**NOTICE OF A SPECIAL MEETING**
**THE BRENHAM CITY COUNCIL**
**MONDAY, JULY 20, 2026 AT 8:30 AM**
**SECOND FLOOR CITY HALL**
**COUNCIL CHAMBERS**
**200 W. VULCAN STREET**
**BRENHAM, TEXAS**

1. **Call Meeting to Order**

**REGULAR SESSION**

2. **Discuss and Possibly Act Upon Ordinance No. O-26-012 on Its Second Reading Amending the City of Brenham's FY2025-26 Adopted Budget**

**WORK SESSION**

3. **FY2026-27 Proposed Budget Discussions:**

    - **General Government**
    - **Public Utilities**

**ADJOURN**

**Executive Sessions:** The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 - Consultation with Attorney, §551.072 - Real Property, §551.073 - Prospective Gifts, §551.074 - Personnel Matters, §551.076 - Security Devices, §551.086 - Utility Competitive Matters, and §551.087 - Economic Development Negotiation

**CERTIFICATION**

I certify that a copy of the agenda of items to be considered by the City of Brenham City Council on Monday, July 20, 2026 was posted to the City Hall bulletin board at 200 W. Vulcan St., Brenham, TX on Tuesday, July 14, 2026 at 5:00 p.m.

*Jeana Bellinger, TRMC, CMC*
City Secretary

**Disability Access Statement:** This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested three (3) business days before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of ___________________, 2026 at __________ a.m./p.m.

____________________________ ____________________________

Signature Title

City of BRENHAM

City Council Special Meeting

# AGENDA ITEM 2

**Agenda Item:** **Discuss and Possibly Act Upon Ordinance No. O-26-012 on Its Second Reading Amending the City of Brenham's FY2025-26 Adopted Budget**

**Meeting Date:** July 20, 2026

**Department:** Finance

**Staff Contact:** Julie Flagg, Chief Financial Officer

**SUMMARY STATEMENT:**

The Finance Department is recommending the following budget amendment to reflect insurance proceeds received and to be expended, greater than budgeted airport fuel sales, expenditures of donated funds, transfers of bond proceeds between Fund 270 and Fund 237, and other expenditures not included in the FY2025-26 Adopted Budget. Please see the attached memo for details by fund of the proposed budget amendment.

**ATTACHMENTS:**

1. Ordinance No. O-26-012
2. FY26 Budget Amendment #2 Memo
3. FY26 Budget Amendment #2 Exhibit A

**FUNDING SOURCE:**

N/A

**RECOMMENDATION:**

Approve Ordinance No. O-26-012 on its second reading amending the City of Brenham's FY2025-26 adopted budget.

# ORDINANCE NO. O-26-012

## AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS AMENDING THE FY2025-26 ADOPTED BUDGET; AND DECLARING AN EFFECTIVE DATE.

**WHEREAS,** the City Council of the City of Brenham, Texas has previously approved a budget for the fiscal year ending September 30, 2026, after having filed the same with the City Secretary and after holding public hearings on same, all after due notice as required by statute; and

**WHEREAS,** due to unforeseen circumstances and/or conditions, the City Council finds it is necessary to amend the FY2025-26 Budget for municipal purposes;

**NOW THEREFORE, BE IT ORDAINED** by the City Council of the City of Brenham, Texas:

### SECTION 1.

That the City Council of the City of Brenham, Texas, does hereby amend the budget for the City of Brenham, Texas for the fiscal year ending September 30, 2026, as shown on Exhibit A.

### SECTION II.

This Ordinance shall take effect as provided by State Law and the Charter of the City of Brenham, Texas.

**PASSED and APPROVED** on its first reading this 16th day of July 2026.

**PASSED and APPROVED** on its second reading this 20th day of July 2026.

________________________________
Atwood C. Kenjura
Mayor

**ATTEST:**

________________________________
Jeana Bellinger, TRMC, CMC
City Secretary

**MEMORANDUM**

To: City Council and Interim City Manager

From: Julie Flagg
Chief Financial Officer

Subject: FY2025-26 Budget Amendment #2

Date: July 6, 2026

The purpose of this memo is to summarize the proposed budget amendment to the FY2025-26 Budget. This amendment is necessary due to transactions that were unforeseen when the FY2025-26 Budget was adopted.

**Fund 101 General Fund**

- No change to the budgeted fund balance.
- Increase in budgeted insurance proceeds of $705,200 for the claim related to the fire at the maintenance building and other smaller claims.
- Increase in total budgeted expenditures of $705,200 for restoration of the maintenance building.

**Fund 215 Airport Fund**

- No change to the budgeted fund balance.
- Increase in budgeted revenue of $100,000 to reflect higher than projected fuel sales.
- Increase in total budgeted expenditures of $100,000 for the cost of fuel purchased.

**Fund 232 Donations Fund**

- Net decrease to budgeted fund balance of $46,713.
- Increase in total budgeted expenditures of $46,713 for various purchases during the year, as detailed on Exhibit A of the budget amendment. Purchases are made throughout the year as needs arise.

**Fund 229 Criminal Law Enforcement Fund**

- Net decrease to the budgeted fund balance of $42,136.
- Increase in budgeted revenue of $20,000 for seized money that has been released to Brenham Police Department.
- Increase in budgeted expenditures of $62,136 for the purchase of red dot pistols, investigative processing service, narcotics training, and other services.

**Fund 270 General Government Capital Projects Fund**

- Net decrease to budgeted fund balance of $4,179,143.
- Increase of $79,143 to Bond Issuance Costs to reflect the actual amount paid.
- Transfer In from TIRZ No. 1 Fund not needed in FY2026. This transfer was to fund the purchase of furniture and equipment at Fire Station No. 2 and the construction of a communications tower. The furniture and equipment were purchased from 2023 bond proceeds and the communications tower project is on hold.
- Transfer Out to Streets/Drainage Capital Improvement Fund of bond proceeds totaling $3,400,000. This includes an estimated $1,400,000 of unspent proceeds from the 2023 issuance and $2,000,000 designated for street reconstruction from the 2026 issuance. The 2023 issuance was for Fire Station No. 2 and for street reconstruction.

**Fund 237 Streets/Drainage Capital Improvements Fund**

- Net increase to budgeted fund balance of $3,000,000.
- Increase in budgeted expenditures of $400,000 due to street projects to be completed in FY2026.
- Transfer In from General Government Capital Projects Fund of bond proceeds totaling $3,400,000. This includes an estimated $1,400,000 of unspent proceeds from the 2023 issuance and $2,000,000 designated for street reconstruction from the 2026 issuance. The 2023 issuance was for Fire Station No. 2 and for street reconstruction.

**Fund 252 BCDC Capital Projects Fund**

- Net decrease to budgeted fund balance of $1,700,000.
- Increase in budgeted expenditures of $1,700,000 due to anticipated progress on Brenham Family Park. Bid was awarded to MBC Management at the City Council meeting on February 5, 2026.

**Fund 301 TIRZ No. 1 Fund**

- Net increase to budgeted fund balance of $700,000.
- Transfer Out to General Government Capital Projects Fund not needed in FY2026. This transfer was to fund the purchase of furniture and equipment at Fire Station No. 2 and the construction of a communications tower. The furniture and equipment were purchased from 2023 bond proceeds and the communications tower project is on hold.

**Fund 104 Water Fund**

- Net decrease to budgeted fund balance of $155,732.
- Increase of $89,574 to Machinery/Equipment for an automatic transfer switch for the generator at Lake Somerville.
- Increase of $66,158 to Bond Issuance Costs to reflect the actual amount paid.

# FY2025-26 ADOPTED BUDGET
## BUDGET AMENDMENT #2
## EXHIBIT A

| FUND | PAGE NUMBER | REVENUES (INC)/DEC | GRANT REVENUES (INC)/DEC | TRANSFERS-IN (INC)/DEC | OPERATING EXPENDITURES INC/(DEC) | TRANSFERS-OUT INC/(DEC) | NET CHANGE TO FUND (INC)/DEC |
|---|---|---|---|---|---|---|---|
| 101 GENERAL FUND | 2 | (705,200) | - | - | 705,200 | - | - |
| 215 AIRPORT FUND | 3 | (100,000) | - | - | 100,000 | - | - |
| 232 DONATIONS FUND | 4 | - | - | - | 46,713 | - | 46,713 |
| 229 CRIMINAL LAW ENFORC FUND | 5 | (20,000) | - | - | 62,136 | - | 42,136 |
| 270 GEN GOVT CAPITAL PROJ FUND | 6 | - | - | 700,000 | 79,143 | 3,400,000 | 4,179,143 |
| 237 STREETS/DRAINAGE CAPITAL IMP | 7 | - | - | (3,400,000) | 400,000 | - | (3,000,000) |
| 252 BCDC CAPITAL PROJECTS FUND | 8 | - | - | - | 1,700,000 | - | 1,700,000 |
| 301 TIRZ NO. 1 FUND | 9 | - | - | - | - | (700,000) | (700,000) |
| 104 WATER FUND | 10 | - | - | - | 155,732 | - | 155,732 |
| **TOTAL** | | **(825,200)** | **-** | **(2,700,000)** | **3,248,924** | **2,700,000** | **2,423,724** |

## FUND 101 - GENERAL FUND

**EXHIBIT A, Page 2**

| GL# | ACCOUNT NAME | ACCOUNT TYPE | AMENDMENT ACTION | CURRENT BUDGET | AMENDMENT | AMENDED BUDGET | REASON |
|---|---|---|---|---|---|---|---|
| 4-530.00 | INSURANCE PROCEEDS | REVENUE | (INC)/DEC | (20,000) | (705,200) | (725,200) | Insurance proceeds from Maintenance Building fire and other smaller claims. |
| 5-100-924.00 | CONTINGENCY | EXPENDITURE | INC/(DEC) | 59,766 | (32,000) | 27,766 | City's out of pocket expense related to Maintenance Building |
| 5-100-715.00 | OTHER CAPITAL | EXPENDITURE | INC/(DEC) | - | 737,200 | 737,200 | Estimated expenditures in FY26 to restore the Maintenance Building |
| | NET CHANGE TO FUND BALANCE (INC)/DEC | | | | - | | |

## FUND 215 - AIRPORT FUND

**EXHIBIT A, Page 3**

| GL# | ACCOUNT NAME | ACCOUNT TYPE | AMENDMENT ACTION | CURRENT BUDGET | AMENDMENT | AMENDED BUDGET | REASON |
|---|---|---|---|---|---|---|---|
| 4.529.20 | JET A FUEL SALES | REVENUE | (INC)/DEC | (309,120) | (100,000) | (409,120) | Fuel sales are exceeding what was budgeted for FY26 |
| 5-148-216.40 | RESALE FUEL-JET A | EXPENDITURE | (INC)/DEC | 188,160 | 100,000 | 288,160 | Additional cost of fuel purchased |
| | NET CHANGE TO FUND BALANCE (INC)/DEC | | | | - | | |

## FUND 232 - DONATIONS FUND

### EXHIBIT A, Page 4

| GL# | ACCOUNT NAME | ACCOUNT TYPE | AMENDMENT ACTION | CURRENT BUDGET | AMENDMENT | AMENDED BUDGET | REASON |
|---|---|---|---|---|---|---|---|
| 5-100-450.44 | OTHER SERVICES-PARKS | EXPENDITURE | INC/(DEC) | - | 5,695 | 5,695 | Ampitheater powerwash and geotech for Henderson basketball court project |
| 5-100-710.52 | MACHINERY/EQUIPMENT-FIRE | EXPENDITURE | INC/(DEC) | - | 7,729 | 7,729 | Hydra Ram Tool and Water Thief Finlet Outlet |
| 5-100-715.46 | OTHER CAPITAL - LIBRARY | EXPENDITURE | INC/(DEC) | - | 12,238 | 12,238 | Vitrine Cases |
| 5-100-715.55 | OTHER CAPITAL-AQUATICS | EXPENDITURE | INC/(DEC) | - | 2,976 | 2,976 | Therapy Pool Door |
| 5-100-813.51 | VEHICLES/LARGE EQUIPMENT | EXPENDITURE | INC/(DEC) | - | 7,527 | 7,527 | K9 modifications to patrol car |
| 5-100-951.00 | K-9 PROGRAM EXPENSE | EXPENDITURE | INC/(DEC) | - | 3,500 | 3,500 | Various supplies for K9 program |
| 5-100-959.20 | BARNHILL CENTER SPECIAL EVENTS | EXPENDITURE | INC/(DEC) | 5,000 | 7,048 | 12,048 | Century of the Simon books |
| | | NET CHANGE TO FUND BALANCE (INC)/DEC | | | 46,713 | | |

## FUND 229 - CRIMINAL LAW ENFORCEMENT FUND

**EXHIBIT A, Page 5**

| GL# | ACCOUNT NAME | ACCOUNT TYPE | AMENDMENT ACTION | CURRENT BUDGET | AMENDMENT | AMENDED BUDGET | REASON |
|---|---|---|---|---|---|---|---|
| 4-536-00 | PROGRAM INCOME/RESTITUTION | REVENUE | (INC)/DEC | (12,000) | (20,000) | (32,000) | Seized money released to BPD in FY26 |
| 5-100-230.00 | AMMO/GUN/TASER/MISC | EXPENDITURE | INC/(DEC) | - | 49,452 | 49,452 | Purchase of red dot pistols |
| 5-100-450.00 | OTHER SERVICES | EXPENDITURE | INC/(DEC) | - | 8,870 | 8,870 | Investigative processing service, tracking service renewal, prisoner transport |
| 5-100-908.00 | SEMINARS/MEMBERSHIPS/TRAVEL | EXPENDITURE | INC/(DEC) | - | 3,814 | 3,814 | Narcotics training |
| | **NET CHANGE TO FUND BALANCE (INC)/DEC** | | | | **42,136** | | |

## FUND 270 - GENERAL GOVT CAP PROJ FUND

### EXHIBIT A, Page 6

| GL# | ACCOUNT NAME | ACCOUNT TYPE | AMENDMENT ACTION | CURRENT BUDGET | AMENDMENT | AMENDED BUDGET | REASON |
|---|---|---|---|---|---|---|---|
| 5-100-421.20 | BOND ISSUANCE COSTS | EXPENDITURES | INC/(DEC) | 91,000 | 79,143 | 170,143 | 2026 Bond issuance costs greater than anticipated |
| 6-000-602.37 | INTERFUND TRSFR-STREETS/DRAIN | TRANSFER OUT | INC/(DEC) | - | 3,400,000 | 3,400,000 | Transfer of 2023 and 2026 Bond proceeds to Fund 237 |
| 6-000-603.01 | INTERFUND TRSFR-TIRZ NO.1 | TRANSFER IN | (INC)/DEC | (700,000) | 700,000 | - | Transfer from TIRZ No. 1 not needed in FY2026 |
| | **NET CHANGE TO FUND BALANCE (INC)/DEC** | | | | **4,179,143** | | |

## FUND 237 - STREETS/DRAINAGE CAPITAL IMPROVEMENTS FUND

**EXHIBIT A, Page 7**

| GL# | ACCOUNT NAME | ACCOUNT TYPE | AMENDMENT ACTION | CURRENT BUDGET | AMENDMENT | AMENDED BUDGET | REASON |
|---|---|---|---|---|---|---|---|
| 6-000-602.70 | INTERFUND TRNSF-G GOVT CAP PRO | TRANSFER IN | (INC)/DEC | - | (3,400,000) | (3,400,000) | 2023 and 2026 Bond Proceeds transferred from Fund 270 |
| 5-100-803.50 | STREETS/INLET/CURB-REHAB PROJE | EXPENDITURE | INC/(DEC) | 600,000 | 400,000 | 1,000,000 | Additional street projects completed in FY2026 |
| | **NET CHANGE TO FUND BALANCE (INC)/DEC** | | | | **(3,000,000)** | | |

## FUND 252- BCDC CAPITAL PROJECTS FUND

**EXHIBIT A, Page 8**

| GL# | ACCOUNT NAME | ACCOUNT TYPE | AMENDMENT ACTION | CURRENT BUDGET | AMENDMENT | AMENDED BUDGET | REASON |
|---|---|---|---|---|---|---|---|
| 5-100-816.30 | PARK IMPROV-BRENHAM FAM | EXPENDITURE | INC/(DEC) | 1,439,903 | 1,700,000 | 3,139,903 | To reflect anticipated progress payments on Brenham Family Park construction |
| | **NET CHANGE TO FUND BALANCE (INC)/DEC** | | | | **1,700,000** | | |

## FUND 301 - TIRZ NO. 1 FUND

**EXHIBIT A, Page 9**

| GL# | ACCOUNT NAME | ACCOUNT TYPE | AMENDMENT ACTION | CURRENT BUDGET | AMENDMENT | AMENDED BUDGET | REASON |
|---|---|---|---|---|---|---|---|
| 6-000-602.70 | INTERFUND TRNSF-G GOVT CAP PRO | TRANSFER IN | (INC)/DEC | 700,000 | (700,000) | - | Transfer to Gen Govt Capital Projects Fund not needed in FY2026 |
| | **NET CHANGE TO FUND BALANCE (INC)/DEC** | | | | **(700,000)** | | |

## FUND 104- WATER FUND

**EXHIBIT A, Page 10**

| GL# | ACCOUNT NAME | ACCOUNT TYPE | AMENDMENT ACTION | CURRENT BUDGET | AMENDMENT | AMENDED BUDGET | REASON |
|---|---|---|---|---|---|---|---|
| 5-163-810.00 | MACHINERY/EQUIPMENT | EXPENDITURE | INC/(DEC) | - | 89,574 | 89,574 | ATS for Generator at Lake - PO 26-15672 |
| 5-100-421.20 | BOND ISSUANCE COSTS | EXPENDITURE | INC/(DEC) | 74,541 | 66,158 | 140,699 | 2026 Bond issuance costs greater than anticipated |
| | **NET CHANGE TO FUND BALANCE (INC)/DEC** | | | | **155,732** | | |

City Council Special Meeting

# AGENDA ITEM 3

**Agenda Item:** **FY2026-27 Proposed Budget Discussions:**

- **General Government**
- **Public Utilities**

**Meeting Date:** July 20, 2026

**Department:** Administration

**Staff Contact:** Julie Flagg, Chief Financial Officer

**SUMMARY STATEMENT:**

Chief Financial Officer Julie Flagg will present the proposed FY2026-27 budget for City Council review.

**ATTACHMENTS:**

None

**FUNDING SOURCE:**

N/A

**RECOMMENDATION:**

No action - discussion only.