



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, SEPTEMBER 21, 2017 AT 1:00 P.M.
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Williams**
- 3. Citizens Comments**

WORK SESSION

- 4. Discussion and Presentation on Emergency Road Work for Burleson Street at Higgins Branch, Jefferson Street at Higgins Branch, and Barbee Street at Unnamed Tributary to Hog Branch**

Pages 1-6

REGULAR SESSION

- 5. Discuss and Possibly Act Upon Ordinance No. O-17-012 on Its Second Reading Adopting the Budget for Fiscal Year Beginning October 1, 2017 and Ending September 30, 2018**
- 6. Discuss and Possibly Act Upon Ordinance No. O-17-013 on Its Second Reading Levying Taxes for the Tax Year 2017 for the City of Brenham at \$0.5170 per \$100 Valuation**
- 7. Discuss and Possibly Act Upon Renewal with Texas Municipal League Intergovernmental Risk Pool for General Liability, Law Enforcement Liability, Public Officials Liability, Mobile Equipment, Airport Liability, Property, Auto Liability and Physical Damage, Crime, Animal Mortality and Theft and Workers' Compensation Coverage for the City of Brenham for Fiscal Year 2017-18 and Authorize the Mayor to Execute Any Necessary Documentation**

Pages 7-10

Pages 11-14

Pages 15-17

8. **Discuss and Possibly Act Upon the Renewal of City of Brenham Group Health Plan with TML Multistate Intergovernmental Employee Benefits Pool and Establishment of Funding Rates for the Plan Year Beginning January 1, 2018 through September 30, 2018 and Authorize the Mayor to Execute Any Necessary Documentation**
Pages 18-21
9. **Discuss and Possibly Act Upon An Amendment to the 2013 Income Generating Vocational Work Contract Between the City of Brenham and the Department of Aging and Disability Services through the Brenham State Supported Living Center for Janitorial Services and Authorize the Mayor to Execute Any Necessary Documentation**
Pages 22-30
10. **Discuss and Possibly Act Upon a Request for a Noise Variance from the Texas Arts and Music Festival Organization for a Festival to be Held October 21, 2017 from 11:00 a.m. to 10:30 p.m. in Downtown Brenham and Authorize the Mayor to Execute Any Necessary Documentation**
Pages 31-32
11. **Discuss and Possibly Act Upon a Request for a Noise Variance from Elisette Mariscal for a Wedding Ceremony and Reception to be Held on October 28, 2017 from 6:00 p.m. – 12:00 a.m. at 600 E. Tom Green Street and Authorize the Mayor to Execute Any Necessary Documentation**
Pages 33-34
12. **Discuss and Possibly Act Upon the Non-Renewal and Termination of the Standard Software License and Services Agreement with New World Systems Corporation for the Public Safety Computer Software System and Authorize the Mayor to Execute Any Necessary Documentation**
Pages 35-36
13. **Discussion and Presentation Regarding Project Chatt Retail Development Project**
Page 37
14. **Administrative/Elected Officials Report**

EXECUTIVE SESSION

15. **Section 551.087 – Texas Government Code – Economic Development Negotiation – Discuss and Deliberate Project Chatt Regarding Commercial or Financial Information that the City Has Received from a Business Prospect and the Offer of Financial or Other Incentives to a Business Prospect that the City Seeks to Have Locate In or Near the City of Brenham and With Which the City is Conducting Economic Development Negotiations**
Page 38

16. Section 551.074 – Texas Government Code – Personnel Matters– Discussion Regarding the Evaluation of Candidates for the Position of City Manager

Page 39

RE-OPEN REGULAR SESSION

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutory recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 – Consultation with Attorney, §551.072 – Real Property, §551.073 – Prospective Gifts, §551.074 - Personnel Matters, §551.076 – Security Devices, §551.086 - Utility Competitive Matters, and §551.087 – Economic Development Negotiation

CERTIFICATION

I certify that a copy of the September 21, 2017 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on September 18, 2017 at **12:35 PM**.

Kacey A. Weiss

Deputy City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2017 at _____ AM PM.

Signature

Title



AGENDA ITEM 4

DATE OF MEETING: September 21, 2017	DATE SUBMITTED: September 15, 2017	
DEPT. OF ORIGIN: Engineering	SUBMITTED BY: Lori Lakatos	
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☐ REGULAR ☒ WORK SESSION	ORDINANCE: ☐ 1ST READING ☐ 2ND READING ☐ RESOLUTION
AGENDA ITEM DESCRIPTION: Discussion and Presentation on Emergency Road Work for Burleson Street at Higgins Branch, Jefferson Street at Higgins Branch, and Barbee Street at Unnamed Tributary to Hog Branch		
SUMMARY STATEMENT: Several streets were undermined in the May 2016 flooding event, DR-4272. Three of the streets have progressively gotten worse over the last 16 months and with Hurricane Harvey have been come completely impassable or partially shut down. 1. Burleson Street at Higgins Branch 2. Jefferson Street at Higgins Branch 3. Barbee Street at Unnamed Tributary to Hog Branch On August 28, 2017 Barbee was evaluated for additional damages related to Hurricane Harvey. The street is now shut down to one lane as it is unsafe to drive on the undermined area and we are concerned about losing the entire structure. On September 5, 2017 the pavement failed on Burleson Street, making the street unsafe for any traffic and was closed in both directions. Detour signs being placed throughout the neighborhood. On September 11, 2017 the pavement failed on Jefferson Street, making the street unsafe for any traffic and was closed in both directions. Detour signs being placed throughout the neighborhood. The damages to the City's infrastructure increases the threat for injury to the roadways and utilities, limits accessibility to the neighborhoods, and potentially increases emergency response time due to detours. These threats to the public health and safety need to be address immediately.		

We currently have engineering contracts to finalize the design and have consulted with the City Attorney to determine if these emergency repairs/reconstruction are exempt from the competitive bidding requirements of state law. Pursuant to Local Government Code Chapter 252 exemptions the City can expend funds to contract for performance of the needed emergency work without going through the formal procurement process for this emergency work.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

A. PROS:

B. CONS:

ALTERNATIVES (In Suggested Order of Staff Preference):

ATTACHMENTS: (1) Memo to Terry Roberts dated 9/15/2017 related to Emergency Road Work; (2) Map of Burleson Street & Jefferson Street Detours; and (3) Map of Barbee Street

FUNDING SOURCE (Where Applicable):

RECOMMENDED ACTION:

APPROVALS: Terry K. Roberts



City of Brenham
Engineering Department

200 W. Vulcan St.
Brenham, Texas 77833

P.O. Box 1059
Brenham, Texas 77834-1059

Memorandum

Date September 15, 2017
To Terry Roberts, City Manager
From Lori Lakatos, City Engineer
Subject Emergency Road Work

Mr. Roberts,

As you know several streets were undermined during the May 2016 flooding event, throughout Brenham, and the event was declared a disaster. Several roads were under 3-4 feet of water for hours during the event and extremely high flows caused undermining and piping effects around culverts and under the pavement, meaning it washed out the material around or under the structures. Three of these sites are as follows:

1. Barbee Street at an Unnamed tributary to Hog Branch;
2. Burleson Street at Higgins Branch; and
3. Jefferson Street at Higgins Branch.

After the disaster staff met with FEMA to discuss the damages and how to repair the roads. The City hired engineers to evaluate and design in-kind repairs and mitigation options for these streets. This information was presented to FEMA over a year ago and we are still waiting on information, responses, and potential eligible funding. Since the disaster in May 2016 these three sites have progressively worsened and FEMA was made aware of this on several occasions.

On August 28, 2017 Barbee Street was evaluated for additional damages related to Hurricane Harvey. Barbee Street was already undermined under the curb and box culverts from May 2016 storm and now the undermining has extended under the pavement on the east side of the street. This street was closed down to one lane for the safety of the citizens. This is now an emergency repair, if we wait any longer we could lose the entire roadway along with drainage infrastructure which would negatively impact the area, traffic flow, and possible effect neighboring private property.

On September 5, 2017 the pavement failed on Burleson Street at Higgins Branch. This failure caused the immediate closure of Burleson Street in both directions for the safety of the citizens. The next day Dane Rau, Public Works Director, and I visited the site to determine if a temporary repair was feasible. Burleson Street has numerous utilities under the pavement, including the 24" raw water lake line, and a temporary repair of flowable fill or even cement stabilized material would be detrimental to the utilities to remove and repair the roadway. It was decided to close down the road and move forward with reconstruction as soon as possible. The failure was due to the material around the corrugated metal pipe being washed out starting with the May 2016 storm event and

continuously pulling away from the pipe over the last year and four months, and was further damaged by the effects of Hurricane Harvey. Also the bottom of the culvert was ripped out during the May 2016 event due to the extreme water flow. A sink hole appeared as part of the May 2016 storm event and has been continuously patched since then and has been growing in size.

On September 11, 2017 the pavement failed on Jefferson Street at Higgins Branch. This failure caused the immediate closure of Jefferson Street in both directions for the safety of the citizens. Like Burleson there is no temporary repair that would not impact the utility conflicts. This failure was due to material around the corrugated metal pipes being washed away during the May 2016 storm and continuously pulling away from the pipe over the last year and four months, and was further damaged by the effects of Hurricane Harvey. Since the water goes around the pipes the pipes have shifted under the pavement.

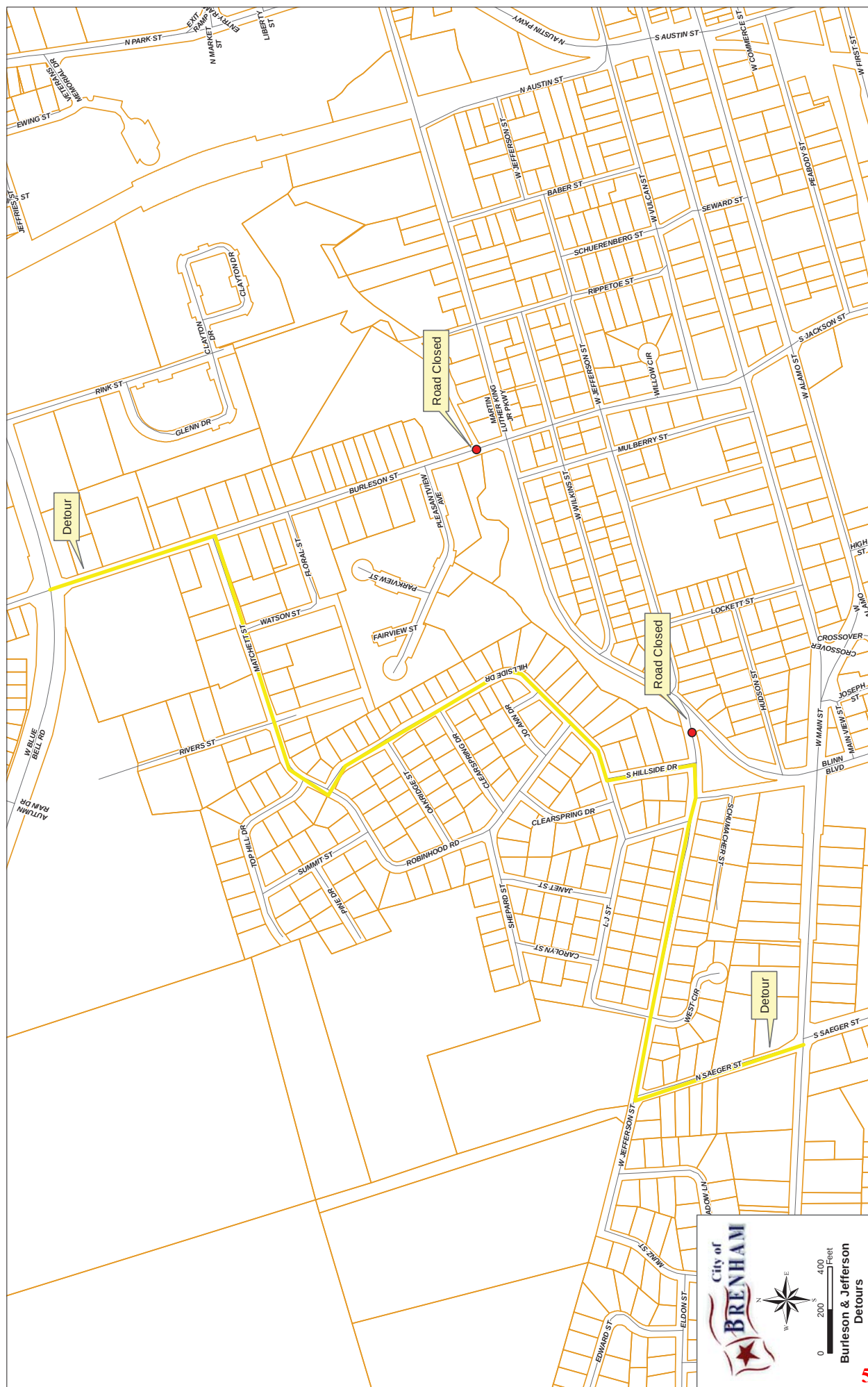
With Burleson Street and Jefferson Street closed there are traffic concerns relating to emergency service response and placing commercial traffic through a residential area. It also reduced the number of entrance and exit points for the neighborhood by half. This is a concern to the citizens and the transportation needs within this area. Burleson Street is a major collector as it connection MLK to FM 577 (Blue Bell Rd). Traffic now has to be rerouted/detoured to Saegar St and FM 577. Attached is an exhibit with the road closures and the neighborhood detours.

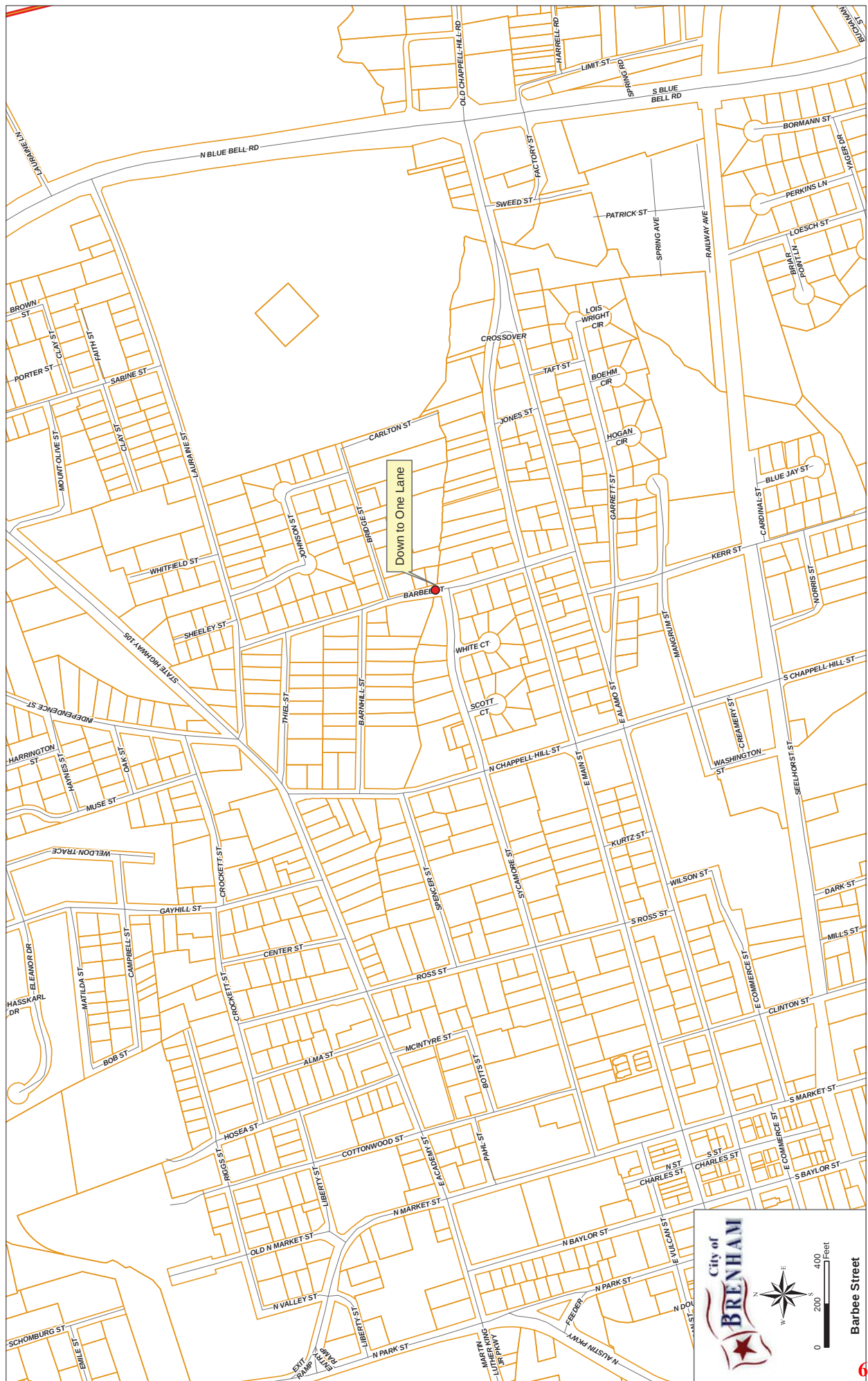
Barbee Street, Burleson Street, and Jefferson Street need to be repaired/reconstructed as soon as possible to preserve public property and protect the public safety as they are vital for transportation needs and emergency services. Also due to the utilities that are located within the Burleson Street area that have been undermined, mainly the raw water lake line, this is a concern to the integrity of the utilities to be maintained and functioning. The City cannot risk the raw water lake line to break and jeopardize the City's only water supply.

All three of these roads are currently under engineering design and we hope to have design finalized by next week. Having these project already under design helped accelerate these projects so that they may be ready for construction within the next week. This is important because if they were not under design we would have to wait for the design before we could start any construction which could have delayed this for weeks, if not more than a month.

Staff has consulted with the City Attorney to determine if these emergency repairs/reconstruction are exempt from the competitive bidding requirements of state law. Because the damages to the City's infrastructure increase the threat for further injury to the roadways and utilities, including the only source of water to Brenham, while cutting off half of a neighborhood's access, and potentially increasing emergency response times, due to detours, these threats to the public health and safety need to be addressed immediately, without the delay of going through the competitive bidding process. The City Attorney advised that pursuant to Local Government Code Chapter 252 the City can expend funds to contract for the performance of the needed emergency work without going through the formal procurement process in this situation based on three exemptions: 1) procurement made because of a public calamity that requires the immediate appropriation of money to relieve the necessity of the municipality's residents or to preserve the property of the municipality; 2) procurement necessary to preserve or protect the public health or safety of the municipality's residents; and 3) procurement necessary because of unforeseen damage to public machinery, equipment, or other property.

It is our plan to reach out to several general contractors to submit proposals for these projects to make sure they are comparable. We will select the lowest quote from a qualified contractor.





City of **BRENHAM**

0 200 400 Feet

Barbee Street



AGENDA ITEM 5

DATE OF MEETING: September 21, 2017	DATE SUBMITTED: September 15, 2017															
DEPT. OF ORIGIN: Finance	SUBMITTED BY: Carolyn D. Miller															
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;">MEETING TYPE:</td> <td style="width: 33%; vertical-align: top;">CLASSIFICATION:</td> <td style="width: 33%; vertical-align: top;">ORDINANCE:</td> </tr> <tr> <td>☒ REGULAR</td> <td>☐ PUBLIC HEARING</td> <td>☐ 1ST READING</td> </tr> <tr> <td>☐ SPECIAL</td> <td>☐ CONSENT</td> <td>☒ 2ND READING</td> </tr> <tr> <td>☐ EXECUTIVE SESSION</td> <td>☒ REGULAR</td> <td>☐ RESOLUTION</td> </tr> <tr> <td></td> <td>☐ WORK SESSION</td> <td></td> </tr> </table>		MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING	☐ SPECIAL	☐ CONSENT	☒ 2 ND READING	☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION		☐ WORK SESSION	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:														
☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING														
☐ SPECIAL	☐ CONSENT	☒ 2 ND READING														
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION														
	☐ WORK SESSION															
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Ordinance No. O-17-012 on its Second Reading Adopting the Budget for Fiscal Year Beginning October 1, 2017 and Ending September 30, 2018																
SUMMARY STATEMENT: The Fiscal Year 2017-18 Proposed Budget has been developed in compliance with the Property Tax Code, Local Government Code and the City Charter. A property tax rate of \$0.5170 per \$100 valuation is necessary to fund the proposed budget, which is on the City's website and on file with the City Secretary. Local Government Code requires the city council's vote to adopt a budget be a record vote. COUNCIL MUST TAKE A RECORD VOTE ON THIS ITEM																
STAFF ANALYSIS (For Ordinances or Regular Agenda Items):																
A. PROS:																
B. CONS:																
ALTERNATIVES (In Suggested Order of Staff Preference):																
ATTACHMENTS: (1) Ordinance No. O-17-012 with Exhibit A																
FUNDING SOURCE (Where Applicable):																
RECOMMENDED ACTION: RECORD VOTE																
Approve Ordinance O-17-012 on its second reading adopting the budget for fiscal year beginning October 1, 2017 and ending September 30, 2018																
APPROVALS: Terry K. Roberts																

ORDINANCE NO. O-17-012

AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF BRENHAM, TEXAS FOR THE FISCAL YEAR 2017-18; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Brenham, Texas, has prepared a budget for the fiscal year October 1, 2017 through September 30, 2018 and has filed same with the City Secretary and has held public hearings on same, all after due notice as required by statute.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

SECTION I.

That the City Council of the City of Brenham, Texas does hereby adopt the Budget for the City of Brenham, Texas, for the fiscal year October 1, 2017 through September 30, 2018 as shown in the attached Exhibit "A", which is incorporated herein as though copied herein verbatim.

SECTION II.

That authority is hereby given to the City Manager to approve transfers of portions of any item of appropriation within the same department and transfers from one department to another department within the same fund.

SECTION III.

This Ordinance shall become effective as provided by the Charter of the City of Brenham, Texas.

PASSED AND APPROVED on its first reading this the 18th day of September, 2017.

PASSED AND ADOPTED on its second reading this the 21st day of September, 2017.

Milton Y. Tate, Jr., Mayor

ATTEST:

Jeana Bellinger, City Secretary

Cary Bovey, City Attorney

**CITY OF BRENHAM
COMBINED FUND SUMMARY
PROPOSED FY17-18 BUDGET**

Exhibit "A"

	GENERAL FUND										COMPONENT UNIT		SPECIAL REVENUE FUNDS			
	GENERAL	EMER MGMT	POLICE DEPT GRANTS	MOTOR/ PD EQUIP	PUBLIC SAFETY	FEMA DISASTER	DONA- TIONS	FIRE DEPT GRANTS	EQUIP- MENT	DEBT	BCDC	BCDC CAP PROJ	HOTEL/ MOTEL	HOTEL/ TAX CNTY	CRIM LAW ENFORCE	COURTS TECH
BEGINNING BALANCE	\$4,218,428	\$0	\$0	\$0	\$635	(\$879,033)	\$76,447	\$0	\$684,330	\$219,879	\$984,418	\$400,545	\$190,868	\$8,281	\$12,617	\$68,743
REVENUES																
AD VALOREM TAX	4,018,017									2,499,574						
SALES TAX	4,993,395										1,664,472					
FRANCHISE TAX	2,453,664															
OTHER TAX	360,000															
LICENSES AND PERMITS	138,550												645,000	120,000		
INTERGOVERNMENTAL (1)	302,314									56,600						
CHARGES FOR SERVICES	297,750															57,100
FINES AND FORFEITURES	900,230															
INTEREST/PENALTY	89,000									23,000	7,500		1,000		100	1,000
CONTRIBUTIONS AND DONATIONS							36,500	1,000								
MISCELLANEOUS REVENUE	346,538	0	15,000	2,600	3,420	0					959				10,000	
TRANSFERS IN	3,447,440						4,000		20,000	2,596,474						
DEBT/LEASE PROCEEDS																
TOTAL OPERATING RESOURCES	\$17,346,898	\$0	\$15,000	\$2,600	\$3,420	\$0	\$40,500	\$1,000	\$20,000	\$5,175,648	\$1,672,931	\$0	\$646,000	\$120,000	\$10,100	\$58,100
DEPARTMENT EXPENDITURES																
ADMINISTRATION	980,843															
DEVELOPMENT SERVICES	514,123															
HUMAN RESOURCES	265,632															
MAIN STREET	161,323															
ENGINEERING SERVICES	151,285															
MAINTENANCE	744,211															
FINANCE	986,201															
PURCHASING/WAREHOUSE	293,415															
STREETS	1,281,796															
PARKS (1)	1,272,725															
LIBRARY (1)	547,947															
AIRPORT	85,150															
COMM PROGRAMS & MKTING	450,155															
AQUATIC CENTER	862,603															
CITY COMMUNICATIONS (1)	324,491															
POLICE (1)	3,995,280															
FIRE	2,012,233															
ANIMAL SHELTER/CONTROL	461,237															
MUNICIPAL COURT	496,044															
GENERAL GOVERNMENT SERVICES	304,677															
INFORMATION TECHNOLOGY (1)	658,147															
EMERGENCY MANAGEMENT		0														
POLICE DEPARTMENT GRANTS			15,000													
MOTORCYCLE/PD EQUIPMENT				2,600												
PUBLIC SAFETY TRAINING					3,880											
FEMA DISASTER RELIEF						0										
DONATIONS							26,000									
FIRE DEPARTMENT GRANTS								1,000								
EQUIPMENT									704,330							
BCDC											710,457					
BCDC CAPITAL PROJECT												297,000				
HOTEL/MOTEL													425,349	120,000		
CRIMINAL LAW ENFORCEMENT															15,000	
COURTS TECHNOLOGY/SECURITY																35,000
SIMON CONFERENCE CENTER																
AIRPORT																
CAPITAL LEASES																
2014 CAPITAL PROJECTS																
PARKS SPECIAL REVENUE																
STREETS AND DRAINAGE																
US 290 PASS THRU FINANCE																
UTILITY CUSTOMER SERVICE																
PUBLIC UTILITIES																
ELECTRIC																
GAS																
WATER TREATMENT																
WATER CONSTRUCTION																
WATER BOND PROJECTS																
WASTEWATER PROJECTS																
WASTEWATER CONSTRUCTION																
WASTEWATER TREATMENT																
TRANSFER STATION																
COLLECTION STATION																
RECYCLING CENTER																
RESIDENTIAL COLLECTION																
CENTRAL FLEET																
WORKERS' COMPENSATION																
SUBTOTAL DEPARTMENT	16,849,518	0	\$15,000	\$2,600	\$3,880	\$0	\$26,000	\$1,000	\$704,330	\$0	\$710,457	\$297,000	\$425,349	\$120,000	\$15,000	\$35,000
OTHER EXPENDITURES																
SOURCE COST										5,175,648						
FRANCHISE TAX																
DEBT SERVICE																
NON-DEPT AND MISC	497,380															
SUBTOTAL OTHER	497,380	0	0	0	0	0	0	0	0	\$5,175,648	0	0	0	0	0	0
TRANSFERS OUT											962,474		245,651			41,000
TOTAL EXPENDITURES	\$17,346,898	\$0	\$15,000	\$2,600	\$3,880	\$0	\$26,000	\$1,000	\$704,330	\$5,175,648	\$1,672,931	\$297,000	\$671,000	\$120,000	\$15,000	\$76,000
CHANGE IN FUND BALANCE	0	0	0	0	(460)	0	14,500	0	(684,330)	0	0	(297,000)	(25,000)	0	(4,900)	(17,900)
ENDING FUND BALANCE	\$4,218,428	\$0	\$0	\$0	\$175	(\$879,033)	\$90,947	\$0	\$0	\$219,879	\$984,418	\$103,545	\$165,868	\$8,281	\$7,717	\$50,843

(1) Intergovernmental includes inter-local agreements that are budgeted as contra-expenses in departments.

CITY OF BRENHAM
COMBINED FUND SUMMARY
PROPOSED FY17-18 BUDGET

	CAPITAL PROJECT FUNDS							ENTERPRISE FUNDS					INTERNAL SERVICE FUNDS		TOTAL
	TOURISM & MARKETING	AIRPORT CAPITAL	CAPITAL LEASES	2014 CAP PROJ	PARKS CAP IMPROV	STREET DRAINAGE	290 PASS THRU	ELECTRIC	GAS	WATER	WASTE-WATER	SANITATION	CENTRAL FLEET	WORKERS' COMP	
BEGINNING BALANCE	\$51,646	\$6,936	\$17,675	\$318,096	\$308,842	\$986,690	\$4,877,652	\$7,983,803	\$1,228,685	\$1,208,121	\$708,914	\$1,110,753	\$415,393	\$87,145	\$25,296,507
REVENUES															
AD VALOREM TAX															6,517,591
SALES TAX															6,657,867
FRANCHISE TAX															2,453,664
OTHER TAX															1,125,000
LICENSES AND PERMITS															138,550
INTERGOVERNMENTAL (1)															358,914
CHARGES FOR SERVICES								22,728,428	3,183,218	4,467,440	3,687,406	3,049,545	90,000	197,863	37,758,750
FINES AND FORFEITURES															900,230
INTEREST/PENALTY															233,027
CONTRIBUTIONS AND DONATIONS		50		1,500		1,000	20,000	76,468	4,500	1,300	4,453	1,656		500	60,500
MISCELLANEOUS REVENUE	91,800		0		23,000										470,317
TRANSFERS IN	172,651				391,000			674,687							7,306,252
DEBT/LEASE PROCEEDS															0
TOTAL OPERATING RESOURCES	\$264,451	\$50	\$0	\$1,500	\$414,000	\$1,000	\$20,000	\$23,479,583	\$3,187,718	\$4,468,740	\$3,691,859	\$3,051,201	\$90,000	\$198,363	\$63,980,662
DEPARTMENT EXPENDITURES															
ADMINISTRATION															980,843
DEVELOPMENT SERVICES															514,123
HUMAN RESOURCES															265,632
MAIN STREET															161,323
ENGINEERING SERVICES															151,285
MAINTENANCE															744,211
FINANCE															986,201
PURCHASING/WAREHOUSE															293,415
STREETS															1,281,796
PARKS (1)															1,272,725
LIBRARY (1)															547,947
AIRPORT															85,150
COMM PROGRAMS & MKTING															450,155
AQUATIC CENTER															862,603
CITY COMMUNICATIONS (1)															324,491
POLICE (1)															3,995,280
FIRE															2,012,233
ANIMAL SHELTER/CONTROL															461,237
MUNICIPAL COURT															496,044
GENERAL GOVERNMENT SERVICES															304,677
INFORMATION TECHNOLOGY (1)															658,147
EMERGENCY MANAGEMENT															0
POLICE DEPARTMENT GRANTS															15,000
MOTORCYCLE/PD EQUIPMENT															2,600
PUBLIC SAFETY TRAINING															3,880
FEMA DISASTER RELIEF															0
DONATIONS															26,000
FIRE DEPARTMENT GRANTS															1,000
EQUIPMENT															704,330
BCDC															710,457
BCDC CAPITAL PROJECT															297,000
HOTEL/MOTEL															545,349
CRIMINAL LAW ENFORCEMENT															15,000
COURTS TECHNOLOGY/SECURITY															35,000
SIMON CONFERENCE CENTER	264,451														264,451
AIRPORT		0													0
CAPITAL LEASES			16,000												16,000
2014 CAPITAL PROJECTS				294,000											294,000
PARKS SPECIAL REVENUE					659,500										659,500
STREETS AND DRAINAGE						586,000									586,000
US 290 PASS THRU FINANCE							0								0
UTILITY CUSTOMER SERVICE								596,569							596,569
PUBLIC UTILITIES								987,473							987,473
ELECTRIC								2,166,110							2,166,110
GAS									708,292						708,292
WATER TREATMENT										1,864,057					1,864,057
WATER CONSTRUCTION										615,877					615,877
WATER BOND PROJECTS										237,085					237,085
WASTEWATER PROJECTS											35,412				35,412
WASTEWATER CONSTRUCTION											431,074				431,074
WASTEWATER TREATMENT											1,379,691				1,379,691
TRANSFER STATION												1,132,110			1,132,110
COLLECTION STATION												428,856			428,856
RECYCLING CENTER												223,235			223,235
RESIDENTIAL COLLECTION												803,316			803,316
CENTRAL FLEET													224,732		224,732
WORKERS' COMPENSATION														171,107	171,107
SUBTOTAL DEPARTMENT	264,451	0	16,000	294,000	659,500	586,000	0	3,750,152	708,292	2,717,019	1,846,177	2,587,517	224,732	171,107	33,030,080
OTHER EXPENDITURES															
SOURCE COST								16,325,256	1,699,659	308,500					18,333,415
FRANCHISE TAX								1,572,514	221,862	284,686	249,720	59,335			2,388,117
DEBT SERVICE								138,455		942,746	1,424,753	95,157			7,776,758
NON-DEPT AND MISC								105,385	7,000	18,750	10,000	8,800			647,315
SUBTOTAL OTHER	0	0	0	0	0	0	0	18,141,610	1,928,521	1,554,682	1,684,473	163,292	0	0	29,145,605
TRANSFERS OUT							2,160,000	1,817,064	587,591	667,536	398,078	426,858			7,306,252
TOTAL EXPENDITURES	\$264,451	\$0	\$16,000	\$294,000	\$659,500	\$586,000	\$2,160,000	\$23,708,826	\$3,224,404	\$4,939,237	\$3,928,728	\$3,177,667	\$224,732	\$171,107	\$69,481,938
CHANGE IN FUND BALANCE	0	50	(16,000)	(292,500)	(245,500)	(585,000)	(2,140,000)	(229,243)	(36,685)	(470,497)	(236,870)	(126,465)	(134,732)	27,256	(5,501,275)
ENDING FUND BALANCE	\$51,646	\$6,987	\$1,675	\$25,596	\$63,342	\$401,690	\$2,737,652	\$7,754,561	\$1,192,000	\$737,624	\$472,044	\$984,288	\$280,661	\$114,401	\$19,795,232



AGENDA ITEM 6

DATE OF MEETING: September 21, 2017	DATE SUBMITTED: September 15, 2017
DEPT. OF ORIGIN: Finance	SUBMITTED BY: Carolyn D. Miller
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION
ORDINANCE: ☐ 1 ST READING ☒ 2 ND READING ☐ RESOLUTION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Ordinance No. O-17-013 on its Second Reading Levying Taxes for the Tax Year 2017 for the City of Brenham at \$0.5170 per \$100 Valuation	
SUMMARY STATEMENT: The FY2017-18 Proposed Budget includes a tax rate of \$0.5170 per \$100 valuation which has two components: maintenance and operations (M&O) and interest and sinking (I&S). The proposed tax rate of \$0.5170 will allocate \$0.3200 to the General Fund for M&O expenditures and the balance of \$0.1970 will be allocated to the Debt Service Fund for principal and interest obligations. The proposed tax rate of \$0.5170 is above the effective rate of \$0.4829, but below the rollback rate of \$0.5248. The City has complied with all of the notices, publications, and public hearings as required by the Tax Code. Pursuant to the Tax Code, the vote on the ordinance setting a tax rate that exceeds the effective tax rate must be a record vote, and at least 60 percent of the members of the governing body must vote in favor of the ordinance. The Tax Code also specifies that the motion to adopt the tax rate be made in the following form: “I move that the property tax rate be increased by the adoption of a tax rate of \$0.5170 per \$100 valuation, which is effectively a 7.06% increase in the tax rate.”	
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: (1) Ordinance No. O-17-013	
FUNDING SOURCE (Where Applicable):	

RECOMMENDED ACTION: RECORD VOTE

“I move that the property tax rate be increased by the adoption of a tax rate of \$0.5170 per \$100 valuation, which is effectively a 7.06% increase in the tax rate.”

APPROVALS: Terry K. Roberts

ORDINANCE NO. O-17-013

AN ORDINANCE LEVYING TAXES FOR THE TAX YEAR 2017 FOR THE CITY OF BRENHAM, TEXAS AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

SECTION I.

That there be and is hereby levied an ad valorem tax of \$0.3200 on each one hundred dollars worth of property owned and situated within the City Limits of the City of Brenham, Texas, both real and personal and mixed, for General Fund maintenance and operating purposes for the Tax Year 2017.

SECTION II.

That there be and is hereby levied for the use of the City of Brenham, for the Tax Year 2017, an ad valorem tax of \$0.1970 on each one hundred dollars worth of real, personal and mixed property owned and situated in the City Limits of the City of Brenham, Texas, for the payment of principal and interest on all outstanding bonds and lease payments, not otherwise provided for, of the City of Brenham.

SECTION III.

Wherefore, the combined tax rate in accordance with V.T.C.A. Tax Code Section 26.05 shall be \$0.5170 on each one hundred dollars worth of real, personal, and mixed property of owned and situated within the City Limits of the City of Brenham, Texas.

SECTION IV.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

SECTION V.

This Ordinance shall become effective as provided by the Charter of the City of Brenham, Texas.

PASSED AND APPROVED on its first reading this the 18th day of September, 2017.

PASSED AND ADOPTED on its second reading this the 21st day of September, 2017.

Milton Y. Tate, Jr., Mayor

ATTEST:

Jeana Bellinger, City Secretary

Cary Bovey, City Attorney



AGENDA ITEM 7

DATE OF MEETING: September 21, 2017	DATE SUBMITTED: September 15, 2017	
DEPT. OF ORIGIN: Finance	SUBMITTED BY: Carolyn D. Miller	
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION	ORDINANCE: ☐ 1 ST READING ☐ 2 ND READING ☐ RESOLUTION
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon Renewal with Texas Municipal League Intergovernmental Risk Pool for General Liability, Law Enforcement Liability, Public Officials Liability, Mobile Equipment, Airport Liability, Property, Auto Liability and Physical Damage, Crime, Animal Mortality and Theft and Workers' Compensation Coverage for the City of Brenham for Fiscal Year 2017-18 and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: See separate memo from ACM-CFO		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: All coverage and claims processing provided by same vendor; 2% early pay discount allowed. B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Memo from ACM-CFO; and (2) Schedule of Recommended Coverage		
FUNDING SOURCE (Where Applicable): Sufficient funds have been budgeted in each departmental budget in the FY17-18 Budget to cover required contributions.		
RECOMMENDED ACTION: Approve the renewal with Texas Municipal League Intergovernmental Risk Pool for General Liability, Law Enforcement Liability, Public Officials Liability, Mobile Equipment, Airport Liability, Property, Auto Liability and Physical Damage, Crime, Animal Mortality and Theft and Workers' Compensation coverage for the City of Brenham for Fiscal Year 2017-18 and authorize the Mayor to execute any necessary documentation		
APPROVALS: Terry K. Roberts		



MEMORANDUM

To: Mayor, Council and City Manager

From: Carolyn D. Miller
Assistant City Manager-Chief Financial Officer

Subject: Renewal of Property and Liability Coverage with TML Intergovernmental Risk Pool for FY2017-18

Date: September 15, 2017

As a member of the TML Intergovernmental Risk Pool (TMLIRP) we benefit from the mission statement of the Pool which is to provide a stable source of risk financing. The renewal rates from TMLIRP for FY2017-18 are shown on the attached spreadsheet with a comparison to the FY2016-17 coverage. The overall budget impact is an increase of \$34,413.

Based on our renewal, the City will experience the following changes per coverage:

- General Liability – decrease of \$33 dollars, or 0.02%
- Property – increase of \$7,812 or 8.45%
- Workers' Compensation – increase of \$34,413 or 19.59%

When looking at the decrease in general liability, a reduction in the experience modifier contributed to this favorable renewal. The increase in property coverage was due to changes in scheduled property and equipment. For workers' compensation, the experience modifier is based on a state adopted formula comparing expected losses to actual losses over the previous three years. The City received notification of our workers' comp rates in early June, and the new rates have been included in our proposed FY17-18 personnel budget.

The City will receive a 2% reduction in contributions for early payment of the annual costs if paid by October 31 which amounts to \$ 8,207.

Recommendation

We are recommending approval of the TMLIRP renewal rates for liability, property and workers' compensation effective October 1, 2017 at the rates shown on the accompanying schedule.

City of Brenham

Texas Municipal Intergovernmental Risk Pool Renewal
FY2017-18 Liability/Property/Workers' Compensation Contributions
Limits/Deductibles

Coverage Description	2016-17 Limits	2017-18 Limits	2016-17 Deductible	2017-18 Deductible	2016-17 Exp Modifier	2017-18 Exp Modifier	2016-17 Contribution	2017-18 Contribution	Difference	Percent Change
General Liability	\$ 5,000,000	\$ 5,000,000	\$ 2,500	\$ 2,500	0.56	0.50	\$ 18,913	\$ 18,767	\$ (146)	-0.77%
Law Enforcement Liability	\$ 5,000,000	\$ 5,000,000	\$ 2,500	\$ 2,500	0.56	0.50	\$ 18,633	\$ 17,828	\$ (805)	-4.32%
Errors & Omissions Liability	\$ 5,000,000	\$ 5,000,000	\$ 2,500	\$ 2,500	0.56	0.50	\$ 33,162	\$ 31,205	\$ (1,957)	-5.90%
Automobile Liability	\$ 5,000,000	\$ 5,000,000	\$ -	\$ -	0.56	0.50	\$ 28,395	\$ 26,227	\$ (2,168)	-7.64%
Automobile Physical Damage	ACV	ACV	\$ 500	\$ 500			\$ 46,441	\$ 51,484	\$ 5,043	10.86%
Aviation Liability	\$ 5,000,000	\$ 5,000,000	\$0/\$2,500/Aircraft	\$0/\$2,500/Aircraft			\$ 1,992	\$ 1,992	\$ -	0.00%
Subtotal Liability							\$ 147,536	\$ 147,503	\$ (33)	-0.02%
Real & Personal Property	\$ 66,290,832	\$ 65,080,313	\$ 2,500	\$ 2,500	1.00	1.00	\$ 69,005	\$ 76,209	\$ 7,204	10.44%
Flood/Earthquake			\$ 25,000	\$ 25,000	1.00	1.00				
Mobile Equipment	\$ 4,621,833	\$ 5,660,317	\$ 1,000	\$ 1,000	1.00	1.00	\$ 19,192	\$ 22,839	\$ 3,647	19.00%
Crime - Public Employee Dishonesty	\$ 50,000	\$ 50,000	\$ 1,000	\$ 1,000			\$ 2,381	\$ 2,282	\$ (99)	-4.16%
Crime - Forgery & Alteration	\$ 250,000	\$ 250,000	\$ 1,000	\$ 1,000			\$ -	\$ -	\$ -	
Crime - Computer Fraud	\$ 1,000,000	\$ 1,000,000	\$ 10,000	\$ 10,000			\$ -	\$ -	\$ -	
Animal Mortality and Theft (Canine Unit)	\$12,000/\$5,000 Med	\$12,000/\$5,000 Med	\$ 0/\$50	\$ 0/\$50			\$ 1,839	\$ 1,980	\$ 141	7.67%
Subtotal Property							\$ 92,417	\$ 103,310	\$ 10,893	11.79%
Workers' Compensation	Statutory	Statutory	None	None	0.44	0.50	\$ 135,973	\$ 162,607	\$ 26,634	19.59%
Total All Coverage							\$ 375,926	\$ 413,420	\$ 37,494	9.97%

Early Pay Discount 2% \$ (7,519) \$ (8,268) \$ (750)



AGENDA ITEM 8

DATE OF MEETING: September 21, 2017	DATE SUBMITTED: September 15, 2017	
DEPT. OF ORIGIN: Finance	SUBMITTED BY: Carolyn D. Miller	
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION	ORDINANCE: ☐ 1 ST READING ☐ 2 ND READING ☐ RESOLUTION
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Renewal of City of Brenham Group Health Plan with TML Multistate Intergovernmental Employee Benefits Pool and Establishment of Funding Rates for the Plan Year beginning January 1, 2018 through September 30, 2018 and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: See separate memo from ACM-CFO		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Memo from ACM-CFO; and (2) Group Health Insurance Recommended Funding Schedule		
FUNDING SOURCE (Where Applicable): Funds are budgeted in each departmental budget for FY17-18.		
RECOMMENDED ACTION: Approve renewal of City of Brenham Group Health Plan with TML Multistate Intergovernmental Employee Benefits Pool, establish funding rates for plan year beginning January 1, 2018 through September 30, 2018 and authorize the Mayor to execute any necessary documentation		
APPROVALS: Terry K. Roberts		



MEMORANDUM

To: Mayor, Council and City Manager

From: Carolyn D. Miller
Assistant City Manager-Chief Financial Officer

Subject: Renewal of Fully-Funded Group Medical Plan with TML MultiState
Intergovernmental Employee Benefits Pool and Approval of Funding Rates for
Plan Year Beginning January 1, 2018 through September 30, 2018

Date: September 15, 2017

The City of Brenham is a member of the TML MultiState Intergovernmental Employee Benefits Pool (Pool) who has been serving political subdivisions since 1979. Over 900 Texas political subdivisions and some cities in other states such as Oklahoma participate in the benefits offered through this multi-employer pooling strategy.

Change in Plan Year from Calendar Year to Fiscal Year

With the City having a calendar plan year (January through December), our timeline for developing the personnel budget occurs several months before the City receives the rerate for group health coverage. To better align the rerate process with our budget cycle, the City is electing to change our plan year from a calendar to fiscal beginning January 1, 2018. The renewal that Council is approving is for 9 months (January 1, 2018 through September 30, 2018).

Group Health Coverage Renewal Rate

In developing the FY17-18 personnel budget, we used a 10% increase in medical premiums, with the understanding that TML IEBP was projecting an average of 13.6% increase for the Pool. Our actual renewal rate is 8% which is lower than the budgeted amount of 10%.

Even though we have some projected savings of \$23,422 for the General Fund and \$10,170 across all utility funds, this surplus can easily evaporate with different dependent coverage elections (i.e. annual City premium contribution for employee only is \$7,693 versus \$18,681 for family coverage).

Renewal of Fully-Funded Group Medical Plan with TML Multistate Intergovernmental
Employee Benefits Pool and Approval of Funding Rates
for Plan Year Beginning January 1, 2018 through September 30, 2018
Page 2

Medical Premiums Funding Schedule

As we discussed during our Council budget workshops, the 8% increase will be shared equally by the employee and the City with all tiers being increased by 8% for the new plan year beginning in January 2018. The monthly and annual change for each tier is noted below. No other plan changes are being proposed.

8.00% Increase for All Tiers				
Tier	Monthly Employee Increase	Monthly City Increase	Annual Employee Increase	Annual City Increase
EMP ONLY	\$ 2.00	\$ 47.86	\$ 24.00	\$ 574.27
SPOUSE	24.00	95.66	288.00	1,147.92
CHILD	14.00	74.36	168.00	892.30
FAMILY	32.00	115.32	384.00	1,383.84

Recommendation

We are recommending adoption of the proposed group medical plan rates as shown on the accompanying schedule with the change in plan year from calendar to fiscal beginning January 1, 2018 through September 30, 2018.

JANUARY 1, 2018 - SEPTEMBER 30, 2018 PLAN YEAR

CURRENT PLAN (CALENDAR YEAR 2017)				
Tier	Premium	EE Total	City EO	City Dependent
EMP ONLY	\$ 623.20	\$ 30.00	\$ 593.20	\$ -
SPOUSE	872.36	295.00	593.20	607.36
CHILD	481.28	176.00	593.20	335.28
FAMILY	1,218.22	400.00	593.20	848.22
				\$ 623.20
				1,495.56
				1,104.48
				1,841.42

RECOMMENDED FUNDING SCHEDULE EFF. JANUARY 1, 2018						
8.00% Increase for All Tiers						
Tier	Premium	EE Total	City EO	City Dependent	Total	Monthly Emp. Change
EMP ONLY	\$ 673.06	\$ 32.00	\$ 641.06	\$ -	\$ 673.06	\$ 2.00
SPOUSE	942.16	319.00	641.06	655.16	1,615.22	24.00
CHILD	519.78	190.00	641.06	361.78	1,192.84	14.00
FAMILY	1,315.68	432.00	641.06	915.68	1,988.74	32.00
						Annual Emp. Change
						\$ 24.00
						\$ 288.00
						\$ 168.00
						\$ 384.00
						\$ 574.27
						\$ 1,147.92
						\$ 892.30
						\$ 1,383.84

COBRA RATES			
Tier	Premium	2% Admin Fee	Total Premium
EMP ONLY	\$ 673.06	\$ 13.46	\$ 686.52
EMP & SP	1,615.22	32.30	1,647.52
EMP & CHILD	1,192.84	23.86	1,216.70
EMP & FAM	1,988.74	39.77	2,028.51

RETIREE RATES			
Tier	Premium	Subsidy	Net Premium
EMP ONLY	\$ 673.06	\$ (100.00)	\$ 573.06
EMP & SP	1,615.22	(200.00)	1,415.22
EMP & CHILD	1,192.84	(200.00)	992.84
EMP & FAM	1,988.74	(200.00)	1,788.74



AGENDA ITEM 9

DATE OF MEETING: September 21, 2017	DATE SUBMITTED: September 11, 2017															
DEPT. OF ORIGIN: Public Works	SUBMITTED BY: Dane Rau															
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;">MEETING TYPE:</td> <td style="width: 33%; vertical-align: top;">CLASSIFICATION:</td> <td style="width: 33%; vertical-align: top;">ORDINANCE:</td> </tr> <tr> <td>☒ REGULAR</td> <td>☐ PUBLIC HEARING</td> <td>☐ 1ST READING</td> </tr> <tr> <td>☐ SPECIAL</td> <td>☐ CONSENT</td> <td>☐ 2ND READING</td> </tr> <tr> <td>☐ EXECUTIVE SESSION</td> <td>☒ REGULAR</td> <td>☐ RESOLUTION</td> </tr> <tr> <td></td> <td>☐ WORK SESSION</td> <td></td> </tr> </table>		MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING	☐ SPECIAL	☐ CONSENT	☐ 2 ND READING	☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION		☐ WORK SESSION	
MEETING TYPE:	CLASSIFICATION:	ORDINANCE:														
☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING														
☐ SPECIAL	☐ CONSENT	☐ 2 ND READING														
☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION														
	☐ WORK SESSION															
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon an Amendment to the 2013 Income Generating Vocational Work Contract Between the City of Brenham and the Department of Aging and Disability Services through the Brenham State Supported Living Center for Janitorial Services and Authorize the Mayor to Execute any Necessary Documentation																
SUMMARY STATEMENT: During the 2017-18 budget workshops staff discussed a plan to utilize the Brenham State Supported Living Center staff in other areas of our Parks System. Currently we have a contract that allows for the BSSLC to provide litter control throughout our Parks System Mon-Fri. This contract has been in place for over a decade with the last renewal coming in 2013 and commencing on June 26, 2018. We presented council with a plan that would allow our Parks Dept. to become more efficient with our operations by contracting another service through the Vocational Work Program of the State School. With this plan it did involve a reduction in force which has occurred but at the same time it allowed for these services to remain consistent and also allow for additional services to be more streamlined. This amendment will replace Section I, II, and III of the 2013 contract agreeing to the additional services as stated, \$2,200 for litter cleanup and \$2,200 for janitorial services per month totaling \$52,800. Originally in the 2013 contract only \$2,200 per month was issued for litter control. This addition was offset by a reduction in force, not replacing a parks vehicle and fuel savings. The remaining savings will be dedicated to more efficiencies in our Parks Dept. We would like to ask council to approve Amendment No. 1 to the 2013 Income Generating Vocational Work Contract with the Department of Aging and Disability Services.																
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: Allows for more efficiency in our Parks System and still receive the same service B. CONS: None at this point																
ALTERNATIVES (In Suggested Order of Staff Preference):																

ATTACHMENTS: (1) Original 2013 Agreement; and (2) Amendment No. 1
FUNDING SOURCE (Where Applicable): 101-5-144-422.00
RECOMMENDED ACTION: Approve an amendment to the 2013 Income Generating Vocational Work Contract between the City of Brenham and the Department of Aging and Disability Services through the Brenham State Supported Living Center for janitorial services and authorize the Mayor to execute any necessary documentation
APPROVALS: Ryan Rapelye

Income Generating Vocational Work Contract

This Vocational Work Contract ("Contract") is entered into by the Department of Aging and Disability Services ("DADS"), an agency of the State of Texas created by the Texas Human Resources Code, Chapter 161, on behalf of its facility, Brenham State Supported Living Center ("Facility"), and by City of Brenham ("Recipient"), a Governmental Entity, whose address is P.O. Box 1059, Brenham, TX 77834-1059, for the purpose of providing work for Facility vocational programs.

I.

Statement Of Services To Be Performed By Department

Participants in the Facility's vocational program shall perform the following services for Recipient: Litter management will be conducted comprising of walking through the parks owned and managed by the City of Brenham and picking up and disposing of litter. Trash receptacles will be emptied and new bags put in place. Any defective equipment or trash cans that might pose a hazard will be reported to the City of Brenham Parks Department. Facility will provide the manpower, tools and transportation for Litter Management. Litter Management Services will be provided Monday through Friday during daytime hours with the exception of State observed Holidays. Parks to be included are: Fireman's Park and Baseball field, Henderson Park, Hattie Mae Flowers Park, Jackson Street Park, Jerry Wilson Park, Linda Anderson Park and baseball fields, Recreation Facility 36 North (Volleyball Courts at Lounge Road), Fink and Korthauer, Holt Park (baseball fields and soccer fields), All Sports Building, Rankin Soccer Field, Library Facility area, Dietrich Memorial Amphitheatre, and Skate Park.

II.

Basis For Calculating Reimbursable Costs

- 2.1 In consideration of the receipt of the above referenced services, Recipient shall reimburse DADS Brenham State Supported Living Center at a rate of \$2,200 per month. All rates are subject to Department of Labor prevailing wage standards. The Facility may change this rate during the term of the contract if federal law requires the Facility to change the wages it pays to the participants in the vocational program performing the services. The Facility will notify the Recipient of the rate change in writing. The changed rate will apply to all work done after the date of the notification. The Recipient agrees to pay the changed rate for the remaining contract term or until the contract is terminated as permitted by section 3.3.
- 2.2 Payment will be due upon receipt of statement and should be submitted directly to:
Brenham State Supported Living Center,
Attn: Cashier's Office,
4001 S. Hwy 36, Brenham, TX 77833.
Payments under this Contract will be made in accordance with the Texas Prompt Payment Act, Texas Government Code, Chapter 2251.

III.

Terms Of Contract

- 3.1 Term: Renewal. This Contract is to begin May 18th, 2013, or the date executed by DADS and Recipient, whichever date is later, and shall remain in effect until August 31, 2014 ("Initial Term"). This Contract shall automatically renew annually for four (4) additional 1-year periods ("Renewal Terms") unless otherwise terminated in accordance the provisions herein.

- 3.2 Amending Contract. This Contract may only be amended by written agreement between DADS and Recipient.
- 3.3 Termination. Either Party may terminate this Contract, without cause, by giving notice in the manner provided herein to the other Party at least thirty (30) days prior to the intended date of termination. Notice shall be provided pursuant to the terms set forth in Section 3.13
- 3.4 Authority to Bind DADS. This Contract is not binding upon DADS unless and until it has been executed by the Director of the Facility.
- 3.5 Recipient's Authority. The person or persons signing and executing this Contract on behalf of the Recipient, or representing themselves as signing and executing the Contract on behalf of the Recipient, guarantee that they have been fully authorized by the Recipient to execute the Contract on behalf of the Recipient and to validly and legally bind the Recipient to all the terms and provisions contained in this Contract.
- 3.6. Breach. The failure of either party to comply with the terms and conditions of this Contract shall constitute a breach of this Contract. If either Party commits a breach in the performance of any obligation or covenant herein, the non-breaching party may enforce the performance of this Contract in any manner provided by law.
- 3.7. Waiver. The waiver by either party of a breach of this Contract shall not constitute a continuing waiver of the breach or of a subsequent breach of the same or a different provision, unless so stipulated in writing by the Party not in breach of this Contract.
- 3.8. Texas Law to Apply. This Contract shall be construed under and in accordance with the laws of the State of Texas. Exclusive venue for any claim, cause of action, lawsuit, or other legal proceeding arising out of this Contract shall be in Washington County, Texas.
- 3.9. Invalid Provisions. Any clause, sentence, paragraph, or section of this Contract which is determined by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect shall not be deemed to impair, invalidate, or nullify the remainder of this Contract to the extent that the Contract can be given effect without the invalid portion.
- 3.10. Parties Bound. This Contract shall be binding upon and inure to the benefit of the Parties.
- 3.11. Assignment. Neither this Contract nor any duties or obligations under it shall be assignable by either party without the prior written acknowledgment and authorization of both Parties to this Contract.
- 3.12. Gender. Words of gender used in this Contract shall be held and construed to include any other gender or words in the singular number shall be held to include the plural and vice versa unless this Contract requires otherwise.

3.13. Notice

All notices sent pursuant to this Contract shall be in writing and shall be hand delivered, sent by United States mail, or sent by email. Notices sent pursuant to this Contract shall be delivered or sent to the City Manager at the following address:

City of Brenham
P. O. Box 1059
Brenham, Texas 77834-1059

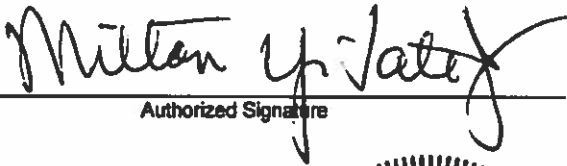
Notices sent pursuant to this Contract shall be in writing and shall be hand delivered, sent by United States mail, or sent by email. Notices sent pursuant to this Contract shall be delivered or sent to the contract manager at the following address:

Michael Doebler
Activity Coordinator
Brenham State Supported Living Center
4001 Highway 36
Brenham, Texas 77833
michael.doebler@dads.state.tx.us

When notices are hand-delivered, notice shall be deemed effective upon delivery. When notices are mailed, notice shall be deemed effective three (3) days after deposit in a U.S. mail box or at a U.S. post office. When notices are emailed, notices are effective when sent. Either Party may change its address for notice under this Contract by providing a written notice of the change in compliance with this paragraph to the other Party.

The Parties have executed this Contract on the dates set forth below their signatures.

**Recipient
City of Brenham**



Authorized Signature

Milton Y., Tate, Jr.

Printed or Typed Name

Mayor

Title

6-17-2013

Date



**Department of Aging and Disability Services
Brenham State Supported Living Center**



Authorized Signature

Natalie Montalvo

Printed or Typed Name

Director

Title

6-26-13

Date

AMENDMENT NO. 1
DADS CONTRACT No. 53900-4-0000086344
(CITY OF BRENHAM)

The **DEPARTMENT OF AGING AND DISABILITY SERVICES** ("DADS"), on behalf of its facility the Brenham State Supported Living Center ("Center"), or any successor state agency, and **CITY OF BRENHAM** ("Recipient"), who are collectively referred to herein as the "Parties," to that certain Income Generating Vocational Work Contract effective June 26, 2013 and denominated as DADS Contract No. 53900-4-0000086344 (the "Contract"), as amended, now desire to further amend the Contract.

WHEREAS, the Parties desire to revise the Statement of Services to be Performed by Department, Basis for Calculating Reimbursable Costs, and Terms of Contract for the remaining term of the Contract; and

WHEREAS, the Parties have chosen to exercise their option to amend the contract in accordance with Contract Section 3.2.

NOW, THEREFORE, the Parties hereby amend and modify the Contract as follows:

1. **SECTION I** of the Contract, **STATEMENT OF SERVICES TO BE PERFORMED BY DEPARTMENT**, is hereby deleted in entirety and replaced with the following:

- 1.1 **Participants in the Center's vocational program shall perform the following services for Recipient:** General cleaning services of bathrooms and kitchens and litter management at city owned and operated public parks located throughout the city (the "Services").
- 1.2 The Services will be provided daily Monday through Friday between 7:00 a.m. and 5:00 p.m. Services will not be provided on federal, state, or local holidays.
- 1.3 **Detailed List of Services:** The Center's participants will clean 17 bathrooms, 4 kitchens, 1 downtown bathroom, and provided litter management pickup services at City of Brenham owned and operated public parks. The bathroom and kitchen cleaning service will include cleaning toilets, sinks, cabinets, floors, mirrors, removing trash, and replacing toilet paper and paper towels, as needed. The litter management service will include walking through the parks, picking up and disposing of litter, and emptying and inserting new bags into the trash receptacles. Bags of trash removed from the receptacles will be placed in identified dumpsters. The service locations are as follows:

Bathroom Cleaning at the following locations:

Fireman's Park, 901 N Park St. - 3;
Henderson Park, 804 Old N. Market St. - 3; (One is in the Kitchen Building);
Hattie Mae Flowers Park, 700 Martin Luther King Jr. Dr. - 1;
Jackson Street Park, 1300 S. Jackson St.- 2 (One is in the Kitchen Building);
Jerry Wilson Park, 900 E. Alamo - 1;
Linda Anderson Park, 1300 Old Independence Rd. - 2; and

Hohlt Park, 2425 North Park St. – 5 (Volleyball Court, Baseball Fields, Soccer Fields, Baseball Concession Stand, and Amphitheater).
Downtown Bathroom, Alamo St. - 1

Kitchens Cleaning at the following locations:

Fireman's Park, 901 N. Park St. – 2;
Henderson Park, 804 Old N. Market St. – 1; and
Jackson Street Park, 1300 S. Jackson St. – 1.

Litter Management at the following locations:

Fireman's Park and Baseball field;
Henderson Park;
Hattie Mae Flowers Park;
Jackson Street Park;
Jerry Wilson Park;
Linda Anderson Park and baseball fields;
Recreation Facility 36 North Volleyball Courts at Lounge Road;
Fink and Korthauer;
Holt Park baseball fields, soccer fields and All Sports Building;
Rankin Soccer Field;
Library Facility area;
Dietrich Memorial Amphitheatre; and
Skate Park.

2. **SECTION II** of the Contract, **BASIS FOR CALCULATING REIMBURSABLE COSTS**, is hereby deleted in entirety and replaced with the following:

- 2.1 In consideration of the receipt of the above referenced Services, Recipient shall reimburse HHSC as follows:

2.1.1 Recipient hereby agrees to pay a rate of \$4,400.00 a month, which is divided as \$2,200.00 for cleaning services and \$2,200 for litter management services.

2.1.2 Recipient hereby agrees to provide all cleaning supplies that are needed to perform the Services, which includes but is not limited to, brooms, mops, vacuum cleaner, cleaning cloths, cleaning solutions, trash bags, soaps, paper products, trash picker, and general cleaning supplies.

2.1.3 If expenses incurred by the Center in the performance of the Contract increase, Center will notify Recipient of a proposed rate increase. If the Recipient agrees to the rate change, this Contract will be formally amended to reflect a revised rate. If an agreement is not reached to increase the rate, HHSC may terminate the Contract.

- 2.2 Payment should be submitted directly to:

Brenham State Supported Living Center
Attn: Cashier's Office
4001 Highway 36 South
Brenham, Texas 78703

Payments under this Contract will be made in accordance with the Texas Prompt Payment Act, *Texas Government Code Chapter 2251*.

3. **SECTION III** of the Contract, **TERMS OF CONTRACT**, Subpart 3.3, is hereby deleted in entirety and replaced with the following:

3.1 **Termination**. HHSC may terminate the Contract, in whole or in part, at any time when, in its sole discretion, HHSC determines that termination is in the best interest of the State of Texas. The termination will be effective on the date specified in HHSC's notice of termination to the Recipient. To the extent practicable, as determined in HHSC's sole discretion, HHSC will work with the Recipient to provide Services to assist Recipient in securing Services from another source. Any agreement by HHSC to provide such services to assist Recipient in securing Services from another source must be in writing by HHSC under appropriate authority. The Recipient may terminate the Contract by thirty 30 days written notice to HHSC.

4. All references to "Facility" are hereby replaced with "Center".
5. All references to Department of Aging and Disability Services ("DADS" or "Department") are hereby replaced with the Health and Human Services Commission ("HHSC")
6. This Amendment No. 1 shall be effective as of the date last signed below.
7. Except as amended and modified by this Amendment No. 1, all terms and conditions of the Contract, as amended, shall remain in full force and effect.
8. Any further revisions to the Contract shall be by written agreement of the Parties.

SIGNATURE PAGE FOLLOWS

**SIGNATURE PAGE FOR AMENDMENT NO. 1
HHSC CONTRACT NO. 53900-4-0000086344**

**HEALTH AND HUMAN SERVICES
COMMISSION**

By: Brad Benoit
Brad Benoit
Center Director, Brenham State
Supported Living Center

Date of Execution: 8/31/17

CITY OF BRENHAM

By: _____

Name: _____

Title: _____

Date of Execution: _____



AGENDA ITEM 10

DATE OF MEETING: September 21, 2017	DATE SUBMITTED: September 14, 2017															
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Kacey Weiss															
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;">MEETING TYPE:</td> <td style="width: 33%; vertical-align: top;">CLASSIFICATION:</td> <td style="width: 33%; vertical-align: top;">ORDINANCE:</td> </tr> <tr> <td>☒ REGULAR</td> <td>☐ PUBLIC HEARING</td> <td>☐ 1ST READING</td> </tr> <tr> <td>☐ SPECIAL</td> <td>☐ CONSENT</td> <td>☐ 2ND READING</td> </tr> <tr> <td>☐ EXECUTIVE SESSION</td> <td>☒ REGULAR</td> <td>☐ RESOLUTION</td> </tr> <tr> <td></td> <td>☐ WORK SESSION</td> <td></td> </tr> </table>		MEETING TYPE:	CLASSIFICATION:	ORDINANCE:	☒ REGULAR	☐ PUBLIC HEARING	☐ 1 ST READING	☐ SPECIAL	☐ CONSENT	☐ 2 ND READING	☐ EXECUTIVE SESSION	☒ REGULAR	☐ RESOLUTION		☐ WORK SESSION	
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AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon a Request for a Noise Variance from the Texas Arts and Music Festival Organization for a Festival to be Held October 21, 2017 from 11:00 a.m. to 10:30 p.m. in Downtown Brenham and Authorize the Mayor to Execute Any Necessary Documentation																
SUMMARY STATEMENT: The Texas Arts and Music Festival Organization has requested a noise variance for their festival to be held on October 21, 2017 from 11:00 a.m. – 10:30 p.m. in the Downtown area. There will be live music by several bands. Both the Police Department and the Fire Department have approved the noise variance request.																
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:																
ALTERNATIVES (In Suggested Order of Staff Preference):																
ATTACHMENTS: (1) Noise Variance Request																
FUNDING SOURCE (Where Applicable): N/A																
RECOMMENDED ACTION: Approve a request for a noise variance from the Texas Arts and Music Festival Organization for a festival to be held October 21, 2017 from 11:00 a.m. to 10:30 p.m. in Downtown Brenham and authorize the Mayor to execute any necessary documentation																
APPROVALS: Terry K. Roberts																

NOISE VARIANCE REQUEST

Application Fee \$10.00

1. Name of sponsoring organization: Texas Arts & Music Festival
2. Name and address of individual making application on behalf of sponsoring organization: Brad Stufflebeam, Chairman
307 S. Park St. Benham, TX
3. Purpose of the Event: Texas Arts & Music Festival
4. Location of Event: Downtown @ Commerce & Park St.
5. Date of the event: Oct. 21, 22
6. Time of Event: Oct. 21, 11am - 10:30pm
7. Event Set-up: From: Oct. 21 @ 9am To: Oct 21 @ 11am
Event Clean-up: From: Oct. 21 @ 10pm To: Oct. 22 @ 3pm
8. You are required to describe the following:

- a) Types of Activities Planned and any additional information specific to this event: free live music, art village on Park St
food trucks, Culinary art tent, Brew Stop
- b) Bands/Musical Instruments: attached schedule
- c) Sound amplification equipment: cys
- d) Cleanup provisions: dumprer, volunteers

Brad Stufflebeam
Name of Applicant (Printed or Typed)

Date: 9-12-17

[Signature]
Applicant or Authorized Person's Signature

Phone: 979-530-7993

Have you ever been found guilty of a criminal offense involving crimes against property, moral turpitude, and/or a felony by any Court? Yes ☒ No. If "Yes", please identify the offense, State of conviction and penalty imposed (attach additional sheets if necessary):

Paid 09/12/17
check # 1025
\$10.00 KW



AGENDA ITEM 11

DATE OF MEETING: September 21, 2017	DATE SUBMITTED: September 14, 2017	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Kacey Weiss	
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION	ORDINANCE: ☐ 1 ST READING ☐ 2 ND READING ☐ RESOLUTION
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon a Request for a Noise Variance from Elisette Mariscal for a Wedding Ceremony and Reception to be Held on October 28, 2017 from 6:00 p.m. – 12:00 a.m. at 600 E. Tom Green Street and Authorize the Mayor to Execute Any Necessary Documentation		
SUMMARY STATEMENT: Elisette Mariscal has requested a noise variance for a wedding ceremony and reception to be held on October 28, 2017 from 6:00 p.m. – 12:00 a.m. at 600 E. Tom Green Street. Ms. Mariscal originally requested for the reception to end at 1:00 a.m. They will be using sound amplification equipment. Both the Police Department and the Fire Department did not approve of the ending time of 1:00 a.m. I spoke to Ms. Mariscal and she amended the time to 12:00 a.m. Both the Police Department and Fire Department have approved the noise variance request with an ending time of 12:00 a.m.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: (1) Noise Variance Request		
FUNDING SOURCE (Where Applicable): N/A		
RECOMMENDED ACTION: Approve a request for a noise variance from Elisette Mariscal for a wedding ceremony and reception to be held on October 28, 2017 from 6:00 p.m. – 12:00 a.m. at 600 E. Tom Green Street and authorize the Mayor to execute any necessary documentation		
APPROVALS: Terry K. Roberts		

NOISE VARIANCE REQUEST

Application Fee \$10.00

1. Name of sponsoring organization: ELISETTE MARISCAL
2. Name and address of individual making application on behalf of sponsoring organization: ELISETTE MARISCAL
3. Purpose of the Event: WEDDING
4. Location of Event: 600 E TOM GREEN ST BRENHAM TX 77833
5. Date of the event: OCTOBER 28 2017
6. Time of Event: 6:00PM Ceremony reception 7:00p-1:00a
7. Event Set-up: From: 4:00 pm To: 6:00 pm
- Event Clean-up: From: 1:00 Am To: 2:00Am
8. You are required to describe the following:
- a) Types of Activities Planned and any additional information specific to this event: Ceremony
MUSIC, DANCING AND SINGING WITH ABOUT 40 GUESTS
Will make neighbors aware.
- b) Bands/Musical Instruments: NONE
- c) Sound amplification equipment: SMALL AMP AND MICROPHONE
- d) Cleanup provisions: Self cleanup, no noise, trash cans

ELISETTE MARISCAL

Name of Applicant (Printed or Typed)

Elisette Mariscal
Applicant or Authorized Person's Signature

Date: 09/14/2017

Phone: 979-224-6187

Have you ever been found guilty of a criminal offense involving crimes against property, moral turpitude, and/or a felony by any Court? Yes X No. If "Yes", please identify the offense, State of conviction and penalty imposed (attach additional sheets if necessary):

Paid 09/14/17
cash \$10.00
KW



AGENDA ITEM 12

DATE OF MEETING: September 21, 2017	DATE SUBMITTED: September 15, 2017															
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Ryan Rapelye															
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AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Non-Renewal and Termination of the Standard Software License and Services Agreement with New World Systems Corporation for the Public Safety Computer Software System and Authorize the Mayor to Execute Any Necessary Documentation																
SUMMARY STATEMENT: The City of Brenham has had New World for 10 years and the original contract was approved for five years. In 2012, the City Council approved a contract to enter into a second five-year maintenance agreement which will expire on December 31, 2017. Earlier this year, the Washington County 911 Advisory Board provided a letter of intent to the ILA Communications Task Force with an explanation and rationale for moving forward to a new Computer Aided Dispatch (CAD) system which includes a capable Record Management System (RMS). New World CAD/RMS was implemented in 2006, and part of the rationality for changing systems had to do with the underperformance and customer relations issues when working to resolve issues with the current system. Washington County Commissioners Court approved the execution of a software license and service agreement contract with Zuercher Technologies on July 3, 2017. A timeline has been established for implementation and a projected timeline is set for a go-live in March of 2018. As a result of the change in software and services, New World provided a “non-standard” maintenance agreement for a period of 90 days if necessary until the City/County are ready to go-live with Zuercher. The alternative is to notify New World of our intent not to renew and terminate the agreement, and we would not have maintenance support for our current public safety software until March 2018. In order for the non-renewal and termination of the New World agreement to be effective in a timely manner, notice of such non-renewal and termination must be sent to New World by September 30, 2017. The New World contract is with the City of Brenham and the City will need to formally notify New World of our plans. However, since this is mutually funded by the City/County, the item was presented to ILA Communications Task Force on September 13 to determine whether to enter into a short-term agreement for 90 days or inform New World of non-renewal and termination of the standard software license and service agreement.																

Before the ILA Communications Task Force meeting, City (Pam Ruemke, Kevin Schmidt and Ryan Rapelye) and County Staff (Jerry Harris and Kristi Stamnes) met on September 8 to discuss the pros/cons of renewing with New World for a period of 90 days or termination of current agreement at the end of December 2017. City/county staff reached a consensus to inform the ILA Communications Task Force that the 90 day “non-standard agreement” was not necessary and recommended the non-renewal and termination of the New World contract. City and County members of the ILA Communication Task Force met on September 13 and agreed to recommend to City Council the non-renewal and termination of the New World contract which expires on December 31, 2017.

If the City Council approves the non-renewal and termination of the New World contract, City/County IT staff will develop an action plan for preventive measures for all New World users leading up to the termination of the contract at the end of December. Staff consulted with our City Attorney regarding the non-renewal and termination, and the City Attorney advised that the non-renewal and termination requires City Council approval in order to notify New World by September 30, 2017.

STAFF ANALYSIS (For Ordinances or Regular Agenda Items):

- A. PROS:** City and County will save 1/4 of the annual contract value, plus three percent (roughly \$31K total for both entities). City/County staff will develop a plan for preventive measures in order to sustain the current system until the go-live of the Zuercher in March 2018.
- B. CONS:** City will not have support from vendor at all, including any critical situations. New World support website logins would be revoked and would not be able to update or patch software if necessary.

ALTERNATIVES (In Suggested Order of Staff Preference):

ATTACHMENTS:

FUNDING SOURCE (Where Applicable): If the City had to renew this agreement on an annual basis, the estimated cost would have been close to \$124K, in this case, the “non-standard agreement” for 90 days would cost nearly \$31K, split at 50% between both City/County.

RECOMMENDED ACTION: Approve the non-renewal and termination of the Standard Software License and Services Agreement with New World Systems Corporation for the Public Safety Computer Software System and authorize the Mayor to execute any necessary documentation

APPROVALS: Milton Y. Tate, Jr.



AGENDA ITEM 13

DATE OF MEETING: September 21, 2017	DATE SUBMITTED: September 18, 2017	
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Terry Roberts	
MEETING TYPE: ☒ REGULAR ☐ SPECIAL ☐ EXECUTIVE SESSION	CLASSIFICATION: ☐ PUBLIC HEARING ☐ CONSENT ☒ REGULAR ☐ WORK SESSION	ORDINANCE: ☐ 1 ST READING ☐ 2 ND READING ☐ RESOLUTION
AGENDA ITEM DESCRIPTION: Discussion and Presentation Regarding Project Chatt Retail Development Project		
SUMMARY STATEMENT: Developer will be provided an opportunity to discuss this retail development prior to the City Council moving tint Executive Session to consider it.		
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:		
ALTERNATIVES (In Suggested Order of Staff Preference):		
ATTACHMENTS: None		
FUNDING SOURCE (Where Applicable):		
RECOMMENDED ACTION: No action is needed.		
APPROVALS: Terry K. Roberts		



AGENDA ITEM 15

DATE OF MEETING: September 21, 2017	DATE SUBMITTED: September 15, 2017															
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Terry Roberts															
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AGENDA ITEM DESCRIPTION: Section 551.087 – Texas Government Code – Economic Development Negotiation – Discuss and Deliberate Project Chatt Regarding Commercial or Financial Information that the City Has Received from a Business Prospect and the Offer of Financial or Other Incentives to a Business Prospect that the City Seeks to Have Locate In or Near the City of Brenham and With Which the City is Conducting Economic Development Negotiations																
SUMMARY STATEMENT: To be discussed in Executive Session.																
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:																
ALTERNATIVES (In Suggested Order of Staff Preference):																
ATTACHMENTS: None																
FUNDING SOURCE (Where Applicable):																
RECOMMENDED ACTION:																
APPROVALS: Milton Y. Tate, Jr.																



AGENDA ITEM 16

DATE OF MEETING: September 21, 2017	DATE SUBMITTED: September 15, 2017															
DEPT. OF ORIGIN: Administration	SUBMITTED BY: Terry Roberts															
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AGENDA ITEM DESCRIPTION: Section 551.074 – Texas Government Code – Personnel Matters – Discussion Regarding the Evaluation of Candidates for the Position of City Manager																
SUMMARY STATEMENT: To be discussed in Executive Session.																
STAFF ANALYSIS (For Ordinances or Regular Agenda Items): A. PROS: B. CONS:																
ALTERNATIVES (In Suggested Order of Staff Preference):																
ATTACHMENTS: None																
FUNDING SOURCE (Where Applicable):																
RECOMMENDED ACTION:																
APPROVALS: Milton Y. Tate, Jr.																