



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, MAY 21, 2026 AT 1:00 PM
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN STREET
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Councilmember Adonna Saunders**
- 3. Citizen Comments**

CONSENT AGENDA

4. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

- 4.a. Approve Ordinance No. O-26-008 on Its Second Reading Amending Appendix A — "Zoning" of the Code of Ordinances by Amending Part I, General Provisions, Section 5.02, Definitions, to Add a Definition for Data Center Uses; and Amending Part II, Division 2, District Regulations, Section 7, Specific Uses, to Add Section 7.03(1) Adding the Use of a Data Center to the List of Uses Allowed With Prior Approval of a Specific Use Permit within the Industrial District and to Define Additional Requirements and Restrictions Related to Data Centers Within the City Limits of the City of Brenham**
- 4.b. Approve Ordinance No. O-26-009 on Its Second Reading Amending the Rate Tariff Schedules for City of Brenham Water Utility Services**
- 4.c. Approve a Guaranteed Pricing Agreement Between the City of Brenham and ADP, Inc. Related to Services Currently Provided by ADP, Inc. and Authorize the Mayor to Execute Any Necessary Documentation**

WORK SESSION

- 5. Department Update: Economic Development**

REGULAR SESSION

6. **Discuss and Possibly Act Upon The Acceptance of a Donation From The Fortnightly Club For The Nancy Carol Roberts Memorial Library and Authorize The Mayor to Execute Any Necessary Documentation**
7. **Discuss and Possibly Act Upon Ordinance No. O-26-010 on Its Second Reading Amending Chapter 6, Buildings and Structures, of the City of Brenham Code of Ordinances to Amend Article VI, International Plumbing Code, Section 6-61.1, Same-Plumbing Code Local Amendments to Add Section (12), Car Washes, to Define Additional Requirements and Restrictions Related to Car Washes and Amending Appendix A - "Zoning" of the Code of Ordinances by Amending Part II, Division 2, District Regulations, Sections 4.02 and 4.03, Amending the Use of an Automobile (Car) Wash as a Use Allowed Only with Prior Approval of A Specific Use Permit Within the City Limits of the City of Brenham, Texas**
8. **Discuss and Possibly Act Upon Resolution No. R-26-018 Authorizing the Submission of a Grant Application to the Texas Water Development Board (TWDB) for the Water Supply and Infrastructure Grants (WSIG) Program for the 2027 State Water Plan**
9. **Administrative/Elected Officials Report**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutary recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

ADJOURN

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 - Consultation with Attorney, §551.072 - Real Property, §551.073 - Prospective Gifts, §551.074 - Personnel Matters, §551.076 - Security Devices, §551.086 - Utility Competitive Matters, and §551.087 - Economic Development Negotiation

CERTIFICATION

I certify that a copy of the agenda of items to be considered by the City of Brenham City Council on Thursday, May 21, 2026 was posted to the City Hall bulletin board at 200 W. Vulcan St., Brenham, TX on Friday, May 15, 2026, at 2:00 p.m.

Jeana Bellinger, TRMC, CMC
City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested three (3) business

days before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2026 at _____ a.m./p.m.

Signature

Title

ORDINANCE NO. O-26-008

AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS, AMENDING APPENDIX A – “ZONING”, OF THE CODE OF ORDINANCES BY AMENDING PART I, SECTION 5.02 – DEFINITIONS TO ADD THE DEFINITION OF “DATA CENTER”; AMENDING PART II, DIVISION 2, SECTION 7.03, ADDING THE USE OF A DATA CENTER TO THE LIST OF USES ALLOWED WITH PRIOR APPROVAL OF A SPECIFIC USE PERMIT WITHIN THE I, INDUSTRIAL DISTRICT AND TO DEFINE ADDITIONAL REQUIREMENTS AND RESTRICTIONS RELATED TO DATA CENTERS; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SAVINGS AND SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PROPER NOTICE AND OPEN MEETINGS.

WHEREAS, the City of Brenham has adopted Appendix A – “Zoning” of the Code of Ordinances which regulate land uses and their physical development standards in Brenham; and

WHEREAS, the City Council recognizes that the adopted Comprehensive Plan: Historic Past, Bold Future: Plan 2040, Guiding Principle #1 states “Brenham will emphasize QUALITY as it grows, ensuring growth is managed in a way that adds value to the city, while also strengthening existing neighborhoods and commercial areas;” and

WHEREAS, the City Council recognizes the need from time to time to amend these regulations to help protect the health, safety and welfare of its residents; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Brenham, Texas have published notices and conducted public hearings regarding the request to amend Appendix A – “Zoning” of the Code of Ordinances; and

WHEREAS, all persons desiring to comment on the proposal were given full and complete opportunity to be heard; and

WHEREAS, this amendment was recommended for approval by the City of Brenham Planning and Zoning Commission during the scheduled meeting held on April 27, 2026; and

WHEREAS, the City Council deems it appropriate to approve the requested amendments to Appendix A – “Zoning” of the Code of Ordinances;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS THAT:

SECTION 1.

That Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham, Texas Part I, Sec. 5 Definitions and interpretation, Section 5.02, Definitions, is hereby amended by adding the definition for “Data Center” to read as follows:

Data Center: Shall mean a facility, building, establishment, or dedicated space used for storage, management, processing and/or transmission of digital data, which houses computer and/or network equipment, systems, servers, appliances and other associated components related to digital data operations. This definition includes, without limitation, artificial intelligence processors, colocation facilities, cloud-computing centers, and cryptocurrency mining operations, but excludes small server rooms accessory to a primary use.

SECTION 2.

That Appendix A – Zoning, Part II, Division 2, Sec. 7 Industrial District, Section 7.03 of the Code of Ordinances of the City of Brenham, Texas, is hereby amended to read as follows:

...

(Sec. 7.03) Specific uses.

- (1) Data center. A data center shall be allowed as a specific use in Industrial Districts, in accordance with the specific use permit approval process and shall meet the following use requirements:
 - a) Water usage: All water-based evaporative or consumptive cooling methods, or other evaporative chiller system which primarily relies on the evaporation or consumption of water to achieve its cooling function, either directly, or indirectly such as by cooling the contents of a closed loop chilled water system which serves such Data Center, are prohibited.
 - b) Electric usage: Applicants shall submit for consideration of SUP approval, a complete electric-demand report for the proposed Data Center. The report shall include the minimum and maximum projected electric load, identification of any required infrastructure to serve the Data Center, a peak-demand management plan, verification, type and method of on-site backup generation. For properties outside the City of Brenham electric service territory, the applicant shall provide a written certification from the serving electric utility confirming, available electrical capacity at the proposed site, and the utility’s ability and intent to serve the projected load.

- c) Screening: All ground-mounted equipment shall be fully screened on all sides by a wooden or masonry wall. Screening shall be a minimum of six (6) feet tall and shall be at least one (1) foot taller than the height of the ground-mounted equipment, whichever is greater.
- d) Parking: The minimum number of off-street parking spaces required shall be one (1) space for each three hundred (300) square feet of floor area used for office, meeting, training or security personnel uses.
- e) Residential Adjacency: Where an industrial use is adjacent to a residential or public institutional use, any data center building or ancillary equipment shall be located at least three hundred feet (300') from the property line of the residential or public institutional use.

(2) Sexually oriented businesses in accordance with Chapter 16 of the Brenham Code of Ordinances regulating occupational licenses and business regulations.

(Section 7.04) Area regulations

...and to renumber accordingly.

SECTION 3.
REPEALER CLAUSE

Any other ordinance or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

SECTION 4.
SAVINGS

All provisions of any ordinance, resolution, or other action of the City in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances, resolutions or other actions shall remain in full force and effect.

SECTION 5.
SEVERABILITY

Should any section, subsection, sentence or clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentences, clauses and phrases remaining should any provision be declared unconstitutional or invalid.

SECTION 6.
EFFECTIVE DATE

This Ordinance shall become effective upon adoption and publication as required by law.

SECTION 7.
PROPER NOTICE AND MEETINGS

It is hereby officially found and determined that the meetings at which this Ordinance was passed were open to the public as required and that public notice of the time, place, and purpose of said meetings were given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED and **APPROVED** on its first reading this the 5th day of May 2026.

PASSED and **APPROVED** on its second reading this the 21st day of May 2026.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

ORDINANCE NO. O-26-009

AN ORDINANCE AMENDING THE WATER RATE TARIFF SCHEDULES FOR WATER SERVICES FOR THE CITY OF BRENHAM, TEXAS; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE:

WHEREAS, the City Council for the City of Brenham, Texas ("City Council") deems it necessary to change the rates charged for water distribution services to its customers in order to provide for conditions of utility service which promote health, safety, and welfare of the citizens of Brenham, Texas.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

SECTION I

The City Council of the City of Brenham, Texas does hereby adopt the Water Rate Schedules for water services set forth in the attached Exhibit "A" is made a part hereof for all purposes pertinent, to be effective with utility billing occurring on or after June 1, 2026.

SECTION II

This Ordinance shall take effect as provided by the Charter of the City of Brenham, Texas. The implementation of rates as forth herein and on the attached Exhibit "A" shall be effective with utility billing occurring on and after June 1, 2026.

PASSED AND APPROVED, on its first reading this the 7th day of May 2026.

PASSED AND APPROVED, on its second reading this the 21st day of May 2026.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	610
TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULE	June 1, 2026	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective 6/12/2025)

GENERAL SERVICE - URBAN

RATE SCHEDULE - W-A

APPLICABILITY

This rate is applicable to all residential customers receiving water service through a permanent meter installation.

AVAILABILITY

This rate is available to all customers located within the corporate limits of the City of Brenham, Texas.

RATES

First 3,000 gallons or less	\$29.50
3,001 – 10,000 gallons	\$6.47/1,000gallons
10,001 – 25,000 gallons	\$8.10/1,000 gallons
25,001 and above	\$10.13/1,000 gallons

MINIMUM CHARGES

The minimum monthly bill shall be \$29.50.

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

<hr/> ALL SERVICES <hr/> TARIFF	<hr/> 600 <hr/> SECTION NO.	<hr/> 611 <hr/> SHEET NO.
<hr/> WATER RATE SCHEDULE <hr/> SECTION TITLE	<hr/> June 1, 2026 <hr/> EFFECTIVE DATE	

(Supersedes Rate Change effective 5/1/2025)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.
2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.
3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.
4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.
5. The homeowner will be billed for metered water when City personnel find the water meter on.
6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of \$150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of \$150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.
7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

620

ALL SERVICES

TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULE	June 1, 2026	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective 5/1/2025)

GENERAL SERVICE - RURAL

RATE SCHEDULE W-B

APPLICABILITY

This rate is applicable to all residential customers receiving water service through a permanent meter installation.

AVAILABILITY

This rate is available to all customers located outside the corporate limits of the City of Brenham, Texas.

RATES

First 3,000 gallons or less	\$33.93
3,001 – 10,000 gallons	\$7.44/1,000 gallons
10,001 – 25,000 gallons	\$9.32/1,000 gallons
25,001 and above	\$11.65/1,000 gallons

MINIMUM CHARGES

The minimum monthly bill shall be \$33.93.

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	621
TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULE	June 1, 2026	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective 5/1/2025)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.
2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.
3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.
4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.
5. The customer will be billed for metered water when City personnel find the water meter on.
6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of \$150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of \$150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.
7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES

600

630

TARIFF

SECTION NO.

SHEET NO.

WATER RATE SCHEDULES

June 1, 2026

SECTION TITLE

EFFECTIVE DATE

(Supersedes Rate Change effective 5/1/2025)

TEMPORARY CONSTRUCTION SERVICE

RATE SCHEDULE W-D

APPLICABILITY

This rate is applicable to all customers that receive water delivered into a tank truck, tank trailer, portable sprayer, portable mixer, or other similar container from a temporary meter set on a fire hydrant.

AVAILABILITY

This rate and service is only applicable to those who pay the required deposit and the fee for meter placement, and who are approved by the General Manager of Public Utilities prior to usage.

RATES

First 3,000 gallons or less	\$38.89
3,001 – 10,000 gallons	\$10.70/1,000 gallons
10,001 – 25,000 gallons	\$13.36/1,000 gallons
25,001 and above	\$16.76/1,000 gallons

MINIMUM CHARGES

The minimum monthly bill shall be \$38.89.

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, the customer will forfeit the entire deposit and the City may, at its sole option, remove the fire hydrant meter and terminate service to the customer.

CHARACTER OF SERVICE

Water supplied under this rate schedule is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	631
TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULES	June 1, 2026	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective 5/1/2025)

SPECIAL CONDITIONS OF SERVICE

1. The customer will pay an initial deposit of three hundred dollars (\$300.00) in cash or check to the City of Brenham.
2. In addition, where service is rendered from a fire hydrant, the customer will be required to pay a non-refundable fee of two hundred dollars (\$200.00) to cover the City's cost of setting up and removing a temporary meter on a fire hydrant. The superintendent of the Water Distribution Department has the authority to refuse service from any fire hydrant where, in his opinion, the rendering of such service would have an adverse effect on the pressure or flow to other customers in the surrounding area.
3. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.
4. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	640
TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULES	June 1, 2026	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective 5/1/2025)

YARD SPRINKER SYSTEM SERVICE – URBAN

RATE SCHEDULE W-E

APPLICABILITY

This rate is applicable to all residential customers receiving water service through a permanent meter installation, which serves only a yard sprinkler system.

AVAILABILITY

This rate is available to all customers located within the corporate limits of the City of Brenham, Texas.

RATES

0 – 10,000 gallons	\$8.37/1,000 gallons
10,001 – 25,000 gallons	\$10.47/1,000 gallons
25,001 and above	\$13.11/1,000 gallons

MINIMUM CHARGES

No minimum monthly bill

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	641
TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULES	June 1, 2026	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective 5/1/2025)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.
2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.
3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.
4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.
5. The customer will be billed for metered water when City personnel find the water meter on.
6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of \$150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of \$150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.
7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES

600

642

TARIFF

SECTION NO.

SHEET NO.

WATER RATE SCHEDULES

June 1, 2026

SECTION TITLE

EFFECTIVE DATE

(Supersedes Rate Change effective 7/3/2025)

YARD SPRINKER SYSTEM SERVICE – URBAN

RATE SCHEDULE W-I

APPLICABILITY

This rate is applicable to all commercial and industrial customers receiving water service through a permanent meter installation, which serves only a yard sprinkler system.

AVAILABILITY

This rate is available to all customers located inside the corporate limits of the City of Brenham, Texas.

RATES

0 – 10,000 gallons	\$8.37/1,000 gallons
10,001 – 25,000 gallons	\$10.47/1,000 gallons
25,001 and above	\$13.11/1,000 gallons

MINIMUM CHARGES

No minimum monthly bill

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES

600

643

TARIFF

SECTION NO.

SHEET NO.

WATER RATE SCHEDULES

June 1, 2026

SECTION TITLE

EFFECTIVE DATE

(Supersedes Rate Change effective 7/3/2025)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.
2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.
3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.
4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.
5. The customer will be billed for metered water when City personnel find the water meter on.
6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of \$150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of \$150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.
7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	650
TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULES	June 1, 2026	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective 5/1/2025)

GENERAL SERVICE - URBAN

RATE SCHEDULE W-F

APPLICABILITY

This rate is applicable to all commercial and industrial customers receiving water service through a permanent meter installation.

AVAILABILITY

This rate is available to all customers located within the corporate limits of the City of Brenham, Texas.

RATES

First 3,000 gallons or less	SEE MINIMUM CHARGES
3,001 – 10,000 gallons	\$5.35/1,000 gallons
10,001 – 25,000 gallons	\$6.68/1,000 gallons
25,001 and above	\$8.38/1,000 gallons

MINIMUM CHARGES

The minimum monthly bill shall be ASSESSED ON WATER METER SIZE:

5/8" OR 3/4"	\$24.87
1"	\$38.89
1 1/2"	\$77.78
2"	\$124.45
3"	\$233.34
4"	\$388.90
6"	\$777.80
8"	\$1,244.48

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	651
TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULES	June 1, 2026	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective 5/1/2025)

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.
2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.
3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.
4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.
5. The homeowner will be billed for metered water when City personnel find the water meter on.
6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of \$150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of \$150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.
7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059
600

660

ALL SERVICES
TARIFF

SECTION NO.

SHEET NO.

WATER RATE SCHEDULES
SECTION TITLE

June 1, 2026

EFFECTIVE DATE

(Supersedes Rate Change effective 6/12/2025)

GENERAL SERVICE - RURAL

RATE SCHEDULE W-G

APPLICABILITY

This rate is applicable to all commercial and industrial customers receiving water service through a permanent meter installation.

AVAILABILITY

This rate is available to all customers located outside the corporate limits of the City of Brenham, Texas.

RATES

First 3,000 gallons or less	SEE MINIMUM CHARGES
3,001 – 10,000 gallons	\$6.15/1,000 gallons
10,001 – 25,000 gallons	\$7.68/1,000 gallons
25,001 and above	\$9.64/1,000 gallons

MINIMUM CHARGES

The minimum monthly bill shall be ASSESSED ON WATER METER SIZE:

5/8" OR 3/4"	\$28.60
1"	\$44.72
1 1/2"	\$89.45
2"	\$143.12
3"	\$268.34
4"	\$447.23
6"	\$894.47
8"	\$1,431.15

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	661
TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULES	June 1, 2026	
SECTION TITLE	EFFECTIVE DATE	

Supersedes Rate Change effective 5/1/2025)

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate schedule is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.
2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.
3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.
4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.
5. The customer will be billed for metered water when City personnel find the water meter on.
6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of \$150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of \$150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.
7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	670
TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULES	June 1,2026	
SECTION TITLE	EFFECTIVE DATE	
	(Supersedes Rate Change effective 5/1/2025)	

YARD SPRINKLER SYSTEM - RURAL

RATE SCHEDULE W-H

APPLICABILITY

This rate is applicable to all residential, commercial and industrial service through a permanent meter installation, which serves only a yard sprinkler system.

AVAILABILITY

This rate is available to all customers located outside the corporate limits of the City of Brenham, Texas

RATES

0 – 10,000 gallons	\$9.63/1,000 gallons
10,001 – 25,000 gallons	\$12.04/1,000 gallons
25,001 and above	\$15.08/1,000 gallons

MINIMUM CHARGES

No minimum monthly charge

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate schedule is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	671
TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULES	June 1, 2026	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective 5/1/2025)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.
2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.
3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.
4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.
5. The customer will be billed for metered water when City personnel find the water meter on.
6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of \$150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of \$150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.
7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	680A
TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULES	June 1, 2026	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective 5/1/2025)

FIRE LINE SERVICE - URBAN

RATE SCHEDULE 20, 21, 22, 23, and 24

APPLICABILITY

This rate is applicable to all residential, commercial, and industrial customers receiving unmetered standby water service for the sole purpose of feeding an automatic fire sprinkler system or similar apparatus.

AVAILABILITY

This rate schedule is available to all customers located within the corporate limits of the City of Brenham, Texas.

RATES

Size of Service Line	Flat Monthly Rate
4 inch (Rate Schedule 20)	\$29.69
6 inch (Rate Schedule 21)	\$86.25
8 inch (Rate Schedule 22)	\$183.81
10 inch (Rate Schedule 23)	\$330.54
12 inch (Rate Schedule 24)	\$533.92

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate schedule is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	681A
TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULES	June 1, 2026	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective 5/1/2025)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.
2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.
3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.
4. If the installation of a service tap and service line is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.
5. Service rendered under this schedule is for standby service only. Connection of fixtures or facilities used on a regular basis is specifically prohibited.
6. The City does not guarantee minimum pressure or rates of flow for service provided under this schedule.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES

600

680B

TARIFF

SECTION NO.

SHEET NO.

WATER RATE SCHEDULES

June 1, 2026

SECTION TITLE

EFFECTIVE DATE

(Supersedes Rate Change effective 5/1/2025)

FIRE LINE SERVICE - RURAL

RATE SCHEDULE 30, 31, 32, 33, AND 34

APPLICABILITY

This rate is applicable to all residential, commercial, and industrial customers receiving unmetered standby water service for the sole purpose of feeding an automatic fire sprinkler system or similar apparatus.

AVAILABILITY

This rate schedule is available to all customers located outside the corporate limits of the City of Brenham, Texas.

RATES

Size of Service Line	Flat Monthly Rate
4 inch (Rate Schedule 30)	\$34.14
6 inch (Rate Schedule 31)	\$99.17
8 inch (Rate Schedule 32)	\$211.32
10 inch (Rate Schedule 33)	\$380.04
12 inch (Rate Schedule 34)	\$613.87

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate schedule is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	681B
TARIFF	SECTION NO.	SHEET NO.
WATER RATE SCHEDULES	June 1, 2026	
SECTION TITLE	EFFECTIVE DATE	

(Supersedes Rate Change effective 5/1/2025)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.
2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.
3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.
4. If the installation of a service tap and service line is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.
5. Service rendered under this schedule is for standby service only. Connection of fixtures or facilities used on a regular basis is specifically prohibited.
6. The City does not guarantee minimum pressure or rates of flow for service provided under this schedule.



City Council Regular Meeting
AGENDA ITEM 4.c

Agenda Item: Approve a Guaranteed Pricing Agreement Between the City of Brenham and ADP, Inc. Related to Services Currently Provided by ADP, Inc. and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Date: May 21, 2026

Department: HR and Risk Management

Staff Contact: Susan Nienstedt, Director of Human Resources and Risk Management

SUMMARY STATEMENT:

See attached memo from Susan Nienstedt, Director of HR and Risk Management.

ATTACHMENTS:

1. Memo from Susan Nienstedt
2. Guaranteed Price Agreement

RECOMMENDATION:

Approve a Guaranteed Pricing Agreement between the City of Brenham and ADP, Inc. related to services currently provided by ADP, Inc. and authorize the Mayor to execute any necessary documentation.



MEMORANDUM

To: Mayor and City Council

From: Susan Nienstedt, Director of Human Resources and Risk Management

Subject: ADP, Inc. Guaranteed Price Agreement

Date: May 13, 2026

The City of Brenham began utilizing ADP, Inc. (ADP) services in 2009 for automated payroll processing, time and attendance management, and the employee communication portal. We continue to utilize ADP for these services as well as the employee benefit enrollment and management solution. By utilizing ADP we are able to efficiently process payroll and benefit enrollment and administration each biweekly pay period.

ADP has given us the opportunity to sign a multi-year Guaranteed Price Agreement beginning June 1, 2026, which guarantees the current annual fees with no fee increases until June 1, 2028, which would then result in a 1% increase in our fees. This expense is paid monthly, and pricing is determined by the number of employees on each payroll cycle which can fluctuate throughout the year.

Human Resources and Finance have a great relationship with our ADP partners, and recommend the approval of the ADP Guaranteed Price Agreement effective June 1, 2026, with an expiration date of June 1, 2029.



ADP, INC. GUARANTEED PRICE AGREEMENT

Client Name: CITY OF BRENHAM
Effective Date: 06/01/2026
Expiration Date: 06/01/2029
Customer #(s): 403128
Contact Name: Susan Nienstedt
Contact Email: snienstedt@cityofbrenham.org
Reference ID #: S-00028330967
Requested By: Marcus Kuhns
Contact Phone:

ADP, Inc. ("ADP") is pleased to provide CITY OF BRENHAM ("Client") with a guaranteed price agreement (the "Price Agreement"), which shall govern any increases in fees to the Services (as defined in section 1 below) purchased by Client for the next 36 month(s), subject to the terms and conditions set forth in this Price Agreement. In consideration of the mutual agreements set forth below, ADP and Client agree as follows:

1) Price Increase: For the next 36 month(s) commencing with the Effective Date of this Price Agreement, ADP will increase prices per the schedule below for the processing services (the "Services") listed in section 1a that Client is receiving or shall receive as of the Effective Date.

1a) Included Services:

- Payroll
- HCM
- TLM

1b) Processing Services:

<u>Year #</u>	<u>Guaranteed Price Period</u>	<u>Increase %</u>	<u>Increase Date</u>
1	06/01/2026 to 05/31/2027	0.00%	06/01/2026
2	06/01/2027 to 05/31/2028	0.00%	06/01/2027
3	06/01/2028 to 05/31/2029	1.00%	06/01/2028

Items specifically excluded from this agreement are delivery, reverse wire fees, jurisdiction fees, year-end fees, and maintenance fees. In the month following the Expiration Date, Client's prices will be subject to the same price increases applied to its other clients of similar size and product utilization unless a renewal agreement is signed by both parties.

2) Guaranteed Term: As consideration for the Price Agreement, Client agrees to purchase the Services for a minimum guaranteed term of 36 month(s) commencing with the Effective Date of this Price Agreement and thereafter Client's agreement to purchase the Services shall remain in effect until terminated by Client or ADP in accordance with the terms of the ADP Major Accounts Agreement (or such equivalent ADP terms and conditions or agreement governing the provision and receipt of ADP Services including but not limited to any product specific terms set forth in such agreement) between ADP and Client (the "ADP Services Agreement").

3) Early Termination Fee: If Client terminates all Services without cause as provided in the ADP Services Agreement prior to the Expiration Date of this Price Agreement, Client agrees to pay ADP an early termination fee of 3 month(s) of average monthly processing fees for the Services (based on the average monthly fees during the twelve-month period immediately preceding the date of termination or a shorter period of time if monthly fees have been payable for less than 12 months at the termination date). If Client fails to pay the early termination fee, Client shall reimburse ADP for any expenses incurred, including interest and reasonable attorney fees, in collecting amounts due ADP hereunder. The early termination fee will be waived by ADP in the event there is a material breach by ADP of any material warranty, term, condition or covenant of the ADP Services Agreement and ADP fails to cure such breach within the timeframe provided in such ADP Services Agreement.

THE ADP SERVICES COVERED BY THIS AGREEMENT ARE PROVIDED IN ACCORDANCE WITH THE TERMS AND CONDITIONS SET FORTH IN THE AGREEMENT(S) BETWEEN CLIENT AND ADP COVERING THE SPECIFIC SERVICES. THIS AGREEMENT SUPPLEMENTS AND DOES NOT SUPERSEDE ANY OF THOSE TERMS AND CONDITIONS. THIS AGREEMENT IS NOT VALID UNLESS SIGNED BY BOTH PARTIES. IN THE EVENT CLIENT HAS AN EXISTING PRICE AGREEMENT IN PLACE, THIS AGREEMENT REPLACES ANY PRIOR PRICE AGREEMENT GOVERNING THE SAME SERVICES.



ADP, Inc.

CITY OF BRENHAM

Name:	_____	Name:	_____
Signature:	_____	Signature:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____

NOTE: THIS PRICE AGREEMENT IS VALID ONLY IF SIGNED BY BOTH PARTIES WITHIN 30 DAYS OF THE DATE OF CREATION. THE AGREEMENT MUST BE SIGNED BY 05/31/2026 IN ORDER TO BE VALID. FINANCE OR RELATIONSHIP MANAGEMENT IS AUTHORIZED TO EXECUTE THIS AGREEMENT ON BEHALF OF ADP.



City Council Regular Meeting
AGENDA ITEM 5

Agenda Item: **Department Update: Economic Development**
Meeting Date: May 21, 2026
Department: Economic and Community Development
Staff Contact: Teresa Rosales, Director of Community & Economic Development

SUMMARY STATEMENT:

The City Council will be provided a brief update on the following departments:

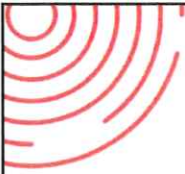
- Economic Development Update
- Main Street Program Overview


ATTACHMENTS:


1. Economic Development Presentation

RECOMMENDATION:

No action required - discussion only



Brenham | Washington County
Economic Development 


City of
BRENHAM


COUNTY OF WASHINGTON
THE BIRTHPLACE OF TEXAS

Economic & Community Development Department Update

May 21, 2026

Presented By : Teresa Rosales

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ED Strategic Plan





Brenham | Washington County
Economic Development

THREE-YEAR ECONOMIC DEVELOPMENT STRATEGIC PLAN
October 1, 2025 to September 30, 2028

Priorities

- 1: Business Retention and Expansion
- 2: Targeted Business Recruitment
- 3: Marketing and Promotion
- 4: Workforce and Talent Development
- 5: Entrepreneurship and Innovation



2

New Targeted Industries Research

Washington County

Biomedical Supplies and Packaging

Ag Tech and Animal Health

Value-Add Wood Products and Modular Housing Components

Why do we need this information?

It's time to move from planning to execution by activating direct outreach, building relationships with site selectors, and positioning the community in front of qualified industry prospects.

Existing Targeted Industries



Advanced Food & Beverage Processing
Precision Metal & Equipment Manufacturing

3

Next Steps

Washington County

Business Strategy

Activating messaging and collateral material for targeted industries

Creating opportunities through one-on-one meetings

Welcoming site selectors

Website Development

Updated videos and photos

Refreshed communication related to Quality of Life

Ensuring latest demographic information

ADA Compliant



4

Site Selection Summit - Summary

What are the most common community challenges?

1. Pre-k to 12 education
2. Workforce
3. Growth challenges (infrastructure)

Current State: The Nation is currently in Ready, Set...Pause "mode" due to unprecedented factors in the market: extensive utility demands, geopolitical environment and community acceptance issues. Too much uncertainty and that's making companies pull or pause projects.

Current Wisdom: Don't focus on site readiness. Let the project determine whether or not the site is ready.

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SMALL BUSINESS MONTH

FREE events throughout the month of May!

MAY 2026

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	4	5 Wake Up Washington County SBDC	6 8:30 am - Board and Bruch	7 Brenham City Council Presentation "Small Business Month"	8	9
10	11	12	13 8:30 am - Board and Bruch	14 Chappel Hill - Business After Hours	15 BURTON	16
17	18	19 Small Business	20 8:30 am - Board and Bruch	21 Marketing Event 11:30 - 1:00 pm	22 SBDC Welcome Work Party	23
			27 8:30 am - Board and Bruch	28 Success Luncheon	29	30

Brenham | Washington County
Economic Development

COMMERCIAL BROKERS LUNCHEON

Wednesday, March 18, 2026

11:30 - 1:00 pm

Blinn College Student Center
1007 Walter Schwartz Way, Brenham TX





Kelly Violette Haden Farr Teresa Rosales

TOMBALL ECONOMIC DEVELOPMENT CORP FULSHEAR

MARCH 25th 7:30AM


6

Entrepreneur Ecosystem


Launched January 14th
8:30 am




Board and Brush



WashCo Business Roundtable



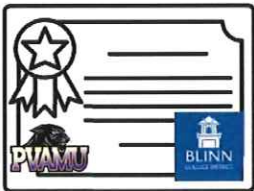
The Breakfast Club



AMERICA'S SBDC
SMALL BUSINESS DEVELOPMENT CENTER
TEXAS GULF COAST NETWORK
UNIVERSITY OF HOUSTON | BAUER



WEBINARS | WORKSHOPS



7

Contact Us

 BrenhamED.com

 TRosales@CityofBrenham.org

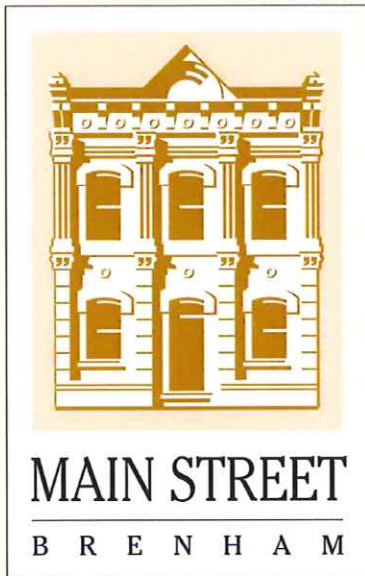
 979-337-7234

 Office
200 W. Vulcan St, Brenham 77833

Thank You

I appreciate your partnership and trust. Let's continue creating impact together.

8



Main Street Program Overview

Department Update

Leigh Linden
Main Street Manager
City of Brenham

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About the Main Street Program



Celebrated 25 Years of Revitalization in March 2024

Our Vision

As the heart of our community, our vision is to see continuous revitalization to preserve the unique character of downtown Brenham.

Our Mission

Main Street Brenham's mission is to strengthen and facilitate the economic development of historic downtown for everyone.



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MAIN STREET AMERICA®
2025 Accredited


Designation

2026 Status: Accredited by Main Street America & Texas Historical Commission (one of 84 Texas communities)

Main Street Brenham is one of 1,200 neighborhoods and communities who share both a commitment to creating high-quality places and to building stronger communities through preservation-based economic development.

All Main Street America™ Accredited programs meet a set of National Accreditation Standards of Performance as outlined by the National Main Street Center.

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2025 REINVESTMENT STATISTICS

\$9.4 BILLION
Dollars Reinvested

10,623
Buildings Rehabilitated

36,549
Net Gain in Jobs

6,936
Net Gain in Businesses

\$23.13 : \$1
Reinvestment Ratio

1.8 MILLION
Volunteer Hours



Since 1980, the Main Street Movement has resulted in \$124.67 billion reinvested locally, 188,583 net new businesses, 852,443 net gain in jobs, 356,424 buildings rehabbed, and 41 million volunteer hours.

Since 2009:

46 Grants Awarded
\$243,700.68

24/25 Fiscal Year:

6 Grants Awarded
\$23,517.10

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Main Street Advisory Board's Transformation Strategies

A Transformation Strategy is a deliberate statement of economic direction that, over the course of several years, brings about positive, intentional change in a district's economy.



Strategy #1:

Main Street Brenham will create a welcoming environment where everyone belongs.

Strategy #2:

Main Street Brenham will maintain and enhance the distinct identity of downtown Brenham.

13

- Spring Eggs Art Walk
- Beautification Projects/Clean-up Days
- Downtown Christmas Décor
- Façade Grants



Design Committee

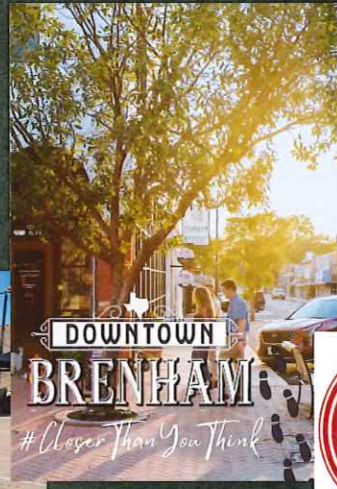


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Economic Vitality Committee

- Parking projects
- Support Small Business
- Farmers Market



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- Uptown Swirl
- Hot Nights, Cool Tunes
- Summer Sip & Art Walk
- Christmas Stroll & Parade
- Scarecrow Extravaganza



Promotions Committee

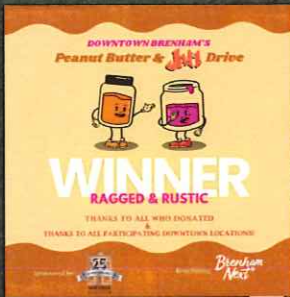


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Organization Committee

- Volunteer Program
- ReCollections: Oral History Project
- 25 Anniversary Event
- Mask-erade on Main
- Partnerships - Peanut Butter & JAM Drive



VOLUNTEER APPLICATION ONLINE:
CityofBrenham.org/MainStreet

•••
info@downtownbrenham.com



City Council Regular Meeting
AGENDA ITEM 6

Agenda Item: Discuss and Possibly Act Upon The Acceptance of a Donation From The Fortnightly Club For The Nancy Carol Roberts Memorial Library and Authorize The Mayor to Execute Any Necessary Documentation

Meeting Date: May 21, 2026

Department: Library

Staff Contact: Tammy Murphy, Librarian

SUMMARY STATEMENT:

The Fortnightly Club of Benham is presenting the Nancy Carol Roberts Memorial Library a check in the amount of \$35,000.00. This money was raised through fundraising efforts that included book sales and donations from the community. The club works throughout the entire year, every year, to support the Library, and we are honored to receive this donation of \$35,000.00 as a result of their hard work and many hours volunteered to benefit the library and its patrons.

ATTACHMENTS:

None

RECOMMENDATION:

Accept a donation from The Fortnightly Club for the Nancy Carol Roberts Memorial Library in the amount of \$35,000.00 and authorize the Mayor to execute any necessary documentation.



City Council Regular Meeting
AGENDA ITEM 7

Agenda Item: Discuss and Possibly Act Upon Ordinance No. O-26-010 on Its Second Reading Amending Chapter 6, Buildings and Structures, of the City of Brenham Code of Ordinances to Amend Article VI, International Plumbing Code, Section 6-61.1, Same-Plumbing Code Local Amendments to Add Section (12), Car Washes, to Define Additional Requirements and Restrictions Related to Car Washes and Amending Appendix A - "Zoning" of the Code of Ordinances by Amending Part II, Division 2, District Regulations, Sections 4.02 and 4.03, Amending the Use of an Automobile (Car) Wash as a Use Allowed Only with Prior Approval of A Specific Use Permit Within the City Limits of the City of Brenham, Texas

Meeting Date: May 21, 2026

Department: Development Services

Staff Contact: Shauna Laauwe, City Planner

SUMMARY STATEMENT:

This item is the second and final reading of an ordinance amending Chapter 6 - Building and Structures and Appendix A - Zoning of the Brenham Code of Ordinances to

- Adopt additional standards for car washes in the Plumbing Code; and
- To revise the Zoning Ordinance to allow car washes only with prior approval of a Specific Use Permit in the B-2, Commercial Research and Technology District.

The proposed amendments were first reviewed in a workshop session by the Planning and Zoning Commission on February 23, 2026, and later in a workshop session by the City Council on March 5, 2026. Based on feedback from citizens, the Commission, and the Council, the proposed amendments were revised and a second draft presented for consideration and adoption. The updated draft text amendments were then presented to the Planning and Zoning Commission at its April 27, 2026 meeting. Following the public hearing, the Commission unanimously recommended approval of the amendments related to Car Washes as presented in the draft ordinance.

At the May 7, 2026 Council meeting, and following a public hearing, the City Council unanimously upheld the Commission's recommendation and approved the ordinance on first reading. This item is for consideration of the final reading of the proposed ordinance and sets the effective date for the amendments related to the Plumbing Code to be effective immediately upon Council approval, and sets the effective date for Car Washes to be approved only upon prior approval of a Specific Use Permit with an effective date of July 1, 2026. The proposed effective date allows for the grandfathering of the property located at the eastern corner of Ryan Street and the US 290 Feeder Road.

ATTACHMENTS:

1. Ordinance No. O-26-010

RECOMMENDATION:

Approve Ordinance No. O-26-010 on its second reading amending Chapter 6, Buildings and Structures, of the City of Brenham Code of Ordinances to amend Article VI, International Plumbing Code, Section 6-61.1, Same-Plumbing Code Local Amendments to add Section (12), Car Washes, to define additional requirements and restrictions related to Car Washes and amending Appendix A - "Zoning" of the Code of Ordinances by amending Part II, Division 2, District Regulations, Sections 4.02 and 4.03, amending the use of an Automobile (Car) Wash as a use allowed only with prior approval of a Specific Use Permit within the city limits of the City of Brenham, Texas.

ORDINANCE NO. O-26-010

AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS, AMENDING CHAPTER 6, BUILDING AND STRUCTURES OF THE CODE OF ORDINANCES BY AMENDING SECTION 6-61.1 PLUMBING CODE LOCAL AMENDMENTS TO DEFINE ADDITIONAL REQUIREMENTS RELATED TO CAR WASHES; AMENDING APPENDIX A – “ZONING”, OF THE CODE OF ORDINANCES BY AMENDING PART II, DIVISION 2, SECTIONS 4.02 AND 4.03, AMENDING THE USE OF AUTOMOBILE (CAR) WASH AS A USE ALLOWED ONLY WITH PRIOR APPROVAL OF A SPECIFIC USE PERMIT WITHIN THE B-2 COMMERCIAL RESEARCH AND TECHNOLOGY DISTRICT; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SAVINGS AND SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PROPER NOTICE AND OPEN MEETINGS.

WHEREAS, the City of Brenham has adopted Appendix A – “Zoning” of the Code of Ordinances which regulate land uses and their physical development standards in Brenham; and

WHEREAS, the City Council recognizes that the adopted Comprehensive Plan: Historic Past, Bold Future: Plan 2040, Guiding Principle #1 states “Brenham will emphasize QUALITY as it grows, ensuring growth is managed in a way that adds value to the city, while also strengthening existing neighborhoods and commercial areas;” and

WHEREAS, the City Council recognizes the need from time to time to amend these regulations to help protect the health, safety and welfare of its residents; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Brenham, Texas have published notices and conducted public hearings regarding the request to amend Appendix A – “Zoning” of the Code of Ordinances; and

WHEREAS, all persons desiring to comment on the proposal were given full and complete opportunity to be heard; and

WHEREAS, this amendment was recommended for approval by the City of Brenham Planning and Zoning Commission during the scheduled meeting held on April 27, 2026; and

WHEREAS, the City Council deems it appropriate to approve the requested amendments to Appendix A – “Zoning” of the Code of Ordinances;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS THAT:

SECTION 1.

That Chapter 6 – Building and Structures of the Code of Ordinances of the City of Brenham, Texas, Section 6-61.1, Plumbing Code Local Amendments, is hereby amended by adding subsection (12) Car Washes; and to define additional requirements and restrictions related to car washes to read as follows:

(12) Car Washes

- a) New self-service and automatic car washes shall install water recycling systems, ultra-low-flow spray nozzles or alternative means to limit potable water usage to no more than fifty-five (55) gallons per vehicle per wash. New self-service and automatic car washes using water solely from private water well systems shall be exempt from the fifty-five (55) gallons per vehicle per wash limitation.
- b) Required water recycling systems shall be used at all times.
- c) Existing car washes which request a permit for renovation greater than sixty percent (60%) of the existing value of the facility, request to enlarge the water connection size, or replace more than sixty percent (60%) of the gross floor area of the car wash, shall install water recycling systems as required by this Section 6-61.1(12).
- d) Car washes shall follow all applicable drought restrictions, as may be amended from time to time.

SECTION 2.

That Appendix A – “Zoning” of the Code of Ordinances of the City of Brenham, Texas Part II, Sec. 4 B-2 Commercial, Research and Technology District, Section 4.02, Permitted Uses, is hereby amended by removing the use of “Automobile (car) wash” as a permitted use and; Part II, Section 4.03, Specific Uses, is hereby amended by adding the use of “Automobile (car) wash” as a use permitted with prior approval of a Specific Use Permit to read as follows:

(Sec. 4.02) Permitted uses:

....

(3) Automobile/vehicular uses (including boats, mobile home, motorcycles, motor homes, camper trailers, and other vehicles) such as:

- (a) Paint and body shops or upholstery shops.
- (b) Parts sales.
- (c) Service stations

.....

(Sec. 4.03) Specific uses:

- (1) Automobile (car) wash
- (2) Food truck park

...and to renumber accordingly.

SECTION 3.
REPEALER CLAUSE

Any other ordinance or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

SECTION 4.
SAVINGS

All provisions of any ordinance, resolution, or other action of the City in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances, resolutions or other actions shall remain in full force and effect.

SECTION 5.
SEVERABILITY

Should any section, subsection, sentence or clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentences, clauses and phrases remaining should any provision be declared unconstitutional or invalid.

SECTION 6.
EFFECTIVE DATE

Upon adoption and publication as required by law, Section 1 of this Ordinance shall become effective immediately and Section 2 of this Ordinance shall become effective July 1, 2026.

SECTION 7.
PROPER NOTICE AND MEETINGS

It is hereby officially found and determined that the meetings at which this Ordinance was passed were open to the public as required and that public notice of the time, place, and purpose of said meetings were given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED and **APPROVED** on its first reading this the 5th day of May 2026.

PASSED and **APPROVED** on its second reading this the 21st day of May 2026.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary



City Council Regular Meeting
AGENDA ITEM 8

Agenda Item: Discuss and Possibly Act Upon Resolution No. R-26-018 Authorizing the Submission of a Grant Application to the Texas Water Development Board (TWDB) for the Water Supply and Infrastructure Grants (WSIG) Program for the 2027 State Water Plan

Meeting Date: May 21, 2026

Department: Public Utilities

Staff Contact: Jerry Saldivar, Director of Water and Wastewater

SUMMARY STATEMENT:

In February 2026, Public Utilities was notified by Public Management, Inc. of a funding opportunity through the Texas Water Development Board (TWDB) under the Water Supply and Infrastructure Grants (WSIG) Program associated with the 2027 State Water Plan. This program is available exclusively to communities and requires all funds to be committed and closed by August 2027. Eligible projects include those related to water supply, treatment, and distribution infrastructure. The program provides a one-time opportunity for some Texas communities to receive 100% grant funding to implement water supply or water infrastructure projects.

Project No. 63C-24C (Highway 36 South Elevated Storage Tank) qualifies as a water supply and infrastructure project and is eligible for grant funding. This project is designed to support growing population demands as outlined in the State Water Plan.

It is the best interest of the City to apply for funding under the Water Supply and Infrastructure Grant Program for the construction of an elevated storage tank on Highway 36 South. Staff is requesting council approval of this resolution to allow submittal of the grant application.

ATTACHMENTS:

1. Resolution No. R-26-018
2. Exhibit A

RECOMMENDATION:

Approve Resolution No. R-26-018 authorizing the submission of a grant application to the Texas Water Development Board (TWDB) for the Water Supply and Infrastructure Grants (WSIG) Program for the 2027 State Water Plan and authorize the Mayor to execute any necessary documentation.

RESOLUTION NO R-26-018

A RESOLUTION OF THE CITY COUNCIL OF BRENHAM, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE TEXAS WATER DEVELOPMENT BOARD (TWDB) FOR THE WATER SUPPLY AND INFRASTRUCTURE GRANTS (WSIG); AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE GRANT PROGRAM

WHEREAS, the City Council of the City of Brenham desires to develop a viable community, including addressing real or apparent water loss and improving efficiency of water delivery throughout the City.

WHEREAS, it is necessary and in the best interests of the City of Brenham to apply for funding under the Water Supply and Infrastructure Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BRENHAM, TEXAS:

1. That a Water Supply and Infrastructure Grant Program application is hereby authorized to be filed on behalf of the City of Brenham with the Texas Water Development Board, and to be placed in competition for funding under the House Bill 500 appropriation.
2. That the City of Brenham commits to dedicating grant funds for activities consistent with the 2027 State Water Plan.
3. That the project detailed within the application will improve the City of Brenham's water system infrastructure with the construction of an elevated storage tank.
4. That the application request amount be submitted for \$4,478,000.
5. That no cash match is required or will be committed by the City of Brenham.
6. That the total project cost is \$4,478,000 to include construction, engineering, and administration services.
7. That the City Council directs and designates the Mayor as the City's Chief Executive Officer(s) and Authorized Representative to act in all matters in connection with this application, including but not limited to providing all supporting documentation as may be required.

8. That all funds will be used in accordance with all applicable state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
9. That the Application Filing Resolution document, attached hereto as Exhibit A, is incorporated herein for all pertinent purposes.

RESOLVED this 21st day of May 2026.

Atwood C. Kenjura
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

EXHIBIT A

Application Filing and Authorized Representative Resolution

A RESOLUTION by the City Council of the City of Brenham, Texas requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and making certain findings in connection therewith.

BE IT RESOLVED BY THE City Council OF THE City of Brenham:

SECTION 1: That an application is hereby approved and authorized to be filed with the Texas Water Development Board seeking financial assistance in an amount not to exceed \$ 4,478,000 to provide for the costs of engineering, administration, environmental and construction services.

SECTION 2: That the Mayor be and is hereby designated the authorized representative of the City of Brenham for purposes of furnishing such information and executing such documents as may be required in connection with the preparation and filing of such application for financial assistance and the rules of the Texas Water Development Board.

SECTION 3: That the following firms and individuals are hereby authorized and directed to aid and assist in the preparation and submission of such application and appear on behalf of and represent the City of Brenham before any hearing held by the Texas Water Development Board on such application, to wit:

Grant Administrator Megan Flynn - Public Management, Inc.

Engineer: Kelly Hajek - Strand Associates

Bond Counsel: _____

PASSED AND APPROVED, this the _____ day of _____, 20_____.

ATTEST: _____

By: _____

(Seal)