFER-OUT	INC/(DEC)	-	5,157	5,157	Closing out of Fleet Fund
6-000-605.00	INTERFUND TRNSF-DRAINAGE	TRANSFER-OUT	INC/(DEC)	-	441	441	Closing out of Fleet Fund
NET CHANGE TO FUND BALANCE (INC)/DEC					181,238		

FUND 237 - STREETS/DRAINAGE CAPITAL FUND

EXHIBIT A, Page 26

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
26. 6-000-662.00	INTERFUND TRNSFR-EQUIP FUND	TRANSFER IN	(INC)/DEC	-	(75,189)	(75,189)	Transfer from Fund 236 for Saeger Widening participation Phase 2
6-000-602.50	INTERFUND TRNSFR-BCDC	TRANSFER IN	(INC)/DEC	(118,000)	118,000	-	Blue Bell Rd extension - engineering & design - project not done in FY25
NET CHANGE TO FUND BALANCE (INC)/DEC					42,811		

FUND 240 - VERF FUND
EXHIBIT A, Page 27

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
27. 5-151-813.00	VEHICLES/LARGE EQUIPMENT	EXPENDITURE	INC/(DEC)	-	6,275	6,275	Accessories for PD vehicles capitalized in the VERF Fund
NET CHANGE TO FUND BALANCE (INC)/DEC					6,275		

FUND 244 - WATER IMPACT FEE FUND

EXHIBIT A, Page 28

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
28. 4-625.00	IMPACT FEES-WATER	REVENUE	(INC)/DEC	(187,500)	154,000	(33,500)	Minimal fees collected in FY25 due to grandfather period
6-000-604.00	INTERFUND TRNSF-WATER	TRANSFER-OUT	INC/(DEC)	150,000	(150,000)	-	Minimal Water Impact Fees collected and no transfer made
NET CHANGE TO FUND BALANCE (INC)/DEC					4,000		

FUND 245 - WASTEWATER IMPACT FEE FUND

EXHIBIT A, Page 29

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
29. 4-625.00	IMPACT FEES-WASTEWATER	REVENUE	(INC)/DEC	(62,500)	58,160	(4,340)	Minimal fees collected in FY25 due to grandfather period
6-000-604.00	INTERFUND TRNSF-WASTEWATER	TRANSFER-OUT	INC/(DEC)	50,000	(50,000)	-	Minimal Water Impact Fees collected and no transfer made
NET CHANGE TO FUND BALANCE (INC)/DEC					8,160		



City Council Regular Meeting
AGENDA ITEM 5.c

Agenda Item: Approve Resolution No. R-25-035 Regarding the Election of Members to the Board of Directors of the Washington County Appraisal District

Meeting Date: December 4, 2025

Department: Administration

Staff Contact: Jeana Bellinger, City Secretary

SUMMARY STATEMENT:

We received a ballot from Dyann White, Chief Appraiser of the Washington County Appraisal District Board (WCAD) advising that the City needs to vote in the election of members to serve on the WCAD Board for a two-year term beginning January 1, 2026.

The City is able to cast a total of 645 votes. These votes can be cast to one candidate or distributed among any of the candidates. A Resolution is being presented for your consideration that gives the City's votes to John Schaer.

ATTACHMENTS:

1. Resolution No. R-25-035
2. WCAD Ballot

RECOMMENDATION:

Approve Resolution No. R-25-035 regarding the election of members to the Board of Directors of the Washington County Appraisal District.

RESOLUTION NO. R-25-035

A RESOLUTION OF THE CITY OF BRENHAM, TEXAS FOR THE ELECTION OF MEMBERS TO THE BOARD OF DIRECTORS OF THE WASHINGTON COUNTY APPRAISAL DISTRICT

WHEREAS, the Washington County Tax Appraisal District is governed by a board of five directors, serving two-year terms beginning on January 1 of even numbered years; and

WHEREAS, the governing boards of the participating taxing entities elect the directors under a system of cumulative voting; and

WHEREAS, the City of Brenham, Texas may cast its total number of votes for one candidate or distribute it among candidates for any number of directorships; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brenham, Texas that the City of Brenham, Texas does hereby cast its votes as shown for the following people for membership on the Board of Directors of the Washington County Appraisal District:

CANDIDATES

VOTES CAST

John Schaer

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BE IT FURTHER RESOLVED that this Resolution be adopted and entered upon the pages of the minutes of the City Council of Brenham, Texas, and that a copy of this Resolution be presented to the Chief Appraiser of the Washington County Appraisal District office at 1302 Niebuhr Street, Brenham, Texas.

APPROVED this 4th day of December 2025.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

WASHINGTON COUNTY APPRAISAL DISTRICT
SELECTION OF BOARD MEMBERS 2026-2027

OFFICIAL BALLOT

TAX UNIT City of Brenham

VOTE ENTITLEMENT 645

The governing body of the City of Brenham

in a public meeting on December 4, 2025, voted by resolution:

<u>CANDIDATES</u>	<u>VOTE</u>
Joseph W. Antkowiak	_____
Leslie Boehnemann, Jr.	_____
Douglas Borchardt	_____
Halee Stark Kalkhake	_____
John Schaer, Jr.	<u>645</u>

CERTIFIED: _____
PRESIDING OFFICER

ATTESTED: _____
SIGNATURE

City Secretary
TITLE/POSITION

DATE

The written resolution must be certified, attested to, and submitted to the Chief Appraiser before December 15, 2025.

Resolution must be attached.



City Council Regular Meeting **AGENDA ITEM 5.d**

Agenda Item: **Approve a Professional Services Agreement Between the City of Brenham and Operational Technical Services, LLC Related to Technical Staffing Services and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Date: December 4, 2025

Department: Public Utilities

Staff Contact: William Bisette, General Manager of Public Utilities

SUMMARY STATEMENT:

The City of Brenham Public Utilities Department wishes to enter into a Professional Services Agreement with Operational Technical Services, LLC for Specialty Technical Staffing Services. As outlined in the Professional Services Agreement, Operational Technical Services, LLC may provide the City of Brenham with temporary or permanent contracted services for water and wastewater professionals who are experienced in wastewater treatment, water treatment, collections, water distribution, maintenance, regulatory compliance, and laboratory compliance should it be needed.

The fees associated with this agreement are explained in Exhibit A (Temp to Hire Conversion of Fee Schedule Conversion Policy).

Staff respectfully ask Council to approve the Professional Services Agreement between the City of Brenham and Operational Technical Services, LLC for Specialty Technical Staffing Services.

ATTACHMENTS:

1. Professional Services Agreement

RECOMMENDATION:

Approve a Professional Services Agreement between the City of Brenham and Operational Technical Services, LLC related to technical staffing services and authorize the Mayor to execute any necessary documentation.



Operational Technical Services, LLC
Professional Services Agreement

This Professional Services Agreement (“Agreement”) is entered into on this 16th day of October 2025, (the “Effective Date”), by and between Operational Technical Services, LLC also known as OTS, a California limited liability company OTS with offices at 10250 Constellation Blvd, Ste 2300 Los Angeles, CA 90067, and The City of Brenham, a Texas Home-Rule Municipal Corporation with offices located at 200 W. Vulcan, Brenham Texas 77833.

RECITALS

WHEREAS OTS is in the business of providing specialty technical staffing services to accommodate public and private utilities with Temporary, Temporary-to-Hire, and Emergency on-Call Water and Wastewater Professionals who are experienced in wastewater treatment, water treatment, collections, water distribution, maintenance, regulatory compliance, and laboratory compliance.

WHEREAS Client desires to retain OTS to utilize the specialty technical staffing services provided by OTS and Temporary Employees, as defined below.

NOW, THEREFORE, in consideration of the parties’ mutual covenants, conditions and promises contained herein, the parties hereto agree as follows:

1. DESCRIPTION OF SERVICES

- 1.1. OTS agrees to provide Client with specialty technical staffing services as may be assigned from time to time, in writing by the Client. Personnel provided by OTS shall be referenced in this Agreement in the singular as “Temporary Employee” or in the plural as “Temporary Employees.” Each such assignment shall be made in the form of a written Task Order. Each such Task Order shall include, but not be limited to, a description of the nature and scope of services to be performed by OTS Temporary Employee, the services fee schedule, the location of Premises where services will be performed, the name and title of direct supervisor provided by Client responsible for supervising the OTS Temporary Employee, and the expected duration of the services.
- 1.2. Unless otherwise agreed, all services performed by a Temporary Employee shall be performed at Client’s business Premises, as set forth in a future Task Order. Client will not change the scope of services in the Task Order without prior written approval of OTS. Client will not reassign or relocate a Temporary Employee without prior approval of OTS. Client agrees to assume all liability for any third-party claim arising after any reassignment, change in Task Order or relocation of any Temporary Employee without OTS’s prior written approval.
- 1.3. OTS agrees to provide Client with any other services provided by OTS and OTS affiliates through Task Orders to facilitate all duties needed to aid operations for Client’s facilities and equipment (including all maintenance, engineering, construction, housing, and training).

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2. COMPENSATION

- 2.1. In consideration for the services to be performed by OTS, Client agrees to pay OTS as provided for in each Task Order. Each Task Order shall specify a Fee Schedule for the hourly rate of OTS services performed by Temporary Employee, which is set forth on an exhibit to be attached to each Task Order issued to Client. The hourly rate shall be based upon, but be not limited to, the nature of work to be performed, the risk level of such work, the technical skill level required of Temporary Employee, the level of responsibility of such work, and the duration of the Task Order.
- 2.2. OTS shall not be compensated for any services rendered nor reimbursed for any expenses incurred in excess of those authorized in any Task Order unless approved in advance by Client in writing.

3. TERM AND TERMINATION

- 3.1. This Agreement shall commence as of the date set forth above and shall continue in full force and effect for two (2) years following the Effective Date (the “Initial Term”) unless earlier terminated as provided herein.
- 3.2. Either party may terminate this Agreement at any time for any reason or no reason, by giving thirty (30) days’ notice in writing to the other party.
- 3.3. In the event that this Agreement is terminated prior to conclusion of the Initial Term, all fees, costs and reimbursements owed, due, accrued, or earned as provided in this Agreement remain owed, due, accrued, or earned and shall be paid within ten days after termination. Further, all provisions in the Agreement regarding Proprietary Software, Non-Solicitation, Confidentiality, Work Product and Indemnification shall continue in full force and effect through the period of the Initial Term.
- 3.4. In the event of a declared Federal or State emergency, where the OTS Temporary Employee on assignment with Client is determined to possess skills critical to the response to said disaster response, either natural or manmade, OTS reserves the right to remove Temporary Employee from Client site to redeploy to the emergency scenario.

4. PREQUALIFICATION OF TEMPORARY EMPLOYEES

- 4.1. OTS shall complete the following verifications for all Temporary Employees: I-9 verification; Confirmation of specified professional certifications; Confirmation of professional references
- 4.2. OTS may also complete any other screening as it deems necessary to determine the qualifications and suitability of the Temporary Employees. Professional reference checks for Temporary Employees shall be based solely upon application information provided by the Temporary Employees. OTS shall be entitled to rely upon any and all information received from Temporary Employees and their references with respect to such Temporary Employees.

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- 4.3. OTS shall arrange for third party verifications which will include a criminal background check from all counties, states, and federal territories where the applicant has lived in the past 7 years. These third-party verifications also search all names the applicant has identified to OTS as having been used in the past. OTS will also request and review a driving record in the states where the applicant has indicated a license has been issued for the 7 years prior to application. Each potential Temporary Employee must submit to a full 10 panel drug test which includes Amphetamines, Cocaine, Marijuana, Opiate, Phencyclidine PCP, Barbiturates, Benzodiazepine, Methadone, Propoxyphene, and Methaqualone. OTS may revise its verification and testing procedures as it determines appropriate.
- 4.4. Except as specifically provided herein or mutually agreed upon between Client and OTS, OTS shall not provide or conduct any other background, reference or qualification checks or testing.

5. COMPENSATION OF TEMPORARY EMPLOYEES

- 5.1. OTS shall be responsible for the compensation of its Temporary Employees, including payment of wages, applicable federal, state, and local taxes, and the payment of any required insurance (FUTA, SDI, Unemployment Insurance). OTS shall be solely responsible for any insurance premium payments for Workers' Compensation, disability, or other insurance, which is imposed upon OTS and required as a consequence of OTS's employment of Temporary Employees under this Agreement. OTS agrees to hold Client harmless from all applicable federal, state, and local taxes relating to income tax withholding, unemployment taxes, FUTA, SDI, and state unemployment insurance imposed upon OTS for wages paid by OTS to Temporary Employees.

6. SUPERVISION OF TEMPORARY EMPLOYEES

- 6.1. Client agrees to provide direct supervision and training to Temporary Employees at all such times that the Temporary Employees are at Client's business Premises. Client further agrees that Temporary Employees shall not be permitted, without express advance written approval by an officer of OTS, while on Client's business Premises or providing services to Client, to (a) engage in travel or otherwise operate a motor vehicle or any motorized equipment on behalf of Client, (b) handle cash or negotiable instruments, (c) be permitted unsupervised or uncontrolled access to confidential or proprietary information, (d) be permitted unsupervised access to or control of the Client's Premises, (e) remove any property of Client from Client's business Premises, (f) consume any alcohol, or (g) consume drugs, unless advance written authorization is provided by a physician, while the Temporary Employees are on assignment to Client.
- 6.2. In the event written approval is granted by OTS for item (a) the operation of a Client motor vehicle or motorized equipment in support of the execution of the scope of services, Client shall provide copies of current motor vehicle or motorized equipment maintenance logs, registration, and proof of insurance for any motor vehicle or motorized equipment that Temporary Employee is charged with operating in the execution of the scope of the services. Client shall provide written authority to Temporary Employee certifying that Temporary Employee is authorized by Client to operate any motor vehicle or motorized equipment for the duration of the assignment.
- 6.3. Client shall not pay Temporary Employees other than through its payments to OTS under this

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Agreement or advance any funds to them.

7. WORK ENVIRONMENT FOR TEMPORARY EMPLOYEES; EQUAL OPPORTUNITY

- 7.1. Client agrees to comply with all applicable laws and ordinances relating to work site health and safety, and agrees to provide Temporary Employees a safe and healthful workplace, notices and training required by the Hazardous Communications Standard established by the Occupational Safety and Health Administration (“OSHA”), Title VII of the Civil Rights Act of 1964, and any other law applicable to employees. Client agrees that it shall always have in place during the term of this Agreement an ongoing safety program in compliance with all applicable state and federal laws. If Client has operations in states with Heat Illness Prevention Standards, Client must comply with such laws and regulations.
- 7.2. To the extent allowed by applicable law, Client agrees to indemnify, defend and hold harmless OTS for claims, damages or penalties arising out of violations of the Occupational Safety and Health Act of 1970, or any similar state law and any and all regulations, rules or orders adopted thereunder with respect to workplaces owned, leased or supervised by Client, and/or to which OTS employees are assigned.
- 7.3. In the event of an accident, medical treatment, serious illness or injury, or death involving a OTS employee assigned to Client, Client shall notify OTS immediately. For any serious injury, illness or death, of a OTS employee occurring in a place of employment or in connection with a Temporary Employee, Client shall report immediately, by telephone or fax, to the nearest OSHA office and shall make the report on behalf of both OTS and Client. Client shall provide to OSHA all information required by applicable law, as well as OTS’s name, address, phone number and contact person, and the OTS employee’s name. Client shall notify OTS concurrently with or, if that is not possible, immediately after the report has been made.
- 7.4. OTS is an equal opportunity employer and actively supports federal, state and local laws prohibiting discrimination in employment practices because of race, color, religion, sex, age, handicap, marital status, Vietnam Era and/or special disabled veteran status, national origin, sexual orientation, or any other classification protected by law, and OTS further complies with any and all other federal, state and local employment laws and regulations (including those pertaining to family and medical leave and other fair employment practices), including but not limited to the Equal Opportunity Clause in 41 C.F.R. Section 60-1.4 (all of the foregoing being collectively referred to as the “Employment Obligations”). Client hereby agrees to comply with all of the Employment Obligations.

8. TERMINATION OF TEMPORARY EMPLOYEE JOB ASSIGNMENT OR REASSIGNMENT OF TEMPORARY EMPLOYEE BY OTS

- 8.1. Client acknowledges that OTS has the sole and exclusive right to terminate the assignment of any Temporary Employee, or to reassign any Temporary Employee to other positions including positions with other clients of OTS. Client may notify OTS at any time of Client’s request that any Temporary Employee with whom Client is not satisfied be removed from a particular assignment or from performing services at Client altogether.

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9. OTS AS INDEPENDENT CONTRACTOR

- 9.1. OTS shall be considered for all purposes to be an independent contractor of Client and nothing in this Agreement shall be construed to create a partnership, employment relationship, joint venture, or enterprise between OTS, and Temporary Employees, and Client.

10. COMPLIANCE WITH LAW

- 10.1. Client agrees to comply with all applicable local, state, and federal laws, rules, regulations, and orders. Without limiting the foregoing, Client will comply with all applicable laws, federal and state, pertaining to labor and employment, including but not limited to Title VII of the 1964 Civil Rights Act, the Americans with Disabilities Act, the Age Discrimination in Employment Act, the Fair Labor Standards Act, the Immigration Reform and Control Act, all applicable Civil Rights laws, Wage and Hour laws, and any other labor law or regulation where the Client does business, including, but not limited to all laws governing acts of sexual harassment, retaliation, or discrimination in the workplace. OTS shall incur no liability with regard to any alleged violation of laws by Client.

11. UNAUTHORIZED CONVERSION OF TEMPORARY EMPLOYEE BY CLIENT; NON-SOLICITATION

- 11.1. Client understands that Temporary Employees are assigned to Client to render temporary services, and absent agreement to the contrary, are not assigned to become employees of Client. Client acknowledges that considerable expense is incurred by OTS to advertise, recruit, evaluate, train, screen, and provide appropriate quality controls relative to Temporary Employees.
- 11.2. Accordingly, Client will not, without the prior written consent of OTS, which may be granted or withheld in OTS's sole discretion, solicit a Temporary Employee for employment other than through OTS, interfere with the employment relationship between OTS and Temporary Employees, or directly or indirectly cause a Temporary Employee to transfer to another temporary staffing service.
- 11.3. If Client, either directly or indirectly, including through any company or entity within Client's control or a company affiliated with Client, hires a Temporary Employee of OTS as an employee, consultant, independent contractor of Client, or utilizes the Temporary Employee's services through another temporary or outsourcing service during such Temporary Employee's employment by OTS or an affiliate of OTS, or within twelve (12) months after termination of this person's temporary assignment by OTS at Client, Client agrees to pay OTS a direct hire fee stipulated by the parties to be set forth in an Exhibit A Fee Schedule which is attached to the end of this agreement or, in the case of a direct placement of a full-time hire, a fee equal to twenty-five percent (25%) of the employee's annualized wage or salary.

12. PRICING, INVOICING AND PAYMENT

- 12.1. OTS shall invoice Client weekly following the Client approval of Temporary Employee's approved hours and charges of work completed and agreed upon other direct charges. Client agrees to pay such invoices net thirty (30) days of receipt of invoice. Any invoice that is not paid

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in full within thirty (30) days after the invoice due date will bear default interest of the lesser of one and one-half percent (1.5%) per month or the highest amount allowed by law. Client shall pay any such default charges and any costs incurred by OTS in collecting its fees and costs.

12.2. Rates and fees under this Agreement may be increased upon written notice to include any increase or addition of any government-imposed taxes, fees or costs, including costs incurred in complying with applicable laws, rules and regulations, imposed after the Effective Date.

12.3. In addition to the payment provisions set forth in the applicable Task Order, OTS shall be entitled to reimbursement from Client for Other Direct Costs (ODCs) which may include meal per diem's, hotel, automobile rental, gas, and airfare by Temporary Employees whose residence is more than forty (40) miles from Client Business Premises.

13. PROPRIETARY SOFTWARE

13.1. To satisfy Client's Temporary Employee requirements, data and invoices may be generated using OTS's proprietary or licensed software to which Client and Temporary Employees may have access. Client agrees that OTS software, including its data formats and any other related information pertaining to the software and its functions, shall remain the exclusive property of OTS or licensor, and shall not be duplicated, copied or disclosed, or utilized for any other purpose.

14. INSURANCE

14.1. OTS shall provide all pertinent and necessary insurance at its own cost and expense, which shall include:

14.1.1. Workers' Compensation insurance as prescribed by the law of the state(s) in which the work is performed.

14.1.2. Employer's Liability insurance with limits of at least \$1,000,000 for each occurrence, \$1,000,000 Disease – Policy limit, and \$1,000,000 Disease - Each employee; and

14.1.3. Commercial General Liability insurance with total limits of at least \$1,000,000 Per Occurrence / \$2,000,000 Aggregate.

14.1.4. Contractors Pollution Liability with at least \$5,000,000 Per Occurrence

14.1.5. Excess Liability insurance with at least \$4,000,000 Per Occurrence / \$4,000,000 Aggregate. This policy is written as follow form basis.

14.1.6. Commercial Auto Policy - Hired Auto Only and Non-Owned Autos with combined single limit each accident \$1,000,000.00

14.1.7. Employment Practice Liability Insurance with limits of \$5,000,000 per occurrence.

14.2. Client shall agree to list OTS under their General Liability Policy as a named insured prior to

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any Temporary Employee working at a Client site.

15. CONFIDENTIALITY

15.1. During the performance of this Agreement, it may be necessary for the parties to provide confidential or proprietary information to one another. The parties agree that such information will be held in strict confidence by the receiving party and will not be disclosed by the receiving party to any third party or used by the receiving party for its own purposes, except to the extent that such disclosure or use is necessary in the performance by the receiving party of its obligations under this Agreement. No information shall be subject to protection of this section if such information is:

15.1.1. or becomes publicly available other than through a breach of this Agreement by the party seeking to disclose the information.

15.1.2. proven to be already known to or rightfully in the possession of a party or its personnel at the time of disclosure.

15.1.3. or becomes known or developed by the receiving party independently of the confidential and/or proprietary information of the other party; or

15.1.4. released in response to a subpoena, court order or other legal process, or pursuant to a request under the Texas Public Information Act, provided that the party receiving the subpoena or subject to court order or other legal process or public information request shall notify the other party and provide such party with an opportunity to seek a protective order preventing disclosure of such information, and in any event, the party subject to such subpoena, court order or other legal process shall disclose only such information as is necessary to comply therewith.

15.2. Neither party shall be liable, however, for inadvertent or accidental disclosure of such information if such disclosure occurs despite the exercise of the same degree of care as such party normally takes to preserve and safeguard its own proprietary information. The receiving party upon the request of the disclosing party will return all writings or documents that contain information subject to the protections of this subsection.

16. WORK PRODUCT

16.1. OTS agrees that all inventions, innovations or improvements, including copyright in any product, software, reports, surveys, marketing, promotional and collateral material prepared by the Temporary Employee assigned to the Client pursuant to the terms of this Agreement shall be the exclusive property of the Client. OTS acknowledges and agrees that the work product shall be considered a work made for hire within the meaning of the patent and copyright laws of the United States and that Client is entitled, as author thereof, to the copyright and all rights therein, including, but not limited to the right to make such changes therein and such uses thereof, as it may determine in its sole and absolute discretion; provided, that under no circumstances shall a Temporary Employee be considered an employee of Client.

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17. PERSONAL INFORMATION

- 17.1. This Agreement is made on the basis that each party is entitled to assume that the other has complied and will continue to comply with its obligations arising from data protection and privacy laws in force from time to time to the extent applicable to this Agreement and the scope of services detailed in the Task Order. The parties acknowledge that any use or processing by OTS of Personal Information, which is defined as "any information relating to an identified or identifiable individual that is subject to applicable data protection, privacy or other similar laws, including but not limited to the Health Insurance Portability and Accountability Act of 1996" shall be done solely on behalf of Client and for Client's purposes and OTS shall deal with such Personal Information only in accordance with such reasonable instructions as Client may from time to time provide or as reasonably necessary for the purpose of providing the services contemplated hereby. OTS shall take such technical and organizational measures as it has determined appropriate to guard against unauthorized or unlawful processing of Personal Information and against accidental loss or destruction of, or damage to, Personal Information in accordance with applicable law.

18. INDEMNIFICATION

- 18.1. OTS shall defend, indemnify and hold harmless Client and its subsidiaries and related entities, and all of their respective officers, directors, shareholders, employees, agents and representatives (collectively, "**Client Parties**") from and against any and all liabilities, losses, claims, injuries, suits, judgments, expenses, fines, interest or penalties (collectively, "**Losses**") to the extent caused by OTS's failure to comply with the terms of this Agreement or negligence or willful misconduct of OTS, for Losses arising from the usual and customary business of OTS to an amount no greater than \$5 million.
- 18.2. To the extent allowed by applicable law, Client shall defend, indemnify and hold harmless OTS and its subsidiaries and related entities, and all of their respective officers, directors, shareholders, employees, agents, and representatives (collectively, "OTS Parties") from and against any and all Losses to the extent caused by Client's failure to comply with the terms of this Agreement or negligence or willful misconduct of Client, for Losses arising from the usual and customary business of Client. Despite anything to the contrary in this Agreement, to the extent allowed by applicable law, Client shall indemnify, defend and hold harmless OTS Parties from and against any and all Losses arising out of claims that any member of Client Parties, under the control of Client, sexually harassed or in any way discriminated against any Temporary Employee.
- 18.3. To the maximum extent permitted by applicable law, no member of Client Parties or OTS Parties shall have any liability for any indirect, consequential, special or incidental damages, damages for loss of profits or revenues, whether in an action in contract or tort, even if such party has been advised of the possibility of such damages, unless such party has engaged in willful misconduct or the damages arise from a third party claim for which a party is entitled to indemnification in this Agreement.

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19. AUDIT RIGHTS

- 19.1. Client shall have the right to audit timekeeping and billing records maintained by OTS for services provided to Client, upon reasonable notice to OTS. Such audit shall be performed at the corporate headquarters of OTS located in Los Angeles, California.

20. OTHER TERMS

- 20.1. This Agreement, its interpretation and all work performed under this Agreement, shall be governed by the laws of the State of Texas. Any arbitration concerning this Agreement, or the parties' rights or obligations pursuant hereto shall be instituted in the County of Washington, Texas. The parties hereby waive any rights they may have to a change of venue.
- 20.2. OTS reserves the right to enter into one or more contracts with one or more third party providers to provide Temporary Employees at any time.
- 20.3. This Agreement may not be assigned by either party without the express written consent of the other party.
- 20.4. Neither party will be responsible for any failure or delay in performing any of its obligations under this Agreement or any Task Order due to causes beyond its reasonable control, and such obligations will be suspended for the period during which a fire, flood, war, natural disaster, earthquake, other acts of God, riots, new laws which prevent the carrying out of the Services, or the results of terrorist activity prevent the affected party from performing its obligations under this Agreement or any Task Order. A party affected by a force majeure event shall promptly notify the other party by the quickest means available, explaining the nature and expected duration thereof, and shall act diligently to remedy the interruption or delay if it is reasonably capable of being remedied.
- 20.5. Neither this Agreement nor any Task Order is intended to confer any rights or benefit on any third party.
- 20.6. Each party represents and warrants that the individual executing this Agreement on its behalf is duly authorized to so execute this Agreement, and this Agreement, when executed and delivered by such party, shall constitute the valid and binding agreement of such party, enforceable in accordance with its terms. In the event that any provision of this Agreement shall be unenforceable or inoperative as a matter of law, the remaining provisions shall remain in full force and effect.
- 20.7. This Agreement is subject to amendment only by the written agreement of all the parties hereto. Any amendment or modification of this Agreement shall be dated, and where any conflict arises between the provisions incorporated in earlier documents, the most recent provisions shall be controlling.
- 20.8. Multiple copies of this Agreement may be executed, each of which shall be deemed to be an original. An electronic copy of this entire Agreement, including the signature page(s), shall be

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deemed an original.

- 20.9. This Agreement supersedes any and all other agreements, either oral or written, between the parties hereto with respect to the subject matter hereof. It contains all the covenants, conditions and agreements between the parties with respect to the subject matter. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, oral or otherwise, have been made by any party or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promises not contained herein shall be valid or binding. Any oral representations or modifications concerning this Agreement shall be of no force or effect, excepting a subsequent modification in writing signed by the parties to the Agreement.
- 20.10. The captions of paragraphs of this Agreement are for reference only and are not to be construed in any way as part of this Agreement.
- 20.11. A waiver of the breach of any covenant, condition, or promise of this Agreement shall not be deemed a waiver of any succeeding breach of the same or any other covenant, condition, or promise of this Agreement. No waiver shall be deemed to have been given, unless given in writing and in compliance with the “Notices” paragraph herein below recited.
- 20.12. All representations and warranties made herein shall survive the execution of this Agreement.
- 20.13. All notices under this Agreement shall be in writing and shall be delivered personally, or by registered or certified mail, return receipt requested, postage prepaid, or sent by Federal Express or other recognized overnight courier service, and addressed to the party to be notified at their address set forth below. All notices and other communications required or permitted under this Agreement shall be deemed given when delivered personally, or one (1) day after being deposited with Federal Express or other recognized overnight courier service, or five (5) days after being deposited in the United States mail, postage prepaid and addressed as follows, or to such other address as each party may designate in writing:

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<u>For Operational Technical Services, LLC</u>	<u>For Client: City of Brenham</u>
Name: Rhonda Harris	Name: William Bisette
Title: President	Title: General Manager of Public Utilities
Address: 10250 Constellation Blvd, Ste 2300 Los Angeles, CA 90067	Address: 200 W. Vulcan, Brenham Texas 77833
Email: Rhonda@getots.com	Email: wbisette@cityofbrenham.org
Phone: (424) 771-1559	Phone: 979-337-7510
Fax: (424) 285-0122	Fax:

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set forth above.

Operational Technical Services, LLC

Client Name: City of Brenham

For Operational Technical Services, LLC:

For Client: City of Brenham

Rhonda Harris

Atwood C. Kenjura

Printed Name

Printed Name

President

Mayor

Title

Title

Rhonda B. Harris

Signature

Signature

October 16, 2025

Date

Date

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EXHIBIT A

TEMP TO HIRE CONVERSION FEE SCHEDULE CONVERSION POLICY

The Client shall not hire or otherwise engage any Temporary Employee assigned by OTS as a permanent employee prior to the completion of one thousand (1,000) hours of straight-time work (excluding overtime and on call time after actual hours worked) (approximately twenty-five [25] weeks of full-time service) without compensating OTS as provided herein.

If the Client converts a Temporary Employee before the completion of 1,000 straight-time hours, the Client shall pay OTS the difference between the actual hours worked and 1,000 hours, calculated at the agreed straight-time hourly bill rate, together with a conversion fee equal to twenty-five percent (25%) of the Employee's first year annualized salary.

If the Client converts a Temporary Employee after the completion of 1,000 hours but before reaching 1,600 hours of straight-time work, the Client shall pay OTS a conversion fee in accordance with the fee schedule set forth below.

If the Client converts a Temporary Employee after the completion of 1,600 or more hours of straight-time work, no conversion fee shall apply.

The Client shall provide OTS with a copy of the Employee's signed Offer Letter within ten (10) calendar days of acceptance, regardless of whether a conversion fee applies.

Number of Hours on Operational Technical Services Payroll	Percent (%) of Employee's Annual Salary
1,000 Hours	25%
1001 – 1250 Hours	20%
1251 – 1400 Hours	15%
1401+ 1600 Hours	10%
1601+ Hours	No Fee

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City Council Regular Meeting **AGENDA ITEM 5.e**

Agenda Item: **Approve Resolution No. R-25-036 Adopting an Increase in the City of Brenham's Monthly Contribution to the Texas Emergency Services Retirement System (TESRS)**

Meeting Date: December 4, 2025

Department: Finance

Staff Contact: Julie Flagg, Chief Financial Officer

SUMMARY STATEMENT:

The Brenham Fire Department Pension Board is requesting Council's consideration to increase the City's contribution into the Texas Emergency Services Retirement System (TESRS), the pension system we offer for our volunteer firefighters. The City of Brenham has participated in TESRS since 1978.

TESRS is funded by contributions made by the governing bodies of the participating departments. In December 2023, the City approved Resolution R-23-046 increasing the City of Brenham's monthly contribution from \$140 per month to \$160 per month, the first increase since 2004. The Brenham Fire Department Pension Board is requesting to increase the City's contribution to \$180 per month. The City currently has 15 active participants. The contribution increase can be accommodated in the current budget year with room left for growth. This increase will encourage new participation as well as recognize the current volunteers for their years of dedicated service.

ATTACHMENTS:

1. Resolution No. R-25-036
2. Letter From Pension Board President

RECOMMENDATION:

Approve Resolution No. R-25-036 adopting an increase in the City of Brenham's monthly contribution to the Texas Emergency Services Retirement System (TESRS).

RESOLUTION NO. R-25-036

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS ADOPTING AN INCREASE IN THE CITY'S MONTHLY CONTRIBUTION TO THE TEXAS EMERGENCY SERVICES RETIREMENT SYSTEM

WHEREAS, fifteen (15) volunteer firefighters currently serve the City of Brenham ("City") without significant monetary remuneration, and provide critical support to the City's Fire Department; and

WHEREAS, the Texas Emergency Services Retirement System (TESRS) was established pursuant to Title 8, Public Retirement Systems, Subtitle H, Texas Emergency Services Retirement System, of the Texas Government Code, in order to provide pension benefits for voluntary emergency services personnel; and

WHEREAS, the City has participated in TESRS since 1978, and currently contributes 160 dollars per eligible volunteer firefighter per month, and

WHEREAS, the City's contribution amount was last increased in 2023; and

WHEREAS, the Brenham Fire Department Pension Board has requested an increase in the City's contribution to TESRS from 160 dollars to 180 dollars per month on behalf of each volunteer firefighter; and

WHEREAS, the City Council of the City of Brenham ("City Council") finds the requested increase is proper in recognition of the current volunteers' years of dedicated service, and that the increase will encourage new participation,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS THAT:

Section 1: The City Council hereby authorizes an increase of the City's contribution to the Texas Emergency Services Retirement System, from 160 dollars to 180 dollars per month for each eligible volunteer firefighter.

Section 2: The City Manager and/or his or her designee are authorized to execute any documentation necessary to implement this increase.

RESOLVED on this 4th day of December, 2025.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

City Of Brenham Fire Department
101 N Chappell Hill St Brenham TX 77833

October 24,2025

Mrs. Carolyn Miller,

May I take this opportunity to thank you for allowing us to submit this letter on behalf of the Brenham Fire Department volunteer service to the City of Brenham. We, the Brenham Fire Department Pension Board are requesting to increase the City's monthly contribution to the Texas Emergency Services Retirement System (TESRS). We are asking for your consideration to increase the monthly city contribution from \$160.00 to \$180.00 per month. The fiscal year 2026 budgeted amount of \$42,240 is based on the current \$160 per month contribution for 22 volunteers. We currently have 15 active volunteers so the requested increase to \$180 can be accommodated in the current budget and leaves room for growth in the coming year. The last contribution increase was in December 2023. Our training program continues to train firefighters to respond with professionalism while serving our community. The program also serves as opportunity for volunteers to move into a career position to better serve the City of Brenham. Both our pension board and examination committee will continue to hold volunteers accountable to meeting the requirements of this program.

We, the Brenham Fire Department, will continue striving to serve the community. Evaluating and recruiting the best fit individuals willing to volunteer involvement for the future of our community. Thank you again for your consideration. Please advise if you have any questions or future changes you would like to see.

Respectfully,

Gene P. Northway

Pension Board President



City Council Regular Meeting
AGENDA ITEM 5.f

Agenda Item: **Approve Recommendations for Appointments and/or Re-appointments to Various City Boards and Commissions and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Date: December 4, 2025

Department: Administration

Staff Contact: Jeana Bellinger, City Secretary

SUMMARY STATEMENT:

See attached memo.

ATTACHMENTS:

1. Memo for 2025 Advisory Board Recommendations

RECOMMENDATION:

Approve recommendations for appointments and/or re-appointments to various City boards and commissions and authorize the Mayor to execute any necessary documentation.



To: Mayor and City Council

From: Jeana Bellinger City Secretary, TRMC, CMC

Subject: Advisory Board Recommendations for 2026

Date: December 4, 2025

Under the City's policy for advisory board appointments, persons interested in serving must fill out an application of appointment. This includes current board members who are willing and interested in continuing their service.

According to the City's policy, a Subcommittee of the City Council is to review the appointments and offer a recommendation to the City Council. The Council Subcommittee (Councilmembers Cook, Soman, and Saunders) met on November 13, 2025 and reviewed the applications and feedback from the staff liaisons. Below are the recommendations for 2025 Advisory Board appointments:

Animal Services Advisory Board: Three members being recommended for appointment:

- Sharon Guelker re-appointment
- Suzanne Callaway; new appointment
- Kristina Newton; new appointment

The Barnhill Center Advisory Board: Nine members being recommended for appointment:

- Jane Barnhill, new appointment
- Tom Bullock, Jr, new appointment
- Tieman Dippel, new appointment
- Jennifer Eckermann, new appointment
- Hal Moorman, new appointment
- Tiffany Morisak, new appointment
- Jon Hill, new appointment
- Traci Pyle, new appointment
- Margie Young, new appointment

Brenham Community Development Corporation: Four members being recommended for appointment:

- John Hasskarl, re-appointment
- Darrell Blum, re-appointment
- Ken Miller, re-appointment
- Charles Moser, re-appointment

Board of Adjustments: Four (4) members being recommended for appointment:

- Walt Edmunds, re-appointment
- Jon Hodde, re-appointment
- Mary Lou Winkelmann, re-appointment
- Justin Dreyer, (Alternate), new appointment

Building and Standards Commission: Four (4) members being recommended for appointment:

- Arlen Thielemann; re-appointment
- Walt Edmunds; re-appointment
- Mark McAlexander; (Alternate), new appointment
- Alvin (Jake) Carlile; (Alternate), new appointment

Historic Preservation Board: No members terms are expiring.

Library Advisory Board: Three (3) members being recommended for appointment.

- Lillian Marshall, re-appointment
- Keith Herring, re-appointment
- Ruby Smith, new appointment

Main Street Board: Three (3) members being recommended for appointment:

- Andrea Liner, re-appointment
- Connie Wilder, re-appointment
- Dax Flisowski, re-appointment

This Board is being reduced from eleven (11) members to nine (9) members.

Parks and Recreation Advisory Board: Four (4) members being recommended for appointment.

- Delbert Boeker; re-appointment
- JC Robinson, new appointment
- Cody Neutzler, new appointment
- Andrew Culliver, new appointment

Planning and Zoning Commission: Four members being recommended for appointment.

- Darren Heine, re-appointment
- Calvin Kossie, re-appointment
- Deanna Alfred, re-appointment
- Keith Behrens, re-appointment

Police Citizen Advisory Board: Three members being recommended for appointment:

- Neil Pieper, re-appointment
- Courtney Mason, re-appointment

This Board is being reduced from fifteen (15) members to eleven (11) members.

Tourism Advisory Board: : No members terms are expiring.



City Council Regular Meeting **AGENDA ITEM 5.g**

Agenda Item: **Approve a Ratification to the Multi-Year Contract with Carahsoft Technology Corporation for Online Planning and Permitting Software Agreement in the Amount of \$61,713.99 and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Date: December 4, 2025

Department: Development Services

Staff Contact: Stephanie Doland, Director of Development Services

SUMMARY STATEMENT:

In January of 2025 City Council authorized a five-year quote for the annual purchase price for both Accela and DigEplan through Carahsoft. Carahsoft is similar to BuyBoard for government IT solutions, and Accela and DigEplan are the software solutions implemented by the Development Services Department for online planning and permitting. In short, Accela plus DigEplan track and process permits, distribute plan review across multiple departments, processes payments, processes food establishment permits and fire department permits, serves as the inspection portal, and allows customers to check in real-time the status of their project. Moving to an online permitting and plan review software was a necessary step to modernize the department, improve City Staff access and communication channels to our customers.

The quotation approved by Council in January of this year, provided a fixed price for five years with a three percent annual increase on the software license. However, when the quotation was reviewed and accepted by Council, the dollar amount approved did not account for all five years of the quotation.

The approval lacked one year of software purchase in the amount of \$61,713.99. Therefore, staff recommends a ratification of the originally approved contract with Carahsoft for an additional \$61,713.99 which would then approve all 5-years of the software purchase as originally quoted. The total purchase price for the 5-year term being \$327,647.84.

ATTACHMENTS:

None

RECOMMENDATION:

Approve a ratification to the multi-year contract with Carahsoft Technology Corporation for Online Planning and Permitting Software Agreement in the amount of \$61,713.99 and authorize the Mayor to execute any necessary documentation.



City Council Regular Meeting **AGENDA ITEM 6**

Agenda Item: Discuss and Possibly Act Upon the Purchase of One (1) Chevrolet Silverado 2500HD Pickup Truck and One (1) Chevrolet 1500 Pickup Truck for the City of Brenham Parks Department from LaRoche Chevrolet and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Date: December 4, 2025

Department: Maintenance

Staff Contact: Stephen Draehn, Maintenance Supervisor

SUMMARY STATEMENT:

The Parks Department is seeking the Mayor and Council's approval to purchase one (1) Chevrolet Silverado 2500HD Crew Cab 4WD Pickup Truck and one (1) Chevrolet Silverado 1500 Crew Cab 4WD pickup truck for fiscal year 2026 for use by the Parks Department's Maintenance Crews. This purchase was approved in the FY26 adopted budget.

Staff obtained multiple quotes for these vehicles from several different vendors, with the lowest price being \$46,281.00 for the Chevrolet 2500HD and \$39,333.00 for the Chevrolet 1500 provided by LaRoche Chevrolet. The vehicles will be ordered by LaRoche and are 2026-year model trucks. The total purchase price for both vehicles from LaRoche Chevrolet is \$85,914.00 and comes in under the budgeted amount of \$94,000, creating a total budget savings of \$8,386.00.

ATTACHMENTS:

1. Pickup Truck Quotes

RECOMMENDATION:

Approve the purchase of one (1) Chevrolet Silverado 2500HD pickup truck and one (1) Chevrolet 1500 pickup truck for the City of Brenham Parks Department from LaRoche Chevrolet, in the amount of \$85,614.00, and authorize the Mayor to execute any necessary documentation.



LA ROCHE

Vehicle: [Retail] 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck (✓
Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$51,900.00
Total Options	\$0.00
Vehicle Subtotal	\$51,900.00
Destination Charge	\$2,595.00
Grand Total	\$54,495.00

Your Cost
\$46,281.00

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Data Version: 26970. Data Updated: Nov 12, 2025 6:49:00 PM PST.



Vehicle: [Retail] 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck (✓
Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
CK20743	2026 Chevrolet Silverado 2500HD 4WD Crew Cab 159" Work Truck	\$51,900.00

COLORS

CODE	DESCRIPTION
GAZ	Summit White

EMISSIONS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
FE9	Emissions, Federal requirements	0.00 lbs	0.00 lbs	\$0.00

ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
L8T	Engine, 6.6L V8 with Direct Injection and Variable Valve Timing, gasoline, (401 hp [299 kW] @ 5200 rpm, 464 lb-ft of torque [629 N-m] @ 4000 rpm) (STD)	0.00 lbs	0.00 lbs	\$0.00

TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
MKM	Transmission, 10-Speed automatic (STD) (Standard with (L8T) 6.6L V8 gas engine.)	0.00 lbs	0.00 lbs	\$0.00

GVWR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
JGD	GVWR, 10,450 lbs. (4740 kg) (STD) (Included and only available with CK20743 model and (L8T) 6.6L V8 gas engine with 17" wheels or CC20753 model and (L8T) 6.6L V8 gas engine with 18" or 20" wheels.)	0.00 lbs	0.00 lbs	\$0.00

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Vehicle: [Retail] 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck (✓
Complete)

AXLE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GT4	Rear axle, 3.73 ratio (Requires (L8T) 6.6L V8 gas engine. Not available with (L5P) Duramax 6.6L Turbo-Diesel V8 engine.)	0.00 lbs	0.00 lbs	\$0.00

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
1WT	Work Truck Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs	\$0.00

WHEELS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
PYN	Wheels, 17" (43.2 cm) painted steel, Silver (STD) (Not currently available to order.)	0.00 lbs	0.00 lbs	\$0.00

TIRES

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
QHJ	Tires, LT245/75R17E all-season, blackwall (STD)	0.00 lbs	0.00 lbs	\$0.00

SPARE TIRE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
ZHJ	Tire, spare LT245/75R17E all-season, blackwall (STD) (Included and only available with (QHJ) LT245/75R17E all-season, blackwall tires with (E63) Durabed, pickup bed. Available to order when (ZW9) pickup bed delete and (QHJ) LT245/75R17E all-season, blackwall tires are ordered.)	0.00 lbs	0.00 lbs	Inc.

PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GAZ	Summit White	0.00 lbs	0.00 lbs	\$0.00

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Data Version: 26970. Data Updated: Nov 12, 2025 6:49:00 PM PST.



Vehicle: [Retail] 2026 Chevrolet Silverado 2500HD (CK20743) 4WD Crew Cab 159" Work Truck (✓
Complete)

SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	0.00 lbs	0.00 lbs	\$0.00

SEAT TRIM

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
H2G	Jet Black, Vinyl seat trim	0.00 lbs	0.00 lbs	\$0.00

RADIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	0.00 lbs	0.00 lbs	\$0.00

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
VK3	License plate kit, front (will be shipped to orders with ship-to states that require front license plate)	0.00 lbs	0.00 lbs	\$0.00
Options Total		0.00 lbs	0.00 lbs	\$0.00

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LA ROCHE

Vehicle: [Retail] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✓ Complete)

Price Summary

PRICE SUMMARY

	MSRP
Base Price	\$45,900.00
Total Options	(\$890.00)
Vehicle Subtotal	\$45,010.00
Destination Charge	\$2,595.00
Grand Total	\$47,605.00

Your best
#3933300

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Data Version: 26970. Data Updated: Nov 12, 2025 6:49:00 PM PST.



Vehicle: [Retail] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✔ Complete)

Selected Model and Options

MODEL

CODE	MODEL	MSRP
CK10543	2026 Chevrolet Silverado 1500 4WD Crew Cab 147" Work Truck	\$45,900.00

COLORS

CODE	DESCRIPTION
GAZ	Summit White

EMISSIONS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
FE9	Emissions, Federal requirements	0.00 lbs	0.00 lbs	\$0.00

ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
L3B	Engine, TurboMax (310 hp [231 kW] @ 5600 rpm, 430 lb-ft of torque [583 Nm] @ 3000 rpm) (STD) (Not available with (Z71) Z71 Off-Road Package, (VYU) Snow Plow Prep Package or (ZW9) pickup bed delete.) *GROSS*	0.00 lbs	0.00 lbs	\$0.00

TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
MFC	Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Included and only available with (L3B) TurboMax engine. Requires (AZ3) front 40/20/40 split-bench seats.)	0.00 lbs	0.00 lbs	\$0.00

GVWR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
C5W	GVWR, 7000 lbs. (3175 kg) (STD) (Requires Crew Cab or Double Cab 4WD model and (L3B) TurboMax engine.)	0.00 lbs	0.00 lbs	\$0.00

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Data Version: 26970. Data Updated: Nov 12, 2025 6:49:00 PM PST.



Vehicle: [Retail] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✓ Complete)

AXLE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GU6	Rear axle, 3.42 ratio	0.00 lbs	0.00 lbs	\$0.00

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
1WT	Work Truck Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs	\$0.00

WHEELS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel (STD)	0.00 lbs	0.00 lbs	\$0.00

TIRES

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
QBN	Tires, 255/70R17 all-season, blackwall (STD)	0.00 lbs	0.00 lbs	\$0.00

SPARE TIRE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
QBR	Tire, spare 255/70R17 all-season, blackwall (STD) (Included with (QBN) 255/70R17 all-season, blackwall tires.)	0.00 lbs	0.00 lbs	\$0.00

PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
GAZ	Summit White	0.00 lbs	0.00 lbs	\$0.00

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Data Version: 26970. Data Updated: Nov 12, 2025 6:49:00 PM PST.



Vehicle: [Retail] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (✓ Complete)

SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	0.00 lbs	0.00 lbs	\$0.00

SEAT TRIM

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
H2G	Jet Black, Vinyl seat trim	0.00 lbs	0.00 lbs	\$0.00

RADIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	0.00 lbs	0.00 lbs	\$0.00

OPTION DISCOUNT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
—	Option/package discount (Requires (L3B) TurboMax engine or (PEB) WT Value Package.) *DISCOUNT*	0.00 lbs	0.00 lbs	(\$1,850.00)

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Data Version: 26970. Data Updated: Nov 12, 2025 6:49:00 PM PST.



Vehicle: [Retail] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (☒ Complete)

ADDITIONAL EQUIPMENT - PACKAGE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
PCV	WT Convenience Package includes (AKO) tinted windows, (C49) rear-window defogger and (DLF) power mirrors (Upgradeable to (DPO) trailer mirrors and includes (DD8) auto dimming rearview mirror.)	0.00 lbs	0.00 lbs	Inc.
PEB	WT Value Package includes (PCV) WT Convenience Package and (Z82) Trailing Package (Not available with (ZW9) pickup bed delete. Fleet or Government order types require (G80) auto-locking differential when (L84) 5.3L EcoTec3 V8 engine is ordered.) *GROSS*	0.00 lbs	0.00 lbs	\$960.00
Z82	Trailing Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance (With (L84) 5.3L EcoTec3 V8 engine requires (G80) locking differential. Included with (PEB) WT Value Package.)	0.00 lbs	0.00 lbs	Inc.

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
AKO	Glass, deep-tinted (Included with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs	Inc.
DLF	Mirrors, outside heated power-adjustable (Standard on Regular Cab models. Included and only available with (PCV) WT Convenience Package on Crew Cab and Double Cab models. When (PQA) WT Safety Package is ordered, includes (DP6) high gloss Black mirror caps.)	0.00 lbs	0.00 lbs	Inc.

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
C49	Defogger, rear-window electric (Included with (PCV) WT Convenience Package.)	0.00 lbs	0.00 lbs	Inc.

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Data Version: 26970. Data Updated: Nov 12, 2025 6:49:00 PM PST.



Vehicle: [Retail] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Work Truck (☒ Complete)

ADDITIONAL EQUIPMENT - SAFETY-INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	MSRP
CTT	Hitch Guidance dynamic single line to aid in trailer alignment for hitching (Included and only available with (Z82) Trailering Package.)	0.00 lbs	0.00 lbs	Inc.
Options Total		0.00 lbs	0.00 lbs	(\$890.00)

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Data Version: 26970. Data Updated: Nov 12, 2025 6:49:00 PM PST.



City Council Regular Meeting **AGENDA ITEM 7**

Agenda Item: Discuss and Possibly Act Upon Resolution No. R-25-037 Accepting the Public Infrastructure Improvements in the Vintage Farms Phase 7 Subdivision

Meeting Date: December 4, 2025

Department: Development Services

Staff Contact: Stephanie Doland, Director of Development Services

SUMMARY STATEMENT:

The subject property is an approximate 2.906-acre tract of land generally located west of the intersection of Confederate Lane and Dixie Road and is platted as the Vintage Farms Phase Seven Subdivision. Phase 7 of the Vintage Farms Subdivision is the third and final phase of the 52.428-acre expansion of the Vintage Farms subdivision which was annexed into the City of Brenham and zoned Planned Development District on November 19, 2020.

The subject property is developed by Rainer and Son Development Company LLC and more commonly known as Stylecraft. The Vintage Farms subdivision has been under construction since 2017 and the infrastructure for Phases 1 through 6 and the Townhome Phase is complete. Stylecraft recently purchased an additional 170-acre tract and annexed the land into the City for future development of the Vintage Farms Subdivision.

The contractors Texas KB Utilities and Legacy Concrete have completed infrastructure improvements including water, sanitary sewer, streets, sidewalks, and storm drainage. Phase seven consists of 13 lots for single-family home construction, dedication of public roadway, and three (3) common areas for streetscaping, sidewalks, and community landscaping. Infrastructure located in the common areas and landscaping shall be maintained in perpetuity by the Homeowners Association.

The public infrastructure improvements with a total valuation of \$289,910.14 have been constructed and inspected according to the City of Brenham ordinances and regulations and are ready for acceptance by the City of Brenham.

ATTACHMENTS:

1. Resolution No. R-25-037
2. VF Ph 7 Signed Inventory Acceptance Letter Storm and Streets
3. VF Ph 7 Signed Inventory Acceptance Water and Sewer

RECOMMENDATION:

Approve Resolution No. R-25-037 accepting the public infrastructure improvements in the Vintage Farms Phase 7 Subdivision.

RESOLUTION NO. R-25-037

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, AUTHORIZING THE ACCEPTANCE OF CERTAIN PUBLIC INFRASTRUCTURE IMPROVEMENTS IN THE VINTAGE FARMS SUBDIVISION PHASE SEVEN; AND AUTHORIZING THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTATION

WHEREAS, the Vintage Farms Subdivision Phase Seven consists of 13 Single-Family Residential Lots, Dedication of a Local Public Road and three (3) Common Areas, being an approximately 2.906-acre subdivision developed by Rainer and Son Development Company LLC; and

WHEREAS, water, sewer, street, sidewalk, and drainage public infrastructure improvements were constructed by the developer; and

WHEREAS, these public infrastructure improvements have been inspected by the City and found to be constructed in accordance with the City's Standards and Specifications; and

WHEREAS, the City of Brenham desires to formally accept the water, sewer, street, sidewalk and drainage public infrastructure improvements within the Vintage Farms Subdivision Phase Seven depicted on Exhibit "A" attached hereto and incorporated herein for all purposes pertinent.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

The City of Brenham hereby accepts the water, sewer, street, sidewalk, drainage, and other public infrastructure improvements in Vintage Farms Subdivision Phase Seven, depicted on Exhibit "A" in the City of Brenham, Texas and authorizes the Mayor to execute any necessary documentation.

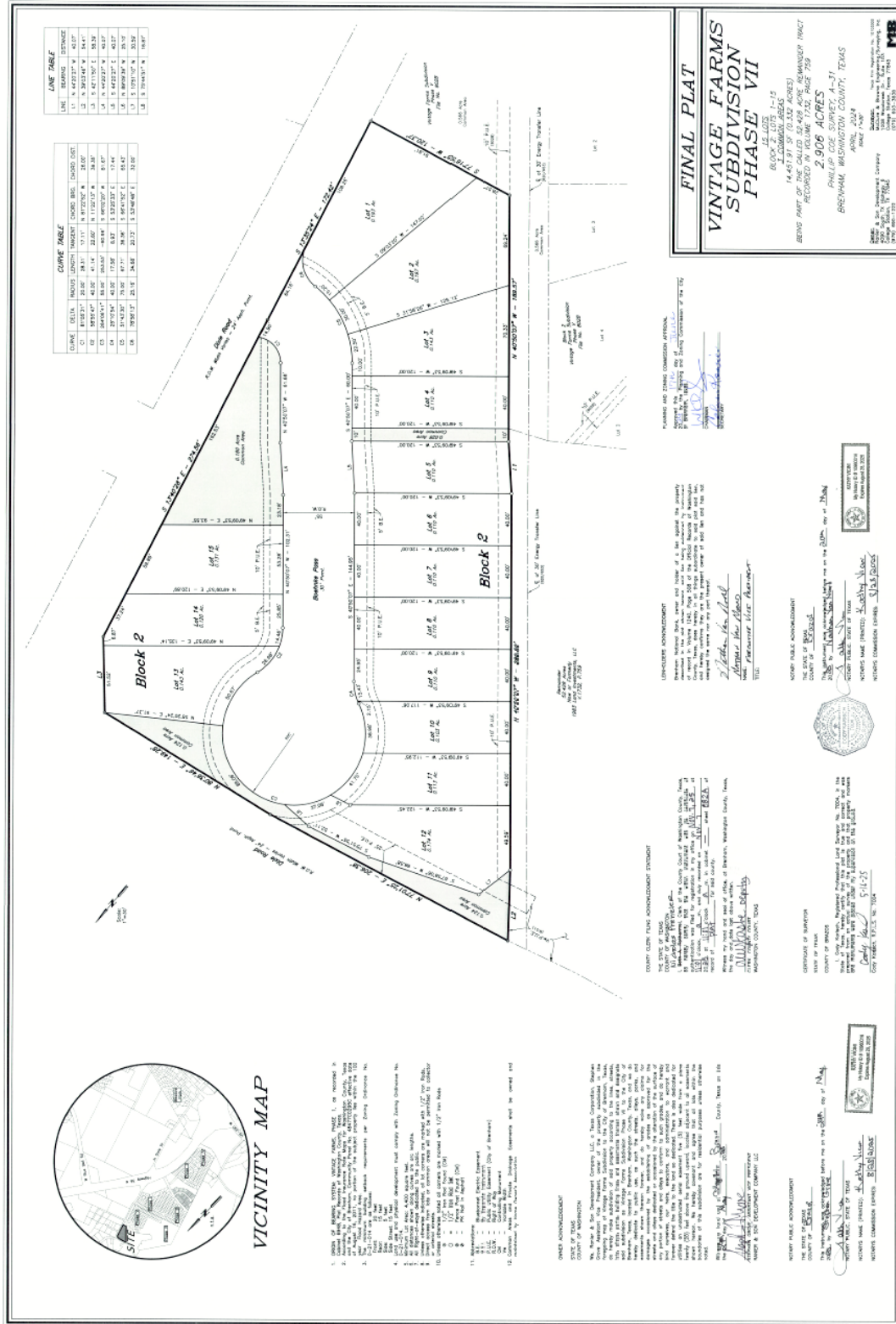
RESOLVED this 4th day of December 2025.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

Exhibit "A" Vintage Farms Phase Seven





Mayor
Atwood C. Kenjura

Council Members
Clint Kolby, Mayor ProTem
Leah Cook
Dr. Paul F. LaRoche, III
Adonna Saunders
Steve Soman
Albert Wright

City Manager
Carolyn D. Miller

November 21, 2025

Ranier & Son Development Company
4090 State Highway 6 South
College Station, TX 77845

ATTN: Stephen Grove

RE: Acceptance of Storm Sewer Lines and Streets in the Vintage Farms Phase 7 Subdivision

Dear Mr. Stephen Grove:

Please be advised that the storm sewer lines and streets in the Vintage Farms Phase 7 Subdivision have been accepted by the City of Brenham as shown below:

Storm

Drainage Construction												
Alignm ent Name	Associat ed Street	Side of Street (N/S/E/ W)	Beginni ng Structu re	Beginning		Ending Struct ure	Ending		Leng th (ft.)	Pip e Siz e (in)	Combin ed Price/L F	Dollar Value
				Lat.	Long.		Lat.	Long.				
SD-9	Boehnk e Pass	Cross- Culvert	SE.T.	30.1813 59	96.4251 34	S.E.T.	30.1811 92	96.4250 86	63	24	\$124.0 4	\$7,814.5 2
SD-10	Boehnk e Pass	End of Cul-de- Sac	S.E.T.	30.1820 84	96.4259 02	C.I.- 10.1	30.1820 52	96.4258 68	16	24	\$405.8 9	\$6,494.2 4
Storm Total												\$14,308. 76

Streets

Paving Construction									
Street Name	Orientation	Beginning		Ending		Length (ft.)	Pavement Area (SY)	Combined Price/SY	Dollar Value
		Lat.	Long.	Lat.	Long.				
Boehnke Pass	NW,SE	30.182042	96.425905	30.181279	96.425087	410	1909.0	\$70.74	\$135,042.66
Paving Total									\$135,042.66

Date of Acceptance: **December 4, 2025**

The above described improvements were reviewed and inspected by the City of Brenham Public Works Department and Engineering Consultant, Strand Associates and are approved for acceptance on December 4, 2025. The one-year warranty period begins on **December 4, 2025** and ends on **December 3, 2026** for the infrastructure listed above. The one-year surface correction warranty period begins on that end date and extends the warranty for surface corrections to streets one additional year.

Sincerely,



Stephanie Doland
Director of Development Services

cc: Joshua Fry, P.E.
McClure & Browne Engineering/Surveying



Mayor
Atwood C. Kenjura

Council Members
Clint Kolby, Mayor ProTem
Leah Cook
Dr. Paul F. LaRoche, III
Adonna Saunders
Steve Soman
Albert Wright

City Manager
Carolyn D. Miller

November 21, 2025

Ranier & Son Development Company
4090 State Highway 6 South
College Station, TX 77845

ATTN: Stephen Grove

RE: Acceptance of Domestic Water and Sanitary Sewer in the Vintage Farms Phase 7 Subdivision

Dear Mr. Stephen Grove:

Please be advised that the domestic water and sanitary sewer lines in the Vintage Farms Phase 7 Subdivision have been accepted by the City of Brenham as shown below:

Domestic Water

Domestic Water												
Alignm ent Name	Associa ted Street	Side of Street (N/S/E/ W)	Beginni ng Structu re	Beginning		Ending Structu re	Ending		Leng th (ft.)	Pip e Siz e (in)	Combin ed Price/L F	Dollar Value
				Lat.	Long.		Lat.	Long.				
WA-3	Boehnk e Pass	W	Conne ct to W/L WA-6	30.1820 17	- 96.4259 78	Conne ct to W/L WA-4	30.1812 43	- 96.4249 91	488	6	\$63.18	\$30,831. 84
WA-4	Dixie St.	E	Conne ct to W/L WA-3	30.1812 43	- 96.4249 91	Conne ct to Ex. W/L	30.1803 64	- 96.4247 33	350	12	\$144.0 0	\$50,400. 00
WA-6	Ph. 8 Commo n Area	n/a	Conne ct to W/L WA-1	30.1813 26	- 96.4279 32	Conne ct to W/L WA-3	30.1820 17	- 96.4259 78	818	6	\$41.56	\$33,996. 08
Domestic Water Total												\$115,227 .92

Sanitary Sewer

Sanitary Sewer												
Alignm ent Name	Associat ed Street	Side of Street (N/S/E/ W)	Beginni ng Structu re	Beginning		Ending Struct ure	Ending		Leng th (ft.)	Pip e Siz e (in)	Combin ed Price/L F	Dollar Value
				Lat.	Long.		Lat.	Long.				
SE-3	Boehnk e Pass	E	Ex. MH-3.1	30.1820 54	- 96.4259 52	Ex. MH- 3.2	30.1814 72	- 96.4253 48	285	6	\$88.88	\$25,330. 80
Sanitary Sewer												\$25,330. 80

Date of Acceptance: **December 4, 2025**

The above-described improvements were reviewed and inspected by the City of Brenham Public Utilities Department and are approved for acceptance on December 4, 2025. The one-year warranty period begins on **December 4, 2025** and ends on **December 3, 2026** for the infrastructure listed above.

Sincerely,

Stephanie Doland
Director of Development Services

cc: Joshua Fry, P.E.
McClure & Browne Engineering/Surveying



City Council Regular Meeting **AGENDA ITEM 9**

Agenda Item: Proposed Traffic Mitigation Improvements within the Business 36 and State Highway 36 TXDOT Right-of-Way

Meeting Date: December 4, 2025

Department: Development Services

Staff Contact: Stephanie Doland, Director of Development Services

SUMMARY STATEMENT:

In 2019 the Brenham City Council adopted a new Comprehensive Plan titled, Historic Past, Bold Future: Plan 2040 (Plan 2040). Plan 2040 included a large public input component on areas including transportation and roadway network. During the Town Hall on January 1, 2019 over 150 citizens packed the Brenham Nancy Carol Roberts Memorial Library and were tasked with working in small groups to provide feedback on the Thoroughfare Map by placing green dots on areas where changes were not needed, red dots on areas that need improved connectivity and a yellow dot on areas that need improve traffic flow. Of the ten groups participating, eight marked red or yellow dots in the area commonly referred to as the “four corners,” located between H-E-B and Lowe’s along Business 36 (S. Day St) and State Highway 36.

Since that meeting, TxDOT and City staff have prioritized developing a solution that improves traffic flow and access management along both the Business 36 (S. Day St) corridor and State Highway 36 (from the feeder road to Woodridge Boulevard). The plan emphasizes safety and incorporates public feedback, including a dedicated left-turn option from H-E-B, while minimizing excessive traffic movements on Business 36. With Brenham growing and increasing traffic year after year we believe that this needs to be looked at and possible action taken to make this area safer for all.

During the upcoming work session, City staff and Doug Marino, P.E., Director of Transportation Planning and Development for TxDOT, will deliver a presentation providing an update on the proposed traffic mitigation project for the area.

ATTACHMENTS:

None

RECOMMENDATION:

Work Session item for discussion only. No action will be taken.



City Council Regular Meeting
AGENDA ITEM 10

Agenda Item: **Section 551.072, Texas Government Code-Deliberation Regarding Real Property—Discussion Regarding the Purchase, Exchange and/or Acquisition of Real Property for the City Of Brenham Electric Department Improvements and Facilities**

Meeting Date: December 4, 2025

Department: Administration

Staff Contact: Carolyn Miller, City Manager

SUMMARY STATEMENT:

To be discussed in Executive Session.

ATTACHMENTS:

None

RECOMMENDATION:

No action — Executive Session discussion only.