NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, SEPTEMBER 17, 2026 AT 1:00 PM
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN STREET
BRENHAM, TEXAS

1. Call Meeting to Order

2. Invocation and Pledges to the US and Texas Flags — Councilmember Adonna Saunders

3. Police Department Promotion

- **Eric Crosby, Sergeant**
- **Bryan Morong, Corporal**

4. Citizen Comments

CONSENT AGENDA

5. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

5.a. Approve Resolution No. R-26-025 Adopting the Investment Policy and Strategy for the City of Brenham

5.b. Approve the Selection of Carey Neal, Jr (Place 1), Emily Crawford (Place 2), Isaac Tawil (Place 3), and Austin Bleess (Place 4) for TML Intergovernmental Risk Pool Board of Trustees and Authorize the Mayor to Execute Any Necessary Documentation

5.c. Approve Resolution No. R-26-026 Supporting Legislation Requiring County Election Administrators to Offer Annual Election Services Contracts to Municipalities for May Elections

5.d. Approve a Payment to Brazos River Authority in the Amount of $562,062.00 for the City of Brenham Raw Water Supply and Authorize the Mayor to Execute Any Necessary Documentation

5.e. Approve the Routine Airport Maintenance Program (RAMP) Grant Agreement No. M2717BREN with TxDOT for FY 2027 and Authorize the Mayor to Execute Any Necessary Documentation

WORK SESSION

6. **Department Update: Public Utilities**

REGULAR SESSION

7. **Discuss and Possibly Act Upon Ordinance No. O-26-017 on Its Second Reading Adopting the Budget for Fiscal Year Beginning October 1, 2026 and Ending September 30, 2027**

    - **The FY2026-27 proposed budget for the City of Brenham will raise more revenue from total property taxes than last year's budget by an amount of $381,755, which is a 3.23 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $207,787.**

TAXPAYER IMPACT:

Scenario	Median Taxable Homestead Value		Tax Rate	Estimated Tax Bill	Change from Current Year
Current Year Adopted Rate	$273,510	(2025)	$0.4676	$1,278.93	
No-New-Revenue Rate (FY27)	$277,670	(2026)	$0.4669	$1,296.44	$17.51
Proposed Budget (FY27)	$277,670	(2026)	$0.4750	$1,318.93	$40.00

8. **Discuss and Possibly Act Upon Ordinance No. O-26-018 on Its Second Reading Levying Property Taxes for the Tax Year 2026 for the City of Brenham at $0.4750 per $100.00 Valuation**

9. **Discuss and Possibly Act Upon Award of Bid (GLO-MIT-MOD 24-065-088-E764) to Brazos Valley L4 LLC for the Construction of Street and Drainage Improvements to Lott and Shepard Ln and Authorize the Mayor to Execute Any Necessary Documentation**

10. **Discuss and Possibly Act Upon Resolution No. R-26-027, Authorizing the Revision of Contract No. 24-065-088-E764 with the Texas General Land Office (GLO) Related to the Community Development Block Grant-Mitigation (CDBG-MIT) Regional Method of Distribution (MOD) Program**

11. **Administrative/Elected Officials Report**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutary recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

EXECUTIVE SESSION

12. Section 551.074, Texas Government Code, Personnel Matters – Discussion Concerning the Appointment, Employment, Evaluation and Duties of New City Manager, and Associated Issues

RE-OPEN REGULAR AGENDA

ADJOURN

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 - Consultation with Attorney, §551.072 - Real Property, §551.073 - Prospective Gifts, §551.074 - Personnel Matters, §551.076 - Security Devices, §551.086 - Utility Competitive Matters, and §551.087 - Economic Development Negotiation

CERTIFICATION

I certify that a copy of the agenda of items to be considered by the City of Brenham City Council on Thursday, September 17, 2026, was posted to the City Hall bulletin board at 200 W. Vulcan St., Brenham, TX on Friday, September 11, 2026, at 2:40 p.m.

Jeana Bellinger, TRMC, CMC
City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested three (3) business days before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of ___________________, 2026 at __________ a.m./p.m.

___________________________ ___________________________
Signature Title

City Council Regular Meeting

AGENDA ITEM 5.a

Agenda Item: **Approve Resolution No. R-26-025 Adopting the Investment Policy and Strategy for the City of Brenham**

Meeting Date: September 17, 2026

Department: Finance

Staff Contact: Stacy Hardy, Finance Director

SUMMARY STATEMENT:

In 1987, the Texas Legislature adopted the Public Funds Investment Act (PFIA) which established guidelines for local governments. This Act requires that local governments adopt a written investment policy and reauthorize the policy annually. Working with Linda Patterson, Treasury Consultant for the City, we have reviewed the current policy and have several minor changes for this year.

Section V. Responsibility and Control

- **City Council Responsibilities —** added approval of investment officer training source to City Council responsibilities.
- **Investment Officers –** clarified that investment transactions may only be performed by Investment Officers.
- **Quality and Capability of Investment Management —** removed duplicate language related to the training requirements of newly appointed Investment Officers.

ATTACHMENTS:

1. Resolution No. R-26-025
2. Investment Policy 2026

FUNDING SOURCE:

N/A

RECOMMENDATION:

Approve Resolution No. R-26-025 adopting the Investment Policy and Strategy for the City of Brenham.

RESOLUTION NO. R-26-025

A RESOLUTION ADOPTING INVESTMENT POLICY AND STRATEGY FOR THE CITY OF BRENHAM

WHEREAS, the Public Funds Investment Act (Texas Government Code, Chapter 2256) governs local government investment; and

WHEREAS, the Public Fund Investment Act (Section 2256.005a) requires the City Council to adopt an investment policy and investment strategies by rule, order, ordinance or resolution governing the investment of funds under its control; and

WHEREAS, the Public Fund Investment Act (Section 2256.005e), requires the resolution approving the policy and strategy to record any changes made thereto; and

WHEREAS, the City has chosen to make certain changes to the Policy to include the following;

- Adding approval of investment officer training sources to City Council Responsibilities.
- Clarifying that investment transactions may only be performed by Investment Officers.
- Removed duplicate language related to the training requirements of newly appointed Investment Officers.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brenham, Texas that:

The City has complied with the requirements of the Public Funds Investment Act and the Investment Policy and Strategy, attached hereto, is hereby adopted as the Investment Policy of the City.

PASSED AND APPROVED on this 17th day of September, 2026.

____
Atwood C. Kenjura
Mayor

ATTEST:

____
Jeana Bellinger, TRMC, CMC
City Secretary

INVESTMENT POLICY

I. POLICY

It is the policy of the City of Brenham that all available funds shall be invested in conformance with these legal and administrative guidelines with consideration for anticipated cash flow requirements and consideration of the safety and risk of investments. The City shall seek to optimize interest earnings to the extent possible based on these risk parameters.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to City of Brenham funds. The City of Brenham's investment portfolio shall be designed and managed in a manner designed to obtain the highest reasonable earnings from this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- **Safety** and preservation of principal
- Maintenance of sufficient **liquidity** to meet operating needs
- Diversification to avoid concentrated risk
- **Public trust** from prudent investment activities
- Optimization of **interest earnings** on the portfolio

The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City of Brenham's funds. This Policy serves to satisfy the statutory requirements of the Public Funds Investment Act, the "Act", (Texas Government Code, Chapter 2256) in defining and adopting a formal investment policy and strategy. The policy and strategy shall be reviewed by the Audit / Investment Committee and adopted by resolution of the City Council no less than annually. Any modifications to the Policy will be noted in the written resolution.

II. SCOPE

This Investment Policy shall govern the investment of all financial assets of the City of Brenham. These funds are accounted for in the City of Brenham's Annual Audited Financial Statements and include:

- General Fund
- Special Revenue Funds
- Capital Projects Funds
- Enterprise Funds
- Trust and Agency Funds, to the extent not required by law or existing contract to be kept segregated and managed separately
- Debt Service Funds, including reserves and sinking funds, to the extent not required by law or existing contract to be kept segregated and managed separately
- Brenham Community Development Corporation Funds
- Internal Service Funds
- Self-Insurance Funds
- Any new fund created by the City of Brenham, unless specifically exempted from this Policy by the City Council or by law.

The City of Brenham may consolidate cash balances from all funds for investment purposes and efficiencies. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles. The consolidated portfolio will address the varying needs, goals, and objectives of each fund.

This Investment Policy shall apply to all transactions involving the financial assets and related activity for all the foregoing funds. However, this Policy does not apply to the assets administered for the benefit of the City of Brenham by outside agencies or under deferred compensation programs.

III. INVESTMENT OBJECTIVES

The City of Brenham shall manage and invest its cash with five primary objectives, listed in order of priority: **safety, liquidity, diversification, public trust, and yield**. The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The City of Brenham shall maintain a comprehensive cash management program, which includes timely collection of account receivables, vendor payments in accordance with invoice terms, and prudent investment of funds. Cash management is defined as the process of managing monies in order to ensure cash availability and reasonable market earnings on the City's assets.

SAFETY

Safety of principal is the foremost objective of the investment program. Investments of the City of Brenham shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. Competitive bidding and perfected ownership of investments will be in place at all times. The objective will be to mitigate credit and interest rate risk. Each investment transaction shall be conducted in a manner to control the risk of capital loss by investing in high credit quality securities.

- Credit Risk – The Entity will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:
  - Limiting investments to the highest credit quality investments
  - Pre-qualifying the financial institutions and broker/dealers with which the City of Brenham transacts business
  - Perfecting City ownership by delivery versus payment settlement, and
  - Diversifying the investment portfolio so that potential credit or market risk is minimized.
- Market Risk – the City will minimize the risk from interest rate volatility by:
  - Structuring the investment portfolio to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.
  - Investing operating funds in laddered securities and maintaining a liquidity portion to cover unanticipated expenses.

LIQUIDITY

The City of Brenham investment portfolio shall be structured in a ladder of maturities to match expected liabilities along with a liquidity portion to meet unanticipated liabilities. Securities will have active secondary markets.

PUBLIC TRUST

All participants in the City of Brenham's investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in the City of Brenham's ability to govern effectively.

DIVERSIFICATION

The portfolio will be diversified by market sector and maturity based on the cash flow and risk tolerances of the City.

YIELD

The City of Brenham investment portfolio shall be designed with the objective of attaining a reasonable market yield throughout budgetary and economic cycles, taking into account the City's investment risk constraints and the cash flow characteristics of the portfolio. Yield is secondary to the safety and liquidity objectives described above.

Based upon the cash flow of the City the maximum dollar-weighted average maturity of the consolidated portfolio shall be one (1) year. The benchmark used to determine whether reasonable yields are being achieved shall be the one year U.S. Treasury Bill.

IV. INVESTMENT STRATEGY

The City of Brenham maintains a consolidated portfolio which is designed to address the unique characteristics of the fund groups represented in the portfolio.

Operating Funds: The primary objective for operating funds is to assure anticipated cash flows are matched with adequate investment liquidity. The secondary objective is to create a portfolio structure which will experience minimal volatility during economic cycles. This may be accomplished by purchasing high credit quality, short to medium term securities in a laddered structure. The maximum dollar weighted average maturity of one year reflects the expenditure cash flow of operating funds and will be calculated using the stated final maturity dates of each security.

Capital Project Funds: Funds for capital projects or special purposes should be invested based on anticipated cash flows and allow for flexibility and unanticipated project outlays. At no time will the stated final maturity dates of investments exceed the estimated project completion date on capital project funds.

Debt Service Funds: Debt service funds shall be invested with the primary objective of funding debt service obligations on the required payment date. Priority will be given to funding the next debt service due before any extensions are made in the funds.

Debt Service Reserve Funds: Debt Service Reserves should be invested to generate a dependable revenue stream from securities with a low degree of volatility. Securities should be short to medium term maturities and of high credit quality.

The City primarily utilizes a passive "buy and hold" portfolio strategy. Maturity dates are primarily matched with cash flow requirements and investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal
- Cash flow needs require that the investment be liquidated
- Market conditions present an opportunity to benefit from the trade

V. RESPONSIBILITY AND CONTROL

CITY COUNCIL RESPONSIBILITIES

The City Council, in accordance with the Act, shall:

- Designate Investment Officers by resolution
- Receive and review quarterly investment reports
- Annually review and approve the City's broker/dealer list – *As noted in Section VIII, the governing body has designated this responsibility to the Audit & Investment Committee*
- Approve the training sources for investment officers – *As noted below, the governing body has designated this responsibility to the Audit & Investment Committee*
- Review and adopt the investment policy and strategy at least annually
- Provide for investment training for investment officers

INVESTMENT OFFICERS

The Chief Financial Officer and the Director of Finance are hereby designated as "Investment Officers" pursuant to the Act. Investment Officers are delegated authority to invest the funds on behalf of the City and such authorization shall remain in effect until rescinded by the City Council or until the Officer resigns or is terminated. The Investment Officers are authorized to execute investment transactions on behalf of the City. No person may engage in an investment transaction or the management of City of Brenham funds except Investment Officers as provided under the terms of this Investment Policy as approved by the City Council.

Investment Officers shall:

- Obtain training as defined by the Act and this Policy
- Prepare, sign, and submit quarterly investment reports to Council
- Maintain compliance files on all counter-parties (brokers) and provide the list for Council approval at least annually
- Provide for competitive bidding
- Disclose personal business relationships in accordance with policy
- Maintain full and complete records of the City's portfolio and transactions.

QUALITY AND CAPABILITY OF INVESTMENT MANAGEMENT

The Investment Officers shall obtain training in investments. The seminars should be offered by professional organizations, associations, and other independent sources approved by Council or its designated investment committee. The training is to ensure the quality and capability of investment management in compliance with the Act.

In accordance with the Act, the designated Investment Officers shall attend 10 hours of investment training session within 12 months of their designation and every two successive fiscal years shall attend eight hours of training. For purposes of this policy, an "independent source" from which investment training shall be obtained shall include a professional organization, an institution of higher education or any other sponsor other than a business organization with whom the City of Brenham may engage in an investment transaction.

INTERNAL CONTROLS

The Chief Financial Officer is responsible for establishing and maintaining an internal control structure designed to ensure that the monetary assets of the City are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

The Chief Financial Officer shall establish a process for a compliance audit on policies and procedures. The internal controls shall address the following points at a minimum.

- Control of collusion
- Separation of transactions authority from accounting and record keeping
- Custodial safekeeping
- Clear delegation of authority to subordinate staff members
- Written confirmation for all transactions for investments and wire transfers
- Review of wire transfer agreements with the depository bank or third-party custodian
- Review of compliance with the Act and this Policy

The Chief Financial Officer shall monitor, on no less than a monthly basis, the credit rating on all authorized investments in the portfolio based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer shall notify the City Manager of the loss of rating, conditions affecting the rating and possible loss of principal with liquidation options available, within three days after notification of the loss of the required rating.

PRUDENCE

The standard of prudence to be applied to all transactions shall be the "prudent person rule". This rule states that "Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

In determining whether an Investment Officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration:

- The investment of all funds, or funds under the City's control, over which the Officer had responsibility rather than a consideration as to the prudence of a single investment.
- Whether the investment decision was consistent with the written approved Investment Policy of the City.

INDEMNIFICATION

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall not be held personally liable for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

ETHICS AND CONFLICTS OF INTEREST

All participants in the investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in the City's ability to govern effectively. Officers and employees involved in the investment process shall refrain from personal business activity that would conflict with the proper execution and management of the investment program, or that would impair their ability to make impartial decisions.

Council members, employees and Investment Officers shall disclose to the Texas Ethics Commission and the City Manager, and the City Manager discloses to the City Council if:

a) The officer has a personal business relationship with a business organization offering to engage in an investment transaction with the City; or

b) The officer is related within the second degree by affinity of consanguinity, as determined under Chapter 573 of the Texas Government Code, to an individual seeking to transact investment business with the City; or

c) The officer has any material interests in financial institutions with which they conduct business; or

d) The officer has any personal financial/investment positions that could be related to the performance of the investment portfolio.

Employees and officers shall refrain from undertaking personal investment transactions with the same individual with which business is conducted on behalf of the City of Brenham.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

City funds may be invested only in the instruments described below, all of which are authorized and further defined by the Act. The City will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase.

I. AUTHORIZED INVESTMENTS

1. Obligations of the United States of America, its agencies and instrumentalities with stated maturities not to exceed three (3) years excluding mortgage backed securities.

2. Obligations of this State or any State or agency thereof including political subdivisions having been rated as investment quality by two nationally recognized investment rating firm and having received a rating of not less that "A" or its equivalent with maturities not to exceed three (3) years.

3. Fully insured or collateralized depository Certificates of Deposit issued by a bank doing business in Texas insured by the Federal Deposit Insurance Corporation or its successor and secured by pledged obligations in a manner provided for by this Policy and state law with maturities not to exceed 12 months.

4. Local government investment pools, which 1) are created under and conform to the requirements of the Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, 3) seek to maintain a $1.00 net asset value, and 4) are authorized by resolution or ordinance by the City Council.

5. Fully insured or collateralized interest bearing or money market accounts in any FDIC insured bank in Texas collateralized in accordance with this Policy, to include spread products.

6. AAA rated money market funds which strive to maintain a $1 net asset value and comply with SEC Rule 2a-7.

7. Commercial paper rated A1/P1 or the equivalent by two national rating agencies no longer than 270 days to maturity. No more than 20% of the portfolio may be held in commercial paper.

II. UN-AUTHORIZED INVESTMENTS

The Act and this Policy prohibits investment in the following investment instruments:

- Obligations whose payment represents the coupon payments of the outstanding principal balance of the underlying mortgage-backed security collateral and pay no principal (Interest Only mortgage backed securities);
- Obligations whose payment represents the principal stream of cash flow from underlying mortgage-backed security collateral and bear no interest (Principal only mortgage backed securities);
- Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years;
- Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index; and

The practice of "leveraging" whereby funds are borrowed for the sole purpose of investing is prohibited.

VII. INVESTMENT PARAMETERS

MAXIMUM MATURITIES

The longer the maturity of investments, the greater their price volatility; therefore, it is the City's policy to concentrate its investment portfolio in shorter-term securities (one to two years) in order to limit principal risk caused by changes in interest rates.

The City shall attempt to match its investments with anticipated cash flow requirements. The City will not directly invest in securities maturing more than three (3) years from the date of purchase; however, the above described obligations, certificates, or agreements may be collateralized using longer dated investments.

The consolidated portfolio shall have a maximum dollar-weighted average maturity of one year. This dollar-weighted average will be calculated using the stated final maturity dates of each security.

DIVERSIFICATION

The City of Brenham recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid over concentration in investments from a specific issuer or business,
- Limiting investment in investments that have higher credit risks
- Investing in investments with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as local government investment pools (LGIPs), or money market funds to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

Securities which lose their policy or State required credit rating must be liquidated in a reasonable period of time.

Securities which become *unauthorized* under State law or by a change in City Policy, do not require liquidation but after maturity funds must be re-invested in authorized securities.

VIII. SELECTION OF BANKS AND DEALERS

DEPOSITORY

As required by the City of Brenham Charter and state law, every five (5) years a primary banking services depository shall be selected through a competitive process, which shall include a formal request for proposal (RFP) and be consistent with state law. The selection of a depository will be determined by competitive bid and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide required services.
- The ability to meet all requirements in the banking RFP.
- The lowest net banking service cost, consistent with the ability to provide an appropriate level of service.
- The earning potential for funds in the depository.
- The credit worthiness and financial stability of the bank.

All banks will execute a written depository agreement in accordance with FIRREA[1] designating authorized collateral.

AUTHORIZED BROKERS/DEALERS

The City Audit/Investment Committee shall, at least annually, review, revise, and adopt a list of qualified broker/dealers authorized to engage in securities transactions with the City. Those firms that request to become qualified bidders for securities transactions will be required to provide information for the City's questionnaire that provides information regarding creditworthiness, contact information, and experience. They must be registered with the Texas State Securities Board. All local government pools in which the City participates shall provide the City with certification stating the pools have received, read and understood the City of Brenham's Investment Policy and have in place controls to prohibit selling the City any security not authorized by that Policy.

The City shall have a minimum of three broker/dealers to ensure competitive bidding. Authorized firms may include primary dealers or regional dealers and qualified depositories. All local government investment pools must sign the City's certification. Every provider will be furnished the City's Investment Policy.

COMPETITIVE BIDS

All transactions will be made on a competitive basis. The Director of Finance shall develop and maintain procedures for ensuring competition in the investment of the City funds.

DELIVERY VS. PAYMENT

Securities shall be purchased only using the **delivery vs. payment** method with the exception of investment pools and money market mutual funds. Funds will be released after notification that the purchased security has been received by the City's custodian.

IX. SAFEKEEPING OF SECURITIES AND COLLATERAL

SAFEKEEPING AND CUSTODIAN AGREEMENTS

Securities owned by the City. The City of Brenham shall contract with a depository for the safekeeping/custody of securities owned by the City of Brenham as part of its investment portfolio. Securities owned by the City of Brenham shall be held in the City's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral pledged to the City.
Collateral for time and demand deposits will be held by an independent third party custodian designated by the depository and approved by the City outside of the pledging bank and evidenced by original

[1] The Financial Institutions Resource and Recover Enforcement Act governs the actions of the FDIC in cases of bank default.

safekeeping receipts of the pledging institution with which the collateral is deposited. Original safekeeping receipts and monthly collateral reports shall be delivered to the City.

COLLATERAL POLICY

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require collateralization of City funds in time and demand deposit with any depository bank for time and demand deposits above the FDIC insurance level. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% market value of the total principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, the City of Brenham may require a higher level of collateralization for certain investment securities.

Securities pledged as collateral shall be held by an independent third party outside the holding company of the pledging bank with whom the City has a current depository agreement. The depository agreement must be written and is to specify the acceptable investment security types of collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. The bank must provide evidence that the collateral has been approved by action of the Bank Board or bank's Loan Committee under the terms of FIRREA. Clearly marked evidences of ownership (safekeeping receipts) must be supplied to and retained by the City. Collateral shall be priced weekly at a minimum to assure that the market value of the pledged securities is adequate.

The Director of Finance is responsible for all substitutions and the substitution process. The substituted security's market value will be equal to or greater than the required security value. Written notification of the substitution must be provided by the bank or custodian .

COLLATERAL DEFINED

The Entity shall accept only the following types of collateral:

- Obligations of the United States or its agencies and instrumentalities including mortgage backed securities and collateralized mortgage obligations (CMO) which pass the Federal Reserve bank test

- Direct obligations of the state of Texas or its agencies and instrumentalities rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent

- Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized rating firm not less than A or its equivalent

- FHLB Irrevocable letters of credit

Preference will be given to pledged securities.

SUBJECT TO AUDIT

All collateral shall be subject to inspection and audit by the Director of Finance or the City of Brenham's independent auditors.

At least annually, the Investment Officers shall conduct a compliance audit to ensure that investment practices are made in compliance with this policy and state law.

X. PERFORMANCE

PERFORMANCE STANDARDS

The City of Brenham's investment portfolio will be managed in accordance with the parameters specified within this Policy. The portfolio shall be designed with the objective of obtaining a reasonable yield throughout budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of the City.

PERFORMANCE/RISK BENCHMARK

It is the policy of the City of Brenham to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, the City shall seek to optimize earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a monthly basis on all securities owned and compared to current book value. The City of Brenham's portfolio shall be designed with the objective of regularly meeting or exceeding the period average yield on the one year U.S. Treasury Bill which is comparable to the City's maximum weighted average maturity in days based on its cash flow analysis.

XI. REPORTING

METHODS

The Investment Officer(s) shall prepare an internal investment report on a monthly basis and on a quarterly basis for Council that summarizes investment strategies employed in the most recent monthly/quarter and describes the portfolio in terms of investment securities, maturities including the yield for the quarter.

The quarterly investment report shall be in compliance with the Act and include a summary statement of investment activity prepared in compliance with generally accepted accounting principles. This summary will be prepared in a manner that will allow the City Audit/Investment Committee to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the City Council for review. The report will include the following:

- A listing of individual securities held at the end of the reporting period including book and market values.
- Unrealized gains or losses as calculated on the beginning and ending book and market value of securities for the period.
- Additions and changes to the market value during the period.
- Average weighted yield of portfolio as compared to the City's benchmark.
- Listing of investments by maturity date.
- Fully accrued interest and earnings for the reporting period
- The percentage of the total portfolio that each type of investment represents.
- Any additional reporting information as required by the Act.
- Statement of compliance of the City of Brenham's Investment Policy and the Act.

Market value of all securities in the portfolio will be determined on a monthly basis. These values will be obtained from a reputable and independent source reported in the quarterly report.

An independent auditor will perform an annual formal review of the quarterly reports with the results reported to the governing body.

XII. INVESTMENT POLICY ADOPTION

The City of Brenham's Investment Policy shall be adopted no less than annually by resolution of the City Council. The City of Brenham's Investment Policy shall be subject to revisions consistent with changing laws, regulations, and needs of the City but any such changes must be adopted by the Council before use. The resolution adopting the policy and strategies must include any changes or modifications to the Policy.

PRIOR AUTHORITY/DATE ISSUED:

City Council Resolution #R-25-023 September 18, 2025

City Council Regular Meeting

AGENDA ITEM 5.b

Agenda Item: **Approve the Selection of Carey Neal, Jr (Place 1), Emily Crawford (Place 2), Isaac Tawil (Place 3), and Austin Bleess (Place 4) for TML Intergovernmental Risk Pool Board of Trustees and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Date: September 17, 2026

Department: Administration

Staff Contact: Megan Mainer, Interim City Manager

SUMMARY STATEMENT:

As a member of the Texas Municipal League Intergovernmental Risk Pool, the City may participate in the election of members to the Board of Trustees. The votes cast on the ballot for Trustee must be certified that the ballot was cast in accordance with official action of the City Council at a regularly scheduled meeting. Also, as noted on the ballot, each Trustee will serve a term of six (6) year. Staff is recommending the following persons to serve on the Risk Pool Board:

- Place 1: Carey Neal, City Manager for the City of Seagoville. Mr. Neal is an active member of ICMA, TCMA and currently serves as Director At Large for the North Texas City Management Association.
- Place 2: Emily Crawford, City Manager for the City of Abilene. Prior to joining the city of Abilene in 2025, she was the City Manager for Brownwood for ten years. Ms. Crawford currently serves as the Immediate Past President of TCMA.
- Place 3: Isaac Tawil, City Manager for the City of McAllen. Mr. Tawil has over 25 years of dedicated service to Texas municipalities. Mr. Tawil currently serves as a Trustee for TMRS.
- Place 4: Austin Bleess, City Manager for the City of Jersey Village. Mr. Bleess was recently named one of 250 Government Champions who exemplify "democracy at the doorstep". He is currently serving as Vice Chair of the IRP Board.

ATTACHMENTS:

1. TML IRP Ballot

FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

Approve the selection of Carey Neal, Jr (Place 1), Emily Crawford (Place 2), Isaac Tawil (Place 3), and Austin Bleess (Place 4) for TML Intergovernmental Risk Pool Board of Trustees and authorize the Mayor to execute any necessary documentation.

OFFICIAL BALLOT

Texas Municipal League Intergovernmental Risk Pool
Board of Trustees Election

This is the official ballot for the election of Places 1 through 4 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. The Governing Body of each Member of the Pool is entitled to vote for members of the Board of Trustees. Please record your organization's choices by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You may vote for only one candidate for each Place.

The officials listed on this ballot have been nominated to serve a six-year term on the TML Intergovernmental Risk Pool (Workers' Compensation, Property and Liability) Board of Trustees. The names of the candidates for each Place on the Board of Trustees are listed in alphabetical order on this ballot.

About Write-In Candidates. A write-in candidate is a person who is **not** listed on this ballot. The write-in line for each Place is provided only for a governing body that wishes to vote for someone other than the candidates printed on this ballot. If you vote for a candidate whose name is printed on the ballot, mark the square beside that candidate's name and leave the write-in line for that Place blank. **Do not also write that candidate's name on the write-in line.** A ballot that shows both a marked square and a name on the write-in line for the same Place has two votes recorded for that Place, and no vote can be counted for that Place. Marking a square and writing the same name does not strengthen the vote. Write in a name only if you are voting for a person not listed. A write-in candidate must meet the same eligibility requirements as the nominated candidates.

Ballots must reach the office of David Reagan, Secretary of the Board, no later than September 30, 2026. Ballots received after September 30, 2026, cannot be counted. **The ballot must be properly signed and all pages of the ballot must be mailed to: Trustee Election, David Reagan, Secretary of the Board, P.O. Box 149194, Austin, Texas 78714-9194. If the ballot is not signed, it will not be counted.**

PLACE 1

☐ **Kevin Clark.** Council Member for the City of Gladewater (Region 15) for eight years. He has also served as the City Council's Ex Officio representative to the Board of Adjustments, Planning and Zoning Commission, and Parks and Recreation Board. During his tenure, he spearheaded the restructuring of the Gladewater Fire Department. Prior to his municipal service, Kevin retired after a distinguished 20-year career in the United States Marine Corps, attaining the rank of Gunnery Sergeant and serving during Operation Desert Storm. He then earned a degree in Speech Communication with a minor in English and spent 23 years as a teacher and coach at Gladewater High School. He has more than four decades of public service.

☐ **J.W. 'Buzz' Fullen** (*Incumbent*). Commissioner for the Henderson Housing Authority (Region 15) from 2012 to 2018 and from 2024 to present. Formerly, Mayor of the City of Henderson from 2004 to 2012 and from 2018 to 2024. He currently serves on the Henderson Civic Center Board (2003–present), the Henderson ETMC Hospital Diabetes Board (2009 – present), the Texas Eastern 911 Board for Rusk and Harrison Counties as Chair (2024 – present) and the Keep Henderson Beautiful Board (2008 – present). He has been a Board member of the TML Intergovernmental Risk Pool since 2010, during which time he served as Chair (2018 – 2020) and Vice Chair (2016 – 2018).

☐ **John Kinnaird.** Chairman of the McLennan Central Appraisal District (Region 9). He was a four-term member of the Waco City Council and served in various leadership roles with the National League of Cities. He also provides governance and oversight for several non-profits within the community, engaging in areas ranging from workforce and economic development to arts, beautification, and culture. He is a Baylor University graduate, CFA charterholder, and is an SVP and lead investment officer of a local wealth management firm. Mr. Kinnaird has more than a decade of public and municipal government service, complemented by over two decades of professional experience in the financial services sector.

☑ **Carey D. Neal, Jr.** City Manager for the City of Seagoville (Region 13). Previously, he served as Deputy City Manager for the City of Lancaster. Mr. Neal holds a Master of Public Administration from American University and a Bachelor of Science from the University of Texas at Arlington. He is currently pursuing a PhD in Public Policy at Liberty University. He is an active member of the International City/County Management Association, the Texas City Management Association, and serves as Director at Large for the North Texas City Management Association. He has served on several governing boards, including the Texas Coalition for Affordable Power Board and the North Texas Housing Finance Corp. Board.

WRITE IN CANDIDATE (complete only if you did not mark a square above):

____

PLACE 2

☐ **Adam Benefield.** Council Member for the City of Lago Vista (Region 10). He has served as the City Council liaison to the Building and Standards Commission and has been actively involved in matters related to municipal operations, budgeting, infrastructure, development, public safety, and risk management. Mr. Benefield has extensive experience as a business owner and operator in the construction, irrigation, landscaping, and water-related service industries. He is licensed through the Texas Commission on Environmental Quality as a Licensed Irrigator, Backflow Prevention Assembly Tester, Water Treatment Specialist, Customer Service Inspector, and Irrigation Inspector. He is committed to responsible local government and fiscal discipline.

☑ **Emily Crawford** (*Incumbent*)**.** City Manager for the City of Abilene (Region 6) since June 2025. Previously, she was City Manager of Brownwood, Texas, for 10 years where she led numerous transformational initiatives including downtown revitalization, a countywide 911/dispatch center, and major investments in infrastructure and public facilities. She serves as Immediate Past President of the Texas City Management Association (TCMA). Ms. Crawford holds a Master of Science in Organizational Development from Abilene Christian University, a bachelor's degree in Health and Wellness Promotion from Texas State University, and has completed the Executive Training Institute at the LBJ School of Public Affairs, University of Texas at Austin.

☐ **Anthony DeFrancisis.** Mayor Pro Tem for the City of Bertram (Region 10). He has a Bachelor of Science degree from Pennsylvania State University, an MBA from Point Park University, and an M.Ed. from Lamar University. He served as a school administrator, domestically and internationally, for 6 years, a secondary mathematics educator for 20 years, and as a mentor and evaluator of incoming educators for various school districts. Previously, he was a member of the Zoning Board of Adjustment for the City of Hutto. He is a member of the Ancient Free & Accepted Masons and the Ben Hur Shriners. He has a strong commitment to public service and sound local governance.

WRITE IN CANDIDATE (complete only if you did not mark a square above)**:**

____

PLACE 3

☐ **Corby Alexander.** City Manager for the City of La Porte (Region 14). He is a native of Henderson, Texas, and has guided other Texas cities in previous management roles and administrative positions. Corby Alexander holds a bachelor's degree in political science from Texas A&M University and a master's degree in public administration from the George Bush School of Government and Public Service at Texas A&M. He is involved with the International City/County Management Association, the Texas City Management Association, and Rotary International. Corby and his wife are proud parents who enjoy spending quality time with their family, participating in church activities, and engaging in community events.

☐ **Jim Holgersson.** City Manager for the City of Corsicana (Region 9). He previously served as City Manager for the Texas cities of Waco and Arlington and has held municipal management positions in four additional states. He is a member of the International City/County Management Association (ICMA), where he has served on three committees, and is a past president of both the North Texas City Management Association and the Tennessee City Management Association. He holds a master's degree in public administration from the University of Arkansas.

☐ **Cecil A. Hutson, Jr.** Mayor Pro Tem for the City of Combine (Region 13) since May 2022 and served on the City Council since May 2018. Mr. Hutson and his wife, Barbie, moved to Combine in September of 2016 after raising their family in Mesquite, Texas. They have three adult children and eleven grandchildren. Currently, he is the branch owner of TWFG – Hutson Insurance Services in Mesquite, and Barbie is a retired educator. He and his wife are active in their local church and in the community. Mr. Hutson states his experience in the insurance industry, serving as a risk advisor, would be invaluable as he further serves Texas communities as a Board member of the TML Risk Pool.

☐ **Andy Joslin.** City Manager for the City of Beeville (Region 11). Previously, he served as City Manager for the City of Floresville from 2021 to 2024. Mr. Joslin also served as City Manager and Finance Director for the City of Alice. Earlier in his public service career, he held multiple leadership roles with the City of Floresville, including Interim City Manager, Assistant Chief of Police, and Narcotics Task Force Commander. Mr. Joslin earned a Bachelor of Occupational Education degree with a specialization in Law Enforcement from Wayland Baptist University and is a graduate of the FBI National Academy, Session 219. He has served as President of the Floresville Lions Club and held board positions on other governing boards.

☐ **Ronda Perez.** City Manager for the City of Anna (Region 13) since March 2026. She notes her accomplishments are built upon a strong foundation, and her years of experience in servant leadership speak volumes regarding her keen understanding of local government and its purpose. She also states she is deeply dedicated to the cities she serves with vision, execution, development and consensus building. Ms. Perez earned a master's degree in criminal justice from California State University, Long Beach, as well as dual bachelor's degrees in political science and criminology, law and society from the University of California, Irvine. She is also a recent graduate of the Harvard Kennedy School of Government for local and state officials.

☐ **Garrett Spradling.** City Manager for the City of Borger (Region 2). He began his public service career on the Borger City Council. His background includes service as Deputy Fire Marshal/Emergency Management Coordinator and multiple supervisory and command roles with the Borger Police Department. He also served as President and Vice President of Spradling Oil, LP, where he oversaw safety programs, DOT and regulatory compliance, spill prevention planning, commercial vehicle operations, OSHA-related documentation, and workers' compensation. Mr. Spradling holds a Master of Public Administration and a Bachelor of Arts in Political Science from Texas Tech University and is a Certified Public Manager.

PLACE 3 CANDIDATES CONTINUE ON THE FOLLOWING PAGE

CANDIDATES FOR PLACE 3 (CONTINUED)

☑ **Isaac Tawil.** City Manager for the City of McAllen (Region 12). He has over 25 years of dedicated service to Texas municipalities. As City Manager, he oversees a budget exceeding $650 million. Before his appointment as City Manager, he served in the City Attorney's Office for 13 years, most recently as City Attorney where he gained experience in municipal law, governance, risk management, insurance, and regulatory compliance. Mr. Tawil also serves as a Trustee of the Texas Municipal Retirement System (TMRS). He states his combined executive leadership, fiduciary oversight, and legal expertise provide a strong foundation for advancing sound governance, fiscal responsibility, and effective risk management on behalf of Texas cities.

☐ **Alun Thomas.** City Administrator for the City of Rollingwood (Region 10) since March 2025. Previously, he served the City of Santa Fe where he began as City Secretary and advanced to City Manager. In that role, he reports he used his emergency management experience to mitigate the effects of Hurricane Beryl through proactive hardening of City-owned facilities, employee training, and extensive pre- and post- event community outreach and education. Mr. Thomas holds a bachelor's degree in political science, and a master's degree in both political science and public administration from the University of Houston. He is a member of the Texas City Management Association and the Government Finance Officers Association.

WRITE IN CANDIDATE (complete only if you did not mark a square above):

____

PLACE 4

- [x] **Austin Bleess** (*Incumbent*)**.** City Manager for the City of Jersey Village (Region 14) since 2017. He has served on the TML Risk Pool Board since 2022, and as Vice Chair of the Board since 2025. Previously, he served as City Administrator in Winnebago, MN and City Manager in Caribou, ME. Mr. Bleess holds a BA in Political Science from Bethel University and a Master of Public Administration from Walden University. He is a Credentialed Manager through ICMA. He is a member of TCMA and served on the TCMA Board from 2024 to 2026. As a part of the America 250 celebration, he was named as one of 250 Government Champions who exemplify "democracy at the doorstep" through dedication, innovation, and the highest sense of public service.

- [ ] **James Hotopp.** City Manager for the City of Weatherford (Region 8) since November 2018. He began his career with the City of Weatherford in 2007 and advanced through a series of positions, including Utility Engineer, City Engineer, Director of Water Utilities, Director of Planning and Development, Assistant City Manager, and Deputy City Manager. Mr. Hotopp is a member of the International City/County Management Association, the Texas City Management Association, the North Central Texas City Management Association, and the Tarrant Regional Transportation Coalition. He also serves on the Parker County Economic Development Board, the Parker County Transportation Safety Committee, and the Texas Public Power Association Board.

WRITE IN CANDIDATE (complete only if you did not mark a square above):

____

BALLOT MUST BE SIGNED TO BE COUNTED

Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the public entity named below.

Witness my hand, this 17th day of September, 2026.

Signature of Authorized Official

Title Mayor

Atwood C. Kenjura
Printed Name of Authorized Official

City of Brenham
Printed Name of Public Entity

City of BRENHAM

City Council Regular Meeting

AGENDA ITEM 5.c

Agenda Item: **Approve Resolution No. R-26-026 Supporting Legislation Requiring County Election Administrators to Offer Annual Election Services Contracts to Municipalities for May Elections**

Meeting Date: September 17, 2026

Department: Administration

Staff Contact: Jeana Bellinger, City Secretary

SUMMARY STATEMENT:

Municipal elections have become increasingly complex, requiring compliance with continually changing election laws and procedures, voting system requirements, accessibility standards, election security measures, and other statutory responsibilities. While City Secretaries frequently serve as the municipality's chief election official, county election administrators are specifically staffed, trained, and equipped to administer elections and maintain specialized election resources.

The proposed Resolution supports a change in state law that would require County Election Administrators to **offer annual election services contracts to all municipalities for May elections**. The legislation would not remove the City's authority over its elections or require the City to contract with the County; rather, it would simply ensure that municipalities have the opportunity to utilize county election services each year.

While I have been blessed to have a great relationship with Washington County Elections Administrator, not all City Secretaries can say the same. Many cities across Texas do not have the election support of their counties; therefore, they have to run their own elections, which can prove to be very costly for a small city. Providing municipalities with the option to request assistance from their county would promote consistency and professionalism in election administration, provide access to trained election personnel and specialized equipment and resources, reduce the risk of inadvertent noncompliance with increasingly complex election laws, and strengthen public confidence in the election process.

State Representative Helen Kerwin and State Representative David Cook have expressed support for the filing of legislation addressing this issue. City Council's adoption of this Resolution would demonstrate the City of Brenham's support for this legislative effort and provide additional support as the proposed legislation moves forward for consideration by the Texas Legislature.

ATTACHMENTS:

1. Resolution No. R-26-026

FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

Approve Resolution No. R-26-026 supporting legislation requiring County Election Administrators to offer annual election services contracts to municipalities for May elections.

RESOLUTION NO. R-26-026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, SUPPORTING LEGISLATION REQUIRING COUNTY ELECTION ADMINISTRATORS TO OFFER ANNUAL ELECTION SERVICES CONTRACTS TO MUNICIPALITIES FOR MAY ELECTIONS; SUPPORTING THE INTEGRITY, CONSISTENCY, AND PROFESSIONAL ADMINISTRATION OF MUNICIPAL ELECTIONS; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, the City of Brenham recognizes that free, fair, accurate, and transparent elections are fundamental to maintaining public confidence in representative government; and

WHEREAS, municipal elections are conducted in accordance with the Texas Election Code and require strict compliance with complex and continually evolving state laws, regulations, and procedures; and

WHEREAS, City Secretaries serve as the chief election officials for many municipalities while simultaneously carrying out numerous other statutory responsibilities on behalf of their communities; and

WHEREAS, County Election Administrators are specifically trained, staffed, and equipped to administer elections and maintain expertise in election procedures, voting systems, election security, accessibility, and legal compliance; and

WHEREAS, allowing municipalities the opportunity to contract annually with County Election Administrators promotes consistency, professionalism, efficiency, and public confidence in the administration of elections throughout the State of Texas; and

WHEREAS, current law does not require counties to offer election services contracts to municipalities on an annual basis, resulting in inconsistent practices among counties and unequal access to professional election administration services; and

WHEREAS, the City Council believes that all Texas municipalities, regardless of size, should have the opportunity to utilize the expertise and resources of their County Election Administrator when conducting May municipal elections; and

WHEREAS, legislation requiring County Election Administrators to offer annual election services contracts for municipal May elections would:

- Strengthen the integrity, security, and public confidence of municipal elections;
- Promote statewide consistency in election administration;
- Reduce the risk of inadvertent noncompliance with increasingly complex election laws;
- Ensure municipalities have access to trained election professionals and specialized resources; and
- Enhance the efficient and effective administration of elections throughout Texas.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, THAT:

Section 1. The City Council of the City of Brenham hereby expresses its support for legislation that would require County Election Administrators to offer annual election services contracts to municipalities for May elections.

Section 2. The City Council respectfully encourages the Texas Legislature to consider and enact legislation that promotes uniformity, professionalism, and integrity in municipal election administration by ensuring municipalities have the opportunity to contract with their County Election Administrator on an annual basis.

Section 3. The City Council directs the City Secretary to transmit a certified copy of this Resolution to Governor Greg Abbott, Lt. Governor Dan Patrick, State Representative Helen Kerwin, State Representative David Cook, State Representative Matt Shaheen, State Senator Phil King, Texas Secretary of State, Texas Municipal League Government Relations, and the Texas Municipal Clerks Association, and any other appropriate legislative or governmental organizations advocating for sound election administration.

Section 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND APPROVED by the City Council of the City of Brenham, Texas, this 17th day of September, 2026.

____

Atwood C. Kenjura
Mayor

ATTEST:

____

Jeana Bellinger, TRMC, CMC
City Secretary

City Council Regular Meeting

AGENDA ITEM 5.d

Agenda Item: **Approve a Payment to Brazos River Authority in the Amount of $562,062.00 for the City of Brenham Raw Water Supply and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Date: September 17, 2026

Department: Public Utilities

Staff Contact: Jerry Saldivar, Director of Water and Wastewater

SUMMARY STATEMENT:

The City of Brenham has a long-standing agreement with Brazos River Authority (BRA) that allows for the purchase of 4,200 acre-feet of water per year.

In 2019, the City entered into another water availability agreement, also for municipal use, with BRA for an additional 774 acre-feet of raw water.

Brazos River Authority notifies the City each year of the proposed system rate, established annually by the board of directors of Brazos River Authority. The system rate is calculated by utilizing a budget cost of service basis, considering all reasonable economic requirements to develop, operate, maintain, protect and/or expand the system.

Each year, the City is invoiced by Brazos River Authority (BRA) for these two agreements. Based on this year's water rate of $113.00 per acre foot, the invoice amount is $562,062.00.

ATTACHMENTS:

1. May 19, 2026, Letter From Brazos River Authority
2. BRA Invoice #34694

FUNDING SOURCE:

Water Fund FY26-27 Approved Budget

RECOMMENDATION:

Approve a payment to Brazos River Authority in the amount of $562,062.00 for the City of Brenham raw water supply and authorize the Mayor to execute any necessary documentation.

Brazos
RIVER AUTHORITY

DEVELOP • MANAGE • PROTECT

May 19, 2026

Ms. Nancy Stafford
Executive Assistant
City of Brenham
P.O. Box 1059
Brenham, Texas 77834-1059

Dear Ms. Stafford:

The Brazos River Authority (BRA) would like to invite you and your guests to attend our annual water customer meeting. We will host two meetings at the dates, times, and locations shown below.

10:30 a.m. – Tuesday, June 23, 2026 – Fort Bend County Epicenter, Rosenberg
10:30 a.m. – Thursday, June 25, 2026 – The Hall at River Square Center, Waco

Customer meetings are an opportunity for you to learn more about the programs and services offered by the BRA, our strategic priorities, our proposed fiscal year (FY) 2027 annual budget, which includes the proposed system water rate of $113.00 per acre-foot and the proposed agricultural water rate of $79.10 per acre-foot. More importantly, we would like to receive your input on our services and provide an opportunity for you to ask questions prior to our Board of Directors meeting on July 27, 2026, where our Directors will finalize the annual budget and adopt the water rates for FY 2027.

The information provided at each meeting will be identical. You may attend either meeting. Directions to each location are enclosed for your convenience. Both meetings will be recorded, and the videos will be available at https://brazos.org/ for those who cannot attend in person.

Please complete and return the enclosed reply slip via fax (254-400-2180), e-mail (Kathy.Dickson@brazos.org), or mail by June 15. Lunch will be provided, so please include all guests on the reply slip. If you have any questions, please call Amy Muttoni, Customer Relations Business Manager, at (254-761-3165). We appreciate your business and look forward to seeing you at our customer meetings.

Sincerely,

DAVID COLLINSWORTH
General Manager/CEO

DC:kld
Enclosures

4600 Cobbs Drive • PO Box 7555 • Waco, Texas 76714-7555
254-761-3100 • 888-922-6272

Brazos
RIVER AUTHORITY

DEVELOP ★ MANAGE ★ PROTECT
WATER RESOURCES OF THE BRAZOS RIVER BASIN

4600 COBBS DRIVE ★ P.O. BOX 7555 ★ WACO, TEXAS 76714-7555

REMITTANCE SECTION

Customer No.	944
Invoice No.	34694
Invoice Date:	08/15/2026
Due Date:	09/15/2026
Amount Due:	$562,062.00

City of Brenham
Attn: Accounts Payable
P.O. Box 1059
Brenham, TX 77834-1059

Keep lower portion for your records - Please return upper portion with your payment

INVOICE DETAIL

Item / Description		Qty	UOM	Price	Amount
944-03	SYSTEM WATER AVAILABILITY AGRT Annual Invoice	4,200.00	AF	113.00	474,600.00
944-04	SWAA-SYS OPS WATER AGREEMENT Annual Invoice	774.00	AF	113.00	87,462.00

APPROVED
BY:
DATE:

RECEIVED
SEP 03 2026

⬇ Look ⬇ Fast & Easy Pay Option ⬇ Look ⬇ Total Amount Due: $562,062.00

Save Postage & Time:
To pay online, visit our website at **www.brazos.org** and click on **'Doing Business'** then select **'Make an Online Payment'.**

IMPORTANT NOTICE
Questions? Call 254-761-3100
Payments received after the due date will be subject to interest charges.
Please refer to the terms of your contract regarding applicable interest rate charges.
Please include the remittance section with your payment and mail it to the address provided.
Please remit by due date to prevent additional late fees and finance charges.

City Council Regular Meeting

AGENDA ITEM 5.e

Agenda Item: **Approve the Routine Airport Maintenance Program (RAMP) Grant Agreement No. M2717BREN with TxDOT for FY 2027 and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Date: September 17, 2026

Department: Administration

Staff Contact: Megan Mainer, Interim City Manager

SUMMARY STATEMENT:

On August 28, 2026, TxDOT informed staff the FY2027 RAMP Grant Agreements were live in eGrants. The Routine Airport Maintenance Program (RAMP) Grant program is offered from September 1, 2026 through August 31, 2027 and allows the City to be reimbursed for 90% of the eligible maintenance items up to $100,000. The City's required match is $11,111.11 for a total grant amount of $111,111.11 for the fiscal year.

Eligible reimbursement items include monthly Automated Weather Observing System (AWOS) monitoring, annual AWOS maintenance contract, replacement lamps for the airport lighting system, herbicides, general maintenance, and a contingency for emergency repairs. Maintenance improvements are reviewed by Airport Staff based on priority of needs, with airside needs being the highest priority. Enclosed are eligible RAMP grant projects for reference.

The current grant agreement expired on August 31, 2026, and the FY 2027 grant agreement does not go into effect until signed by the City and TxDOT. Staff recommends approval of this annual grant agreement.

ATTACHMENTS:

1. TxDot RAMP Grant Agreement
2. TxDot RAMP Sponsor Guide

FUNDING SOURCE:

Airport Operational Budget Account

RECOMMENDATION:

Approve the Routine Airport Maintenance Program Grant Agreement No. M2717BREN with TxDOT for FY 2027 and authorize the Mayor to execute any necessary documentation.

TEXAS DEPARTMENT OF TRANSPORTATION

REIMBURSABLE GRANT AGREEMENT
FOR ROUTINE AIRPORT MAINTENANCE PROGRAM

(State Assisted Airport Routine Maintenance)

TxDOT Project ID: M2717BREN

Part I - Identification of the Project

TO: The City of Brenham, Texas

FROM: The State of Texas, acting through the Texas Department of Transportation

The Texas Department of Transportation (department) is authorized under Texas Transportation Code, Chapter 21, and Chapter 22, to assist in the development and maintenance of airports in the state.

This Reimbursable Grant Agreement is made between the Texas Department of Transportation, (hereinafter referred to as the "State"), on behalf of the State of Texas, and the City of Brenham, Texas, (hereinafter referred to as the "Sponsor").

This Reimbursable Grant Agreement is entered into between the State and Sponsor shown above, under the authority granted and in compliance with the provisions of the Transportation Code Chapter 21.

“Infrastructure preservation” shall mean work directly supporting aeronautical activity on the airfield, terminals, control towers, sponsor-owned hangars, runways, taxiways, and aprons, including but not limited to crack sealing, seal coating, pavement marking, and minor asphalt or concrete patching, including ancillary activities.

"Airport safety activities" shall mean the direct maintenance, repair, or replacement of items and systems principally intended for aviation safety. This includes, but is not limited to, airfield lighting systems, airfield guidance signs, wind indicators, and runway obstruction removal.

The scope of service for this project is for infrastructure preservation and airport safety activities at the BRENHAM - BRENHAM MUNI Airport.

Pursuant to the terms and conditions set forth in the RAMP Grant Agreement, reimbursement of expenses is strictly limited to those costs that are directly associated with eligible infrastructure preservation, airport safety activities, and exclusions stated in this RAMP Grant Agreement. Refer to Part III of this RAMP Grant agreement for additional requirements applicable to certain equipment.

Ineligible Costs: For the avoidance of doubt, the following costs are expressly ineligible for reimbursement under this program: a) All routine operational expenses, including but not limited to salaries, rent, utilities, fuel, and insurance; b) Groundskeeping services, including mowing; c) Force account work performed by the Sponsor's own employees; and d) Any expense not directly attributable to pre-approved infrastructure preservation and airport safety activities.

The exception to this exclusion applies to Airport Operations Counting Systems and Automated Weather Observing Systems (AWOS), including eligible maintenance, repair, subscription, certification, and connectivity costs. Such expenses are eligible for reimbursement under this Grant when adequately documented and otherwise compliant with program requirements.

By submitting a reimbursement request, the Sponsor affirms and certifies that all applicable provisions of the RAMP Grant Agreement have been satisfied. Furthermore, the Sponsor attests that the scope of work described in the reimbursement submission is intended exclusively to supplement infrastructure preservation and airport safety activities and does not constitute, support, or subsidize airport operational functions. This certification is made in accordance with applicable state funding regulations and the eligibility criteria enumerated in the scope of service.

Part II - Offer of Financial Assistance

1. For the purposes of this Reimbursable Grant Agreement, the annual routine airport maintenance project cost is estimated to be $111,111.11 (Amount A).

   State financial assistance granted will be used solely and exclusively for infrastructure preservation and airport safety activities, and airport operations counting systems as approved by the State. State financial assistance will be for ninety percent (90%) of the eligible project costs for this project or a maximum of $100,000.00 (Amount B), whichever is less, per fiscal year and subject to availability of state appropriations.

   The Sponsor’s share of project costs will be for ten percent (10%) of the eligible project costs (Amount C).

   This Reimbursable Grant Agreement provides for reimbursement of costs that have already been incurred by the Sponsor, work is complete and/or goods and materials have been provided to the Sponsor and all contractors, subcontractors, and/or vendors will have been paid before a request for reimbursement is submitted to the State.

   Unused funds are non-transferable to any other Sponsor, city, county, or airport and shall not be carried over to the subsequent fiscal year.

   Scope of Services of this Reimbursable Grant Agreement, may be amended, subject to availability of state funds, to include additional approved airport maintenance work. Scope amendments require submittal of an Amended Scope of Services

   Only work items as described in Scope of Services of this Reimbursable Grant Agreement are reimbursable under this Reimbursable Grant Agreement.

   All goods and/or materials procured, and all work and/or services performed, shall occur subsequent to the execution of this Reimbursable Grant Agreement and on, or before, the last day of the State’s fiscal year, August 31st.

2. Work, services, goods, and/or materials rendered or paid for by the Sponsor prior to the execution of this Reimbursable Grant Agreement shall not be eligible for reimbursement. This Reimbursable Grant Agreement shall be deemed executed upon the affixation of signatures by all parties involved. The date of the final signature shall be recognized as the official Reimbursable Grant Agreement execution date.

3. Scope of Services may be accomplished by State contracts or through local contracts of the Sponsor as determined appropriate by the State. All locally contracted work must be approved by the State for scope and cost reasonableness prior to work commencement. Cost reasonableness will be determined by comparison to historical costs for similar work, independent cost estimates, or other methods deemed appropriate by the State.

4. This Reimbursable Grant Agreement shall terminate upon completion of the scope of services, exhaustion of funds, or on the last day of the fiscal year.

5. The State retains the right to obtain an audit as may be required by state regulations; the State Auditor may conduct an audit or investigation of any entity receiving funds from TxDOT directly under this contract or indirectly through a subcontract under this contract. Acceptance of funds directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

Part III - Additional Requirements for Certain Equipment

1. Certain purchase, installation, and subscription costs for eligible air traffic and operations monitoring equipment (“Equipment”) are reimbursable as provided in this Part.

2. For eligible Equipment, the State will reimburse 90% of the initial cost to purchase and install, and 90% of the annual subscription fee for subsequent years.

3. Eligibility Requirements

   a. The Equipment must include the following items, at a minimum;

      1. Triangulation

      2. Noise abatement

      3. Aircraft tracking data for 30 days

4. Identification of pavement utilization by airplane design group for the entire airport

5. Equal effectiveness at both towered and non-towered airports

6. Tracking of military and government aircraft, including FAA blocked aircraft

b. In order for costs to be eligible for RAMP reimbursement:

   1. To be eligible for reimbursement of the annual subscription fee after the first year, the Sponsor must participate in the Routine Airport Maintenance Program, have an executed Reimbursable Grant Agreement for that year, and comply with all Reimbursable Grant Agreement requirements.

c. The State may conduct on-site or off-site monitoring reviews of the Equipment any years Sponsor seeks reimbursement of subscription costs. The Sponsor shall fully cooperate with the State and provide any required documentation. The Sponsor shall grant full access to the Equipment to the State or its authorized designee for the purpose of determining compliance, including, but not limited to:

   1. whether the Equipment, and its operation and maintenance, are consistent with the requirements set forth in the Reimbursable Grant Agreement and any subsequent amendments;

   2. whether the Sponsor is making timely progress with installation of the Equipment, and whether its management, financial management and control systems, procurement systems and methods, and overall performance are in conformance with the requirements set forth in the Reimbursable Grant Agreement and any subsequent amendments, and are fully and accurately reflected in reports submitted to the State.

d. Failure to maintain compliance with these requirements may result in the Sponsor having to repay grant funds to the State.

4. For any lighting system installation, replacement, modification, relocation, or adjustment that requires an FAA flight check, all associated work must be completed, commissioned, and placed into operational service within the same Grant fiscal year to be eligible for reimbursement.

If the required FAA flight check is not completed, does not receive a passing determination, or is completed after the end of the Grant fiscal year, all costs associated with the lighting system project, including but not limited to materials, equipment, labor, installation, modification, relocation, adjustment, and flight check expenses, shall be expressly ineligible for reimbursement under this Grant.

FAA flight check costs are eligible for reimbursement only when the associated lighting system installation, replacement, modification, relocation, or adjustment was funded and reimbursed under this RAMP Grant. Flight checks performed for any other purpose, project, or funding source are ineligible for reimbursement under this Grant.

Part IV - Sponsor Responsibilities

1. In accepting this Reimbursable Grant Agreement, if applicable, the Sponsor guarantees that:

   a. it will, in the operation of the facility, comply with all applicable state and federal laws, rules, regulations, procedures, covenants and assurances required by the State in connection with this Reimbursable Grant Agreement; and

   b. the Airport or navigational facility which is the subject of this Reimbursable Grant Agreement shall be controlled by the Sponsor for a period of at least 20 years; and

   c. consistent with safety and security requirements, it shall make the airport or air navigational facility available to all types, kinds, and classes of aeronautical use without discrimination between such types, kinds and classes and shall provide adequate public access during the period of this Reimbursable Grant Agreement; and

   d. all funds used for safety related asset maintenance will require the asset to remain in the possession and ownership of the Sponsor for a period of at least 20 years, or the expected life span of the item; and

   e. it shall not grant or permit anyone to exercise an exclusive right for the conduct of aeronautical activity on or about an airport landing area. Aeronautical activities include, but are not limited to scheduled airline flights, charter flights, flight instruction, aircraft sales, rental and repair, sale of aviation petroleum products and aerial applications. The landing area consists of runways or landing strips taxiways, parking aprons, roads, airport lighting, and navigational aids; and

   f. through the fence access shall be reviewed and approved by the State; and

g. it shall not permit non-aeronautical use of airport facilities, unless noted on an approved Airport Layout Plan, without prior approval of the State/FAA. This includes but is not limited to: the process of land disposal, any changes to the aeronautical or non-aeronautical land uses of the airport, land's deeded use from non-aeronautical to aeronautical, requests of concurrent use of land, interim use of land, approval of a release from obligations from the State/FAA, any of which will require 18 months, or longer; and

h. the Sponsor shall submit to the State annual statements of airport revenues and expenses when requested; and

i. all fees collected for the use of the airport shall be reasonable and nondiscriminatory. The proceeds from such fees shall be used solely for the development, operation and maintenance of the airport or navigational facility; and

j. an Airport Fund shall be established by resolution, order, or ordinance in the treasury of the Sponsor, or evidence of the prior creation of an existing airport fund or a properly executed copy of the resolution, order, or ordinance creating such a fund, shall be submitted to the State. The fund may be an account as part of another fund but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of monies identified in the fund as a whole. All fees, charges, rents, and money from any source derived from airport operations must be deposited in the Airport Fund and shall not be diverted to the general revenue fund or any other revenue fund of the Sponsor. All expenditures from the Airport Fund shall be solely for airport purposes. Sponsor shall be ineligible for a subsequent grant or loan by the State unless, prior to such subsequent approval of a grant or loan, Sponsor has complied with the requirements of this subparagraph; and

k. the Sponsor shall operate runway lighting at least at low intensity from sunset to sunrise; and

l. insofar as it is reasonable and within its power, Sponsor shall adopt and enforce zoning regulations to restrict the height of structures and use of land adjacent to or in the immediate vicinity of the airport to heights and activities compatible with normal airport operations as provided in Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Sponsor shall also acquire and retain aviation easements or other property interests in or rights to use of land or airspace unless Sponsor can show that acquisition and retention of such interest will be impractical or will result in undue hardship to Sponsor. Sponsor shall be ineligible for a subsequent grant or loan by the State unless Sponsor has, prior to subsequent approval of a grant or loan, adopted and passed an airport hazard zoning ordinance or order approved by the State; and

m. no Small Capital Improvement Project shall be initiated without the express guidance and prior written approval of the Texas Department of Transportation’s Aviation Division. The Sponsor hereby acknowledges and agrees that failure to obtain such pre-approval shall constitute a breach of this RAMP Grant Agreement and shall result in the Sponsor’s forfeiture of eligibility for reimbursement of any costs or expenses incurred in connection with the unauthorized project.

2. The Sponsor, to the extent of its legal authority to do so, shall save harmless the State, the State's agents, employees or contractors from all claims and liability due to activities of the Sponsor, the Sponsor's agents or employees performed under this Reimbursable Grant Agreement. The Sponsor, to the extent of its legal authority to do so, shall also save harmless the State, the State's agents, employees or contractors from any and all expenses, including attorney fees which might be incurred by the State in litigation or otherwise resisting claim or liabilities which might be imposed on the State as the result of those activities by the Sponsor, the Sponsor's agents or employees.

3. The Sponsor's acceptance of this offer and ratification and adoption of this Reimbursable Grant Agreement shall be evidenced by execution of this Reimbursable Grant Agreement by the Sponsor. The Reimbursable Grant Agreement shall comprise a contract, constituting the obligations and rights of the State and the Sponsor with respect to the accomplishment of the project and the operation and maintenance of the airport.

   If it becomes unreasonable or impractical to complete the project, the State may void this Reimbursable Grant Agreement and release the Sponsor from any further obligation of project costs.

4. Upon entering into this Reimbursable Grant Agreement, Sponsor agrees to name an individual, as the Sponsor's Authorized Representative, who shall be the State's contact with regard to this project. The Representative shall receive all correspondence and documents associated with this Reimbursable Grant Agreement and shall make or shall acquire approvals and disapprovals for this Reimbursable Grant Agreement as required on behalf of the Sponsor, and coordinate schedule for work items as required.

5. By the acceptance of grant funds for the maintenance of eligible airport buildings, the Sponsor certifies that the buildings are owned by the Sponsor. The buildings may be leased but if the lease agreement specifies that the lessee is responsible for the upkeep and repairs of the building no state funds shall be used for that purpose.

6. Sponsor shall request reimbursement of eligible project costs on forms provided by the State. All reimbursement requests are required to include a copy of the invoices for the materials or services and proof of payment. The reimbursement request will be submitted no more than once a month.

7. The Sponsor's acceptance of this Reimbursable Grant Agreement shall comprise a Reimbursable Grant Agreement, as provided by the Transportation Code, Chapter 21, constituting the contractual obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the airport maintenance and compliance with the assurances and conditions as provided. Such Reimbursable Grant Agreement shall become effective upon the State's written Notice to Proceed issued following execution of this Reimbursable Grant Agreement.

PART V - Amendments

This Reimbursable Grant Agreement may require an amendment to the scope of services if work contracted by TxDOT is required.

In the event an amendment is required, all parties will agree to the terms specified in the amended Reimbursable Grant Agreement and the following terms apply:

1. The amended Reimbursable Grant Agreement shall be executed prior to work related to the amended scope is provided.

2. Sponsor, by accepting this Reimbursable Grant Agreement certifies and, upon request, shall furnish proof to the State that it has sufficient funds to meet its share of the costs. The Sponsor grants to the State the right to audit any books and records of the Sponsor to verify expended funds.

3. Upon execution of this Reimbursable Grant Agreement and written demand by the State, the Sponsor's financial obligation (Amount C) shall be due in cash and payable in full to the State. State may request the Sponsor's financial obligation in partial payments. Should the Sponsor fail to pay their obligation, either in whole or in part, within 30 days of written demand, the State may exercise its rights under Paragraph V-3. Likewise, should the State be unwilling or unable to pay its obligation in a timely manner, the failure to pay shall be considered a breach and the Sponsor may exercise any rights and remedies it has at law or equity.

   a. Services will not be accomplished by the State until receipt of Sponsor's share of project costs.

4. If additional funds are required after the work is complete to fund the Sponsor’s share, the State shall request funds from Sponsor at the financial closure of the project.

5. The State shall reimburse or credit the Sponsor, at the financial closure of the project, any excess funds provided by the Sponsor which exceed Sponsor's share (Amount C).

PART VI - Recitals

1. This Reimbursable Grant Agreement is executed for the sole benefit of the contracting parties and is not intended or executed for the direct or incidental benefit of any third party.

2. It is the intent of this Reimbursable Grant Agreement to not supplant local funds normally utilized for airport maintenance, and that any state financial assistance offered under this Reimbursable Grant Agreement be in addition to those local funds normally dedicated for airport maintenance.

3. This Reimbursable Grant Agreement is subject to the applicable provisions of the Transportation Code, Chapters 21 and 22, and the Airport Zoning Act, Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Failure to comply with the terms of this Reimbursable Grant Agreement or with the rules and statutes shall be considered a breach of this contract and will allow the State to pursue the remedies for breach as stated below.

   a. Of primary importance to the State is compliance with the terms and conditions of this Reimbursable Grant Agreement. If, however, after all reasonable attempts to require compliance have failed, the State finds that the Sponsor is unwilling and/or unable to comply with any of the terms of this Reimbursable Grant Agreement, the State, may pursue any of the following remedies: (1) require a refund of any financial assistance money expended pursuant to this Reimbursable Grant Agreement, (2) deny Sponsor's future requests for aid, (3) request the Attorney General to bring suit seeking reimbursement of any financial assistance money expended on the project pursuant to this Reimbursable Grant Agreement, provided however, these remedies shall not limit the State's authority to enforce its rules, regulations or orders as otherwise provided by law, (4) declare this Reimbursable Grant Agreement null and void, or (5) any other remedy available at law or in equity.

   b. Venue for resolution by a court of competent jurisdiction of any dispute arising under the terms of this Reimbursable Grant Agreement, or for enforcement of any of the provisions of this Reimbursable Grant Agreement, is specifically set by Grant of the parties in Travis County, Texas.

4. The State reserves the right to amend or withdraw this Reimbursable Grant Agreement at any time prior to acceptance by the Sponsor. The acceptance period cannot be greater than 30 days after issuance unless extended by the State.

5. This Reimbursable Grant Agreement constitutes the full and total understanding of the parties concerning their rights and responsibilities in regard to this project and shall not be modified, amended, rescinded or revoked unless such modification, amendment, rescission or revocation is agreed to by both parties in writing and executed by both parties.

6. All commitments by the Sponsor and the State are subject to constitutional and statutory limitations and restrictions binding upon the Sponsor and the State (including Sections 5 and 7 of Article 11 of the Texas Constitution, if applicable) and to the availability of funds which lawfully may be applied.

Part VII - Acceptances

Acceptance of the Sponsor

The City of Brenham, Texas, does ratify and adopt all statements, representations, warranties, covenants, agreements, and all terms and conditions of this Reimbursable Grant Agreement.

Acceptance of the Sponsor executed this __________ day of ____________________, 20____.

The City of Brenham, Texas
(*Sponsor*)

____
(*Sponsor Signature*)

____
(*Sponsor Title*)

____
(*Date*)

Additional Sponsor Signature (If Applicable)

____
(*Sponsor Signature*)

____
(*Sponsor Title*)

____
(*Date*)

Acceptance of the State

Executed by and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs and grants heretofore approved and authorized by the Texas Transportation Commission.

State of Texas
Texas Department of Transportation

____
(Signature)

Dan Harmon
(Typed Name)

Director, Aviation Division
(*Title*)

____
(Date)

Certification of State Single Audit Requirements

I, ____

(Designated Representative)

do certify that the City of Brenham will comply with all requirements of the State of Texas Single Audit Act if the City of Brenham spends or receives more than the threshold amount in any grant funding sources during the most recently audited fiscal year. And in following those requirements, the City of Brenham will submit the report to the audit division of the Texas Department of Transportation. If your entity did not meet the threshold in grant receivables or expenditures, please submit a letter indicating that your entity is not required to have a State Single Audit performed for the most recent audited fiscal year.

City of Brenham

(Sponsor)

____

(Sponsor Signature)

____

(Sponsor Title)

____

(Date)

Additional Sponsor Signature (If Applicable)

____

(Sponsor Signature)

____

(Sponsor Title)

____

(Date)

Designation of Sponsor's Authorized Representative

TxDOT Project ID: M2717BREN

The City of Brenham designates,

,
(Name, Title)

as the Sponsor's authorized representative, who shall receive all correspondence and documents associated with this Reimbursable Grant Agreement and who shall make or shall acquire approvals and disapprovals for this Reimbursable Grant Agreement as required on behalf of the Sponsor.

Designated Representative Information:

Physical Mailing Address:

Phone Number:

Email address:

The City of Brenham, Texas
(*Sponsor*)

(Sponsor Signature)

(Sponsor Title)

(Date)

Additional Sponsor Signature (If Applicable)

(Sponsor Signature)

(Sponsor Title)

(Date)

Texas Department of Transportation

Routine Airport Maintenance Program (RAMP)

Sponsor Guide

Routine Airport Maintenance Program (RAMP)

Overview

The Texas Department of Transportation (TxDOT) Aviation (AVN) Division administers the Routine Airport Maintenance Program (RAMP) program, which is a cost-share program that provides grants to eligible airports in Texas, for maintenance to eligible airside and landside airport asset/infrastructure needs. RAMP funds come out of the state's fund for capital construction. Funds are available per fiscal year, with Texas Transportation Commission approval. TxDOT's fiscal year begins on September 1st and ends on August 31st of the following year. The grant amount is determined on an annual basis, based on available funding. In addition, the cost-share percentage is determined annually, as well.

Local Match Requirement and Grant Assurances

There is always a cost share for the local government, which is stated in the associated fiscal year RAMP grant. The RAMP grant also contains grant assurances, which must be adhered to, to ensure reimbursement opportunities for eligible items. The grants are executed through the AVN eGrants online portal.

Program Focus and Legal Framework

The primary focus of RAMP funds is on safety, along with preserving the capital assets. Eligibility is determined by TxDOT AVN.

While there is no specific "RAMP statute," the program exists within the broader framework of state laws and regulations governing transportation and aviation in Texas, such as Texas Transportation Code and local ordinances, which provide the legal authority for airport operations and maintenance.

Grant Issuance and Execution

RAMP Grants are forwarded to each airport, prior to the end of the current fiscal year, or as soon as possible, thereafter. Airports are encouraged to take steps to partially execute the grant, based on the needs of the airport. A RAMP grant is specific to one airport. Grant funds cannot be co-mingled between multiple airports.

Once partially executed, the grant should be uploaded into TxDOT's eGrants system for review and full execution. Work or purchases for the new fiscal year may not begin until the RAMP grant has been fully executed. A grant is considered fully executed only when all required signatures—both the sponsor's and TxDOT AVN's—have been completed.

Grant funds expire at the end of each state fiscal year. A reminder will be sent out by the AVN RAMP Coordinator in May (approximately), to remind everyone about the upcoming RAMP grant expiration in August and determine if any Grants may be closed or if the airport is expecting additional expenses to incur between June – August. This helps the AVN Division manage the RAMP Grant budget.

Reimbursement Requirements

Once the RAMP grant has been fully executed, requests for reimbursement (RFR) may be submitted through the eGrants portal for any eligible and paid expense incurred after the RAMP grant execution date. Each RFR must include a completed detailed Summary of Expenses form, and all required supporting documentation, such as invoices and proof of payment. To avoid delays or returned requests, please ensure that all invoices reflect eligible goods or services that were purchased or performed after the grant execution date and prior to the grant fiscal year end. TxDOT AVN may request additional documentation or photographs for review before approving payment. If you have exhibits or photographs that would help in the review process, you may include these items with your reimbursement request submission.

Small Capital Improvement Projects

RAMP commonly covers lower cost airside and landside maintenance activities; however, certain small capital improvement projects, such as airport entrance roads or rotating beacon replacements, may be eligible for reimbursement with TxDOT AVN prior written approval. Since small capital improvement projects may go beyond routine maintenance and can involve new or expanded work, these projects require TxDOT AVN's review, approval, and guidance before any work begins. As a general rule, if your small capital improvement project is something that TxDOT AVN would include and pay for in a regular CIP Grant Funding Project, it may be considered eligible for reimbursement. Additionally, the Sponsor will certify that the airport's airside needs have been met. The Small Capital Improvement Project Approval Request Form must be completed and submitted to TxDOT AVN for review, discussion, and approval consideration. As a reminder, work performed prior to TxDOT AVN's review and approval may be considered ineligible for reimbursement.

Sponsor Contracts/Working with TxDOT District Offices

Sponsors may issue their own contracts for services included in the RAMP grant. If the Sponsor elects to perform the work using airport/sponsor staff, only the cost of materials is eligible for reimbursement—labor performed by Sponsor's personnel is not reimbursable. Sponsors may also contract their local TxDOT district to perform certain services—such as fog or pavement sealing and herbicide application, if the local district conducts the type of work being requested and the district agrees to complete the work. The district can provide a cost estimate for the requested work. The RAMP grant must be amended to include the added work, and the Sponsor's local match of the estimated cost is required before any work can begin. For assistance, contact your TxDOT AVN RAMP Coordinator. TxDOT will not participate in contracts for any ineligible items—such as mowing—or for costs that are unreasonable for the type of service.

Work Completion Requirements

Work outlined in the Grant's Scope of Services must be completed within the state fiscal year (September 1–August 31). Work performed or costs incurred before the RAMP grant execution date are not eligible for reimbursement.

Eligible Items and Services

Item and service eligibility can be broken down into four categories:

- Eligible Airside Maintenance Needs
- Eligible After Airside Maintenance Needs are Met
- Eligible Small Capital Improvement Projects
- Ineligible

The following offers guidance on eligibility within these categories. The items listed below are eligible for RAMP Grant reimbursement. Please work to address your airside maintenance needs first, followed by non-airside items and small capital improvement project consideration. Please feel free to reach out if you have any questions or concerns.

Eligible Item overview

Eligible RAMP reimbursement items are items that focus on safety and the preservation of capital assets. RAMP does not include any beautification or operational considerations.

Airside Maintenance Needs

- Pavement crack sealing/Pavement Slurry Seal/Fog Seal/Rejuvenator
- Pavement markings
- Drainage maintenance
- Airfield FOD Sweeping
- Tree trimming and obstacle clearing for safety issues only, such as runway obstruction.
- Herbicide on airside pavement and perimeter fencing
- Pesticide around airside electrical only
- Replacement bulbs/lamps for airside lighting fixtures and approach aids
- Repair and maintenance for beacon, lighting, approach, and navigational aids.
- Eligible air traffic and operations equipment, installation, and associated subscription costs for airport or commercially operated flight tracking system data (in accordance with requirements established in FAA AC 150/5000-17 Critical Aircraft and Regular Use Determination)
- Parts replacement for Automated Weather Observation System (AWOS) not covered under warranty.

After Airside Maintenance Needs Are Met

- Seal coats/chip seal/crack seal for non-airside pavement.
- Sponsor owned hangar/terminal building painting and repairs.
- Security camera systems excluding monitoring fees.
- Game proof or security fencing and gates, electric gate openers.
- Game proof and security fencing must be of a reasonable height to protect airport perimeter and discourage trespassers (typically eight feet or higher).
- Access roads for AWOS installations/AWOS NADIN interface monthly charge.
- Airport entrance signs.
- Repairs/maintenance to airport owned fuel systems/fuel farms, including replacement of tanks of same size and in same footprint. Software and software upgrades are not eligible for reimbursement unless required for the operation of the fuel system, which would fall under "repair of fuel system."
- Professional Services for preparation of Storm Water Pollution Prevention, Spill Prevention Control & Countermeasure Plans, and maintenance/update of these plans.
- Airfield FOD sweeper.
- HVAC repairs in terminal building and/or control tower only.
- QT Pod/AWOS agreement renewals.

Small Capital Improvement Projects Overview

The project must begin and be completed in the same grant FY, unless a prior written exception has been granted by the AVN Division.

- Stand-alone Drainage Study: A copy of the completed drainage study must be provided to TxDOT Aviation prior to reimbursement.
- Design and construct new concrete/asphalt public auto parking areas.
- Design and construct, along with repairs to the Hangar Access Taxiway (HAT).
- Design and construct new entrance roads and hangar access roads.
- Design and construction of aircraft wash racks as indicated by SWPPP.
- Design and construct expansion of apron areas or new apron areas.
- Design and construct runway lighting system extensions.
- Design and construct drainage improvements.
- Pilot lounge/small general aviation terminal buildings.
- Beacon/tower replacements in the same footprint.
- Preparation of FAA form 7460-1 "Notice of Proposed Construction or Alteration" for RAMP projects.

Guidance and Pre-Approval from TxDOT Aviation is required prior to work/purchases related to Small Capital Improvement Projects. The sponsor will certify that the airport's airside needs have been met. Submit the Small Capital Improvement Project Approval Request Form to your planner to start the review and approval process. The Planner may require the project to be included in the ALP, may require confirmation that environmental was completed, may require confirmation that a Flight Check will be performed, if applicable, prior to reimbursement.

Ineligible Item Overview

Any item not listed above may be considered ineligible. Please be sure to review the eligibility list before procuring goods or services, to avoid ineligible reimbursement requests. The following items represent examples of ineligible costs, please note, this **is not** a comprehensive list:

- Purchase of a courtesy vehicle and/or maintenance/repairs to any vehicle or equipment including (but not limited to):
    - Tractors
    - Mowers
    - Airport Rescue Fire Fighting vehicles (ARFF)
- Purchase of capital equipment/capital expenditures including (but not limited to):
    - Aircraft dolly
    - Lawn mower
    - Sound canons
    - Golf carts
    - Snow/ice removal equipment
    - Furniture
    - Striping machines
    - Window AC units
    - Mobile generators
    - Power washers
- Routine operating expenditures including (but not limited to):
    - Carpet cleaning
    - Monthly utility bills
    - Tree trimming and landscaping services for beautification
    - Mowing
    - Trash collection and recycling services
    - Wheeled fire extinguishers

    - Pest control and pesticides, unless around airside electrical components
    - Bidding and advertising
    - Oil storage tanks
    - Furniture purchases
    - Tools
    - Office equipment and electronics (computers, monitors, etc.)
- Storage buildings – construct, repair, or purchase.
- Part 139, and other airport regulatory software implementation and subscription costs
- Airport Layout Plan (ALP)
- Force Account work by Sponsor
- In-Vehicle aviation radio
- FAA Flight Checks
- Any work related to damage that is part of an insurance claim process.
- Consumables including (but not limited to):
    - Batteries (except for AWOS)
    - Air and water filters
    - Tools
    - Interior light bulbs
    - Cleaning supplies
- Replacement monitors/computer equipment for office operations
- Professional Services for any project which was not approved in writing by TxDOT under the RAMP Grant program.
- Design or professional services associated with a CIP project.
- Construction projects or design work exceeding the FY grant duration.
- Architectural services
- Any project which is not 100% for public use.
- Work performed or purchases made prior to the grant being fully executed. (A grant is considered fully executed when signed by all

parties. The date of the last signature is considered the execution date.)

- Any invoice which has goods/services completed outside of the executed RAMP Grant year

Reminders

We are here to help; our goal is to assist municipalities in maintaining and preserving their airfield and airport facilities. Airside Safety and Airside maintenance and improvements should always take precedence before seeking assistance with landside maintenance and improvements. The RAMP Grant Summary of Expenditures should be detailed enough to minimize follow-up questions. Remember the items and services mentioned above are not exhaustive so if you have any questions about item eligibility, please feel free to reach out and contact your TxDOT RAMP Coordinator or regional Planner. The focus should be on safety and preserving capital assets.

For more information contact the TxDOT Aviation Division at:

Phone: 1-800-687-4568 (68-PILOT)

Email: AVN_TxDOT_Aviation_Grants@txdot.gov

City Council Regular Meeting
AGENDA ITEM 6

Agenda Item: **Department Update: Public Utilities**

Meeting Date: September 17, 2026

Department: Public Utilities

Staff Contact: William Bissette, General Manager of Public Utilities

SUMMARY STATEMENT:

The City Council will be provided with an update on the Public Utilities department.

ATTACHMENTS:

None

FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

No action required. Discussion only.

City Council Regular Meeting

AGENDA ITEM 7

Agenda Item: **Discuss and Possibly Act Upon Ordinance No. O-26-017 on Its Second Reading Adopting the Budget for Fiscal Year Beginning October 1, 2026 and Ending September 30, 2027**

- **The FY2026-27 proposed budget for the City of Brenham will raise more revenue from total property taxes than last year's budget by an amount of $381,755, which is a 3.23 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $207,787.**

TAXPAYER IMPACT:

Scenario	Median Taxable Homestead Value	Tax Rate	Estimated Tax Bill	Change from Current Year
Current Year Adopted Rate	$273,510 (2025)	$0.4676	$1,278.93	
No-New-Revenue Rate (FY27)	$277,670 (2026)	$0.4669	$1,296.44	$17.51
Proposed Budget (FY27)	$277,670 (2026)	$0.4750	$1,318.93	$40.00

Meeting Date: September 17, 2026

Department: Finance

Staff Contact: Julie Flagg, Chief Financial Officer

SUMMARY STATEMENT:

The proposed FY2026-27 budget has been developed in compliance with the Property Tax Code, Local Government Code, and City Charter. The proposed budget includes appropriations of operating resources for 36 separate funds and authorizes $131.9 million in expenditures. The proposed budget is on the City's website and on file with the City Secretary. This agenda item is for the first reading of the Ordinance to adopt the proposed FY2026-27 budget. **Council must take a record vote on this item.**

ATTACHMENTS:

1. Ordinance No. O-26-017
2. Exhibit A

FUNDING SOURCE:

N/A

RECOMMENDATION:

Approve Ordinance No. O-26-017 on its second reading adopting the budget for fiscal year beginning October 1, 2026, and ending September 30, 2027.

ORDINANCE NO. O-26-017

AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF BRENHAM, TEXAS FOR THE FISCAL YEAR 2026-27; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Brenham, Texas, has prepared a budget for the fiscal year October 1, 2026 through September 30, 2027 and has filed same with the City Secretary and has held a public hearing on same, all after due notice as required by statute.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

SECTION I.

That the City Council of the City of Brenham, Texas does hereby adopt the Budget for the City of Brenham, Texas, for the fiscal year October 1, 2026 through September 30, 2027 as shown in the attached Exhibit "A", which is incorporated herein as though copied herein verbatim.

SECTION II.

That authority is hereby given to the City Manager to approve transfers of portions of any item of appropriation within the same department and transfers from one department to another department within the same fund.

SECTION III.

This Ordinance shall become effective as provided by the Charter of the City of Brenham, Texas.

PASSED AND APPROVED on its first reading this the 3rd day of September, 2026.

PASSED AND ADOPTED on its second reading this the 17th day of September, 2026.

____
Atwood C. Kenjura, Mayor

ATTEST:

____
Jeana Bellinger, TRMC. CMC
City Secretary

____
Cary Bovey
City Attorney

EXHIBIT A

CITY OF BRENHAM **BUDGET SUMMARY**

Fund		Revenue	Other Sources	Expenditures	Other Uses	Change in Fund Balance
101	General	22,514,573	3,014,823	25,383,648	145,748	0
215	Airport	817,000	95,876	912,912	82,000	(82,036)
225	PD Equip	27,691	0	27,691	0	0
226	Public Safety Trng	5,000	0	5,000	0	0
232	Donations	99,000	0	119,258	0	(20,258)
236	Capital/NonRoutine Items	310,000	0	1,059,322	0	(749,322)
249	Tourism & Marketing	537,722	864,000	1,393,005	0	8,717
118	Debt Service	3,368,183	0	3,498,463	0	(130,280)
109	Hotel/Motel	979,000	0	88,955	924,000	(33,955)
229	Criminal Law Enforcement	23,000	0	36,000	0	(13,000)
233	Courts Security/Tech	23,670	0	17,270	8,000	(1,600)
244	Water Impact Fees	552,304	0	0	0	552,304
245	Wastewater Impact Fees	71,430	0	0	70,000	1,430
260	Brenham Comm Projects	0	0	0	0	0
203	Airport Capital Improv	433,440	121,397	481,600	0	73,237
234	Parks Capital Improv	44,250	917,692	2,454,692	0	(1,492,750)
237	Streets/Drainage	36,000	10,000,000	818,000	212,204	9,005,796
270	General Govt Cap Improv	96,000	12,300,000	4,718,752	10,000,000	(2,322,752)
301	TIRZ No. 1	1,066,890	0	190,000	0	876,890
102	Electric	8,514,388	917,672	7,834,227	1,508,642	89,191
122	Electric Wholesale Power	19,935,425	0	20,035,425	339,223	(439,223)
132	Electric Capital Projects	0	186,223	21,000	0	165,223
103	Gas	1,904,314	0	1,447,853	539,891	(83,430)
123	Gas Wholesale Power	1,836,976	0	1,836,976	0	0
132	Gas Capital Projects	0	200,000	67,000	0	133,000
104	Water	9,528,765	0	8,563,860	600,607	364,298
134	Water Capital Projects	800,000	22,570,000	28,901,893	0	(5,531,893)
105	Wastewater	5,230,349	70,000	4,874,597	420,164	5,588
135	Wastewater Capital Proj.	252,000	3,600,000	6,990,748	0	(3,138,748)
106	Sanitation	3,048,716	0	2,884,710	138,000	26,006
107	Drainage	725,680	0	564,340	150,000	11,340
137	Drainage Capital Projects	890,517	362,204	1,217,722	0	34,999
240	Vehicle/Equip Replace	0	0	83,982	0	(83,982)
500	Worker's Comp	204,518	0	204,000	0	518
600	Employee Benefits	2,507,529	0	2,506,750	0	779
250	BCDC	2,986,384	0	1,652,692	1,333,692	0
252	BCDC Capital	188,000	10,475	1,034,241	0	(835,766)
TOTAL FY2026-27 PROPOSED BUDGET		**89,558,714**	**55,230,362**	**131,926,584**	**16,472,171**	**(3,609,679)**

City Council Regular Meeting

AGENDA ITEM 8

Agenda Item: **Discuss and Possibly Act Upon Ordinance No. O-26-018 on Its Second Reading Levying Property Taxes for the Tax Year 2026 for the City of Brenham at $0.4750 per $100.00 Valuation**

Meeting Date: September 17, 2026

Department: Finance

Staff Contact: Julie Flagg, Chief Financial Officer

SUMMARY STATEMENT:

The proposed FY2026-27 budget includes a tax rate of $0.4750 per $100 valuation which has two components: maintenance and operations (M&O) and interest and sinking (I&S). The proposed tax rate of $0.4750 will allocate $0.3330 to the General Fund for maintenance and operations, and the balance of $0.1420 to the Debt Service Fund for interest and sinking. The City has complied with all the notices and publications as required by the Tax Code. The proposed tax rate is below the Voter Approval Rate of $0.5108, so no election is required. Because the proposed tax rate exceeds the No-New-Revenue rate of $0.4669, the City Council is required by the Tax Code to take a record vote on this item.

ATTACHMENTS:

1. Tax Rate Memo 26-27
2. Ordinance No. O-26-018

FUNDING SOURCE:

N/A

RECOMMENDATION:

Approve Ordinance No. O-26-018 on its second reading adopting a Tax Rate; the required wording of the motion is: **I move that the property tax rate be increased by the adoption of a tax rate of $0.4750, which is effectively a 1.73% increase in the tax rate.**

MEMORANDUM

To: Mayor, Council, and Interim City Manager

From: Julie Flagg
Chief Financial Officer

Subject: Proposed 2026 Tax Rate – Public Hearing and Ordinance

Date: August 31, 2026

The proposed FY2026-27 budget was presented to Council at the Budget Workshop held on July 20, 2026. The proposed budget is on the City's website and on file with the City Secretary.

City of Brenham Certified Values for 2026 Tax Year

On July 21, 2026, the City received the certified tax roll from the Washington County Appraisal District. Total Certified Values for the 2026 tax year (FY2026-27) are $2,737,964,186, which is an increase of $19,836,192, or 0.73%, from the final 2025 tax year (FY2025-26) values of $2,718,127,994. Some items to note regarding the 2026 valuation:

- New properties with a taxable value of $43,744,635 were added in the current year. The total tax revenue at the proposed tax rate from these new properties is $207,787 ($145,670 in M&O revenue and $62,117 in I&S revenue).
- New exemptions of $50,203,810 were granted in the current year. The majority of the new exemptions were due to the increase in business personal property exemption under Texas House Bill 9. The increase in business personal property exemptions totaled $45,747,530, which represents a loss of $217,301 in revenue ($152,339 in M&O revenue and $64,962 in I&S revenue).
- Property values with tax ceilings for residential homestead property owners over 65 and disabled persons total $438,214,839, or 16% of the total Certified Value. There are 1,725 properties with tax ceilings, which represent 31% of the total single family residence properties. The difference between the actual taxes to be paid on these properties of $1,560,393 and the tax at the proposed tax rate of $2,081,520 is lost revenue of $521,127 ($365,337 in M&O revenue and $155,790 in I&S revenue).

City of Brenham Proposed Tax Rate for FY2026-27

Based on the certified taxable values of $2,737,964,186, the No-New-Revenue rate is $0.4669 per $100 valuation and the Voter-Approval rate is $0.5108 per $100 valuation for the 2026 Tax Year. The 2026 Voter-Approval rate includes the unused increment from the previous three (3) years. The No-New-Revenue rate is the tax rate that would produce the same amount of tax revenue if applied to the same properties taxed in both years. The Voter-Approval rate is the highest tax rate that may be adopted without holding an election to seek voter approval of the rate.

A property tax rate of $0.4750 per $100 valuation is proposed to fund the FY2026-27 budget. The total tax rate of $0.4750 consists of the No-New-Revenue maintenance and operation (M&O) rate of $0.3330 and the current interest and sinking (I&S, or debt service) rate of $0.14200. The proposed rate is less than the Voter-Approval rate, so no election will be necessary. The proposed rate is greater than the No-New-Revenue rate, so a public hearing is required before the tax rate is adopted.

Tax Rate Comparison		
	2026 (FY27) PROPOSED	2025 (FY26) ADOPTED
Property Tax Rate	**$ 0 .4750**	**$ 0 .4676**
Voter-Approval Tax Rate	$ 0 .5108	$ 0 .4802
No-New-Revenue Tax Rate	$ 0 .4669	$ 0 .4691
No-New-Revenue M&O Rate	$ 0 .3330	$ 0 .3256
M&O Tax Rate	$ 0 .3330	$ 0 .3256
Debt Tax Rate	$ 0 .1420	$ 0 .1420

Property Tax Rate	M&O	I&S (Debt)	Total
Current Tax Rate	$ 0.3256	$ 0.1420	$ 0.4676
Proposed Tax Rate	$ 0.3330	$ 0.1420	$ 0.4750
Increase/(Decrease)	$ 0.0074	$ 0.0000	$ 0.0074

Below is a comparison chart showing the average homestead taxable value for the tax year 2025 (FY26) versus tax year 2026 (FY27), and the total change in taxes.

Comparison Table	Tax Year		Change	
	2025 (FY26)	2026 (FY27)	Dollar	Percent
Total Tax Rate (per $100 of value)	$ 0.4676	$ 0.4750	$ 0.0074	1.58%
Average Homestead Taxable Value	$ 286,168	$ 286,990	$ 822	0.29%
Tax on Average Homestead	$ 1,338.12	$ 1,363.20	$ 25.08	1.87%
Total Tax Levy on All Properties	$ 12,199,508	$ 12,483,817	$ 284,309	2.33%

Recommendation
No action for the Public Hearing Agenda Item

Regular Session Agenda Item - Approve an Ordinance on its first reading adopting a Tax Rate of $0.4750 per $100 valuation.

ORDINANCE NO. O-26-018

AN ORDINANCE LEVYING TAXES FOR THE TAX YEAR 2026 FOR THE CITY OF BRENHAM, TEXAS AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

SECTION I.

That there be and is hereby levied an ad valorem tax of $0.3330 on each one hundred dollars worth of property owned and situated within the City Limits of the City of Brenham, Texas, both real and personal and mixed, for General Fund maintenance and operating purposes for the Tax Year 2026.

SECTION II.

That there be and is hereby levied for the use of the City of Brenham, for the Tax Year 2026, an ad valorem tax of $0.1420 on each one hundred dollars worth of real, personal and mixed property owned and situated in the City Limits of the City of Brenham, Texas, for the payment of principal and interest on all outstanding bonds and lease payments, not otherwise provided for, of the City of Brenham.

SECTION III.

Wherefore, the combined tax rate in accordance with V.T.C.A. Tax Code Section 26.05 shall be $0.4750 on each one hundred dollars worth of real, personal, and mixed property of owned and situated within the City Limits of the City of Brenham, Texas.

SECTION IV.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

SECTION V.

This Ordinance shall become effective as provided by the Charter of the City of Brenham, Texas.

PASSED AND APPROVED on its first reading this the 3rd day of September, 2026.

PASSED AND ADOPTED on its second reading this the 17th day of September, 2026.

____
Atwood C. Kenjura, Mayor

ATTEST:

______________________________	______________________________
Jeana Bellinger, TRMC, CMC	Cary Bovey
City Secretary	City Attorney

City Council Regular Meeting

AGENDA ITEM 9

Agenda Item: **Discuss and Possibly Act Upon Award of Bid (GLO-MIT-MOD 24-065-088-E764) to Brazos Valley L4 LLC for the Construction of Street and Drainage Improvements to Lott and Shepard Ln and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Date: September 17, 2026

Department: Public Works

Staff Contact: Dane Rau, Director of Public Works

SUMMARY STATEMENT:

On September 3rd, 2026, the City of Brenham and Strand Associates opened bids regarding the improvements of Lott and Shepard Ln off Old Chappell Hill Rd. These improvements will consist of road widening from 22’ to 28’ and also adding curb and gutter to adequately handle drainage along these streets. Since 2008, when these roadways were annexed, they have remained at 22’ and no real drainage. It has been a goal of ours to look for ways to improve these roadways and bring them up to city standards. In the Fall of 2024, we were successful in obtaining a General Land office MIT-MOD grant which can be used for these situations. Since that time, we have been working on land title acquisitions as some right-of-way had to be obtained to meet the allowable width of the new roadway. At the end of each roadway, we are planning to add cul-de-sacs that will greatly improve the turning radius of local traffic, public safety and sanitation trucks. We are excited to be at this point at which we can recommend an award for construction and begin the work.

Bids were opened on September 3rd with 4 bids being received. We had very competitive bids. The lowest bidder was Brazos Valley L4 LLC from North Zulch, Tx. They submitted a construction bid of $1,074,041.50. Brazos Valley L4 is a fairly new construction company who opened their doors in 2023. Based on positive reference checks received by Strand Engineering, we would recommend them for these roadway improvements. Just recently, they completed a project in Bellville which was also a grant project, and all was performed to standards.

We would like to respectfully ask council to award the Bid (GLO-MIT-MOD 24-065-088-E764) to Brazos Valley L4 LLC in the amount of $1,074,041.50.

Once awarded, we will finalize the contract documents, hold a pre-construction meeting and issue the notice to proceed. The project timeline is 180 days with final completion in 210 days. We will have to have all closeout documents to GLO by May 2027. The total grant received was $1,044,500.00. The remainder of the funds will come from the drainage utility fund, which is directed to drainage improvements such as these.

ATTACHMENTS:

1. Bid Tabulation
2. Map of Project Area

FUNDING SOURCE:

General Land Office Grant and Drainage Utility Funds

RECOMMENDATION:

Award bid (GLO-MIT-MOD 24-065-088-E764) to Brazos Valley L4, LLC in the amount of $1,074,041.50 for the construction of street and drainage improvements to Lott and Shepard Ln and authorize the Mayor to execute any necessary documentation.

Bids Received: 10 A.M.
September 3, 2026

STRAND ASSOCIATES, INC.®
1906 Niebuhr Street
Brenham, TX 77833
TBPE No. F-8405
TBPLS No. 10030000

CITY OF BRENHAM
BRENHAM, TEXAS
CDBG-MIT MOD ROAD IMPROVEMENTS
GLO CDBG-MIT MOD CONTRACT NO. 24-065-088-E764

BID TABULATION SUMMARY

Bidder and Address	Bid Bond or Guarantee	Addenda Acknowledged	Computed Total Bid
Brazos Valley L4, LLC 2991 Clark Road North Zulch, TX 77872	5%	Yes	$1,074,041.50
Larry Young Paving, Inc. 1852 Silver Hill Road Bryan, TX 77807	5%	Yes	$1,231,556.00
Texas KB Utilities, LLC 9230 FM 1371 Chappell Hill, TX 77426	5%	Yes	$1,393,000.00
Brazos Paving, Inc. 7601 West State Highway 21 Bryan, TX 77807	5%	Yes	$1,696,345.40

Reviewed by: ______________________

The content in this document is technical in nature and is intended for an audience with specific training and expertise and therefore may not fully conform to Web Content Accessibility Guidelines (WCAG) 2.1 Level AA accessibility criteria. If you require the content of this document in an alternative format for conformance with WCAG 2.1 Level AA, please contact the City of Brenham. The City of Brenham, as the Web site administrator and operator, is responsible for ensuring that posted content on its Web site conforms to applicable accessibility criteria.

STATE OF TEXAS
MOLLY KATE GOFF
152281
LICENSED
PROFESSIONAL ENGINEER

Molly Goff
9/9/26

3900.271\JDE:mds:rl\R:\BRE\Documents\Specifications\Archive\2026\Brenham, City of (TX)\3900.271.24-065-088-E764.BAG\(14) Bid Tabs\Brenham.24-065-088-E764.BT1.docx

Bids Received: 10 A.M., September 3, 2026

STRAND ASSOCIATES, INC.®
1906 Niebuhr Street
Brenham, TX 77833
TBPE No. F-8405
TBPLS No. 10030000

CITY OF BRENHAM

BRENHAM, TEXAS

CDBG-MIT MOD ROAD IMPROVEMENTS

GLO CDBG-MIT MOD CONTRACT NO. 24-065-088-E764

BID TABULATION BREAKDOWN

				Brazos Valley L4, LLC 2991 Clark Road North Zulch, TX 77872		Larry Young Paving, Inc. 1852 Silver Hill Road Bryan, TX 77807		Texas KB Utilities, LLC 9230 FM 1371 Chappell Hill, TX 77426		Brazos Paving, Inc. 7601 West State Highway 21 Bryan, TX 77807	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1.	Mobilization	1	LS	$ 126,277.00	$ 126,277.00	$ 100,000.00	$ 100,000.00	$ 147,500.00	$ 147,500.00	$ 125,260.00	$ 125,260.00
2.	SWPPP	1	LS	$ 1,000.00	$ 1,000.00	$ 4,000.00	$ 4,000.00	$ 31,250.00	$ 31,250.00	$ 24,855.00	$ 24,855.00
3.	Perform Vegetation Clearing and Grubbing	1	LS	$ 25,000.00	$ 25,000.00	$ 46,000.00	$ 46,000.00	$ 31,250.00	$ 31,250.00	$ 32,650.00	$ 32,650.00
4.	Remove and Dispose of Existing Concrete Valley Gutter Pavement	37	SY	$ 50.00	$ 1,850.00	$ 20.00	$ 740.00	$ 291.20	$ 10,774.40	$ 75.00	$ 2,775.00
5.	Remove and Dispose of 12-IN CMP	100	LF	$ 10.00	$ 1,000.00	$ 26.00	$ 2,600.00	$ 30.00	$ 3,000.00	$ 43.10	$ 4,310.00
6.	Remove and Dispose of 15-IN CMP	297	LF	$ 15.00	$ 4,455.00	$ 26.00	$ 7,722.00	$ 30.00	$ 8,910.00	$ 43.10	$ 12,800.70
7.	Remove and Dispose of 24-IN CMP	50	LF	$ 20.00	$ 1,000.00	$ 26.00	$ 1,300.00	$ 30.00	$ 1,500.00	$ 53.40	$ 2,670.00
8.	Remove and Dispose of Existing Barbed Wire Fence	120	LF	$ 10.00	$ 1,200.00	$ 6.50	$ 780.00	$ 3.15	$ 378.00	$ 9.20	$ 1,104.00

				Brazos Valley L4, LLC 2991 Clark Road North Zulch, TX 77872		Larry Young Paving, Inc. 1852 Silver Hill Road Bryan, TX 77807		Texas KB Utilities, LLC 9230 FM 1371 Chappell Hill, TX 77426		Brazos Paving, Inc. 7601 West State Highway 21 Bryan, TX 77807	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
9.	Remove and Dispose of Existing Chain Link Fence	70	LF	$ 14.50	$ 1,015.00	$ 6.50	$ 455.00	$ 15.00	$ 1,050.00	$ 12.30	$ 861.00
10.	Remove and Dispose of Existing Concrete Sidewalk	14	SF	$ 71.50	$ 1,001.00	$ 32.00	$ 448.00	$ 100.00	$ 1,400.00	$ 76.70	$ 1,073.80
11.	Remove and Dispose of Existing Concrete Driveway	285	SF	$ 17.50	$ 4,987.50	$ 2.50	$ 712.50	$ 15.00	$ 4,275.00	$ 8.10	$ 2,308.50
12.	Relocate Existing Fire Hydrant and Hydrant Lead	2	EA	$ 5,000.00	$ 10,000.00	$ 6,600.00	$ 13,200.00	$ 3,690.00	$ 7,380.00	$ 9,000.00	$ 18,000.00
13.	Perform Water Main Lowering	5	EA	$ 7,500.00	$ 37,500.00	$ 3,900.00	$ 19,500.00	$ 5,820.00	$ 29,100.00	$ 8,035.00	$ 40,175.00
14.	Adjust Existing Water Service	6	EA	$ 1,000.00	$ 6,000.00	$ 1,500.00	$ 9,000.00	$ 1,250.00	$ 7,500.00	$ 3,710.00	$ 22,260.00
15.	Extend and Adjust Existing Water Meter to Finished Grade	5	EA	$ 500.00	$ 2,500.00	$ 850.00	$ 4,250.00	$ 4,970.00	$ 24,850.00	$ 4,120.00	$ 20,600.00
16.	Adjust Existing Sanitary Sewer Service	7	EA	$ 3,500.00	$ 24,500.00	$ 1,400.00	$ 9,800.00	$ 4,845.00	$ 33,915.00	$ 6,185.00	$ 43,295.00
17.	Remove Concentric Cone from Manhole and Replace with Eccentric Cone	4	EA	$ 3,000.00	$ 12,000.00	$ 2,900.00	$ 11,600.00	$ 2,625.00	$ 10,500.00	$ 6,870.00	$ 27,480.00
18.	Install 12-IN Split Ring Casing Over Existing 6-IN Sanitary Sewer Line	1	EA	$ 10,000.00	$ 10,000.00	$ 3,600.00	$ 3,600.00	$ 3,450.00	$ 3,450.00	$ 7,555.00	$ 7,555.00
19.	Cement Stabilization of Materials in Place, 8-IN	5,605	SY	$ 6.00	$ 33,630.00	$ 4.50	$ 25,222.50	$ 13.75	$ 77,068.75	$ 11.50	$ 64,457.50
20.	Cement Treatment, Road Mixed (5%)	100	T	$ 250.00	$ 25,000.00	$ 230.00	$ 23,000.00	$ 275.00	$ 27,500.00	$ 425.00	$ 42,500.00

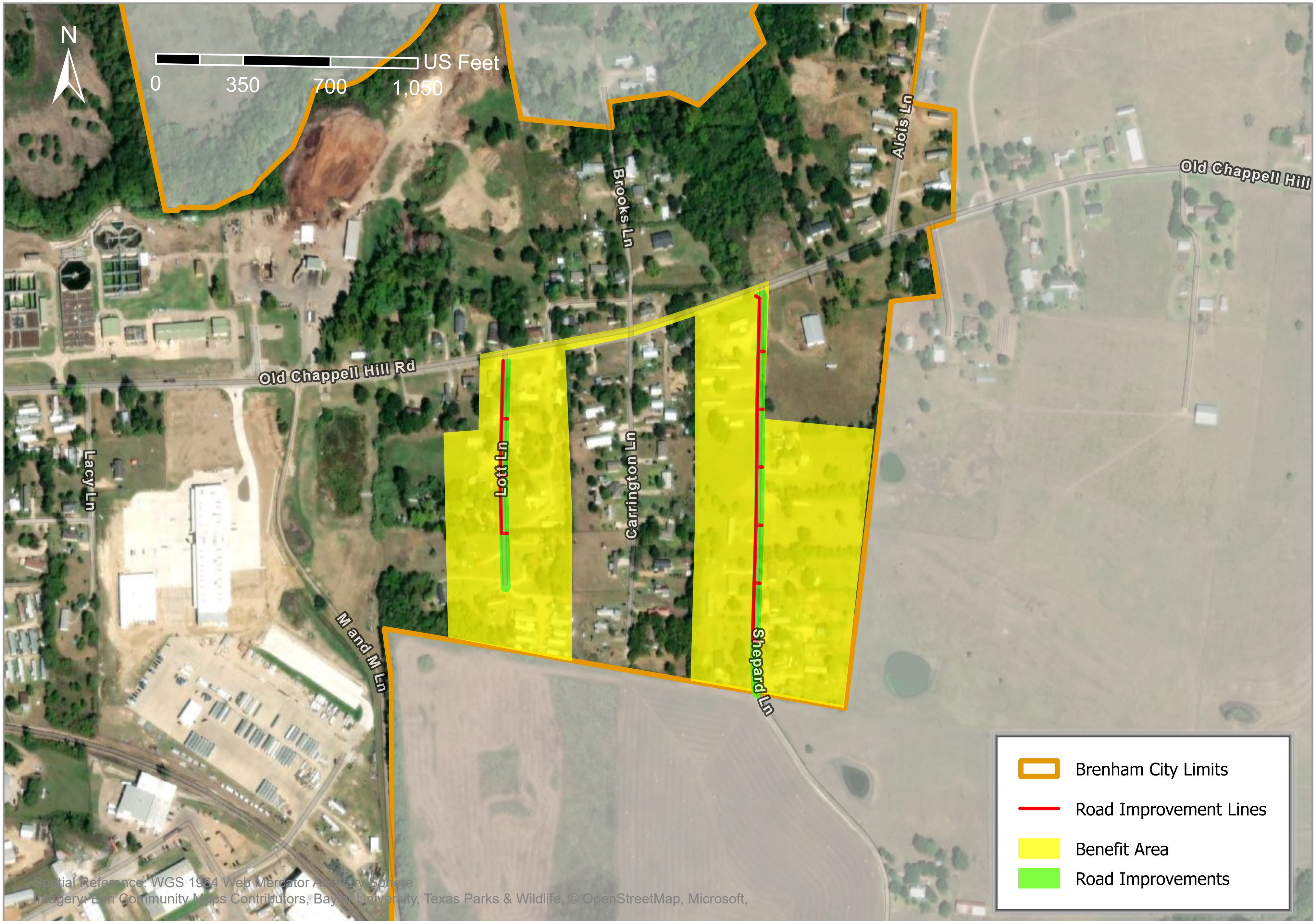
				Brazos Valley L4, LLC 2991 Clark Road North Zulch, TX 77872		Larry Young Paving, Inc. 1852 Silver Hill Road Bryan, TX 77807		Texas KB Utilities, LLC 9230 FM 1371 Chappell Hill, TX 77426		Brazos Paving, Inc. 7601 West State Highway 21 Bryan, TX 77807	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
21.	Hot Mix Asphaltic Concrete Pavement, Type D	630	T	$ 120.00	$ 75,600.00	$ 170.00	$ 107,100.00	$ 181.50	$ 114,345.00	$ 175.00	$ 110,250.00
22.	Reinforced Concrete Curb and Gutter	3,525	LF	$ 20.00	$ 70,500.00	$ 34.00	$ 119,850.00	$ 26.05	$ 91,826.25	$ 25.00	$ 88,125.00
23.	Reinforced Concrete Valley Gutter Pavement	69	SY	$ 65.00	$ 4,485.00	$ 34.00	$ 2,346.00	$ 93.60	$ 6,458.40	$ 103.00	$ 7,107.00
24.	Reinforced Concrete Sidewalk, 4-IN	20	SF	$ 65.00	$ 1,300.00	$ 20.00	$ 400.00	$ 100.00	$ 2,000.00	$ 13.00	$ 260.00
25.	Reinforced Concrete Driveway, 6-IN	650	SY	$ 65.00	$ 42,250.00	$ 120.00	$ 78,000.00	$ 87.30	$ 56,745.00	$ 103.00	$ 66,950.00
26.	6-IN Flex Base Driveway	485	SY	$ 20.00	$ 9,700.00	$ 32.00	$ 15,520.00	$ 60.00	$ 29,100.00	$ 31.10	$ 15,083.50
27.	Construct 7 1/2-FT by 2 1/2-FT Inlet Slope Paving	1	EA	$ 1,000.00	$ 1,000.00	$ 6,500.00	$ 6,500.00	$ 3,640.00	$ 3,640.00	$ 1,130.00	$ 1,130.00
28.	Install New 12-Inch RCP Class III, Complete in Place	323	LF	$ 75.00	$ 24,225.00	$ 130.00	$ 41,990.00	$ 159.00	$ 51,357.00	$ 116.00	$ 37,468.00
29.	Install New 15-Inch RCP Class III, Complete in Place	623	LF	$ 100.00	$ 62,300.00	$ 130.00	$ 80,990.00	$ 160.70	$ 100,116.10	$ 118.00	$ 73,514.00
30.	Install New 18-Inch RCP Class III, Complete in Place	99	LF	$ 100.00	$ 9,900.00	$ 140.00	$ 13,860.00	$ 179.40	$ 17,760.60	$ 132.00	$ 13,068.00
31.	Install New 24-Inch RCP Class III, Complete in Place	757	LF	$ 150.00	$ 113,550.00	$ 150.00	$ 113,550.00	$ 190.60	$ 144,284.20	$ 150.00	$ 113,550.00
32.	Install New 36-Inch RCP Class III, Complete in Place	50	LF	$ 250.00	$ 12,500.00	$ 230.00	$ 11,500.00	$ 264.50	$ 13,225.00	$ 250.00	$ 12,500.00

				Brazos Valley L4, LLC 2991 Clark Road North Zulch, TX 77872		Larry Young Paving, Inc. 1852 Silver Hill Road Bryan, TX 77807		Texas KB Utilities, LLC 9230 FM 1371 Chappell Hill, TX 77426		Brazos Paving, Inc. 7601 West State Highway 21 Bryan, TX 77807	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
33.	Furnish and Install 4-FT by 4-FT Junction Box	5	EA	$ 4,000.00	$ 20,000.00	$ 4,700.00	$ 23,500.00	$ 3,805.00	$ 19,025.00	$ 8,270.00	$ 41,350.00
34.	Furnish and Install 5-FT by 3-FT Throat Inlet	3	EA	$ 5,000.00	$ 15,000.00	$ 6,400.00	$ 19,200.00	$ 6,190.00	$ 18,570.00	$ 7,970.00	$ 23,910.00
35.	Furnish and Install 6-FT by 3-FT Throat Inlet	1	EA	$ 5,000.00	$ 5,000.00	$ 7,500.00	$ 7,500.00	$ 6,190.00	$ 6,190.00	$ 11,335.00	$ 11,335.00
36.	Furnish and Install 7 1/2-FT by 21/2-FT Throat Inlet	1	EA	$ 6,500.00	$ 6,500.00	$ 6,700.00	$ 6,700.00	$ 6,190.00	$ 6,190.00	$ 10,570.00	$ 10,570.00
37.	Furnish and Install 5-FT Curb Inlet Under Pavement	10	EA	$ 6,500.00	$ 65,000.00	$ 6,500.00	$ 65,000.00	$ 4,190.00	$ 41,900.00	$ 10,372.00	$ 103,720.00
38.	Furnish and Install Curb Inlet	1	EA	$ 6,000.00	$ 6,000.00	$ 6,300.00	$ 6,300.00	$ 4,190.00	$ 4,190.00	$ 10,210.00	$ 10,210.00
39.	Furnish and Install 5-FT Curb Inlet W/ 4- to 5-FT Extensions	1	EA	$ 7,500.00	$ 7,500.00	$ 6,300.00	$ 6,300.00	$ 8,500.00	$ 8,500.00	$ 14,210.00	$ 14,210.00
40.	Furnish and Install 18-IN Sloped End Treatment	1	EA	$ 3,500.00	$ 3,500.00	$ 1,400.00	$ 1,400.00	$ 2,190.00	$ 2,190.00	$ 2,655.00	$ 2,655.00
41.	Furnish and Install 24-IN Sloped End Treatment W/ Concrete Apron and Dissipator Blocks	1	EA	$ 5,000.00	$ 5,000.00	$ 4,500.00	$ 4,500.00	$ 9,440.00	$ 9,440.00	$ 10,400.00	$ 10,400.00
42.	Move and Relocate Sign on New Sign Base	5	EA	$ 500.00	$ 2,500.00	$ 550.00	$ 2,750.00	$ 750.00	$ 3,750.00	$ 1,130.00	$ 5,650.00
43.	Furnish and Install Chain Link Fence	70	LF	$ 100.00	$ 7,000.00	$ 80.00	$ 5,600.00	$ 215.00	$ 15,050.00	$ 56.20	$ 3,934.00
44.	Provide Trench Safety for All Storm Sewer and Utility Relocations, All Trench Depths	1,816	LF	$ 1.00	$ 1,816.00	$ 1.25	$ 2,270.00	$ 1.00	$ 1,816.00	$ 5.65	$ 10,260.40

				Brazos Valley L4, LLC 2991 Clark Road North Zulch, TX 77872		Larry Young Paving, Inc. 1852 Silver Hill Road Bryan, TX 77807		Texas KB Utilities, LLC 9230 FM 1371 Chappell Hill, TX 77426		Brazos Paving, Inc. 7601 West State Highway 21 Bryan, TX 77807	
No.	Description	Quantity	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
45.	Remove, Stockpile, and Salvage Existing Asphaltic Pavement	1	LS	$ 25,000.00	$ 25,000.00	$ 90,000.00	$ 90,000.00	$ 11,000.00	$ 11,000.00	$ 49,000.00	$ 49,000.00
46.	Excavation, Grading, and Shaping	1	LS	$ 100,000.00	$ 100,000.00	$ 46,000.00	$ 46,000.00	$ 83,200.00	$ 83,200.00	$ 262,930.00	$ 262,930.00
47.	Traffic Control According to Texas Manual on Uniform Traffic Control Devices (TMUTCD)	1	LS	$ 2,000.00	$ 2,000.00	$ 19,000.00	$ 19,000.00	$ 31,200.00	$ 31,200.00	$ 37,850.00	$ 37,850.00
48.	Construction Materials Testing	1	LS	$ 20,000.00	$ 20,000.00	$ 29,000.00	$ 29,000.00	$ 12,500.00	$ 12,500.00	$ 34,250.00	$ 34,250.00
49.	Site Restoration, Seeding, and Cleanup	1	LS	$ 25,000.00	$ 25,000.00	$ 21,000.00	$ 21,000.00	$ 24,880.30	$ 24,880.30	$ 28,115.00	$ 28,115.00
ENGINEER'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 49					$ 1,074,041.50		$ 1,231,556.00		$ 1,393,000.00		$ 1,696,345.40
CONTRACTOR'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 49					$ 1,074,041.50		$ 1,231,556.00		$ 1,393,000.00		$ 1,696,345.40

Reviewed by ____________________

The content in this document is technical in nature and is intended for an audience with specific training and expertise and therefore may not fully conform to Web Content Accessibility Guidelines (WCAG) 2.1 Level AA accessibility criteria. If you require the content of this document in an alternative format for conformance with WCAG 2.1 Level AA, please contact the City of Brenham. The City of Brenham, as the Web site administrator and operator, is responsible for ensuring that posted content on its Web site conforms to applicable accessibility criteria.



PUBLIC MANAGEMENT EST.1982

City of Brenham, TX CDBG-MIT MOD
Old Chappell Hill Rd Projects

City of BRENHAM

City of BRENHAM

City Council Regular Meeting

AGENDA ITEM 10

Agenda Item: **Discuss and Possibly Act Upon Resolution No. R-26-027, Authorizing the Revision of Contract No. 24-065-088-E764 with the Texas General Land Office (GLO) Related to the Community Development Block Grant-Mitigation (CDBG-MIT) Regional Method of Distribution (MOD) Program**

Meeting Date: September 17, 2026

Department: Public Works

Staff Contact: Dane Rau, Director of Public Works

SUMMARY STATEMENT:

This item is directly related to Lott Ln and Shepard Ln, road and drainage improvements. Since bids have been received, and we anticipate entering into a construction contract with Brazos Valley L4 LLC for Lott and Shepard Ln, a local funding resolution will need to be acted upon now that final costs have been determined.

Being that this is a grant funded project administered by the General Land Office, a local funding resolution stating the city's obligations is needed by the governing body. As the resolution states, the total projected project costs (construction/engineering/environmental/grant management) are $1,279,845.85. The City's local contribution will be $235,345.85. Those local contributions will be expensed from the drainage utility fund which are used for major drainage projects such as these.

By passing this resolution we can meet this requirement of the General Land Office and submit the necessary documentation. (See attached resolution)

ATTACHMENTS:

1. Resolution No. R-26-027

FUNDING SOURCE:

General Land Office Grant and Drainage Utility Funds

RECOMMENDATION:

Approve Resolution No. R-26-027, authorizing the revision of contract No. 24-065-088-E764 with the Texas General Land Office (GLO) related to the Community Development Block Grant-Mitigation (CDBG-MIT) Regional Method of Distribution (MOD) program and authorize the Mayor to execute any necessary documentation.

RESOLUTION NO. R-26-027

A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF BRENHAM, TEXAS AUTHORIZING THE REVISION OF CONTRACT NO. 24-065-088-E764 WITH THE TEXAS GENERAL LAND OFFICE (GLO) RELATED TO COMMUNITY DEVELOPMENT BLOCK GRANT - MITIGATION (CDBG-MIT) REGIONAL METHOD OF DISTRUBUTION (MOD) PROGRAM

WHEREAS, the City of Brenham has received a Community Development Block Grant award to provide infrastructure improvements; and

WHEREAS, construction bids for this project exceeded available grant funds by $235,345.85; and

WHEREAS, the improvements to Lott Lane & Shepard Lane are vital to the City's disaster mitigation and resiliency.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brenham, Texas, that:

1. That Community Development Block Grant – Mitigation (CDBG-MIT) Regional Method of Distribution (MOD) program contract #24-065-088-E764 is hereby revised by the City of Brenham.
2. That the total work to be performed will address drainage improvements to Lott Lane and Shepard Lane.
3. That the contract be for $1,044,500.00 of grant funds to provide for drainage improvements to Lott Lane & Shepard Lane.
4. The City of Brenham is allocating additional local contribution in the amount of $235,345.85 for construction of the CDBG-MIT Regional MOD project bringing total local contributions to $235,345.85.
5. That the total project cost is $1,279,845.85 to include construction, engineering, and administration services.
6. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, fair housing, and civil rights requirements.

PASSED AND APPROVED on this 17th day of September 2026.

____
Atwood C Kenjura, Mayor

ATTEST:

____
Jeana Bellinger, TRMC, CMC, City Secretary

City Council Regular Meeting
AGENDA ITEM 12

Agenda Item: **Section 551.074, Texas Government Code, Personnel Matters – Discussion Concerning the Appointment, Employment, Evaluation and Duties of New City Manager, and Associated Issues**

Meeting Date: September 17, 2026

Department: Administration

Staff Contact: Susan Nienstedt, Director of Human Resources and Risk Management
Jeana Bellinger, City Secretary

SUMMARY STATEMENT:

To be discussed in Executive Session.

ATTACHMENTS:

None

FUNDING SOURCE:

Not applicable.

RECOMMENDATION:

No action — Executive Session discussion only.