



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, MARCH 19, 2026 AT 1:00 PM
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN STREET
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags — Councilmember Albert Wright**
- 3. Proclamations**
 - **Theater In Our Schools Month**
- 4. Service Recognition:**
 - **Ron Luhn, Volunteer Firefighter - 30 Years**
- 5. Special Recognition:**
 - **City Manager Carolyn Miller's Retirement**
- 6. Citizen Comments**

CONSENT AGENDA

7. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

- 7.a. Approve the Minutes from the February 19, 2026 and the March 5, 2026, Regular City Council Meetings**
- 7.b. Approve Ordinance No. O-26-003 on Its Second Reading Amending the City of Brenham's Official Zoning Map of the Code of Ordinances to Change the Zoning from a Local Business/Residential Mixed-Use District (B-1) to a Single-Family Residential Use District (R-1) on Properties Identified as Lots 1A-8, Block 1 and Lots 1-16, Block 2 of the Timber Oaks Subdivision, Section III, and Lots 1-5 of the Timber Oaks Subdivision, Section IV, in Brenham, Washington County, Texas (Case No. REZONE-26-001)**

- 7.c. Approve Ordinance No. O-26-004 on Its Second Reading Providing for a No Parking Zone on the Eastward Side of Oak Tree Crossing Beginning at Its Intersection With Old Mill Creek Road and Extending to the Traffic Circle Ending at 1401 Timber Oaks Drive**
- 7.d. Approve Ordinance No. O-26-005 on Its Second Reading Providing for a No Parking Zone on the North Side of W. Alamo St. (Business 290) Beginning at Seward St. and Extending East for Approximately 715 Feet, Ending at the Railroad Tracks**

WORK SESSION

- 8. Department Update: Police Department**
- 9. Discussion and Presentation of the City of Brenham Police Department's 2025 Racial Profiling Report**
- 10. Discussion and Presentation of the Tax Phase-In Compliance Review Committee Report Regarding Current Tax Phase-In Agreements**

REGULAR SESSION

- 11. Discuss and Possibly Act Upon Change Order No. 1 from Collier Construction Company Related to the Construction of the Brenham Fire Station No. 2 and Authorize the Mayor to Execute Any Necessary Documentation**
- 12. Discuss and Possibly Act Upon Change Order No. 1 and Final Payment to Meter Matters LLC for the Water Meter Replacement Project And Authorize the Mayor to Execute Any Necessary Documentation**
- 13. Discuss and Possibly Act Upon Resolution No. R-26-012 Authorizing the Submission of a Grant Application to the Texas General Land Office (GLO) for the Texas and Community Deveopment Block Grant Disaster Recovery (CDBG-DR) (TxGLO) Local Communities Program (LCP)**
- 14. Discuss and Possibly Act Upon Resolution No. R-26-013 Authorizing the Selection of a Grant Administration Service Provider for the Texas General Land Office (TxGLO) Community Development Block Grant – Disaster Recovery (CDBG-DR) Local Communities Program (LCP)**
- 15. Discuss and Possibly Act Upon Resolution No. R-26-014 Authorizing the Selection of an Engineering, Architectural, and Surveying Services Provider for the Texas General Land Office (TxGLO) Community Development Block Grant – Disaster Recovery (CDBG-DR) Local Communities Program (LCP)**
- 16. Discuss and Possibly Act Upon the Acceptance of the Audit from Seidel Schroeder for Fiscal Year 2025**
- 17. Administrative/Elected Officials Report**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

EXECUTIVE SESSION

18. **Section 551.071, Texas Government Code - Consultation with Attorney - Consultation with City Attorney Concerning the Brenham Municipal Airport, Its Operations and Services, and Associated Matters**
19. **Section 551.074, Texas Government Code, Personnel Matters - Discussion Concerning the Retirement of the City Manager, Potential Roles/Duties of the Retiring City Manager in Facilitating the Transition to a New City Manager, and the Appointment, Employment, Evaluation and Duties of a New City Manager, and Associated Issues**

ADJOURN

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 - Consultation with Attorney, §551.072 - Real Property, §551.073 - Prospective Gifts, §551.074 - Personnel Matters, §551.076 - Security Devices, §551.086 - Utility Competitive Matters, and §551.087 - Economic Development Negotiation

CERTIFICATION

I certify that a copy of the agenda of items to be considered by the City of Brenham City Council on Thursday, March 19, 2026 was posted to the City Hall bulletin board at 200 W. Vulcan St., Brenham, TX on Friday, March 13, 2026 at 2:40 p.m.

Jeana Bellinger, TRMC, CMC
City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested three (3) business days before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2025 at _____ a.m./p.m.

Signature

Title

PROCLAMATION

- WHEREAS,** every year in March, the American Allegiance for Theatre & Education, the Educational Theatre Association, and the International Thespian Society partner for Theatre in Our Schools Month to raise awareness about the value of theatre education and draw attention to the need for all students to have access to a quality theatre program; and
- WHEREAS,** theatre is an integral part of arts education, describing, defining, and deepening the human experience; and
- WHEREAS,** all students participating in arts education courses benefit from the skills and processes developed through the arts and apply those skills in a variety of disciplines and settings no matter their intended career path; and
- WHEREAS,** participating in theatre contributes to student development through heightened skills in listening, understanding human experiences, adapting to and respecting others' diverse ways of thinking, communicating, effectively analyzing nonverbal communication, reading, self-expression, creativity; and
- WHEREAS,** theatre helps develop self-confidence, boost self-resilience and increase empathy and compassion towards oneself and others; and
- WHEREAS,** as a creative outlet, or as the beginning steps toward a professional career, theatre program in Brenham ISD shape the future of our young people.

NOW, THEREFORE, I, Atwood C. Kenjura, Mayor of the City of Brenham, do hereby proclaim March 2026, as

THEATRE IN OUR SCHOOLS MONTH



Atwood C. Kenjura
Mayor

Brenham City Council Minutes

A Regular Meeting of the Brenham City Council was held on Thursday, February 19, 2026 beginning at 1:00 PM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Leah Cook
Councilmember Adonna Saunders
Councilmember Steve Soman
Councilmember Albert Wright

Members Absent:

Councilmember Paul LaRoche

City of Brenham Staff Present:

City Manager Carolyn Miller, City Attorney Cary Bovey, Assistant City Manager Megan Mainer, City Secretary/Director of Administrative Services Jeana Bellinger, General Manager of Public Utilities William Bisette, Director of Gas and Utilities Shawn Bolenbarr, Jerry Saldivar, Director of Gas and Utility Services, Director of Finance Stacy Hardy, Director of Public Works Dane Rau, Richard O'Malley Director of Engineering, Chief Financial Officer Julie Flagg, Director of HR and Risk Management Susan Nienstedt, Fire Chief Mark Donovan, David Cella, Police Chief Gary Boshears, Development Services Director Stephanie Doland, Economic & Community Development Director Teresa Rosales, Kyle Branham, Shauna Laauwe, Gabriela Trejo, Leigh Linden, and Megan Gray

Citizens/Others Present:

Mark Calcote, Dwayne Gajewski, Rachael Beseda. Tony Grahmann, Lisa Grahmann, Linda Bessmer, and Jamie Rankin

Media Present:

Jason May, Brenham Banner Press, and Josh Blaschke, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags — Councilmember Leah Cook**
- 3. Citizen Comments**

Judy Bessmer addressed the City Council about a policy for data centers. Bessmer requested that City Council consider what impact the increase in property tax received from a data center will have on BISD and recapture to the State. Bessmer requested that City Council ask the data center to also contribute to BISD outside of property tax revenue.

Mark Calcote requested the City Council do something about the vehicles driving through downtown playing loud music. Calcote explained that he works nights so he is trying to sleep during the day and the number of vehicles that go through downtown with loud music playing has increased significantly the past few months. Police Chief Boshears stated that the Police Department has received other complaints about this and that patrol officers have begun writing warnings to try and get compliance. Chief Boshears stated that if this continues, the Police Department will begin writing tickets.

CONSENT AGENDA

4. Statutory Consent Agenda

- 4.a. Approve the Minutes from the February 5, 2026 Regular City Council Meeting and the February 5, 2026 and February 9, 2026 Special City Council Meetings**
- 4.b. Approve Ordinance No. O-26-002 on Its Second Reading Amending Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham Granting a Specific Use Permit to Allow an Accessory Dwelling Unit (ADU) in the Single-Family Residential (R-1) Zoning District on Approximately 0.68 Acres of Land Located at 1307 Hidden Creek Lane, and Further Described as Lot 3A, Block 1, Sycamore Hill Subdivision, in Brenham, Washington County, Texas (SPCUSE-25-0014)**
- 4.c. Approve the Purchase of One (1) Chevrolet Tahoe SSV for the City of Brenham Animal Services from Lake Country Chevrolet, Through The Interlocal Purchasing System (TIPS) Contract No. 240901, in the Amount of \$58,020.50, and Authorize the Mayor to Execute Any Necessary Documentation**
- 4.d. Approve the Use of Seizure Funds by the City of Brenham Police Department for Specialized Training, in an Amount Not to Exceed \$4,750.00, and Authorize the Mayor to Execute Any Necessary Documentation**

A motion was made by Councilmember Wright and seconded by Councilmember Saunders to approve Consent Agenda Items 4.a. through 4.d.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: Councilmember LaRoche

WORK SESSION

5. Department Update: Administrative Services (City Secretary's Office, Purchasing Services and Animal Services)

Jeana Bellinger, City Secretary, presented this item. Bellinger explained that she provided oversight for the City Secretary's Office, Purchasing and Animal Services.

Bellinger provided City Council with an overview of the City Secretary's Office; Kyle Branham, Purchasing/Public Works Project Manager, provided an overview of the Purchasing Department; and Megan Gray, Animal Services Manager, provided an overview of Animal Services.

REGULAR SESSION

6. Discuss and Possibly Act Upon Resolution No. R-26-007, Authorizing the Revision of Contract No. 22-085-049-D302 with the Texas General Land Office (GLO) Related to the Community Development Block Grant-Mitigation (CDBG-DR) Program

Kyle Branham, Purchasing/Public Works Project Manger, presented this item. Branham explained that staff is nearing completion of the seven (7) drainage projects that stemmed from grant funding for Hurricane Harvey disaster relief. Branham stated that staff has worked with Public Management, Strand Engineering and the General Land Office over the last year on these projects, which involve progress meetings, site visits and pay applications as progress has moved forward. Branham stated that there will be savings in the total contract amount.

Branham explained that this Resolution is needed to allow for a final closeout with the General Land Office and to true up the payment applications. The Resolution states the total projected project costs (construction/engineering/environmental/grant management) are \$6,127,009.53. The City's contribution will be \$1,125,366.53 and with several change orders throughout the duration, it is estimated that there will be roughly \$302,297.00 in savings throughout these seven (7) projects. Upon passage of this Resolution, staff can move forward with the General Land Office for final payment.

A motion was made by Councilmember Soman and seconded by

Councilmember Saunders to approve Resolution No. R-26-007 authorizing the revision of contract No. 22-085-049-D302 with the Texas General Land Office (GLO) related to the Community Development Block Grant-Mitigation (CDBG-DR) program.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: Councilmember LaRoche

7. Discuss and Possibly Act Upon Resolution No. R-26-010 Adopting A Three-Year Economic Development Strategic Plan

Teresa Rosales, Director of Community & Economic Development, presented this item. Rosales explained that in November 2024, the Brenham Economic Development Corporation (BCDC) authorized the selection of Marketing Alliance, Inc. with the objective of recommending targeted industries appropriate for economic development for both the City of Brenham and Washington County. In October 2025, Marketing Alliance, Inc. delivered a plan that takes into account the momentum of growth that our community is experiencing with an eye toward the future.

Rosales then presented the Three-Year Economic Development Strategic Plan which included the following:

- 5 Strategic Priorities
- Targeted Industries
- Alignment with the State's Plan
- Alignment with Brenham Plan 2040
- Next Steps - Implementation Framework

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Cook to approve Resolution No. R-26-010 adopting a Three-Year Economic Development Strategic Plan.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook,

Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: Councilmember LaRoche

8. Discuss and Possibly Act Upon Bid No. 26-004 Related to the Purchase of Lime for the City of Brenham Water and Wastewater Utility System and Authorize the Mayor to Execute Any Necessary Documentation

Jerry Saldivar, Director of Water and Wastewater, presented this item. Saldivar stated that on January 30, 2026, staff opened bids to provide the City of Brenham Wastewater Treatment Plant with bulk fine quicklime for a twelve (12) month term. Lhoist North America of Texas, LLC, submitted the only responsive bid, increasing the cost from \$307.00 per ton to \$336.79 per ton for the twelve-month term.

A motion was made by Councilmember Saunders and seconded by Councilmember Wright to award Bid No. 26-004 related to the purchase of Lime for the City of Brenham Water and Wastewater Utility System to Lhoist North America of Texas, LLC in the amount of \$336.79/ton (\$202,074.00 per year), for a one(1) year contract with the option of two (2) additional years under the same terms, and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: Councilmember LaRoche

9. Discuss and Possibly Act Upon a Chapter 380 Economic Development Agreement Between the City of Brenham and Rachael Beseda Related to the Life Safety Grant Program for Property Addressed as 216 W. Alamo Street, Brenham Texas, and Authorize the Mayor to Execute Any Necessary Documentation

Stephanie Doland, Director of Development Services, presented this item. Doland explained that in December 2025, City Council approved Resolution No. R-25-038 to establish a Life Safety Grant Program (the "Grant"). This program provides financial assistance through a reimbursable matching grant to support improvements to

Downtown properties required for compliance with the Texas Accessibility Standards, the International Fire Code, and the International Building Code. Property owners and businesses seeking to activate vacant or underutilized spaces in the Downtown District have frequently expressed concerns about the high cost of required code upgrades—particularly fire sprinkler and alarm systems. To help offset these costs, which provide a clear public benefit by enhancing health, safety, and welfare for downtown patrons, owners, and staff, the Grant was funded through the Tax Increment Reinvestment Zone (TIRZ) in the amount of \$120,000.00, with a maximum award of \$60,000.00 per property. Applications for the initial program year were due January 30, 2026.

Doland stated that staff received six applications requesting a combined reimbursement of approximately \$340,000.00. Applications were reviewed by a panel consisting of, Allen Jacobs, Building Official, Steven Loving, Fire Marshal, Shawn Bolenbarr, Director of Municipal Gas & Utility Services, Teresa Rosales, Economic Development Director, Leigh Linden, Main Street Manager. The applications were evaluated based on completeness, timeliness, and alignment with the following prioritized objectives:

1. Stimulate redevelopment of vacant second and third-story buildings.
2. Encourage repair of non-conforming buildings that pose risks to public health, safety, and welfare.
3. Promote private investment in downtown commercial and multi-family housing through public incentives.
4. Support economic and business development by enabling safe, code-compliant occupancy of residential and commercial spaces.
5. Ensure compliance with applicable Building and Fire Codes and Texas Accessibility Standards.

Doland stated that an application was submitted by Rachael Beseda, owner of the property located at 216 W. Alamo Street. The building is currently vacant and was previously used for furniture and antique sales. The applicant intends to redevelop the property into Rally Room - a Sports Bar and Grill. Proposed building plans include a 4,431-square-foot first floor and a 1,192-square-foot mezzanine. The redevelopment requires installation of a fire sprinkler system and a fire alarm system, both of which the applicant has requested reimbursement. The applicant has also requested grant funding for the fabrication and installation of an ADA-compliant front entrance door. The application was submitted on time, was complete, included two competitive bids for each improvement, and provided detailed construction plans demonstrating compliance with adopted codes.

The review panel recommends awarding a \$47,102.50 grant, contingent upon completion of the improvements and compliance with all program requirements. Per the Chapter 380 Agreement, reimbursement will cover 50% of the actual cost of the improvements. Construction must begin within 90 days of grant approval and be completed within 180 days of the start of construction. A passing inspection and

compliance with the grant reimbursement standards are required prior to reimbursement.

A motion was made by Councilmember Saunders and seconded by Councilmember Soman to approve a Chapter 380 Economic Development Agreement between the City of Brenham and Rachael Bedsea related to the Life Safety Grant Program, in the amount of \$47,102.50, for property addressed as 216 W Alamo Street, Brenham, Texas, and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: Councilmember LaRoche

10. Discuss and Possibly Act Upon a Chapter 380 Economic Development Agreement Between the City of Brenham and Century Property Holdings, LLC Related to the Life Safety Grant Program for Property Addressed as 114 E. Alamo Street, Brenham, Texas and Authorize the Mayor to Execute Any Necessary Documentation

Stephanie Doland, Director of Development Services, presented this item. Doland explained that in December 2025, City Council approved Resolution No. R-25-038 that established the Life Safety Grant Program (the "Grant"). This program provides financial assistance through a reimbursable matching grant to support improvements to Downtown properties required for compliance with the Texas Accessibility Standards, the International Fire Code, and the International Building Code. Property owners and businesses seeking to activate vacant or underutilized spaces in the Downtown District have frequently expressed concerns about the high cost of required code upgrades—particularly fire sprinkler and alarm systems. To help offset these costs, which provide a clear public benefit by enhancing health, safety, and welfare for downtown patrons, owners, and staff, the Grant was funded through the Tax Increment Reinvestment Zone (TIRZ) in the amount of \$120,000.00, with a maximum award of \$60,000.00 per property. Applications for the initial program year were due January 30, 2026.

Doland explained that staff received six applications requesting a combined reimbursement of approximately \$340,000.00. Applications were reviewed by a panel consisting of Allen Jacobs, Building Official, Steven Loving, Fire Marshal, Shawn Bolenbarr, Director of Municipal Gas & Utility Services, Teresa Rosales, Economic Development Director, Leigh Linden, Main Street Manager. Applications were evaluated based on completeness, timeliness, and alignment with the following

prioritized objectives:

1. Stimulate redevelopment of vacant second and third-story buildings.
2. Encourage repair of non-conforming buildings that pose risks to public health, safety, and welfare.
3. Promote private investment in downtown commercial and multi-family housing through public incentives.
4. Support economic and business development by enabling safe, code-compliant occupancy of residential and commercial spaces.
5. Ensure compliance with applicable Building and Fire Codes and Texas Accessibility Standards.

Doland stated that an application was submitted by Century Property Holdings, LLC (Ken and Katie Burch) for their property at 114 E. Alamo Street, a three-story building currently occupied on the first and third floors by Brenham Boutique and law offices, respectively. The second floor is vacant and planned for future offices of Plan North Architecture. The applicants requested funding to remove and relocate exterior egress stairs from the South Baylor Street side to the Commerce Street side of the building. The new galvanized steel stairs will provide code-compliant exits for all three floors. The application was timely, complete, and included two competitive bids, detailed construction plans demonstrating compliance with adopted codes, and a Certificate of Appropriateness from the Historic Preservation Committee was previously approved.

Doland stated that the review panel recommends awarding a \$57,500.00 grant, contingent upon completion of the egress stairs and compliance with program requirements. Per the Chapter 380 Agreement, reimbursement will cover 50% of the actual fabrication cost of the stairs (materials only). Construction must begin within 90 days of grant approval and be completed within 180 days of the start of construction. A passing inspection, and compliance with the Grant reimbursement standards, are required prior to reimbursement.

A motion was made by Councilmember Cook and seconded by Mayor Pro Tem Kolby to Approve a Chapter 380 Economic Development Agreement between the City of Brenham and Century Property Holdings, LLC. related to the Life Safety Grant Program, in the amount of \$57,500.00, for property addressed as 114 E. Alamo Street, Brenham, Texas and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: Councilmember LaRoche

11. Discuss and Possibly Act Upon Resolution No. R-26-011 Authorizing and Approving Execution of an Equipment - Lease Purchase Agreement with Cadence Equipment Finance, A Division of the Huntington National Bank

Jeana Bellinger, City Secretary/Director of Administrative Services, presented this item. Bellinger explained that at the January 22, 2026, Council Meeting, a financing proposal with Cadence Equipment Finance, Inc. was approved for the purchase of a Street Sweeper for the City of Brenham Drainage Fund. The proposal was for an amount of \$369,340.00 with a five-year term and an interest rate of 5.75%. The financing documents have been reviewed by the City Attorney and all requested changes were agreed to and made by Cadence. To finalize this lease-purchase agreement, City Council must approve the attached Resolution provided by Cadence Equipment Finance and reviewed by the City Attorney.

A motion was made by Councilmember Cook and seconded by Councilmember Saunders to approve Resolution No. R-26-011 authorizing and approving execution of an Equipment - Lease Purchase Agreement with Cadence Equipment Finance and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a **roll call** vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: Councilmember LaRoche

12. Administrative/Elected Officials Report

Police Chief Gary Boshears advised City Council that the Police Department's 100-year anniversary is this year and that staff is planning a community event on May 1st to celebrate this anniversary. Boshears stated that there would be more information about that event coming out soon.

The Mayor advised that there would be no Executive Session.

EXECUTIVE SESSION

13. Section 551.074, Texas Government Code, Personnel Matters - Discussion Concerning the Retirement of the City Manager, Potential Roles/Duties of the Retiring City Manager in Facilitating the Transition to a New City Manager, and the Appointment, Employment, Evaluation and Duties of a New City Manager, and Associated Issues

ADJOURN

Atwood C. Kenjura
Mayor

Jeana Bellinger, TRMC, CMC
City Secretary

DRAFT

Brenham City Council Minutes

A Regular Meeting of the Brenham City Council was held on Thursday, March 5, 2026 beginning at 1:00 PM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Leah Cook
Councilmember Paul LaRoche
Councilmember Adonna Saunders
Councilmember Steve Soman
Councilmember Albert Wright

Members Absent:

None

City of Brenham Staff Present:

City Manager Carolyn Miller, City Attorney Cary Bovey, Assistant City Manager Megan Mainer, City Secretary/Director of Administrative Services Jeana Bellinger, General Manager of Public Utilities William Bisette, Director of Gas and Utilities Shawn Bolenbarr, Director of Water & Wastewater Jerry Saldivar, Director of Finance Stacy Hardy, Director of Public Works Dane Rau, Chief Financial Officer Julie Flagg, Director of HR and Risk Management Susan Nienstedt, Fire Chief Mark Donovan, Police Chief Gary Boshears, Development Services Director Stephanie Doland, Economic & Community Development Director Teresa Rosales, David Cella, Kyle Branham, Shauna Laauwe, Gabriela Trejo, Lauren Schulze, Jared Beckendorf, Kyle Branham and Casey Redman

Citizens/Others Present:

Scott Robertson, Diane Keaton, Ariel Soltura, Mark Feldhake, John Powell

Media Present:

Jason May, Brenham Banner Press, and Josh Blaschke, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Councilmember Paul LaRoche**
- 3. Proclamations**

- **American Red Cross Month**

4. Service Recognitions:

- **Jason Derrick: Police Department, 30 years**
- **Larry Moreno Jr.: Parks Department, 30 years**

5. Special Presentations:

- **Texas Police Chiefs Association's Accreditation of the Brenham Police Department**
- **Chief's Commendation Award - Brenham Police Officer Mateo Guillen**

6. Special Recognitions:

- **Greenlee Abeja: Head Lifeguard II, Recipient of the Texas Public Pool Conference Vera Solis Student Scholarship for \$1,000.00**
- **Tammy Jaster: Aquatic and Recreation, Recipient of Texas Public Pool Conference Cindy Hallaran Distinguished Service Award**
- **Kelsey Toy: Asst. Aquatic Supervisor, Association of Aquatic Professionals Competitor Aquatic Professional of the Month**
- **Aquatic Center: Facility, Aquatics International Best of Aquatic Lifeguard Training (Association of Aquatic Professionals)**

7. Citizen Comments

John Powell addressed the Council, expressing gratitude to Stephanie Doland and Dane Rau for their professional and compassionate approach on the Timber Oaks rezoning issue.

WORK SESSION

8. Discussion and Presentation on Amendments to the City of Brenham's Code of Ordinances, Chapter 6 – Buildings and Structures, and Appendix A - Zoning:

- **Amendments to the Plumbing Code Regarding Car Washes**
- **Definition and Zoning Districts for Data Centers**

Stephanie Doland, Director of Development Services, presented this item. Doland stated that the Development Services Department is seeking City Council discussion and direction on possible amendments to the Code of Ordinances to be considered by the City Council. Items to be proposed consider new regulations and definitions to address new uses or concerns. During the Work Session, staff will outline each of the subject areas for direction from City Council for future ordinance amendments. The proposed text amendments to be discussed include:

- Car Washes: Propose a local amendment to the Plumbing Code in the Code of Ordinances to enact water saving regulations for car washes.
- Data Centers: Define "Data Center" in the Definitions section of the Zoning Ordinance and list as a Specific Use in the Industrial Zoning District.

9. Presentation and Discussion on First Quarter FY2025-26 Financial Reports

Julie Flagg, Chief Financial Officer, presented this item. Flagg presented financial performance reports for the first quarter ending December 31, 2025. The General Fund (excluding sub-funds) and the six major utility funds were presented on a budget basis. All financials included comparisons of FY 2025-26 actual results for the first quarter versus prior year and the first quarter adopted budget:

- The General Fund posted net revenue of \$4,081,362 compared to the budgeted net revenue of \$3,442,816.
- The Electric Distribution Fund posted net revenues of \$22,343 which was \$17,291 greater than the budgeted net revenues of \$5,052.
- The Gas Fund posted actual net loss of (\$47,809) which was greater than the budget net loss of (\$5,037) due to the timing of the delivery of a vehicle that was originally budgeted in FY2024-25.
- The Water Fund posted net revenues of \$1,173,968 which was \$167,545, or 16.6%, better than budgeted net revenues of \$1,006,423.
- The Wastewater Fund posted net revenues of \$364,346, which was \$85,539 lower than the budgeted net revenues of \$449,885.
- The Sanitation Fund posted net revenues of \$242,742 which was favorable compared to the budgeted net revenues of \$227,094.
- The Drainage Fund posted actual net revenues of \$36,229 which was slightly better than budgeted net revenues of \$34,234.

Flagg stated that the first quarter of FY25-26, the City experienced favorable performance in five of seven funds, with the Gas Fund and Wastewater Fund missing their budgeted revenue due to one-time capital purchases.

The Mayor announced that due to the Executive Session being a consultation with an outside attorney, City Council would need to go into Executive Session to keep their appointment with the outside attorney.

City Council adjourned into Executive Session at 2:20 p.m.

EXECUTIVE SESSION

19. Section 551.071, Texas Government Code - Consultation with Attorney - Consultation with City Attorney Concerning the Brenham Municipal Airport, Its Operations and Services, and Associated Matters

Executive Session adjourned at 3:59 p.m.

PUBLIC HEARING

10. Public Hearing and Discussion on an Amendment to the City of Brenham's Official Zoning Map of the Code of Ordinances to Change the Zoning from a Local Business/Residential Mixed-Use District (B-1) to a Single-Family Residential Use District (R-1) on Properties Identified as Lots 1A-8, Block 1 and Lots 1-16, Block 2 of the Timber Oaks Subdivision, Section III, and Lots 1-5 of the Timber Oaks Subdivision, Section IV, in Brenham, Washington County, Texas (Case No. REZONE-26-001)

Stephanie Doland, Development Services Director presented this item. Doland explained that a rezoning request application and landowner petition was submitted by Cathy Hamm, President of the Timber Oaks Homeowners Association to rezone the existing residential subdivision from B-1, Local Business Mixed Use District to R-1, Single-Family Residential District. Doland stated that the B-1, Local Business Mixed District allows a variety of uses by-right, including single-family residential, neighborhood retail uses, offices, restaurants etc. While the neighborhood does have adopted deed restrictions allowing single-family uses only, the City cannot enforce said deed restrictions.

Doland stated that the property owners have requested rezoning of the approximately 11-acre subdivision to R-1 instead of the current B-1 zoning in order to further protect the residential use of the neighborhood. A letter in support of the neighborhood rezoning, and a petition with 17 property owner signatures accompanies the rezoning application in support of the request. Doland advised that staff attended a Timber Oaks HOA meeting on January 22nd, sent notifications to all property owners, as well as contacted the remaining residents via phone and have received positive feedback from residents for the proposed rezoning. Doland also stated that on February 26, 2026 the Planning and Zoning Commission voted unanimously to recommend approval of the rezoning request for the Timber Oaks Subdivision.

Mayor Kenjura opened the Public Hearing at 4:10 p.m.

No citizens were heard during the Public Hearing.

Mayor Kenjura closed the Public Hearing at 4:15 p.m.

REGULAR SESSION

11. Discuss and Possibly Act Upon a Request for a Noise Variance from Washington County for Construction Activities Related to the Washington County Courthouse Renovation Project and Authorize the Mayor to Execute Any Necessary Documentation

Carrie Marmol, Washington County Chief of Staff, presented this item. Marmol explained that last year, Washington County began a courthouse renovation project. The noise level from construction-related activities has resulted in court proceedings sometimes being canceled due to inability to hear inside the courtrooms, thus creating a backlog of court cases. In an attempt to accommodate the courts, the contractor has agreed to amend the construction schedule for nighttime work. The new work schedule would be 4:00 p.m. to 2:00 a.m.; working nine (9) days on and then five (5) days off.

Marmol explained that since the courthouse is zoned B3, the noise limit in that zone is 62dB. Since the normal construction activities will exceed this level, a variance to the City's noise nuisance ordinance is required.

Marmol explained that while the County understands this is not ideal, changing to night-shift hours is probably the easiest and most cost-effective. Marmol explained that the other options include relocating all County offices to an offsite location or installing special sound mitigation equipment, which would be very costly.

Stephanie Doland, Director of Development Services, provided the City Council with a map of the 41 residential units in the downtown zone that would be impacted by the nighttime construction work. Marmol stated that the County had not yet notified any of the residents. The City Council requested that the County notify the residents of this proposal and consider holding a town hall meeting so that everyone can be informed about this project.

A motion was made by Councilmember Saunders and seconded by Mayor Pro Tem Kolby to table the request for a noise variance from Washington County for construction activities related to the Washington County Courthouse Renovation Project and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

12. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the City of Brenham's Official Zoning Map of the Code of Ordinances to Change the Zoning from a Local Business/Residential Mixed-Use District (B-1) to a Single-Family Residential Use District (R-1) on Properties Identified as Lots 1A-8, Block 1 and Lots 1-16, Block 2 of the Timber Oaks Subdivision, Section III, and Lots 1-5 of the Timber Oaks Subdivision, Section IV, in Brenham, Washington County, Texas (Case No. REZONE-26-001)

Stephanie Doland, Director of Development Services, presented this item. Doland explained that this is a companion item to the Public Hearing to amending the City's official zoning map to change the zoning from a Local Business/Residential Mixed-Use District (B-1) to a Single-Family Residential Use District (R-1) on properties identified as Lots 1A-8, Block 1 and Lots 1-16, Block 2 of the Timber Oaks Subdivision, Section III, and Lots 1-5 of the Timber Oaks Subdivision, Section IV, in Brenham, Washington County, Texas (Case No. REZONE-26-001).

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Saunders to approve an Ordinance on its first reading amending the City of Brenham's Official Zoning Map of the Code of Ordinances to change the zoning from a Local Business/Residential Mixed-Use District (B-1) to a Single-Family Residential Use District (R-1) on properties identified as Lots 1A-8, Block 1 and Lots 1-16, Block 2 of the Timber Oaks Subdivision, Section III, and Lots 1-5 of the Timber Oaks Subdivision, Section IV, in Brenham, Washington County, Texas (Case No. REZONE-26-001).

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

13. Discuss and Possibly Act Upon a Professional Services Agreement Between the City of Brenham and Strand Associates, Inc. for Engineering Services Related to Project No.63C-24C (Highway 36 South Elevated Storage Tank) and Authorize the Mayor to Execute Any Necessary Documentation

Jared Beckendorf, Utility Project and Warehouse Manager presented this item. Beckendorf explained that the staff wishes to enter into a Professional Service

Agreement with Strand Associates, Inc., for engineering services related to the Highway 36 South Elevated Storage Tank.

Beckendorf stated that the Agreement will consist of design related services, bidding related services, and construction related services for the construction of a new 300,000-gallon elevated storage tank. This project was identified as a need in the ten-year Capital Improvement Plan that was conducted by Strand during the Impact Fee Study. Beckendorf explained that the cost will be an amount not to exceed \$375,000.00.

A motion was made by Councilmember Saunders and seconded by Councilmember Cook to approve a Professional Services Agreement between the City of Brenham and Strand Associates, Inc. for Engineering Services related to Project No.63C-24C (Highway 36 South Elevated Storage Tank), in an amount not to exceed \$375,000.00 and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

14. Discuss and Possibly Act Upon a Memorandum of Understanding Between the City of Brenham and [Gen 4 Family Fund] for Park Improvements in Honor of William Harvey "Bill" Betts, Jr. and Authorize the Mayor to Execute Any Necessary Documentation

Dane Rau, Director of Public Works, presented this item. Rau stated that the family of William Harvey "Bill" Betts Jr. pledged funds from the Gen 4 Family Fund to cover the costs of a covered basketball pavilion at Henderson Park as well as a spacious playscape area located in Brenham Family Park.

Rau explained that the Memorandum of Understanding (MOU) states that the Gen 4 Family Fund will work with the City on these projects and cover costs associated with both projects. Both projects were listed in the Parks and Recreation 5 yr Capital Plan, and will be great asset to our community and parks system for many generations to come. These projects will be presented to the Parks Board and brought back to City Council for a construction award at a later date.

A motion was made by Councilmember Cook and seconded by Councilmember

Soman to approve a Memorandum of Understanding between the City of Brenham and [Gen 4 Family Fund] for park improvements in honor of William Harvey "Bill" Betts, Jr. and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

15. Discuss and Possibly Act Upon an Ordinance on Its First Reading Providing for a No Parking Zone on the Eastward Side of Oak Tree Crossing Beginning at Its Intersection With Old Mill Creek Road and Extending to the Traffic Circle Ending at 1401 Timber Oaks Drive

Dane Rau, Director of Public Works, presented this item. Rau requested that the City Council consider a no-parking zone on the east side of Oak Tree Crossing from Old Mill Creek to the traffic circle on Timber Oaks Dr. Rau stated that staff has had several instances in the last 6–8 months in which cars have parked on both sides, which prevents two-way traffic and also large public safety apparatuses from being able to get up and down the street.

A motion was made by Councilmember Saunders and seconded by Councilmember Wright to approve an Ordinance on its first reading providing for a No Parking Zone on the eastward side of Oak Tree Crossing beginning at its intersection with Old Mill Creek Road and extending to the traffic circle ending at 1401 Timber Oaks Drive.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

16. Discuss and Possibly Act Upon an Ordinance on Its First Reading Providing

for a No Parking Zone on the North Side of W. Alamo St. (Business 290) Beginning at Seward St. and Extending East for Approximately 715 Feet, Ending at the Railroad Tracks

Dane Rau, Director of Public Works, presented this item. Rau stated that a “No-Parking” zone is needed on W. Alamo St beginning at Seward St and ending at the RR Tracks. This area would be the same configuration that is currently on W. Main St from the RR Tracks to Seward St that currently has “No-Parking” designated so all cars park on the outside lane and no one has to move over.

A motion was made by Councilmember Saunders and seconded by Councilmember Cook to approve an Ordinance on its first reading providing for a No Parking Zone on the north side of W. Alamo St. (Business 290) beginning at Seward St. and extending east for approximately 715 feet, ending at the railroad tracks.

Mayor Kenjura called for a vote. The motion Passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

17. Discuss and Possibly Act Upon Award of Bid No. 26-006 for Type 'D' Hot Mix Asphalt and Authorize the Mayor to Execute Any Necessary Documentation

Kyle Branham, Purchasing/Public Works Manager, presented this item. Branham stated that on February 19, 2026, the City opened bids for Type 'D' Hot Mix asphalt. He explained that there were only two bids received, Gulf Coast and Waller County Asphalt. The Gulf Coast bid was deemed non-conforming as the bid was received after the deadline; therefore, Waller County submitted the only bid at \$100.00/ton delivered, \$90.00/ ton picked up, and \$2,500.00 plus material costs for emergency delivery.

A motion was made by Councilmember Wright and seconded by Councilmember Saunders to award Bid No. 26-006 for Type 'D' Hot Mix Asphalt to Waller County Asphalt in the amount of \$100.00/ton delivered to the job site and \$90.00/ton picked up at Waller County Asphalt by City staff and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion Passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Cook, Councilmember LaRoche, Councilmember Saunders, Councilmember Soman, Councilmember Wright

No: None

Absent: None

18. Administrative/Elected Officials Report

City Manager, Carolyn Miller, advised that the City's rating call with Standards and Poor would be on Monday, March 9th.

City Council adjourned into Executive Session at 5:00 p.m.

EXECUTIVE SESSION

19. Section 551.071, Texas Government Code - Consultation with Attorney - Consultation with City Attorney Concerning the Brenham Municipal Airport, Its Operations and Services, and Associated Matters

20. Section 551.074, Texas Government Code, Personnel Matters - Discussion Concerning the Retirement of the City Manager, Potential Roles/Duties of the Retiring City Manager in Facilitating the Transition to a New City Manager, and the Appointment, Employment, Evaluation and Duties of a New City Manager, and Associated Issues

Executive Session adjourned at 5:18 p.m.

ADJOURN

Atwood C. Kenjura
Mayor

Jeana Bellinger, TRMC, CMC
City Secretary

ORDINANCE NO. O-26-003

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, AMENDING APPENDIX A - "ZONING" OF THE CODE OF ORDINANCES, AND THE OFFICIAL ZONING MAP OF THE CITY OF BRENHAM FROM A LOCAL BUSINESS/RESIDENTIAL MIXED USE DISTRICT (B-1) TO A SINGLE-FAMILY RESIDENTIAL USE DISTRICT ON APPROXIMATELY 11.4 ACRES OF LAND GENERALLY KNOWN AS THE TIMBER OAKS SUBDIVISION AND AS FURTHER DESCRIBED IN THIS ORDINANCE.

WHEREAS, the Timber Oaks Homeowners Association submitted a rezoning request application and landowner petition to rezone the Timber Oaks Subdivision, an approximately 11.4 acre tract of land generally located west of Oak Tree Crossing Drive and further described as Lots 1A-8, Block 1 and Lots 1-16, Block 2 of the Timber Oaks Subdivision, Section III, and Lots 1-5 of the Timber Oaks Subdivision, Section IV and the right-of-way adjacent to the aforementioned properties in Brenham, Washington County, Texas, (the "Property"); and

WHEREAS, the City of Brenham has adopted Appendix A – "Zoning" of the City of Brenham Code of Ordinances, as amended, which divides the City of Brenham into various zoning districts; and

WHEREAS, Appendix A – "Zoning" of the City of Brenham Code of Ordinance authorizes the City Council to grant zoning changes by adopting ordinances amending Appendix A for each individual permanent zoning change; and

WHEREAS, at least ten (10) days after publication in the official newspaper of the City of the time and place of a public hearing and at least ten (10) days after written notice of that hearing was mailed to the owners of land within two hundred feet of the Property in the manner required by law, the Planning and Zoning Commission held a public hearing on the requested rezoning; and

WHEREAS, this amendment was unanimously recommended for approval by the City of Brenham Planning and Zoning Commission in its final report during the regular meeting on February 23, 2026 finding that the proposed rezoning request is in accordance with the City of Brenham Comprehensive Plan and Future Land Use Map; and

WHEREAS, at least fifteen (15) days after publication in the official newspaper of the City of the time and place of a public hearing for the requested rezoning, the City Council held the public hearing for the requested rezoning and the City Council considered the final report of the Planning & Zoning Commission; and

WHEREAS, the City Council deems it appropriate to grant such proposed change in the zoning district classification of the Property;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, THAT APPENDIX A - "ZONING" OF THE CODE OF ORDINANCES OF THE CITY OF BRENHAM, TEXAS, AND THE OFFICIAL ZONING MAP BE AMENDED IN THE FOLLOWING MANNER:

SECTION 1. That Appendix A - "Zoning" of the Code of Ordinances of the City of Brenham, Texas, and the Official Zoning Map of the City of Brenham are hereby amended by changing the zoning district classification from a Local Business/Residential Mixed Use District (B-1) to Single-Family Residential Use District (R-1) on approximately 11.4 acres of land described as Lots 1A-8, Block 1 and Lots 1-16, Block 2 of the Timber Oaks Subdivision, Section III, and Lots 1-5 of the Timber Oaks Subdivision, Section IV and the right-of-way adjacent to the aforementioned properties in Brenham, Washington County, Texas said area of land being further described and depicted on Exhibit "A" attached hereto and incorporated herein for all pertinent purposes.

SECTION 2. This Ordinance shall take effect as provided by the Charter of the City of Brenham, Texas.

PASSED and APPROVED on its first reading this the 5th day of March 2026.

PASSED and APPROVED on its second reading this the 19th day of March 2026.

Atwood C. Kenjura
Mayor

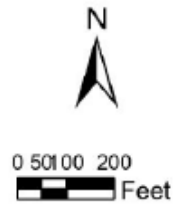
ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

Exhibit "A"



Location Map
City Initiated Rezoning B-1 to R-1
Timber Oaks Section IV



ORDINANCE NO. O-26-004

AN ORDINANCE PROVIDING FOR THE PROHIBITION OF PARKING MOTOR VEHICLES, TRAILERS OR OTHER VEHICLES ON CERTAIN DESIGNATED STREETS IN THE CITY OF BRENHAM, AND ASSOCIATED MATTERS; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATION THEREOF; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Texas Local Government Code section 51.001, the City of Brenham, Texas (“City”) has the authority to adopt ordinances and regulations that are for the good government, peace and order of the City; and

WHEREAS, the City Council desires to provide for no parking zones on certain streets within the City of Brenham in order to: prevent accidents, collisions and damages; promote the flow of traffic along and into such streets; and regulate the same; and

WHEREAS, the general welfare, health and safety of the citizens of the City will be promoted by the enactment of this Ordinance; and

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Brenham, Texas:

SECTION I.

That every person, firm, corporation, or other entity shall be prohibited from parking any motor vehicle, trailer, or other vehicle, upon any of the following designated streets or portions thereof, when signs are erected giving notice thereof:

- a. On the eastward side of Oak Tree Crossing beginning at its Intersection with Old Mill Creek Rd and extending to the traffic circle ending at 1401 Timber Oaks Dr.

SECTION II.

The terms “park” and “parking” shall mean the standing or stopping of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading passengers or property.

SECTION III.

In any case when a person, firm, corporation or other entity shall have been charged with a violation of this Ordinance, proof that said motor vehicle, trailer, or other vehicle was, at the date of the offense alleged, owned by the person, firm, corporation or entity charged with the offense, shall constitute prima facie evidence that said motor vehicle, trailer, or other vehicle was stopped, left standing or parked at the place charged by said owner.

SECTION IV.

The provisions of this Ordinance shall not apply to any authorized emergency vehicle or City of Brenham motor vehicle, trailer, or other vehicle.

SECTION V.

All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION VI.

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentences, clauses and phrases remaining should any provision be declared unconstitutional or invalid.

SECTION VII.

That any person, firm, corporation or other entity violating this Ordinance shall be fined a sum of not less than \$1.00 and not more than \$500.00, plus applicable court costs.

SECTION VIII.

This Ordinance shall take full force and effect from and after its passage and approval.

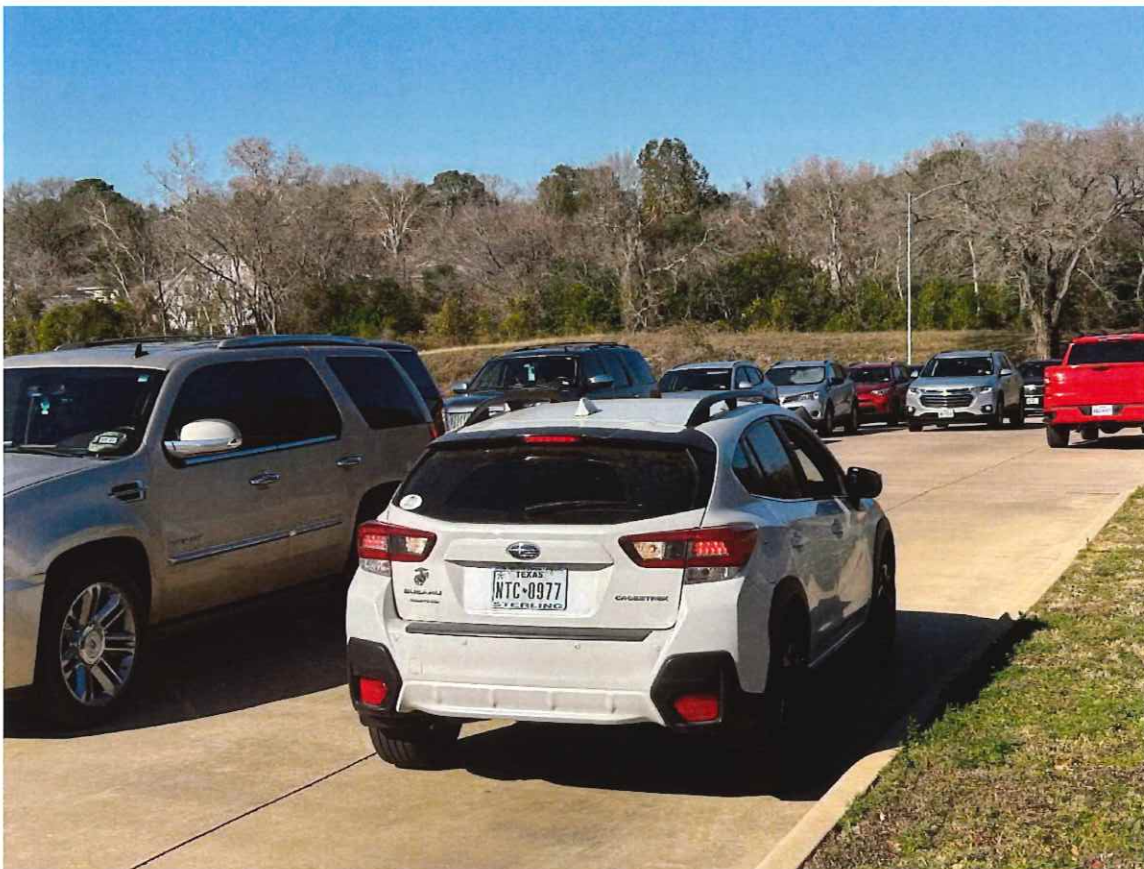
PASSED and APPROVED on its first reading this the 5th day of March 2026.

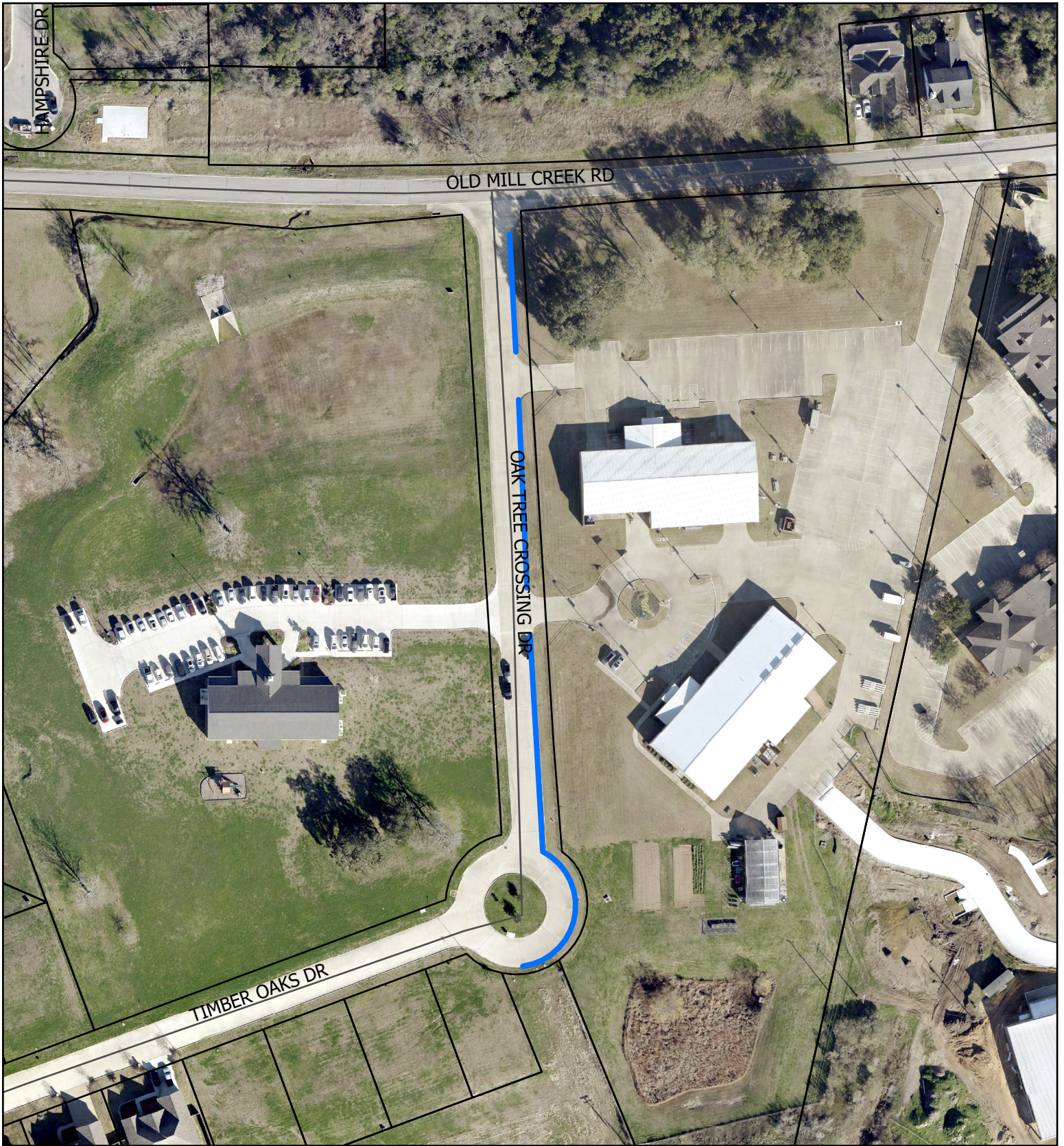
PASSED and APPROVED on its second reading this the 19th day of March 2026.

Atwood C. Kenjura.
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary





Proposed No Parking Area on Oak Tree Crossing Dr

 Proposed No Parking



ORDINANCE NO. O-26-005

AN ORDINANCE PROVIDING FOR THE PROHIBITION OF PARKING MOTOR VEHICLES, TRAILERS OR OTHER VEHICLES ON CERTAIN DESIGNATED STREETS IN THE CITY OF BRENHAM, AND ASSOCIATED MATTERS; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR A PENALTY FOR VIOLATION THEREOF; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to Texas Local Government Code section 51.001, the City of Brenham, Texas (“City”) has the authority to adopt ordinances and regulations that are for the good government, peace and order of the City; and

WHEREAS, the City Council desires to provide for no parking zones on certain streets within the City of Brenham in order to: prevent accidents, collisions and damages; promote the flow of traffic along and into such streets; and regulate the same; and

WHEREAS, the general welfare, health and safety of the citizens of the City will be promoted by the enactment of this Ordinance; and

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Brenham, Texas:

SECTION I.

That every person, firm, corporation, or other entity shall be prohibited from parking any motor vehicle, trailer, or other vehicle, upon any of the following designated streets or portions thereof, when signs are erected giving notice thereof:

- a. On the north side of W. Alamo St (Bus 290) beginning at Seward St and ending at the RR Tracks approximately 715 feet.

SECTION II.

The terms “park” and “parking” shall mean the standing or stopping of a vehicle, whether occupied or not, otherwise than temporarily for the purpose of and while actually engaged in loading or unloading passengers or property.

SECTION III.

In any case when a person, firm, corporation or other entity shall have been charged with a violation of this Ordinance, proof that said motor vehicle, trailer, or other vehicle was, at the date of the offense alleged, owned by the person, firm, corporation or entity charged with the offense, shall constitute prima facie evidence that said motor vehicle, trailer, or other vehicle was stopped, left standing or parked at the place charged by said owner.

SECTION IV.

The provisions of this Ordinance shall not apply to any authorized emergency vehicle or City of Brenham motor vehicle, trailer, or other vehicle.

SECTION V.

All provisions of any ordinance in conflict with this Ordinance are hereby repealed to the extent they are in conflict; but such repeal shall not abate any pending prosecution for violation of occurring prior to the repeal of the ordinance. Any remaining portions of said ordinances shall remain in full force and effect.

SECTION VI.

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentences, clauses and phrases remaining should any provision be declared unconstitutional or invalid.

SECTION VII.

That any person, firm, corporation or other entity violating this Ordinance shall be fined a sum of not less than \$1.00 and not more than \$500.00, plus applicable court costs.

SECTION VIII.

This Ordinance shall take full force and effect from and after its passage and approval.

PASSED and APPROVED on its first reading this the 5th day of March 2026.

PASSED and APPROVED on its second reading this the 19th day of March 2026.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary



Proposed No Parking Area on W Alamo St

-  Current No Parking
-  Proposed No Parking





City Council Regular Meeting
AGENDA ITEM 8

Agenda Item: Department Update: Police Department

Meeting Date: March 19, 2026

Department: Police

Staff Contact: Gary Boshears, Police Chief

SUMMARY STATEMENT:

The City Council will be provided with a brief update on the Brenham Police Department.

ATTACHMENTS:

None

RECOMMENDATION:

No action required - discussion only.



City Council Regular Meeting
AGENDA ITEM 9

Agenda Item: Discussion and Presentation of the City of Brenham Police Department's 2025 Racial Profiling Report

Meeting Date: March 19, 2026

Department: Police

Staff Contact: Gary Boshears, Police Chief

SUMMARY STATEMENT:

Comprehensive breakdown of the 2025 racial profiling report.

ATTACHMENTS:

1. Racial Profiling Report 2025

RECOMMENDATION:

No action required - discussion only.



Brenham Police Department's 2025 Racial Profiling Report

Prepared by: Lt. Steven Eilert

Brenham Police Department

Racial Profiling Report January 2025 – December 2025

Total Traffic Stops

Total: 5374

Location of Stop

City Street	3289	61.20%
US Highway	1657	30.83%
County Road	1	00.02%
State Highway	423	07.87%
Private Property	<u>4</u>	<u>00.08%</u>

Total: 5374 100.00%

Was race known prior to stop

Yes	0	00.00%
No	<u>5374</u>	<u>100.00%</u>

Total: 5374 100.00%

Race or Ethnicity

Alaska Native/American Indian	3	00.06%
Asian/Pacific Islander	192	03.57%
Black	1077	20.04%
White	2826	52.59%
Hispanic/Latino	<u>1276</u>	<u>23.74%</u>

Total: 5374 100.00%

Gender

Female	2227	41.44%
Male	<u>3147</u>	<u>58.56%</u>

Total: 5374 100.00%

Brenham Police Department

Gender

Female

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	52	02.34%
Black	477	21.42%
White	1269	56.98%
Hispanic/Latino	<u>429</u>	<u>19.26%</u>

Total: 2227 100.00%

Male

Alaska Native/American Indian	3	00.10%
Asian/Pacific Islander	140	04.45%
Black	600	19.07%
White	1557	49.48%
Hispanic/Latino	<u>847</u>	<u>26.90%</u>

Total: 3147 100.00%

Reason for Stop

Violation of Law

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	1	05.88%
Black	7	41.18%
White	5	29.41%
Hispanic/Latino	<u>4</u>	<u>23.53%</u>

Total: 17 100.00%

Preexisting Knowledge

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	12	35.29%
White	6	17.65%
Hispanic/Latino	<u>16</u>	<u>47.06%</u>

Total: 34 100.00%

Brenham Police Department

Moving Traffic Violation

Alaska Native/American Indian	1	00.04%
Asian/Pacific Islander	83	03.29%
Black	464	18.38%
White	1400	55.47%
Hispanic/Latino	680	22.82%

Total: 2524 100.00%

Vehicle Traffic Violation

Alaska Native/American Indian	2	00.07%
Asian/Pacific Islander	108	03.86%
Black	594	21.22%
White	1415	50.55%
Hispanic/Latino	680	24.30%

Total: 2799 100.00%

Total for all reason for stop: 5374

Was a search conducted: YES

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	1	01.43%
Black	26	37.14%
White	21	30.00%
Hispanic/Latino	22	31.43%

Total: 70 100.00%

Was a search conducted: NO

Alaska Native/American Indian	3	00.06%
Asian/Pacific Islander	191	03.60%
Black	1051	19.82%
White	2805	52.89%
Hispanic/Latino	1254	23.63%

Total: 5304 100.00%

Total for searches conducted and not conducted: 5,374

Brenham Police Department

Reason for Search

Consent

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	1	08.33%
Black	1	08.33%
White	2	16.67%
Hispanic/Latino	8	66.67%

Total: 12 100.00%

Contraband

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	0	00.00%
White	0	00.00%
Hispanic/Latino	0	00.00%

Total: 0 00.00%

Probable Cause

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	24	42.86%
White	18	32.14%
Hispanic/Latino	14	25.00%

Total: 56 100.00%

Inventory

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	1	100.00%
White	0	00.00%
Hispanic/Latino	0	00.00%

Total: 1 100.00%

Incident to arrest

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	0	00.00%
White	1	100.00%
Hispanic/Latino	0	00.00%

Total: 1 100.00%

Total for searches conducted: 70

Brenham Police Department

Was contraband discovered

Yes

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	18	37.50%
White	19	39.58%
Hispanic/Latino	11	22.92%

Total: 48 100.00%

No

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	1	04.55%
Black	8	36.36%
White	2	09.09%
Hispanic/Latino	11	50.00%

Total: 22 100.00%

Total of contraband discovered and not discovered: 200

Description of contraband

Drugs

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	18	43.90%
White	15	36.59%
Hispanic/Latino	8	19.51%

Total: 41 100.00%

Weapons

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	0	00.00%
White	0	00.00%
Hispanic/Latino	0	00.00%

Total: 0 00.00%

Currency

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	0	00.00%
White	0	00.00%
Hispanic/Latino	0	00.00%

Total: 0 00.00%

Brenham Police Department

Alcohol

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	0	00.00%
White	1	25.00%
Hispanic/Latino	3	75.00%

Total: 4 100.00%

Stolen Property

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	0	00.00%
White	0	00.00%
Hispanic/Latino	0	00.00%

Total: 0 00.00%

Other

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	0	00.00%
White	3	100.00%
Hispanic/Latino	0	00.00%

Total: 3 100.00%

Result of Stop

Verbal Warning

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	0	00.00%
White	1	100.00%
Hispanic/Latino	0	00.00%

Total: 1 100.00%

Written Warning

Alaska Native/American Indian	3	00.07%
Asian/Pacific Islander	163	03.74%
Black	862	19.78%
White	2460	56.47%
Hispanic/Latino	869	19.94%

Total: 4357 100.00%

Brenham Police Department

Citation

Alaska Native/American Indian	0	00.08%
Asian/Pacific Islander	29	02.92%
Black	203	20.40%
White	361	36.28%
Hispanic/Latino	402	40.40%

Total: 995 100.00%

Written Warning and Arrest

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	3	33.33%
White	3	33.33%
Hispanic/Latino	3	33.33%

Total: 9 99.99%

Citation and Arrest

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	9	75.00%
White	1	8.33%
Hispanic/Latino	2	16.67%

Total: 12 100.00%

Arrest

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black		00.00%
White	0	00.00%
Hispanic/Latino	0	00.00%

Total: 0 00.00%

Total for all result of stop: 5374

Arrest based on

Violation of Penal Code

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	8	57.14%
White	4	28.57%
Hispanic/Latino	2	14.29%

Total: 14 100.00%

Brenham Police Department

Violation of Traffic Law

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	1	100.00%
White	0	00.00%
Hispanic/Latino	0	00.00%

Total: 1 100.00%

Violation of City Ordinance

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	0	00.00%
White	0	00.00%
Hispanic/Latino	0	00.00%

Total: 0 00.00%

Outstanding Warrant

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	3	50.00%
White	0	00.00%
Hispanic/Latino	3	50.00%

Total: 6 100.00%

Was Physical Force Used Resulting in Bodily Injury:

Yes

Alaska Native/American Indian	0	00.00%
Asian/Pacific Islander	0	00.00%
Black	0	00.00%
White	0	00.00%
Hispanic/Latino	0	00.00%

Total: 0 00.00%

No

Alaska Native/American Indian	3	00.06%
Asian/Pacific Islander	192	03.57%
Black	1077	20.04%
White	2826	52.59%
Hispanic/Latino	1276	23.74%

Total: 5374 100.00%

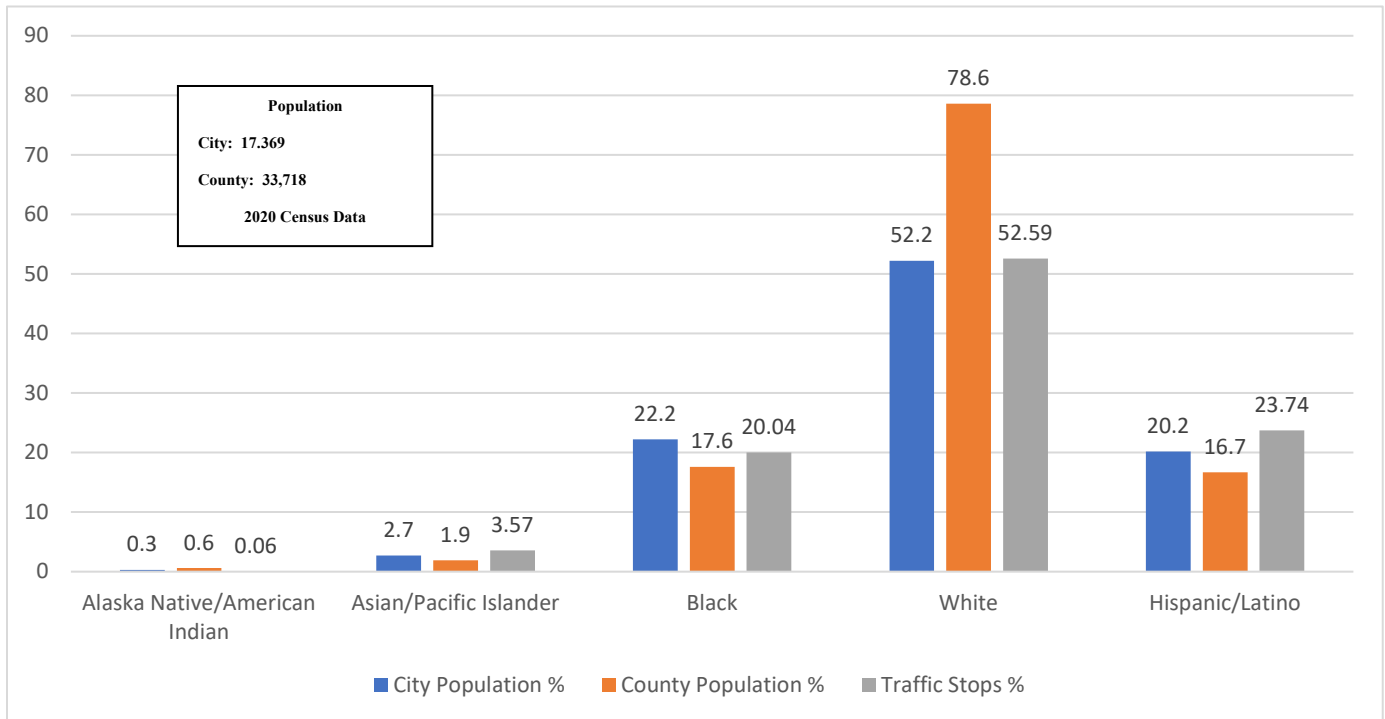
Brenham Police Department

Total Number of Racial Profiling Complaints: 0

Resulted in Disciplinary Action: 0

Did not result in disciplinary action: 0

Comparative Analysis 2025



The demographic (population comparison City Population %, County Population %, Traffic Stops %) breakdown of the population in and around Washington County should be considered as well. Brenham is the county seat of Washington County and the hub of activity and trade. A very large number of traffic stops are made on individuals that do not reside in Brenham or Washington County. Blinn College also brings in a significant population of different demographics at different times throughout the year. This city experiences many commuters because of its location between the Houston and the Austin areas. The information used for comparison is obtained from the United States Census Bureau webpage for the city population and county population. There was no indication of racial profiling occurring during the agencies 2025 traffic stops.



City Council Regular Meeting
AGENDA ITEM 10

Agenda Item: Discussion and Presentation of the Tax Phase-In Compliance Review Committee Report Regarding Current Tax Phase-In Agreements

Meeting Date: March 19, 2026

Department: Economic and Community Development

Staff Contact: Teresa Rosales, Director of Community & Economic Development

SUMMARY STATEMENT:

The Tax Phase-In Compliance Review Committee met to review compliance from companies who received tax abatement in 2025. The attached memo is a report of their findings.

ATTACHMENTS:

1. Tax Phase-In Memo

RECOMMENDATION:

No action - discussion only.

MEMORANDUM

To: City of Brenham Mayor and City Council
From: Teresa Rosales, Economic & Community Development Director
Subject: 2025 Tax Phase-In Compliance
Date: March 19, 2026

The Joint Compliance Committee for Tax Phase-In, comprised of representatives appointed by both the City of Brenham and Washington County, convened in February of 2026 to review compliance on each company that has an active tax phase-in agreement.

Committee members are Roger Chambers, Sharlie Douglass, Myron Dippel and Tieman Dippel. I was present at this meeting along with Washington County Chief Appraiser Dyann White.

The following companies applied for abatement in 2025:

- Blue Bell Creameries
- Del Sol
- Double R Brand Foods
- Quest Specialty
- 209 S. Market
- Stan Pac

Contact was made with each company to provide documentation evidencing employment numbers and salary. In addition, companies were all required to complete, sign and notarize an Affidavit Supporting Employment and Certificate of Compliance form. This documentation was provided to the Compliance Committee and deemed acceptable.

It was determined that all companies listed above are in compliance with their respective Tax Phase-In Agreements.



City Council Regular Meeting
AGENDA ITEM 11

Agenda Item: Discuss and Possibly Act Upon Change Order No. 1 from Collier Construction Company Related to the Construction of the Brenham Fire Station No. 2 and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Date: March 19, 2026

Department: Purchasing

Staff Contact: Kyle Branham, Purchasing/Public Works Project Manager

SUMMARY STATEMENT:

On February 6th, 2025, the City of Brenham awarded a construction contract to Collier Construction, LLC in the amount of \$6,197,085.00 for Brenham Fire Station #2 (project). The Notice to Proceed and Commencement Date was established after the review and signing of the contract between the City of Brenham and Collier Construction, LLC and the official start date of the project was April 17th, 2025 with a completion date of April 17th, 2026.

Today, the City Council is being asked to consider Change Order #1 for the Project, which includes a Contract Sum Adjustment and a Contract Time Adjustment.

The originally awarded project includes an allowance for temporary casing of drilled concrete piers in the amount of \$124,705.00. When the peers were drilled, it was determined the casing was not needed to complete the slab structure; therefore, this allowance can be credited back to the City, reducing the contract amount to \$6,072,380.00

Additionally, while the project is on schedule for substantial completion in April, the contract allows the contractor to request additional days that delayed the project beyond their control, such as weather days, time required coordinating with the design team, and the delivery of specified items, i.e. windows, etc. Collier Construction has submitted a request for additional time and City Staff recommends approvals of a 49-day extension to the project schedule.

ATTACHMENTS:

1. Change Order No. 1 - Brenham Fire Station No. 2

RECOMMENDATION:

Approve Change Order No. 1, in the amount of \$124,705.00, from Collier Construction Company related to the construction of the Brenham Fire Station No. 2 and authorize the Mayor to execute any necessary documentation.



Change Order

PROJECT: *(Name and address)*
City of Brenham Fire Station No. 2
3007 James Nutt Blvd.
Brenham, TX 77833

CONTRACT INFORMATION:
Contract For: General Construction
Date: February 25, 2025

CHANGE ORDER INFORMATION:
Change Order Number: 001
Date: March 05, 2026

OWNER: *(Name and address)*
City of Brenham
200 W. Vulcan St.
Brenham, TX 77833

ARCHITECT: *(Name and address)*
Brown Reynolds Watford Architects, Inc.
175 Century Square Drive, Suite 350
College Station, TX 77840

CONTRACTOR: *(Name and address)*
Collier Construction
1601 Loop 290 West
Brenham, TX 77833

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

CONTRACT SUM ADJUSTMENT:

- Contract Sum will be decreased to credit unused funds allocated in Allowance No. 1 for temporary casing of drilled concrete piers.
 - Allowance No. 1 - \$124,705.00 Credit
- TOTAL = \$124,705.00 Credit

CONTRACT TIME ADJUSTMENT:

- Contract time will be increased as described below based on the associated Project Modification Proposal documents.
- PMP #003 - Coordination of cast stone profiles to ensure proper integration with adjoining components - 2 Day Increase
- PMP #004 - Integrating door hardware with fire partition assemblies necessary per permitting review - 1 Day Increase
- PMP #006 - Integration of manufacturer-specified attachment details for storefront window assemblies - 15 days.
- PMP #007 - Inclement Weather days exceeding allowable through Feb. 2026 - 25 Day Increase
- PMP #008 - Electrical coordination associated with decon equipment requirements - 1 Day Increase
- PMP #009 - Integration of brick lintel attachment above Entry Canopy - 5 Day Increase

TOTAL = 49 Day Increase

The original Contract Sum was	\$ 6,197,085.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 6,197,085.00
The Contract Sum will be decreased by this Change Order in the amount of	\$ 124,705.00
The new Contract Sum including this Change Order will be	\$ 6,072,380.00

The Contract Time will be increased by Forty-Nine (49) days.
The new date of Substantial Completion will be June 05, 2026

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive. N/A

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Signature)*

CONTRACTOR *(Signature)*

OWNER *(Signature)*

*(Printed name, title, and license
number if required)*

(Printed name and title)

(Printed name and title)

Date

Date

Date





City Council Regular Meeting
AGENDA ITEM 12

Agenda Item: Discuss and Possibly Act Upon Change Order No. 1 and Final Payment to Meter Matters LLC for the Water Meter Replacement Project And Authorize the Mayor to Execute Any Necessary Documentation

Meeting Date: March 19, 2026

Department: Public Utilities

Staff Contact: Jared Beckendorf, Utility Project and Warehouse Manager

SUMMARY STATEMENT:

On October 16, 2025, City Council awarded Project # 64C-72C (Warranty Meter Changeout Program) to Meter Matters, LLC. This project consisted of replacing 2,689 water meters. The Scope of Work included programming, documentation, removal of Old Warranty Meters, and installation of new water meters. The total amount of the approved contract was \$147,826.00.

Meter Matters installed 2,479 of the 2,689 water meters. Out of the remaining 210 meters, 69 had already been installed due to emergencies by City of Brenham staff and 141 were difficult to get to, or needed additional work beyond the scope of work outlined in the agreement. Due to these reasons, city staff felt the best approach was to have City staff replace the remaining 141 water meters. Please see the cost amount for the deductive change order below along with the new project cost:

- Change Order #1: (\$11,582.00)
- Final Invoice: \$33,030.00

Based upon inspection, we have determined that all components were installed correctly and are working properly. After the approval of Change Order No. 1 and the final payment invoice, the total cost for this project will be \$136,244.00, which will be a savings of \$11,582.00.

ATTACHMENTS:

1. Change Order No. 1
2. Final Invoice

RECOMMENDATION:

Approve Change Order No. 1 and Final Payment, in the amount of \$30,030.00, to Meter Matters LLC for the water meter replacement project and authorize the Mayor to execute any necessary documentation.

March 10, 2026

CHANGE ORDER NO.1

PROJECT: Water Meter Replacement Project
OWNER: City of Brenham, Texas
CONTRACT: RFP 25-008 Water Meter Replacement Project
CONTRACTOR: Meter Matters, LLC

Description of Changes for Contract RFP 25-008:

Decrease in quantity in total meters to be removed and replaced with new from 2689 (1,310 -1" , 1,379 - 3/4") to 2479 (1189 - 1" , 1290 - 3/4").

- | | | |
|--|----------|--------------|
| 1. Decrease in quantity of 3/4" meters replaced by 89 (\$54.00 Per Unit) | (DEDUCT) | (\$4,806.00) |
| 2. Decrease in quantity of 1" meters replaced by 121 (\$56.00 Per Unit) | (DEDUCT) | (\$6,776.00) |

SUBTOTAL FOR CONTRACT NO. RFP 25-008:	(DEDUCT)	(\$11,582.00)
TOTAL VALUE OF THIS CHANGE ORDER:	(DEDUCT)	(\$11,582.00)

Contract Price Adjustment

Original Contract Price	\$147,826.00
Previous Change Order Adjustments	\$0.00
Adjustment in Contract Price this Change Order	(\$11,582.00)
Current Contract Price including this Change Order	\$136,244.00

This document shall become a supplement to the Contract and all provisions will apply hereto.

APPROVED

Emmett Rhoden
CONTRACTOR – Meter Matters, LLC

3-10-2026
Date

APPROVED

OWNER – City of Brenham, Texas

Date

INVOICE

Meter Matters, LLC
668 Cypress Valley Rd
Cuero, TX 77954-6717

metermatters2@gmail.com
+1 (361) 550-3287



Kyle Branham

Bill to
City of Brenham Tx
(Meter Installs 1/26/26 thru 2/22/26)

Ship to
Kyle Branham
City of Brenham Tx

Invoice details

Invoice no.: 0086
Terms: Net 15
Invoice date: 02/23/2026
Due date: 03/10/2026

#	Date	Product or service	Description	Qty	Rate	Amount
1.	02/22/2026	5/8 x 3/4" Meter Installation	Remove and install 5/8 x 3/4-inch meters, collect data including but not limited to GPS, final read, serial numbers, pictures of old and new meter, site, and install required as per scope of work. Program Meter.	397	\$54.00	\$21,438.00
2.	02/22/2026	1" Meter Installation	Remove and install 1 inch meters, collect data including but not limited to GPS, final read, serial numbers, pictures of old and new meter, site, and install required as per scope of work. Program Meter.	207	\$56.00	\$11,592.00

Total **\$33,030.00**

Ways to pay

BANK

Thank you for your business. We accept ACH and Company Checks. Checks can be mailed to 668 Cypress Valley Rd, Cuero, Texas 77854

[View and pay](#)



City Council Regular Meeting
AGENDA ITEM 13

Agenda Item: Discuss and Possibly Act Upon Resolution No. R-26-012 Authorizing the Submission of a Grant Application to the Texas General Land Office (GLO) for the Texas and Community Deveopment Block Grant Disaster Recovery (CDBG-DR) (TxGLO) Local Communities Program (LCP)

Meeting Date: March 19, 2026

Department: Public Utilities

Staff Contact: Jerry Saldivar, Director of Water and Wastewater

SUMMARY STATEMENT:

In February, Public Utilities was made aware of a grant fund available from the Texas General Land Office (GLO). The Texas General Land Office (GLO) will administer a new round of HUD Community Development Block Grant – Disaster Recovery (CDBG-DR) funding related to the 2024 disaster events, including severe storms and Hurricane Beryl.

Washington County has been designated as a HUD Secondary Most Impacted and Distressed (MID) area, making the City eligible to apply for funding through the Local Communities Program. Grant awards may range from \$500,000.00 to \$5,000,000.00 per application, with a required city match of up to 5% of the total project cost (anticipated at \$42,550.00). This is a two-step application process. The first step requires submission of a project proposal for evaluation and if the project scores high enough, the City will be invited to submit a full application.

Staff intends to pursue funding to stabilize Hog Branch Creek to prevent erosion impacting the Wastewater Treatment Plant facility. The creek experienced significant erosion following the severe weather events in 2024. This erosion has reached the back fence line north of the facility, creating a safety hazard for personnel, posing a potential security concern, and a potential TCEQ violation. The proposed project would stabilize approximately 1,300 linear feet and relocation of the fence along the creek bank to prevent further erosion.

To proceed with the first step of the application process, the City is required to adopt a resolution authorizing submission of the grant proposal. Staff is requesting council approval of this resolution to allow submittal of the grant application.

ATTACHMENTS:

1. Resolution No. R-26-012

RECOMMENDATION:

Approve Resolution No. R-26-012 authorizing the submission of a grant application to the Texas General Land Office (GLO) for the Texas and Community Deveopment Block Grant Disaster Recovery (CDBG-DR) (TxGLO) Local Communities Program (LCP).

RESOLUTION NO R-26-012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE TEXAS GENERAL LAND OFFICE (GLO) FOR THE TEXAS AND COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) (TxGLO) LOCAL COMMUNITIES PROGRAM (LCP); AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT DISASTER RECOVERY (CDBG-DR) (TxGLO) LOCAL COMMUNITIES PROGRAM (LCP)

WHEREAS, the City Council of Brenham aims to build a strong community by providing adequate housing, a suitable living environment, and increased economic opportunities, primarily for individuals with low-to-moderate incomes; and

WHEREAS, the City of Brenham aims to Affirmatively Further Fair Housing by identifying projects that overcome or do not increase patterns of residential segregation based on race, color, religion, national origin, sex, disability or family status;

WHEREAS, it is necessary and in the best interest of the City of Brenham to seek funding through the CDBG-DR Local Communities Program (LCP); and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRENHAM, TEXAS:

1. That a CDBG-DR LCP application, including all supporting documentation as may be required by the TxGLO, is hereby authorized to be filed on behalf of the City of Brenham.
2. That the projects detailed within the application will erosion impacting the Wastewater Treatment Plant due to significant erosion following severe weather events in 2024.
3. That the application request amount be submitted for \$851,000.00.
4. That the application will require a 5% cash match in the amount of \$42,550.00 committed by the City of Brenham, from the Wastewater Fund.
5. That the total project cost is \$851,000.00 to include construction, engineering, and administration services.

6. That the City Council directs and designates the Mayor as the City's Chief Executive Officer(s) and Authorized Representative to act in all matters in connection with this application, including but not limited to providing all supporting documentation as may be required.
7. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, fair housing, and civil rights requirements.

RESOLVED this 19th day of March 2026.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary



City Council Regular Meeting
AGENDA ITEM 14

Agenda Item: Discuss and Possibly Act Upon Resolution No. R-26-013 Authorizing the Selection of a Grant Administration Service Provider for the Texas General Land Office (TxGLO) Community Development Block Grant – Disaster Recovery (CDBG-DR) Local Communities Program (LCP)

Meeting Date: March 19, 2026

Department: Public Utilities

Staff Contact: Jerry Saldivar, Director of Water and Wastewater

SUMMARY STATEMENT:

In March 2026, the City received and evaluated proposals submitted in response to Request for Proposals (RFP) No. 26-008 for Professional Administration Services to assist with grant administration application and implementation for funding through the Texas General Land Office (GLO). Participation in the Community Development Block Grant – Disaster Recovery (CDBG-DR) program requires the City to engage professionals experienced in administering and delivering federally funded projects.

To identify qualified and responsive providers for these services, the City issued RFP No. 26-008 in accordance with GLO procurement requirements. Proposals received by the submission deadline were evaluated to determine the most qualified and responsive provider based on established evaluation criteria, including the respondent’s ability to perform under the terms and conditions of the procurement, integrity, compliance with public policy, past performance, and technical resources.

The City received three proposals from CCM Advisers, KSBR, LLC, and Langford. Following the evaluation process, KSBR, LLC received the highest overall score.

In order to proceed with the submission of the grant application to the Texas General Land Office (GLO), staff is requesting Council approval of this resolution to select KSBR, LLC as the grant administrator for the GLO Community Development Block Grant – Disaster Recovery (CDBG-DR) Local Communities Program (LCP).

ATTACHMENTS:

1. Resolution No. R-26-013
2. Grant Admin Scoring

RECOMMENDATION:

Approve Resolution No. R-26-013 authorizing the selection of a grant administration service provider for the Texas General Land Office (TxGLO) Community Development Block Grant – Disaster Recovery (CDBG-DR) Local Communities Program (LCP).

RESOLUTION NO.R-26-013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, AUTHORIZING THE SELECTION OF A GRANT ADMINISTRATION SERVICE PROVIDER FOR THE TEXAS GENERAL LAND OFFICE (TxGLO) COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY (CDBG-DR) LOCAL COMMUNITIES PROGRAM (LCP)

WHEREAS, participation in CDBG-DR programs requires involvement by professionals experienced in administering and delivering federally funded projects; and

WHEREAS, to identify qualified and responsive providers for these services, a Request for Proposals (RFP) process under RFP No. 26-008 for grant administration application and implementation services has been completed in accordance with GLO requirements; and

WHEREAS, the proposals received by the due date have been reviewed to identify the most qualified and responsive providers for each professional service, considering their ability to succeed under the terms and conditions of the proposed procurement, as well as their integrity, compliance with public policy, past performance record, and financial and technical resources; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

Section 1: That KSBR, LLC. is selected to provide application and project-related administration implementation services for the CDBG-DR LCP; and

Section 2: That any and all project-related service contracts or commitments made with the above-named service provider(s) are dependent on the successful negotiation of a contract with the service provider(s).

Section 3: Upon the successful negotiation of a contract with the service provider(s), the Mayor is hereby authorized to execute any and all necessary documentation, including but not limited to a contract with the service provider(s).

RESOLVED this 19th day of March 2026.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary



RFP 26-008 Professional Administration Services

Criteria	CCM	KSBR, LLC	Langford
Experience	111	124	113
Work Performance	120	123	107
Capacity to Perform	74	87	74
Proposed Cost	72.4	96.5	67
TOTALS	377.4	430.5	361



City Council Regular Meeting
AGENDA ITEM 15

Agenda Item: Discuss and Possibly Act Upon Resolution No. R-26-014 Authorizing the Selection of an Engineering, Architectural, and Surveying Services Provider for the Texas General Land Office (TxGLO) Community Development Block Grant – Disaster Recovery (CDBG-DR) Local Communities Program (LCP)

Meeting Date: March 19, 2026

Department: Public Utilities

Staff Contact: Jerry Saldivar, Director of Water and Wastewater

SUMMARY STATEMENT:

In March 2026, the City received and evaluated submittals in response to Request for Qualifications (RFQ) No. 26-007 for Professional Engineering Services to support the application and implementation of projects funded through the Texas General Land Office (GLO). Participation in Community Development Block Grant – Disaster Recovery (CDBG-DR) programs require the City to engage professionals experienced in providing engineering services for federally funded projects.

To identify qualified and responsive providers for these services, the City conducted the Request for Qualifications (RFQ) process in accordance with the Texas General Land Office GLO procurement requirements. Submittals received by the deadline were reviewed to determine the most qualified and responsive providers based on established evaluation criteria, including the respondent's ability to perform under the terms and conditions of the procurement, integrity, compliance with public policy, past performance, and technical resources.

The City received six submittals from Burditt, Gessner Engineering, GLS, IDS, Meta Engineering, and Strand Engineering. Following the evaluation process, Gessner Engineering received the highest overall score based on the established criteria.

In order to proceed with the implementation of CDBG-DR projects, staff is requesting Council approval for this resolution to select Gessner Engineering as the City's professional engineering service provider for the Texas General Land Office (GLO) Community Development Block Grant – Disaster Recovery (CDBG-DR) Local Communities Program (LCP).

ATTACHMENTS:

1. Resolution No. R-26-014
2. Engineer Scoring

RECOMMENDATION:

Approve Resolution No. R-26-014 authorizing the selection of an engineering, architectural, and surveying services provider for the Texas General Land Office (TxGLO) Community Development Block Grant – Disaster Recovery (CDBG-DR) Local Communities Program (LCP).

RESOLUTION NO. R-26-014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, AUTHORIZING THE SELECTION OF AN ENGINEERING, ARCHITECTURAL, AND SURVEYING SERVICES PROVIDER FOR THE TEXAS GENERAL LAND OFFICE (TxGLO) COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY (CDBG-DR) LOCAL COMMUNITIES PROGRAM (LCP)

WHEREAS, participation in CDBG-DR programs requires involvement by professionals experienced in providing Engineering Services for federally funded projects; and

WHEREAS, to identify qualified and responsive providers for these services, a Request for Qualifications (RFQ) process under RFQ No. 26-007 for professional engineering application and implementation services has been completed in accordance with GLO requirements; and

WHEREAS, the proposals received by the due date have been reviewed to identify the most qualified and responsive providers for each professional service, considering their ability to succeed under the terms and conditions of the proposed procurement, as well as their integrity, compliance with public policy, past performance record, and financial and technical resources.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

- Section 1:** That Gessner Engineering is selected to provide application and project-related engineering implementation services for the CDBG-DR LCP; and
- Section 2:** That a cost-price analysis will be conducted to determine the negotiated fee to be appropriate and reasonable based upon Program requirements and rules
- Section 3:** That services contracts or commitments made with the above-named service provider(s) are dependent on the successful negotiation of a contract with the service provider(s).
- Section 4:** Upon the successful negotiation of a contract with the service provider(s), the Mayor is hereby authorized to execute any and all necessary documentation, including but not limited to a contract with the service provider(s).

RESOVED this 19th day of March 2026.

ATTEST:

Atwood C. Kenjura
Mayor

Jeana Bellinger, TRMC, CMC
City Secretary



RFP 26-007 Engineering/ Architectural/ Surveing

Criteria	Burditt	Gessner	GLS	IDS	Meta	Strand
Experience	184	277	245	204	172	268
Work Performance	86	113	98	84	90	103
Capacity to Perform	48	70	54	70	68	72
TOTALS	318	460	397	358	330	443



City Council Regular Meeting
AGENDA ITEM 16

Agenda Item: Discuss and Possibly Act Upon the Acceptance of the Audit from Seidel Schroeder for Fiscal Year 2025

Meeting Date: March 19, 2026

Department: Finance

Staff Contact: Stacy Hardy, Finance Director

SUMMARY STATEMENT:

State law requires that all general-purpose local governments publish, within six months of the close of the fiscal year, a complete set of financial statements presented in conformity with generally accepted accounting principles (GAAP) and audited in accordance with generally accepted auditing standards by a firm of licensed certified public accountants. Pursuant to that requirement, and on behalf of the Finance Department, I am proud to issue the audited financial statements for the fiscal year ended September 30, 2025.

At today's council meeting, Michele Kwiatkowski, audit partner with Seidel Schroeder, will present the annual audit. A bound copy of the Annual Report was distributed to the Mayor and City Council members. This report will be on file for review in the City Secretary's Office. A copy can also be downloaded from the City of Brenham's website at www.cityofbrenham.org.

ATTACHMENTS:

None

RECOMMENDATION:

Accept the Audit from Seidel Schroeder for Fiscal Year 2025.



City Council Regular Meeting
AGENDA ITEM 18

Agenda Item: Section 551.071, Texas Government Code - Consultation with Attorney - Consultation with City Attorney Concerning the Brenham Municipal Airport, Its Operations and Services, and Associated Matters

Meeting Date: March 19, 2026

Department: Administration

Staff Contact: Carolyn Miller, City Manager

SUMMARY STATEMENT:

To be discussed in Executive Session.

ATTACHMENTS:

None

RECOMMENDATION:

No action — Executive Session discussion only.



City Council Regular Meeting
AGENDA ITEM 19

Agenda Item: Section 551.074, Texas Government Code, Personnel Matters - Discussion Concerning the Retirement of the City Manager, Potential Roles/Duties of the Retiring City Manager in Facilitating the Transition to a New City Manager, and the Appointment, Employment, Evaluation and Duties of a New City Manager, and Associated Issues

Meeting Date: March 19, 2026

Department: Administration

Staff Contact: Carolyn Miller, City Manager

SUMMARY STATEMENT:

To be discussed in Executive Session.

ATTACHMENTS:

None

RECOMMENDATION:

No action - Executive Session discussion only.