



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, OCTOBER 20, 2016 AT 1:00 P.M.
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Herring**
- 3. Proclamation**
 - **Texas Chamber of Commerce Week** **Page 1**
- 4. Citizens Comments**

WORK SESSION

- 5. Discussion and Presentation on Street Improvement Program** **Pages 2-3**
- 6. Discussion and Presentation on the Federal Emergency Management Agency's (FEMA's) Mitigation Project from the May 2016 Flood Event** **Page 4**

REGULAR SESSION

- 7. Discuss and Possibly Act Upon Resolution No. R-16-029 Authorizing the Execution of an Agreement with TxDOT for the Temporary Closure of State Right of Way in Connection with the 2016 Christmas Stroll and Lighted Parade to be Held on Saturday, December 3, 2016** **Pages 5-17**

8. **Discuss and Possibly Act Upon an Ordinance on Its First Reading Providing for Annually Repeating Updated Service Credits and an Increase in Retirement Annuities in the Texas Municipal Retirement System Effective January 1, 2017**
Pages 18-27
9. **Discuss and Possibly Act Upon Resolution No. R-16-030 Expressing Official Intent to Reimburse Certain Costs Related to the Water Treatment Plant Rehabilitation and Protective Coatings Project**
Pages 28-32
10. **Discuss and Possibly Act Upon Bid No. 3900.042/050 Related to the 2016 Water Treatment Plant Protective Coatings Project and Authorize the Mayor to Execute Any Necessary Documentation**
Pages 33-48
11. **Discuss and Possibly Act Upon the Approval of a Purchase Related to the Emergency Repairs to the Raw Water Intake Pump No. 1 at the Lake Somerville Pump Station and Authorize the Mayor to Execute Any Necessary Documentation**
Pages 49-51
12. **Discuss and Possibly Act Upon a Request from the Washington County Appraisal District for Disaster Reappraisal of Properties Located Within the Declared Disaster Area in the City Resulting from the May 2016 Flood Event, as Authorized by Section 23.02 of the Texas Tax Code, and Authorize the Mayor to Execute Any Necessary Documentation**
Pages 52-56
13. **Administrative/Elected Officials Report**

➤ **Parks and Recreation Update**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutary recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiation

CERTIFICATION

I certify that a copy of the October 20, 2016 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on October 17, 2016 at **12:15 PM**.

Kacey A. Weiss

Deputy City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2016 at _____ AM PM.

Signature

Title

PROCLAMATION

WHEREAS, More than six hundred local chambers of commerce in Texas distinguish themselves as the voice of business in our state; and

WHEREAS, The work accomplished by those local chambers has benefited our state through their economic development, tourism promotion and community development programs; and

WHEREAS, The local chambers of commerce unceasingly promote their community for quality growth and development; and

WHEREAS, The business community, represented through local chambers of commerce, has been a driving force in fostering enhanced educational opportunities, infrastructure improvements, leadership development, the creation of jobs, and a positive vision of the future; and

WHEREAS, The chamber of commerce community in Texas has sought to achieve successful results for our state in a cooperative spirit with other organizations; and

WHEREAS, The Washington County Chamber of Commerce has proudly represented the business community in Washington County for ninety-nine years;

NOW, THEREFORE I, Milton Y. Tate Jr., Mayor of the City of Brenham, do Hereby Proclaim the week of October 17-21, 2016 as

TEXAS CHAMBER OF COMMERCE WEEK

Milton Y. Tate Jr., Mayor
City of Brenham



AGENDA ITEM 5

DATE OF MEETING: October 20, 2016	DATE SUBMITTED: October 14, 2016
DEPT. OF ORIGIN: Public Works	SUBMITTED BY: Dane Rau

MEETING TYPE:	CLASSIFICATION:	ORDINANCE:
☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	☐ PUBLIC HEARING ☐ CONSENT ☐ REGULAR ☒ WORK SESSION	☐ 1 ST READING ☐ 2 ND READING ☐ RESOLUTION

AGENDA ITEM DESCRIPTION: Discussion and Presentation on Street Improvement Program

SUMMARY STATEMENT: During the past budget process City Council dedicated \$225,000/yr. from the sale of the Chappell Hill Property and authorized another \$135,000 to remain in the operating budget for Street Reconstruction. This will allow the Street Department a total of \$360,000/yr. to bring “POOR” streets into the “Satisfactory” stage relating to the street inventory. In the past few years we were only allowed reconstruction money at the \$135,000 mark. The last time the street inventory was conducted was 2013 when at this time it was determined that 20% of the 85 miles of streets were in the “POOR” category with 35% in the “Fair” category.

With this additional money staff has taken the approach to tackle the 20% of the “POOR” streets. Out of the 85 miles, 22.5 miles are targeted with a total value of 3.4 million dollars. Roughly it takes \$150,000 per mile to reconstruct in-house. The Street Dept. is very excited about the additional money and staff has outlined the sections of roadways that will be targeted for reconstruction utilizing the 1.46 million dollars over a 4 year period. By utilizing this money it will eliminate 9.4 miles of these 22.5 miles of streets and bring them from the “POOR” category to “Satisfactory” rating.

We will begin on reconstruction projects very soon and continue into the next year with the streets identified in 2017. We want council to realize that with the current funding this will help improve 3 times the number of roadways that we have been accustomed to in the past few years, but if this pace remains without some sort of additional funding, it will take 9.5 years to tackle the 22.5 miles of “POOR” roadways identified. The current funding allows 2.3 miles per year to be reconstructed.

We are confident that our streets staff will be able to handle this additional street work and after the first year and with the new equipment we will be able to report back to council how the additional work load was handled. The streets listed in the report can be interchanged but it is also important that we stick to a schedule that improves roadways equally among the wards. It is also important that we stick to our initial plan of reconstructing sections of roadways where utilities were recently upgraded.

If you have any questions related to the 4 year plan please let me know.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:
ALTERNATIVES (In Suggested Order of Staff Preference):
ATTACHMENTS: Information will be distributed to Mayor and City Council members and will be on file for review in the City Secretary's office.
FUNDING SOURCE (Where Applicable):
RECOMMENDED ACTION: No action required – discussion only.
APPROVALS: Terry K. Roberts



AGENDA ITEM 6

DATE OF MEETING: October 20, 2016	DATE SUBMITTED: October 14, 2016															
DEPT. OF ORIGIN: Engineering Department	SUBMITTED BY: Lori Lakatos															
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;">MEETING TYPE:</td> <td style="width: 33%; vertical-align: top;">CLASSIFICATION:</td> <td style="width: 33%; vertical-align: top;">ORDINANCE:</td> </tr> <tr> <td>☒ REGULAR</td> <td>☐ PUBLIC HEARING</td> <td>☐ 1ST READING</td> </tr> <tr> <td>☐ SPECIAL</td> <td>☐ CONSENT</td> <td>☐ 2ND READING</td> </tr> <tr> <td>☐ EXECUTIVE SESSION</td> <td>☐ REGULAR</td> <td>☐ RESOLUTION</td> </tr> <tr> <td></td> <td>☒ WORK SESSION</td> <td></td> </tr> </table>		MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING	☐ SPECIAL	☐ CONSENT	☐ 2 ND READING	☐ EXECUTIVE SESSION	☐ REGULAR	☐ RESOLUTION		☒ WORK SESSION	
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	☒ WORK SESSION															
AGENDA ITEM DESCRIPTION: Discussion and Presentation on the Federal Emergency Management Agency's (FEMA's) Mitigation Project from the May 2016 Flood Event																
SUMMARY STATEMENT: During the May 2016 Flood Event multiple sites were damaged throughout the City. FEMA declared Washington County as part of DR-4272 for public assistance. As part of the recovery relief FEMA provides hazard mitigation, should the projects meet the benefit cost analysis and will help reduce the risk of these types of damages occurring in the future. Staff would like some guidance for mitigation options on select sites.																
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:																
ALTERNATIVES (In Suggested Order of Staff Preference): N/A																
ATTACHMENTS: Information will be distributed to Mayor and City Council members and will be on file for review in the City Secretary's office.																
FUNDING SOURCE (Where Applicable):																
RECOMMENDED ACTION: No action required – discussion only.																
APPROVALS: Terry K. Roberts																



AGENDA ITEM 7

DATE OF MEETING: October 20, 2016	DATE SUBMITTED: October 6, 2016															
DEPT. OF ORIGIN: Community Services	SUBMITTED BY: Crystal Locke															
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;">MEETING TYPE:</td> <td style="width: 33%; vertical-align: top;">CLASSIFICATION:</td> <td style="width: 33%; vertical-align: top;">ORDINANCE:</td> </tr> <tr> <td>☒ REGULAR</td> <td>☐ PUBLIC HEARING</td> <td>☐ 1ST READING</td> </tr> <tr> <td>☐ SPECIAL</td> <td>☐ CONSENT</td> <td>☐ 2ND READING</td> </tr> <tr> <td>☐ EXECUTIVE SESSION</td> <td>☒ REGULAR</td> <td>☒ RESOLUTION</td> </tr> <tr> <td></td> <td>☐ WORK SESSION</td> <td></td> </tr> </table>		MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING	☐ SPECIAL	☐ CONSENT	☐ 2 ND READING	☐ EXECUTIVE SESSION	☒ REGULAR	☒ RESOLUTION		☐ WORK SESSION	
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	☐ WORK SESSION															
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Resolution No. R-16-029 Authorizing the Execution of an Agreement with TxDOT for the Temporary Closure of State Right of Way in Connection with the 2016 Christmas Stroll and Lighted Parade to be Held on Saturday, December 3, 2016																
SUMMARY STATEMENT: The 2016 Christmas Stroll and Lighted Parade is hosted by the City of Brenham. Our goal is to create a family friendly holiday environment and attract people to the downtown area. This year's stroll will be held the first weekend in December, 2-3, 2016. Friday from 5:00pm until 9:00pm and Saturday from 8:00am until 9:00pm. Main Street and Alamo Street will be closed between Market Street and Austin Street from 5:00pm until 9:00pm on Friday and 4:00pm until 9:00pm on Saturday. There will be live entertainment, a lighted parade, Holiday hayride, horse-drawn carriage rides, kids' activities, and more. Due to an agreement with TxDOT closures over four hours need approval, while closures four hours and under do not need approval.																
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):																
A. PROS:																
B. CONS:																
ALTERNATIVES (In Suggested Order of Staff Preference):																
ATTACHMENTS: (1) Resolution No. R-16-029; (2) Application for Event Permit (With Street Closures); and (3) Agreement with TxDOT																
FUNDING SOURCE (Where Applicable):																
RECOMMENDED ACTION: Approve Resolution No. R-16-029 authorizing the execution of an agreement with TxDOT for the temporary closure of state right of way in connection with the 2016 Christmas Stroll and Lighted Parade to be held on Saturday, December 3, 2016																
APPROVALS: Terry K. Roberts																

RESOLUTION NO. R-16-029

THE STATE OF TEXAS

COUNTY OF WASHINGTON

WHEREAS, the Texas Department of Transportation operates certain state highways within the City limits of the City of Brenham;

WHEREAS, the City of Brenham has received requests for street closings along state highways within the City of Brenham;

WHEREAS, the Texas Department of Transportation and the City of Brenham have agreed to certain terms and conditions regarding the closing of a portion of the state highway within the City limits for the purpose of said closings;

WHEREAS, the City Council of the City of Brenham has considered the foregoing and the aforesaid contract and have agreed to be bound by the provisions thereof for the purpose of closing said streets for the 2016 Christmas Stroll and Lighted Parade.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

The Mayor of Brenham, acting on behalf of the City Council of the City of Brenham is hereby authorized to execute the attached agreement with the Texas Department of Transportation in connection with the closure of state highways within the City of Brenham associated with the 2016 Christmas Stroll and Lighted Parade. This resolution is effective upon its adoption.

Adopted this the 20th day of October, 2016

Milton Y. Tate, Jr.,
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary

APPLICATION FOR EVENT PERMIT

1. Name of sponsoring organization: City of Brenham
2. Name of individual making application on behalf of sponsoring organizations: Crystal Locke, Community Services Specialist
3. Purpose of the event: Annual Christmas Stroll & Lighted Parade
4. Proposed date(s) of event: December 2-3, 2016
5. Event start date and time: Dec. 2, 5pm-9pm; Dec. 3, 8am-9pm
6. Event set-up times: From 8:00am to 5:00pm
7. Breakdown/cleanup: From 9:00pm to 10:00pm
8. Describe types of activities planned (entertainment, food booths, theme of items for sale, etc.):
LIVE entertainment, Snow Slide at Park Street, Breakfast with Santa, Train Rides,
Holiday Hayrides, Invader Rides, Lighted Parade, Build-your-Own Christmas Project
Kid's Workshop, Sip, Shop, and Stroll, lighting of the courthouse square and caroling,
and children's programming
9. Estimated attendance (event organizers and spectators): 5,000
10. Special Requests and/or additional information related to this event: Close Park Street Thursday night for Snow Slide set-up on Friday; close parking lot
at Douglas and Alamo Friday at noon for Express Train.

Filing Fee \$10.00

11. Street Closure Times: Beginning at December 2 at 5:00pm and December 3 at 4:00pm
(Date and time)

Ending at: December 2 and December 3 at 9:00pm
(Date and time)

12. Street Closings:**

<u>Main</u>	<u>from</u>	<u>Market</u>	<u>to</u>	<u>Austin</u>
<u>Alamo</u>	<u>from</u>	<u>Market</u>	<u>to</u>	<u>Austin</u>
<u>St. Charles</u>	<u>from</u>	<u>Main</u>	<u>to</u>	<u>Alamo</u>
<u>S. Baylor</u>	<u>from</u>	<u>Main</u>	<u>to</u>	<u>Alamo</u>
<u>N. Park</u>	<u>from</u>	<u>Main</u>	<u>to</u>	<u>Alamo</u>
<u>Douglas</u>	<u>from</u>	<u>Main</u>	<u>to</u>	<u>Alamo</u>
<u>Saturday - Market</u>		<u>Commerce</u>		<u>Vulcan</u>

****Please provide a map of closures**

APPLICANT

Signature

Crystal Locke

Printed Name

Date: 09-26-2016

Contact Phone Number: 979-337-7254

CITY OF BRENHAM

By: _____
City Secretary

Date: _____

2016 Christmas Stroll and Parade Route



STATE OF TEXAS §

COUNTY OF TRAVIS §

**AGREEMENT FOR THE TEMPORARY CLOSURE
OF STATE RIGHT OF WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of Brenham, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "local government."

W I T N E S S E T H

WHEREAS, the State owns and operates a system of highways for public use and benefit, including Alamo Street and Main Street, in Washington, County; and

WHEREAS, the local government has requested the temporary closure of Alamo and Main Streets (business 290) for the purpose of the 2016 Christmas Stroll and Lighted Parade, from 4:00pm to 9:00pm on Saturday, December 3 as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the local government's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right of way will be performed within the State's requirements; and

WHEREAS, on the 20 day of October, 2016, the Brenham City Council passed Resolution / Ordinance No. _____, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The physical description of the limits of the Event, including county names and highway numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates at each location, a brief description of the proposed activities involved, approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved shall be attached hereto along with a location map and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

A. The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

B. The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.

C. The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.

D. The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.

E. The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

F. The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

G. The local government hereby assures the State that there will be appropriate passage

allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the local government's traffic control plan.

H. The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right of way, the local government and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period

that the local government and/or its contractors are encroaching upon the State right of way.

B. In the event the local government is a self-insured entity, the local government shall provide the State proof of its self-insurance. The local government agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the local government and the State.

Article 10. COMPLIANCE WITH LAWS

The local government shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right of way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Local Government:	State:
Milton Y. Tate, Jr., Mayor City of Brenham P.O. Box 1059 Brenham, Texas 77834-1059	Texas Department of Transportation

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

IN TESTIMONY WHEREOF, the parties hereto have caused these presents to be executed in duplicate counterparts.

THE CITY OF BRENHAM

Executed on behalf of the local government by:

Agreement No. _____

By _____ Date _____
City Official

Typed or Printed Name and Title: Milton Y. Tate, Jr.
Major

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

Exhibit A

This request is for closure of Alamo Street and Main Street from Market Street to Austin Street, see attached map, on Saturday, December 3, 2016 from 4:00pm until 9:00pm.

All streets will be barricaded with traffic control devices and will be staffed with personnel from the Brenham Police Department.

Attached is a map showing the location of street closures and the detour routes from thru traffic.

The proposed activity that requires these street closures is the 2016 Christmas Stroll and Lighted Parade.

Exhibit B

RESOLUTION NO. R-

THE STATE OF TEXAS

COUNTY OF WASHINGTON

WHEREAS, the Texas Department of Transportation operates certain state highways within the City limits of the City of Brenham;

WHEREAS, the City of Brenham has received requests for street closings along state highways within the City of Brenham;

WHEREAS, the Texas Department of Transportation and the City of Brenham have agreed to certain terms and conditions regarding the closing of a portion of the state highway within the City limits for the purpose of said closings;

WHEREAS, the City Council of the City of Brenham has considered the foregoing and the aforesaid contract and have agreed to be bound by the provisions thereof for the purpose of closing said streets for the 2016 Christmas Stroll and Lighted Parade.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

The Mayor of Brenham, acting on behalf of the City Council of the City of Brenham is hereby authorized to execute the attached agreement with the Texas Department of Transportation in connection with the closure of state highways within the City of Brenham associated with the 2016 Christmas Stroll and Lighted Parade. This resolution is effective upon its adoption.

Adopted this the 20th day of October 2016

Milton Y. Tate, Jr.,
Mayor

ATTEST:

Jeana Bellinger, TRMC
City Secretary

Exhibit C

The 2016 Christmas Stroll and Lighted Parade happens the first weekend in December and is hosted by the City of Brenham. Main Street and Alamo Street will be closed between Market Street and Austin Street from 4:00pm until 9:00pm on Saturday. Main Street and Alamo Street will feature a lighted parade, live entertainment, kid's activities, holiday hayride, horse-drawn carriage rides, Brenham Express Train rides, and Snow Tubing Slides.



AGENDA ITEM 8

DATE OF MEETING: October 20, 2016		DATE SUBMITTED: October 14, 2016	
DEPT. OF ORIGIN: Finance		SUBMITTED BY: Carolyn D. Miller	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	
☒ REGULAR	☐ PUBLIC HEARING	☒ 1 ST READING	
☐ SPECIAL	☐ CONSENT	☐ 2 ND READING	
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION	
	☐ WORK SESSION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Ordinance on Its First Reading Providing for Annually Repeating Updated Service Credits and an Increase in Retirement Annuities in the Texas Municipal Retirement System effective January 1, 2017			
SUMMARY STATEMENT: For many years, City Council has approved, on an annual basis, an ordinance providing for updated service credit (USC) and an increase in retirement annuities of 70% of the CPI as provided through the Texas Municipal Retirement System. In order to make any changes in the City's plan provisions, an ordinance must be approved by Council. The applicable TMRS ordinance for 2017 is presented for discussion and approval. In the FY17 budget workshops, we discussed transitioning to "best business practices" to advance fund the promised benefit to City employees during their working years which is also known as "generational equity". The ordinance prepared by TMRS allows for updated service credits on an <u>annually repeating basis</u> while the increases in retirement annuities are for one year. The change in the City's contribution rate is shown on the TMRS Plan Change Study. In the FY17 budget, we included the Plan 2 rate of 9.62%.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: Current City of Brenham retirees will receive an annuity increase effective January 1, 2017 and future retirees will most likely have an enhanced retirement annuity because of Updated Service Credits. B. CONS: Enhancements result in an increased unfunded actuarial liability.			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) TMRS Ordinance; (2) Letter from Eric Davis; and (3) TMRS Plan Change Study			
FUNDING SOURCE (Where Applicable): Funds are available in the FY16-17 Budget			

RECOMMENDED ACTION: Approve an Ordinance on its first reading providing for annually repeating updated service credits and an increase in retirement annuities in the Texas Municipal Retirement System effective January 1, 2017

APPROVALS: Terry K. Roberts



TMRS-USC T R/ CPI AD Hoc

ORDINANCE NO. _____
TEXAS MUNICIPAL RETIREMENT SYSTEM

AN ORDINANCE AUTHORIZING AND ALLOWING, UNDER THE ACT GOVERNING THE TEXAS MUNICIPAL RETIREMENT SYSTEM, "UPDATED SERVICE CREDITS" IN SAID SYSTEM ON AN ANNUAL BASIS FOR SERVICE PERFORMED BY QUALIFYING MEMBERS OF SUCH SYSTEM WHO AT THE EFFECTIVE DATE OF THE ALLOWANCE ARE MEMBERS OF THE CITY OF BRENHAM; PROVIDING FOR INCREASED PRIOR AND CURRENT SERVICE ANNUITIES FOR RETIREES AND BENEFICIARIES OF DECEASED RETIREES OF THE CITY; AND ESTABLISHING AN EFFECTIVE DATE FOR THE ORDINANCE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

Authorization of Updated Service Credits.

(a) On the terms and conditions set out in Sections 853.401 through 853.404 of Subtitle G of Title 8, Government Code, as amended, (hereinafter referred to as the "TMRS Act"), each member of the Texas Municipal Retirement System (hereinafter referred to as the "System") who has current service credit or prior service credit in the System in force and effect on the 1st day of January of the calendar year preceding such allowance, by reason of service in the employment of the City (hereinafter called the "City") and on such date had at least 36 months of credited service with the System, shall be and is hereby allowed "Updated Service Credit" (as that term is defined in subsection (d) of Section 853.402 of the TMRS Act).

(b) On the terms and conditions set out in Section 853.601 of the TMRS Act, any member of the System who is eligible for Updated Service Credits on the basis of service with this City, who has unforfeited credit for prior service and/or current service with another participating municipality or municipalities by reason of previous service, and was a contributing member on the 1st day of January of the calendar year preceding such allowance shall be credited with Updated Service Credits pursuant to, calculated in accordance with, and subject to adjustment as set forth in said Section 853.601, both as to the initial grant thereunder and all future grants under this ordinance.

(c) The Updated Service Credit hereby allowed and provided for shall be **100%** of the "base Updated Service Credit" of the member (calculated as provided in subsection (c) of Section 853.402 of the TMRS Act).

(d) Each Updated Service Credit allowed hereunder shall replace any Updated Service Credit, prior service credit, special prior service credit, or antecedent service credit previously authorized for part of the same service.

(e) The initial allowance of Updated Service Credit hereunder shall be effective on **January 1, 2017**, subject to approval by the Board of Trustees of the System. An allowance shall be made hereunder on January 1 of each subsequent year until this ordinance ceases to be in effect under subsection (e) of Section 853.404 of the TMRS Act, provided that, as to such subsequent year, the actuary for the System has made the determination set forth in subsection (d) of Section 853.404 of the TMRS Act.

(f) In accordance with the provisions of subsection (d) of Section 853.401 of the TMRS Act, the deposits required to be made to the System by employees of the several participating departments on account of current service shall be calculated from and after the effective date of this ordinance on the full amount of such person's compensation as an employee of the City.

Increase in Retirement Annuities.

(a) On the terms and conditions set out in Section 854.203 of Subtitle G of Title 8, Government Code, as amended (hereinafter referred to as the "TMRS Act"), the City hereby elects to allow and to provide for payment of the increases below stated in monthly benefits payable by the System to retired employees and to beneficiaries of deceased employees of the City under current service annuities and prior service annuities arising from service by such employees to the City. An annuity increased under this section replaces any annuity or increased annuity previously granted to the same person.

(b) The amount of the annuity increase under this section is computed as the sum of the prior service and current service annuities on the effective date of retirement of the person on whose service the annuities are based, multiplied by **70%** of the percentage change in Consumer Price Index for All Urban Consumers, from December of the year immediately preceding the effective date of the person's retirement to the December that is 13 months before the effective date of the increase under this Section.

(c) An increase in an annuity that was reduced because of an option selection is reducible in the same proportion and in the same manner that the original annuity was reduced.

(d) If a computation hereunder does not result in an increase in the amount of an annuity, the amount of the annuity will not be changed hereunder.

(e) The amount by which an increase under this Section exceeds all previously granted increases to an annuitant is an obligation of the City and of its account in the Benefit Accumulation Fund of the System.

Effective Date. Subject to approval by the Board of Trustees of the System, this ordinance shall be and become effective on the **1st** day of **January 2017**.

Passed and approved this the ____ day of _____, 20__.

ATTEST:

APPROVED:

City Secretary or Clerk

Mayor



October 10, 2016

Via E-Mail

Ms. Carolyn D. Miller, CPA
Chief Financial Officer
City of Brenham
P.O. Box 1059
Brenham, TX 77834-1059

Dear Carolyn:

As per your request, enclosed is a model ordinance for your city to adopt:

***100% Updated Service Credit, including Transfers
Annually Repeating
&
70% CPI Increase to Annuitants
Ad Hoc (one time only basis)***

By adopting this ordinance, the city will not have to adopt an ordinance each year to re-authorize calculation of these benefits; and the Updated Service Credit will remain in effect for future years until such time as it is discontinued by an ordinance adopted by the City Council.

With the adoption of these additional benefits, your city's full contribution rate for 2017 will be **9.62%** and the phase-in rate will be **9.14%**.

We will appreciate receiving a copy of this ordinance as soon as possible after adoption.

If you have any questions or concerns, please do not hesitate to contact me at 1-800-924-8677.

Sincerely,

A handwritten signature in black ink, appearing to read "Eric W. Davis", is written over a horizontal line.

Eric W. Davis
Deputy Executive Director

Plan Change Study

00176 Brenham

Proposed Plans

Plan Provisions

	Current	1	2
Deposit Rate	5.00%	5.00%	5.00%
Matching Ratio	2 to 1	2 to 1	2 to 1
Updated Service Credit	0%	100% (Repeating)	100% (Repeating) ✓
Transfer USC **	No	Yes	Yes ✓
Annuity Increase	0%	0%	70% ✓
20 Year/Any Age Ret.	Yes	Yes	Yes
Vesting	5 years	5 years	5 years
Contribution Rates	2017	2017	2017
Normal Cost Rate	3.72%	5.21%	5.21%
Prior Service Rate	3.33%	4.33%	4.41%
Retirement Rate	7.05%	9.54%	9.62%
Supplemental Death Rate	0.00% (None)	0.00% (None)	0.00% (None)
Total Rate	7.05%	9.54%	9.62% ✓
Unfunded Actuarial Liability	\$3,268,636	\$4,982,097	\$5,067,940
Amortization Period	25 years	25 years	25 years
Funded Ratio	92.1%	88.4%	88.2%
Phase-In Total Rate	6.57%	9.06%	9.14%

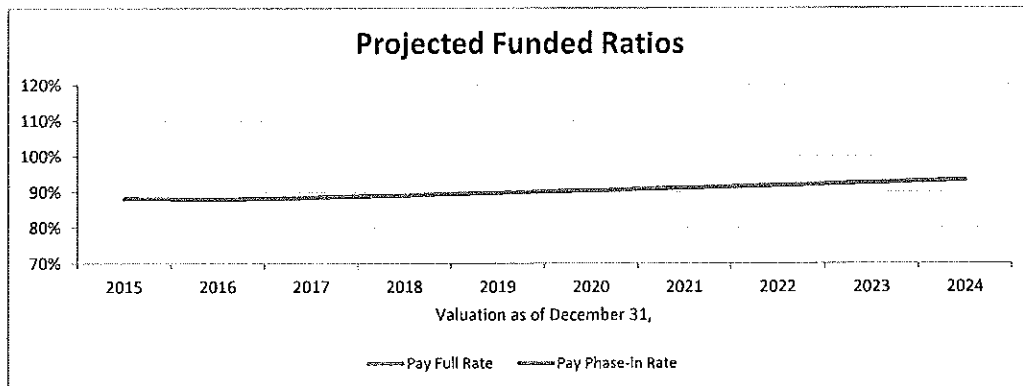
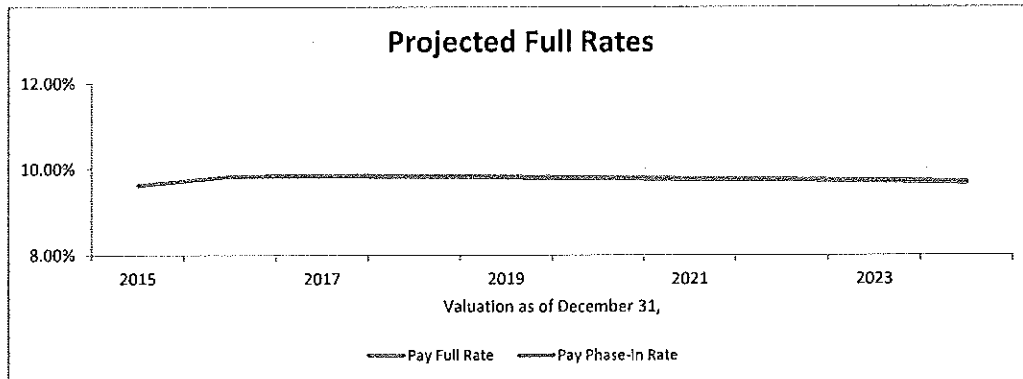
**This is the addition to the Initial Prior Service Rate for USC for transfers. There were 9 eligible transfer employees on the valuation date.

Projection of Valuation Results - Pension Only

176, Brenham

Summary of Proposed Benefit Provisions			
Employee Contribution Rate	5.00%	USC	100% Recurring with Transfer
Employer Match Rate	2 - 1	COLA	70% Ad Hoc
Vesting	5 years	Retirement Eligibility	Age 60 with 5 years of service or 20 years of service

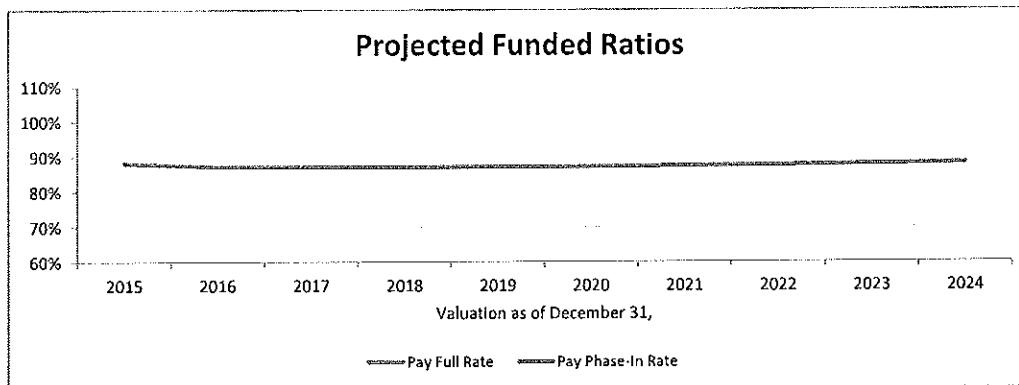
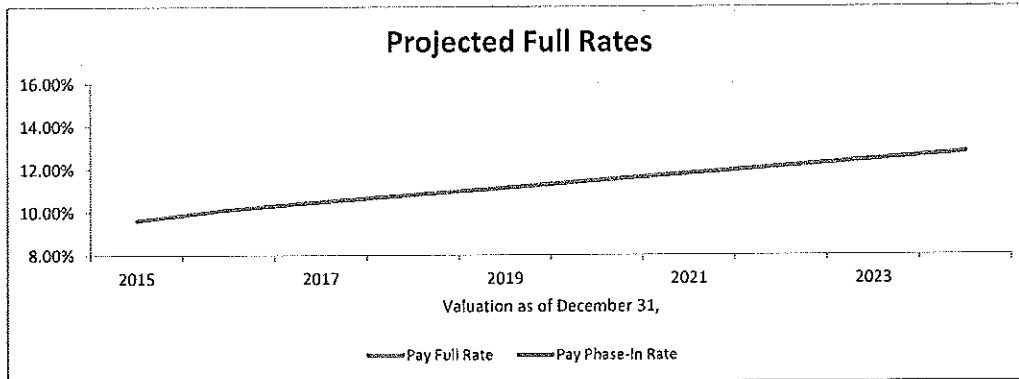
Calendar Year	Projection Results							
	2016	2017	2018	2019	2020	2021	2022	2023
Full Rate	6.07%	9.62%	9.83%	9.83%	9.82%	9.80%	9.78%	9.76%
Estimated Contribution	641,496	1,047,170	1,102,130	1,135,194	1,168,061	1,200,652	1,234,148	1,268,573
Funded Ratio	88.2%	87.9%	88.5%	89.1%	89.8%	90.5%	91.1%	91.9%
If Phase In Rate Contributed								
Full Rate	6.07%	9.62%	9.83%	9.86%	9.85%	9.83%	9.81%	9.79%
Phase-In Rate	6.07%	9.14%	9.83%	9.86%	9.85%	9.83%	9.81%	9.79%
Estimated Contribution	641,496	994,921	1,102,130	1,138,659	1,171,629	1,204,328	1,237,934	1,272,472
Funded Ratio	88.2%	87.9%	88.4%	89.0%	89.7%	90.4%	91.0%	91.7%



Projection of Valuation Results - Pension Only 176, Brenham

Summary of Proposed Benefit Provisions			
Employee Contribution Rate	5.00%	USC	100% Recurring with Transfer
Employer Match Rate	2 - 1	COLA	Yearly 70% Ad Hoc
Vesting	5 years	Retirement Eligibility	Age 60 with 5 years of service or 20 years of service

Calendar Year	Projection Results							
	2016	2017	2018	2019	2020	2021	2022	2023
Full Rate	6.07%	9.62%	10.13%	10.46%	10.79%	11.12%	11.45%	11.78%
Estimated Contribution	641,496	1,047,170	1,135,766	1,207,948	1,283,439	1,362,373	1,444,887	1,531,126
Funded Ratio	88.2%	87.3%	87.2%	87.2%	87.3%	87.4%	87.5%	87.7%
If Phase In Rate Contributed								
Full Rate	6.07%	9.62%	10.13%	10.49%	10.82%	11.15%	11.48%	11.81%
Phase-In Rate	6.07%	9.14%	10.13%	10.49%	10.82%	11.15%	11.48%	11.81%
Estimated Contribution	641,496	994,921	1,135,766	1,211,413	1,287,008	1,366,048	1,448,673	1,535,025
Funded Ratio	88.2%	87.3%	87.1%	87.1%	87.2%	87.3%	87.4%	87.6%



Plan Change Study

00176 Brenham

GRID 2017

For Informational Purposes Only
Effective Date - January 1, 2017
Report Date - July 2, 2016

Proposed Plans

	<u>Current</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>
Plan Provisions						
Deposit Rate	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
Matching Ratio	2 to 1	2 to 1	2 to 1	2 to 1	2 to 1	2 to 1
Updated Service Credit	0%	100% (Repeating)	100% (Repeating)	100% (Repeating)	100% (Repeating)	100% (Repeating)
Transfer USC **	No	Yes	Yes	Yes	Yes	Yes
Annuity Increase	0%	70% (Repeating)	50% (Repeating)	0%	70%	50%
20 Year/Any Age Ret.	Yes	Yes	Yes	Yes	Yes	Yes
Vesting	5 years	5 years	5 years	5 years	5 years	5 years
Contribution Rates						
Normal Cost Rate	3.72%	6.74%	6.30%	5.21%	5.21%	5.21%
Prior Service Rate	3.33%	8.37%	7.13%	4.33%	4.41%	4.34%
Retirement Rate	7.05%	15.11%	13.43%	9.54%	9.62%	9.55%
Supplemental Death Rate	0.00% (None)	0.00% (None)	0.00% (None)	0.00% (None)	0.00% (None)	0.00% (None)
Total Rate	7.05%	15.11%	13.43%	9.54%	9.62%	9.55%
Unfunded Actuarial Liability	\$3,268,636	\$11,935,510	\$9,810,482	\$4,982,097	\$5,067,940	\$4,993,225
Amortization Period	25 years	25 years	25 years	25 years	25 years	25 years
Funded Ratio	92.1%	76.1%	79.5%	88.4%	88.2%	88.4%
Phase-In Total Rate	6.57%	14.63%	12.95%	9.06%	9.14%	9.07%

**This is the addition to the Initial Prior Service Rate for USC for transfers. There were 9 eligible transfer employees on the valuation date.



Plan Change Study

00176 Brenham

Proposed Plans

GRID 2017

For Informational Purposes Only
Effective Date - January 1, 2017
Report Date - July 2, 2016

<u>Plan Provisions</u>	<u>Current</u>	<u>6</u>
Deposit Rate	5.00%	5.00%
Matching Ratio	2 to 1	2 to 1
Updated Service Credit	0%	100%
Transfer USC **	No	Yes
Annuity Increase	0%	70%
20 Year/Any Age Ret.	Yes	Yes
Vesting	5 years	5 years
<u>Contribution Rates</u>	<u>2017</u>	<u>2017</u>
Normal Cost Rate	3.72%	3.72%
Prior Service Rate	<u>3.33%</u>	<u>3.70%</u>
Retirement Rate	7.05%	7.42%
Supplemental Death Rate	0.00% (None)	0.00% (None)
Total Rate	<u>7.05%</u>	<u>7.42%</u>
Unfunded Actuarial Liability	\$3,268,636	\$3,639,929
Amortization Period	25 years	25 years
Funded Ratio	92.1%	91.3%
Phase-In Total Rate	6.57%	6.94%

**This is the addition to the Initial Prior Service Rate for USC for transfers. There were 9 eligible transfer employees on the valuation date.



AGENDA ITEM 9

DATE OF MEETING: October 20, 2016		DATE SUBMITTED: October 14, 2016	
DEPT. OF ORIGIN: Finance		SUBMITTED BY: Carolyn D. Miller	
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION		CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION	
ORDINANCE: ☐ 1 ST READING ☐ 2 ND READING ☒ RESOLUTION			
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Resolution No. R-16-030 Expressing Official Intent to Reimburse Certain Costs Related to the Water Treatment Plant Rehabilitation and Protective Coatings Project			
SUMMARY STATEMENT: During the FY17 Budget Workshops, capital projects requiring the issuance of Certificates of Obligation were discussed along with the timing of the related debt issuances. Included in this discussion was the Water Treatment Plant Rehabilitation and Protective Coatings Project (Raw Water Tank & Clarifier Rehab) for \$677,000. This project was slated to require debt funding to be obtained in calendar year 2017, utilizing a portion of the \$10 million bank qualified capacity for 2017. The Debt Projects Recap page is included for your information. The next agenda item will present the bids obtained by the City for a portion of this total project. The City would like to begin work in the next 6 to 8 weeks on these planned improvements. In order to issue purchase orders for this project, the Council must approve the Reimbursement Resolution to declare reimbursement of certain costs related to these capital expenditures from the issuance of Certificates of Obligation to be repaid thru Water rates.			
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: Provide resources necessary to award bids for the Water Treatment Plant Rehabilitation and Protective Coatings Project and provide funding for this capital project. B. CONS: Funding is not adequate to award bids for the Water Treatment Plant Rehabilitation and Protective Coatings Project and bids expire.			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: (1) Resolution No. R-16-030; and (2) Debt Projects Recap Schedule			
FUNDING SOURCE (Where Applicable): 2017/2018 Certificates of Obligation			

RECOMMENDED ACTION: Approve Resolution No. R-16-030 expressing official intent to reimburse certain costs related to the water treatment plant rehabilitation and protective coatings project

APPROVALS: Terry K. Roberts

RESOLUTION NO. R-16-030

A RESOLUTION OF THE CITY OF BRENHAM, TEXAS EXPRESSING OFFICIAL INTENT TO REIMBURSE CERTAIN COSTS RELATED TO THE WATER TREATMENT PLANT REHAB AND PROTECTIVE COATINGS PROJECT

WHEREAS, the City of Brenham, Texas (the "City") is a political subdivision of the State of Texas; and

WHEREAS, the City expects to pay, or have paid on its behalf, expenditures in connection with the project on Exhibit "A" hereto (the "Project") prior to the issuance of tax-exempt obligations for which a prior expression of intent to finance or refinance is required by Federal or state law (collectively and individually, the "Obligations") to finance the Project; and

WHEREAS, the City finds, considers, and declares that the reimbursement for the payment of such expenditures will be appropriate and consistent with the lawful objectives of the City and, as such, chooses to declare its intention to reimburse itself for such payments at such time as it issues Obligations to finance the Project;

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS THAT:

Section 1: The City reasonably expects to incur debt, as one or more series of Obligations, with an aggregate maximum principal amount equal to \$677,000 for the purpose of paying the costs of the Project.

Section 2: All costs to be reimbursed pursuant hereto will be capital expenditures. No Obligations will be issued by the City in furtherance of this Resolution after a date which is later than 18 months after the later of (1) the date the expenditures are paid or (2) the date on which the property, with respect to which such expenditures were made, is placed in service.

Section 3: The foregoing notwithstanding, no Obligation will be issued pursuant to this Resolution more than three years after the date any expenditure which is to be reimbursed is paid.

Section 4: This Resolution shall be effective immediately upon its passage and approval.

PASSED AND APPROVED this ____ day of _____, 2016.

Milton Y. Tate, Jr., Mayor

Jeana Bellinger, TRMC, City Secretary

Exhibit "A"

Project Description

The rehabilitation and maintenance of the City Water Treatment Plant and also including any legal, engineering, fiscal and other fees relating thereto.

DEBT PROJECTS RECAP

	CALENDAR YEAR 2016	CALENDAR YEAR 2017
PROJECT	FY17 DEBT	FY18 DEBT
Available Capacity (Bank Qualified)	\$ 10,000,000	\$ 10,000,000
Water – 2008 COs Refunding	5,281,580	
Electric – Copper Change-out	2,125,000	
Wastewater – Sludge Truck Lease	166,000	
Fleet – Trackhoe Lease	200,000	
General – Reimbursement Resolution*	1,260,000	
General – Library Furniture Lease	450,000	
General – Maintenance Bucket Truck Lease		133,000
General – Streets Loader Lease		275,000
General – Streets Tandem Dump Truck Lease		95,000
General – Streets Water Truck Lease		65,000
General – Streets Paving Machine Lease		220,000
General – Streets Compactor Lease		110,000
General – Streets Double Drum Roller Lease		85,000
Sanitation – Tub Grinder Lease		650,000
Water – Repair Gabions at Lake		800,000
<i>Water – Raw Water Tank & Clarifier Rehab</i>		677,000 ←
Wastewater – Creek/Fence Line Repairs		400,000
Total Debt Required	\$ 9,482,580	\$ 3,510,000
Reoffering Premiums	214,230	-
Capacity Remaining	\$ 303,190	\$ 6,490,000

*Additional Funding for Animal Shelter (\$822,000) and Library Expansion/Renovation (\$438,000)



AGENDA ITEM 10

DATE OF MEETING: October 20, 2016				DATE SUBMITTED: October 13, 2016		
DEPT. OF ORIGIN: Public Utilities				SUBMITTED BY: Lowell Ogle		
MEETING TYPE:		CLASSIFICATION:		ORDINANCE:		
☒ REGULAR		☐ PUBLIC HEARING		☐ 1ST READING		
☐ SPECIAL		☐ CONSENT		☐ 2ND READING		
☐ EXECUTIVE SESSION		☒ REGULAR		☐ RESOLUTION		
		☐ WORK SESSION				
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Bid No. 3900.042/050 Related to the 2016 Water Treatment Plant Protective Coatings Project and Authorize the Mayor to Execute Any Necessary Documentation						
SUMMARY STATEMENT: On September 28, 2016 bids were opened by O'Malley Strand Associates, Inc. and City of Brenham staff for the 2016 Water Treatment Plant Protective Coatings project. Six bids were received for this project. The low bidder, Hydro Concrete Tank Solutions of TX, LLC, is qualified and experienced in this type of work and has been recommended by O'Malley Strand. The bid plus all of the Additive Alternate bids came in at \$357,400.00. Planned improvements for the project consists of coating/recoating certain facilities at the City's Water Treatment Plant and include some minor repairs. All items in and on the clarifiers are to be coated with the exception of the floor and a portion of the interior walls. This project would also include the two concrete clearwells, splitter box, and some other miscellaneous structures. We plan to issue certificates of obligation to fund this project.						
	Hydro Concrete Wylie, TX	CFG Ind. Spring, TX	Nations Industrial Svcs Pattison, TX	Gulf State Protective Coatings LaPorte, TX	JNA Painting & Contracting Baltimore, MD	E.J.Chris Contracting Live Oak, TX
Total Base Bid	\$287,200	\$335,500	\$341,000	\$365,420	\$390,500	\$443,150
Add. Alt. No. 1	36,000	8,500	8,000	8,500	27,000	No Bid
Add Alt No. 2	9,000	20,000	15,000	8,500	27,000	No Bid
Add Alt No. 3	9,000	15,000	8,000	8,500	40,000	No Bid
Add Alt No. 4	5,400	12,000	40,000	47,000	27,000	No Bid
Add Alt No. 5	5,400	12,000	75,000	98,000	27,000	No Bid
Add Alt No. 6	1,800	7,500	15,000	10,000	30,000	No Bid
Add Alt No. 7	3,600	10,000	12,500	7,500	4,000	No Bid
TOTAL	\$357,400	\$420,500	\$514,500	\$553,420	\$572,500	\$443,150
A Letter of Recommendation is attached.						
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):						
A. PROS:						

B. CONS:
ALTERNATIVES (In Suggested Order of Staff Preference):
ATTACHMENTS: (1) Bid Tabulation; and (2) Recommendation of Award
FUNDING SOURCE (Where Applicable): 2017/2018 Certificates of Obligation
RECOMMENDED ACTION: Award Bid No. 3900.042/050 to Hydro Concrete Tank Solutions of TX, LLC in the amount of \$357,400.00 for the 2016 water treatment plant protective coatings project and authorize the Mayor to execute any necessary documentation
APPROVALS: Terry K. Roberts



O'Malley Strand Associates, Inc.
 10000 Highway 290
 Brenham, Texas 77834
 Phone: 771-222-1100
 Fax: 771-222-1101

October 6, 2016

Lowell Ogle, Assistant City Manager - Public Utilities
 City of Brenham
 P.O. Box 1059
 Brenham, Texas 77834

Re: City of Brenham
 2016 Surface Water Treatment Plant Protective Coatings Rehabilitation
 Strand Project No. 3900.42/050

Dear Lowell:

We have reviewed the bids received on September 28, 2016 for the referenced project (see bid tabulation attached) and have listed the bids below in order from the lowest to the highest base bid:

	Hydro Concrete Tank Solutions of TX, LLC, Wylie, TX	CFG Industries, LLC, Spring, TX	Nations Industrial Services, Pattison, TX	Gulf States Protective Coatings, Inc., La Porte, TX	JNA Painting & Contracting Co., Inc, Baltimore, MD	E.J. Chris Contracting, Inc., Live Oak, TX
Total Base Bid	\$287,200.00	\$335,500.00	\$341,000.00	\$365,420.00	\$390,500.00	\$443,150.00
Add Alt No 1	\$36,000.00	\$8,500.00	\$8,000.00	\$8,500.00	\$27,000.00	No Bid
Add Alt No 2	\$9,000.00	\$20,000.00	\$15,000.00	\$8,500.00	\$27,000.00	No Bid
Add Alt No 3	\$9,000.00	\$15,000.00	\$8,000.00	\$8,500.00	\$40,000.00	No Bid
Add Alt No 4	\$5,400.00	\$12,000.00	\$40,000.00	\$47,000.00	\$27,000.00	No Bid
Add Alt No 5	\$5,400.00	\$12,000.00	\$75,000.00	\$98,000.00	\$27,000.00	No Bid
Add Alt No 6	\$1,800.00	\$7,500.00	\$15,000.00	\$10,000.00	\$30,000.00	No Bid
Add Alt No 7	\$3,600.00	\$10,000.00	\$12,500.00	\$7,500.00	\$4,000.00	No Bid

Based upon a review of references, we have determined that the low bidder, Hydro Concrete Tank Solutions of TX, LLC, is qualified and experienced in this type of work. Therefore, based

m:\S:\BRE\3900--3999\3900\050\Wrd\Letter\Recommendation of Award per Reference Check.docx

TBPE No. F-8405
 TBPLS No. 10030000

Lowell Ogle
City of Brenham
Page 2
October 6, 2016

upon review of the above bids, we recommend award to the lowest bidder, Hydro Concrete Tank Solutions of TX, LLC of Wylie, TX, for their Base Bid plus all of the Additive Alternate Bids in the amount of \$357,400.00.

Sincerely,



Kelly M. Hajek, P.E.
Project Manager

KMH:mds



CITY OF BRENHAM, 200 WEST VULCAN, BRENHAM, TX 77833

CITY OF BRENHAM 2016 SURFACE WATER TREATMENT PLANT PROTECTIVE COATINGS REHABILITATION

STRAND PROJECT NO. 3900.042/030

BIDS OPENED: SEPTEMBER 28, 2016 AT 2:00 P.M.

			Hydro Concrete Tank Solutions of TX, LLC 816 Forest Edge Ln. Wylie, TX 75098		CFG Industries, LLC 3315 Spring Cypress Rd, Ste 4A Spring, TX 77388		Nations Industrial Services P.O. Box 698 Pattison, TX 77466		Gulf States Protective Coatings, Inc. 201 N. 16th Street La Porte, TX 77571	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
BASE BID										
1	Provide all equipment, labor, and materials and apply protective coating system to interior of Clarifier No. 1 including clarifier catwalk and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 57,000.00	\$ 57,000.00	\$ 80,000.00	\$ 80,000.00	\$ 55,000.00	\$ 55,000.00	\$ 59,400.00	\$ 59,400.00
2	Provide all equipment, labor, and materials and apply protective coating system to interior of Clarifier No. 2 including clarifier catwalk and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 57,000.00	\$ 57,000.00	\$ 95,000.00	\$ 95,000.00	\$ 55,000.00	\$ 55,000.00	\$ 73,820.00	\$ 73,820.00
3	Provide all equipment, labor, and materials and apply protective coating system to interior of Clarifier No. 3 including clarifier catwalk and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 57,000.00	\$ 57,000.00	\$ 105,000.00	\$ 105,000.00	\$ 55,000.00	\$ 55,000.00	\$ 113,000.00	\$ 113,000.00

CITY OF BRENHAM, 200 WEST VULCAN, BRENHAM, TX 77833

CITY OF BRENHAM 2016 SURFACE WATER TREATMENT PLANT PROTECTIVE COATINGS REHABILITATION

STRAND PROJECT NO. 3900.042/050

BIDS OPENED: SEPTEMBER 28, 2016 AT 2:00 P.M.

			Hydro Concrete Tank Solutions of TX, LLC 816 Forest Edge Ln. Wylie, TX 75098		CFG Industries, LLC 3315 Spring Cypress Rd, Ste 4A Spring, TX 77388		Nations Industrial Services P.O. Box 698 Pattison, TX 77466		Gulf States Protective Coatings, Inc. 201 N. 16th Street La Porte, TX 77571	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
4	Provide all equipment, labor, and materials and apply protective coating system to exterior of Clarifier No. 1 as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 30,000.00	\$ 30,000.00	\$ 8,500.00	\$ 8,500.00	\$ 35,000.00	\$ 35,000.00	\$ 26,000.00	\$ 26,000.00
5	Provide all equipment, labor, and materials and apply protective coating system to exterior of Clarifier No. 2 as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 30,000.00	\$ 30,000.00	\$ 9,500.00	\$ 9,500.00	\$ 35,000.00	\$ 35,000.00	\$ 29,900.00	\$ 29,900.00
6	Provide all equipment, labor, and materials and apply protective coating system to exterior of Clarifier No. 3 as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 30,000.00	\$ 30,000.00	\$ 12,500.00	\$ 12,500.00	\$ 35,000.00	\$ 35,000.00	\$ 33,800.00	\$ 33,800.00
7	Provide all equipment, labor, and materials and apply protective coating system to all handrails as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 10,000.00	\$ 10,000.00	\$ 6,500.00	\$ 6,500.00	\$ 33,000.00	\$ 33,000.00	\$ 12,500.00	\$ 12,500.00

CITY OF BRENHAM, 200 WEST VULCAN, BRENHAM, TX 77833

CITY OF BRENHAM 2016 SURFACE WATER TREATMENT PLANT PROTECTIVE COATINGS REHABILITATION

STRAND PROJECT NO. 3900.042/050

BIDS OPENED: SEPTEMBER 28, 2016 AT 2:00 P.M.

			Hydro Concrete Tank Solutions of TX, LLC 816 Forest Edge Ln. Wylie, TX 75098		CFG Industries, LLC 3315 Spring Cypress Rd, Ste 4A Spring, TX 77388		Nations Industrial Services P.O. Box 698 Pattison, TX 77466		Gulf States Protective Coatings, Inc. 201 N. 16th Street La Porte, TX 77571	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
8	Provide all equipment, labor, and materials and apply protective coating to the lower level of the chemical feed platform and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 12,375.00	\$ 12,375.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 8,500.00	\$ 8,500.00
9	Provide all equipment, labor, and materials and make pit repairs to metal surfaces by welding when directed by Engineer	200 SI	\$ 9.00	\$ 1,800.00	\$ 10.00	\$ 2,000.00	\$ 100.00	\$ 20,000.00	\$ 35.00	\$ 7,000.00
10	Provide all equipment, labor, and materials and replace existing metal floor plate when directed by Engineer as more fully described in Section 01 11 13 of the Technical Specifications	15 SF	\$ 135.00	\$ 2,025.00	\$ 100.00	\$ 1,500.00	\$ 200.00	\$ 3,000.00	\$ 100.00	\$ 1,500.00
TOTAL BASE BID (ITEMS 1 - 10)				\$ 287,200.00		\$ 335,500.00		\$ 341,000.00		\$ 365,420.00
ADDITIVE ALTERNATE BID NO. 1										
A1	Provide all equipment, labor, and materials and apply protective coating to exterior of concrete flow distribution/splitter box and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 36,000.00	\$ 36,000.00	\$ 8,500.00	\$ 8,500.00	\$ 8,000.00	\$ 8,000.00	\$ 8,500.00	\$ 8,500.00

CITY OF BRENHAM, 200 WEST VULCAN, BRENHAM, TX 77833

CITY OF BRENHAM 2016 SURFACE WATER TREATMENT PLANT PROTECTIVE COATINGS REHABILITATION

STRAND PROJECT NO. 3900.042/050

BIDS OPENED: SEPTEMBER 28, 2016 AT 2:00 P.M.

			Hydro Concrete Tank Solutions of TX, LLC 816 Forest Edge Ln. Wylie, TX 75098		CFG Industries, LLC 3315 Spring Cypress Rd, Ste 4A Spring, TX 77388		Nations Industrial Services P.O. Box 698 Pattison, TX 77466		Gulf States Protective Coatings, Inc. 201 N. 16th Street La Porte, TX 77571	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
ADDITIVE ALTERNATE BID NO. 2										
A2	Provide all equipment, labor, and materials and apply protective coating piping in vicinity of flow distribution/splitter box and bridge as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 9,000.00	\$ 9,000.00	\$ 20,000.00	\$ 20,000.00	\$ 15,000.00	\$ 15,000.00	\$ 8,500.00	\$ 8,500.00
ADDITIVE ALTERNATE BID NO. 3										
A3	Provide all equipment, labor, and materials and apply protective coating to the upper level of the chemical feed platform and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 9,000.00	\$ 9,000.00	\$ 15,000.00	\$ 15,000.00	\$ 8,000.00	\$ 8,000.00	\$ 8,500.00	\$ 8,500.00
ADDITIVE ALTERNATE BID NO. 4										
A4	Provide all equipment, labor, and materials and apply protective coating to exterior of 600,000 gallon concrete potable water storage tank and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 5,400.00	\$ 5,400.00	\$ 12,000.00	\$ 12,000.00	\$ 40,000.00	\$ 40,000.00	\$ 47,000.00	\$ 47,000.00

CITY OF BRENHAM, 200 WEST VULCAN, BRENHAM, TX 77833

CITY OF BRENHAM 2016 SURFACE WATER TREATMENT PLANT PROTECTIVE COATINGS REHABILITATION

STRAND PROJECT NO. 3900.042/050

BIDS OPENED: SEPTEMBER 28, 2016 AT 2:00 P.M.

			Hydro Concrete Tank Solutions of TX, LLC 816 Forest Edge Ln. Wylie, TX 75098		CFG Industries, LLC 3315 Spring Cypress Rd, Ste 4A Spring, TX 77388		Nations Industrial Services P.O. Box 698 Pattison, TX 77466		Gulf States Protective Coatings, Inc. 201 N. 16th Street La Porte, TX 77571	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
ADDITIVE ALTERNATE BID NO. 5										
A5	Provide all equipment, labor, and materials and apply protective coating to exterior of 1,000,000 gallon concrete potable water storage tank and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 5,400.00	\$ 5,400.00	\$ 12,000.00	\$ 12,000.00	\$ 75,000.00	\$ 75,000.00	\$ 98,000.00	\$ 98,000.00
ADDITIVE ALTERNATE BID NO. 6										
A6	Provide all equipment, labor, and materials and clean the exterior roof of the 1,000,000 gallon concrete potable water storage tank as more fully described in Section 01 11 13 of the Technical Specifications	1 LS	\$ 1,800.00	\$ 1,800.00	\$ 7,500.00	\$ 7,500.00	\$ 15,000.00	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00
ADDITIVE ALTERNATE BID NO. 7										
A7	Provide all equipment, labor, and materials to route/chip out and pack crack in concrete as more fully described in Sections 01 11 13 and 09 90 00 of the Technical Specifications	25 LF	\$ 72.00	\$ 1,800.00	\$ 200.00	\$ 5,000.00	\$ 200.00	\$ 5,000.00	\$ 100.00	\$ 2,500.00

CITY OF BRENHAM, 200 WEST VULCAN, BRENHAM, TX 77833

CITY OF BRENHAM 2016 SURFACE WATER TREATMENT PLANT PROTECTIVE COATINGS REHABILITATION

STRAND PROJECT NO. 3900.042/050

BIDS OPENED: SEPTEMBER 28, 2016 AT 2:00 P.M.

			Hydro Concrete Tank Solutions of TX, LLC 816 Forest Edge Ln. Wylie, TX 75098		CFG Industries, LLC 3315 Spring Cypress Rd, Ste 4A Spring, TX 77388		Nations Industrial Services P.O. Box 698 Pattison, TX 77466		Gulf States Protective Coatings, Inc. 201 N. 16th Street La Porte, TX 77571	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
A8	Provide all equipment, labor, and materials to treat surface of concrete with Xypex as more fully described	50 SF	\$ 36.00	\$ 1,800.00	\$ 100.00	\$ 5,000.00	\$ 150.00	\$ 7,500.00	\$ 100.00	\$ 5,000.00
TOTAL ADD. ALT. BID NO. 7 (A7 - A8)				\$ 3,600.00		\$ 10,000.00		\$ 12,500.00		\$ 7,500.00

CITY OF BRENHAM, 200 WEST VULCAN, BRENHAM, TX 77833

CITY OF BRENHAM 2016 SURFACE WATER TREATMENT PLANT PROTECTIVE COATINGS REHABILITATION

STRAND PROJECT NO. 3900.042/050

BIDS OPENED: SEPTEMBER 28, 2016 AT 2:00 P.M.

			JNA Painting & Contracting Co., Inc. P.O. Box 26048 Baltimore, MD 21224		E.J. Chris Contracting, Inc.** 13603 Mathews Park Live Oak, TX 78233	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price
BASE BID						
1	Provide all equipment, labor, and materials and apply protective coating system to interior of Clarifier No. 1 including clarifier catwalk and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 90,000.00	\$ 90,000.00	\$ 95,000.00	\$ 95,000.00
2	Provide all equipment, labor, and materials and apply protective coating system to interior of Clarifier No. 2 including clarifier catwalk and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 70,000.00	\$ 70,000.00	\$ 95,000.00	\$ 95,000.00
3	Provide all equipment, labor, and materials and apply protective coating system to interior of Clarifier No. 3 including clarifier catwalk and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 70,000.00	\$ 70,000.00	\$ 127,000.00	\$ 127,000.00

CITY OF BRENHAM, 200 WEST VULCAN, BRENHAM, TX 77833

CITY OF BRENHAM 2016 SURFACE WATER TREATMENT PLANT PROTECTIVE COATINGS REHABILITATION

STRAND PROJECT NO. 3900.042/050

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			JNA Painting & Contracting Co., Inc. P.O. Box 26048 Baltimore, MD 21224		E.J. Chris Contracting, Inc.** 13603 Mathews Park Live Oak, TX 78233	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price
4	Provide all equipment, labor, and materials and apply protective coating system to exterior of Clarifier No. 1 as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 30,000.00	\$ 30,000.00	\$ 23,000.00	\$ 23,000.00
5	Provide all equipment, labor, and materials and apply protective coating system to exterior of Clarifier No. 2 as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 28,000.00	\$ 28,000.00	\$ 23,000.00	\$ 23,000.00
6	Provide all equipment, labor, and materials and apply protective coating system to exterior of Clarifier No. 3 as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 28,000.00	\$ 28,000.00	\$ 48,000.00	\$ 48,000.00
7	Provide all equipment, labor, and materials and apply protective coating system to all handrails as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 37,000.00	\$ 37,000.00	\$ 10,000.00	\$ 10,000.00

CITY OF BRENHAM, 200 WEST VULCAN, BRENHAM, TX 77833

CITY OF BRENHAM 2016 SURFACE WATER TREATMENT PLANT PROTECTIVE COATINGS REHABILITATION

STRAND PROJECT NO. 3900.042/050

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			JNA Painting & Contracting Co., Inc. P.O. Box 26048 Baltimore, MD 21224		E.J. Chris Contracting, Inc.** 13603 Mathews Park Live Oak, TX 78233	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price
8	Provide all equipment, labor, and materials and apply protective coating to the lower level of the chemical feed platform and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 30,000.00	\$ 30,000.00	\$ 7,000.00	\$ 7,000.00
9	Provide all equipment, labor, and materials and make pit repairs to metal surfaces by welding when directed by Engineer	200 SI	\$ 30.00	\$ 6,000.00	\$ 75.00	\$ 15,000.00
10	Provide all equipment, labor, and materials and replace existing metal floor plate when directed by Engineer as more fully described in Section 01 11 13 of the Technical Specifications	15 SF	\$ 100.00	\$ 1,500.00	\$ 10.00	\$ 150.00
TOTAL BASE BID (ITEMS 1 - 10)				\$ 390,500.00		\$ 443,150.00
ADDITIVE ALTERNATE BID NO. 1						
A1	Provide all equipment, labor, and materials and apply protective coating to exterior of concrete flow distribution/splitter box and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 27,000.00	\$ 27,000.00	\$ -	\$ -

CITY OF BRENHAM, 200 WEST VULCAN, BRENHAM, TX 77833

CITY OF BRENHAM 2016 SURFACE WATER TREATMENT PLANT PROTECTIVE COATINGS REHABILITATION
STRAND PROJECT NO. 3900.042/050

BIDS OPENED: SEPTEMBER 28, 2016 AT 2:00 P.M.

			JNA Painting & Contracting Co., Inc. P.O. Box 26048 Baltimore, MD 21224		E.J. Chris Contracting, Inc.** 13603 Mathews Park Live Oak, TX 78233	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price
ADDITIVE ALTERNATE BID NO. 2						
A2	Provide all equipment, labor, and materials and apply protective coating piping in vicinity of flow distribution/splitter box and bridge as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 27,000.00	\$ 27,000.00	\$ -	\$ -
ADDITIVE ALTERNATE BID NO. 3						
A3	Provide all equipment, labor, and materials and apply protective coating to the upper level of the chemical feed platform and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 40,000.00	\$ 40,000.00	\$ -	\$ -
ADDITIVE ALTERNATE BID NO. 4						
A4	Provide all equipment, labor, and materials and apply protective coating to exterior of 600,000 gallon concrete potable water storage tank and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 27,000.00	\$ 27,000.00	\$ -	\$ -

CITY OF BRENHAM, 200 WEST VULCAN, BRENHAM, TX 77833

CITY OF BRENHAM 2016 SURFACE WATER TREATMENT PLANT PROTECTIVE COATINGS REHABILITATION

STRAND PROJECT NO. 3900.042/050

BIDS OPENED: SEPTEMBER 28, 2016 AT 2:00 P.M.

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Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price
ADDITIVE ALTERNATE BID NO. 5						
A5	Provide all equipment, labor, and materials and apply protective coating to exterior of 1,000,000 gallon concrete potable water storage tank and related items as more fully described in Section 01 11 13 and Section 09 90 00 of the Technical Specifications	1 LS	\$ 27,000.00	\$ 27,000.00	\$ -	\$ -
ADDITIVE ALTERNATE BID NO. 6						
A6	Provide all equipment, labor, and materials and clean the exterior roof of the 1,000,000 gallon concrete potable water storage tank as more fully described in Section 01 11 13 of the Technical Specifications	1 LS	\$ 30,000.00	\$ 30,000.00	\$ -	\$ -
ADDITIVE ALTERNATE BID NO. 7						
A7	Provide all equipment, labor, and materials to route/chip out and pack crack in concrete as more fully described in Sections 01 11 13 and 09 90 00 of the Technical Specifications	25 LF	\$ 60.00	\$ 1,500.00	\$ -	\$ -

CITY OF BRENHAM, 200 WEST VULCAN, BRENHAM, TX 77833
 CITY OF BRENHAM 2016 SURFACE WATER TREATMENT PLANT PROTECTIVE COATINGS REHABILITATION
 STRAND PROJECT NO. 3900.042/050
 BIDS OPENED: SEPTEMBER 28, 2016 AT 2:00 P.M.

			JNA Painting & Contracting Co., Inc. P.O. Box 26048 Baltimore, MD 21224		E.J. Chris Contracting, Inc.** 13603 Mathews Park Live Oak, TX 78233	
Item No.	Description	Estimated Quantity	Unit Price	Total Price	Unit Price	Total Price
A8	Provide all equipment, labor, and materials to treat surface of concrete with Xypex as more fully described	50 SF	\$ 50.00	\$ 2,500.00	\$ -	\$ -
TOTAL ADD. ALT. BID NO. 7 (A7 - A8)				\$ 4,000.00		\$ -



10.6.2016

O'Malley Strand Associates, Inc.
 TBPE No. F-8405
 Brenham, Texas

Kelly Hajek

Kelly M. Hajek, P.E.

*M.K. Painting, Inc. of Wyandotte, Michigan submitted a bid
 on the wrong bid form which was not accepted.

**E.J. Chris Contracting, Inc. submitted a No Bid for
 Additive Alternate Bid Nos. 1 - 7.



AGENDA ITEM 11

DATE OF MEETING: October 20, 2016	DATE SUBMITTED: October 13, 2016			
DEPT. OF ORIGIN: Public Utilities	SUBMITTED BY: Lowell Ogle, Jr.			
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;"> MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION </td> <td style="width: 33%; vertical-align: top;"> CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION </td> <td style="width: 33%; vertical-align: top;"> ORDINANCE: ☐ 1ST READING ☐ 2ND READING ☐ RESOLUTION </td> </tr> </table>		MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION	ORDINANCE: ☐ 1ST READING ☐ 2ND READING ☐ RESOLUTION
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION	ORDINANCE: ☐ 1ST READING ☐ 2ND READING ☐ RESOLUTION		
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Approval of a Purchase Related to the Emergency Repairs to the Raw Water Intake Pump No. 1 at the Lake Somerville Pump Station and Authorize the Mayor to Execute Any Necessary Documentation				
SUMMARY STATEMENT: In June 2016, Lake Raw Water Pump 1 required emergency repair. A quote was received from Weisinger Incorporated in the amount of \$47,975.00 with alternate costs for a mechanical seal (\$2,400). At this time, we believed the repairs would not exceed the original estimate and a Purchase Order was issued to Weisinger Incorporated in that amount. After the repairs began we decided that the mechanical seal would be a beneficial upgrade and authorized that addition. Upon reinstallation the repaired pump would not seat properly. We had the wetwell cleaned, however the pump would still not seat. As a result of the pump not setting in place properly, there were some necessary modifications made to the pump. With the mechanical seal, added installation attempts and pump modifications, the final invoice amount was \$58,125.00.				
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:				
ALTERNATIVES (In Suggested Order of Staff Preference):				
ATTACHMENTS: (1) Quote dated June 7, 2016; and (2) PO #16-10800				
FUNDING SOURCE (Where Applicable): 104-5-163-311.00				
RECOMMENDED ACTION: Approve a purchase from Weisinger Incorporated in the amount of \$58,125.00 related to the emergency repairs to the raw water intake pump no. 1 at the Lake Somerville Pump Station and authorize the Mayor to execute any necessary documentation				
APPROVALS: Terry K Roberts				



Water Resource Professionals

PO Box 2848 • Conroe, TX 77305
936-756-7721 • 281-353-8484 • 936-756-7723 fax
www.weisingerinc.com

June 7, 2016

CITY OF BRENHAM

PROPOSAL RAW WATER PUMP 1 REPAIR

DESCRIPTION	PRICE
Pull pumping equipment, transport to shop, disassemble and inspect	
RECOMMENDATIONS AND REPAIRS	
New bowl assembly	
New headshaft	
Flip lineshaft, dial indicate shafts for runout	
Sandblast and coat column pipe	
New stainless steel fasteners	
Sandblast and coat discharge head rebuild packing gland	
Replace with mechanical seal	
Repair foundation	
Replace sole plate	
Grout discharge head	
Transport material to site	
Install pumping equipment, connect to discharge	
Startup	
TOTAL	\$47,975.00

ALTERNATE

New discharge head with new packing gland \$13,040.00

Alternate, EVOS Mechanical seal

Deduct for rebuilding packing gland

\$2,400.00

-\$900.00

We estimate 3 – 4 weeks to complete repairs

Sincerely,
Gary Bielak

City of Brenham
PO Box 1059
Brenham, TX 77834-1059
(979) 337-7200

PURCHASE ORDER: 16-10800
Issue Date: 6/30/2016
Tax Exempt #: 74-6000404

Vendor #: 48691
WEISINGER INCORPORATED
P.O. BOX 2848
CONROE, TX 77305

Dept: 163
Ship to: WATER TREATMENT PLANT
1105 S. AUSTIN STREET
BRENHAM, TX. 77833

To be ordered by Purchasing: YES __ NO __

Back orders will not be accepted without prior approval.

DESCRIPTION	G/L ACCOUNT	UNITS	PRICE	AMOUN
LAKE PUMP 1 REPAIR	104-5-163-311.00	0.0	0.0000	47,975.0
NOTE REQ #16-09288				
EMERGENCY PUMP REPAIR TO LAKE RAW WATER PUMP 1.				
COST TO INCLUDE:				
PULL PUMP/DISASSEMBLE & INSPECT/NEW BOWL ASSEMBLY				
/NEW HEADSHAFT/COAT PIPE/REPLACE FASTENERS/COAT				
DISCHARGE HEAD/REPAIR FOUNDATION & SOLE				
PLATE/GROUT DISCHARGE HEAD/TRANSPORT, INSTALL,				
CONNECT & STARTUP TO SITE.				

Total 47,975.0

ORDERED BY: _____

APPROVED BY: _____

PURCHASE APPROVAL: _____



AGENDA ITEM 12

DATE OF MEETING: October 20, 2016	DATE SUBMITTED: October 4, 2016															
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Terry Roberts															
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;">MEETING TYPE:</td> <td style="width: 33%; vertical-align: top;">CLASSIFICATION:</td> <td style="width: 33%; vertical-align: top;">ORDINANCE:</td> </tr> <tr> <td>☒ REGULAR</td> <td>☐ PUBLIC HEARING</td> <td>☐ 1ST READING</td> </tr> <tr> <td>☐ SPECIAL</td> <td>☐ CONSENT</td> <td>☐ 2ND READING</td> </tr> <tr> <td>☐ EXECUTIVE SESSION</td> <td>☒ REGULAR</td> <td>☐ RESOLUTION</td> </tr> <tr> <td></td> <td>☐ WORK SESSION</td> <td></td> </tr> </table>		MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING	☐ SPECIAL	☐ CONSENT	☐ 2 ND READING	☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION		☐ WORK SESSION	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:														
☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING														
☐ SPECIAL	☐ CONSENT	☐ 2 ND READING														
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION														
	☐ WORK SESSION															
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon a Request from the Washington County Appraisal District for Disaster Reappraisal of Properties Located Within the Declared Disaster Area in the City Resulting from the May 2016 Flood Event, as Authorized by Section 23.02 of the Texas Tax Code, and Authorize the Mayor to Execute Any Necessary Documentation																
SUMMARY STATEMENT: The Texas Tax Code allows for the reappraisal of properties located within an area declared a natural disaster by the governor; however, the reappraisal process must be authorized by the local taxing entities. The Washington County Appraisal District's Chief Appraiser, Willy Dilworth, is prepared to perform the reappraisal of those properties located within the city limits that sustained major damage in the May 2016 flooding, if the City Council approves that to done. He advised that the only properties eligible for reappraisal are those seventy or so properties that were included on FEMA's list of damaged property. In talking with Judge Brieden and Dr. Jackson, it appears that they will be considering this request also during the week of October 17th (the County on the 17th; BISD on the 18th). Mr. Dilworth explained that if the reappraisals are approved by all of the taxing entities, his staff would notify all of the property owners of the steps to take in order to have their property, which sustained major damage, reappraised. It is anticipated the financial impact of granting this opportunity for reappraisal will be minimal.																
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:																
ALTERNATIVES (In Suggested Order of Staff Preference):																
ATTACHMENTS: (1) Cover letter from WCAD to be mailed to all property owners: and (2) Information sheet explaining the disaster reappraisal process.																

FUNDING SOURCE (Where Applicable):
RECOMMENDED ACTION: Approve the request from the Washington County Appraisal District for disaster reappraisal of properties located within the declared disaster area in the City resulting from the May 2016 flood event, as authorized by Section 23.02 of the Texas Tax Code, and authorize the Mayor to execute any necessary documentation
APPROVALS: Terry K. Roberts

Washington County Appraisal District

1301 Niebuhr St.
P. O. Box 681
Brenham, TX 77834-681

Phone: 979-277-3740
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The Texas Property Tax Code allows local governmental entities to authorize the Appraisal District to reappraise property inside a declared disaster area. Washington County and other local taxing entities have requested the appraisal district to reappraise properties located within its jurisdiction that were affected by the May storms.

The appraisal district is in the process of determining the effects of the disaster of your property. Part of this process involves action on the part of individual property owners please fill out the enclosed application and provide the district with any of the following documents: photos showing the damage, insurance estimates, contractor estimates, and receipts for repairs, FEMA documents or any other documents that would relate to the repair costs due to the disaster damage.

Please return documents to the above address.

Once the reappraisal is complete you will receive a Notice of Appraised Value that shows a January 1, value, a May 26 value and an indicated prorated value for the 2016 year. You will have 30 days from the date of the notice to file an appeal if needed. Please keep in mind this is ONLY for improvements that we are taxing you on. These changes will not affect land, roads, driveways, culverts, fences, or trees. More information and instruction will included with the notice.

We are asking everyone that returns this application not to pay the taxes until you receive the new notice at a later time on the above account.

Thank you for your assistance,

Willy Dilworth
Chief Appraiser
Washington County Appraisal District

Washington County Appraisal District Disaster Reappraisal

Flooding May 2016

Introduction

Section 23.02 of the Texas Property Tax Code provides the rules that govern a disaster reappraisal. The governing body of a taxing unit that is located partly or entirely inside an area declared to be a natural disaster area by the governor may authorize reappraisal of all property damaged in the disaster at its market value immediately after the disaster.

Database

The first step in the reappraisal would be to establish a methodology to account for two different 2016 appraisal rolls. The Washington County Appraisal District (WCAD) database and the Washington County tax collections software would have to be programmed to accommodate appraised values for non-disaster reappraised tax units and separately for tax units that authorize a disaster reappraisal. The most likely method would be to establish sub-parcel accounts for reappraisal as of 5/26/2016. Once the database is set up the 2016 reappraisal effort could begin.

Disaster Reappraisal Application

As a part of the information gathering process the WCAD would mail a Washington County Appraisal District Disaster Reappraisal Application to each property located in the affected tax units. The reappraisal application would be mailed to the address of record. Please find attached a copy of the disaster reappraisal application. This application would be sent to allow property owners the opportunity to provide the WCAD with information specific to their property.

Information received during this initial phase of the disaster reappraisal may provide appraisers with details that they would not be able to obtain from an exterior physical inspection of damaged property.

Data Collection

The next step in the disaster reappraisal process would be to prepare maps and appraisal cards for field review. The appraisal work would be routed and the appraisers would begin the onsite field inspection process.

The field inspection would be performed on all categories of taxable property. These properties include but are not limited to the following, residential, commercial, land, personal property, industrial, utilities, real property inventory, and other complex properties.

Data Entry

Data entry to the new 2016 damage reappraisal roll and quality control would be ongoing throughout the information gathering process. Data entry to the sub-parcel accounts created to accommodate the damage reappraisal would be a separate and stand-alone process. Typical parcel maintenance would continue for tax year 2016 non-disaster reappraisals and for the 2017 appraisal effort.

Final Valuation

Following all of the steps outlined above a typical reappraisal audit procedure would be performed. Upon completion of the value audits a final value would be reconciled.

Preliminary Appraisal Roll

After value reconciliation a preliminary appraisal roll would be prepared. All of the reappraised properties would be selected for a valuation notice pursuant to Texas Property Tax Code section 25.19. The selection criteria would require that a notice of appraised value be mailed to all of the properties located in the affected tax units.

Tax Code Section 41 Appeals and Supplemental Roll

Property owners would have 30 days to protest the new 2016 damage reappraisals. All of the steps outlined in chapter 41 of the Texas Property Tax Code would be followed.

Once the appeal procedures were exhausted for all affected parcels the CAD would then create a supplemental appraisal roll.

The integrity of the new appraisal roll would be maintained on the WCAD database. All of the information necessary to assist in the collection process would be stored to assist in the delinquent collections process or to process prior year corrections.

Parcel Maintenance and Conclusion

The administration of legal descriptions, ownership, and exemptions would be maintained on the 2016 disaster database.

This disaster reappraisal plan is provided to serve only as a basic draft and it in no way represents the full scope of effort necessary to complete a full scale reappraisal.