



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, NOVEMBER 7, 2019 AT 1:00 P.M.
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN ST.
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Kolby**
- 3. Service Recognitions**
 - **Christi Korth, Finance** **10 Years**
 - **Kim Mueller, Maintenance** **20 Years**
 - **Susan Nienstedt, Human Resources** **20 Years**
 - **Alton Sommerfield, Electric** **40 Years**
- 4. Citizens Comments**

CONSENT AGENDA

5. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

- 5-a. Minutes from the September 19, 2019 and October 3, 2019 Regular City Council Meetings**
- 5-b. Resolution No. R-19-033 Authorizing the Execution of an Agreement with TxDOT for the Temporary Closure of State Right of Way in Connection with the 2019 Christmas Stroll and Lighted Parade to be Held on Saturday, December 7, 2019**
- 5-c. Purchase of Six (6) Vehicles for the City of Brenham Police Department from LaRoche Chevrolet, Through the General Motors Competitive Equalization Program for Political Subdivisions, In the Amount of \$196,800.00 and Authorize the Mayor to Execute Any Necessary Documentation**

- 5-d. Purchase of a Pneumatic Compactor for the City of Brenham Street Department from Mustang CAT – Bryan, Through Buy Board Local Government Purchasing Cooperative Contract No. 515-06, in the Amount of \$88,400.00 and Authorize the Mayor to Execute Any Necessary Documentation
- 5-e. Purchase of a Dump Truck for the City of Brenham Street Department from Hermann International, Through Sourcewell Cooperative Contract No. 081716-NVS, in the Amount of \$104,550.00 and Authorize the Mayor to Execute Any Necessary Documentation
- 5-f. Award Bid No. 19-004 Related to Chlorine Gas for Various Departments within the City of Brenham to DXI Industries, Inc. in the Amount of \$0.3145 per Pound and Authorize the Mayor to Execute Any Necessary Documentation
- 5-g. Award Bid No. 19-005 Related to Type “D” Hot Mix (Asphalt) for the City of Brenham Street Department to Waller County Asphalt, Inc. in the Amount of \$57.00 per Ton (Pick-up), \$64.00 per Ton (Delivery) and \$1,500 Per Occurrence for Emergencies, Week-ends and Holidays and Authorize the Mayor to Execute Any Necessary Documentation
- 5-h. Approve a Noise Variance from Christ Lutheran Day School for a Fundraiser to be Held on November 8, 2019 from 6:00 p.m. – 9:00 p.m. at 1104 Carlee Drive and Authorize the Mayor to Execute Any Necessary Documentation **Pages 1-49**

PUBLIC HEARING

6. Proposed Annexation of Three Areas of Land into the City Limits and Explanation of Service Plan for Each Area Proposed for Annexation

Section 2019-1: Approximately 44.068 Acres of Land Situated in Washington County, Texas, Out of the Phillip Coe Survey, A-31, Consisting of a Single Tract of Land with Frontage Along Industrial Blvd., FM 332 and FM 389.

Section 2019-2: Approximately 0.643 Acres of Land Situated in Washington County, Texas, Part of the A. Harrington Survey, A-55, Consisting of Portions of Multiple Tracts of Land with Frontage Along the West Side of Old Masonic Road.

Section 2019-3: Approximately 194.762 Acres of Land Situated in Washington County, Texas, Part of the A. Harrington Survey, A-55, Consisting of Multiple Tracts of Land with Frontage Along the East Side of Farmers Road Between FM 389 and Old Mill Creek Road, and the North Side of Old Mill Creek Road Between the Current City Limit Line and Jackson Creek. **Pages 50-84**

REGULAR SESSION

7. **Discuss and Possibly Act Upon Resolution No. R-19-031 Expressing Official Intent to Reimburse Certain Costs Related to Streets and Drainage Improvements and Renovation and Improvements to the City's Water and Wastewater Utility Systems and Facilities**
Pages 85-89
8. **Discuss and Possibly Act Upon Resolution No. R-19-032 Regarding the Election of Members to the Board of Directors of the Washington County Appraisal District**
Pages 90-94
9. **Discuss and Possibly Act Upon the 2020 Holiday Schedule**
Pages 95-96
10. **Discuss and Possibly Act Upon an Ordinance on Its First Reading Providing for Increased Prior and Current Service Annuities in the Texas Municipal Retirement System ("TMRS") for Retirees and Beneficiaries of Deceased Retirees of the City of Brenham and Electing to Make Current Service and Prior Service Contributions to the City's TMRS Benefit Accumulation Fund at the Actuarially Determined Rate of Total Employee Compensation**
Pages 97-102
11. **Discuss and Possibly Act Upon the City of Brenham City Council Meeting Dates for January 2020 and Authorize the Mayor to Execute Any Necessary Documentation**
Page 103
12. **Administrative/Elected Officials Report**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.
--

EXECUTIVE SESSION

13. **Section 551.074 – Texas Government Code – Deliberation Regarding Personnel Matters – Deliberation Regarding the Appointment of an Additional Municipal Court Associate Judge**
Page 104
14. **Section 551.074 – Texas Government Code – Deliberation Regarding Personnel Matters – Deliberation Concerning Compensation for the Interim Municipal Court Associate Judges**
Page 105

RE OPEN REGULAR AGENDA

15. **Discuss and Possibly Act Upon the Appointment of an Additional Municipal Court Associate Judge** **Page 106**
16. **Discuss and Possibly Act Upon Compensation for the Municipal Court Associate Judges** **Page 107**

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiation

CERTIFICATION

I certify that a copy of the November 7, 2019 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on November 4, 2019 at **11:40 AM**.

Kacey A. Weiss, TRMC

Deputy City Secretary I

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ day of _____, 2019 at _____ AM PM.

Signature

Title



To: Mayor & Council

From: Jeana Bellinger, City Secretary

Subject: Consent Agenda Items, November 7 2019

Date: November 4, 2019

The November 7, 2019 council agenda has several Consent Agenda Items, this memo provides a brief summary of the items. Documentation for each item is attached to this memo for your review:

Item	Description
5-a	This is a routine item.
5-b	This is a routine item; closure of TXDOT right-of -way for the annual Christmas Stroll is done every year.
5-c	Purchase of six (6) patrol vehicles for the Police Department (<u>equipment shown on quote will be purchased later</u>). This purchase will be through the Vehicle and Equipment Replacement Fund (VERF) as approved in the FY2019-20 budget.
5-d	Purchase of a pneumatic compactor for the Street Department. This purchase will be through the Vehicle and Equipment Replacement Fund (VERF) as approved in the FY2019-20 budget.
5-e	Purchase of a dump truck for the Street Department. This purchase will be through the Vehicle and Equipment Replacement Fund (VERF) as approved in the FY2019-20 budget.
5-f	This is a routine item for Chlorine gas for multiple departments.
5-g	This is a routine item for Type “D” Hot mix (asphalt) for the Street Department.
5-h	This is a noise variance request from Christ Lutheran Day School for their annual fundraiser that comes to the Council every year.

Please note that any of these items can be pulled from the Consent Agenda to the Regular Agenda for discussion, if so desired by the Council.

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on September 19, 2019 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Andrew Ebel
Councilmember Susan Cantey
Councilmember Adonna Saunders
Councilmember Keith Herring
Councilmember Albert Wright
Councilmember Clint Kolby

Members absent:

None

Others present:

City Manager James Fisher, City Attorney Cary Bovey, Deputy City Secretary I Kacey Weiss, Deputy City Secretary II Karen Stack, Assistant City Manager – Chief Financial Officer Carolyn Miller, Comptroller Stacy Hardy, Human Resources Director Susan Nienstedt, Melinda Gordon, Fire Chief Ricky Boeker, Fire Marshal Roger Williams, Police Chief Allwin Barrow, Todd Ashorn, Public Works Director Dane Rau, Assistant City Manager of Public Utilities Lowell Ogle, Allen Jacobs and Kevin Boggus

Citizens present:

Brent Nedbalek, Billie Schmidt and Charlie Pyle

Media Present:

Arthur Hahn, Brenham Banner Press; and Josh Blaschke, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Wright**
- 3. Proclamation**
 - **Constitution Week**

4. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

5. Statutory Consent Agenda

- 5-a. Minutes from the July 17, 2019 Special City Council Meeting, July 18, 2019 Special City Council Meeting, July 18, 2019 Regular City Council Meeting and July 25, 2019 Special City Council Meeting**
- 5-b. Ordinance No. O-19-033 on Its Second Reading Adopting the City of Brenham's 2019 Comprehensive Plan Entitled "Historic Past, Bold Future: Plan 2040" (Case No. P-19-029)**
- 5-c. Ordinance No. O-19-034 on Its Second Reading Repealing Ordinance No. O-19-017 and Deleting Appendix A – "Zoning" of the Code of Ordinances of the City of Brenham, Part II, Division I, Section 18, Exterior Construction Materials for Selected Zoning Districts in Brenham, Washington County, Texas (Case No. P-19-028)**
- 5-d. Ordinance No. O-19-035 on Its Second Reading Amending Chapter 19, Parks and Recreation, Code of Ordinances, City of Brenham, Texas**
- 5-e. Ordinance No. O-19-036 on Its Second Reading Amending Chapter 6, Buildings and Structures, Code of Ordinances, City of Brenham, Texas to Adopt the 2015 Version of the International Building Codes with Local Amendments**
- 5-f. Ordinance No. O-19-037 on Its Second Reading Amending the Rate Tariff Schedule(s) for the City of Brenham Electric Rates**
- 5-g. Approve a Noise Variance for the Texas Arts and Music Festival to be Held from 7:00 p.m. on October 18th to 3:00 p.m. on October 20th in Downtown Brenham and Authorize the Mayor to Execute Any Necessary Documentation**
- 5-h. Approve a Contract Between the City of Brenham Electric Department and the Lower Colorado River Authority (LCRA) for Tree Trimming Services and Authorize the Mayor to Execute Any Necessary Documentation**
- 5-i. Approve a System Water Availability Agreement Between the City of Brenham and Brazos River Authority and Authorize the Mayor to Execute Any Necessary Documentation**

A motion was made by Councilmember Cantey and seconded by Councilmember Kolby to approve the Statutory Consent Agenda Items 5-a. through 5-i. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

REGULAR SESSION

6. Discuss and Possibly Act Upon Ordinance No. O-19-038 on Its Second Reading Adopting the Budget for Fiscal Year Beginning October 1, 2019 and Ending September 30, 2020

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller explained that the Fiscal Year 2019-20 Proposed Budget has been developed in compliance with the Property Tax Code, Local Government Code and the City Charter. Miller stated that the proposed budget includes appropriations of operating resources for 30 separate funds and authorizes \$73.0 million in expenditures.

A motion was made by Councilmember Herring and seconded by Councilmember Cantey to approve Ordinance No. O-19-038 on its second reading adopting the budget for fiscal year beginning October 1, 2019 and ending September 30, 2020.

Mayor Tate called for a record vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

7. Discuss and Possibly Act Upon Ordinance No. O-19-039 on Its Second Reading Levying Taxes for the Tax Year 2019 for the City of Brenham at \$0.5140 per \$100 Valuation

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller explained that the FY2019-20 Proposed Budget includes a tax rate of \$0.5140 per \$100

valuation which has two components: maintenance and operations (M&O) and interest and sinking (I&S). Miller advised that the proposed tax rate of \$0.5140 will allocate \$0.3200 to the General Fund for M&O expenditures and the balance of \$0.1940 will be allocated to the Debt Service Fund for principal and interest obligations. Miller noted that the proposed tax rate of \$0.5140 is above the effective rate of \$0.4748, but below the rollback rate of \$0.5148.

A motion was made by Councilmember Cantey and seconded by Mayor Pro Tem Ebel that the property tax rate be increased by the adoption of a tax rate of \$0.5140 per \$100 valuation, which is effectively an 8.26% increase in the tax rate.

Mayor Tate called for a record vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

8. Discuss and Possibly Act Upon a One Year Contract Extension, in Accordance with Bid No. 17-011, for Janitorial Services for Various City Facilities and Authorize the Mayor to Execute Any Necessary Documentation

Public Works Director Dane Rau presented this item. Rau explained that on October 12, 2017, Council awarded a contract to Kustom Klean Janitorial Services at an approximate value of \$107,448.24 annually. Rau stated that on October 18, 2018, a one-year extension was awarded to Kustom Klean in the same amount as they honored the previous year contracted amount.

Rau advised that the owner of Kustom Klean Janitorial Services, Stacie Oberrender, submitted a letter on September 1st asking the City to consider increasing the contract rates 3% to compensate her employees for an increase in pay. Rau noted that due to no increases last year and also understanding that the cost of living has increased, staff understood this request. Rau explained that staff has been happy with Kustom Klean's performance throughout the city buildings and have had very minor issues compared to what staff has been through in previous years with janitorial companies.

A motion was made by Councilmember Herring and seconded by Councilmember Wright to approve a One Year Contract Extension, in accordance with Bid No. 17-011, to Kustom Klean Janitorial Services including a 3% rate increase for janitorial services for various city facilities and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

9. Discuss and Possibly Act Upon Renewal with Texas Municipal League Intergovernmental Risk Pool for General Liability, Law Enforcement Liability, Public Officials Liability, Mobile Equipment, Airport Liability, Property, Auto Liability and Physical Damage, Crime, Animal Mortality and Theft and Workers' Compensation Coverage for the City of Brenham for Fiscal Year 2019-20 and Authorize the Mayor to Execute Any Necessary Documentation

Human Resources Director Susan Nienstedt presented this item. Nienstedt explained the renewal of property and liability coverages with TML Intergovernmental Risk Pool for FY2019-20.

Nienstedt stated that based on our renewal, the City will experience the following changes per coverage:

- Liability – decrease of \$14,044 dollars, or 8.49%
- Property – increase of \$10,095 or 7.18%
- Workers' Compensation – decrease of \$12,280 or 7.67%

A motion was made by Councilmember Cantey and seconded by Councilmember Saunders to approve the renewal with Texas Municipal League Intergovernmental Risk Pool for General Liability, Law Enforcement Liability, Public Officials Liability, Mobile Equipment, Airport Liability, Property, Auto Liability and Physical Damage, Crime, Animal Mortality and Theft and Workers' Compensation coverage for the City of Brenham for Fiscal Year 2019-20 and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

10. Discuss and Possibly Act Upon an Agreement Between Aviators Plus, LLC and the City of Brenham to Authorize Aviators Plus, LLC to Operate as a Fixed Base Operator at the Brenham Municipal Airport, and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager of Public Utilities Lowell Ogle presented this item and introduced Brent Nedbalek, owner of Aviators Plus, LLC. Ogle explained that the City received a request from Aviators Plus, LLC to become a second Fixed Base Operator (“FBO”) at the Brenham Municipal Airport. Ogle stated that Aviators Plus can meet the requirements to operate an FBO from its current location, but is planning to construct a new building adjacent to the airport public ramp. Ogle noted that there would be a lease tied to that location that would be presented to the City Council at a future date. Ogle advised that Aviators Plus has been operating its business at the Brenham Airport for numerous years and would be making a substantial investment in its new endeavor.

A motion was made by Councilmember Herring and seconded by Mayor Pro Tem Ebel to approve the Agreement between Aviators Plus, LLC and the City of Brenham to Authorize Aviators Plus, LLC to Operate as a Fixed Base Operator at the Brenham Municipal Airport and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

11. Administrative/Elected Officials Report

City Manager James Fisher reported on the following:

- The Blinn College Alumni Hall of Honor Banquet is September 20th
- Planning and Zoning Meeting is September 23rd
- TML First Responders training is September 25th at the Fireman’s Training Center
- Come and Go Retirement Reception for Lowell Ogle is September 26th in the Utility Billing Lobby beginning at 4:00 p.m.
- Kid Fish is September 28th at the Blue Bell Aquatic Center
- Blue Bell Aquatic Center will be closed September 29th through October 6th for repairs
- National Night Out is October 1st

Fire Chief Ricky Boeker reported on the following:

- Introduced Interim Fire Marshal Roger Williams

Council adjourned into Executive Session at 1:36 p.m.

EXECUTIVE SESSION

12. Section 551.074 – Texas Government Code – Personnel Matters – Annual Evaluation of the City Manager

Executive Session adjourned at 2:44 p.m.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Kacey A. Weiss, TRMC
Deputy City Secretary I

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on October 3, 2019 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Pro Tem Andrew Ebel
Councilmember Susan Cantey
Councilmember Adonna Saunders
Councilmember Keith Herring
Councilmember Albert Wright
Councilmember Clint Kolby

Members absent:

Mayor Milton Y. Tate, Jr.

Others present:

City Manager James Fisher, City Attorney Cary Bovey, City Secretary – Director of Administrative Services Jeana Bellinger, Deputy City Secretary I Kacey Weiss, Deputy City Secretary II Karen Stack, Assistant City Manager – Chief Financial Officer Carolyn Miller, Comptroller Stacy Hardy, Human Resources Director Susan Nienstedt, Strategic Budget Analyst Debbie Gaffey, Rhonda Kuehn, Crystal Locke, Melinda Gordon, Fire Chief Ricky Boeker, Fire Marshal Roger Williams, Police Chief Allwin Barrow, Todd Ashorn, Public Works Director Dane Rau, Assistant City Manager of Public Utilities Lowell Ogle, Development Services Director Stephanie Doland, Shauna Laauwa, Economic Development Director Susan Cates, Kenneth McGehee, Sierra Newell, Mason Patranella, Seth Klehm, Josh Sebastian, Chris McCain, Steven Eilert, Pam Ruemke, Kevin Boggus, Curtis Schoen, Jason Kasprowicz, Jared Campbell, Lloyd Powell and Tiwanna Brown

Citizens present:

Jeannie Kroll, Terri Geisendorff, Melissa McCune, David Kuespert and Willy Dilworth

Media Present:

Arthur Hahn, Brenham Banner Press; and Josh Blaschke, KWHI

1. Call Meeting to Order

2. Invocation and Pledges to the US and Texas Flags – Councilmember Saunders

3. Service Recognitions

- | | |
|--------------------------------------|----------|
| ➤ Kenneth McGehee, Courts | 5 Years |
| ➤ Sierra Newell, Police | 5 Years |
| ➤ Mason Patranella, Public Utilities | 5 Years |
| ➤ Seth Klehm, Police | 10 Years |

4. Proclamations

- Fire Prevention Week
- Think Pink Thursday

5. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

6. Statutory Consent Agenda

- 6-a. Minutes from the August 1, 2019 Regular City Council Meeting, August 14, 2019 Special City Council Meeting and August 15, 2019 Regular City Council Meeting**
- 6-b. Approve a Noise Variance for St. Mary's Immaculate Conception Catholic Church for a Street Dance to be Held from 6:00 p.m. to 10:00 p.m. on October 19, 2019 at 701 Church Street and Authorize the Mayor to Execute Any Necessary Documentation**
- 6-c. Approve a Noise Variance for Mt. Rose Missionary Baptist Church for a Fall Fun Festival to be Held from 4:00 p.m. to 9:30 p.m. on October 30, 2019 in the Blinn College Student Parking Lot (First Street) and Authorize the Mayor to Execute Any Necessary Documentation**
- 6-d. Approve a Contract Between the City of Brenham Electric Department and the Lower Colorado River Authority (LCRA) for Substation Relay and Breaker Inspection and Authorize the Mayor to Execute Any Necessary Documentation**
- 6-e. Resolution No. R-19-026 Reauthorizing an Investment Policy for the City of Brenham**

A motion was made by Councilmember Cantey and seconded by Councilmember Herring to approve the Statutory Consent Agenda Items 6-a. through 6-e. as presented.

Mayor Pro Tem Ebel called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Absent
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

WORK SESSION

7. Discuss and Review the FY2018-19 Third Quarter Financial Report

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller advised the status of the General Fund and the five major utility funds in the report. Miller reported that the Electric, Gas and Wastewater Funds all experienced favorable performance through June 30, 2019. Miller advised that the General, Water and Sanitation Funds showed small unfavorable performance as compared to budget.

REGULAR SESSION

8. Discuss and Possibly Act Upon the Approval of a Request from the Washington County Appraisal District to Utilize Prior Years' Accumulated Funds for the Purchase of a New Fleet Vehicle

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item and introduced Willy Dilworth, Chief Appraiser with the Washington County Appraisal District (WCAD). Miller explained that the City has received a request from WCAD to utilize \$25,290 of prior years' accumulated funds which were set aside for the purchase of a new fleet vehicle. Miller stated that this vehicle would replace a 2004 Chevrolet truck currently being used by WCAD.

A motion was made by Councilmember Kolby and seconded by Councilmember Cantey to approve a request from the Washington County Appraisal District to utilize \$25,290 of prior years' accumulated funds for the purchase of a new fleet vehicle.

Mayor Pro Tem Ebel called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Absent
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

9. Discuss and Possibly Act Upon Resolution No. R-19-027 Nominating Candidates for Election to the Washington County Appraisal District Board of Directors

Chief Appraiser with the Washington County Appraisal District, Willy Dilworth, presented this item. Dilworth explained that the governing body of the Washington County Appraisal District is nominated and appointed by the governing bodies that levy and collect a property tax. Dilworth outlined the process and reported on the status of the five current board members. The current five members are: John Schaer, Charles Gaskamp, Johanna Fatheree, Leslie Boehnemann, Jr., and Joe Antkowiak.

A motion was made by Councilmember Cantey and seconded by Councilmember Saunders to approve Resolution No. R-19-027 nominating the five individuals to serve on the Washington County Appraisal District Board of Directors.

Mayor Pro Tem Ebel called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Absent
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

10. Discuss and Possibly Act Upon Resolution No. R-19-028 Authorizing the Acceptance of Public Infrastructure Improvements in the Heritage Oaks Subdivision, Section 1

Development Services Director Stephanie Doland presented this item. Doland explained that Thielemann Development Company, LP has completed infrastructure improvements (water, sanitary sewer, storm water and street construction) related to the development of Section 1 of the Heritage Oaks Subdivision. Doland stated that the infrastructure improvements have been constructed and inspected according to the City of Brenham ordinances and regulations and are ready for acceptance by the City.

A motion was made by Councilmember Herring and seconded by Councilmember Kolby to approve Resolution No. R-19-028 authorizing the acceptance of public infrastructure improvements in the Heritage Oaks Subdivision, Section 1.

Mayor Pro Tem Ebel called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Absent
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

11. Discuss and Possibly Act Upon Resolution No. R-19-029 Amending the Human Resources Policy Manual

Human Resources Director Susan Nienstedt presented this item. Nienstedt explained that the current policy manual was last revised on February 7, 2019 and that several revisions and additions are necessary to be consistent with the administration of the compensation and benefits plan. Nienstedt stated that the policy revisions and additions have been reviewed by the City Attorney.

A motion was made by Councilmember Cantey and seconded by Councilmember Wright to approve Resolution No. R-19-029 amending the Human Resources Policy Manual, with language changes as approved by the City Attorney, effective October 3, 2019.

Mayor Pro Tem Ebel called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Absent
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

12. Discuss and Possibly Act Upon Bid No. E2016-03 Related to Burleson Street Culvert Replacement and Authorize the Mayor to Execute Any Necessary Documentation

Public Works Director Dane Rau presented this item. Rau explained that the City staff, along with Gunda Corporation staff, opened bids related to this project on September 10, 2019. Rau noted that 3 bids were received. Rau stated that two bids were accepted that met the bid requirements and the other bid was rejected due to not submitting addendums.

Rau advised that this project was originally under FEMA and the City has applied for funding through the Hazardous Mitigation Grant Program. Rau noted that staff has received approval in which 75% of the construction costs would be allocated by HMGP and the City would be responsible for 25%. Rau explained that a 120-day period would be given to complete the project. Rau stated that the 25% of the City's portion was budgeted in the FEMA Fund and would be reimbursed through the 2017 bond proceeds once construction is complete.

A motion was made by Councilmember Kolby and seconded by Councilmember Saunders to approve Bid No. E2016-03 to Angel Brothers Enterprises, LTD, in the amount of \$1,075,216.80, related to the Burleson Street Culvert Replacement and authorize the Mayor or Mayor Pro Tem to execute any necessary documentation.

Mayor Pro Tem Ebel called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Absent
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

13. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Rate Tariff Schedule for the City of Brenham Sanitary Sewer Rates for Industrial Surcharges

Assistant City Manager of Public Utilities Lowell Ogle presented this item. Ogle explained that for the past year staff has been reviewing the rates and cost of service for all utilities. Ogle advised that while reviewing the wastewater rates staff has determined a need to adjust the Industrial Surcharges. Ogle stated that the surcharges are in place to adjust monthly billings to reflect changes in strengths and flows of Industrial customers who are part of the pretreatment program.

Ogle noted that the intent of this rate is to recover actual cost increases or decreases for the treatment of these flows. Ogle advised that staff has worked with a consultant to develop a

minimum and maximum monthly charge to give some certainty to the rate to prevent substantial over or under collection. Ogle explained that the intention is that the rate will float between the minimum and maximum charge based on strengths and volumes and staff believes that this range will recover the expenses. Ogle stated that staff would continue to monitor the numbers and the expenses to make sure the rate is working in a fair and equitable manner.

A motion was made by Councilmember Canteay and seconded by Councilmember Saunders to approve an Ordinance on its first reading amending the Rate Tariff Schedule for the City of Brenham Sanitary Sewer Rates for Industrial Surcharges.

Mayor Pro Tem Ebel called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Absent
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Canteay	Yes
Councilmember Adonna Saunders	Yes
Councilmember Keith Herring	Yes
Councilmember Albert Wright	Yes
Councilmember Clint Kolby	Yes

14. Administrative/Elected Officials Report

City Manager James Fisher reported on the following:

- National Night Out was very successful
- Texas Municipal League Conference is next week
- The Parks Board Meeting has been moved to November 13th
- A Town Hall Meeting will be held October 15th to discuss annexation
- Lowell Ogle's last day is October 4th. He will be on a contract basis until the end of the year.

Police Chief Allwin Barrow reported on the following:

- Thanked EMS and the fire department for their participation in National Night Out. Also special thanks to Todd Ashorn for organizing the event.

Development Services Director Stephanie Doland reported on the following:

- Introduced Shauna Laauwe as the new Development Services Planner

The meeting was adjourned.

Andrew Ebel
Mayor Pro Tem

Jeana Bellinger, TRMC, CMC
City Secretary

DRAFT

RESOLUTION NO. R-19-033

THE STATE OF TEXAS

COUNTY OF WASHINGTON

WHEREAS, the Texas Department of Transportation operates certain state highways within the City limits of the City of Brenham;

WHEREAS, the City of Brenham has received requests for street closings along state highways within the City of Brenham;

WHEREAS, the Texas Department of Transportation and the City of Brenham have agreed to certain terms and conditions regarding the closing of a portion of the state highway within the City limits for the purpose of said closings;

WHEREAS, the City Council of the City of Brenham has considered the foregoing and the aforesaid contract and have agreed to be bound by the provisions thereof for the purpose of closing said streets for the 2019 Christmas Stroll and Lighted Parade.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

The Mayor of Brenham, acting on behalf of the City Council of the City of Brenham is hereby authorized to execute the attached agreement with the Texas Department of Transportation in connection with the closure of state highways within the City of Brenham associated with the 2019 Christmas Stroll and Lighted Parade. This resolution is effective upon its adoption.

Adopted this the 7th day of November 2019.

Milton Y. Tate, Jr.,
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

APPLICATION FOR EVENT PERMIT

1. Name of sponsoring organization: City of Brenham
2. Name of individual making application on behalf of sponsoring organizations: Crystal Locke, Community Specialist
3. Purpose of the event: Annual Christmas Stroll and Lighted Parade
4. Proposed date(s) of event: Saturday, December 7
5. Event start date and time: 8am-9pm
6. Event set-up times: From 7am to 8am
7. Breakdown/cleanup: From 9pm to 10pm
8. Describe types of activities planned (entertainment, food booths, theme of items for sale, etc.):
Breakfast with Santa at Must Be Heaven, children's activities, Entertainment at the Gazebo,
Christmas tree lighting and caroling, Invader firetruck rides, Lighted parade at 6pm, Sit with
Santa, Sip, Shop, and Stroll with Downtown merchants
9. Estimated attendance (event organizers and spectators): 4,000+
10. Special Requests and/or additional information related to this event:

11. Street Closure Times: Beginning at Saturday, December 7 at 2:00 pm
(Date and time)

Ending at: Saturday, December 7 at 9:00 pm
(Date and time)

12. Street Closings:**

Alamo Street from Austin Street to Market Street

Main Street from Austin Street to Market Street

Park Street from Commerce Street to Vulcan Street

Baylor Street from Commerce Street to Vulcan Street

Douglas Street from Commerce Street to Vulcan Street

St. Charles Street from Commerce Street to Vulcan Street

Market Street Commerce Street Vulcan Street @ 4:45pm

*Austin Street (partial closure) Alamo Street Vulcan Street @ 4:45pm

**Please provide a map of closures

*(counterflow traffic west two lanes)

APPLICANT

Signature

Crystal Locke
Printed Name

Date: 10-21-19

Contact Phone Number: (979) 337-7254

CITY OF BRENHAM

By: _____
City Secretary

Date: _____

STATE OF TEXAS §

COUNTY OF WASHINGTON §

**AGREEMENT FOR THE TEMPORARY CLOSURE
OF STATE RIGHT OF WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of Brenham, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "local government."

W I T N E S S E T H

WHEREAS, the State owns and operates a system of highways for public use and benefit, including Alamo Street and Main Street (Business 290), in Washington, County; and

WHEREAS, the local government has requested the temporary closure of Alamo and Main Streets (Business 290) for the purpose of the 2019 Lighted Christmas Parade, from 2:00 pm to 9:00 pm on Saturday, December 7 as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the local government's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right of way will be performed within the State's requirements; and

WHEREAS, on the 7th day of November 2019, the Brenham City Council passed Resolution / Ordinance No. _____, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The physical description of the limits of the Event, including county names and highway numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates at each location, a brief description of the proposed activities involved, approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved shall be attached hereto along with a location map and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

A. The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

B. The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.

C. The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.

D. The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.

E. The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

F. The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

G. The local government hereby assures the State that there will be appropriate passage

allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the local government's traffic control plan.

H. The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right of way, the local government and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period

that the local government and/or its contractors are encroaching upon the State right of way.

B. In the event the local government is a self-insured entity, the local government shall provide the State proof of its self-insurance. The local government agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the local government and the State.

Article 10. COMPLIANCE WITH LAWS

The local government shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right of way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Local Government:	State:
Milton Y. Tate, Jr., Mayor City of Brenham P.O. Box 1059 Brenham, Texas 77834-1059	Texas Department of Transportation

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

IN TESTIMONY WHEREOF, the parties hereto have caused these presents to be executed in duplicate counterparts.

THE CITY OF BRENHAM

Executed on behalf of the local government by:

Agreement No. _____

By _____ Date _____
City Official

Typed or Printed Name and Title: Milton Y. Tate, Jr.
Mayor

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

Exhibit A

The annual Lighted Christmas Parade is hosted by the City of Brenham and happens the first Saturday of December – December 7, 2019. Main and Alamo Streets (Business 290) will feature a lighted parade beginning at 6pm. Parade entries will include vehicles, semi-trucks, tractors, animals such as horses and dogs, and floats.

Exhibit B

RESOLUTION NO. R-

THE STATE OF TEXAS

COUNTY OF WASHINGTON

WHEREAS, the Texas Department of Transportation operates certain state highways within the City limits of the City of Brenham;

WHEREAS, the City of Brenham has received requests for street closings along state highways within the City of Brenham;

WHEREAS, the Texas Department of Transportation and the City of Brenham have agreed to certain terms and conditions regarding the closing of a portion of the state highway within the City limits for the purpose of said closings;

WHEREAS, the City Council of the City of Brenham has considered the foregoing and the aforesaid contract and have agreed to be bound by the provisions thereof for the purpose of closing said streets for the 2019 Christmas Stroll and Lighted Parade.

NOW, THREERFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

The Mayor of Brenham, acting on behalf of the City Council of the City of Brenham is hereby authorized to execute the attached agreement with the Texas Department of Transportation in connection with the closure of state highways within the City of Brenham associated with the 2019 Christmas Stroll and Lighted Parade. This resolution is effective upon its adoption.

Adopted this the 7th day of November 2019.

Milton Y. Tate, Jr.,
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary

Exhibit C

This request is for closure of Alamo and Main Streets (Business 290) from Market Street to Austin Street in Brenham, Texas (Washington County) as follows on Saturday, December 7, 2019.

2:00 pm to 4:00 pm – close Main Street and Alamo Street (Business 290) between Market Street and Austin Street allowing street parked vehicles time to clear the parade route. Attached is a map showing the location of street closures and detour routes for thru traffic - Christmas Parade Detour Map – 2:00 pm-4:00 pm.

4:00 pm to 9:00 pm – full parade street closures including the parade route and parade staging and unloading areas. Attached is a map showing the location of street closures and detour routes for thru traffic - Christmas Parade Detour Map – 4:00 pm-9:00 pm.

Streets will be barricaded with traffic control devices and staffed with personnel from the Brenham Police Department and Citizens on Patrol.

Electronic message boards will be placed at Hwy 105 at K&H Toliets detouring thru traffic to Academy Street and Alamo at High Street detouring thru traffic from Burleson to MLK.

The proposed activity that requires these street closures is the 2019 Lighted Christmas Parade. Estimated attendance for the Lighted Parade is approximately 4,500 people.

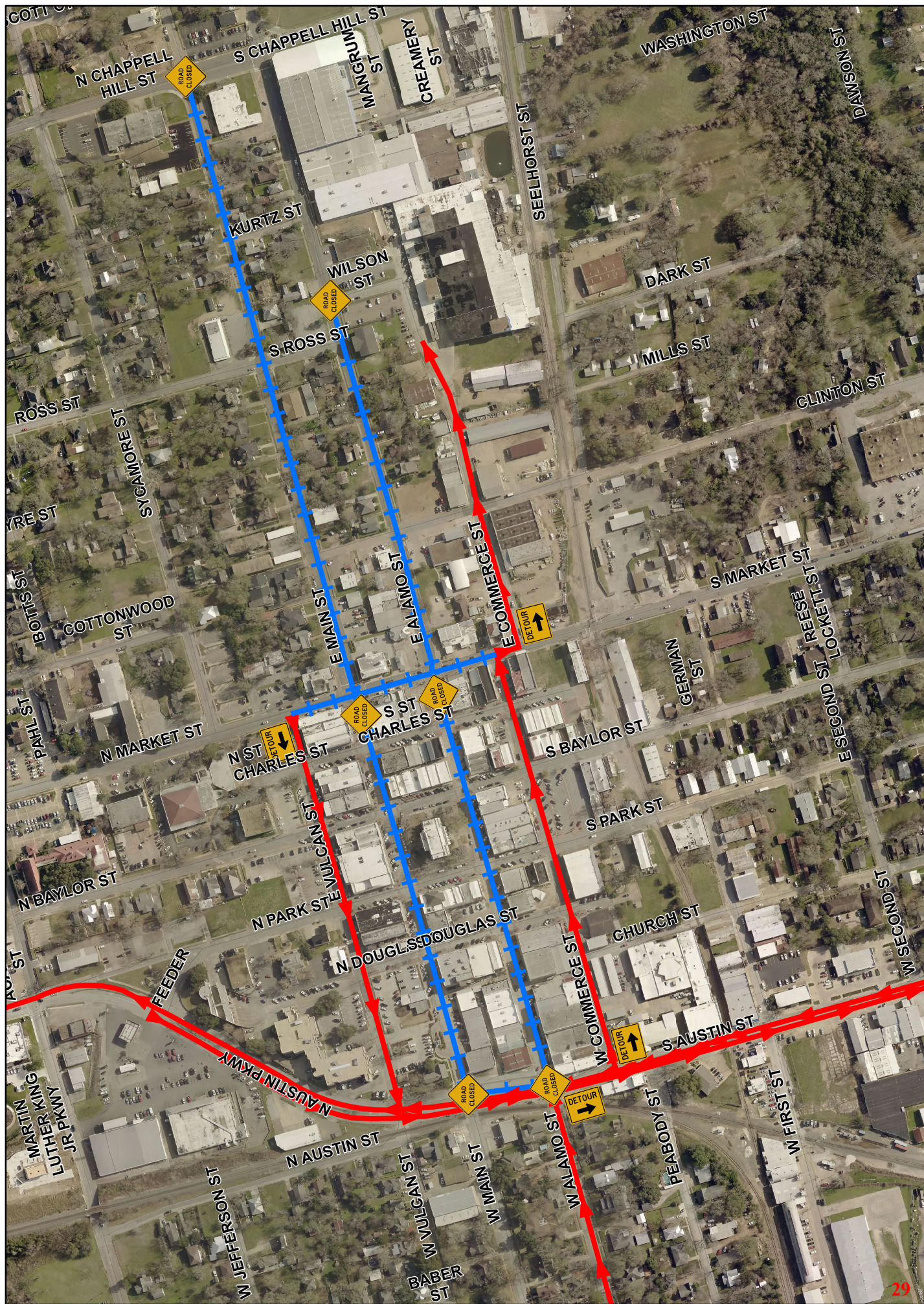
No planned physical modifications of any manmade or natural features in or adjacent to the right of way.



Christmas Parade Detour Map - 2:00 pm-4:00 pm

1 inch = 171 feet





1 inch = 364 feet



Christmas Parade Detour Map - 4:00 pm-9:00 pm

Police Vehicle Pricing Summary (Patrol Vehicles)

LaRoche 900 US Highway 290 W, Brenham, Texas 77833
Chevrolet
979-836-6666 Contact: Jerry Merten

QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
6	2020 Chevrolet Tahoe PPV	\$32,800.00	\$196,800.00
6	Feniex Lighting Package	\$6,029.20	\$36,175.20
1	Safety Vision Camera System with Install on 6 Vehicles	\$29,735.00	\$29,735.00
1	Setina Transpor Seats/Door Guards/Cage/Front Bumpers on 6 Vehicles	\$20,362.10	\$20,362.10
1	Havis Console Quote on 6 Vehicles	\$2,683.18	\$2,683.18
6	Ram Mounts for MDT	\$361.99	\$2,171.94
6	Decals and Graphics	\$630.00	\$3,780.00
6	Window Tinting	\$90.00	\$540.00
6	Cargo Box	\$3,065.72	\$18,394.32
6	Maintenance Shop Supplies	\$300.00	\$1,800.00
3	Noptic Thermal Image Cameras /Spot Light Mounted	\$3,757.50	\$11,272.50
		SUBTOTAL	\$323,714.24
		TAX RATE	0.00%
		SALES TAX	\$0.00
		OTHER	
		TOTAL	\$323,714.24

THIS PROPOSAL INCLUDES THE CONDITIONS NOTED:

All emergency lighting and vehicle hardware mounting to be installed by Maintenance Staff



Brian Smith
City Of Brenham

JW19-1052

September 25, 2019

495-5347	CW16 PNEUMATIC COMPACTOR DCA-1	CAT LIST \$116,060
450-5016	ENGINE, TIER 4F, STAGE 4	
445-5838	OIL, HYD, FACTORY FILLED	
494-9335	BASE, OPERATOR STATION	
499-1662	SEAT, STD VINYL, BASIC	
454-5454	PRODUCT LINK, CELLULAR PL641	
450-0334	INSTALLATION, PRODUCT LINK	
445-5845	TIRES, 14 PLY, 9-TIRE, BIAS	
448-1921	ROLL OVER PROTECTION	
448-1922	SUN CANOPY	

Buy-Board Discount (20%)	(\$23,212)
Additional Mustang Discount	(\$4,448)

Machine Sale Price	\$88,400
--------------------	----------

Warranty: -Warranty: 36 Months or 5000 Hour Premier
-No Travel Time and Mileage for Warranty Repairs Done in Mustangs Territory

CURRENT AVAILABILITY-3 WEEKS-MACHINE IN GALVESTON PDC

BUYBOARD QUOTE # 515-06



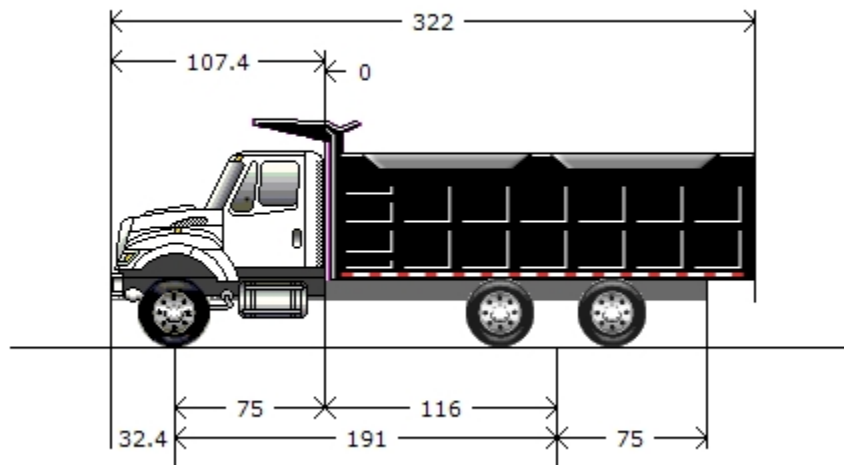
Prepared For:

CITY OF BRENHAM
 Brian Smith
 P.O BOX 1059
 BRENHAM, TX 77834-1059
 (409)836 - 7911
 Reference ID: N/A

Presented By:

HERRMANN INTERNATIONAL
 Mike Kluck
 514 W ALAMO
 BRENHAM TX 77833 -
 (979)836-2537

Thank you for the opportunity to provide you with the following quotation on a new International truck. I am sure the following detailed specification will meet your operational requirements, and I look forward to serving your business needs.



Model Profile
2020 HV507 SFA (HV507)

AXLE CONFIG:	6X4
APPLICATION:	Construction Dump
MISSION:	Requested GVWR: 52000. Calc. GVWR: 52000 Calc. Start / Grade Ability: 21.75% / 1.96% @ 55 MPH Calc. Geared Speed: 77.1 MPH
DIMENSION:	Wheelbase: 191.00, CA: 116.00, Axle to Frame: 75.00
ENGINE, DIESEL:	{Cummins L9 350} EPA 2017, 350HP @ 2000 RPM, 1000 lb-ft Torque @ 1400 RPM, 2200 RPM Governed Speed, 350 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 3000 RDS} 5th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-12-143A} Wide Track, I-Beam Type, 12,000-lb Capacity
AXLE, REAR, TANDEM:	{Meritor MT-40-14X-4DCR} Single Reduction, 40,000-lb Capacity, w/.433"(11mm) Wall Housing Thickness, Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle, R Wheel Ends Gear Ratio: 5.29
CAB:	Conventional, Day Cab
TIRE, FRONT:	(2) 11R22.5 Load Range G AH37 (HANKOOK), 501 rev/mile, 75 MPH, All-Position
TIRE, REAR:	(8) 11R22.5 Load Range G DH37 (HANKOOK), 498 rev/mile, 75 MPH, Drive
SUSPENSION, REAR, AIR, TANDEM:	{Hendrickson HAS-402-55} 40,000-lb Capacity, 55" Axle Spacing, 9.5" Ride Height, with Shock Absorbers, Mounted Inboard
FRAME REINFORCEMENT:	Full Outer C-Channel, Heat Treated Alloy Steel (120,000 PSI Yield), 10.813" x 3.892" x 0.312" (274.6mm x 98.8mm x 7.9mm), 480.0" (12192mm) OAL
PAINT:	Cab schematic 100WK Location 1: 9219, Winter White (Std) Chassis schematic N/A

Description

Base Chassis, Model HV507 SFA with 191.00 Wheelbase, 116.00 CA, and 75.00 Axle to Frame.

TOW HOOK, FRONT (2) Frame Mounted

AXLE CONFIGURATION {Navistar} 6x4

FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.125" x 3.580" x 0.312" (257.2mm x 90.9mm x 8.0mm); 480.0" (12192) Maximum OAL

FRAME REINFORCEMENT Full Outer C-Channel, Heat Treated Alloy Steel (120,000 PSI Yield), 10.813" x 3.892" x 0.312" (274.6mm x 98.8mm x 7.9mm), 480.0" (12192mm) OAL

BUMPER, FRONT Swept Back, Steel, Heavy Duty

WHEELBASE RANGE 177" (450cm) Through and Including 226" (575cm)

AXLE, FRONT NON-DRIVING {Meritor MFS-12-143A} Wide Track, I-Beam Type, 12,000-lb Capacity

SUSPENSION, FRONT, SPRING Parabolic Taper Leaf, Shackle Type, 12,000-lb Capacity, with Shock Absorbers

BRAKE SYSTEM, AIR Dual System for Straight Truck Applications

BRAKES, FRONT, AIR CAM 16.5" x 5", Includes 24 SqIn Long Stroke Brake Chambers

TRAILER CONNECTIONS Four-Wheel, with Hand Control Valve and Tractor Protection Valve, for Straight Truck

DRAIN VALVE {Berg} with Pull Chain, for Air Tank

AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)

AIR DRYER {Bendix AD-9} with Heater

BRAKE CHAMBERS, REAR AXLE {Bendix EverSure} 30/30 Spring Brake

BRAKE CHAMBERS, FRONT AXLE {Bendix} 24 SqIn

BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq.In. Long Stroke Brake Chamber and Spring Actuated Parking Brake

AIR COMPRESSOR {Cummins} 18.7 CFM

AIR DRYER LOCATION Mounted Inside Left Rail, Back of Cab

AIR TANK LOCATION (2) Mounted Under Battery Box, Outside Left Rail, Back of Cab, Perpendicular to Rail

DUST SHIELDS, FRONT BRAKE for Air Brakes

DUST SHIELDS, REAR BRAKE for Air Brakes

STEERING COLUMN Tilting

STEERING WHEEL 4-Spoke; 18" Dia., Black

STEERING GEAR {Sheppard M100} Power

DRIVELINE SYSTEM {Dana Spicer} 1710 Main Driveline with 1710 Interaxle Shaft, for 6x4

AFTERTREATMENT COVER Steel, Black

EXHAUST SYSTEM Single, Horizontal Aftertreatment Device, Frame Mounted Right Side Under Cab, for Single Vertical Tail Pipe, Frame Mounted Right Side Back of Cab

TAIL PIPE (1) Turnback Type

EXHAUST HEIGHT 8' 10"

MUFFLER/TAIL PIPE GUARD (1) Aluminum

ELECTRICAL SYSTEM 12-Volt, Standard Equipment

Description

CIGAR LIGHTER Includes Ash Cup

ALTERNATOR {Leece-Neville AVI160P2013} Brush Type; 12 Volt 160 Amp. Capacity, Pad Mount, with Remote Sense

BODY BUILDER WIRING Back of Day Cab at Left Frame or Under Sleeper, Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn

BATTERY SYSTEM {Fleetrite} Maintenance-Free, (3) 12-Volt 1980CCA Total, Top Threaded Stud

RADIO AM/FM/WB/Clock/Auxiliary Input

SPEAKERS (2) 6.5" Dual Cone Mounted in Doors

TRAILER CONNECTION SOCKET 7-Way; Mounted at Rear of Frame, Wired for Turn Signals Combined with Stop, Compatible with Trailers That Use Combined Stop, Tail, Turn Lamps

HORN, ELECTRIC Disc Style

BATTERY BOX Steel, with Plastic Cover, 18" Wide, 2-4 Battery Capacity, Mounted Left Side Back of Cab

CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade

STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt, Less Thermal Over-Crank Protection

INDICATOR, LOW COOLANT LEVEL with Audible Alarm

CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III with Trip Indicators, Replaces All Fuses

TURN SIGNALS, FRONT Includes LED Side Turn Lights Mounted on Fender

HORN, AIR Black, Single Trumpet, with Lanyard Pull Cord

LOGOS EXTERIOR Model Badges

LOGOS EXTERIOR, ENGINE Badges

INSULATION, UNDER HOOD for Sound Abatement

GRILLE Stationary, Chrome

INSULATION, SPLASH PANELS for Sound Abatement

BUG SCREEN Mounted Behind Grille

FRONT END Tilting, Fiberglass, with Three Piece Construction, for WorkStar/HV

PAINT SCHEMATIC, PT-1 Single Color, Design 100

PAINT TYPE Base Coat/Clear Coat, 1-2 Tone

SURCHARGE, FRONT AXLE for Meritor Front Axles

CUSTOMER IDENTITY for National Joint Powers Alliance

PROMOTIONAL PACKAGE Government Silver Package

CLUTCH Omit Item (Clutch & Control)

ANTI-FREEZE Red, Extended Life Coolant; To -40 Degrees F/ -40 Degrees C, Freeze Protection

ENGINE, DIESEL {Cummins L9 350} EPA 2017, 350HP @ 2000 RPM, 1000 lb-ft Torque @ 1400 RPM, 2200 RPM Governed Speed, 350 Peak HP (Max)

FAN DRIVE {Horton Drivemaster} Direct Drive Type, Two Speed with Residual Torque Device for Disengaged Fan Speed

RADIATOR Cross Flow, Series System; 1228 SqIn Aluminum Radiator Core with Internal Water to Oil Transmission Cooler and 1167 In Charge Air Cooler

AIR CLEANER Dual Element

Description

FEDERAL EMISSIONS {Cummins L9} EPA, OBD and GHG Certified for Calendar Year 2019

THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel

EMISSION COMPLIANCE Federal, Does Not Comply with California Clean Air Idle Regulations

ENGINE CONTROL, REMOTE MOUNTED Provision for; Includes Wiring for Body Builder Installation of PTO Controls; with Ignition Switch Control for Cummins ISB/B6.7 or ISL/L9 Engines

TRANSMISSION, AUTOMATIC {Allison 3000 RDS} 5th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway

SHIFT CONTROL PARAMETERS Allison S-1 Performance Programming in Primary and Allison Fixed Programming in Secondary

TRANSMISSION SHIFT CONTROL for Column Mounted Stalk Shifter

TRANSMISSION OIL Synthetic; 29 thru 42 Pints

ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); General Purpose Trucks, Construction

PTO LOCATION Customer Intends to Install PTO at Right Side of Transmission

SUSPENSION AIR CONTROL VALVE Pressure Release Control In Cab

AXLE, REAR, TANDEM {Meritor MT-40-14X-4DCR} Single Reduction, 40,000-lb Capacity, w/.433"(11mm) Wall Housing Thickness, Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle, R Wheel Ends . Gear Ratio: 5.29

SUSPENSION, REAR, AIR, TANDEM {Hendrickson HAS-402-55} 40,000-lb Capacity, 55" Axle Spacing, 9.5" Ride Height, with Shock Absorbers, Mounted Inboard

AXLE, REAR, LUBE {EmGard FE-75W-90} Synthetic Oil; 50 thru 64.99 Pints

DEF TANK 9.5 US Gal (36L) Capacity, Frame Mounted Outside Left Rail, Under Cab

LOCATION FUEL/WATER SEPARATOR Mounted Outside Left Rail, 41" Back of Cab

FUEL/WATER SEPARATOR {Racor 400 Series,} 12 VDC Electric Heater, Includes Pre-Heater, with Primer Pump, Includes Water-in-Fuel Sensor

FUEL TANK Top Draw, Non-Polished Aluminum, 26" Dia, 70 US Gal (265L), Mounted Left Side, Under Cab

CAB Conventional, Day Cab

AIR CONDITIONER with Integral Heater and Defroster

GAUGE CLUSTER Base Level; English with English Speedometer and Tachometer, for Air Brake Chassis, Includes Engine Coolant Temperature, Primary and Secondary Air Pressure, Fuel and DEF Gauges, Oil Pressure Gauge, Includes 3 Inch Monochromatic Text Display

IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster

SEAT, DRIVER {National 2000} Air Suspension, High Back with Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, with 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust

GRAB HANDLE, EXTERIOR Chrome, Towel Bar Type, with Anti-Slip Rubber Inserts, for Cab Entry Mounted Left Side at B-Pillar

SEAT, PASSENGER {National} Non Suspension, High Back, Fixed Back, Integral Headrest, Vinyl

MIRRORS (2) C-Loop, Black Heads and Arms, 7.5" x 14" Flat Glass, Includes 7.5" x 7" Convex Mirrors, for 102" Load Width

CAB INTERIOR TRIM Classic, for Day Cab

FRESH AIR FILTER Attached to Air Intake Cover on Cowl Tray in Front of Windshield Under Hood

CAB REAR SUSPENSION Air Bag Type

WINDOW, MANUAL (2) and Manual Door Locks, Left and Right Doors

Description

INSTRUMENT PANEL Flat Panel

ACCESS, CAB Steel, Driver & Passenger Sides, Two Steps per Door, for use with Day Cab and Extended Cab

WHEELS, FRONT {Accuride 29169} DISC; 22.5x8.25 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and Steel Hubs

WHEELS, REAR {Accuride 29169} DUAL DISC; 22.5x8.25 Rims, Powder Coat Steel, 5-Hand Hole, 10-Stud, 285.75mm BC, Hub-Piloted, Flanged Nut, with .472" Thick Increased Capacity Disc and Steel Hubs

WHEEL BEARING, FRONT, LUBE {EmGard FE-75W-90} Synthetic Oil

(2) TIRE, FRONT 11R22.5 Load Range G AH37 (HANKOOK), 501 rev/mile, 75 MPH, All-Position

(8) TIRE, REAR 11R22.5 Load Range G DH37 (HANKOOK), 498 rev/mile, 75 MPH, Drive

Services Section:

WARRANTY Standard for HV507, HV50B, HV607 Models, Effective with Vehicles Built July 1, 2017 or Later, CTS-2025A

SRV CONTRACT, EXT CMS ENG/AFTR {Cummins} To 60-Month/150,000 Miles (240,000 km), Extended Cummins L9 Engine Coverage, Protection Plan 1 and Aftertreatment

Davis 12-14 Yard Dump Body With Towing Package

<u>Description</u>	(US DOLLAR)	<u>Price</u>
Factory List Prices:		
Product Items	\$135,119.00	
Service Items	\$5,600.00	
Total Factory List Price Including Options:		\$140,719.00
Freight	\$2,350.00	
Total Freight:		\$2,350.00
Total Factory List Price Including Freight:		\$143,069.00
Less Customer Allowance:		(\$53,334.00)
Total Vehicle Price:		\$89,735.00
Total Body/Allied Equipment:		\$14,815.00
Total Sale Price:		\$104,550.00
Total Per Vehicle Sales Price:		\$104,550.00
Net Sales Price:		\$104,550.00

Please feel free to contact me regarding these specifications should your interests or needs change. I am confident you will be pleased with the quality and service of an International vehicle.

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

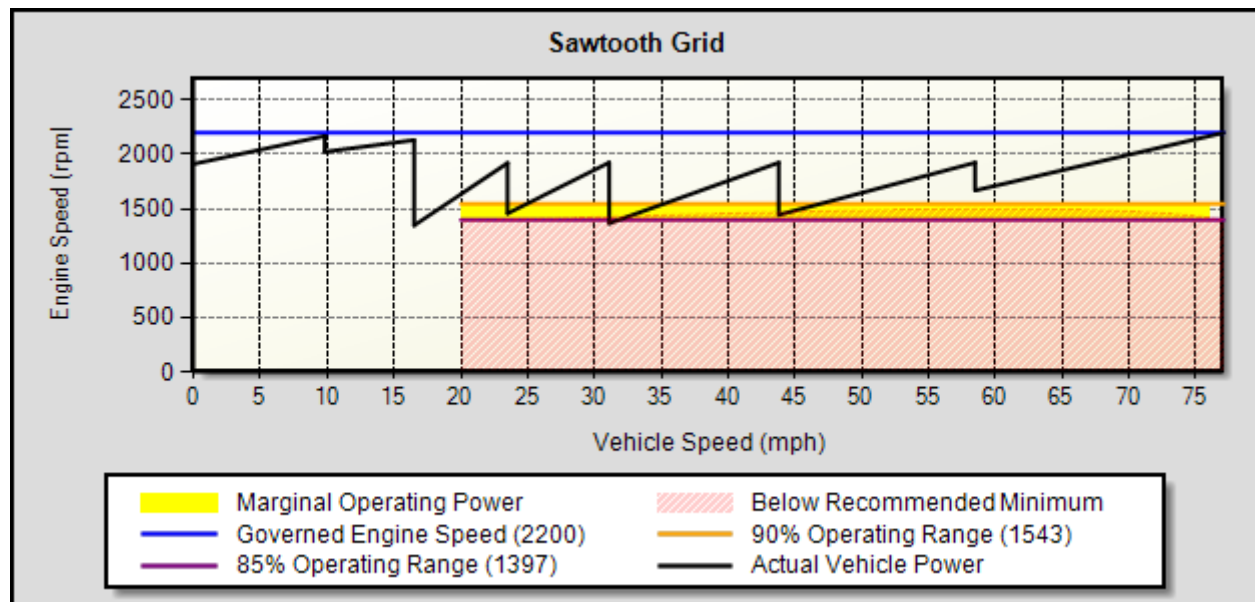
This proposal is not binding upon the seller without
Seller's Authorized Signature

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

The limited warranties applicable to the vehicles described herein are Navistar, Inc.'s standard printed warranties which are incorporated herein by reference and to which you have been provided a copy and hereby agree to their terms and conditions.

ENGINE/TRANSMISSION MATCHING



Sawtooth Details

Gear	Trans Ratio	Upshift Power Avail		Govern Power Avail		Peak Power Comparison			Warn Msg
		Veh Spd (MPH)	Eng Spd (RPM)	Veh Spd (MPH)	Eng Spd (RPM)	Gear Step (%)	85% Range (%)	90% Range (%)	
1C	3.49	0.0	1913	9.8	2170	N/A	57	43	
2C	1.86	9.8	2024	16.5	2132	N/A	57	43	
2L	1.86	16.5	1347	23.5	1921	N/A	57	43	
3L	1.41	23.5	1457	31.1	1926	N/A	57	43	
4L	1.00	31.1	1366	43.8	1925	N/A	57	43	
5L	0.75	43.8	1444	58.5	1925	N/A	57	43	
6L	0.65	58.5	1669	77.1	2200	N/A	57	43	

STEADY STATE PERFORMANCE

Performance Results	Gear	Veh Spd (mph)	Eng Spd (rpm)	Fuel Econ (mpg)	Grade (%)	Notes
LEVEL ROAD MAXIMUM SPEED	6L	78.3	2233	5.80	0.00	
HI GEAR SPEED @ RATED RPM	6L	77.1	2200	5.83	0.49	
55.0 MPH STEADY-STATE	6L	55.0	1570	8.47	1.96	
TYPICAL OPERATING SPEED	6L	70.0	1998	6.69	1.31	- Calculated Grade Ability/Fuel Economy

VEHICLE ORDER CODING ERRORS MAY RESULT IF THE "LEVEL ROAD MAX SPEED" VALUE EXCEEDS THE "HI GEAR SPEED @ RATED RPM" AND IS USED AS THE ENGINE PROGRAMMABLE VEHICLE SPEED LIMIT.

IF THE RESULTS CONTAIN "-----", VEHICLE CANNOT ATTAIN THAT SPEED.

IF THE RESULTS CONTAIN "*****", THE ENGINE USED DOES NOT HAVE A FUEL MAP. FUEL ECONOMY CANNOT BE PREDICTED.

Recommendations / General Information

IDLE FUEL RATE : 0.82 GALS/HR @ 700.0 RPM

TORQUE CONVERTER : TC-419 STALL RATIO: 2.02

Fuel Economy Route: Normal Route - City, Suburban, and Highway

Key Fuel Economy Information	City	Suburban	Highway	Notes
MILES PER GALLON	5.64	8.19	8.13	
AVERAGE MPH	18.9	39.7	54.6	
MISSION MINUTES	29.92	52.10	173.38	

IF THE RESULTS CONTAIN "*****", THE ENGINE USED DOES NOT HAVE A FUEL MAP. FUEL ECONOMY CANNOT BE PREDICTED.

GRADEABILITY PERFORMANCE

Enroute - Full Throttle Upshift Performance

Gear	Trans Ratio	Veh Spd (mph)	Eng Spd (rpm)	Whl Pwr (hp)	Grade (%)	Warn Notes Msg
1C	3.49	0.0	1913	0.00	37.57	STALL
		6.1	2053	216.98	25.78	70% EFF
		8.0	2105	241.80	21.75	80% EFF
		9.8	2170	248.43	17.91	
2C	1.86	9.8	2024	199.79	14.19	
		16.5	2132	247.62	10.18	
2L	1.86	16.5	1347	220.76	8.99	
		17.1	1400	239.64	9.42	
		23.5	1921	303.99	8.59	
3L	1.41	23.5	1457	246.56	6.81	
		31.1	1926	303.18	6.19	
4L	1.00	31.1	1366	225.85	4.39	
		31.9	1400	237.94	4.52	
		43.8	1925	300.90	3.89	
5L	0.75	43.8	1444	238.07	2.86	
		58.5	1925	292.48	2.23	
6L	0.65	58.5	1669	259.57	1.82	
		72.9	2081	282.64	1.00	
		77.1	2200	258.56	0.50	
		77.1	2200	258.56	0.49	RATED RPM
		78.2	2233	214.12	0.00	LEVEL ROAD

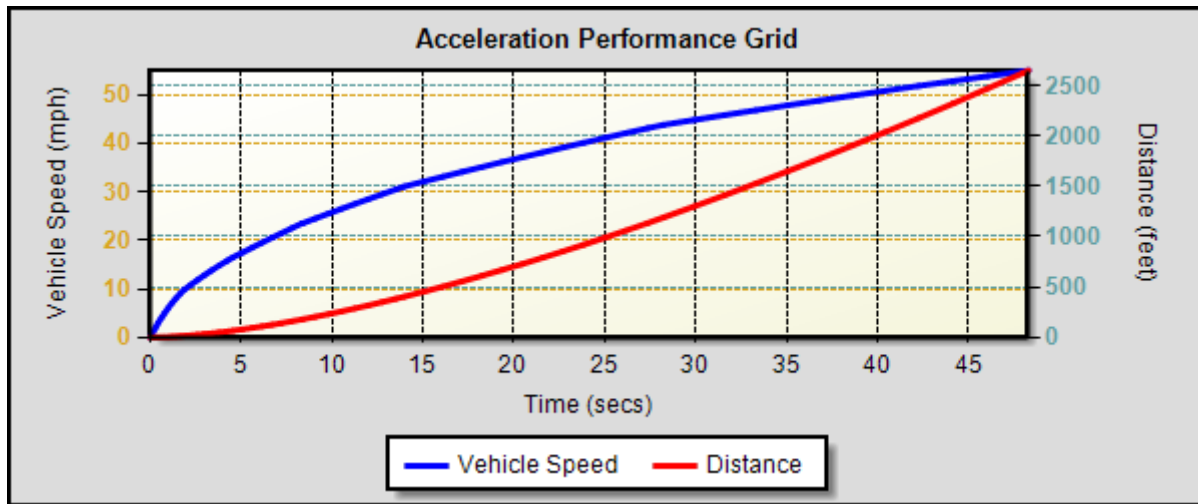
STARTING / TOP GEAR PERFORMANCE

Gear	Trans Ratio	Veh Spd (mph)	Eng Spd (rpm)	Whl Pwr (hp)	Grade (%)	Warn Notes Msg
1C	3.49	0.0		0.00	37.57	STALL
		8.0		241.80	21.75	80% EFF - Calculated Start Ability

THE TRANSMISSION WAS SIMULATED IN PERFORMANCE OPERATING MODE.

ACCELERATION PERFORMANCE RESULTS

Acceleration Performance Grid



Acceleration Performance: TIME TO ACCELERATE ON A GRADE TO 55.0 (MPH) IS 48.30 (SECS)

Acceleration Performance Details

Gear	Time (secs)	Distance (feet)	Speed (mph)	Notes
1C	0.16	0.1	1.0	
	0.31	0.5	2.0	
	0.46	1.0	3.0	
	0.63	1.9	4.0	
	0.81	3.0	5.0	
	1.00	4.6	6.0	
	1.20	6.5	7.0	
	1.42	9.0	8.0	
	1.67	12.0	9.0	
2C	1.88	15.0	9.8	
	2.24	20.3	10.8	
	2.61	26.4	11.8	
	2.99	33.3	12.8	
	3.39	41.1	13.8	
	3.81	49.9	14.8	
	4.25	59.7	15.8	
2L	4.57	67.3	16.5	
	5.10	80.6	17.5	
	5.62	94.5	18.5	
	6.16	109.3	19.5	
	6.70	125.1	20.5	
	7.25	142.0	21.5	
	7.80	159.9	22.5	
	8.37	179.0	23.5	
3L	8.39	179.7	23.5	
	9.10	204.7	24.5	
	9.81	231.0	25.5	
	10.54	258.7	26.5	
	11.27	287.8	27.5	
	12.02	318.4	28.5	
	12.77	350.5	29.5	
	13.53	384.1	30.5	

Gear	Time (secs)	Distance (feet)	Speed (mph)	Notes
4L	13.99	404.5	31.1	
	15.05	453.8	32.1	
	16.10	504.3	33.1	
	17.17	556.9	34.1	
	18.25	611.6	35.1	
	19.34	668.7	36.1	
	20.45	728.0	37.1	
	21.57	789.7	38.1	
	22.70	853.9	39.1	
	23.85	920.5	40.1	
	25.01	989.7	41.1	
	26.18	1061.6	42.1	
	27.38	1136.2	43.1	
5L	28.26	1192.6	43.8	
	29.92	1300.4	44.8	
	31.60	1412.2	45.8	
	33.31	1528.1	46.8	
	35.04	1648.4	47.8	
	36.80	1773.2	48.8	
	38.59	1902.6	49.8	
	40.40	2036.8	50.8	
	42.25	2175.9	51.8	
	44.13	2320.1	52.8	
	46.04	2469.7	53.8	
	47.99	2624.8	54.8	
	48.30	2649.7	55.0	

REQUIRED TCAPE INFORMATION

TCAPE Factors For Vehicle

Selected Rear Axle Gear Ratio(s):	5.29
Engine Fan Type:	VISCOUS
Parked PTO:	NO
Enroute PTO:	NO
ID Wheel Slip Conditions:	Yes
Road Governor/Cruise Ctrl:	No
Road Surface Type:	TYPICAL
Fuel Economy Route:	Normal Route - City, Suburban, and Highway
Vehicle Vocation:	MODERATE ON/OFF HIGHWAY
Acceleration Grade (%):	0.0
Frontal Area (FT ²):	76
Speed Limit on Route (MPH):	61.0
Relative Drag Coefficient:	85
Alternator (A):	40
Steering Gear (HP):	2.60
Air Conditioner (HP):	3.20
Vehicle Width (IN):	96
Vehicle Height (IN):	110
Weight on Drive Axle (LBF):	40000
Acceleration Vehicle Spd (MPH):	55.0
Air Compressor (HP):	2.20
TIRE, FRONT	2 - RADIAL NORMAL
TIRE, REAR	8 - RADIAL NORMAL

Components

0001AND	AXLE CONFIGURATION {Navistar} 6x4
0002ARW	AXLE, FRONT NON-DRIVING {Meritor MFS-12-143A} Wide Track, I-Beam Type, 12,000-lb Capacity
0004SPA	AIR COMPRESSOR {Cummins} 18.7 CFM
0005PSA	STEERING GEAR {Sheppard M100} Power
0008GXD	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type; 12 Volt 160 Amp. Capacity, Pad Mount, with Remote Sense
0012EHX	ENGINE, DIESEL {Cummins L9 350} EPA 2017, 350HP @ 2000 RPM, 1000 lb-ft Torque @ 1400 RPM, 2200 RPM Governed Speed, 350 Peak HP (Max)
0012THT	FAN DRIVE {Horton Drivemaster} Direct Drive Type, Two Speed with Residual Torque Device for Disengaged Fan Speed
0013AVR	TRANSMISSION, AUTOMATIC {Allison 3000 RDS} 5th Generation Controls, Close Ratio, 6-Speed with Double Overdrive, with PTO Provision, Less Retarder, Includes Oil Level Sensor, with 80,000-lb GVW and GCW Max, On/Off Highway
0014GVN	AXLE, REAR, TANDEM {Meritor MT-40-14X-4DCR} Single Reduction, 40,000-lb Capacity, w/.433"(11mm) Wall Housing Thickness, Driver Controlled Locking Differential in Forward-Rear and Rear-Rear Axle, R Wheel Ends
0016030	CAB Conventional, Day Cab
0016BAM	AIR CONDITIONER with Integral Heater and Defroster
07372135809	TIRE, FRONT 11R22.5 Load Range G AH37 (HANKOOK), 501 rev/mile, 75 MPH, All-Position 11R22.5 Load Range G AH37 (HANKOOK), 501 rev/mile, 75 MPH, All-Position
07372135810	TIRE, REAR 11R22.5 Load Range G DH37 (HANKOOK), 498 rev/mile, 75 MPH, Drive 11R22.5 Load Range G DH37 (HANKOOK), 498 rev/mile, 75 MPH, Drive

TCAPE HAS BEEN DESIGNED TO GIVE ECONOMY AND PERFORMANCE PREDICTIONS WHICH HAVE BEEN SHOWN TO BE TYPICAL FOR MOST OPERATIONS. HOWEVER, DUE TO OPERATING CONDITIONS, DRIVER INFLUENCES, AND OTHER FACTORS, YOUR RESULTS MAY VARY FROM THOSE PREDICTED. ALSO, BECAUSE OF FUEL MAPPING PROCEDURES USED BY VARIOUS ENGINE MANUFACTURERS, COMPARISONS OF FUEL ECONOMY RESULTS FOR DIFFERENT BRANDS OF ENGINES MAY VARY FROM THOSE SHOWN.

NAVISTAR, INC. SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, LOSS OF USE, INTERRUPTION OF BUSINESS OR INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND THAT ARE INCURRED BY DEALER OR BY DEALER'S CUSTOMERS AS A RESULT OF RELIANCE ON TCAPE, WHETHER THE CLAIM IS IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY OR OTHERWISE.



Bid Information Sheet

October 29, 2019

ITB 19-004

For: Chlorine Gas

Budget: Funds are provided in each department's annual operating budget.

Number of bidders sent bid packet: 2

Number of completed bids returned to Purchasing: 2



BID TABULATION FORM

BID OPENING DATE: October 29, 2019 **BID OPENING TIME:** 2:00 PM

BID NAME/NO: ITB 19-004; Chlorine Gas

WITNESSED BY: Darlene Konieczny
Sarah Hill

BIDDERS			
ITEM	DXI Industries, Inc.	Brentag Southwest, Inc.	
Price Per Pound	\$0.3145	\$0.34	

BIDDERS			
ITEM			
Price Per Pound			

BIDDERS			
ITEM			
Price Per Pound			



Bid Information Sheet

October 28, 2019

ITB 19-005

For: Type "D" Hot Mix (Asphalt)

Budget: Funds are provided in the Street Department's operating budget.

Number of bidders sent bid packet: 3

Number of completed bids returned to Purchasing: 4



BID TABULATION FORM

BID OPENING DATE: October 28, 2019 **BID OPENING TIME** 10:00 AM

BID NAME/NO: ITB 19-005; Type "D" Hot Mix

WITNESSED BY: Dane Rau
Brian Smith

BIDDERS				
ITEM	Waller County Asphalt, Inc.	Century Asphalt	BPI	Gulf Coast Asphalt
(1) Asphalt, Hot-Mix, Type D, in accordance with TSDHPT 1993 Standard Specs Item #340				
<i>Annual estimates</i>				
1,000 TONS Picked up by City	Unit Price	\$57.00	\$65.00	\$70.00
	Total Price	\$57,000.00	\$65,000.00	\$70,000.00
7,000 TONS Delivered	Unit Price	\$64.00	\$80.00	\$82.00
	Total Price	\$448,000.00	\$560,000.00	\$574,000.00
(2) Asphalt, Hot-Mix, Type D, in accordance with TSDHPT 1993 Standard Specs Item #340				
<i>Emergency Requests after 5:00 p.m. (Mon-Fri) or anytime on week-ends or holidays</i>				
To be picked up by City	Per Occ.	\$1,500.00	\$1,000.00	\$1,500.00
Delivered	Per Occ.	\$1,500.00	\$1,000.00	\$3,000.00
				Bid Form not included in bid packet

NOISE VARIANCE REQUEST

Application Fee \$10.00

1. Name of sponsoring organization:
Christ Lutheran Day School- CLASS
2. Name and address of individual making application on behalf of sponsoring organization: _____
Kristen Schroeder- 2250 McNelly Lane Burton, TX 77833
3. Purpose of the Event: Fall Fundraiser for CLASS Organization
4. Location of Event: Christ Lutheran Day School- 1104 Carlee St
5. Date of the event: November 8, 2019
6. Time of Event: 6 PM
7. Event Set-up: From: 5 PM To: 6 PM
Event Clean-up: From: 9 PM To: 10 PM
8. You are required to describe the following:
 - a) Types of Activities Planned and any additional information specific to this event: Silent Auction
held indoors. Outdoors there will be a movie shown on a blow up screen, there will be a small
bounce house set up for the kids along with a couple of games for the kids to play.
 - b) Bands/Musical Instruments: None
 - c) Sound amplification equipment:
Outdoor movie screen with speakers
 - d) Cleanup provisions: _____

Kristen Schroeder
Name of Applicant (Printed or Typed)

Date: November 4, 2019

Kristen Schroeder
Applicant or Authorized Person's Signature

Phone: 979-277-4400

Have you ever been found guilty of a criminal offense involving crimes against property, moral turpitude, and/or a felony by any Court? Yes ☒ No. If "Yes", please identify the offense, State of conviction and penalty imposed (attach additional sheets if necessary):



AGENDA ITEM 6

DATE OF MEETING: November 7, 2019	DATE SUBMITTED: October 31, 2019	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Jeana Bellinger	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
☒ REGULAR	☒ PUBLIC HEARING	☐ 1 ST READING
☐ SPECIAL	☐ CONSENT	☐ 2 ND READING
☐ EXECUTIVE SESSION	☐ REGULAR	☐ RESOLUTION
	☐ WORK SESSION	
AGENDA ITEM DESCRIPTION: Proposed Annexation of Three Areas of Land into the City Limits and Explanation of Service Plan for Each Area Proposed for Annexation Section 2019-1: Approximately 44.068 Acres of Land Situated in Washington County, Texas, Out of the Phillip Coe Survey, A-31, Generally Consisting of a Single Tract of Land with Frontage Along Industrial Blvd., FM 332 and FM 389 Section 2019-2: Approximately 0.643 Acres of Land Situated in Washington County, Texas, Part of the A. Harrington Survey, A-55, Consisting of Portions of Multiple Tracts of Land with Frontage Along the West Side of Old Masonic Road. Section 2019-3: Approximately 194.762 Acres of Land Situated in Washington County, Texas, Part of the A. Harrington Survey, A-55, Consisting of Multiple Tracts of Land with Frontage Along the East Side of Farmers Road Between FM 389 and Old Mill Creek Road, and the North Side of Old Mill Creek Road Between the Current City Limit Line and Jackson Creek.		
SUMMARY STATEMENT: See attached memo.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Memo from Jeana Bellinger, City Secretary/Director of Administrative Services; (2) Maps of areas being recommended for annexation in December 2019; (3) Copies of presentations from Town Hall Meetings; and (4) Draft of an Annexation Service Plan		

FUNDING SOURCE (Where Applicable):
RECOMMENDED ACTION: No action – Public Hearing only.
APPROVALS: James Fisher



To: Mayor and Council

From: Jeana Bellinger, TRMC, CMC
City Secretary

Subject: Public Hearing, November 7, 2019
Proposed Annexation

Date: October 31, 2019

In May the City Council adopted Resolution No. R-19-013 authorizing the City Manager to identify areas for possible annexation. During numerous meetings with staff, the following areas were identified as possible areas for annexation:

- North Area: 132.005 acres
- Northwest Area: 748.357 acres
- Northeast Area: 138.676 acres
- Southeast Area: 1,050.958 acres
- Southwest Area: 194.762 acres

The staff also reviewed:

- 0.633 acres in the Scenic Estates Subdivision that was surveyed incorrectly years ago when the subdivision was constructed and annexed into the City limits; and
- Three (3) requests from property owners for voluntary annexation.

Because there are so many different areas for consideration by the City Council, staff broke out the areas into three (3) separate possible annexations over the next 12 months. The areas were divided as follows:

December 29, 2019	June 18, 2020	December 17, 2020
Southwest Area Scenic Estates Voluntary Tract No. 1	North Area Northwest Area Voluntary Tract Nos. 2 & 3	Southeast Area Northeast Area
239.463 Acres 75 Parcels	897.333 Acres 91 Parcels	1,189.634 Acres 62 Parcels

As outlined in the table above, the only areas being considered for annexation in 2019 are:

Section 2019-1: Approximately 44.068 Acres of Land Situated in Washington County, Texas, Out of the Phillip Coe Survey, A-31, Generally Consisting of a Single Tract of Land with Frontage Along Industrial Blvd., FM 332 and FM 389 (*Voluntary Tract No. 1*).

Section 2019-2: Approximately 0.643 Acres of Land Situated in Washington County, Texas, Part of the A. Harrington Survey, A-55, Generally Consisting of Multiple Tracts of Land with Frontage Along the West Side of Old Masonic Road that is not Currently Within the City Limits (*Scenic Estates*).

Section 2019-3: Approximately 194.762 Acres of Land Situated in Washington County, Texas, Part of the A. Harrington Survey, A-55, Generally Consisting of Multiple Tracts of Land with Frontage Along the East Side of Farmers Road Between FM 389 and Old Mill Creek Road, and the North Side of Old Mill Creek Road Between the Current City Limit Line and Jackson Creek (*Southwest Area*).

During the month of October, staff held two (2) Town Hall meetings (October 15th and October 29th); both meetings were well attended, and staff heard from many concerned citizens. The consensus of the Town Hall meetings was that the citizens living in the Southwest Area (Section 2019-3) do not wish to be annexed by the City and that these residents plan to submit a petition to try and stop the annexation of their property.

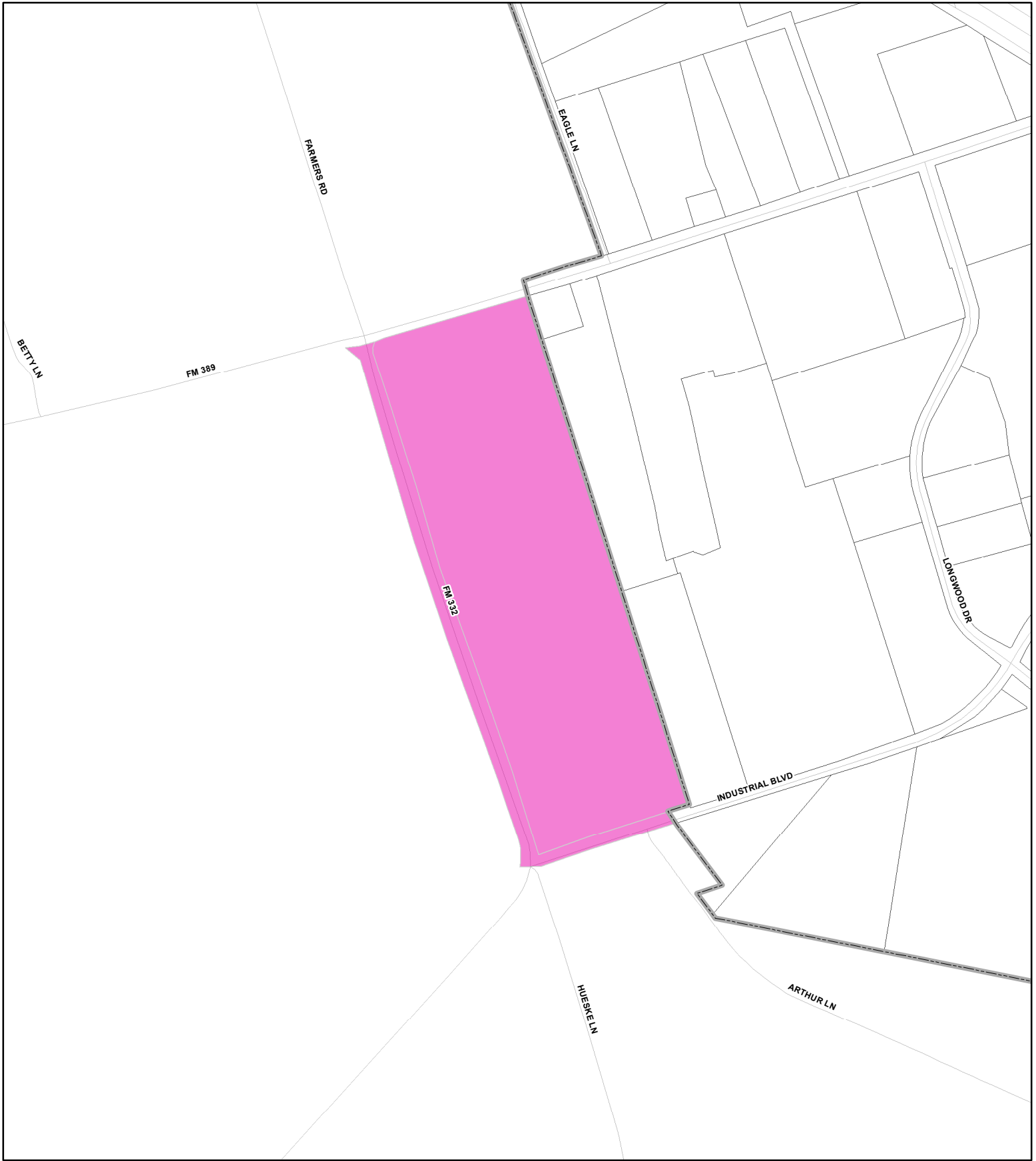
Another thing that staff has been working on is cost estimates related to the annexation of the Southwest Area. City staff has been working to try and analyze the costs of utility infrastructure, street improvements, fire suppression, and various other things related to this annexation. As of the date of this memo, all cost estimates have not been finalized.

At this time, it is staff's recommendation that we move forward with the annexation of Section 2019-1 (Voluntary) and 2019-2 (Scenic Estates) but that Section 2019-3 (Southwest Area) be postponed at this time until all costs can be properly evaluated.

The timeline, going forward, for the annexation of Sections 2019-1 and 2019-2 is as follows:

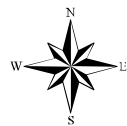
- November 14th (Special Council Meeting): 2nd Public Hearing at 1:00 p.m.
- December 5, 2019: 1st reading of Annexation Ordinance
- December 19, 2019: 2nd reading of Annexation Ordinance
- December 29, 2019: Annexation finalized

If you have any questions related to this memo or the annexation process, please do not hesitate to contact me at 979-337-7567.



Section 2019-1

1 inch = 600 feet

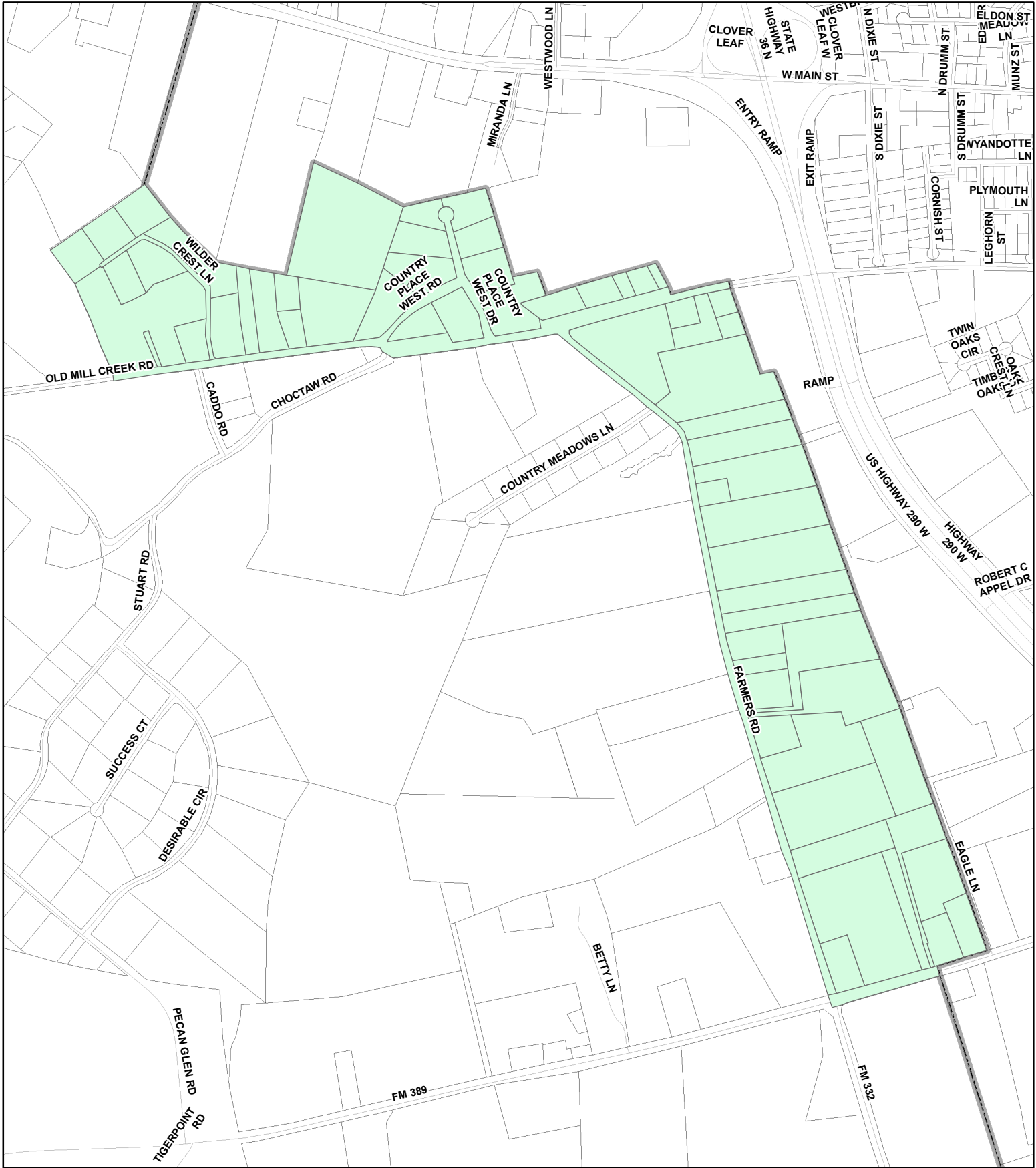




Section 2019 - 2

1 inch = 85 feet





Section 2019 - 3

1 inch = 944 feet





2019 Proposed Annexation

October 15, 2019



BACKGROUND

- Resolution No. R-19-013 was adopted by the City Council on May 7, 2019
- Resolution authorized the City Manager to identify areas for possible annexation
- Five (5) areas were identified based on development and growth patterns:
 - **North:** 132.005 acres
 - **Northwest:** 748.357 acres
 - **Northeast:** 138.676 acres
 - **Southeast:** 1,050.958 acres
 - **Southwest:** 194.762 acres

Amendment (Scenic Estates):
0.633 Acres

Voluntary:
61.039 Acres

TIMELINE OF IDENTIFIED AREAS

December 29, 2019	June 18, 2020	December 17, 2020
Southwest: 194.762 Scenic Estates: 0.633 Voluntary: 44.068	North: 132.005 Northwest: 748.357 Voluntary: 9.971 Voluntary: 7.0	Southeast: 1,050.958 Northeast: 138.676
239.463 Acres 75 Parcels	897.333 Acres 91 Parcels	1,189.634 Acres 62 Parcels



DECEMBER 29, 2019 ANNEXATION

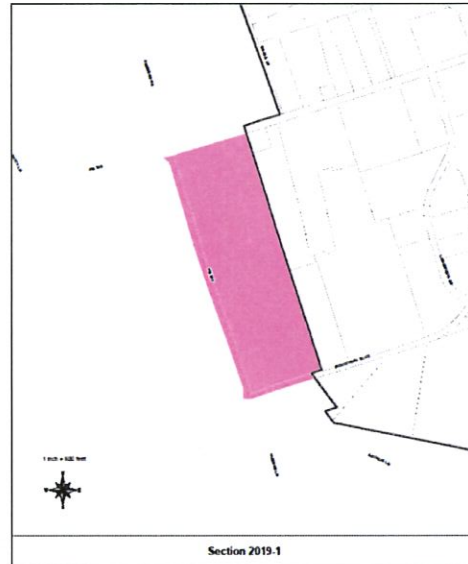
Three (3) areas selected for possible annexation:

1. **Section 2019-1:** Southwest Industrial Park - An area bounded by Industrial Blvd., FM 332 and FM 389, consisting of 44.068 acres
2. **Section 2019-2:** Scenic Estates - An area along the west side of Old Masonic Road, consisting of 0.633 acres
3. **Section 2019-3:** Southwest - An area located on the east side of Farmers Road between FM 389 and Old Mill Creek Road, and the north side of Old Mill Creek Road between the current city limit line and Jackson Creek, consisting of 194.762 acres



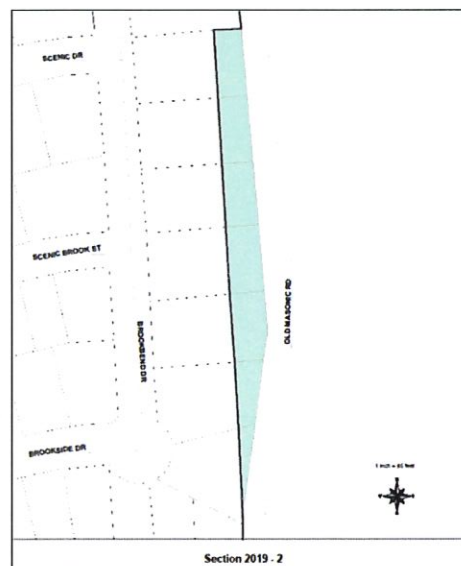
SECTION 2019-1 SOUTHWEST INDUSTRIAL PARK

**Brenham Community Development Corp.
Voluntary Annexation
44.068 Acres**



SECTION 2019-2 SCENIC ESTATES

**Amendment Annexation:
Scenic Estates
0.633 Acres**





SECTION 2019-3 SOUTHWEST

194.762 Acres



DEVELOPMENT AGREEMENT

Section 43.06 of the Local Government Code provides that a city may not annex an area that is appraised for ad valorem tax purposes as agricultural, wildlife management, or timber management unless the city offers a development agreement to the landowner that would:

1. Guarantee the continuation of the ETJ status of the area; and
2. Authorize the enforcement of all regulations and planning authority of the city that do not interfere with the use of the area for agricultural, wildlife management, or timber management



DEVELOPMENT AGREEMENT

Section 43.06 of the Local Government Code mandates that the landowner may either:

1. Accept the Development Agreement; or
2. Decline the Agreement and be subject to annexation

***13 landowners in the Southwest Section were offered Development Agreements
11 were accepted; 2 were declined***



SERVICE PLAN - CITY SERVICES

Section 43.056 of the Local Government Code requires the City to prepare a Service Plan outlining the services to be provided and when those services will be available to newly annexed areas.

The City is required to provide most services (police and fire protection, operation and maintenance of streets, and access to city-owned recreation facilities and parks) immediately upon annexation.



SERVICE PLAN - UTILITIES

The City will consider things such as services currently being provided, topography, land use and population when determining when to provide City utility services.

- 2½ years: In areas where services are deemed to be below an acceptable level.
- 4½ years: Services must be available and/or provided.



SERVICE PLAN – SOLID WASTE

Solid waste collection will be provided at the same or similar level of service now being provided to other areas of the City with like topography, land use and population.

The City may negotiate with a provider and/or property owner to allow continued services with an existing solid waste provider.

After the 2nd anniversary of the annexation, the City will impose solid waste collection fees and provide the service.



WHAT'S NEXT

- **City Council** will hold two (2) Public Hearings:
 - Thursday, November 7th at 1:00 p.m.
 - Thursday, November 14th at 1:00 p.m.
- **Planning and Zoning Commission** will review zoning for the tracts being considered for annexation on Monday, November 25th at 5:30 p.m.
- **City Council** will consider an ordinance for annexation on:
 - Thursday, December 5th at 1:00 p.m.
 - Thursday, December 19th at 1:00 p.m.

*If approved by the City Council, the annexation would be final on
December 29, 2019*



Frequently Asked Questions

Will being annexed into the City affect my property values?

No, annexation does not affect property values. As improvements are made to properties, there may be a reevaluation and appraisal done at that point.

Specific questions regarding the appraised value of your property should be addressed to the Washington County Appraisal District.



My property has an ag exemption, so can the City still annex my property?

Yes, however, the City is required to offer you a Development Agreement that would guarantee the continuation of ETJ status of your land.

If you agreed to the terms of the Development Agreement, your property would be immune from annexation for the period of time outlined in your Agreement (10 years).



Will being annexed into the City affect the agricultural, wildlife management or timber land exemption currently on my property?

No. If your property is currently appraised with one of these exemptions, it will not change after annexation.

Specific questions regarding property tax exemptions should be addressed to the Washington County Appraisal District.



After annexation, when will City of Brenham taxes be added to my property tax bill?

If approved, the annexation would be effective December 29, 2019.

Property owners will see City taxes on their October 2020 tax statements.



What zoning will be placed on my property after annexation?

City staff will work with you to determine the most appropriate zoning district based on existing improvements, adjacent land uses, adjacent roadway classifications and Brenham's Future Land Use map established in the City's Comprehensive Plan.



What type of uses are allowed on my property after annexation?

Land uses allowed on property within the City limits is determined by the zoning district assigned to the property during annexation.



Will I be able to continue the use of my property after annexation?

Properties with existing improvements and/or uses that are not in accordance with the City's zoning ordinance will be considered legally non-conforming or "grandfathered."

Grandfathered uses can remain on the property, but cannot be expanded or substantially reconstructed in the event the improvement or use is removed.



Will I need a building permit to build on my property or make repairs to existing structures?

The City requires permitting and inspection of construction projects in order to protect consumers from poor construction practices and health and safety hazards.

Minor building maintenance does not require building permits; however, new construction and renovations do require permits.



When will residents see improvement in roads that are annexed?

Street and right-of-way maintenance priorities are determined on a city-wide basis taking into consideration such things as:

- City's Thoroughfare Plan
- Street width and street condition
- Volume of traffic
- Public safety hazards



How will annexation affect my use of a firearm?

Generally, it is unlawful to discharge a firearm within the city limits.

However, there are some exceptions in State law depending on the size of the property and the type of firearm (refer to handout).



Will I be able to use fireworks after annexation?

No, fireworks are not permitted within the City limits.

Please contact the Brenham Fire Department with any questions.



Will I be able to burn trash and/or yard waste after annexation?

No, burning trash and/or yard waste is not allowed within the City limits.

Please contact the Brenham Fire Department with any questions.



ADDITIONAL QUESTIONS

Please check the City's website at

www.cityofbrenham.org





2019 Proposed Annexation

October 29, 2019



BACKGROUND

- Resolution No. R-19-013 was adopted by the City Council on May 7, 2019
- Resolution authorized the City Manager to identify areas for possible annexation
- Five (5) areas were identified based on development and growth patterns:
 - **North:** 132.005 acres
 - **Northwest:** 748.357 acres
 - **Northeast:** 138.676 acres
 - **Southeast:** 1,050.958 acres
 - **Southwest:** 194.762 acres

Amendment (Scenic Estates):
0.633 Acres

Voluntary:
61.039 Acres

TIMELINE OF IDENTIFIED AREAS

December 29, 2019	June 18, 2020	December 17, 2020
Southwest: 194.762 Scenic Estates: 0.633 Voluntary: 44.068	North: 132.005 Northwest: 748.357 Voluntary: 9.971 Voluntary: 7.0	Southeast: 1,050.958 Northeast: 138.676
239.463 Acres 75 Parcels	897.333 Acres 91 Parcels	1,189.634 Acres 62 Parcels



DECEMBER 29, 2019 ANNEXATION

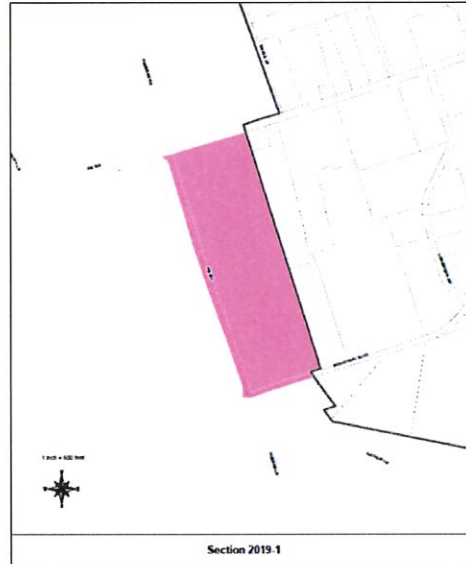
Three (3) areas selected for possible annexation:

1. **Section 2019-1:** Southwest Industrial Park - An area bounded by Industrial Blvd., FM 332 and FM 389, consisting of 44.068 acres
2. **Section 2019-2:** Scenic Estates - An area along the west side of Old Masonic Road, consisting of 0.633 acres
3. **Section 2019-3:** Southwest - An area located on the east side of Farmers Road between FM 389 and Old Mill Creek Road, and the north side of Old Mill Creek Road between the current city limit line and Jackson Creek, consisting of 194.762 acres



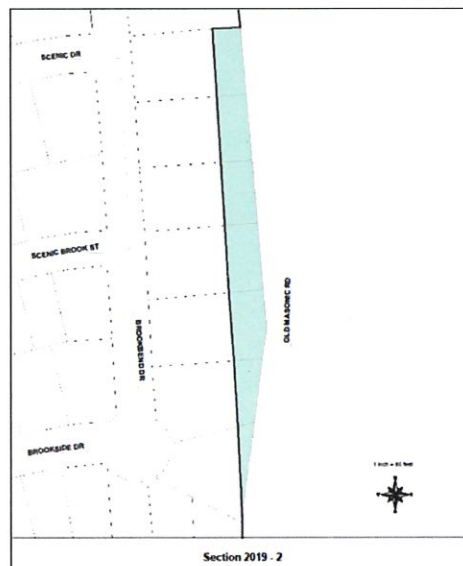
SECTION 2019-1 SOUTHWEST INDUSTRIAL PARK

**Brenham Community Development Corp.
Voluntary Annexation
44.068 Acres**



SECTION 2019-2 SCENIC ESTATES

**Amendment Annexation:
Scenic Estates
0.633 Acres**





SECTION 2019-3 SOUTHWEST

194.762 Acres



OVERVIEW OF STEPS FOR ANNEXATION

1. Development Agreements
2. Service Plans
3. Timeline of Annexation Process
4. Follow-Up Questions



DEVELOPMENT AGREEMENT

Section 43.06 of the Local Government Code mandates that the landowner may either:

1. Accept the Development Agreement; or
2. Decline the Agreement and be subject to annexation

***13 landowners in the Southwest Section were offered Development Agreements
11 were accepted; 2 were declined***



SERVICE PLANS

City Services: The City is required to provide most services (police and fire protection, operation and maintenance of streets, and access to city-owned recreation facilities and parks) immediately upon annexation.

Utilities: Must be available and/or provided with 4½ years; unless stated otherwise in a Council-adopted Service Plan.

Solid Waste: After the 2nd anniversary of the annexation, the City will impose solid waste collection fees and provide the service.



ANNEXATION TIMELINE

- **City Council** will hold two (2) Public Hearings:
 - Thursday, November 7th at 1:00 p.m.
 - Thursday, November 14th at 1:00 p.m. (*Special City Council Meeting*)
- **Planning and Zoning Commission** will review zoning for the tracts being considered for annexation on Monday, November 25th at 5:15 p.m.
- **City Council** will consider an ordinance for annexation on:
 - Thursday, December 5th at 1:00 p.m.
 - Thursday, December 19th at 1:00 p.m.

*If approved by the City Council, the annexation would be final on
December 29, 2019*



Follow-Up Questions

What about the agricultural exemption currently on my property?

Chapter 11 of the Texas Tax Code provides for property tax exemptions throughout the State.

If your property currently has an approved exemption, you will not lose the exemption after annexation.



What zoning will be placed on my property after annexation?

City staff will work with you to determine the most appropriate zoning district based on existing improvements, adjacent land uses, adjacent roadway classifications and Brenham's Future Land Use map.



Will I be able to continue the current use of my property after annexation?

Properties with existing uses that are not in line with the City's zoning ordinance will be "grandfathered" or considered legally non-conforming.

Grandfathered uses can remain on the property, but cannot be expanded or substantially reconstructed in the event the use is removed.



What about my chickens and other animals?

City ordinances mandate things such as the animal limits, proximity to public buildings, cleanliness of enclosures, tethering, rabies enforcement, dangerous dogs and cat colonies.

The number of animals would be "grandfathered"; however, other provisions of the ordinance may apply (i.e. cleanliness, rabies, tethering, etc.)



What if I want to give my land to my children or other family members?

The Development Agreement would be binding on any person to which the property is conveyed (i.e. family members).

The Agreement would only terminate if the use of the property changes.



What about road improvements?

Streets that are currently being maintained by Washington County as their right-of-way would be maintained by the City after annexation.

Private roads that are not currently maintained by the County as part of their right-of-way may be taken over by the City, if approved by the City Council.



What if I'm currently in the middle of a construction or building improvement project?

Prior to annexation, the property owner must provide documentation to the City verifying the following:

- Construction start date & estimated completion date
- Site plan and/or scope of work
- Information on company(ies) working on project
- Copies of any permits obtained from the County

Projects will be evaluated on a case-by-case basis and additional documentation may be requested by the City.

ADDITIONAL QUESTIONS

Please check the City's website at

www.cityofbrenham.org



SERVICE PLAN FOR 2019 ANNEXATION AREA(S)

Upon annexation of the area identified in Exhibits _____ and _____, the City of Brenham will provide City services utilizing methods by which it extends services to any other equivalent area of the City.

SERVICES PROVIDED BY THE EFFECTIVE DATE OF ANNEXATION

Police Protection

The City of Brenham and its Police Department will provide police protection to the newly annexed area at the same or similar level of service now being provided to other areas of the City with like topography, land use and population density as those found within the newly annexed area. The Police Department will have the responsibility to respond to all dispatched calls for service or assistance within the newly annexed area.

Fire Protection

The City of Brenham and its Fire Department will provide fire protection to the newly annexed area at the same or similar level of service now being provided to other areas of the City with like topography, land use and population density as those found within the newly annexed area. The Fire Department will have the responsibility to respond to all dispatched calls for service or assistance within the newly annexed area.

Maintenance of Water and Wastewater Facilities

Any and all water and wastewater facilities owned, operated or maintained by the City of Brenham Public Utilities Department at the time of annexation shall continue to be maintained by Public Utilities. Any and all water and wastewater facilities which may be acquired subsequent to the annexation of the proposed area shall be operated and maintained by the City's Public Utilities Department to the extent of the City's ownership. The now existing water and wastewater mains at existing locations shall be available for the point of use extension based upon the City's standard extension policy now existing or as may be amended. On-site sewage systems may be maintained in accordance with the City's Code of Ordinances and other applicable regulations.

Solid Waste Collection

The City of Brenham or its authorized franchisees, collect solid waste and refuse within the corporate limits of the City. Solid waste collection will be provided to citizens in the newly annexed area at the same or similar level of service now being provided to other areas of the City with like topography, land use and density as those found within the newly annexed area. The City may negotiate with the annexed area to allow continued services with an existing solid waste provider. After the second anniversary of the annexation date, the City will impose solid waste collection fees and provide the service.

If areas with private roads and/or gates are arranged so that garbage may be collected without creating a safety hazard, the City, at its discretion, may collect the garbage provided proper indemnification is received from the community association or individual property owner(s). The City will then impose solid waste collection fees and provide the service. Garbage collection locations shall be subject to the approval of the Sanitation Superintendent. In the event the City does not collect garbage within the areas with private roads and/or gates, residents of these areas will not be billed for service after the two-year date.

Maintenance of Roads and Streets

Any and all public roads, streets, or alleyways shall be maintained to the same degree and extent that other public roads, streets, and alleyways are maintained in areas of the City with like topography, land use and density as those found within the newly annexed area. Private roads will remain under private ownership until dedicated to and accepted by the City, and as such shall be maintained by the property owner(s).

Maintenance of Parks, Playgrounds and Swimming Pools

The City of Brenham is not aware of the existence of any publicly owned parks, playgrounds or swimming pools now located in the proposed area of annexation. In the event any such parks, playgrounds or swimming pools do exist and are public facilities, the City will maintain such areas and facilities to the extent and degree and to the same or similar level of service now being provided to other such areas and facilities within the corporate limits of the City with like topography, land use and density as those found within the newly annexed area. Private facilities will remain under private ownership and as such, shall be maintained by the owner.

Maintenance of any Publicly Owned Facility, Building or Municipal Service

The City of Brenham is not aware of the existence of any publicly owned facility, building, or other municipal service now located in the proposed area of annexation. In the event any publicly owned facility, building, or other municipal service does exist and are public facilities, the City will maintain such areas and facilities to the extent and degree and to the same or similar level of service now being provided to other such areas and facilities within the corporate limits of the City with like topography, land use and density as those found within the newly annexed area. Private facilities will remain under private ownership and as such, shall be maintained by the owner.

Other Services

The City of Brenham finds and determines that such services as planning, code enforcement, animal control, library, parks and recreation, municipal court and general administration will be made available after the effective date of the annexation as the same or similar level of service now being provided to other areas of the City with similar topography, land use and density as those found within the newly annexed area.

CONSTRUCTION OF ANY CAPITAL IMPROVEMENTS TO BE SUBSTANTIALLY COMPLETE WITHIN TWO AND ONE-HALF (2½) YEARS

The City of Brenham will provide full municipal services in the annexed area no later than 2 ½ years after the effective date of the annexation unless certain services cannot reasonably be provided within that period. In the event the services cannot be provided within two and one-half (2½) years, the City will propose a schedule for providing those services, and will include a list of all services to be provided under the plan and a schedule to extend the period of providing certain services. The schedule will provide for the provision of full municipal services no later than four and one-half (4½) years after the effective date of the annexation.

Police Protection, Fire Protection, and Solid Waste Collection

The City of Brenham finds and determines it is not necessary to acquire or construct any capital improvements within two and one-half (2½) years of the effective date of the annexation of the particular annexed area for the purpose of providing police protection, fire protection, emergency medical services or solid waste collection. The City finds and determines that it has at the present time adequate facilities and other resources to provide same type, kind and level of service and protection which is presently being administered to other areas already incorporated in the City of Brenham with like topography, land use and population density as those found within the newly annexed area.

Water and Wastewater Facilities

The City of Brenham finds and determines that there is sufficient capacity for water and wastewater to provide services to the annexed area pursuant to Public Utilities extension policies. The construction of any capital improvements necessary to extend water and wastewater services to an annexed area will be substantially complete with within two and one-half (2½) years after the effective date of the annexation unless said time period is extended pursuant to Chapter 43 of the Texas Local Government Code, as amended.

Roads and Streets

The City of Brenham finds and determines it is not necessary to acquire or construct any capital improvements within two and one-half (2½) years of the effective date of the particular annexed area.

Maintenance of Parks, Playgrounds, Swimming Pools, and Other Publicly Owned Facility, Building or Service

The City of Brenham finds and determines it is not necessary to acquire or construct any capital improvements within two and one-half (2½) years of the effective date of the particular annexed area for the purpose of parks maintenance, playgrounds, swimming pools and other publicly owned facility, building or service.

SPECIFIC FINDINGS

The City of Brenham find and determines that this proposed service plan will not provide any fewer service and will not provide a lower level of service in the area being considered for annexation that were in existence in the proposed area at the time immediately preceding the annexation process. Given the proposed annexation area's topography, land utilization and population density, the service levels to be provided in the newly annexed area will be equivalent to those provided to other areas of the City with similar characteristics.

TERMS

This Plan shall be valid for a term of ten (10) years. Renewal of this Plan is at the discretion of the City of Brenham

LEVEL OF SERVICE

Nothing in this Plan shall require the City to provide a uniform level of full municipal services to each area of the City, including the annexed area, if different characteristics of topography, land use, and population density are considered a sufficient basis for providing different levels of service.

AMENDMENTS

This Plan shall not be amended except in accordance with Chapter 43 of the Texas Local Government Code.



AGENDA ITEM 7

DATE OF MEETING: November 7, 2019	DATE SUBMITTED: October 30, 2019															
DEPT. OF ORIGIN: Finance	SUBMITTED BY: Carolyn D. Miller															
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;">MEETING TYPE:</td> <td style="width: 33%; vertical-align: top;">CLASSIFICATION:</td> <td style="width: 33%; vertical-align: top;">ORDINANCE:</td> </tr> <tr> <td>☒ REGULAR</td> <td>☐ PUBLIC HEARING</td> <td>☐ 1ST READING</td> </tr> <tr> <td>☐ SPECIAL</td> <td>☐ CONSENT</td> <td>☐ 2ND READING</td> </tr> <tr> <td>☐ EXECUTIVE SESSION</td> <td>☒ REGULAR</td> <td>☒ RESOLUTION</td> </tr> <tr> <td></td> <td>☐ WORK SESSION</td> <td></td> </tr> </table>		MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING	☐ SPECIAL	☐ CONSENT	☐ 2 ND READING	☐ EXECUTIVE SESSION	☒ REGULAR	☒ RESOLUTION		☐ WORK SESSION	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:														
☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING														
☐ SPECIAL	☐ CONSENT	☐ 2 ND READING														
☐ EXECUTIVE SESSION	☒ REGULAR	☒ RESOLUTION														
	☐ WORK SESSION															
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Resolution No. R-19-031 Expressing Official Intent to Reimburse Certain Costs Related to Streets and Drainage Improvements and Renovation and Improvements to the City's Water and Wastewater Utility Systems and Facilities																
SUMMARY STATEMENT: During the FY20 budget process, we discussed with Council the intent to issue debt for street and drainage improvements (i.e. Old Chappell Hill Road and Salem Road), for water system improvements and the new regional lift station to support the Baker Katz retail development project. The total estimated costs for these capital projects are shown below:																
<table style="margin: auto;"> <tr> <td style="padding: 2px 10px;">Streets and Drainage Projects</td> <td style="padding: 2px 10px;">\$2,875,000</td> </tr> <tr> <td style="padding: 2px 10px;">Water System Improvements</td> <td style="padding: 2px 10px;">\$ 760,000</td> </tr> <tr> <td style="padding: 2px 10px;">Wastewater System Improvements</td> <td style="padding: 2px 10px;"><u>\$1,415,000</u></td> </tr> <tr> <td style="padding: 2px 10px;">Total Estimated Project Costs</td> <td style="padding: 2px 10px;">\$5,050,000</td> </tr> </table>		Streets and Drainage Projects	\$2,875,000	Water System Improvements	\$ 760,000	Wastewater System Improvements	<u>\$1,415,000</u>	Total Estimated Project Costs	\$5,050,000							
Streets and Drainage Projects	\$2,875,000															
Water System Improvements	\$ 760,000															
Wastewater System Improvements	<u>\$1,415,000</u>															
Total Estimated Project Costs	\$5,050,000															
After talking with Garry Kimball of Specialized Public Finance, the City will not be issuing this debt until February 2020, and therefore to allow us to move forward with these projects, a Reimbursement Resolution is needed. This agenda item allows Council the ability to reimburse certain costs related to these capital projects from the issuance of Certificates of Obligation.																
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):																
A. PROS: Resolution authorizes the Council to provide resources necessary to complete capital projects as authorized in the FY19-20 Adopted Budget with reimbursement of these capital costs from Certificates of Obligation.																
B. CONS:																
ALTERNATIVES (In Suggested Order of Staff Preference):																
ATTACHMENTS: (1) Resolution No. R-19-031																

FUNDING SOURCE (Where Applicable): Certificates of Obligation
RECOMMENDED ACTION: Approve Resolution No. R-19-031 expressing official intent to reimburse certain costs related to street rebuild and reconstruction projects.
APPROVALS: James Fisher

RESOLUTION NO. R-19-031

A RESOLUTION OF THE CITY OF BRENHAM, TEXAS EXPRESSING OFFICIAL INTENT TO REIMBURSE CERTAIN COSTS RELATED TO STREETS AND DRAINAGE IMPROVEMENTS AND RENOVATION AND IMPROVEMENTS TO THE CITY'S WATER AND WASTEWATER UTILITY SYSTEMS AND FACILITIES

WHEREAS, the City of Brenham, Texas (the "City") is a political subdivision of the State of Texas; and

WHEREAS, the City expects to pay, or have paid on its behalf, expenditures in connection with the projects on Exhibit "A" hereto (the "Projects") prior to the issuance of obligations for which a prior expression of intent to finance or refinance is required by Federal or state law (collectively and individually, the "Obligations") to finance the Projects; and

WHEREAS, the City finds, considers, and declares that the reimbursement for the payment of such expenditures will be appropriate and consistent with the lawful objectives of the City and, as such, chooses to declare its intention to reimburse itself for such payments at such time as it issues Obligations to finance the Projects; and

WHEREAS, Section 1.150-2(d)(2) of the Treasury Regulations sets forth limitations regarding the timing of reimbursements made from the proceeds of certain obligations.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS THAT:

Section 1: The City reasonably expects to reimburse itself for costs that have been or will be paid subsequent to the date that is 60 days prior to the date hereof and that are to be paid in connection with the Projects from the proceeds of obligations be issued subsequent to the date hereof.

Section 2: The City reasonably expects that the maximum principal amount of Obligations issued to reimburse the City for the costs associated with the Projects will be \$5,050,000. Such Obligations may be issued in one or more series.

Section 3: Unless otherwise advised by bond counsel, any reimbursement allocation will be made not later than 18 months after the later of (1) the date the original expenditure is paid or (2) the date on which the Project to which the expenditure relates is placed in service or abandoned, but in no event more than three years after the original expenditure is paid.

Section 4: This Resolution shall be effective immediately upon its passage and approval.

PASSED AND APPROVED this 7th day of November 2019.

Milton Y. Tate, Jr., Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

Exhibit "A"

Project Description

The engineering, design and construction of streets and drainage improvements and the acquisition of land and rights-of-ways in connection therewith; renovation of and improvements to the City's water and wastewater utility systems and facilities; and also including any legal, fiscal and other fees relating thereto.



AGENDA ITEM 8

DATE OF MEETING: November 7, 2019	DATE SUBMITTED: October 30, 2019
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Carolyn D. Miller
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION
ORDINANCE: ☐ 1 ST READING ☐ 2 ND READING ☒ RESOLUTION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Resolution No. R-19-032 Regarding the Election of Members to the Board of Directors of the Washington County Appraisal District	
SUMMARY STATEMENT: At the October 3, 2019 council meeting, Resolution No. R-19-027 was approved for the nomination of Washington County Appraisal District Board members to serve a two-year term beginning January 1, 2020. Our taxing entity received 544 votes; these votes can be cast to one candidate or distributed among any of the candidates. There are six candidates (Joe Antkowiak, Leslie Boehnemann, Jr., Douglas Borchardt, Johanna Fatheree, Charles Gaskamp, and John Schaer) on the ballot; however, there are only five positions on the Board. The Council will need to discuss the distribution of the City's 544 votes.	
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: The City of Brenham, as a taxing entity, has the opportunity to vote for the WCAD Board of Directors B. CONS: Decline the opportunity to vote for the WCAD Board of Directors	
ALTERNATIVES (In Suggested Order of Staff Preference): N/A	
ATTACHMENTS: (1) Resolution No. R-19-032; (2) Cover Letter from Chief Appraiser Willy Dilworth; and (3) Official Ballot WCAD Board of Directors Election	
FUNDING SOURCE (Where Applicable): N/A	
RECOMMENDED ACTION: Approve Resolution No. R-19-032 regarding the election of members to the Board of Directors of the Washington County Appraisal District.	
APPROVALS: James Fisher	

RESOLUTION NO. R-19-032

A RESOLUTION OF THE CITY OF BRENHAM, TEXAS FOR THE ELECTION OF MEMBERS TO THE BOARD OF DIRECTORS OF THE WASHINGTON COUNTY APPRAISAL DISTRICT

WHEREAS, the Washington County Tax Appraisal District is governed by a board of five directors, serving two-year terms beginning on January 1 of even numbered years; and

WHEREAS, the governing boards of the participating taxing entities elect the directors under a system of cumulative voting; and

WHEREAS, the City of Brenham, Texas may cast its total number of votes for one candidate or distribute it among candidates for any number of directorships; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brenham, Texas that the City of Brenham, Texas does hereby cast its votes as shown for the following people for membership on the Board of Directors of the Washington County Appraisal District:

CANDIDATES

VOTES CAST

Joe Antkowiak
Leslie Boehnemann, Jr.
Douglas Borchardt
Johanna Fatheree
Charles Gaskamp
John Schaer

BE IT FURTHER RESOLVED that this Resolution be adopted and entered upon the pages of the minutes of the City Council of Brenham, Texas, and that a copy of this Resolution be presented to the Chief Appraiser of the Washington County Appraisal District office at 1302 Niebuhr Street, Brenham, Texas.

APPROVED this the _____ day of _____, 2019.

Milton Y. Tate, Jr., Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

WASHINGTON COUNTY APPRAISAL DISTRICT

P. O. BOX 681 1301 NIEBUHR BRENHAM, TEXAS 77834-0681

(979) 277-3740

October 15, 2019

City of Brenham
Mr. James Fisher
PO Box 1059
Brenham, TX 77834-1059

Re: Ballot for 2020 Appraisal District Board Member Election

Dear Mr. Fisher,
Enclosed is the official ballot of the candidates for the Washington County Tax Appraisal District Board of Directors. **Each voting district must vote in open meeting, report its vote by written resolution, and submit it to the Chief Appraiser before December 15, 2019.**

You may cast your votes to one candidate or you may distribute the votes to any number of candidates. Your votes must be cast to a person nominated and named on the ballot.
Your taxing entity will receive 544 votes

The calculation of these votes is included with this letter. If you have questions concerning this process, please contact me.

Thank you for participating in this election.

Sincerely,



Willy Dilworth
Chief Appraiser

The calculation of the number of votes your entity will receive is illustrated below. Please examine this calculation and contact me with any questions you may have.

<u>ENTITY</u>	<u>2018 TAX LEVY</u>	<u>MEMBERS LEVY</u>	<u>VOTES</u>
Washington County	\$17,486,633	27.7783%	1,389
City of Burton	\$125,883	0.2000%	10
City of Brenham	\$6,854,458	10.8886%	544
Burton I.S.D.	\$5,239,152	8.3226%	416
Brenham I.S.D.	\$30,944,243	49.1564%	2,458
Giddings ISD	\$232,945	.3700%	19
<u>Blinn College</u>	<u>\$2,067,336</u>	<u>3.2841%</u>	<u>164</u>
Total Levy	\$62,950,650	100.0000%	5,000

To arrive at your taxing unit's votes, please use the following formula:

$(\text{UNIT'S 2018 LEVY} / \text{TOTAL OF ALL LEVIES}) \times 5,000 = \# \text{ OF VOTES}$

2020

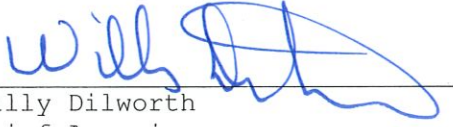
OFFICIAL BALLOT
Washington County Appraisal District
Board of Directors Election

CANDIDATES

VOTES ALLOCATED

Joe Antkowiak	_____ Votes
Leslie Boehnemann, Jr.	_____ Votes
Johanna Fatheree	_____ Votes
Charles Gaskamp	_____ Votes
John Schaer	_____ Votes
Douglas Borchardt	_____ Votes

Issued under my hand, this the 22nd day of October, 2019.



Willy Dilworth
Chief Appraiser
Washington County Appraisal District



AGENDA ITEM 9

DATE OF MEETING: November 7, 2019	DATE SUBMITTED: October 18, 2019
DEPT. OF ORIGIN: Human Resources	SUBMITTED BY: Susan Nienstedt
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION
ORDINANCE: ☐ 1 ST READING ☐ 2 ND READING ☐ RESOLUTION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the 2020 Holiday Schedule	
SUMMARY STATEMENT: The Holiday Schedule for 2020 is presented for approval by the City Council. The schedule provides for 12 observed holidays, and 1 floating (birthday holiday) for a total of 13 paid holidays.	
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: (1) Proposed 2020 Holiday Schedule	
FUNDING SOURCE (Where Applicable): Funding for holiday pay is provided in FY20 budget.	
RECOMMENDED ACTION: Approve the 2020 Holiday Schedule as presented	
APPROVALS: James Fisher	



2020 HOLIDAY CALENDAR

JANUARY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 1
New Year's Day

January 20
Martin Luther King Day

JULY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

April 10
Good Friday
or
April 12 Easter Sunday
(24 hour departments)

AUGUST						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MARCH						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 25
Memorial Day

July 3
Independence Day
Or
July 4 for 24 hour departments

SEPTEMBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

APRIL						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

September 7
Labor Day

September 16
Washington County Fair Day

OCTOBER						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

MAY						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 11
Veterans Day

November 26 & 27
Thanksgiving

NOVEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JUNE						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 24 & 25
Christmas

***Birthday Holiday**
Floating

****Designated as September 11th**
Holiday for Firefighters

DECEMBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		



AGENDA ITEM 10

DATE OF MEETING: November 7, 2019		DATE SUBMITTED: October 23, 2019	
DEPT. OF ORIGIN: Human Resources		SUBMITTED BY: Susan Nienstedt	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	
☒ REGULAR	☐ PUBLIC HEARING	☒ 1 ST READING	
☐ SPECIAL	☐ CONSENT	☐ 2 ND READING	
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION	
	☐ WORK SESSION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Ordinance on Its First Reading Providing for Increased Prior and Current Service Annuities in the Texas Municipal Retirement System (“TMRS”) for Retirees and Beneficiaries of Deceased Retirees of the City of Brenham and Electing to Make Current Service and Prior Service Contributions to the City’s TMRS Benefit Accumulation Fund at the Actuarially Determined Rate of Total Employee Compensation			
SUMMARY STATEMENT: For many years, City Council has approved, on an annual basis, an ordinance providing for an increase in retirement annuities of 70% of the CPI as provided through the Texas Municipal Retirement System. In order to make any changes in the City’s plan provisions, an Ordinance must be approved by Council. This year we are recommending the statutory maximum contribution rate be removed by this ordinance, as well. The statutory maximum rate does not limit the cost of the plan, it merely limits how much a city can be charged for a certain benefit level. Cities that joined the TMRS System after 1996 are not subject to the statutory max law, and the TMRS Act allows any city to enact an ordinance to remove the Statutory Maximum. If the maximum rate is not removed, and we exceed the limit, benefits will be reduced until the rate drops back below the limit. The applicable TMRS ordinance for 2020 is presented for discussion and approval. The change in the City’s contribution rate is shown on the TMRS Plan Change Study. The funding rate for the City of Brenham will increase from 9.67% to 9.94%. This funding rate is included in the FY19-20 budget.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: Current City of Brenham retirees will receive an annuity increase effective January 1, 2020 and future retirees will have an enhanced retirement annuity. B. CONS: Enhancement results in an increased unfunded actuarial liability.			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) TMRS Ordinance; (2) Letter from Eric Davis; (3) TMRS Plan Change Study			
FUNDING SOURCE (Where Applicable): Funds are available in the FY19-20 Budget			

RECOMMENDED ACTION: Approve an Ordinance on its first reading providing for increased prior service and current service annuities in the Texas Municipal Retirement System (“TMRS”) for retirees and beneficiaries of deceased retirees of the City of Brenham and electing to make current service and prior service contributions to the City’s TMRS Benefit Accumulation Fund at the actuarially determined rate of total employee compensation

APPROVALS: James Fisher



TMRS-CPI Stat Max Removal

TEXAS MUNICIPAL RETIREMENT SYSTEM

AN ORDINANCE PROVIDING FOR INCREASED PRIOR AND CURRENT SERVICE ANNUITIES UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM FOR RETIREES AND BENEFICIARIES OF DECEASED RETIREES OF THE CITY OF BRENHAM; ELECTING FOR THE CITY TO MAKE CURRENT SERVICE AND PRIOR SERVICE CONTRIBUTIONS TO THE CITY'S ACCOUNT IN THE BENEFIT ACCUMULATION FUND OF THE TEXAS MUNICIPAL RETIREMENT SYSTEM AT THE ACTUARIALLY DETERMINED RATE OF TOTAL EMPLOYEE COMPENSATION; AND, ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

Section 1. Increase in Retirement Annuities.

(a) On the terms and conditions set out in Section 854.203 of Subtitle G of Title 8, Government Code, as amended (hereinafter referred to as the "TMRS Act"), the City hereby elects to allow and to provide for payment of the increases below stated in monthly benefits payable by the System to retired employees and to beneficiaries of deceased employees of the City under current service annuities and prior service annuities arising from service by such employees to the City. An annuity increased under this section replaces any annuity or increased annuity previously granted to the same person.

(b) The amount of the annuity increase under this section is computed as the sum of the prior service and current service annuities on the effective date of retirement of the person on whose service the annuities are based, multiplied by **70%** of the percentage change in Consumer Price Index for All Urban Consumers, from December of the year immediately preceding the effective date of the person's retirement to the December that is 13 months before the effective date of the increase under this Section.

(c) An increase in an annuity that was reduced because of an option selection is reducible in the same proportion and in the same manner that the original annuity was reduced.

(d) If a computation hereunder does not result in an increase in the amount of an annuity, the amount of the annuity will not be changed hereunder.

(e) The amount by which an increase under this Section exceeds all previously granted increases to an annuitant is an obligation of the City and of its account in the Benefit Accumulation Fund of the System.

Section 2. Removal of the Statutory Maximum Rate

Pursuant to Section 855.407(g) of the TMRS Act, the City hereby elects to make future normal and prior service contributions to its account in the benefit accumulation fund of the System at such combined rate of the total compensation paid by the City to employees who are members of the System, as the System's actuary shall annually determine as the rate necessary to fund, within the amortization period determined as applicable to the City under the TMRS Act, the costs of all benefits which are or may become chargeable to or are to be paid out of the City's account in said accumulation fund, regardless of other provisions of the TMRS Act limiting the combined rate of city contributions.

Section 3. Effective Date. Subject to approval by the Board of Trustees of the System, this ordinance shall be and become effective on the 1st day of January 2020.

Passed and approved this the ____ day of _____, 20__.

ATTEST:

APPROVED:

City Secretary or Clerk

Mayor



October 1, 2019

Via email

Ms. Carolyn D. Miller, CPA
Chief Financial Officer
City of Brenham
P.O. Box 1059
Brenham, TX 77834-1059

Dear Ms. Miller:

We are pleased to enclose a model ordinance for your city to adopt a:

***70% of CPI Increase to Annuitants
Ad Hoc Basis (one time only basis)
And
Removal of the Statutory Maximum Rate Limit***

This annuity increase allows for annuity increases for your city's retirees and is based on a percentage of the Consumer Price Index (inflation index). This provision is being adopted on an Ad Hoc basis (one time only basis).

Also, by removing the statutory maximum contribution rate limit you will be allowing the city to impose its own "limit" on the contribution rate by using its discretion in determining which potential plan improvements to adopt, or not adopt, based on the calculated contribution rate. The TMRS actuary will calculate the cost of future adoptions and valuation studies each year and forward this rate to your city.

The cities contribution rate starting January 1, 2020 will be **9.94%**.

We will appreciate receiving a copy of the approved ordinances within 30 days of its adoption.

If you have any questions or concerns, please do not hesitate to contact me at 1-800-924-8677.

Sincerely,

Eric W. Davis
Deputy Executive Director



Plan Change Study

00176 Brenham

Proposed Plans

GRID 2020
For Informational Purposes Only
 Effective Date - January 1, 2020
 Report Date - July 12, 2019

<u>Plan Provisions</u>	<u>Current</u>	<u>1</u>
Deposit Rate	5.00%	5.00%
Matching Ratio	2 to 1	2 to 1
Updated Service Credit	100% (Repeating)	100% (Repeating)
Transfer USC **	Yes	Yes
Annuity Increase	0%	70%
20 Year/Any Age Ret.	Yes	Yes
Vesting	5 years	5 years
<u>Contribution Rates</u>	<u>2020</u>	<u>2020</u>
Normal Cost Rate	5.02%	5.02%
Prior Service Rate	<u>4.65%</u>	<u>4.92%</u>
Retirement Rate	9.67%	9.94%
Supplemental Death Rate	0.00% (None)	0.00% (None)
Total Rate	9.67%	9.94%
Unfunded Actuarial Liability	\$4,959,252	\$5,255,729
Amortization Period	25 years	25 years
Funded Ratio	89.7%	89.2%
Phase-In Total Rate	N/A	N/A
Stat Max	11.50%	11.50%
Study Exceeds Stat Max	No	No

**This is the addition to the Initial Prior Service Rate for USC for transfers. There were 8 eligible transfer employees on the valuation date.



AGENDA ITEM 11

DATE OF MEETING: November 7, 2019	DATE SUBMITTED: October 31, 2019	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: James Fisher	
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION	ORDINANCE: ☐ 1 ST READING ☐ 2 ND READING ☐ RESOLUTION
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the City of Brenham City Council Meeting Dates for January 2020 and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: In reviewing the City Council meeting calendar for January, it was discovered that the first regular City Council meeting date in January would be the day after the New Year's Day holiday (January 2, 2020). Due to the holiday season, staff would like for the Council to consider only having one meeting in January 2020. The recommended date would be the regular meeting date of January 16 th (third Thursday of the month). The time of the meeting would remain at 1:00 p.m.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: None		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: Approve the cancellation of the January 2, 2020 City Council meeting and agree to only hold one (1) City Council meeting on January 16, 2020 and authorize the Mayor to execute any necessary documentation.		
APPROVALS: James Fisher		



AGENDA ITEM 13

DATE OF MEETING: November 7, 2019	DATE SUBMITTED: October 31, 2019
DEPT. OF ORIGIN: Administration	SUBMITTED BY: James Fisher
MEETING TYPE: ☐ REGULAR ☐ SPECIAL ☒ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION
ORDINANCE: ☐ 1 ST READING ☐ 2 ND READING ☐ RESOLUTION	
AGENDA ITEM DESCRIPTION: Section 551.074 – Texas Government Code – Deliberation Regarding Personnel Matters – Deliberation Regarding the Appointment of an Additional Municipal Court Associate Judge	
SUMMARY STATEMENT: To be discussed in Executive Session.	
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: None	
FUNDING SOURCE (Where Applicable):	
RECOMMENDED ACTION: None	
APPROVALS: Milton Y. Tate, Jr.	



AGENDA ITEM 14

DATE OF MEETING: November 7, 2019	DATE SUBMITTED: October 31, 2019
DEPT. OF ORIGIN: Administration	SUBMITTED BY: James Fisher
MEETING TYPE: ☐ REGULAR ☐ SPECIAL ☒ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION
ORDINANCE: ☐ 1 ST READING ☐ 2 ND READING ☐ RESOLUTION	
AGENDA ITEM DESCRIPTION: Section 551.074 – Texas Government Code – Deliberation Regarding Personnel Matters – Deliberation Concerning Compensation for the Interim Municipal Court Associate Judges	
SUMMARY STATEMENT: To be discussed in Executive Session.	
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: None	
FUNDING SOURCE (Where Applicable):	
RECOMMENDED ACTION: None	
APPROVALS: Milton Y. Tate, Jr.	



AGENDA ITEM 15

DATE OF MEETING: November 7, 2019	DATE SUBMITTED: October 31, 2019
DEPT. OF ORIGIN: Administration	SUBMITTED BY: James Fisher
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION
ORDINANCE: ☐ 1 ST READING ☐ 2 ND READING ☐ RESOLUTION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Appointment of an Additional Municipal Court Associate Judge	
SUMMARY STATEMENT: As discussed in Executive Session	
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: None	
FUNDING SOURCE (Where Applicable):	
RECOMMENDED ACTION: As discussed in Executive Session	
APPROVALS: Milton Y. Tate, Jr.	



AGENDA ITEM 16

DATE OF MEETING: November 7, 2019	DATE SUBMITTED: October 31, 2019															
DEPT. OF ORIGIN: Administration	SUBMITTED BY: James Fisher															
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;">MEETING TYPE:</td> <td style="width: 33%; vertical-align: top;">CLASSIFICATION:</td> <td style="width: 33%; vertical-align: top;">ORDINANCE:</td> </tr> <tr> <td>☒ REGULAR</td> <td>☐ PUBLIC HEARING</td> <td>☐ 1ST READING</td> </tr> <tr> <td>☐ SPECIAL</td> <td>☐ CONSENT</td> <td>☐ 2ND READING</td> </tr> <tr> <td>☐ EXECUTIVE SESSION</td> <td>☒ REGULAR</td> <td>☐ RESOLUTION</td> </tr> <tr> <td></td> <td>☐ WORK SESSION</td> <td></td> </tr> </table>		MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING	☐ SPECIAL	☐ CONSENT	☐ 2 ND READING	☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION		☐ WORK SESSION	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:														
☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING														
☐ SPECIAL	☐ CONSENT	☐ 2 ND READING														
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION														
	☐ WORK SESSION															
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Compensation for the Municipal Court Associate Judges																
SUMMARY STATEMENT: As discussed in Executive Session																
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:																
ALTERNATIVES (In Suggested Order of Staff Preference):																
ATTACHMENTS: None																
FUNDING SOURCE (Where Applicable):																
RECOMMENDED ACTION: As discussed in Executive Session																
APPROVALS: Milton Y. Tate, Jr.																