



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, NOVEMBER 2, 2017 AT 1:00 P.M.
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Herring**
- 3. Citizens Comments**

CONSENT AGENDA

4. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

- 4-a. Minutes from the September 18, 2017 Special City Council Meeting and
September 21, 2017 Regular City Council Meeting** **Pages 1-15**

WORK SESSION

- 5. Presentation and Discussion on the Brenham Pet Adoption and Care Center** **Pages 16-17**

REGULAR SESSION

- 6. Discuss and Possibly Act Upon the 2018 Holiday Schedule** **Pages 18-19**

7. **Discuss and Possibly Act Upon an Ordinance on Its First Reading Providing for an Increase in Retirement Annuities in the Texas Municipal Retirement System Effective January 1, 2018** **Pages 20-23**
8. **Discuss and Possibly Act Upon Resolution No. R-17-022 Approving a Railroad Quiet Zone at the BNSF Railway Crossing at FM 109 and Authorizing the Mayor to Submit a Joint Notice of Establishment to the Federal Railroad Administration for the Establishment of a Railroad Quiet Zone at the BNSF Railway Crossing at FM 109** **Pages 24-26**
9. **Discuss and Possibly Act Upon the Purchase and Installation of Playground Equipment for Henderson Park Using BuyBoard Contract No. 512-16 and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 27-33**
10. **Discuss and Possibly Act Upon the Purchase of a Dump Truck for the City of Brenham's Central Fleet Department Using BuyBoard Contract No. 521-16 and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 34-36**
11. **Discuss and Possibly Act Upon the Purchase of a Residential Garbage Truck for the City of Brenham's Sanitation Department Using BuyBoard Contract No. 521-16 and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 37-39**
12. **Discuss and Possibly Act Upon a Request for a Noise Variance from St. Mary's Immaculate Conception Catholic Church for a Fundraiser to be Held on November 12, 2017 from 8:00 a.m. – 5:00 p.m. at 701 Church Street and Authorize the Mayor to Execute Any Necessary Documentation** **Pages 40-41**
13. **Administrative/Elected Officials Report**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiation

CERTIFICATION

I certify that a copy of the November 2, 2017 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on October 30, 2017 at **12:40 PM**.

Kacey A. Weiss

Deputy City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.
--

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the ____ day of _____, 2017 at _____ AM PM.

Signature

Title

Brenham City Council Minutes

A special meeting of the Brenham City Council was held on September 18, 2017 beginning at 8:30 a.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Andrew Ebel
Councilmember Susan Cantey
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Charlie Pyle
Councilmember Weldon Williams, Jr.

Members absent:

None

Others present:

City Manager Terry Roberts, Assistant City Manager of General Government Ryan Rapelye, City Secretary Jeana Bellinger, Deputy City Secretary Kacey Weiss, Assistant City Manager – Chief Financial Officer Carolyn Miller, Comptroller Stacy Hardy, Human Resources Director Susan Nienstedt, Kaci Konieczny, Cynthia Longhofer, Director of Community Services Wende Ragonis, Fire Chief Ricky Boeker, Police Chief Craig Goodman, Assistant City Manager of Public Utilities Lowell Ogle and Todd Ashorn

Citizens present:

George Dillingham

Media Present:

Arthur Hahn, Brenham Banner Press; and Mark Whitehead, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Mayor Pro Tem Ebel**

3. Citizens Comments

There were no citizen comments.

PUBLIC HEARING

4. Proposed Budget for Fiscal Year Beginning October 1, 2017 and Ending September 30, 2018

This budget will raise more total property taxes than last year's budget by an estimated \$485,318 (8.09%), and of that amount, \$74,185 is tax revenue to be raised from estimated new property added to the tax roll this year.

Mayor Tate opened the Public Hearing.

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller explained that the FY2017-18 proposed budget was the result of numerous staff hours as well as four days of Council Budget Workshops. Miller stated that during these workshops, staff presented the proposed budget and all Council directed changes have been made.

Miller advised that in compliance with the Local Government Code, the proposed budget has been filed with the City Secretary and all required notices have been published. Miller stated that additionally, the Local Government Code requires a governing body to hold a Public Hearing to receive citizen comments on a proposed budget.

Citizen George Dillingham addressed Council. Dillingham stated that he is not in favor of the tax increase and is concerned that the increase is not affordable for the tax payers.

Mayor Tate closed the Public Hearing.

REGULAR SESSION

5. Discuss and Possibly Act Upon Ratification of the Property Tax Increase Reflected in the Proposed Budget for Fiscal Year Beginning October 1, 2017 and Ending September 30, 2018, which Raises More Revenue from Property Taxes than the Previous Year's Budget

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller advised that in compliance with the Local Government Code, if a municipal budget raises more property taxes than in the previous year's budget, City Council must formally ratify a property tax increase.

Miller noted that the FY2017-18 budget will raise more total property taxes than last year's budget by \$485,318 (8.09%), and of that amount \$74,185 is tax revenue to be raised from new property added to the tax roll this year. Miller stated that a vote must be taken to ratify the property tax increase reflected in the budget.

Councilmember Goss made a motion to ratify the property tax increase reflected in the proposed budget less .01 cent for the fiscal year beginning October 1, 2017 and ending September 30, 2018, which raises more revenue from property taxes than the previous year's budget. The motion failed due to lack of a second.

A motion was made by Councilmember Pyle and seconded by Councilmember Cantey to ratify the property tax increase reflected in the proposed budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018, which raises more revenue from property taxes than the previous year's budget.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	No
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

6. Discuss and Possibly Act Upon an Ordinance on Its First Reading Adopting the Budget for Fiscal Year Beginning October 1, 2017 and Ending September 30, 2018

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller advised that the proposed FY2017-18 budget has been developed in compliance with the property tax code, local government code, and City Charter. Miller stated the proposed budget includes appropriations of operating resources for 30 separate funds and authorizes \$62.1 million in expenditures, net of inter-fund transfers. Miller explained that the proposed budget is on the City's website and on file with the City Secretary.

A motion was made by Councilmember Pyle and seconded by Councilmember Herring to approve Ordinance on its First Reading Adopting the Budget for Fiscal Year beginning October 1, 2017 and Ending September 30, 2018.

Mayor Tate called for a record vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	No
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

7. Discuss and Possibly Act Upon an Ordinance on Its First Reading Levying Taxes for the Tax Year 2017 for the City of Brenham at \$0.5170 per \$100 Valuation

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller advised that the proposed FY2017-18 budget includes a tax rate of \$0.5170 per \$100 valuation which has two components: maintenance and operations (M&O) and interest and sinking (I&S). Miller explained that the proposed tax rate of \$0.5170 will allocate \$0.3200 to the General Fund for maintenance and operations and, the balance of \$0.1970 to the Debt Service Fund for interest and sinking.

Miller noted that the City has complied with all of the notices, publications, and public hearings as required by the Tax Code. Miller stated that pursuant to the Tax Code, the vote on the ordinance setting a tax rate that exceeds the effective tax rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance.

Councilmember Goss made a motion that the property tax rate be increased by the adoption of a tax rate of \$0.5070 per \$100 valuation, which is effectively a 4.99% increase in the tax rate. The motion failed due to lack of a second.

A motion was made by Mayor Pro Tem Ebel and seconded by Councilmember Herring that the property tax rate be increased by the adoption of a tax rate of \$0.5170 per \$100 valuation, which is effectively a 7.06% increase in the tax rate.

Mayor Tate called for a record vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	No
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

8. Discuss and Possibly Act Upon Resolution No. R-17-016 Authorizing the Submission of a Grant Application Through the Criminal Justice Division of the Office of the Governor for the Rifle-Resistant Body Armor Grant Program

Police Chief Craig Goodman presented this item. Goodman stated the grant funding would allow the department to purchase rifle resistant body armor for police personnel who are not part of the Emergency Response Team.

A motion was made by Councilmember Cantey and seconded by Councilmember Ebel to approve Resolution No. R-17-016 authorizing the submission of a grant application through the Criminal Justice Division of the Office of the Governor for the Rifle-Resistant Body Armor Grant Program.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

9. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- Project Chatt and Mike Tanner with SGR will be two executive session items on Thursdays agenda
- The next Council meetings are October 12th and 19th

Police Chief Craig Goodman reported on the following:

- National Night Out is October 3rd

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC, CMC
City Secretary

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on September 21, 2017 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Andrew Ebel
Councilmember Susan Cantey
Councilmember Danny Goss
Councilmember Keith Herring
Councilmember Charlie Pyle
Councilmember Weldon Williams, Jr.

Members absent:

None

Others present:

City Manager Terry Roberts, Assistant City Manager of General Government Ryan Rapelye, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Deputy City Secretary Kacey Weiss, Assistant City Manager – Chief Financial Officer Carolyn Miller, Comptroller Stacy Hardy, Human Resources Director Susan Nienstedt, Kaci Konieczny, Cynthia Longhofer, Fire Chief Ricky Boeker, Police Chief Craig Goodman, Public Works Director Dane Rau, Casey Redman, Assistant City Manager of Public Utilities Lowell Ogle, Development Services Director Erik Smith, City Engineer Lori Lakatos, Pam Ruemke and Todd Ashorn

Citizens present:

Perry Thomas, Brad Stufflebeam, Robbie Gail Charette, Helen Charette, Steven Drake and Brad Combs

Media Present:

Arthur Hahn, Brenham Banner Press; and Mark Whitehead, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Williams**

3. Citizens Comments

There were no citizen comments.

WORK SESSION

4. Discussion and Presentation on Emergency Road Work for Burleson Street at Higgins Branch, Jefferson Street at Higgins Branch, and Barbee Street at Unnamed Tributary to Hog Branch

City Engineer Lori Lakatos presented this item. Lakatos explained that several streets were undermined in the May 2016 flooding event, DR-4272. Lakatos stated that three of the streets have progressively gotten worse over the last 16 months and with Hurricane Harvey have been come completely impassable or partially shut down. Lakatos noted that those streets are Burleson Street at Higgins Branch, Jefferson Street at Higgins Branch and Barbee Street at Unnamed Tributary to Hog Branch. Lakatos advised that the damages to the City's infrastructure increases the threat for injury to the roadways and utilities, limits accessibility to the neighborhoods, and potentially increases emergency response time due to detours. Lakatos stated these threats to the public health and safety need to be addressed immediately. Lakatos explained that staff currently have engineering contracts to finalize the design and have consulted with the City Attorney to determine if these emergency repairs/reconstruction are exempt from the competitive bidding requirements of state law.

Mayor Tate questioned if there will be a problem getting the materials in a timely manner. Lakatos stated that according to feedback that she has received from the contractors, getting the materials should not be a problem.

REGULAR SESSION

5. Discuss and Possibly Act Upon Ordinance No. O-17-012 on Its Second Reading Adopting the Budget for Fiscal Year Beginning October 1, 2017 and Ending September 30, 2018

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller explained that the Fiscal Year 2017-18 Proposed Budget has been developed in compliance with the Property Tax Code, Local Government Code and the City Charter.

A motion was made by Councilmember Herring and seconded by Councilmember Cantey to approve Ordinance No. O-17-012 on its second reading adopting the budget for fiscal year beginning October 1, 2017 and ending September 30, 2018.

Mayor Tate called for a record vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	No
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

6. Discuss and Possibly Act Upon Ordinance No. O-17-013 on Its Second Reading Levying Taxes for the Tax Year 2017 for the City of Brenham at \$0.5170 per \$100 Valuation

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller advised The FY2017-18 Proposed Budget includes a tax rate of \$0.5170 per \$100 valuation which has two components: maintenance and operations (M&O) and interest and sinking (I&S). Miller explained that the proposed tax rate of \$0.5170 will allocate \$0.3200 to the General Fund for M&O expenditures and the balance of \$0.1970 will be allocated to the Debt Service Fund for principal and interest obligations. The proposed tax rate of \$0.5170 is above the effective rate of \$0.4829, but below the rollback rate of \$0.5248.

A motion was made by Councilmember Cantey and seconded by Councilmember Pyle that the property tax rate be increased by the adoption of a tax rate of \$0.5170 per \$100 valuation, which is effectively a 7.06% increase in the tax rate.

Mayor Tate called for a record vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	No
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

7. Discuss and Possibly Act Upon Renewal with Texas Municipal League Intergovernmental Risk Pool for General Liability, Law Enforcement Liability, Public Officials Liability, Mobile Equipment, Airport Liability, Property, Auto Liability and Physical Damage, Crime, Animal Mortality and Theft and Workers' Compensation Coverage for the City of Brenham for Fiscal Year 2017-18 and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller explained the renewal of property and liability coverages with TML Intergovernmental Risk Pool for FY2017-18.

Miller stated that based on our renewal, the City will experience the following changes in premium:

- General Liability – decrease of \$33 dollars, or 0.02%
- Property – increase of \$10,893 or 11.79%
- Workers' Compensation – increase of \$26,634 or 19.59%

A motion was made by Councilmember Herring and seconded by Mayor Pro Tem Ebel to Approve the renewal with Texas Municipal League Intergovernmental Risk Pool for General Liability, Law Enforcement Liability, Public Officials Liability, Mobile Equipment, Airport Liability, Property, Auto Liability and Physical Damage, Crime, Animal Mortality and Theft and Workers' Compensation coverage for the City of Brenham for Fiscal Year 2017-18 and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

8. Discuss and Possibly Act Upon the Renewal of City of Brenham Group Health Plan with TML Multistate Intergovernmental Employee Benefits Pool and Establishment of Funding Rates for the Plan Year Beginning January 1, 2018 through September 30, 2018 and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller explained the following changes and funding rates in the group medical plan with TML MultiState Intergovernmental Employee Benefits Pool:

- Change Plan Year from Calendar Year to Fiscal Year: In order to better align the rerate process with the budget cycle, the City is electing to change our plan year from a calendar to fiscal beginning January 1, 2018. The renewal that Council is approving is for 9 months (January 1, 2018 through September 30, 2018).
- Group Health Coverage Renewal Rate: The FY17-18 renewal rate is 8% which is lower than the budgeted amount of 10%.
- Medical Premiums Funding Schedule: An 8% increase will be shared equally by the employee and the City with all tiers being increased by 8% for the new plan year beginning in January 2018. The premium changes proposed are as follows:

Tier	Monthly Employee Increase	Monthly City Increase	Annual Employee Increase	Annual City Increase
EMP ONLY	\$ 2.00	\$ 47.86	\$ 24.00	\$ 574.27
SPOUSE	24.00	95.66	288.00	1,147.92
CHILD	14.00	74.36	168.00	892.30
FAMILY	32.00	115.32	384.00	1,383.84

Miller stated that staff is recommending the adoption of the proposed group medical plan rates as presented for the period of January 1, 2018 through September 30, 2018.

A motion was made by Councilmember Pyle and seconded by Councilmember Cantey to approve renewal of City of Brenham Group Health Plan with TML Multistate Intergovernmental Employee Benefits Pool, establish funding rates for plan year beginning January 1, 2018 through September 30, 2018 and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

9. Discuss and Possibly Act Upon An Amendment to the 2013 Income Generating Vocational Work Contract Between the City of Brenham and the Department of Aging and Disability Services through the Brenham State Supported Living Center for Janitorial Services and Authorize the Mayor to Execute Any Necessary Documentation

Public Works Director Dane Rau presented this item. Rau explained that during the 2017-18 budget workshops staff discussed a plan to utilize the Brenham State Supported Living Center staff in other areas of the Parks System. Rau stated that currently there is a contract that allows for the BSSLC to provide litter control throughout our Parks System Monday through Friday. Rau advised that staff presented Council with a plan that would allow the Parks Department to become more efficient with its operations by contracting another service through the Vocational Work Program of the State School.

A motion was made by Councilmember Cantey and seconded by Councilmember Herring to approve an amendment to the 2013 Income Generating Vocational Work Contract between the City of Brenham and the Department of Aging and Disability Services through the Brenham State Supported Living Center for janitorial services and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

10. Discuss and Possibly Act Upon a Request for a Noise Variance from the Texas Arts and Music Festival Organization for a Festival to be Held October 21, 2017 from 11:00 a.m. to 10:30 p.m. in Downtown Brenham and Authorize the Mayor to Execute Any Necessary Documentation

A motion was made by Councilmember Pyle and seconded by Mayor Pro Tem Ebel to approve a request for a noise variance from the Texas Arts and Music Festival Organization for a festival to be held October 21, 2017 from 11:00 a.m. to 10:30 p.m. in Downtown Brenham and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

11. Discuss and Possibly Act Upon a Request for a Noise Variance from Elisette Mariscal for a Wedding Ceremony and Reception to be Held on October 28, 2017 from 6:00 p.m. – 12:00 a.m. at 600 E. Tom Green Street and Authorize the Mayor to Execute Any Necessary Documentation

Deputy City Secretary Kacey Weiss presented this item. Weiss stated they will be using sound amplification equipment during both the ceremony and the reception.

A motion was made by Councilmember Cantey and seconded by Councilmember Herring to approve a request for a noise variance from Elisette Mariscal for a wedding ceremony and reception to be held on October 28, 2017 from 6:00 p.m. – 12:00 a.m. at 600 E. Tom Green Street and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

12. Discuss and Possibly Act Upon the Non-Renewal and Termination of the Standard Software License and Services Agreement with New World Systems Corporation for the Public Safety Computer Software System and Authorize the Mayor to Execute Any Necessary Documentation

Assistant City Manager of General Government Ryan Rapelye presented this item. Rapelye explained that the City of Brenham has had New World for 10 years and the original contract was approved for five years. Rapelye stated in 2012, the City Council approved a contract to enter into a second five-year maintenance agreement which will expire on December 31, 2017. Rapelye explained that earlier this year, the Washington County 911 Advisory Board provided a letter of intent to the ILA Communications Task Force with an explanation and rationale for moving forward to a new Computer Aided Dispatch (CAD) system which includes a capable Record Management System (RMS). Rapelye advised that Washington County Commissioners Court approved the execution of a software license and service agreement contract with Zuercher Technologies on July 3, 2017. Rapelye noted a timeline has been established for implementation and a projected timeline is set for a go-live in March of 2018. Rapelye explained that in order for the non-renewal and termination of the New World agreement to be effective in a timely manner, notice of such non-renewal and termination must be sent to New World by September 30, 2017.

Councilmember Goss stated he is concerned that the City will not have support from the vendor at all, including any critical situations, when the contract expires and until Zuercher is ready to go-live in March.

Public Safety Systems Administrator Pam Ruemke addressed Council and stated that prior to December 1st, the County IT staff will do updates on all servers and make sure that everything works.

A motion was made by Councilmember Herring and seconded by Councilmember Cantey to approve the non-renewal and termination of the Standard Software License and Services Agreement with New World Systems Corporation for the Public Safety Computer Software System and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Andrew Ebel	Yes
Councilmember Susan Cantey	Yes
Councilmember Danny Goss	Yes
Councilmember Keith Herring	Yes
Councilmember Charlie Pyle	Yes
Councilmember Weldon Williams	Yes

13. Discussion and Presentation Regarding Project Chatt Retail Development Project

City Manager Terry Roberts presented this item and introduced Brad Combs with Hutton. Combs stated the retail development center would be named Woodridge Crossing and would include approximately 112,000 square feet of inline retail. Combs explained the businesses will range from between 3,000 up to 55,000 square feet and will include some well-known retail names. Combs advised the development would have a grand opening planned in the Fall of 2018. Combs stated he would like to request that Council will consider approving a 380 Agreement between the City of Brenham and Hutton to ensure the success of Woodridge Crossing.

14. Administrative/Elected Officials Report

City Manager Terry Roberts reported on the following:

- Council meetings will be October 12th and 19th
- National Night Out is October 3rd
- BISD Football Hall of Honor luncheon is October 13th
- Blinn College Hall of Honor luncheon is October 27th
- At the February 18, 2016 meeting, Council approved obtaining a military aircraft to be placed at Henderson Park. The aircraft will be delivered in pieces in the next few days and should be refurbished and in place around Memorial Day. The Washington County Veterans are sponsoring this project.

Police Chief Craig Goodman reported on the following:

- The police department will be receiving 24 vests, not 10 as previously stated, through a grant and every officer will have one.

City Secretary Jeana Bellinger reported on the following:

- It is time for board and committee member appointments and reappointments and information will be sent to the media

Council adjourned into Executive Session at 1:58 p.m.

EXECUTIVE SESSION

- 15. Section 551.087 – Texas Government Code – Economic Development Negotiation – Discuss and Deliberate Project Chatt Regarding Commercial or Financial Information that the City Has Received from a Business Prospect and the Offer of Financial or Other Incentives to a Business Prospect that the City Seeks to Have Locate In or Near the City of Brenham and With Which the City is Conducting Economic Development Negotiations**

**16. Section 551.074 – Texas Government Code – Personnel Matters– Discussion
Regarding the Evaluation of Candidates for the Position of City Manager**

Executive Session adjourned at 4:53 p.m.

RE-OPEN REGULAR SESSION

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC, CMC
City Secretary



AGENDA ITEM 5

DATE OF MEETING: November 2, 2017	DATE SUBMITTED: October 27, 2017
DEPT. OF ORIGIN: Office of the City Manager	SUBMITTED BY: Wende Ragonis
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☐ REGULAR ☒ WORK SESSION
ORDINANCE: ☐ 1 ST READING ☐ 2 ND READING ☐ RESOLUTION	
AGENDA ITEM DESCRIPTION: Presentation and Discussion on the Brenham Pet Adoption and Care Center	
SUMMARY STATEMENT: See attached memo.	
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: (1) Memorandum from Director of Community Services, Wende Ragonis	
FUNDING SOURCE (Where Applicable):	
RECOMMENDED ACTION: No action – discussion only.	
APPROVALS: Terry K. Roberts	



MEMORANDUM

TO: Mayor and City Council
CC: Terry K. Roberts
Ryan Rapelye
Susan Nienstedt
Chief Craig Goodman
FROM: Wende Ragonis
SUBJECT: Animal Shelter Compliant Responsive Report
DATE: October 26, 2017

As you may recall, Mrs. Jensen attended the September 7, 2017 City Council meeting and spoke during "Citizens Comments" in regards to her concerns with the Animal Shelter and Pet Adoption operation. She also sent an email to City Council dated September 5, 2017 sharing those concerns from her time spent as a volunteer at the facility. Staff has drafted a comprehensive responsive report to address her concerns and make recommendations for short and long term solutions. Mrs. Jensen's initial report is included in this comprehensive document which is avail by request through City Secretary's Office. I was tasked by City Manager, Terry Roberts, with oversight and compilation of this report process. As I met with stakeholders and Animal Shelter staff during the process, I felt it prudent to include Assistant City Manager – General Government, Ryan Rapelye, and Director of Human Resources, Susan Nienstedt, in the process. As stated in the report, we (Ryan, Susan and I) met with many stakeholders' in person and via telephone. Many of these individuals have direct knowledge of the shelter through their personal rescue work or through their volunteer efforts at the shelter, and some where significant donors to the construction of the facility. As the City Hall leadership team listened to those stakeholders, it became clear that further study of the operation from an outside industry expert was warranted. The City Hall leadership team is in the process of engaging an outside animal shelter consultant to conduct a full assessment which will identify strengths, weaknesses, opportunities for improvements and potential risks or threats (SWOT analysis) and help staff gain a better understanding of industry best practices. This assessment will bring an objective perspective and analysis of animal services to ensure the City's resources are efficiently aligned with State requirements and community expectations.



AGENDA ITEM 6

DATE OF MEETING: November 2, 2017	DATE SUBMITTED: October 17, 2017	
DEPT. OF ORIGIN: Human Resources	SUBMITTED BY: Susan Nienstedt	
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION	ORDINANCE: ☐ 1 ST READING ☐ 2 ND READING ☐ RESOLUTION
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the 2018 Holiday Schedule		
SUMMARY STATEMENT: The Holiday Schedule for 2018 is presented for approval by the City Council. The schedule includes 11 observed holidays, and 1 floating (birthday holiday) for a total of 12 paid holidays.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Proposed 2018 Holiday Schedule		
FUNDING SOURCE (Where Applicable): Funding is provided in FY 18 budget		
RECOMMENDED ACTION: Approve the 2018 Holiday Schedule as presented		
APPROVALS: Terry K. Roberts		



2018 HOLIDAY CALENDAR

JANUARY						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 1
New Year's Day

January 15
Martin Luther King Day

FEBRUARY						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 30
Good Friday
or
April 1 Easter Sunday
(24 hour departments)

MARCH						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

May 28
Memorial Day

July 4
Independence Day

APRIL						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

September 3
Labor Day

November 12
Veterans Day (observed)

MAY						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 22 & 23
Thanksgiving

December 24 & 25
Christmas

JUNE						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

***Birthday Holiday**
Floating
****Designated as September 11th**
Holiday for Firefighters

JULY						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					



AGENDA ITEM 7

DATE OF MEETING: November 2, 2017		DATE SUBMITTED: October 19, 2017	
DEPT. OF ORIGIN: Finance		SUBMITTED BY: Carolyn D. Miller	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	
☒ REGULAR	☐ PUBLIC HEARING	☒ 1 ST READING	
☐ SPECIAL	☐ CONSENT	☐ 2 ND READING	
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION	
	☐ WORK SESSION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Ordinance on Its First Reading Providing for an Increase in Retirement Annuities in the Texas Municipal Retirement System Effective January 1, 2018			
SUMMARY STATEMENT: For many years, City Council has approved, on an annual basis, an ordinance providing for an increase in retirement annuities of 70% of the CPI as provided through the Texas Municipal Retirement System. In order to make any changes in the City's plan provisions, an Ordinance must be approved by Council. The applicable TMRS ordinance for 2018 is presented for discussion and approval. The change in the City's contribution rate is shown on the TMRS Plan Change Study. The funding rate for the City of Brenham will increase from 9.88% to 10.12%. We included this funding rate in the FY17-18 budget.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: Current City of Brenham retirees will receive an annuity increase effective January 1, 2018 and future retirees will have an enhanced retirement annuity. B. CONS: Enhancement results in an increased unfunded actuarial liability.			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) TMRS Ordinance; (2) Letter from Eric Davis; and (3) TMRS Plan Change Study			
FUNDING SOURCE (Where Applicable): Funds are available in the FY17-18 Budget			
RECOMMENDED ACTION: Approve an Ordinance on its first reading providing for an increase in Retirement Annuities in the Texas Municipal Retirement System effective January 1, 2018			
APPROVALS: Terry K. Roberts			



TMRS-CPI

TEXAS MUNICIPAL RETIREMENT SYSTEM

AN ORDINANCE PROVIDING FOR INCREASED PRIOR AND CURRENT SERVICE ANNUITIES UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM FOR RETIREES AND BENEFICIARIES OF DECEASED RETIREES OF THE CITY OF BRENHAM, AND ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

Increase in Retirement Annuities.

(a) On the terms and conditions set out in Section 854.203 of Subtitle G of Title 8, Government Code, as amended (hereinafter referred to as the "TMRS Act"), the City hereby elects to allow and to provide for payment of the increases below stated in monthly benefits payable by the System to retired employees and to beneficiaries of deceased employees of the City under current service annuities and prior service annuities arising from service by such employees to the City. An annuity increased under this section replaces any annuity or increased annuity previously granted to the same person.

(b) The amount of the annuity increase under this section is computed as the sum of the prior service and current service annuities on the effective date of retirement of the person on whose service the annuities are based, multiplied by **70%** of the percentage change in Consumer Price Index for All Urban Consumers, from December of the year immediately preceding the effective date of the person's retirement to the December that is 13 months before the effective date of the increase under this Section.

(c) An increase in an annuity that was reduced because of an option selection is reducible in the same proportion and in the same manner that the original annuity was reduced.

(d) If a computation hereunder does not result in an increase in the amount of an annuity, the amount of the annuity will not be changed hereunder.

(e) The amount by which an increase under this Section exceeds all previously granted increases to an annuitant is an obligation of the City and of its account in the Benefit Accumulation Fund of the System.

Effective Date. Subject to approval by the Board of Trustees of the System, this ordinance shall be and become effective on the 1st day of January 2018.

Passed and approved this the ____ day of _____, 20____.

ATTEST:

APPROVED:

City Secretary or Clerk

Mayor



September 5, 2017

Via E-Mail

Ms. Carolyn D. Miller, CPA
Chief Financial Officer
City of Brenham
P.O. Box 1059
Brenham, TX 77834-1059

Dear Carolyn:

We are pleased to enclose a model ordinance for your city to adopt:

***70% CPI Increases to Annuitants
Ad Hoc (one time only basis)***

This provision allows for annuity increases for your city's retirees and is based on a percentage of the Consumer Price Index (inflation index).

With the adoption of this additional benefit your city's contribution for 2018 will be **10.12%**.

We will appreciate receiving a copy of this ordinance as soon as possible after its adoption.

Please feel free to contact me at 1-800-924-8677 if you need additional information or assistance.

Sincerely,

Eric W. Davis
Executive Director



Plan Change Study

00176 Brenham

Proposed Plans

GRID 2018
For Informational Purposes Only
 Effective Date - January 1, 2018
 Report Date - September 5, 2017

<u>Plan Provisions</u>	<u>Current</u>	<u>1</u>
Deposit Rate	5.00%	5.00%
Matching Ratio	2 to 1	2 to 1
Updated Service Credit	100% (Repeating)	100% (Repeating)
Transfer USC **	Yes	Yes
Annuity Increase	0%	70% ✓
20 Year/Any Age Ret.	Yes	Yes
Vesting	5 years	5 years
<u>Contribution Rates</u>	<u>2018</u>	<u>2018</u>
Normal Cost Rate	5.30%	5.30%
Prior Service Rate	4.58%	4.82%
Retirement Rate	9.88%	10.12%
Supplemental Death Rate	0.00% (None)	0.00% (None)
Total Rate	9.88%	10.12% ✓
Unfunded Actuarial Liability	\$5,180,131	\$5,428,954
Amortization Period	25 years	25 years
Funded Ratio	88.4%	87.9%
Phase-In Total Rate	N/A	N/A
Stat Max	11.50%	11.50%
Study Exceeds Stat Max	No	No

**This is the addition to the Initial Prior Service Rate for USC for transfers. There were 7 eligible transfer employees on the valuation date.



AGENDA ITEM 8

DATE OF MEETING: November 2, 2017	DATE SUBMITTED: October 25, 2017															
DEPT. OF ORIGIN: Public Works	SUBMITTED BY: Dane Rau															
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;">MEETING TYPE:</td> <td style="width: 33%; vertical-align: top;">CLASSIFICATION:</td> <td style="width: 33%; vertical-align: top;">ORDINANCE:</td> </tr> <tr> <td>☒ REGULAR</td> <td>☐ PUBLIC HEARING</td> <td>☐ 1ST READING</td> </tr> <tr> <td>☐ SPECIAL</td> <td>☐ CONSENT</td> <td>☐ 2ND READING</td> </tr> <tr> <td>☐ EXECUTIVE SESSION</td> <td>☒ REGULAR</td> <td>☒ RESOLUTION</td> </tr> <tr> <td></td> <td>☐ WORK SESSION</td> <td></td> </tr> </table>		MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING	☐ SPECIAL	☐ CONSENT	☐ 2 ND READING	☐ EXECUTIVE SESSION	☒ REGULAR	☒ RESOLUTION		☐ WORK SESSION	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:														
☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING														
☐ SPECIAL	☐ CONSENT	☐ 2 ND READING														
☐ EXECUTIVE SESSION	☒ REGULAR	☒ RESOLUTION														
	☐ WORK SESSION															
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Resolution No. R-17-022 Approving a Railroad Quiet Zone at the BNSF Railway Crossing at FM 109 and Authorizing the Mayor to Submit a Joint Notice of Establishment to the Federal Railroad Administration for the Establishment of a Railroad Quiet Zone at BNSF Railway Crossing at FM 109 and Authorize the Mayor to Execute Any Necessary Documentation.																
SUMMARY STATEMENT: City staff has been working with BEFCO Engineering, TX DOT, BNSF, Washington County and the Federal Railroad Administration to establish a quiet zone at the FM 109 crossing. This crossing was not part of the 2011 quiet zones due to the cost of converting the crossing signals to constant warning devices. Since these controls were upgraded earlier this year we are no able to move forward at a lesser expense. We have been working through the formalities regarding the quiet zone process and on July 6th council along with Washington County passed a Notice of Intent resolution that was submitted to BNSF, TX DOT, and the FRA. After going through the 60-day waiting period for responses from the entities we are ready to move forward with the Notice of Establishment resolution. With passing this resolution it will allow BEFCO and the City of Brenham to submit the proper paper work detailing the layout and materials used to establish the quiet zone along with the dates in which the quiet zone will become active. All indications are that we will be able to use delineators as we have in the past throughout town along with signage to notify motorist of the quiet zone. BNSF did not recommend the delineators through their response but this is an approvable method by the Federal Railroad Administration and is a lawful way of deterring traffic in a quiet zone. BNSF recommended raised concrete medians. BEFCO has assured the City that delineators are allowed and can be used in these situations. If council passes this resolution the delineators will be ordered around November 10th at a total cost of \$7,980.65 in which the county will pay half of those costs. Installation will occur around December 15th and the quiet zone will commence on or around January 15, 2018. There is a slight waiting period once the materials and signage are installed which allows BNSF to communicate the new quiet zone through their organization.																
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: Will significantly reduce train noise in this area for the residents along HWY 36 and FM 109. B. CONS: None																

ALTERNATIVES (In Suggested Order of Staff Preference):
ATTACHMENTS: (1) Resolution No. R-17-022
FUNDING SOURCE (Where Applicable): 101-5-141-317.00
RECOMMENDED ACTION: Approve Resolution No. R-17-022 approving a Railroad Quiet Zone at the BNSF Railway Crossing at FM 109 and authorizing the Mayor to submit a Joint Notice of Establishment to the Federal Railroad Administration for the Establishment of a Railroad Quiet Zone at BNSF Railway Crossing at FM 109 and authorize the Mayor to execute any necessary documentation
APPROVALS: Ryan Rapelye

RESOLUTION NO. R-17-022

A RESOLUTION AUTHORIZING THE SUBMISSION OF A JOINT NOTICE OF ESTABLISHMENT (NOE) FOR A RAILROAD QUIET ZONE AT FM 109 IN THE CITY OF BRENHAM, AND WASHINGTON COUNTY, TEXAS AND AUTHORIZING THE MAYOR TO EXECUTE ANY NECESSARY DOCUMENTATION

WHEREAS, the silencing of the train horns within the city limits of Brenham will improve the quality of life for the citizens of Brenham; and

WHEREAS, train horns can be silenced by the establishment of a Railroad Quiet Zone; and

WHEREAS, on July 6, 2017 the City Council of the City of Brenham authorized BEFCO Engineering to submit a Notice of Intent to establish a Railroad Quiet Zone in the City of Brenham to the appropriate public agencies; and

WHEREAS, the following crossing traversing the BNSF Railway has been evaluated and studied in depth and a plan of action has been established:

FM 109

WHEREAS, because one continuous Quiet Zone will be established in the City and Washington County, the City of Brenham and Washington County desire to submit a Joint Notice of Establishment (NOE) to the Federal Railroad Administration (FRA) for the above-referenced crossings; and

WHEREAS, the Quiet Zone will commence on January 15, 2018;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, that it approves the Quiet Zone and authorizes the submission of a Joint Notice of Establishment (NOE) for a Railroad Quiet Zone at FM 109 in the City of Brenham and Washington County, Texas and further authorizes the Mayor to execute any documentation necessary or appropriate to implement this Resolution.

PASSED AND APPROVED on this the ____ day of _____, 2017.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary



AGENDA ITEM 9

DATE OF MEETING: November 2, 2017	DATE SUBMITTED: October 26, 2017															
DEPT. OF ORIGIN: Public Works	SUBMITTED BY: Dane Rau															
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;">MEETING TYPE:</td> <td style="width: 33%; vertical-align: top;">CLASSIFICATION:</td> <td style="width: 33%; vertical-align: top;">ORDINANCE:</td> </tr> <tr> <td>☒ REGULAR</td> <td>☐ PUBLIC HEARING</td> <td>☐ 1ST READING</td> </tr> <tr> <td>☐ SPECIAL</td> <td>☐ CONSENT</td> <td>☐ 2ND READING</td> </tr> <tr> <td>☐ EXECUTIVE SESSION</td> <td>☒ REGULAR</td> <td>☐ RESOLUTION</td> </tr> <tr> <td></td> <td>☐ WORK SESSION</td> <td></td> </tr> </table>		MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING	☐ SPECIAL	☐ CONSENT	☐ 2 ND READING	☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION		☐ WORK SESSION	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:														
☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING														
☐ SPECIAL	☐ CONSENT	☐ 2 ND READING														
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION														
	☐ WORK SESSION															
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Purchase and Installation of Playground Equipment Using BuyBoard Contract No. 512-16, for Henderson Park and Authorize the Mayor to Execute Any Necessary Documentation																
SUMMARY STATEMENT: During the 2017-18 BCDC funding process a total of \$294,500 was dedicated to fund Phase I Improvements to Henderson Park. Staff has been working with O'Malley-Strand on several aspects of the improvements that require engineering such as field improvements, sidewalks, concrete bleacher pad sites, new barbeque area and providing connectivity between the amenities. There are certain items that do not require engineering and adding a playscape and swing set is one of them. Staff has worked with Gametime to develop a unique playscape that will challenge the park users and also give everyone the ability to have fun while attending park functions. Attached you will see a layout of the playscape chosen along with a diagram showing the 3-Bay swing set in which Henderson currently does not have. Both of these amenities will be placed adjacent to the kitchen which will be visible from both the kitchen and the baseball field. The playscape chosen is called the "Adventure Unit" and is designed for ages 5-12. It has multiple slides, a Tri-Net octagon climbing structure attached to the main deck and multiple other climbing features. The playscape, 3-bay swing set, surface area/borders, and installation along with freight is valued at \$69,972.41. Gametime has offered a grant for municipalities and as long as the purchase order gets approved by November 15th a credit of \$19,018.31 will be given to the City of Brenham. Without this grant we would be looking at \$89,000 for the total package. Gametime is offering this through Buy board and we would like to move forward at the price of \$69,972.41 in order to add this asset to Henderson Park. All funds will be covered through BCDC which is derived from a portion of the annual sales tax designated for recreational improvements. The Parks Board has approved this design and layout.																

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):
A. PROS: Adding a new playscape near the kitchen area which will serve both the baseball field users and kitchen rental users
B. CONS: None
ALTERNATIVES (In Suggested Order of Staff Preference):
ATTACHMENTS: (1) BuyBoard Contract No. 512-16; and (2) Layout and Diagram
FUNDING SOURCE (Where Applicable): BCDC Funds
RECOMMENDED ACTION: Approve the purchase and installation of playground equipment, using BuyBoard Contract No. 512-16, from Gametime in the amount of \$69,972.41 for Henderson Park and authorize the Mayor to execute any necessary documentation
APPROVALS: Ryan Rapelye



A PLAYCORE Company

by Total Recreation Products, Inc.
17802 Grant Road Cypress, Texas 77429
Phone: 281-351-2402
Toll Free: 800-392-9909
Fax: 281-351-2493

QUOTE
#78521

08/23/2017

TJ-08085-17 Henderson Park

City of Brenham
Attn: Casey Redman
PO Box 1059
Brenham, TX 77834
Phone: 979-337-7235
CRedman@cityofbrenham.org

Ship To Zip: 77301

Quantity	Part #	Description	Unit Price	Amount
1	RDU	Game Time - TJ-08085-17-2A1 Adventure Unit PT17022 5-12 PrimeTime Play Unit	\$53,597.00	\$53,597.00
1	GRANT	Game Time - 2017 GameTime Grant Match Funds	(\$19,018.31)	(\$19,018.31)
1	RDU	Game Time - 3 Bay PrimeTime Swing with (4) Belt Seats and (2) Tot Seats	\$3,924.00	\$3,924.00
1	RDU	Game Time - Surfacing Accessories, (2) Accessible Curbs, (77) Playcurbs and (2) 2250 SF Geo Textile Rolls	\$5,968.00	\$5,968.00
1	W59778R1	GT-Impax - 172 Cubic Yards (3491 SF) of Engineered Wood Fiber Surfacing, Calculated at 12" Compacted Depth to Zip Code 77833 - Price includes discount of \$407.40 and Freight	\$4,227.96	\$4,227.96
1	INSTALL	Game Time - Installation of above equipment and surfacing only. - No other site work, demolition or concrete work included. Acquisition of any and all permits is the sole responsibility of the customer.	\$17,509.21	\$17,509.21

Freight calculated to Installer's Zip Code 77301:

SubTotal: \$66,207.86
Discount: (\$627.43)
Estimated Freight: \$4,391.98
Total Amount: \$69,972.41

GRANT MATCHING FUNDS ARE AVAILABLE THROUGH NOVEMBER 15, 2017 OR UNTIL EXHAUSTION OF FUNDS.

Funds match for Net 30 terms. You can receive \$3,951.81 in additional matching funds if you choose to make payment in full, by check or cash, at the time of your order.

DUE TO FLUCTUATING FUEL COSTS, FREIGHT SHOWN IS ESTIMATED FREIGHT. ACTUAL FREIGHT WILL BE DETERMINED AT THE TIME OF YOUR ORDER.

PLEASE CONTACT US TO VERIFY CURRENT FREIGHT CHARGES PRIOR TO PLACING YOUR ORDER.

Contract: Buy Board Contract #512-16

08/23/2017

Important Terms & Conditions - Please Review

To place an order, you must provide one of the following: a Purchase Order assigned to GameTime; or this Price Quotation, signed by an authorized purchaser, with a check made payable to GameTime. GameTime will also accept payment by Visa, MasterCard, or American Express. A current approved credit application is required for Net 30 terms.

This quotation explicitly excludes any and all items not expressly specified or identified above. No other product, equipment, or service is included, regardless of any Contract Document, Contract Section, Plans, Specifications, Drawing, or Addendum. Delivery for most GameTime equipment is approximately 5-6 weeks after all order documents have been received and payment terms have been approved. A current, approved credit application is required for N30 terms. To place an order, you must provide a purchase order or a signed Total Recreation Products, Inc. (hereafter described as TRP) quote, assigned to GameTime. Neither general contractor nor subcontractor contracts can be accepted. Purchase documents that contain indemnity or hold harmless conditions cannot be accepted. Retainage is not permitted. The following must be received before your order can be processed: complete billing and shipping addresses, a contact name and phone #, and all color choices. Manufacturer's colors may vary from year to year. You are responsible for ensuring that any required submittal approvals are completed before placing your order for processing. TRP reserves the right to limit submittals to one copy. Shop drawings, blueprints, sepias, are not available. Closeout documents may be limited to GameTime or TRP standard issue. If Sales Tax Exempt, a copy of your tax exemption form or resale certificate must accompany your order, or any applicable sales tax, will be added to your invoice. Most GameTime products are shipped from the Ft. Payne, AL plant. GameTime cannot hold orders or store equipment. Equipment is invoiced when shipped. If a cash sale, your payment must be received in full before the order will be processed. Contractors must also provide copies of current, fully executed bid/performance/payment bonds, as applicable. Pricing shown does not include any charges for permits, bonding, prevailing wage, or additional insured certifications. Unless otherwise noted, any quantity of surfacing or playcurbs quoted has been calculated specifically for the equipment and layout shown. No additional surfacing or curbing is included, and no allowance has been made, for an unlevelled, convoluted or larger site, or for a different layout. Neither GameTime nor TRP is responsible for any surface, curbing, border, or drain that is provided by others. Also please confirm that your area is adequate for the equipment that you are purchasing.

Installation charges, if quoted, are for a "standard" installation unless specifically noted to be otherwise. Installation charges are due upon completion. Standard installations are based upon a soil work site, that is freely accessible by truck, (no fencing, tree/landscaping or utility obstacles, etc.), and level, (+/- 1-2% maximum slope). An accessible water source must be available to the installer. Any site work that is not expressly described is excluded. Standard installation does not include any extra or additional machinery, drillers, etc., for rock excavation. If rock conditions are encountered, additional charges will apply. Standard installations generally require from 2-10 business days to complete, depending upon the amount and type of equipment, site conditions, weather, and the installer's schedule. Work may or may not be performed in consecutive days. Playcurbs are staked in, not set in concrete. Engineered wood fiber and shredded rubber surfacings are spread, not compacted, rolled, or watered. Landscape timbers are not warranted. The Customer is responsible for locating and clearly marking all underground utilities in the installation area before any installation work can begin. The installer is not responsible for damages, repairs, or discontinuance of business due to damaged utilities. If applicable, sprinkler system locates, re-working and repairs are excluded from installation charges. Installation of all products, (equipment, borders, fall surfacing and amenities) are as quoted and approved by acceptance of quotes and drawings. As a precautionary measure, work in progress areas will be taped off at the end of the workday. Pier spoils from installation shall be spread at site, site will be left rough grade. The installer is not responsible for any damages or re-work resulting from after hours events or activities during the work in progress period. Temporary fencing is only provided by specific request, and additional charges will apply. Collectively and/or individually, not the manufacturer, TRP, their representatives, nor the installation company shall be held liable for any damages resulting from misuse, vandalism, or neglect. Any deviations from approved and accepted placement of all items, along with additional work, over and above quoted items, will be chargeable to the customer. Once work is completed the customer will be notified if present at the job site, and all responsibility of any new work will be transferred to the customer. The customer is responsible for maintaining the integrity of completed installation work until all components have seated and/or cured (concrete footings, etc.). Your project site must be completely prepared and ready to receive your equipment before any installation work begins. Acquisition of any and all permits is the sole responsibility of the customer. Additional charges may be billed for any extra hours or trips needed as a result of the work site not being ready. Neither the installation contractor, GameTime nor TRP will be responsible for delays caused by shortages, incorrect parts, weather conditions, other contractors, or lack of site readiness.

If you are receiving your equipment, you are responsible for unloading and accepting delivery from the freight company and reporting any damaged freight or shortages on the freight bill at the time. You will also be responsible for a complete inventory of your received equipment and reporting any discrepancies to us immediately. Neither the freight company nor the manufacturer will resolve shipment discrepancies that are not reported immediately. Make sure that all items have been received before any type of installation work is scheduled. The freight carrier will be instructed to call your designated contact 24 hours before delivery to arrange a delivery appointment.

Once accepted, orders can only be changed or canceled with the consent of GameTime and TRP, and on terms that will indemnify them against loss. Changed or canceled orders are subject to a \$100.00 service charge. Additionally, canceled orders are subject to a 25% restocking fee, plus freight charges (to and from). Built-to-order equipment orders are non-cancelable. Changes to orders that have been shipped and invoiced are subject to the above \$100.00 service charge plus additional restocking/return charges of 25%. Non-returnable items shall be charged at full invoice value. Any return transportation charges shall be for the Buyer's account. Replacement parts are also subject to the cancellation/returns policy. Please carefully review any research information that has been sent to you and confirm that you are ordering the correct replacement parts for your equipment. This quotation is valid 30 days. After 30 days, please request an updated quote. Prices may be subject to material and fuel surcharges at the time of shipment and are subject to change without notice. Current prices will apply at the time of shipment. Acceptance of this quote indicates your agreement to GameTime's credit terms, which are net 30 days, FOB shipping with approved credit. Any deviations from this proposal may invalidate the quoted pricing and/or terms.

08/23/2017

THIS QUOTATION IS SUBJECT TO POLICES IN THE CURRENT GAMETIME PARK AND PLAYGROUND CATALOG AND THE FOLLOWING TERMS AND CONDITIONS. OUR QUOTATION IS BASED ON SHIPMENT OF ALL ITEMS AT ONE TIME TO A SINGLE DESTINATION, UNLESS NOTED, AND CHANGES ARE SUBJECT TO PRICE ADJUSTMENT. PURCHASES IN EXCESS OF \$1,000.00 TO BE SUPPORTED BY YOUR WRITTEN PURCHASE ORDER MADE OUT TO GAMETIME, C/O TOTAL RECREATION.

Please complete and return with your required form of payment:

Acceptance of quotation:

Accepted By (printed): _____

P.O. No: _____

Signature: _____

Date: _____

Title: _____

Phone: _____

Facsimile: _____

Purchase Amount: **\$69,972.41**

Order Information:

Bill To: _____

Ship To: _____

Company: _____

Company: _____

Attn: _____

Attn: _____

Address: _____

Address: _____

City, State, Zip: _____

City, State, Zip: _____

Contact: _____

Contact: _____

Email Address: _____

Email Address: _____

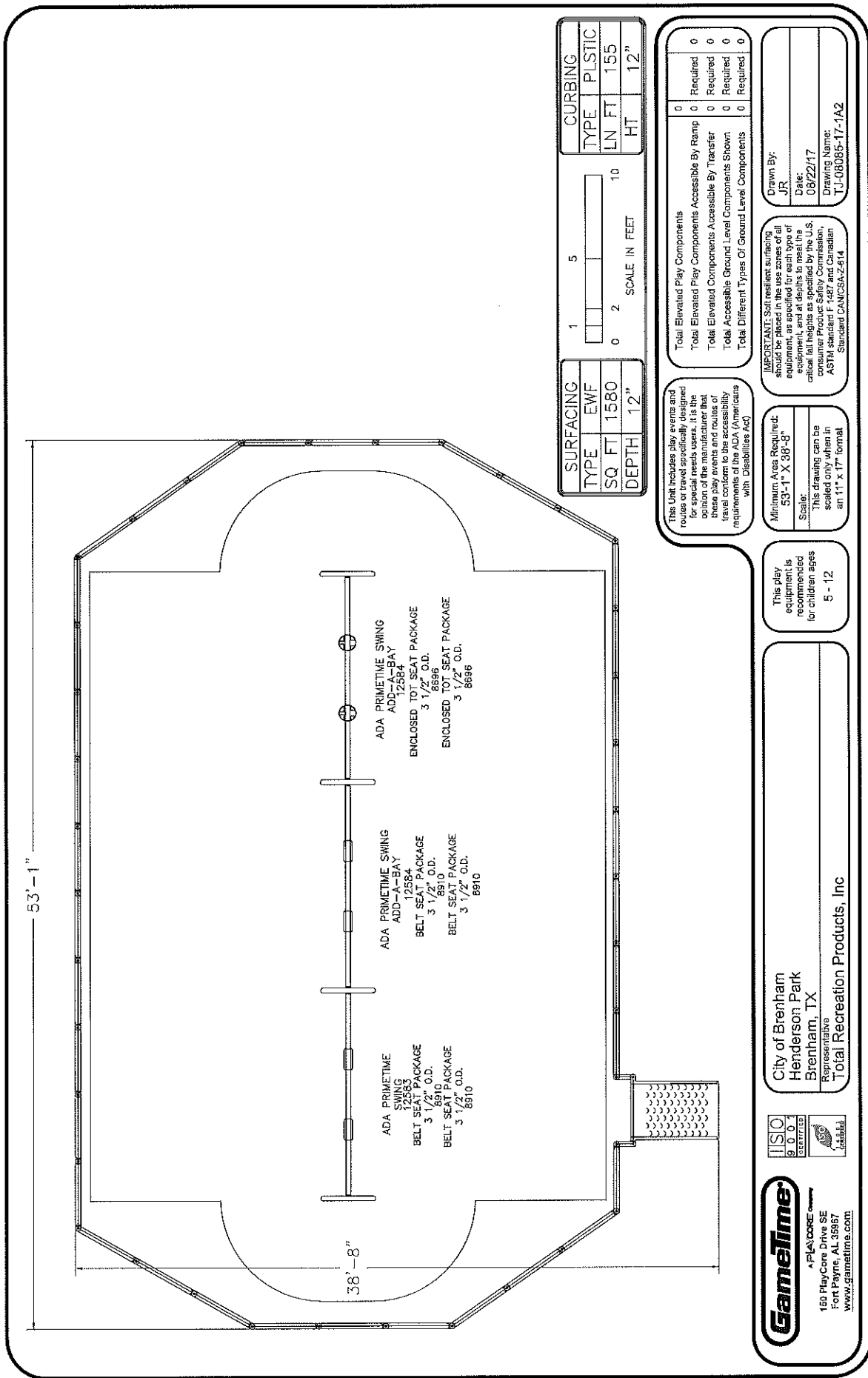
Tel: _____

Tel: _____

Fax: _____

Fax: _____

For non-taxable purchases: Please also provide a copy of your Sales Tax Exemption Certificate or Resale Certificate.



SURFACING		CURBING	
TYPE	EQW	TYPE	PLSTIC
SQ FT	1580	LN FT	155
DEPTH	12"	HT	12"

Total Elevated Play Components	0	Required	0
Total Elevated Play Components Accessible By Ramp	0	Required	0
Total Elevated Play Components Accessible By Transfer	0	Required	0
Total Accessible Ground Level Components Shown	0	Required	0
Total Different Types Of Ground Level Components	0	Required	0

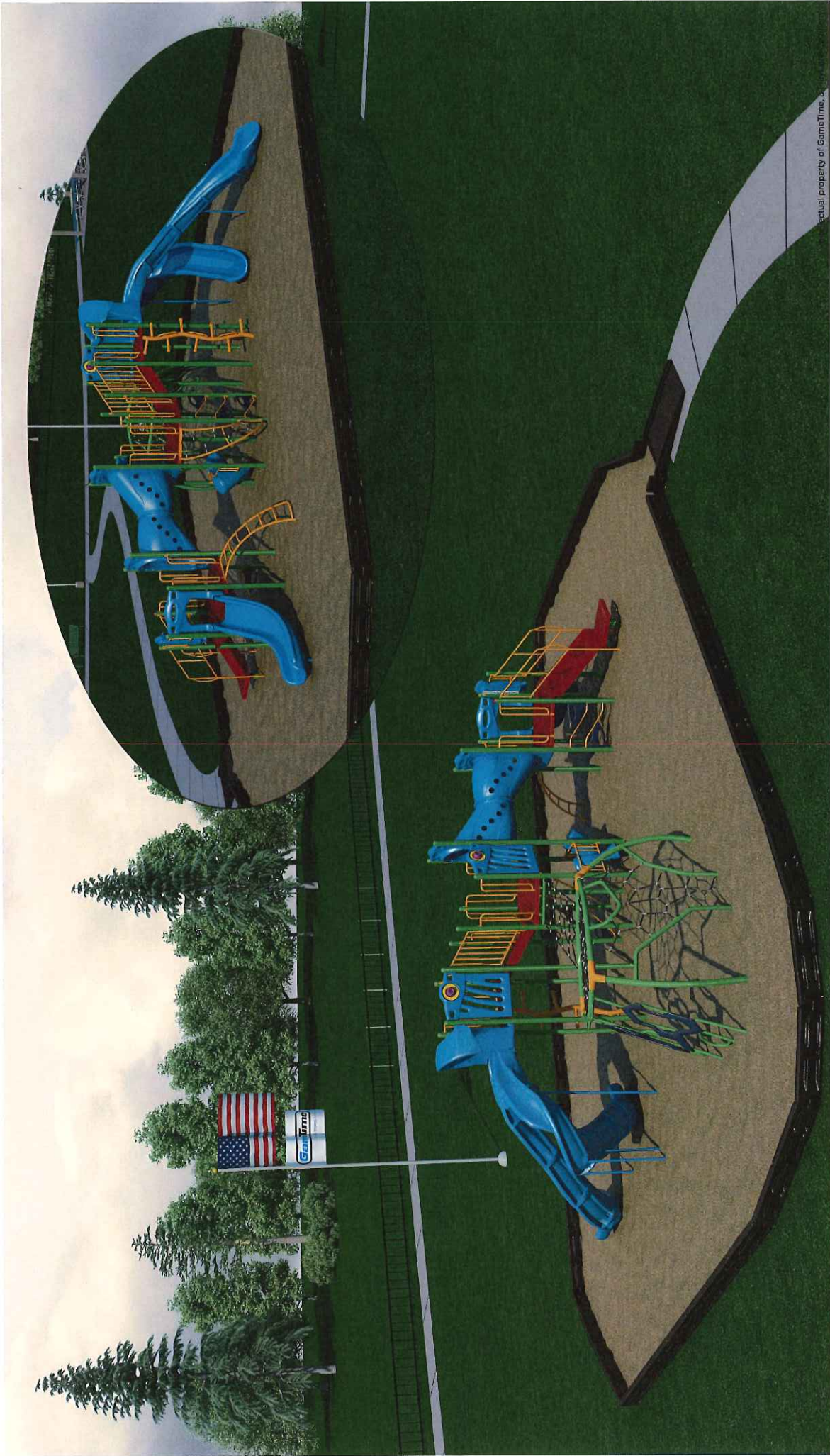
Minimum Area Required: 53'-1" X 38'-8"	Drawn By: JR
Scale: This drawing can be scaled only when in an 11" x 17" format	Date: 08/22/17
	Drawing Name: TJ-08085-17-1A2

This play
equipment is
recommended
for children ages
5 - 12

City of Brenham
Henderson Park
Brenham, TX
Representative
Total Recreation Products, Inc



Gametime
A PLACORE COMPANY
160 PlayCore Drive SE
Fort Payne, AL 35987
www.gametime.com



City of Brenham
Henderson Park
Brenham, TX



www.totalrecreation.net



AGENDA ITEM 10

DATE OF MEETING: November 2, 2017		DATE SUBMITTED: October 26, 2017	
DEPT. OF ORIGIN: Public Works		SUBMITTED BY: Dane Rau	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	
☒ REGULAR	☐ PUBLIC HEARING	☐ 1ST READING	
☐ SPECIAL	☐ CONSENT	☐ 2ND READING	
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION	
	☐ WORK SESSION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Purchase of a Dump Truck Using BuyBoard Contract No. 521-16, for the City of Brenham's Central Fleet Department and Authorize the Mayor to Execute any Necessary Documentation			
SUMMARY STATEMENT: During the 2017-18 budget process, Central Fleet requested a replacement tandem dump truck that was part of the 5 yr. capital replacement plan. This truck will replace two older dump trucks that we have in our Central Fleet Dept. These older units will be Gov Dealed and total revenue up to \$20,000 is expected.			
Throughout the year, Central Fleet keeps equipment that is used by various city departments and rents them out on an as need basis rather than having multiple departments own the same piece of equipment. Staff started this 5-6 years ago and it has worked great. Revenues are received throughout the year and expenses on maintenance and new items are paid for by the Central Fleet Fund.			
The truck that is recommended by our Mechanic and Maintenance Supervisor is a 2018 Western Star Chassis with a Davis dump body. Staff has looked at several trucks and this truck provides the best bang for the buck. It is valued at \$99,999.00 and can be purchased from the Lonestar Truck Group-Waco off the Buy board. Two other trucks were considered with one being an International which was right at budget price and a Kensworth which was \$12,000 over budget. The expected budget for this truck was \$98,150. We feel that this is the right direction to go and we have been using a 2017 Western Star dump truck in our Street Dept. for a year now and it has been great.			
Currently the Central Fleet has \$236,000 designated for capital needs. We would like to issue a purchase order through the Buy Board to Lone Star Truck Group-Waco for the 2018 Western Star Tandem Axle Dump Truck for a total cost of \$99,999.00.			

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):
A. PROS: Adds a new piece of equipment to our Central Fleet Dept. that will give departments a reliable piece of equipment to use as they rent it out.
B. CONS: Slightly over estimated budget
ALTERNATIVES (In Suggested Order of Staff Preference):
ATTACHMENTS: (1) Buy Board Price Sheet
FUNDING SOURCE (Where Applicable): Central Fleet Fund
RECOMMENDED ACTION: Approve the purchase of a 2018 Tandem dump truck, through BuyBoard Contract No. 521-16, for the City of Brenham's Central Fleet Department from Lonestar Truck Group-Waco, in the amount of \$99,999.00 and authorize the Mayor to execute any necessary documentation
APPROVALS: Ryan Rapelye

CUSTOMER PURCHASE ORDER/BILL OF SALE

LONESTAR TRUCK GROUP - WACO

4800 N IH 35
WACO, TX 76705
(254) 752-9735 * (800) 299-3250 * Fax (254) 754-4393



Customer Name: City of Brenham
Address: 200 W Vulcan St
City, State, Zip: Brenham, TX 77833
Phone #s.:

Date: 10/04/2017

Sales Rep: Shane Winkler

N/U	YEAR	MAKE	MODEL	VIN	PRICE
New	2018	Western Star	4700		\$ 86,227.00
			Buyboard Fee		\$ 400.00
			Davis Dump Body		\$ 13,372.00
					Buyboard Quote
					521-16
					\$
					\$
					\$
TOTAL					\$ 99,999.00

Extras:

TOTAL EXTRAS \$ -

Insurance Included: (Customer Initial Below)

Taxes and Fees:

Physical Damage _____
Credit Life _____
GAP Insurance _____
Disability _____

F.E.T. (If Used or Exempt, Enter 0) _____
Sales Tax (If Apportioned Tags, Enter 0) _____
Title Fee _____
License (If Apportioned Tags, Enter 0) _____
Extended Warranty _____
Documentary Fee \$ 250.00 _____
Other DOT INSPECTION _____
Other ROAD/BRIDGE FEE _____

TOTAL TAXES AND FEES \$ -

TOTAL SALES PRICE \$ 99,999.00

Trade-in:

Year Make Model VIN

TRADE ALLOWANCE: _____

PAYOFF AMOUNT: \$ _____

NET TRADE ALLOWANCE (EQUITY) \$ - \$ -

Pay-off to:

Address:

This PAY-OFF is good through:

Payment:

Cash With Order (non-refundable pending financing) _____

Cash Down At Delivery \$ _____

TOTAL DOWN \$ -

BALANCE DUE AT DELIVERY

This contract is subject to additional provisions set forth on page two of this document, which is incorporated here in by inference, AND WHICH TERMS INCLUDE A COMPLETE DISCLAIMER OF ALL WARRANTIES. The purchaser agrees that this order includes all the terms and conditions on both pages of this order and that this order cancels and supercedes any prior agreement and as of the date hereof comprises the complete and exclusive statement of the terms of this agreement, relating to the subject matters covered hereby, and that THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE DEALER PRINCIPAL OR HIS/HER AUTHORIZED REPRESENTATIVE. Purchaser by his/her execution of this order acknowledges the he/she has read its terms and conditions and has received a copy of the order. A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO BUYERS FOR HANDLING DOCUMENTS AND PERFORMING SERVICES RELATING TO THE CLOSING OF A SALE. A DOCUMENTARY FEE MAY NOT EXCEED \$50.00 FOR A MOTOR VEHICLE CONTRACT OR A REASONABLE AMOUNT AGREED TO BY THE PARTIES FOR A HEAVY COMMERCIAL VEHICLE CONTRACT. THIS NOTICE IS REQUIRED BY LAW.

IF THE PURCHASED VEHICLE(S) SOLD TO PURCHASER BY DEALER UNDER THIS ORDER IS SOLD AS A USED VEHICLE, THE VEHICLE IS SOLD "AS IS" AND "WITH ALL FAULTS." DEALER MAKES NO GUARANTEE OR WARRANTY OF ANY NATURE WHATSOEVER IN CONNECTION WITH THE PURCHASED VEHICLE(S), EXPRESS OR IMPLIED, (INCLUDING NO WARRANTY THAT THE ODOMETER READING ON THE PURCHASED VEHICLE(S) REPRESENTS THE ACTUAL MILEAGE TRAVELED) OR ANY IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OF ANY NATURE WHATSOEVER. PURCHASER AGREES TO USE THE PURCHASED VEHICLE(S) AND/OR CHASSIS AT PURCHASER'S OWN RISK AND HEREBY RELEASES SELLER, ITS AGENTS, EMPLOYEES, SUCCESSORS AND ASSIGNS, FROM ANY AND ALL CLAIMS FOR ANY DAMAGES OR INJURIES OR ANY NATURE WHATSOEVER TO THE FULL EXTENT PERMITTED BY LAW.

Purchaser Name: _____ By: _____
Signature Required Date

Dealer: LONESTAR TRUCK GROUP - WACO

By: _____ By: _____
Sales Rep. General Manager's Approval Date



AGENDA ITEM 11

DATE OF MEETING: November 2, 2017		DATE SUBMITTED: October 26, 2017	
DEPT. OF ORIGIN: Public Works		SUBMITTED BY: Dane Rau	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	
☒ REGULAR	☐ PUBLIC HEARING	☐ 1ST READING	
☐ SPECIAL	☐ CONSENT	☐ 2ND READING	
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION	
	☐ WORK SESSION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Purchase of a Residential Garbage Truck, Using Buy Board Contract No. 521-16, for the City of Brenham's Sanitation Department and Authorize the Mayor to Execute any Necessary Documentation			
SUMMARY STATEMENT: During the 2017-18 budget process, the Sanitation Dept. requested a replacement residential refuse truck. This replacement was part of the 10 yr. capital replacement plan. This truck will replace a 2008 International that is approaching 10 years old. We have outlined in our 10 yr. plan that these trucks be replaced around the 10 yr. mark due to the daily use of these units and the maintenance costs that we have seen in keeping these units past the 10 yr. mark. Currently we have 3 units in our fleet (2008, 2008, 2016) in which two serve as primary trucks and one serves as a backup unit. One of the 2008 trucks will be Gov Dealed and the other 2008 unit will be shifted to the back-up role. Expected re-sale value is around \$30,000. Our Sanitation Supt, Mechanic and Maintenance Supt. have all recommended to purchase a 2018 Western Star Chassis with a 20 yd. Heil compaction body. Staff has looked at several trucks and we feel that the Western Star will be the most reliable, access to parts will be easy to obtain and we have had success with the customer service aspect of the Lone Star Truck Group. This truck and compaction body can be purchased through buy board at a total price of \$167,500. Two other trucks were considered with one being an International and the other being a Freightliner. The expected budget for this truck was \$185,000. With council's approval, we would like to issue a purchase order through the Buy Board to Lone Star Truck Group-Waco for the 2018 Western Star Chassis and 20-yd Heil Compaction Body for a total cost of \$167,500.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):			
A. PROS: Will keep our fleet reliable and follows our 10 yr. capital plan. B. CONS: None			
ALTERNATIVES (In Suggested Order of Staff Preference):			

ATTACHMENTS: (1) Buy Board Price Sheet
FUNDING SOURCE (Where Applicable): 106-5-142-813.00
RECOMMENDED ACTION: Approve the purchase of a 2018 Western Star Refuse Truck, through BuyBoard Contract No. 521-16, for the City of Brenham's Sanitation Department from Lonestar Truck Group-Waco, in the amount of \$167,500 and authorize the Mayor to execute any necessary documentation
APPROVALS: Ryan Rapelye



AGENDA ITEM 12

DATE OF MEETING: November 2, 2017	DATE SUBMITTED: October 25, 2017															
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Kacey Weiss															
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;">MEETING TYPE:</td> <td style="width: 33%; vertical-align: top;">CLASSIFICATION:</td> <td style="width: 33%; vertical-align: top;">ORDINANCE:</td> </tr> <tr> <td>☒ REGULAR</td> <td>☐ PUBLIC HEARING</td> <td>☐ 1ST READING</td> </tr> <tr> <td>☐ SPECIAL</td> <td>☐ CONSENT</td> <td>☐ 2ND READING</td> </tr> <tr> <td>☐ EXECUTIVE SESSION</td> <td>☒ REGULAR</td> <td>☐ RESOLUTION</td> </tr> <tr> <td></td> <td>☐ WORK SESSION</td> <td></td> </tr> </table>		MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING	☐ SPECIAL	☐ CONSENT	☐ 2 ND READING	☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION		☐ WORK SESSION	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:														
☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING														
☐ SPECIAL	☐ CONSENT	☐ 2 ND READING														
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION														
	☐ WORK SESSION															
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon a Request for a Noise Variance from St. Mary's Immaculate Conception Catholic Church for a Fundraiser to be Held on November 12, 2017 from 8:00 a.m. – 5:00 p.m. at 701 Church Street and Authorize the Mayor to Execute Any Necessary Documentation																
SUMMARY STATEMENT: Sr. Margarita Munoz with St. Mary's Immaculate Conception Catholic Church is requesting a noise variance for a fundraiser to be held on November 12, 2017 from 8:00 a.m. – 5:00 p.m. at 701 Church Street. They will be using a sound amplification system for the D.J. The Brenham Police Department and the Brenham Fire Department have approved the noise variance request; therefore, I ask the City Council to approve the noise variance request.																
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:																
ALTERNATIVES (In Suggested Order of Staff Preference):																
ATTACHMENTS: (1) Noise Variance Request																
FUNDING SOURCE (Where Applicable): N/A																
RECOMMENDED ACTION: Approve a noise variance from St. Mary's Immaculate Conception Catholic Church for a fundraiser to be held on November 12, 2017 from 8:00 a.m. – 5:00 p.m. at 701 Church Street and authorize the Mayor to execute any necessary documentation																
APPROVALS: Terry K. Roberts																

NOISE VARIANCE REQUEST

Application Fee \$10.00

1. Name of sponsoring organization: St. Mary Immaculate Conception Catholic Church
2. Name and address of individual making application on behalf of sponsoring organization: Sr. Margarita Muñoz
3. Purpose of the Event: To raise money for our Church (St. Mary's Church)
4. Location of Event: 701 Church St. Brenham, TX 77833
5. Date of the event: Sunday, November 12, 2017
6. Time of Event: 8:00 A.M. to 5:00 P.M.
7. Event Set-up: From: 7:00 AM To: 8:30 A.M
Event Clean-up: From: 5:00 pm To: 6:00 pm
8. You are required to describe the following:
 - a) Types of Activities Planned and any additional information specific to this event: Food Sale, Table & games, Train tour, Music
 - b) Bands/Musical Instruments: One D.J. (Mexican Music) ^{No musical} instruments
 - c) Sound amplification equipment: 5 Speakers, 1 microphone
 - d) Cleanup provisions: N/A

Sr. Margarita Muñoz P.C.I.
Name of Applicant (Printed or Typed)

Date: Oct 24, 2017

Sister Margarita Muñoz
Applicant or Authorized Person's Signature

Phone: 361-271-8454

Have you ever been found guilty of a criminal offense involving crimes against property, moral turpitude, and/or a felony by any Court? Yes ☒ No ☐ If "Yes", please identify the offense, State of conviction and penalty imposed (attach additional sheets if necessary):

N/A

*Paid 10/24/17
Cash \$10.00
KW*