NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, SEPTEMBER 2, 2021 AT 01:00 PM
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN STREET
BRENHAM, TEXAS

1. Call Meeting to Order

2. Invocation and Pledges to the US and Texas Flags - City Attorney Cary Bovey

3. Proclamations

4. Service Recognitions

- **Carrie Derkowski - Fire Department, 10 years**

5. Special Recognitions

- **Texas Police Chief's Association Best Practices Program Award**
- **Police Chief's Commendation Award - Sgt. Steven Eilert**

6. Citizens Comments

CONSENT AGENDA

7. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

7-a. Minutes from the August 5, 2021 and August 19, 2021 Regular City Council Meetings

7-b. Approve Ordinance No. O-21-018 on Its Second Reading Amending to the City of Brenham's Code of Ordinances, Appendix A: Zoning, Part II, Division 2, Section 3.03 – Specific Uses to Allow an Automobile (Car) Wash as a Specific Use in the B-1, Local Business Residential Mixed-Use Zoning District

7-c. Approve Ordinance No. O-21-019 on Its Second Reading Amending the Rate Tariff Schedules for the City of Brenham Water System

7-d. Approve Ordinance No. O-21-020 on Its Second Reading Amending the Rate Tariff Schedule for the City of Brenham Gas System

7-e. Approve Ordinance No. O-21-021 on Its Second Reading Amending the Rate Tariff Schedule for the City of Brenham Electric System

7-f. Approve Ordinance No. O-21-022 on Its Second Reading to Grant a Non-Exclusive Franchise to Container Source, LLC to Operate a Roll-Off Container Service for Residents, Businesses, and Industries Inside the City of Brenham City Limits

7-g. Approve Ordinance No. O-21-023 on Its Second Reading to Amend Chapter 24, Taxation, of the Code of Ordinances of the City of Brenham for the Purpose of Repealing Article III, Brenham-Washington County Hotel Occupancy Tax Board, and Providing for a New Article III, Reserved, for Future Amendments to Chapter 24, Taxation

7-h. Approve a Payment to Brazos River Authority in the Amount of $412,842.00 for the City of Brenham's Raw Water Supply and Authorize the Mayor to Execute Any Necessary Documentation

7-i. Approve Change Order No. 2 and Final Payment on City of Brenham Project No. 2019-03 to Larry Young Paving, Inc. in the Amount of $64,669.69 for Salem Road Street Improvements and Authorize the Mayor to Execute Any Necessary Documentation

WORK SESSION

8. Discussion and Presentation of the FY2020-21 Third Quarter Financial Report

PUBLIC HEARING AND ASSOCIATED ACTION ITEM

9. Public Hearing, Discussion and Possible Action Upon an Ordinance on Its First Reading Amending Appendix A - 'Zoning' of the Code of Ordinances of the City of Brenham Granting a Specific Use Permit on Property Currently Addressed as 503 W. Alamo Street to Allow for a Accessory Dwelling Unit in the Mixed Residential (R-2) Zoning District Located Generally East of the Intersection of W. Alamo Street and South Jackson Street, and Further Described as Lot 36A and Lot 37A of the West Main Subdivision in Brenham, Washington County, Texas (Case No. P-21-019)

PUBLIC HEARING

10. Proposed Budget for Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022

- **The FY2021-22 proposed budget will raise more revenue from property taxes than last year's budget by an amount of $329,468.00, which is a 4.37 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $96,947.00**

11. Proposed Tax Rate of $0.4940 per $100.00 Valuation for Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022

REGULAR SESSION

12. Discuss and Possibly Act Upon an Ordinance on Its First Reading Adopting the Budget for Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022

13. Discuss and Possibly Act Upon Ratification of the Property Tax Increase Reflected in the Proposed Budget for Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022, which Raises More Revenue from Property Taxes than Last Year’s Budget

14. Discuss and Possibly Act Upon an Ordinance on Its First Reading Levying Property Taxes for the Tax Year 2021 for the City of Brenham at $0.4940 per $100 Valuation

15. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the FY2020-21 Adopted Budget

16. Discuss and Possibly Act Upon the Award for Project No. 63C-14C Related to the Atlow Elevated Storage Tank Rehabilitation Project and Authorize the Mayor to Execute Any Necessary Documentation

17. **Discuss and Possibly Act Upon the Approval of the Routine Airport Maintenance Program (RAMP) Grant Agreement No. M2217BREN with TxDOT for FY2022 and Authorize the Mayor to Execute Any Necessary Documentation**
18. **Discuss and Possibly Act Upon the Renewal with Texas Municipal League Intergovernmental Risk Pool for General Liability, Law Enforcement Liability, Public Officials Liability, Mobile Equipment, Airport Liability, Property, Auto Liability and Physical Damage, Crime, and Workers' Compensation Coverage for the City of Brenham for Fiscal Year 2021-22 and Authorize the Mayor to Execute Any Necessary Documentation**
19. **Discussion and Update on the City of Brenham's COVID-19 (Coronavirus) Response and Recovery Efforts**

20. **Administrative/Elected Officials Report**

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutary recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

EXECUTIVE SESSION

21. **Section 551.071 Texas Government Code - Consultation with Attorney - Consultation with City Attorney Regarding City of Brenham v. WTG Gas Marketing, Inc.; Cause No. 37573; 335th Judicial District Court, Washington County, Texas**

RE-OPEN REGULAR SESSION

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 - Consultation with Attorney, §551.072 - Real Property, §551.073 - Prospective Gifts, §551.074 - Personnel Matters, §551.076 - Security Devices, §551.086 - Utility Competitive Matters, and §551.087 - Economic Development Negotiation

CERTIFICATION

I certify that a copy of the September 02, 2021 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan St., Brenham, TX on Monday, August 30, 2021 at 11:00 a.m.

Jeana Bellinger, TRMC, CMC
City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of ____________________, 2021 at __________ AM PM.

_________________________________ Signature

_________________________ Title

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on August 5, 2021 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

<u>Members Present</u>:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Clint Kolby
Councilmember Shannan Canales
Councilmember Atwood Kenjura
Councilmember Adonna Saunders
Councilmember Albert Wright

<u>Members Absent</u>:

Councilmember Leah Cook

<u>City of Brenham Staff present</u>:

City Manager James Fisher, Assistant City Manager – Chief Financial Officer Carolyn Miller, Assistant City Manager – Public Services/Utilities Donald Reese, City Attorney Cary Bovey, Director of Public Works Dane Rau, Director of Development Services Stephanie Doland, Director of Economic Development Susan Cates, Police Captain Lloyd Powell, Interim Fire Chief Rhea Cooper, Controller Stacy Hardy, Strategic Budget Officer Debbie Gaffey, Municipal Court Administrator Tiwanna Brown, Librarian Andria Heiges, Deputy City Secretary Karen Stack, Kevin Boggus, Monique Breaux, Erica Warren, Officer Marley Mayo, Mark Pierce, Norma Rodriguez and Angeline Howard

<u>Citizens/Others Present:</u>

Lu Hollander, Fortnightly Club

<u>Media Present</u>:

Alyssa Faykus, Brenham Banner Press; and Josh Blaschke, KWHI

1. Call Meeting to Order

2. Invocation and Pledges to the US and Texas Flags – City Manager James Fisher

3. Special Recognitions

- **GFOA Distinguished Budget Presentation Award**
  - ***Eleventh Consecutive Year***
- **Recognition of Service: Andria Heiges, Library**
- **Retirement: Norma Rodriguez, Municipal Court**

4. Citizens Comments

There were no citizen comments.

CONSENT AGENDA

5. Statutory Consent Agenda

5-a. Approve the Minutes from the July 1, 2021 Regular City Council Meeting and the July 14, 2021 Special City Council Meeting

5-b. Approve a Noise Variance in Connection with a Birthday Party to be Held at Henderson Park from 3:00 p.m. to 9:00 p.m. on August 8, 2021 and Authorize the Mayor to Execute Any Necessary Documentation

A motion was made by Councilmember Canales and seconded by Councilmember Saunders to approve the Statutory Consent Agenda Items 5-a. and 5-b. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	**Absent**
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

PUBLIC HEARING

6. Public Hearing, Discussion and Receipt of Input Related to the Proposed Creation of Reinvestment Zone Number 48 Requested by QuestSpecialty Corporation for Commercial Tax Phase-In Incentive on That Certain 16.818 Acres of Land, Generally Located at 2001 East Tom Green Street, Brenham, Texas, Being More Fully Described in Exhibit "A" of the Ordinance Creating Reinvestment Zone 48, and Designating This Property as Qualifying for Tax Phase-In

Mayor Tate opened the Public Hearing.

Economic Development Director Susan Cates presented this item. Cates said that QuestSpecialty Corporation is a manufacturer of industrial chemical products sold through distributers who resell under private labels. They are located at 2001 E. Tom Green on approximately 16 acres of land. Cates further advised that QuestSpecialty employs 160 people at their Brenham location.

Cates said that QuestSpecialty is expanding production with the purchase of $750,000 in new equipment to expand their current capacity. They are estimating that 22 new employees will be added and an increase of approximately $500,000 in inventory is expected to be required to support the expanded capacity.

Cates advised that utilizing the Bureau of Labor Statistics RIMS II Multipliers, the estimated impact of the new jobs in the community is 30.5, and the estimated impact of the additional salaries will be $1.69 million.

There were no citizen comments.

Mayor Tate closed the Public Hearing.

REGULAR SESSION

7. Discuss and Possibly Act Upon an Ordinance on Its First Reading for the Creation of Reinvestment Zone Number 48 Requested by QuestSpecialty Corporation for Commercial Tax Phase-In Incentive on That Certain 16.818 Acres of Land, Generally Located at 2001 East Tom Green Street, Brenham, Texas, Being More Fully Described in Exhibit "A" of the Ordinance Creating Reinvestment Zone 48, and Designating This Property as Qualifying for Tax Phase-In

Economic Development Director Susan Cates presented this item. Cates advised the ordinance presented to Council would create Reinvestment Zone Number 48 as requested by QuestSpecialty Corporation. The ordinance also designates the zone as qualifying for tax phase-in.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Wright to approve an ordinance on its first reading for the creation of Reinvestment Zone Number 48 requested by QuestSpecialty Corporation for Commercial Tax Phase-In Incentive on that certain 16.818 acres of land, generally located at 2001 East Tom Green Street, Brenham, Texas, being more fully described in Exhibit "A" of the Ordinance creating Reinvestment Zone 48, and designating this property as qualifying for Tax Phase-In.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	**Absent**
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

8. Submission of, Discussion and Possible Action Regarding the No-New-Revenue Tax Rate, Voter-Approval Tax Rate and Proposed Tax Rate of $0.4940 per $100 Valuation for the 2021 Tax Year, and Take Record Vote on Proposed Tax Rate and Meeting Dates for Final Adoption of Tax Rate by City Council

This item was presented by Assistant City Manager – Chief Financial Officer Carolyn Miller. Miller explained that the process of developing an annual budget and adopting a property tax rate to support that budget must be accomplished in accordance with Property Tax Code, the Local Government Code, and the City's Charter.

Miller explained that during the month of July, three Council Budget Workshops were held to review and discuss the proposed FY2021-22 budget. Based on the priorities presented in the workshops, lowering the overall property tax rate by $0.01 was discussed. The maintenance & operations (M&O) property tax rate will increase from $0.3200 to $0.3500 per $100 valuation, and the interest and sinking (I&S) rate will be reduced by four (4) cents from $0.1840 to $0.1440 per $100 valuation.

Miller advised that the City is proposing to adopt a total tax rate (M&O and I&S) of $0.4940 for FY2021-22. Because the proposed tax rate exceeds the No-New-Revenue Tax Rate, a Public Hearing will be required. Miller further advised that Council must take a vote to place the proposal to adopt the proposed property tax rate on the agendas of future meetings.

A motion was made by Councilmember Saunders and seconded by Councilmember Canales that a property tax rate of $0.4940 per $100 valuation be considered by the governing body on the agendas of the September 2, 2021 and September 16, 2021 Brenham City Council Meetings.

Mayor Tate called for a **record** vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	**Absent**
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

9. Discuss and Possibly Act Upon Ordinance No. O-21-016 on Its Second Reading Amending Chapter 13, Reserved, of the Code of Ordinances of the City of Brenham, Texas to Provide for the Historical Preservation, Protection and Enhancement of Districts and Landmarks of Historical and Cultural Importance and Significance

Council passed on this item.

10. Administrative/Elected Officials Report

City Manager James Fisher reported on the following:

- August 11th at 6:00 pm there will be a Town Hall Meeting at the Library to discuss the City's Budget.
- The 52nd Annual Fireman's Fiesta will be held on August 14th from 5:30 p.m. - 7:30 p.m.
- On August 14th One Brenham United in Prayer will be held at Cub Stadium
- The Aquatic Center will be closed from September 6th through October 3rd for repairs.
- Tom Green Street is undergoing construction that will be completed early next week.
- Governor Abbott has issued a new Executive Order regarding COVID-19. It is being reviewed by staff to determine if any action from the City is required.

Council convened into Executive Session at 1:20 p.m.

EXECUTIVE SESSION

11. Section 551.071 Texas Government Code - Consultation with Attorney - Consultation with City Attorney Regarding the Following Pending Litigation/Claims:

A. City of Brenham v. WTG Gas Marketing, Inc.; Cause No. 37573; 335th Judicial District Court, Washington County, Texas

B. Roger R. Robinson v. City of Brenham Housing, City of Brenham Police Department, et al; Civil Action No. Case No. 1:20-CV-1182- LY-ML; United States District Court - Western District of Texas -Austin Division

C. Roger R. Robinson v. City of Brenham Housing, City of Brenham Police Department, et al; Civil Action No. Case No. 1:20-CV-1188-LY-ML; United States District Court - Western District of Texas -Austin Division

D. Claims Alleged Against the City of Brenham by Ricky Boeker, and Associated Legal Matters

Executive Session adjourned at 2:15 p.m.

RE-OPEN REGULAR SESSION

The meeting was adjourned.

____

Milton Y. Tate, Jr.
Mayor

____

Karen Stack
Deputy City Secretary

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on August 19, 2021 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Milton Y. Tate, Jr.
Mayor Pro Tem Clint Kolby
Councilmember Shannan Canales
Councilmember Leah Cook
Councilmember Atwood Kenjura
Councilmember Adonna Saunders
Councilmember Albert Wright

Members Absent:

None

City of Brenham Staff present:

City Manager James Fisher, Assistant City Manager – Chief Financial Officer Carolyn Miller, Assistant City Manager – Public Services/Utilities Donald Reese, City Attorney Cary Bovey, City Secretary Jeana Bellinger, Director of Public Works Dane Rau, Director of Development Services Stephanie Doland, Director of Public Utilities Alton Sommerfield, Director of Economic Development Susan Cates, Police Chief Ron Parker, Interim Fire Chief Rhea Cooper, Human Resources Director Susan Nienstedt, Tourism and Marketing Director Jennifer Eckermann, Strategic Budget Officer Debbie Gaffey, Nancy Joiner, Alex Dill and Hanna Mertz

Citizens/Others Present:

Dayna Heine, Natalie Lange, Melinda Faubion, Tome Whitehead, Mary Thornhill, Darren Heine, Tiffany McMordie, Brad Tegeler, Cayte Neil, Ryan Tinsley and Bill Betts

Media Present:

Alyssa Faykus, Brenham Banner Press; and Josh Blaschke, KWHI

1. Call Meeting to Order

2. Invocation and Pledges to the US and Texas Flags – Mayor Milton Y. Tate, Jr.

3. Citizens Comments

No citizen comments were heard.

CONSENT AGENDA

4. Statutory Consent Agenda

- **4-a. Approve the Minutes from the July 15, 2021 Regular City Council Meeting and the July 21, 2021 and July 29, 2021 Special City Council Meetings**
- **4-b. Approve Ordinance No. O-21-017 on Its Second Reading for the Creation of Reinvestment Zone Number 48 Requested by QuestSpecialty Corporation for Commercial Tax Phase-In Incentive on That Certain 16.818 Acres of Land, Generally Located at 2001 East Tom Green Street, Brenham, Texas, Being More Fully Described in Exhibit "A" of the Ordinance Creating Reinvestment Zone 48, and Designating This Property as Qualifying for Tax Phase-In**
- **4-c. Approve Change Order No. 1 and Final Payment on Contract No. 66C-13G to Solid Bridge Construction, LLC in the Amount of $35,693.50 for Ralston Creek Lift Station Elevation and Authorize the Mayor to Execute Any Necessary Documentation**
- **4-d. Ratification of Amendment No. 1 to the Consulting Services Agreement Between the City of Brenham and Gas Supply Consulting, Inc. for Consulting Services Related to the City of Brenham's Natural Gas Supply and Transportation and Authorize the Mayor to Execute Any Necessary Documentation**

A motion was made by Councilmember Canales and seconded by Councilmember Wright to approve the Statutory Consent Agenda Items 4-a through 4-d as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

REGULAR SESSION

9. Discuss and Possibly Act Upon Ordinance No. O-21-016 on Its Second Reading Amending Chapter 13, Reserved, of the Code of Ordinances of the City of Brenham, Texas to Provide for the Historical Preservation, Protection and Enhancement of Districts and Landmarks of Historical and Cultural Importance and Significance

City Attorney Cary Bovey stated that due to the conflict-of-interest provisions outlined in Chapter 171 of Texas Local Government Code, Mayor Tate, Mayor Pro Tem Kolby and Councilmember Canales would be abstaining from the discussion and vote on this item. Bovey advised that all three members have filed the required paperwork with the City Secretary's office. Bovey advised that Councilmember Saunders would be the Presiding Officer for this item.

Councilmember Saunders opened the Public Hearing.

Tourism and Marketing Director Jennifer Eckermann presented this item. Eckermann explained that following conversations with several Council members, she is recommending several revisions to the Historic Preservation Ordinance from what was approved by the City Council on first reading at the July 15, 2021 meeting. Eckermann stated that the recommended changes include:

- Adding a definition to clarify that the word "day" as used in the Ordinance to mean a calendar day, not a business day.
- Allowing Downtown Historic District property owners to vote on two (2) of the property owner positions appointed by the City Council to the Historic Preservation Board.
- Clarification that the guidelines and standards adopted by the Ordinance for approval of a Certificate of Appropriateness "shall not" apply to the interiors of buildings and structures.
- Adding a section requiring the Ordinance be reviewed within five (5) years for any possible revisions.

During the Public Hearing, four citizens addressed the City Council and voiced their support of the historical preservation ordinance.

Councilmember Saunders closed the Public Hearing.

A motion was made by Councilmember Wright and seconded by Councilmember Kenjura to approve Ordinance No. O-21-016 on its second reading Amending Chapter 13, Reserved, of the Code of Ordinances of the City of Brenham, Texas to provide for the historical preservation, protection and enhancement of districts and landmarks of historical and cultural importance and significance with the changes as recommend by staff.

Councilmember Saunders called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	**Abstain**
Mayor Pro Tem Clint Kolby	**Abstain**
Councilmember Shannan Canales	**Abstain**
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

WORK SESSION

5. Discussion and Update on the City of Brenham FY2021-22 Proposed Budget

Assistant City Manager-Chief Financial Officer Carolyn Miller presented this item. Miller explained that on July 29, Council met in a special workshop to discuss the proposed utility rate increases for electric, gas and water, and to discuss options for reducing the impact to our citizens. Miller explained that after discussing the options proposed by the Budget Team, Council gave the following direction, which was acted upon by staff:

- City employees are a priority: All full-time employees will receive a 2% cost of living increase beginning with the first pay period in the new fiscal year.
- If possible, lower the utility rate increases by 50% of the prior proposed rates: The average residential customer will see a monthly increase of $8.10 as compared to the previously proposed increase of $14.83 or 13.33%.
- Shift an additional 1-cent to the O&M tax rate and raise it by 3-cents: The I&S (debt) portion can be lowered 4-cents; however, a 3-cent increase to the O&M component of the tax rate is needed to cover personnel additions in the General Fund.
- Maintain general government operations and services and determine which of the eight General Fund positions can be added: The proposed FY2021-22 budget includes five (5) new positions: Building Inspector, Maintenance Technician, Assistant Parks Superintendent, Parks Coordinator, and an IT Technician. The three firefighters are on hold pending recruitment of a new Fire Chief and the upcoming Council Retreat. Brenham Independent School District is funding an additional School Resource Officer (added in the Police Department) with the revenue offset as well.

6. Discussion and Update on Downtown Brenham Retail Incubator

Director of Economic Development Susan Cates presented this item. Cates explained that Retail Incubators (Incubator) are a proven economic development tool, utilized to support small business growth through education, training, mentoring, and financial support. The goal is to provide entrepreneurs who know their product the opportunity to learn how best to bring that product to market while the Incubator mitigates some of the risk for the entrepreneur.

Cates stated that Downtown Brenham's Incubator - YellowTruck Market (YTM) is designed to support six to seven incubator participants at a time. We are targeting entrepreneurs that are makers/creators of the products they sell, or entrepreneurs who have a product to sell that is unique and "fills a gap" in the existing downtown marketplace.

Cates advised the Council that the retail space in the Incubator is the "laboratory" that provides the entrepreneur the opportunity to try new products or merchandising concepts, learn to manage the details of operating a retail business, and find out if retail is really a fit for them. The Incubator also provides a "classroom" where all participants are required to:

- Attend mandatory training at least one class per month. These classes include: Quickbooks, merchandising, business plan writing, inventory management, human resources management, business taxes, banking and finance, etc.
- Work a minimum of 12 hours per week in the retail space/lab.
- Hit established benchmarks, for example at the one-year mark they must have a completed business plan.
- Pay their monthly pro-rated rent.

7. Discussion and Update on October 2021 City Council Meeting Dates

City Manager James Fisher advised that due to the majority of the City Council members attending the Texas Municipal League's Annual Conference, October 6-8, the City Council will hold their October 2021 City Council meetings on Thursday, October 14 and Thursday, October 21.

PUBLIC HEARING AND ASSOCIATED ACTION ITEM

8. Public Hearing, Discussion and Possibly Act Upon an Ordinance on Its First Reading Amending the City of Brenham's Code of Ordinances, Appendix A: Zoning, Part II, Division 2, Section 3.03 – Specific Uses to Allow an Automobile (Car) Wash as a Specific Use in the B-1, Local Business Residential Mixed-Use Zoning District

Director of Development Services Stephanie Doland presented this item. Doland explained that this is a Zoning Ordinance amendment to allow the use of an automobile (car) wash as a Specific Use on all property zoned B-1, Local Business Residential/Mixed Use District.

Doland advised that the Planning and Zoning Commission and City staff recommend approval of this amendment.

A motion was made by Councilmember Saunders and seconded by Mayor Pro Tem Kolby to approve an Ordinance on its first reading amending the City of Brenham's Code of Ordinances, Appendix A: Zoning, Part II, Division 2, Section 3.03 – Specific Uses to allow an automobile (car) wash as a Specific Use in the B-1, Local Business Residential Mixed-Use Zoning District.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

RE-OPEN REGULAR SESSION

10. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Rate Tariff Schedules for the City of Brenham Water System

Assistant City Manager - Public Services/Utilities Donald Reese presented this item. Reese explained that on February 18, 2021, Council approved a consulting agreement with NewGen Strategies and Solutions, LLC to conduct a rate study to evaluate the City's electric, gas, water and wastewater rates.

Reese stated that representatives from NewGen have worked closely with City staff to analyze the City's current rate structures, revenues, expenses, and other financial data. That data, along with proposed rate increases, was presented to Council at previous budget workshops. This ordinance, if approved, would increase the water rates 15.79% and would bring approximately $556,978 in additional revenue annually.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Canales to approve an Ordinance on its first reading amending the Rate Tariff Schedules for the City of Brenham water system.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

11. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Rate Tariff Schedules for the City of Brenham Gas System

Assistant City Manager - Public Services/Utilities Donald Reese explained that if this ordinance is approved, it would increase the gas rates 12.42% and would bring approximately $168,333 in additional revenue annually.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Saunders to approve an Ordinance on its first reading amending the Rate Tariff Schedules for the City of Brenham gas system.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

12. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the Rate Tariff Schedules for the City of Brenham Electric System

Assistant City Manager - Public Services/Utilities Donald Reese explained that if this ordinance is approved, it would increase the electric rates 4.84% and would bring approximately $248,668 in additional revenue annually.

A motion was made by Councilmember Kenjura and seconded by Councilmember Canales to approve an Ordinance on its first reading amending the Rate Tariff Schedules for the City of Brenham electric system.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

13. Discuss and Possibly Act Upon the Purchase of a Drone for the City of Brenham Police Department Using Seized Narcotic Funds and Authorize the Mayor to Execute Any Necessary Documentation

Police Chief Ron Parker presented this item. Parker explained that the Police Department would like to use seized narcotic funds to purchase a drone. Parker stated that the Department could use the drone to for a variety of purposes such as search and rescue, missing persons who may have wandered off, local event monitoring to assess crowd safety and prevent auto burglaries during those events, traffic concerns during events and/or evacuee traffic passing through our city, tactical scenarios with dangerous individuals, tower inspections that have equipment mounted, and many other beneficial uses that could save time, reduce manpower costs, and avoid putting human life in harm's way.

Parker advised that they obtained three quotes and that the quote from Darley in the amount of $7,529.00 for a Mavic2 Enterprise Advanced was the lowest quote. Parker asked that Council approve the purchase of the Mavic2 drone from Darley.

A motion was made by Councilmember Saunders and seconded by Councilmember Canales to approve the purchase of a drone for the City of Brenham Police Department from W. S. Darley & Company in the amount of $7,529.00 using seized narcotic funds and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

14. Discuss and Possibly Act Upon Resolution No. R-21-019 Adopting a Commercial Tax Phase-In Agreement Between the City of Brenham and QuestSpecialty Corporation

Director of Economic Development Susan Cate presented this item. Cates explained that QuestSpecialty Corporation is a manufacturer of industrial chemical products sold through distributors who resell under private labels to plants, hospitals, schools, and other institutional users. They are located at 2001 E. Tom Green Street on 16+ acres.

Cates stated that they currently employ 165 people, 160 of which are at their Brenham location and are planning to expand production with the purchase of $750,000 in new equipment to expand their current capacity. They are also estimating an additional 22 employees will be needed to staff the new operations.

Cates explained that the estimated total value of the abatement over the eight years allowed by the City's Tax Phase-In Policy (reauthorized 12/19/2019) is $14,447. Utilizing the Bureau of Labor Statistics RIMS II Multipliers, the estimated impact of the new jobs in our community is 30.5, and the estimated impact of the additional salaries will be $1.69 million.

A motion was made by Councilmember Canales and seconded by Mayor Pro Tem Kolby to approve Resolution No. R-21-019 adopting a Commercial Tax Phase-In agreement between the City of Brenham and QuestSpecialty Corporation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

15. Discuss and Possibly Act Upon Resolution No. R-21-020 Authorizing the Acceptance of Public Improvements in the Vintage Farms Subdivision, Phase III

Director of Development Services Stephanie Doland presented this item. Doland explained that the subject property is an approximate 10.677-acre tract of vacant land generally located southwest of the intersection of State Highway 36 North and Dixie Road and is was developed by CTX Land Investments LLC and Rainer and Son Development Company LLC and more commonly known as Stylecraft.

Doland stated that the Vintage Farms subdivision has been under construction since 2017 and Phases 1 and 2 infrastructure is complete with home construction remaining. Doland explained that Phase 3 began in early 2021 and consists of 44 lots for single-family home construction, a common area for streetscaping, sidewalks, and community landscaping. Infrastructure related to the common area and landscaping shall be maintained in perpetuity by the Homeowners Association.

Doland advised Council that the public infrastructure improvements have been constructed and inspected according to the City’s ordinances and regulations and are ready for final acceptance.

A motion was made by Councilmember Kenjura and seconded by Councilmember Wright to approve Resolution No. R-21-020 authorizing the acceptance of public improvements in the Vintage Farms Subdivision, Phase III.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

16. Discuss and Possibly Act Upon an Interlocal Agreement Between the City of Brenham and Washington County to Advocate and Promote Tourism Programs and Services and Authorize the Mayor to Execute Any Necessary Documentation

Director of Tourism and Marketing Director Jennifer Eckermann presented this item. Eckermann explained that following meetings with Washington County Commissioners Court Tourism Liaison - Commissioner Kirk Hanath – a Funding Pyramid was developed to outline Hotel Occupancy Tax (HOT) expenditures by the City of Brenham and Washington County.

Eckermann explained that the City will continue to fund the Visit Brenham/Washington County DMO, which promotes and advertises Tourism Partners all over Washington County while the County will fund the Washington County Expo and countywide, biannual Tourism Grants.

A motion was made by Councilmember Saunders and seconded by Councilmember Canales to approve Interlocal Agreement Between the City of Brenham and Washington County to advocate and promote tourism programs and services and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

17. Discuss and Possibly Act Upon Resolution No. R-21-021 Providing for the Approval of the Bylaws of the Tourism Advisory Board of the City of Brenham and Washington County, Texas

Director of Tourism and Marketing Director Jennifer Eckermann presented this item. Eckermann explained that the Tourism Advisory Board (TAB) is established as part of the Tourism ILA with Washington County. The Bylaws for this Board will provide for the following committees:

- Eligibility Committee: will review Tourism Grant requests and present eligible applications to the Funding Committee
- Funding Committee: determines grant awards based on County HOT budget allocation
- Texas Music Friendly Committee: fulfills requirement of the MOU between the City of Brenham and the Texas Music Office
- Washington County Expo Committee: works with the Expo Director, and provides quarterly reports to the TAB

A motion was made by Councilmember Kenjura and seconded by Councilmember Saunders to approve Resolution No. R-21-021 providing for the approval of the bylaws of the Tourism Advisory Board of the City of Brenham and Washington County, Texas.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

18. Discuss and Possibly Act Upon an Ordinance on Its First Reading to Grant a Non-Exclusive Franchise to Container Source, LLC to Operate a Roll-Off Container Service for Residents, Businesses, and Industries Inside the City of Brenham City Limits

City Secretary Jeana Bellinger presented this item. Bellinger explained that roll-off dumpster service is the delivery and removal of large (10-40 cubic yard) dumpsters for temporary use on private property. As outlined in Section 11-70 of the City's Code of Ordinances, providers of roll-off service in the city limits must obtain a franchise agreement (via ordinance) from the City.

Bellinger advised that the City currently has franchise agreements with ten (10) businesses for the provision of roll-off dumpster services within the City limits and was recently contacted by a local sanitation company, Container Source, with a request for a franchise.

Bellinger stated that Container Source is located in Washington County and have been offering storage container sales and rentals for the past six years. They recently acquired All-State Waste and are now offering roll-off service.

A motion was made by Councilmember Saunders and seconded by Mayor Pro Tem Kolby to approve an ordinance on its first reading to grant a non-exclusive franchise to Container Source, LLC to operate a roll-off container service for residents, businesses and industries inside the City of Brenham city limits.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

19. Discuss and Possibly Act Upon an Ordinance on Its First Reading to Amend Chapter 24, Taxation, of the Code of Ordinances of the City of Brenham for the Purpose of Repealing Article III, Brenham-Washington County Hotel Occupancy Tax Board, and Providing for a New Article III, Reserved, for Future Amendments to Chapter 24, Taxation

City Secretary Jeana Bellinger presented this item. Bellinger explained that due to the City and County entering into a new Interlocal Agreement related to tourism and the collection/distribution of hotel occupancy taxes, Chapter 24 of the City's Code of Ordinances needs to be amended to remove any and all wording related to the Brenham-Washington County Hotel Occupancy Tax (HOT) Board.

A motion was made by Councilmember Canales and seconded by Mayor Pro Tem Kolby to approve an ordinance on its first reading to amend Chapter 24, Taxation, of the Code of Ordinances of the City of Brenham for the purpose of repealing Article III, Brenham-Washington County Hotel Occupancy Tax Board, and providing for a new Article III, Reserved, for future amendments to Chapter 24, Taxation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

20. Discuss and Possibly Act Upon an Agreement with Franklin Legal Publishing for the Republication, Supplementation and Online Services for the City of Brenham's Code of Ordinances and Authorize the Mayor to Execute Any Necessary Documentation

City Secretary Jeana Bellinger presented this item. Bellinger explained that since the mid 1970's, the city has used Municipal Code Corporation out of Tallahassee, Florida for the codification of all our ordinances and the past several years, the cost of this service has increased substantially. Bellinger stated that in researching other companies that provide ordinance codification services, she discovered that Franklin Legal Publishing can provide the same services at a lower cost to the City.

Bellinger explained that Franklin Legal Publishing is a Texas-based business with over 20 years of experience in helping Texas municipalities. The owner of Franklin Legal Publishing, Kirk Franklin, is a Texas-licensed attorney, which will be a cost benefit as we prepare for a comprehensive legal review of our current Code. As of today, Municipal Code Corporation does not currently staff a Texas-licensed attorney.

A motion was made by Councilmember Wright and seconded by Mayor Pro Tem Kolby to approve an agreement with Franklin Legal Publishing for the republication, supplementation and online services for the City of Brenham's Code of Ordinances and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

21. Administrative/Elected Officials Report

City Manager James Fisher reported on the following:

- Budget Townhall on August 24th at 6:00 p.m. at the Library
- Prayer and Praise Night at Grace Community Fellowship on Wednesday, August 25th at 7:00 p.m.
- Washington Chamber Tailgate is Thursday, August 26th
- Grand Opening of Blinn's new Science, Technology, Engineering and Innovation (STEI) Building will be on August 27th at 10:00 a.m.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC, CMC
City Secretary

ORDINANCE NO. O-21-018

AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS, AMENDING APPENDIX A – "ZONING", OF THE CODE OF ORDINANCES BY AMENDING PART I, SEC 5.02 – DEFINITIONS TO AMEND THE DEFINITION AUTOMOBILE (CAR) WASH AND AMENDING PART II, DIVISION 2, SECTION 3.03, SPECIFIC USES TO ALLOW THE USE OF AN AUTOMOBILE (CAR) WASH AS A SPECIFIC USE IN THE B-1, LOCAL BUSINESS/RESIDENTIAL MIXED USE DISTRICT; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR A SAVINGS AND SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Brenham has requested that Appendix A – "Zoning" of the Code of Ordinances be amended; and

WHEREAS, the Planning and Zoning Commission and the City Council of the City of Brenham, Texas have published notice and conducted public hearings regarding the request to amend Appendix A – "Zoning" of the Code of Ordinances; and

WHEREAS, all persons desiring to comment on the proposal were given full and complete opportunity to be heard; and

WHEREAS, this amendment was recommended for approval by the City of Brenham Planning and Zoning Commission during the special meeting held on August 9, 2021; and

WHEREAS, the City Council deems it appropriate to approve the requested amendments to Appendix A – "Zoning" of the Code of Ordinances;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS THAT:

SECTION 1.

That Appendix A – "Zoning" of the Code of Ordnances of the City of Brenham, Texas Part I, Section 5.02, Definitions, is hereby amended by revising the existing definition for Automobile (car) wash to read as follows:

Automobile (car) wash: A building or portion thereof containing facilities for coin-operated (or other payment options), self-service washing of automobiles. This may include production line methods with chain/belt conveyor, soap, wax, rinsing agents, blower/dryer, steam cleaning device, or other mechanical devices.

SECTION 2.

Appendix A – Zoning, Part II, Division 2, Section 3.03 of the Code of Ordinances of the City of Brenham, Texas, is hereby amended to read as follows:

(Section 3.03) Specific Uses:

(1) Automobile service stations, including quick-lubes and windshield repair shops.
(2) Automobile (car) wash.
(3) Automobile detail shop.
(4) Any extension or enlargement of floor area occupied by a legally existing nonconforming use, provided that said enlargement does not include an increase in the land area that is occupied at the time of the effective date of this ordinance.
(5) Educational institutions (private):
    (a) Licensed kindergartens/nursery schools.
    (b) Accredited elementary and secondary schools.
    (c) Colleges and universities.
    (d) Business and trade schools.
(6) Hospitals, acute or chronic care or nursing and convalescent homes or medical clinics and assisted living facilities.
(7) Open (outdoor) display or storage of retail merchandise as an accessory use to uses permitted in the B-1 District.
(8) Private clubs on a site of three (3) acres or more.
(9) Radio broadcasting towers and stations.
(10) Retirement villages with site areas of two (2) acres or more.
(11) Shopping centers, retail stores, general sales and services on a site of three (3) acres or more.

SECTION 3.

All provisions of any ordinance, resolution or other action of the City in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances, resolutions or other actions shall remain in full force and effect.

SECTION 4.

Should any section, subsection, sentence or clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentences, clauses and phrases remaining should any provision be declared unconstitutional or invalid.

SECTION 5.

This Ordinance shall become effective upon adoption and publication as required by law.

PASSED and **APPROVED** on its first reading this the 19th day of August 2021.

PASSED and **APPROVED** on its second reading this the 2nd day of September 2021.

____
Milton Y. Tate, Jr.
Mayor

ATTEST:

____
Jeana Bellinger, TRMC, CMC
City Secretary

ORDINANCE NO. O-21-019

AN ORDINANCE AMENDING THE WATER RATE TARIFF SCHEDULES FOR WATER SERVICES FOR THE CITY OF BRENHAM, TEXAS; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE:

WHEREAS, the City Council for the City of Brenham, Texas ("City Council") deems it necessary to change the rates charged for water services to its customers in order to provide for conditions of utility service which promote health, safety, and welfare of the citizens of Brenham, Texas.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

SECTION I

The City Council of the City of Brenham, Texas does hereby adopt the Water Rate Schedules for water services set forth in the attached Exhibit "A", which is made a part hereof for all purposes pertinent, to be effective with utility billing occurring on and after October 1, 2021.

SECTION II

This Ordinance shall take effect as provided by the Charter of the City of Brenham, Texas. The implementation of rates as forth herein and on the attached Exhibit "A" shall be effective with utility billing occurring on and after October 1, 2021.

PASSED AND APPROVED, on its first reading this the 19th day of August 2021.

PASSED AND APPROVED, on its second reading this the 2nd day of September 2021.

____
Milton Y. Tate, Jr.
Mayor

ATTEST:

____
Jeana Bellinger, TRMC, CMC
City Secretary

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	610
TARIFF	**SECTION NO.**	**SHEET NO.**

WATER RATE SCHEDULE	OCTOBER 1, 2021
SECTION TITLE	**EFFECTIVE DATE**
	(Supersedes Rate Change effective 10/01/19)

GENERAL SERVICE - URBAN

RATE SCHEDULE - W-A

APPLICABILITY

This rate is applicable to all residential customers receiving water service through a permanent meter installation.

AVAILABILITY

This rate is available to all customers located within the corporate limits of the City of Brenham, Texas.

RATES

First 3,000 gallons or less	$ 20.75
3,001 – 10,000 gallons	$ 4.55/1,000 gallons
10,001 – 25,000 gallons	$ 5.70/1,000 gallons
25,001 and above	$ 7.12/1,000 gallons

MINIMUM CHARGES

The minimum monthly bill shall be $ 20.75.

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

TARIFF	SECTION NO.	SHEET NO.
ALL SERVICES	600	611

SECTION TITLE	EFFECTIVE DATE
WATER RATE SCHEDULE	OCTOBER 1, 2021
	(Supersedes Rate Change effective 10/01/19)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.

3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.

5. The homeowner will be billed for metered water when City personnel find the water meter on.

6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of $150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of $150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.

7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET   P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

TARIFF	SECTION NO.	SHEET NO.
ALL SERVICES	600	620

SECTION TITLE	EFFECTIVE DATE
WATER RATE SCHEDULE	OCTOBER 1, 2021

(Supersedes Rate Change effective 10/01/19)

GENERAL SERVICE - RURAL

RATE SCHEDULE W-B

APPLICABILITY

This rate is applicable to all residential customers receiving water service through a permanent meter installation.

AVAILABILITY

This rate is available to all customers located outside the corporate limits of the City of Brenham, Texas.

RATES

First 3,000 gallons or less	$ 23.86
3,001 – 10,000 gallons	$ 5.23/1,000 gallons
10,001 – 25,000 gallons	$ 6.56/1,000 gallons
25,001 and above	$ 8.19/1,000 gallons

MINIMUM CHARGES

The minimum monthly bill shall be $ 23.86.

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

ALL SERVICES	600	621
TARIFF	**SECTION NO.**	**SHEET NO.**
WATER RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE** (Supersedes Rate Change effective 10/01/19)	

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.

3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.

5. The customer will be billed for metered water when City personnel find the water meter on.

6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of $150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of $150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.

7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	630
TARIFF	**SECTION NO.**	**SHEET NO.**
WATER RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	

(Supersedes Rate Change effective 10/01/2019)

TEMPORARY CONSTRUCTION SERVICE

RATE SCHEDULE W-D

APPLICABILITY

This rate is applicable to all customers that receive water delivered into a tank truck, tank trailer, portable sprayer, portable mixer, or other similar container from a temporary meter set on a fire hydrant.

AVAILABILITY

This rate and service is only applicable to those who pay the required deposit and the fee for meter placement, and who are approved by the General Manager of Public Utilities prior to usage.

RATES

First 3,000 gallons or less	$ 20.23
3,001 – 10,000 gallons	$ 5.56/1,000 gallons
10,001 – 25,000 gallons	$ 6.96/1,000 gallons
25,001 and above	$ 8.70/1,000 gallons

MINIMUM CHARGES

The minimum monthly bill shall be $ 20.23.

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, the customer will forfeit the entire deposit and the City may, at its sole option, remove the fire hydrant meter and terminate service to the customer.

CHARACTER OF SERVICE

Water supplied under this rate schedule is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	631
TARIFF	**SECTION NO.**	**SHEET NO.**

WATER RATE SCHEDULES	OCTOBER 1, 2021
SECTION TITLE	**EFFECTIVE DATE**
	(Supersedes Rate Change effective 10/01/19)

SPECIAL CONDITIONS OF SERVICE

1. The customer will pay an initial deposit of three hundred dollars ($300.00) in cash or check to the City of Brenham.

2. In addition, where service is rendered from a fire hydrant, the customer will be required to pay a non-refundable fee of two hundred dollars ($200.00) to cover the City's cost of setting up and removing a temporary meter on a fire hydrant. The superintendent of the Water Distribution Department has the authority to refuse service from any fire hydrant where, in his opinion, the rendering of such service would have an adverse effect on the pressure or flow to other customers in the surrounding area.

3. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

4. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	640
TARIFF	**SECTION NO.**	**SHEET NO.**
WATER RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change effective 10/01/19)	

YARD SPRINKER SYSTEM SERVICE – URBAN

RATE SCHEDULE W-E

APPLICABILITY

This rate is applicable to all residential customers receiving water service through a permanent meter installation, which serves which serves only a yard sprinkler system.

AVAILABILITY

This rate is available to all customers located within the corporate limits of the City of Brenham, Texas.

RATES

0 – 10,000 gallons	$ 4.92/1,000 gallons
10,001 – 25,000 gallons	$ 6.15/1,000 gallons
25,001 and above	$ 7.70/1,000 gallons

MINIMUM CHARGES

No minimum monthly bill

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	641
TARIFF	**SECTION NO.**	**SHEET NO.**

WATER RATE SCHEDULES	OCTOBER 1, 2021
SECTION TITLE	**EFFECTIVE DATE**
	(Supersedes Rate Change effective 10/01/19)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.

3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.

5. The customer will be billed for metered water when City personnel find the water meter on.

6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of $150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of $150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.

7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	642
TARIFF	**SECTION NO.**	**SHEET NO.**

WATER RATE SCHEDULES	OCTOBER 1, 2021
SECTION TITLE	**EFFECTIVE DATE**
	(Supersedes Rate Change effective 10/01/19)

YARD SPRINKLER SYSTEM SERVICE – URBAN

RATE SCHEDULE W-I

APPLICABILITY

This rate is applicable to all commercial and industrial customers receiving water service through a permanent meter installation, which serves only a yard sprinkler system.

AVAILABILITY

This rate is available to all customers located inside the corporate limits of the City of Brenham, Texas.

RATES

0 – 10,000 gallons	$ 4.92/1,000 gallons
10,001 – 25,000 gallons	$ 6.15/1,000 gallons
25,001 and above	$ 7.70/1,000 gallons

MINIMUM CHARGES

No minimum monthly bill

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

TARIFF	SECTION NO.	SHEET NO.
ALL SERVICES	600	643

SECTION TITLE	EFFECTIVE DATE
WATER RATE SCHEDULES	OCTOBER 1, 2021

(Supersedes Rate Change effective 10/01/19)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.

3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.

5. The customer will be billed for metered water when City personnel find the water meter on.

6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of $150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of $150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.

7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	650
TARIFF	**SECTION NO.**	**SHEET NO.**

WATER RATE SCHEDULES	OCTOBER 1, 2021
SECTION TITLE	**EFFECTIVE DATE**
	(Supersedes Rate Change effective 10/01/19)

GENERAL SERVICE - URBAN

RATE SCHEDULE W-F

APPLICABILITY

This rate is applicable to all commercial and industrial customers receiving water service through a permanent meter installation.

AVAILABILITY

This rate is available to all customers located within the corporate limits of the City of Brenham, Texas.

RATES

First 3,000 gallons or less	$ 20.23
3,001 – 10,000 gallons	$ 2.78/1,000 gallons
10,001 – 25,000 gallons	$ 3.48/1,000 gallons
25,001 and above	$ 4.35/1,000 gallons

MINIMUM CHARGES

The minimum monthly bill shall be $ 20.23.

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

TARIFF	SECTION NO.	SHEET NO.
ALL SERVICES	600	651

SECTION TITLE	EFFECTIVE DATE
WATER RATE SCHEDULES	OCTOBER 1, 2021

(Supersedes Rate Change effective10/01/19)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.

3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.

5. The homeowner will be billed for metered water when City personnel find the water meter on.

6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of $150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of $150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.

7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

TARIFF	SECTION NO.	SHEET NO.
ALL SERVICES	600	660

SECTION TITLE	EFFECTIVE DATE
WATER RATE SCHEDULES	OCTOBER 1, 2021 (Supersedes Rate Change effective 10/01/19)

GENERAL SERVICE - RURAL

RATE SCHEDULE W-G

APPLICABILITY

This rate is applicable to all commercial and industrial customers receiving water service through a permanent meter installation.

AVAILABILITY

This rate is available to all customers located outside the corporate limits of the City of Brenham, Texas.

RATES

First 3,000 gallons or less	$ 23.26
3,001 – 10,000 gallons	$ 3.20/1,000 gallons
10,001 – 25,000 gallons	$ 4.00/1,000 gallons
25,001 and above	$ 5.00/1,000 gallons

MINIMUM CHARGES

The minimum monthly bill shall be $ 23.26.

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate schedule is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	661
TARIFF	**SECTION NO.**	**SHEET NO.**

WATER RATE SCHEDULES	OCTOBER 1, 2021
SECTION TITLE	**EFFECTIVE DATE**
	Supersedes Rate Change effective 10/01/19)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.

3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.

5. The customer will be billed for metered water when City personnel find the water meter on.

6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of $150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of $150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.

7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	670
TARIFF	**SECTION NO.**	**SHEET NO.**
WATER RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change effective 10/01/19)	

YARD SPRINKLER SYSTEM - RURAL

RATE SCHEDULE W-H

APPLICABILITY

This rate is applicable to all residential, commercial and industrial service through a permanent meter installation, which serves only a yard sprinkler system.

AVAILABILITY

This rate is available to all customers located outside the corporate limits of the City of Brenham, Texas

RATES

0 – 10,000 gallons	$ 5.66/1,000 gallons
10,001 – 25,000 gallons	$ 7.07/1,000 gallons
25,001 and above	$ 8.86/1,000 gallons

MINIMUM CHARGES

No minimum monthly charge

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate schedule is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	671
TARIFF	**SECTION NO.**	**SHEET NO.**

WATER RATE SCHEDULES	OCTOBER 1, 2021
SECTION TITLE	**EFFECTIVE DATE**
	(Supersedes Rate Change effective 10/01/19)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.

3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

4. If the installation of a service tap and meter is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.

5. The customer will be billed for metered water when City personnel find the water meter on.

6. Abnormally high water bills caused when a customer has a water leak (break in line, leaking commode, etc) will be adjusted a maximum of $150 for a maximum of two billing periods. A customer whose current water bill is abnormally high because of a water leak must bring or mail a receipt to the Utility Billing Department showing that the problem has been fixed or a written and signed statement from the customer if the customer repaired the problem himself. Utility Billing will require the completion of one additional full billing cycle in order to be certain that the problem has been fixed. If the customer's water bill returns to normal, they will be credited for one-half of the water that leaked for a total maximum adjustment of $150. If necessary, this adjustment/credit may be made for a maximum of two billing periods if the customer experienced an abnormally high water bill for more than one billing period.

7. Minimum water bills will be assessed based on the number of electric meters. Apartments will be billed one minimum for each rental unit on the premises.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	680A
TARIFF	**SECTION NO.**	**SHEET NO.**
WATER RATE SCHEDULES	OCTOBER 1, 2019	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change effective 1/22/06)	

FIRE LINE SERVICE - URBAN

RATE SCHEDULE 20, 21, 22, 23, and 24

APPLICABILITY

This rate is applicable to all residential, commercial, and industrial customers receiving unmetered standby water service for the sole purpose of feeding an automatic fire sprinkler system or similar apparatus.

AVAILABILITY

This rate schedule is available to all customers located within the corporate limits of the City of Brenham, Texas.

RATES

Size of Service Line	Flat Monthly Rate
4 inch (Rate Schedule 20)	$ 21.38
6 inch (Rate Schedule 21)	62.11
8 inch (Rate Schedule 22)	132.36
10 inch (Rate Schedule 23)	238.02
12 inch (Rate Schedule 24)	384.48

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate schedule is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

ALL SERVICES	600	681A
TARIFF	**SECTION NO.**	**SHEET NO.**
WATER RATE SCHEDULES	OCTOBER 1, 2019	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change effective 1/22/06)	

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.

3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

4. If the installation of a service tap and service line is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.

5. Service rendered under this schedule is for standby service only. Connection of fixtures or facilities used on a regular basis is specifically prohibited.

6. The City does not guarantee minimum pressure or rates of flow for service provided under this schedule.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

TARIFF	SECTION NO.	SHEET NO.
ALL SERVICES	600	680B

SECTION TITLE	EFFECTIVE DATE
WATER RATE SCHEDULES	OCTOBER 1, 2019
	(Supersedes Rate Change effective 1/22/06)

FIRE LINE SERVICE - RURAL

RATE SCHEDULE 30, 31, 32, 33, AND 34

APPLICABILITY

This rate is applicable to all residential, commercial, and industrial customers receiving unmetered standby water service for the sole purpose of feeding an automatic fire sprinkler system or similar apparatus.

AVAILABILITY

This rate schedule is available to all customers located outside the corporate limits of the City of Brenham, Texas.

RATES

Size of Service Line	Flat Monthly Rate
4 inch (Rate Schedule 30)	$ 24.59
6 inch (Rate Schedule 31)	71.43
8 inch (Rate Schedule 32)	152.21
10 inch (Rate Schedule 33)	273.73
12 inch (Rate Schedule 34)	442.15

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next workday. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Water supplied under this rate schedule is normally treated surface water approved for public water supply by the Texas Commission on Environmental Quality.

EXHIBIT “A”

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	681B
TARIFF	**SECTION NO.**	**SHEET NO.**

WATER RATE SCHEDULES	OCTOBER 1, 2019
SECTION TITLE	**EFFECTIVE DATE**
	(Supersedes Rate Change effective 1/22/06)

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.

3. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer’s premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

4. If the installation of a service tap and service line is necessary to provide the customer with service, the cost of such installation is the responsibility of the customer.

5. Service rendered under this schedule is for standby service only. Connection of fixtures or facilities used on a regular basis is specifically prohibited.

6. The City does not guarantee minimum pressure or rates of flow for service provided under this schedule.

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET   P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	690
TARIFF	**SECTION NO.**	**SHEET NO.**

WATER RATE SCHEDULES	OCTOBER 1, 2021
SECTION TITLE	**EFFECTIVE DATE**
	(Supersedes Rate Change effective 3/19/1998)

WATER SERVICE FEES

RATE SCHEDULE W-N

APPLICABILITY
This rate schedule is applicable to the installation of service taps, service lines, water meters, and other miscellaneous water service-related items, for residential, commercial, and/or industrial customers.

AVAILABILITY
These rates are available to all customers or prospective customers of the City's water system.

I. The actual tapping of a water main, by City staff, to provide service to an adjoining lot. The fee for connecting a meter to a line that has not been pre-stubbed, or has been pre-stubbed by the City, shall be based on meter size: A pre-stubbed water service is defined as a water service that has already been tapped at the main and has had the water service line extended to the property line. These fees are as follows:

1 Inch service tap, service line, and meter	$1,030.00
1-1/2 Inch service tap, service line, and meter	$1,530.00
2 Inch service tap, service line, and meter	$1,715.00
*3 Inch service tap, service line, and meter	$2,260.00
*4 Inch service tap, service line, and meter	$3,000.00

* Turbine meters only

Note: The fees established herein do not include cost for boring and casing, if required. Costs for boring and casing will be added to these fees based on actual cost.

Note: A water service installation that requires removal of pavement in a TxDOT right-of-way will be charged at the actual cost of work performed or incurred by the City. An owner may choose to hire a contractor to install the service at their own cost and the City will inspect the work to determine if the water service installation complies with the City's specifications. If an owner chooses to hire a contractor to install the service, the work must be completed in compliance with the City's specifications (or approved alternatives), as determined by the City, in its sole discretion, after inspection of the work. The final pavement repair must be performed immediately upon completion of the water service installation.

The fees for the installation of an irrigation meter commonly referred to as a split service are set forth below.

If a split service meter is installed at the same time as the installation of a new service connection, the fee is as follows:

1 Inch Split Service off a 1 Inch Service	$265.00
1 Inch Split Service off a 1 ½ Inch Service	$275.00
1 Inch Split Service off a 2 Inch Service	$290.00

If a split service meter is installed after the installation of a new service connection, the fee is as follows:

1 Inch Split Service off a 1 Inch Service	$375.00
1 Inch Split Service off a 1 ½ Inch Service	$385.00
1 Inch Split Service off a 2 Inch Service	$400.00

II. The fees for connecting a meter to a line that has been pre-stubbed at no expense to the City shall be based on meter size, and are as follows:

1 Inch	$ 260.00
1-1/2 Inch	$ 645.00
2 Inch	$ 710.00
4 Inch or larger	$1,300.00

III. The fee for the installation, by the City, of taps on existing water mains for the connection of new water mains are as follows:

Existing Main Size (inches)	New Main Size (inches)	Connection Fee
6	4	$ 840.00
6	6	$ 935.00
8	4	$ 870.00
8	6	$ 920.00
8	8	$1,105.00
10	4	$ 835.00
10	6	$ 945.00
10	8	$1,085.00
10	10	$1,440.00
12	4	$ 970.00
12	6	$1,050.00
12	8	$1,170.00
12	10	$1,465.00
12	12	$1,725.00

EXHIBIT "A"

CITY OF BRENHAM

200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	600	692
TARIFF	**SECTION NO.**	**SHEET NO.**

WATER RATE SCHEDULES	OCTOBER 1, 2021
SECTION TITLE	**EFFECTIVE DATE**
	(Supersedes Rate Change effective 3/19/1998)

Note: The fees established herein do not include cost for boring and casing, if required. Costs for boring and casing will be added to these fees based on actual cost.

Note: A water service installation that requires removal of pavement in a TxDOT right-of-way will be charged at the actual cost of work performed or incurred by the City. An owner may choose to hire a contractor to install the service at their own cost and the City will inspect the work to determine if the water service installation complies with the City's specifications. If an owner chooses to hire a contractor to install the service, the work must be completed in compliance with the City's specifications (or approved) alternatives, as determined by the City, in its sole discretion, after inspection of the work. The final pavement repair must be performed immediately upon completion of the water service installation.

IV. Miscellaneous Water Service Fees:
The fee for installation of one or more fire hydrants shall be based on actual cost.
The fee for replacing a 1" curb stop damaged by other than City personnel - $95.00. Replacement of curb stops larger than 1" will be charged at actual cost.

The fee for moving meter at customer's request shall be as follows:

Meter Size	Moving Meter up to Fifteen (15) Feet	Moving Meter between Fifteen (15) and Thirty (30) Feet
1 Inch	$225.00	$365.00
1 1/2 Inch	$285.00	$430.00
2 Inch	$315.00	$460.00

Note: Moving meters larger than 2" will be charged at actual cost.

The fee for raising or adjusting a meter at customer's request shall be as follows:

Meter Size	Fee
1 Inch	$ 70.00
1 1/2 Inch	$210.00
2 Inch	$270.00

Note: Raising or adjusting meters larger than 2" will be charged at actual cost.

The fee for installing or extending a water mainline from an existing tap to the property line shall be based on actual cost.

The fee for changing meter size shall be based on the following:

Downsizing a 2", 1 ½" and 1" meter - $50.00

Downsizing a 3" and larger meter - $300.00

Note: When an existing meter is changed to a larger size and a new tap and service line are required, the fee shall be the same as for a new connection of the same size.

The fee for setting a fire hydrant meter shall be $200.00 and requires a $300.00 deposit.

The fee for turning water service off/on for repairs at customer request shall be $50.00 plus $25.00 additional if done after regular business hours (regular business hours are 8:00 a.m. to 5:00 p.m., Monday – Friday, excluding holidays).

The fees for services not specifically addressed in this tariff will be charged in the amount of the actual cost of performing the service.

V. Replacement of water taps due to deterioration. Water tap deterioration will be determined by the City based on standards set by the Texas Commission on Environmental Quality, or its successor agency and the edition of the International Plumbing Code, as amended, in effect at the time of the determination, for minimum residual pressure and flow.

All Taps	No Charge

CHARACTER OF SERVICE

Facilities provided under this rate will consist of the installation of an appropriate size corporation stop or tapping saddle, installation of an appropriate size angle meter stop or gate valve, installation of an appropriate size meter, installation of a meter box, and the installation of a sufficient amount of an appropriate size service line to allow the placement of the meter at or near the customer's property line.

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations as may be amended from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

3. In the event a customer desires to increase the size of an existing service, the cost of such enlargement will be equal to the cost of the installation of the new size of service.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

TARIFF	SECTION NO.	SHEET NO.
ALL SERVICES	600	695

SECTION TITLE	EFFECTIVE DATE
WATER RATE SCHEDULES	APRIL 1, 2012

(Supersedes Rate Change effective 3/19/98)

SPECIAL CONDITIONS OF SERVICE

1. Where service is rendered from the Reclaimed Bulk Water Station, the customer will be required to pay an initial deposit of three hundred dollars ($300.00). The customer will also be required to sign a Reclaimed Water Use Agreement prior to usage of the station. The station will have 24-hour access and will be controlled through individual pin codes per account that are distributed upon compliance with the above requirements.

2. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

3. Bills will be adjusted by the proportionate part of any tax or charge levied or assessed against the City or upon its water business as a result of any new or amended laws becoming effective after the effective date of this rate schedule.

ORDINANCE NO. O-21-020

AN ORDINANCE AMENDING THE GAS RATE TARIFF SCHEDULES FOR GAS SERVICES FOR THE CITY OF BRENHAM, TEXAS; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE:

WHEREAS, the City Council for the City of Brenham, Texas ("City Council") deems it necessary to change the rates charged for gas services to its customers in order to provide for conditions of utility service which promote health, safety, and welfare of the citizens of Brenham, Texas.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

SECTION I

The City Council of the City of Brenham, Texas does hereby adopt the Gas Rate Schedules for electric services set forth in the attached Exhibit "A", which is made a part hereof for all purposes pertinent, to be effective with utility billing occurring on and after October 1, 2021.

SECTION II

This Ordinance shall take effect as provided by the Charter of the City of Brenham, Texas. The implementation of rates as forth herein and on the attached Exhibit "A" shall be effective with utility billing occurring on and after October 1, 2021.

PASSED AND APPROVED, on its first reading this the 19th day of August 2021.

PASSED AND APPROVED, on its second reading this the 2nd day of September 2021.

____
Milton Y. Tate, Jr.
Mayor

ATTEST:

____
Jeana Bellinger, TRMC, CMC
City Secretary

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	510
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE** (Supersedes Rate Change Effective 10/01/2014)	

RESIDENTIAL SERVICE - URBAN

RATE SCHEDULE G - A

APPLICABILITY

This rate is applicable to all residential customers whose maximum gas requirements are equal or less than 350 cubic feet per hour receiving natural gas service from the Municipal Gas System

AVAILABILITY

This rate is available to all residential customers of the Municipal Gas System located within the corporate limits of the City of Brenham, Texas.

MONTHLY CHARGES

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving service	$11.24
Distribution Charge	Charge for distribution service	$2.598 per mcf
Commodity Charge	Charge for natural gas supply (gate rate) and transportation	$5.35 per mcf
Gas Cost Adjustment Charge	Charge for adjustments in commodity charges	Monthly

MINIMUM CHARGES

The minimum monthly base bill shall be the customer charge for each month of the year, regardless of whether service is disconnected during the summer months.

BILLING ADJUSTMENTS

1. In addition to the base charges, each customer's monthly bill will include an appropriate gas cost adjustment charge as explained on Sheet No. 595.

2. In addition to the base charges and the gas cost adjustment charges, the customer will be billed for all taxes applicable to the sale of natural gas, excluding gross receipts taxes.

EXHIBIT “A”

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	511
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 10/01/2014)	

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Natural gas furnished under this rate schedule shall be delivered at a pressure of four (4) ounces and have a minimum heat content of 983 BTU's per cubic foot and shall be delivered at a single point of service per premise to be designated by the City.

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of extension.

3. If the installation of service tap is necessary to provide the customer with service, one such tap will be provided per premise by the City at a cost to the customer in accordance with the City's tapping policy in effect at the time of the service tap.

4. The City will provide and install a meter to measure the quantity of gas consumed by the customer. However, it shall be the responsibility of the customer to provide a meter loop built to City specifications at a location to be specified by the City.

5. A special service charge of $20 will be made for any requested summer disconnection and winter reconnection of gas service.

6. A special service charge of $l5 will be made for any requested pilot re-light during normal working hours and $30 for after hours service.

EXHIBIT “A”

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	520
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE** (Supersedes Rate Change Effective 10/01/2014)	

SMALL COMMERCIAL SERVICE - URBAN

RATE SCHEDULE G – F

APPLICABILITY

This rate is applicable to all small commercial customers whose maximum gas requirements are equal or less than 350 cubic feet per hour receiving natural gas service from the Municipal Gas System

AVAILABILITY

This rate is available to all small commercial customers of the Municipal Gas System located within the corporate limits of the City of Brenham, Texas.

MONTHLY CHARGES

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving service	$11.24
Distribution Charge	Charge for distribution service	$2.598 per mcf
Commodity Charge	Charge for natural gas supply (gate rate) and transportation	$5.35 per mcf
Gas Cost Adjustment Charge	Charge for adjustments in commodity charges	Monthly

MINIMUM CHARGES

The minimum monthly base bill shall be the customer charge for each month of the year, regardless of whether service is disconnected during the summer months.

BILLING ADJUSTMENTS

1. In addition to the base charges, each customer’s monthly bill will include an appropriate gas cost adjustment charge as explained on Sheet No. 595.

2. In addition to the base charges and the gas cost adjustment charges, the customer will be billed for all taxes applicable to the sale of natural gas, excluding gross receipts taxes.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

TARIFF	SECTION NO.	SHEET NO.
ALL SERVICES	500	521

SECTION TITLE	EFFECTIVE DATE
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021

(Supersedes Rate Change Effective 10/01/2014)

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Natural gas furnished under this rate schedule shall be delivered at a pressure of four (4) ounces and have a minimum heat content of 983 BTU's per cubic foot and shall be delivered at a single point of service per premise to be designated by the City.

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of extension.

3. If the installation of service tap is necessary to provide the customer with service, one such tap will be provided per premise by the City at a cost to the customer in accordance with the City's tapping policy in effect at the time of the service tap.

4. The City will provide and install a meter to measure the quantity of gas consumed by the customer. However, it shall be the responsibility of the customer to provide a meter loop built to City specifications at a location to be specified by the City.

5. A special service charge of $20 will be made for any requested summer disconnection and winter reconnection of gas service.

6. A special service charge of $l5 will be made for any requested pilot re-light during normal working hours and $30 for after hours service.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	530
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE** (Supersedes Rate Change Effective 10/01/2014)	

LARGE COMMERCIAL AND SMALL INDUSTRIAL SERVICE – URBAN

RATE SCHEDULE G-B

APPLICABILITY

This rate is applicable to all commercial and industrial customers whose maximum gas requirements are in excess of 350 cubic feet per hour.

AVAILABILITY

This rate is available to all commercial and industrial customers of the Municipal Gas System located within the corporate limits of the City of Brenham, Texas, meeting the criteria specified above.

MONTHLY CHARGES

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving service	$63.23
Distribution Charge	Charge for distribution service	$1.766 per mcf
Commodity Charge	Charge for natural gas supply (gate rate) and transportation	$5.35 per mcf
Gas Cost Adjustment Charge	Charge for adjustments in commodity charges	Monthly

MINIMUM CHARGES

The minimum monthly base bill shall be the customer charge for each month of the year, regardless of whether service is disconnected during the summer months.

BILLING ADJUSTMENTS

1. In addition to the base charges, each customer's monthly bill will include an appropriate gas cost adjustment charge as explained on Sheet No. 595.

2. In addition to the base charges and the gas cost adjustment charges, the customer will be billed for all taxes applicable to the sale of natural gas, excluding gross receipts taxes.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	531
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 10/01/2014)	

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Natural gas furnished under this rate schedule shall be delivered at a pressure of four (4) ounces, five (5) pounds or at line pressure and have a minimum heat content of 983 BTU's per cubic foot and shall be delivered at a single point of service per premise to be designated by the City.

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of extension.

3. If the installation of a service tap is necessary to provide the customer with service, one such tap will be provided per premise by the City at a cost to the customer in accordance with the City's tapping policy in effect at the time of the service tap.

4. The City will provide and install a meter to measure the quantity of gas consumed by the customer. However, it shall be the responsibility of the customer to provide a meter loop built to City specifications at a location to be specified by the City.

5. A special service charge of $20 will be made for any requested summer disconnection and winter reconnection of gas service.
6. A special service charge of $l5 will be made for any requested pilot re-light during normal working hours and $30 for after hours service.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	540
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 10/01/2014)	

LARGE INDUSTRIAL SERVICE - URBAN

RATE SCHEDULE G-C

APPLICABILITY

This rate is applicable to all industrial customers whose annual gas requirements are in excess of 36,500 MCF.

AVAILABILITY

This rate is available to all large industrial customers of the Municipal Gas System located within the corporate limits of the City of Brenham, Texas, meeting the criteria specified above.

MONTHLY CHARGES

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving service	$61.88
Distribution Charge	Charge for distribution service	$1.612 per mcf
Commodity Charge	Charge for natural gas supply (gate rate) and transportation	$5.35 per mcf
Gas Cost Adjustment Charge	Charge for adjustments in commodity charges	Monthly

MINIMUM CHARGES

The minimum monthly base bill shall be the customer charge for each month of the year, regardless of whether service is disconnected during the summer months.

BILLING ADJUSTMENTS

1. In addition to the base charges, each customer's monthly bill will include an appropriate gas cost adjustment charge as explained on Sheet No. 595.

2. In addition to the base charges and the gas cost adjustment charges, the customer will be billed for all taxes applicable to the sale of natural gas, excluding gross receipts taxes.

EXHIBIT “A”

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	541
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 10/01/2014)	

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Natural gas furnished under this rate schedule shall be delivered at a pressure of four (4) ounces, five (5) pounds or at line pressure and have a minimum heat content of 983 BTU's per cubic foot and shall be delivered at a single point of service per premise to be designated by the City.

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of extension.

3. If the installation of a service tap is necessary to provide the customer with service, one such tap will be provided per premise by the City at a cost to the customer in accordance with the City's tapping policy in effect at the time of the service tap.

4. The City will provide and install a meter to measure the quantity of gas consumed by the customer. However, it shall be the responsibility of the customer to provide a meter loop built to City specifications at a location to be specified by the City.

5. A special service charge of $20 will be made for any requested summer disconnection and winter reconnection of gas service.

6. A special service charge of $l5 will be made for any requested pilot re-light during normal working hours and $30 for after hours service.

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EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	550
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 10/01/2014)	

RESIDENTIAL - RURAL

RATE SCHEDULE G - D

APPLICABILITY

This rate is applicable to all residential customers whose maximum gas requirements are equal to or less than 350 cubic feet per hour receiving natural gas service from the Municipal Gas System.

AVAILABILITY

This rate is available to all residential customers of the Municipal Gas System located outside of the corporate limits of the City of Brenham, Texas.

MONTHLY CHARGES

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving service	$12.93
Distribution Charge	Charge for distribution service	$3.040 per mcf
Commodity Charge	Charge for natural gas supply (gate rate) and transportation	$5.35 per mcf
Gas Cost Adjustment Charge	Charge for adjustments in commodity charges	Monthly

MINIMUM CHARGES

The minimum monthly base bill shall be the customer charge for each month of the year, regardless of whether service is disconnected during the summer months.

BILLING ADJUSTMENTS

1. In addition to the base charges, each customer's monthly bill will include an appropriate gas cost adjustment charge as explained on Sheet No. 595.

2. In addition to the base charges and the gas cost adjustment charges, the customer will be billed for all taxes applicable to the sale of natural gas, excluding gross receipts taxes.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	551
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 10/01/2014)	

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Natural gas furnished under this rate schedule shall be delivered at a pressure of four (4) ounces and have a minimum heat content of 983 BTU's per cubic foot and shall be delivered at a single point of service per premise to be designated by the City.

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of extension.

3. If the installation of a service tap is necessary to provide the customer with service, one such tap will be provided per premise by the City at a cost to the customer in accordance with the City's tapping policy in effect at the time of the service tap.

4. The City will provide and install a meter to measure the quantity of gas consumed by the customer. However, it shall be the responsibility of the customer to provide a meter loop built to City specifications at a location to be specified by the City.

5. A special service charge of $20 will be made for any requested summer disconnection and winter reconnection of gas service.

6. A special service charge of $l5 will be made for any requested pilot re-light during normal working hours and $30 for after hours service.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	560
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE** (Supersedes Rate Change Effective 10/01/2014)	

SMALL COMMERCIAL - RURAL

RATE SCHEDULE G – G

APPLICABILITY

This rate is applicable to all small commercial customers whose maximum gas requirements are equal to or less than 350 cubic feet per hour receiving natural gas service from the Municipal Gas System.

AVAILABILITY

This rate is available to all small commercial customers of the Municipal Gas System located outside of the corporate limits of the City of Brenham, Texas.

MONTHLY CHARGES

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving service	$12.93
Distribution Charge	Charge for distribution service	$3.040 per mcf
Commodity Charge	Charge for natural gas supply (gate rate) and transportation	$5.35 per mcf
Gas Cost Adjustment Charge	Charge for adjustments in commodity charges	Monthly

MINIMUM CHARGES

The minimum monthly base bill shall be the customer charge for each month of the year, regardless of whether service is disconnected during the summer months.

BILLING ADJUSTMENTS

1. In addition to the base charges, each customer's monthly bill will include an appropriate gas cost adjustment charge as explained on Sheet No. 595.

2. In addition to the base charges and the gas cost adjustment charges, the customer will be billed for all taxes applicable to the sale of natural gas, excluding gross receipts taxes.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	561
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 10/01/2014)	

TERMS OF PAYMENT

The bills rendered under this schedule are net and will be increased by l0% if not paid within l5 days from the date of the bill.

CHARACTER OF SERVICE

Natural gas furnished under this rate schedule shall be delivered at a pressure of four (4) ounces and have a minimum heat content of 983 BTU's per cubic foot and shall be delivered at a single point of service per premise to be designated by the City.

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of extension.

3. If the installation of a service tap is necessary to provide the customer with service, one such tap will be provided per premise by the City at a cost to the customer in accordance with the City's tapping policy in effect at the time of the service tap.

4. The City will provide and install a meter to measure the quantity of gas consumed by the customer. However, it shall be the responsibility of the customer to provide a meter loop built to City specifications at a location to be specified by the City.

5. A special service charge of $20 will be made for any requested summer disconnection and winter reconnection of gas service.

6. A special service charge of $l5 will be made for any requested pilot re-light during normal working hours and $30 for after hours service

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	570
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE** (Supersedes Rate Change Effective 10/01/2014)	

GOVERNMENTAL SERVICE

RATES SCHEDULE G - E

APPLICABILITY

This rate is applicable to all governmental gas customers.

AVAILABILITY

This rate is available to the Brenham Independent School District, Washington County, Washington County (Blinn) Junior College, State of Texas, United States Government, and all departments, divisions, or branches of the City of Brenham, Texas, that are under the direct control of the City Council of said City.

MONTHLY CHARGES

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving service	$63.23
Distribution Charge	Charge for distribution service	$1.465 per mcf
Commodity Charge	Charge for natural gas supply (gate rate) and transportation	$5.35 per mcf
Gas Cost Adjustment Charge	Charge for adjustments in commodity charges	Monthly

MINIMUM CHARGES

The minimum monthly base bill shall be the customer charge for each month of the year, regardless of whether service is disconnected during the summer months.

BILLING ADJUSTMENTS

1. In addition to the base charges, each customer's monthly bill will include an appropriate gas cost adjustment charge as explained on Sheet No. 595.

2. In addition to the base charges and the gas cost adjustment charges, the customer will be billed for all taxes applicable to the sale of natural gas, excluding gross receipts taxes.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	571
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 10/01/2014)	

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Natural gas furnished under this rate schedule shall be delivered at a pressure of four (4) ounces, five (5) pounds or at line pressure and have a minimum heat content of 983 BTU's per cubic foot and shall be delivered at a single point of service per premise to be designated by the City.

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of extension.

3. If the installation of a service tap is necessary to provide the customer with service, one such tap will be provided per premise by the City at a cost to the customer in accordance to the City's tapping policy in effect at the time of the service tap.

4. The City will provide and install a meter to measure the quality of gas consumed by the customer. However, it shall be the responsibility of the customer to provide a meter loop built to City specifications at a location to be specified by the City.

5. A special service charge of $20 will be made for any requested summer disconnection and winter reconnection of gas service.

6. A special service charge of $l5 will be made for any requested pilot re-light during normal working hours and $30 for after hours service.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	580
TARIFF	**SECTION NO.**	**SHEET NO.**

NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021
SECTION TITLE	**EFFECTIVE DATE** (Supersedes Rate Change Effective 10/01/2014)

LARGE COMMERCIAL AND SMALL INDUSTRIAL SERVICE - RURAL

RATE SCHEDULE G-H

APPLICABILITY

This rate is applicable to all rural commercial and industrial customers whose maximum gas requirements are in excess of 350 cubic feet per hour.

AVAILABILITY

This rate is available to all commercial and industrial customers of the Municipal Gas System located outside of the corporate limits of the City of Brenham, Texas, meeting the criteria specified above.

MONTHLY CHARGES

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving service	$72.71
Distribution Charge	Charge for distribution service	$2.066 per mcf
Commodity Charge	Charge for natural gas supply (gate rate) and transportation	$5.35 per mcf
Gas Cost Adjustment Charge	Charge for adjustments in commodity charges	Monthly

MINIMUM CHARGES

The minimum monthly base bill shall be the customer charge for each month of the year, regardless of whether service is disconnected during the summer months.

BILLING ADJUSTMENTS

1. In addition to the base charges, each customer's monthly bill will include an appropriate gas cost adjustment charge as explained on Sheet No. 595.

2. In addition to the base charges and the gas cost adjustment charges, the customer will be billed for all taxes applicable to the sale of natural gas, excluding gross receipts taxes.

EXHIBIT “A”

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	581
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 10/01/2014)	

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Natural gas furnished under this rate schedule shall be delivered at a pressure of four (4) ounces, five (5) pounds or at line pressure and have a minimum heat content of 983 BTU's per cubic foot and shall be delivered at a single point of service per premise to be designated by the City.

SPECIAL CONDITIONS OF SERVICE

l. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of extension.

3. If the installation of a service tap is necessary to provide the customer with service, one such tap will be provided per premise by the City at a cost to the customer in accordance with the City's tapping policy in effect at the time of the service tap.

4. The City will provide and install a meter to measure the quantity of gas consumed by the customer. However, it shall be the responsibility of the customer to provide a meter loop built to City specifications at a location to be specified by the City.

5. A special service charge of $20 will be made for any requested summer disconnection and winter reconnection of gas service.

6. A special service charge of $l5 will be made for any requested pilot re-light during normal working hours and $30 for after hours service.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	590
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2014	
SECTION TITLE	**EFFECTIVE DATE**	

GAS TAPPING SERVICE

RATE SCHEDULE G-K

APPLICABILITY

This rate is applicable to the installation of service taps, service lines and gas meters for residential, commercial, and/or industrial customers.

AVAILABILITY

This rate is available to all customers or prospective customers of the City's gas system.

RATES

1 Inch	Service Tap, Service Line, Meter and Regulator	$ 140.00
1-1/2 Inch	Service Tap, Service Line, Meter and Regulator	140.00
2 Inch	Service Tap, Service Line, Meter and Regulator	175.00
4 Inch	Service Tap, Service Line, Meter and Regulator	Actual cost of installation including but not limited to costs, materials, Labor, and equipment overhead.

TERMS OF PAYMENT

Fees of one (l) inch to two (2) inches in size, must be paid in advance. Advance payments, based on estimated cost of taps four (4) inches or larger in size, shall be made prior to commencement of work by the City. If the amount of advance payment is in excess of actual cost of installation, the amount of overpayment will be refunded. If the amount of advance payment is less than the actual cost of the installation, the customer will be required to remit the amount of the shortage.

CHARACTER OF SERVICE

Facilities provided under this rate will consist of the installation of an appropriate size cut-off valve, installation of an appropriate size meter and regulator, and the installation of a sufficient amount of appropriate size service line to allow line extension to or near the customer's property line.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	591
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2014	
SECTION TITLE	**EFFECTIVE DATE**	

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a main line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

3. In the event a customer desires to increase the size of an existing service and it is agreeable with the City, the cost of such enlargement will be equal to the cost of installation of the new size of service.

4. The City will provide and install a meter to measure the quantity of gas consumed by the customer. However, it shall be the responsibility of the customer to provide a meter loop built to City specifications at a location to be specified by the City.

EXHIBIT "A"

CITY OF BRENHAM
200 WEST VULCAN STREET P. O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	500	595
TARIFF	**SECTION NO.**	**SHEET NO.**
NATURAL GAS RATE SCHEDULES	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE** (Supersedes Rate Change Effective 10/01/2014)	

GAS COST ADJUSTMENT CHARGE

A large part of a customer's gas bill is the cost of the natural gas commodity consumed. Costs reflect the City's cost of purchasing gas and transporting it via pipeline to City gates. The City of Brenham does not mark-up or earn a profit on the sale of natural gas commodity acquired on behalf of customers.

The Commodity Charge on the Gas Rate Tariff is a fixed estimate of natural gas commodity cost per mcf. Since the wholesale price of natural gas is unregulated, it fluctuates with market conditions. The Gas Cost Adjustment Charge (GCA) is a mechanism for reconciling the fixed Commodity Charge to actual market price. The GCA is strictly used to cover and recover gas commodity supply and transport costs.

Since gas commodity prices fluctuate, the GCA is reviewed and may be adjusted monthly. There are both prospective and retrospective elements in the GCA calculation. The largest portion of the GCA, the retrospective portion, represents the City's best estimate of its natural gas costs for the next period based on market prices and costs identified within gas supply and transport agreements.

Estimates used in the retrospective portion of the GCA calculation create over/under cost variances. The prospective portion of the GCA provides for a look-back to prior period with determination of over or under estimation of costs for that prior period. A "true-up" is then used reduce the cost variances and ensure that customers pay no more or no less for gas than the City's actual costs.

Outstanding over/under gas commodity cost variances are maintained in the accounting system in a separate fund from gas distribution operations. Any outstanding over/under gas commodity balances at fiscal yearend are reported in the Comprehensive Annual Financial Report on the Statement of Net Position as Deferred Inflows or Deferred Outflows for the Gas Fund.

ORDINANCE NO. O-21-021

AN ORDINANCE AMENDING THE ELECTRIC RATE TARIFF SCHEDULES FOR ELECTRIC SERVICES FOR THE CITY OF BRENHAM, TEXAS; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE:

WHEREAS, the City Council for the City of Brenham, Texas ("City Council") deems it necessary to change the rates charged for electric services to its customers in order to provide for conditions of utility service which promote health, safety, and welfare of the citizens of Brenham, Texas.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

SECTION I

The City Council of the City of Brenham, Texas does hereby adopt the Electric Rate Schedules for electric services set forth in the attached Exhibit "A", which is made a part hereof for all purposes pertinent, to be effective with utility billing occurring on and after October 1, 2021.

SECTION II

This Ordinance shall take effect as provided by the Charter of the City of Brenham, Texas. The implementation of rates as forth herein and on the attached Exhibit "A" shall be effective with utility billing occurring on and after October 1, 2021.

PASSED AND APPROVED, on its first reading this the 19th day of August 2021.

PASSED AND APPROVED, on its second reading this the 2nd day of September 2021.

____
Milton Y. Tate, Jr.
Mayor

ATTEST:

____
Jeana Bellinger, TRMC, CMC
City Secretary

“EXHIBIT A”

CITY OF BRENHAM
200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	410
TARIFF	**SECTION NO.**	**SHEET NO.**
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 01/01/20)	

RESIDENTIAL SERVICE

RATE SCHEDULES E-A and E-AO

APPLICABILITY

This rate is applicable to all individually metered single-phase residential dwelling units receiving electric service used solely for residential purposes through a permanent meter installation.

AVAILABILITY

This rate is available to all residential customers of the City of Brenham.

MONTHLY CHARGES

The monthly rates shall be the sum of the following charges:

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving single phase service	$ 13.00
Wires Charge	Charge for distribution service	$ 0.02828/ KWh
Energy Charge	Charge for energy supply and transmission costs	$.075 / KWh
Power Cost Recovery Factor	Charge for adjustments in generation and transmission charges	As needed

MINIMUM MONTHLY CHARGES

The minimum monthly bill shall be the customer charge.

BILLING ADJUSTMENTS

In addition to the monthly charges, each customer shall be billed for all taxes applicable to the sale of electricity.

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

"EXHIBIT A"

CITY OF BRENHAM

200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	411
TARIFF	**SECTION NO.**	**SHEET NO.**
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 01/01/20)	

CHARACTER OF SERVICE

Electric service supplied under this rate schedule shall be single phase, 120/240 volt, 60 cycle alternating current delivered at a single point of service per premise to be designated by the City.

SPECIAL CONDITION OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a power line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

3. The customer shall control voltage fluctuations caused by his equipment at his expense. A customer's equipment shall not cause voltage fluctuations that exceed 1% on the City's primary distribution system.

“EXHIBIT A”

CITY OF BRENHAM

200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	412
TARIFF	**SECTION NO.**	**SHEET NO.**
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 01/01/20)	

RESIDENTIAL SERVICE

RATE SCHEDULES E-B and E-BO

APPLICABILITY

This rate is applicable to all individually metered three phase residential dwelling units receiving electric service used solely for residential purposes through a permanent meter installation.

AVAILABILITY

This rate is available to all residential customers of the City of Brenham.

MONTHLY CHARGES

The monthly rates shall be the sum of the following charges:

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving three phase service	$ 22.43
Wires Charge	Charge for distribution service	$ 0.02828/ KWh
Energy Charge	Charge for energy supply and transmission costs	$.075 / KWh
Power Cost Recovery Factor	Charge for adjustments in generation and transmission charges	monthly

MINIMUM MONTHLY CHARGES

The minimum monthly bill shall be the customer charge.

BILLING ADJUSTMENTS

In addition to the monthly charges, each customer shall be billed for all taxes applicable to the sale of electricity.

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

"EXHIBIT A"

CHARACTER OF SERVICE

Electric service supplied under this rate schedule shall be three phase, 120/240 volt, 60 cycle alternating current delivered at a single point of service per premise to be designated by the City.

SPECIAL CONDITION OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a power line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

3. The customer shall control voltage fluctuations caused by his equipment at his expense. A customer's equipment shall not cause voltage fluctuations that exceed 1% on the City's primary distribution system.

“EXHIBIT A”

CITY OF BRENHAM
200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

TARIFF	SECTION NO.	SHEET NO.
ALL SERVICES	400	420

SECTION TITLE	EFFECTIVE DATE
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021
	(Supersedes Rate Change Effective 01/01/20)

SMALL GENERAL SERVICE

RATE SCHEDULE E-C

APPLICABILITY

This rate is applicable to customers receiving single phase electrical service for any purpose other than use in individually metered residential dwellings, and includes service to temporary service installations.

AVAILABILITY

This rate schedule is available to all customers whose electric requirements for all uses are less than thirty (30) kilowatts of maximum demand. If the customer establishes a maximum demand of thirty (30) kilowatts or more, the monthly billing will be calculated under the Large General Service Rate Schedule and will continue to be so calculated under such rate schedule until the customer establishes monthly demands for each of eleven (11) consecutive monthly billing periods of less than thirty (30) kilowatts.

MONTHLY CHARGES

The monthly rates shall be the sum of the following charges:

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving single phase service	$ 16.77
Wires Charge	Charge for distribution service	$ 0.02749/ KWh
Energy Charge	Charge for energy supply and transmission costs	$.075 / KWh
Power Cost Recovery Factor	Charge for adjustments in generation and transmission charges	monthly

MINIMUM MONTHLY CHARGES

The minimum monthly bill shall be the customer charge.

BILLING ADJUSTMENTS

In addition to the monthly charges, the customer shall be billed for all taxes applicable to the sale of electricity.

“EXHIBIT A”

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

"EXHIBIT A"

CITY OF BRENHAM
200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	421
TARIFF	**SECTION NO.**	**SHEET NO.**
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 01/01/20)	

CHARACTER OF SERVICE

Electric service supplied under this rate schedule shall normally be single phase, 120/240 volt, 60 cycle alternating current delivered at a single point of service to be designated by the City.

SPECIAL CONDITION OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a power line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

3. The customer shall control voltage fluctuations caused by his equipment at his expense. A customer's equipment shall not cause voltage fluctuations that exceed 1% on the City's primary distribution system.

4. A power factor penalty may be assessed if the necessary equipment for determining power factor is installed and if the power factor during the non-coincident peak KW demand is less than 0.95.

   The power factor penalty shall be calculated by increasing the measured billing demand such that the corrected billing demand and measured KVAR yield a calculated power factor of 0.95. If the measured power factor is 0.95 or greater, the billing KW demand shall be the KW demand in accordance with the appropriate schedule.

   The additional metering equipment necessary to measure or compute KVAR or power factor may be installed at any demand metered customer without notice at the discretion of the City.

“EXHIBIT A”

CITY OF BRENHAM

200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	422
TARIFF	**SECTION NO.**	**SHEET NO.**
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 01/01/20)	

SMALL GENERAL SERVICES

RATE SCHEDULE E-D

APPLICABILITY

This rate is applicable to customers receiving three phase electrical service for any purpose other than use in individually metered residential dwellings, and includes service to temporary service installations.

AVAILABILITY

This rate schedule is available to all customers whose electric requirements for all uses are less than thirty (30) kilowatts of maximum demand. If the customer establishes maximum demand of thirty (30) kilowatts or more, the monthly billing will be calculated under the Large General Service Rate Schedule and will continue to be so calculated under such rate schedule until the customer establishes monthly demands for each of eleven (11) consecutive monthly billing periods of less than thirty (30) kilowatts.

MONTHLY CHARGES

The monthly rates shall be the sum of the following charges:

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving three phase service	$ 29.13
Wires Charge	Charge for distribution service	$ 0.02749/ KWh
Energy Charge	Charge for energy supply and transmission cost	$.075 / KWh
Power Cost Recovery Factor	Charge for adjustments in generation and transmission charges	monthly

MINIMUM MONTHLY CHARGES

The minimum monthly bill shall be the customer charge.

BILLING ADJUSTMENTS

In addition to the monthly charges, the customer shall be billed for all taxes applicable to the sale of electricity.

"EXHIBIT A"

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

"EXHIBIT A"

CITY OF BRENHAM

200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	423
TARIFF	**SECTION NO.**	**SHEET NO.**
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 01/01/20)	

CHARACTER OF SERVICE

Electric service supplied under this rate schedule shall normally be three phase, 120/240 volt, 60 cycle alternating current delivered at a single point of service to be designated by the City.

SPECIAL CONDITION OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premises. If a power line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

3. The customer shall control voltage fluctuations caused by his equipment at his expense. A customer's equipment shall not cause voltage fluctuations that exceed 1% on the City's primary distribution system.

4. A power factor penalty may be assessed if the necessary equipment for determining power factor is installed and if the power factor during the non-coincident peak KW demand is less than 0.95.

   The power factor penalty shall be calculated by increasing the measured billing demand such that the corrected billing demand and measured KVAR yield a calculated power factor of 0.95. If the measured power factor is 0.95 or greater, the billing KW demand shall be the KW demand in accordance with the appropriate schedule.

   The additional metering equipment necessary to measure or compute KVAR or power factor may be installed at any demand metered customer without notice at the discretion of the City.

"EXHIBIT A"

CITY OF BRENHAM
200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	430
TARIFF	**SECTION NO.**	**SHEET NO.**

ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021
SECTION TITLE	**EFFECTIVE DATE**
	(Supersedes Rate Change Effective 01/01/20)

LARGE GENERAL SERVICE

RATE SCHEDULE E-E

APPLICABILITY

This rate is applicable to customers receiving single phase electrical service for any purpose other than use in individually metered residential dwellings, and includes service to temporary service installations.

AVAILABILITY

This rate schedule is available to all customers whose electric requirements for all uses are equal to or in excess of thirty (30) kilowatts of maximum demand during any month during any twelve (12) month period, but whose electric requirements do not exceed three hundred (300) kilowatts of maximum demand during any month during any twelve month period. If the customer establishes a maximum demand of three hundred (300) kilowatts or more, the monthly billing will be calculated under the Small Industrial Rate Schedule and will continue to be so calculated under such rate schedule until the customer establishes monthly demands for each of eleven (ll) consecutive monthly billing periods of less than three hundred (300) kilowatts.

MONTHLY BASE RATES

The monthly rates shall be the sum of the following charges:

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving single phase service	$ 44.96
Wires Charge	Charge for transmission and distribution service	$ 0.01866/ KWh
Energy Charge	Charge for energy supply and transmission costs	$.075 / KWh
Power Cost Recovery Factor	Charge for adjustments in generation and transmission charges	monthly

MINIMUM MONTHLY CHARGES

The minimum monthly bill shall be the customer charge.

BILLING ADJUSTMENTS

1. In addition to the base charges, the customer shall be billed for all taxes applicable to the sale of electricity

2. If ownership or operation of a facility changes, the new customer shall assume the prior billing history and the account shall remain in the pre-existing rate category. The new customer shall not be billed under the Small General Service Rate until the facilities receiving service have established billing KW demand below thirty (30) KW for eleven (ll) consecutive months, unless the customer can demonstrate that the characteristic of service has changed.

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Electric service supplied under this rate schedule shall be 60 cycle alternating current delivered at a single point of service to be designated by the City, at the City's choice of the following standard voltage:

120/240 volts	single phase

SPECIAL CONDITION OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premise. If a power line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

3. The customer shall control voltage fluctuations caused by his equipment at his expense. A customer's equipment shall not cause voltage fluctuations that exceed 1% on the City's primary distribution system.

4. A power factor penalty may be assessed if the necessary equipment for determining power factor is installed and if the power factor during the non-coincident peak KW demand is less than 0.95.

   The power factor penalty shall be calculated by increasing the measured billing demand such that the corrected billing demand and measured KVAR yield a calculated power factor of 0.95. If the measured power factor is 0.95 or greater, the billing KW demand shall be the KW demand in accordance with the appropriate schedule.

   The additional metering equipment necessary to measure or compute KVAR or power factor may be installed at any demand metered customer without notice at the discretion of the City.

“EXHIBIT A”

CITY OF BRENHAM

200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	432
TARIFF	**SECTION NO.**	**SHEET NO.**
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 01/01/20)	

LARGE GENERAL SERVICE

RATE SCHEDULE E-F

APPLICABILITY

This rate is applicable to customers receiving three phase electrical service for any purpose other than use in individually metered residential dwellings, and includes service to temporary service installations.

AVAILABILITY

This rate schedule is available to all customers whose electric requirements for all uses are equal to or in excess of thirty (30) kilowatts of maximum demand during any month during any twelve (12) month period, but whose electric requirements do not exceed three hundred (300) kilowatts of maximum demand during any month during any twelve month period. If the customer establishes a maximum demand of three hundred (300) kilowatts or more, the monthly billing will be calculated under the Small Industrial Rate Schedule and will continue to be so calculated under such rate schedule until the customer establishes monthly demands for each of eleven (11) consecutive monthly billing periods of less than three hundred (300) kilowatts.

MONTHLY BASE RATES

The monthly rates shall be the sum of the following charges:

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving three phase service	$ 78.39
Wires Charge	Charge for transmission and distribution service	$ 0.01866KWh
Energy Charge	Charge for energy supply and transmission cost	$.075 / KWh
Power Cost Recovery Factor	Charge for adjustments in generation and transmission charges	monthly

MINIMUM MONTHLY CHARGES

The minimum monthly bill shall be the customer charge.

BILLING ADJUSTMENTS

1. In addition to the base charges, the customer shall be billed for all taxes applicable to the sale of electricity.

2. If ownership or operation of a facility changes, the new customer shall assume the prior billing history and the account shall remain in the pre-existing rate category. The new customer shall not be billed under the Small General Service Rate until the facilities receiving service have established billing KW demand below thirty (30) KW for eleven (11) consecutive months, unless the customer can demonstrate that the characteristic of service has changed.

TERMS OF PAYMENT
All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE
Electric service supplied under this rate schedule shall be 60-cycle alternating current delivered at a single point of service to be designated by the City, at the City's choice of the following standard voltage:

120/208	volts, three phase
120/240	volts, three phase
240/480	volts, three phase
277/480	volts, three phase
7200/12470	volts, three phase

SPECIAL CONDITIONS OF SERVICE
1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premise. If a power line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

3. The customer shall control voltage fluctuations caused by his equipment at his expense. A customer's equipment shall not cause voltage fluctuations that exceed l% on the City's primary distribution system.

4. A power factor penalty may be assessed if the necessary equipment for determining power factor is installed and if the power factor during the non-coincident peak KW demand is less than 0.95.

   The power factor penalty shall be calculated by increasing the measured billing demand such that corrected billing demand and measured KVAR yield a calculated power factor of 0.95. If the measured power factor is 0.95 or greater, the billing KW demand shall be the KW demand in accordance with the appropriate schedule.

“EXHIBIT A”

The additional metering equipment necessary to measure or compute KVAR or power factor may be installed at any discretion of the City.

“EXHIBIT A”

CITY OF BRENHAM

200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	440
TARIFF	**SECTION NO.**	**SHEET NO.**
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 01/01/20)	

SMALL INDUSTRIAL SERVICE

RATE SCHEDULE E-G

APPLICABILITY

This rate is applicable to customers receiving electrical service for any purpose other than use in individually metered residential dwellings, and includes service to temporary service installations.

AVAILABILITY

This rate schedule is available to all customers that satisfy the following requirements: (i) electric requirements for all uses which exceed three hundred (300) kilowatts of maximum demand during any month during any twelve (12) month period, but whose requirements do not equal or exceed five thousand (5000) kilowatts of maximum demand at one point of delivery, or at multiple points of delivery to one contiguous facility, and (ii) have annual energy usage of two million (2,000,000) KWh.

MONTHLY CHARGES

The monthly rates shall be the sum of the following charges:

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving three phase service	$ 113.18
Distribution Wires Charge	Charge for distribution service	$ 0.01314/ KWh
Energy Charge	Charge for energy supply and transmission costs	$.075 KWh
Power Cost Recovery Factor	Charge for adjustments in generation and transmission	Monthly

MINIMUM MONTHLY CHARGES

The minimum monthly bill shall be the customer charge.

BILLING ADJUSTMENTS

In addition to the base charges, the customer shall be billed for all taxes applicable to the sale of electricity.

"EXHIBIT A"

CITY OF BRENHAM

200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	441
TARIFF	**SECTION NO.**	**SHEET NO.**
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	

(Supersedes Rate Change Effective 01/1/20)

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Electric service supplied under this rate schedule shall be 60 cycle alternating current delivered at a single point of service to be designated by the City, at the City's choice of the following standard voltage:

120/208	volts, three phase
120/240	volts, three phase
240/480	volts, three phase
277/480	volts, three phase
7200/12470	volts, three phase

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premise. If a power line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

3. The customer shall control voltage fluctuations caused by his equipment at his expense. A customer's equipment shall not cause voltage fluctuations that exceed 1% on the City's primary distribution system.

4. A power factor penalty may be assessed if the necessary equipment for determining power factor is installed and if the power factor during the coincident peak KW demand period is less than 0.95.

   The power factor penalty shall be calculated by increasing the measured coincident peak KW billing demand such that the corrected billing demand and measured KVAR yield a calculated power factor of 0.95. If the measured power factor is 0.95 or greater, the billing KW demand shall be the KW demand in accordance with the appropriate schedule.

   The additional metering equipment necessary to measure or compute KVAR or power factor may be installed at any demand metered customer without notice at the discretion of the City.

"EXHIBIT A"

CITY OF BRENHAM

200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	450
TARIFF	**SECTION NO.**	**SHEET NO.**
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 01/01/20)	

LARGE INDUSTRIAL SERVICE

RATE SCHEDULE E-H

APPLICABILITY

This rate is applicable to customers receiving electrical service for any purpose other than use in individually metered residential dwellings, and includes service to temporary service installations.

AVAILABILITY

This rate schedule is available to all customers whose electric requirements for all uses are equal to or in excess of five thousand (5000) kilowatts of maximum demand at one point of delivery, or at multiple points of delivery to one contiguous facility.

MONTHLY CHARGES

The monthly rates shall be the sum of the following charges:

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving three phase service	$ 113.18
Distribution Wires Charge	Charge for distribution service	$ 0.00924/ KWh
Energy Charge	Charge for energy supply and transmission costs	$.075 KWh
Power Cost Recovery Factor	Charge for adjustments in generation and transmission	Monthly

MINIMUM MONTHLY CHARGES

The minimum monthly bill shall be the customer charge.

BILLING ADJUSTMENTS

In addition to the base charges, the customer shall be billed for all taxes applicable to the sale of electricity.

“EXHIBIT A”

CITY OF BRENHAM
200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	451
TARIFF	**SECTION NO.**	**SHEET NO.**
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	

(Supersedes Rate Change Effective 01/01/20)

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (10%) higher. Each bill for service is due within fifteen (15) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Electric service supplied under this rate schedule shall be 60 cycle alternating current delivered at a single point of service to be designated by the City, at the City's choice of the following standard voltage:

120/208	volts, three phase
120/240	volts, three phase
240/480	volts, three phase
277/480	volts, three phase
7200/12470	volts, three phase

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premise. If a power line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

3. The customer shall control voltage fluctuations caused by his equipment at his expense. A customer's equipment shall not cause voltage fluctuations that exceed 1% on the City's primary distribution system.

4. A power factor penalty may be assessed if the necessary equipment for determining power factor is installed and if the power factor during the coincident peak KW demand period is less than 0.95.

   The power factor penalty shall be calculated by increasing the measured coincident peak KW billing demand such that the corrected billing demand and measured KVAR yield a calculated power factor of 0.95. If the measured power factor is 0.95 or greater, the billing KW demand shall be the KW demand in accordance with the appropriate schedule.

   The additional metering equipment necessary to measure or compute KVAR or power factor may be installed at any demand metered customer without notice at the discretion of the City.

"EXHIBIT A"

CITY OF BRENHAM
200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	460
TARIFF	**SECTION NO.**	**SHEET NO.**

ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021
SECTION TITLE	**EFFECTIVE DATE**
	(Supersedes Rate Change Effective 01/01/20)

MERCURY VAPOR LUMINARIES
SECURITY LIGHT SERVICE
RATE SCHEDULES E - SL, E-SLO and E-SLT

APPLICABILITY

This rate is applicable to all unmetered, dusk to dawn lighting where the City's existing facilities are suitable for the installation of necessary fixtures.

AVAILABILITY

This rate is available to all customers of the Municipal Light and Power System.

MONTHLY CHARGES

The monthly bill shall be $ 13.90 per LUMINARIES.

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (l0%) higher. Each bill for service is due within fifteen (l5) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

CHARACTER OF SERVICE

Service supplied under this schedule shall consist of service to l75 watt, 250 watt, or 400 watt mercury vapor or 110 watt LED luminaries installed on wooden poles with overhead secondary service.

SPECIAL CONDITIONS OF SERVICE

1. Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

2. Service will be rendered under this schedule when the City has facilities immediately adjacent to the customer's premise. If a power line extension is required to provide service to the customer, the customer's cost of the line extension will be determined in accordance with the City's extension policy in effect at the time of the extension.

3. Mercury vapor luminaries shall be installed on existing facilities of the City at no expense to the customer other than the monthly charge. Should the customer desire additional wooden poles for the purpose of receiving security lighting service, at a maximum spacing not to exceed l25 feet, the poles will be provided at a non-refundable cost of $75.00 per pole to the customer.

“EXHIBIT A”

CITY OF BRENHAM

200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	470
TARIFF	**SECTION NO.**	**SHEET NO.**
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	

(Supersedes Rate Change Effective 10/01/08)

STREET LIGHTS

RATE SCHEDULE E - Y

MONTHLY CHARGES

The monthly rates shall be the sum of the following charges:

Type of Charge	Description	Charge
Customer Charge	Customer charge for customers receiving the street lighting service	$15.72
Energy Charge	Charge for energy supply and transmission costs	$.075 / KWh
Power Cost Recovery Factor	Charge for adjustments in generation and transmission charges	monthly

MINIMUM MONTHLY CHARGES

The minimum monthly bill shall be $ 15.72

BILLING ADJUSTMENTS

In addition to the base charges, customer shall be billed for all taxes applicable to the sale of electricity excluding gross receipts taxes.

TERMS OF PAYMENT

All rates specified herein are net, and the gross rates for delinquent payments are ten percent (l0%) higher. Each bill for service is due within fifteen (l5) days after issuance unless such day falls on a holiday or weekend, in which case payment is due on the next work day. If full payment is not received at the City's offices or other approved payment location on or before the due date, all of the customer's utility services will be considered delinquent and subject to disconnection.

SPECIAL CONDITION OF SERVICE

Service rendered under this schedule is subject to the City's Rules and Regulations in effect from time to time.

"EXHIBIT A"

CITY OF BRENHAM

200 WEST VULCAN STREET * P.O. BOX 1059
BRENHAM, WASHINGTON COUNTY, TEXAS 77834-1059

ALL SERVICES	400	485
TARIFF	**SECTION NO.**	**SHEET NO.**
ELECTRIC RATE SCHEDULE	OCTOBER 1, 2021	
SECTION TITLE	**EFFECTIVE DATE**	
	(Supersedes Rate Change Effective 01/01/20)	

POWER COST RECOVERY FACTOR

APPLICABILITY

All charges under all rate schedules, with the exception of rate schedule E-SL, may be adjusted (increased or decreased) monthly based upon the calculated Power Cost Recovery Factor (PCRF)

CALCULATION OF POWER COST RECOVERY FACTOR

Wholesale power costs will be passed through with **no** markup. This will be calculated based on actual costs and forecast of future cost and consumption. The goal is to pass all costs through on a fiscal year basis.

ORDINANCE NO. O-21-022

AN ORDINANCE GRANTING CONTAINER SOURCE, LLC, ITS SUCCESSORS AND ASSIGNS, A FRANCHISE FOR THE PRIVILEGE AND USE OF PUBLIC STREETS, ALLEYS, AND PUBLIC WAYS WITHIN THE CORPORATE LIMITS OF THE CITY OF BRENHAM FOR THE PURPOSE OF ENGAGING IN THE BUSINESS OF COLLECTING SOLID WASTE FROM COMMERCIAL, RESIDENTIAL AND INDUSTRIAL SITES USING ROLL-OFF CONTAINERS AND/OR COMMERCIAL COMPACTORS; PRESCRIBING THE TERMS, CONDITIONS, OBLIGATIONS, AND LIMITATIONS UNDER WHICH SAID FRANCHISE SHALL BE EXERCISED; PROVIDING FOR THE CONSIDERATION; FOR PERIOD OF GRANT; FOR ASSIGNMENT; FOR METHOD OF ACCEPTANCE; FOR REPEAL OF CONFLICTING ORDINANCES AND FOR PARTIAL INVALIDITY.

WHEREAS, the City of Brenham may, by ordinance and charter, grant franchises to other entities for the use of public streets, alleys and thoroughfares within the corporate limits of the City of Brenham and for the collection and disposal of solid waste generated from within the corporate limits of the City of Brenham; and

WHEREAS, the City of Brenham desires to exercise the authority provided to it by ordinance and charter to grant a franchise for the collection and disposal of certain solid waste generated from within the corporate limits of the City of Brenham; and

WHEREAS, the City of Brenham hereinafter referred to as “CITY” desires to grant this franchise to Container Source, LLC, under the terms of this Agreement as set out below.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, THAT:

SECTION 1.
DEFINITIONS

Agreement. This contract between the City of Brenham and for the provision of certain roll-off container and/or commercial compactor service within the corporate limits of the City of Brenham under certain terms and conditions set out herein.

City of Brenham. Also referred to as "CITY” in this Agreement.

City Council. Also referred to as "COUNCIL" denoting the governing body of the City of Brenham.

Customers. Those industrial, residential, and/or commercial premises located within the CITY that generates solid waste requiring collection using roll-off containers and/or commercial compactors.

Solid Waste. All putrescible and nonputrescible solid, semi-solid, and liquid wastes, including residential, industrial, commercial and municipal garbage, trash, refuse, paper, rubbish, ashes, industrial wastes, demolition and construction wastes, discarded home and industrial appliances, vegetable or animal solid and semi-solid wastes, and other discarded solid and semi-solid wastes.

Roll-Off Containers. A type of solid waste industry container that is loaded by a winch truck. Also referred to as “container”.

Commercial Compactor. A type of solid waste industry container that is loaded by a winch truck and compacts solid waste. Also referred to as “compactor”.

Container Source, LLC. Herein-after referred to as "CONTAINER SOURCE". The party contracting with the CITY for roll-off container and/or commercial compactor service, which contains demolition/construction debris or solid waste.

SECTION 2.
GENERAL DESCRIPTION OF SERVICES TO BE PROVIDED

For and in consideration of the compliance by CONTAINER SOURCE with the covenants and conditions herein set forth, and the Charter, Ordinances and Regulations of the City governing the collection and disposal of solid waste, CITY hereby grants to CONTAINER SOURCE a non-exclusive franchise for use of designated public streets, alleys and thoroughfares within the corporate limits of City for the sole purpose of engaging in the business of collecting solid waste using roll-off containers and/or commercial compactors from commercial, residential and industrial sites within the jurisdictional limits of CITY, as approved by the City Manager or his designee.

SECTION 3.
AUTHORITY FOR TO PROVIDE SERVICE

CITY hereby grants to CONTAINER SOURCE the privilege to collect from commercial, residential, and industrial customers within the City limits solid waste using roll-off containers and/or commercial compactors only.

SECTION 4.
DISPOSAL SITE TO BE USED

Unless approved otherwise in writing by the CITY, CONTAINER SOURCE shall utilize any Type I permitted landfill that CONTAINER SOURCE deems appropriate and is authorized for disposal of all solid waste, which is collected by CONTAINER SOURCE from within the corporate limits of the CITY.

SECTION 5.
RATES TO BE CHARGED

A written Schedule of Rates that CONTAINER SOURCE shall charge for the aforementioned services shall be provided to each customer, and such Schedule of Rates may be revised periodically as agreed by CONTAINER SOURCE and its customers. CONTAINER SOURCE shall immediately provide the CITY with copies of any and all revised Schedule of Rates documents.

SECTION 6.
PAYMENTS TO CITY

For and in consideration of the use of designated streets, alleys, and thoroughfares as well as in consideration of the covenants and agreements contained herein, CONTAINER SOURCE agrees and shall pay to CITY upon acceptance of this Agreement and thereafter during the term hereof, a sum equivalent to five percent (5%) of CONTAINER SOURCE'S monthly gross revenues generated from CONTAINER SOURCE'S provision of solid waste roll-off container collection services within the CITY excluding actual landfill tipping charges.

Any revenue received by CONTAINER SOURCE in excess of the actual landfill tipping charges will be subject to the franchise fee and shall be computed into CONTAINER SOURCE'S monthly gross revenue. Said payment shall be paid monthly to the City of Brenham Attn: City Secretary and must be received by the CITY no later than the twenty-fifth (25^{th}) day of the month following the end of the previous month. If the payment due date falls on a Saturday, Sunday or other holiday designated by the CITY, the payment must be received by the CITY on the next regular business day.

Payments received by the CITY after the due date shall be assessed a ten percent (10%) penalty on the outstanding franchise fee amount owed under this Section.

Failure by CONTAINER SOURCE to pay amounts due under this Agreement, after written notice by CITY, shall constitute Failure to Perform under this Agreement and CITY may invoke the provisions of Section 15 of this Agreement (FAILURE TO PERFORM), and/or any other remedy available to the CITY in law or equity.

SECTION 7.
ACCESS TO RECORDS & REPORTING

CITY shall have access to CONTAINER SOURCE'S records, billing records of those customers served by CONTAINER SOURCE and all papers relating to this Agreement and the operation of solid waste roll-off container collection and disposal services within the CITY. Access by CITY to CONTAINER SOURCE records shall be provided to CITY within ten (10) business days, after written notice to CONTAINER SOURCE during normal business hours.

The following records and reports shall be filed quarterly with the City Secretary or his/her designee:

A. Reports of all complaints, investigations, and actions taken by CONTAINER SOURCE with regard to services provided pursuant to this Agreement.

B. A listing of all CONTAINER SOURCE accounts served and monthly revenue derived from roll-off containers placed in the CITY under the terms of this Agreement. The reports should include: a unique customer identification or account number, frequency of pick-up, size of container and monthly charges.

The CITY is subject to the Texas Public Information Act ("Act"). Generally, the Act requires the release of requested information by the CITY, but there are exceptions. If the requested information meets the criteria outlined in the exceptions, the CITY may decline to release the information for the purpose of requesting a decision from the Texas Attorney General's Office. The Act excepts from public disclosure trade secrets and certain commercial or financial information. The Act states the CITY may withhold:

A. A trade secret obtained from a person and privileged or confidential by statute or judicial decision; or

B. Commercial or financial information for which it is determined based on specific factual evidence that disclosure would cause substantial competitive harm to the person from whom the information was obtained.

Pursuant to Section 552.305 of the Act, the CITY is obligated to make a good faith attempt to contact third parties who have a trade secret interest or a commercial financial interest in the information that's been requested so that the third party has an opportunity to submit reasons to the Texas Attorney General's Office why the information should be withheld or released.

The CITY will comply with Section 552.305 of the Act with regard to any requests for records concerning CONTAINER SOURCE that invoke Section 552.305.

SECTION 8.
PLACEMENT OF CONTAINERS

All roll-off containers and/or compactors placed for service within CITY shall be located in such a manner so as not to be a safety or traffic hazard. Under no circumstances shall CONTAINER SOURCE place containers on public streets, alleys and/or thorough fares without the prior written approval of the CITY. CITY reserves the right to specify to CONTAINER SOURCE the exact location and time period allowed for placement of any roll-off container(s) it places for service in CITY.

CONTAINER SOURCE agrees and acknowledges that it shall be liable for any and all damages it causes to any public street, alley and/or thorough fare, and associated improvements and CONTAINER SOURCE will pay CITY’s entire construction costs and other expenses associated with repairing and/or replacing the damaged public street, alley and/or through fare, and associated improvements.

SECTION 9.
CONTAINER MAINTENANCE

CONTAINER SOURCE agrees to properly maintain as necessary, including but not limited to cleaning and painting, all roll-off containers placed for service within CITY.

SECTION 10.
COMPLAINTS REGARDING SERVICE/SPILLAGE

CONTAINER SOURCE shall receive and directly respond to any complaints pertaining to service from their roll-off containers and/or compactor customers located within CITY. However, any such complaints received by CITY shall be forwarded to CONTAINER SOURCE within twenty-four (24) hours of their receipt by CITY. CONTAINER SOURCE shall respond to all complaints within twenty-four (24) hours of receiving notice of such complaint from CITY and shall report to CITY as to the action taken. Failure by CONTAINER SOURCE to respond and report to CITY on action taken within this twenty-four (24) hour period may subject CONTAINER SOURCE to a $25.00 per incident charge from CITY payable with the next payment due to CITY under Section 6 of this Agreement.

CONTAINER SOURCE agrees that during transport all vehicles used by CONTAINER SOURCE in the removal of solid waste shall be properly covered to prevent spillage, blowing, or scattering of refuse onto public streets or properties adjacent thereto. All equipment necessary for the performance of this Agreement shall be in good condition and repair. A standby vehicle shall always be available. CONTAINER SOURCE vehicles shall at all times be clearly marked with CONTAINER SOURCE’S name in letters not less than three (3) inches in height.

SECTION 11.
OBEISANCE OF LAWS

CONTAINER SOURCE agrees that it shall comply with all laws, policies, rules and regulations of the United States, State of Texas, and CITY. All collections made hereunder shall be made by CONTAINER SOURCE without unnecessary noise, disturbance, or commotion.

SECTION 12.
UNDERSTANDINGS PERTAINING TO NON-EXCLUSIVITY

It is understood by and between the parties that this Agreement executed by and between the parties on the _____ day of ________________, 20____, constitutes the only agreement between the parties. It is further understood and agreed that there are no other agreements between these parties with regard to the disposal of commercial, industrial or residential solid waste in the CITY using roll-off containers/compactors and that this Agreement does not authorize CONTAINER SOURCE to utilize the streets, alleys or public ways to dispose of commercial, industrial, or residential solid waste other than demolition and construction debris. Both parties agree and understand that nothing in this Agreement conveys to CONTAINER SOURCE an exclusive franchise for the services described in this Agreement and that this Agreement is non-exclusive.

SECTION 13.
OWNERSHIP OF MATERIALS COLLECTED

Nothing herein shall create or be construed to convey any title to CITY of any solid waste collected pursuant to the provisions of this agreement.

SECTION 14.
INTERRUPTION OF SERVICE OR DEFAULT

A. Termination of Service. In the event that CONTAINER SOURCE terminates service to any customer with the CITY limits for cause, CONTAINER SOURCE must notify the CITY through certified mail within forty-eight (48) hours of termination and state the cause of such termination.

B. Excessive Interruption in Service. If the interruption in service continues for a period of seventy-two (72) hours or more, then it may constitute Failure to Perform under this Agreement and CITY may invoke the provisions of Section 15 of this Agreement (FAILURE TO PERFORM).

SECTION 15.
FAILURE TO PERFORM

It is expressly understood and agreed by the parties that if at any time CONTAINER SOURCE shall fail to perform any of the terms, covenants, or conditions herein set forth, CITY may after a hearing as described herein, revoke and cancel the Agreement by and between the parties and said Agreement shall be null and void. Upon the determination by the staff of CITY that a hearing should be held before the City Council, CITY shall mail notice of the hearing to CONTAINER SOURCE, at the address designated herein or at such address as may be designated from time to time, by registered or certified mail. The notice shall specify the time and place of the hearing and shall include the allegations being asserted for the revocation of this Agreement. The hearing shall be conducted in public before the City Council and CONTAINER SOURCE shall be allowed to present evidence and given an opportunity to answer all reasons for the termination set forth in the notice. In the event that the Council determines that the allegations set forth are true as set forth in the notice it may by majority vote cancel this Agreement between the parties at no penalty to the CITY.

SECTION 16.
INDEMNIFICATION

In the event CITY is damaged due to the act, omission, mistake, fault or default of CONTAINER SOURCE, then CONTAINER SOURCE shall indemnify and hold CITY harmless for such damage.

CONTAINER SOURCE is to indemnify and hold CITY harmless for any disposal of any prohibited material whether intentional or inadvertent.

CONTAINER SOURCE shall indemnify and hold CITY harmless from any and all injuries to or claims of adjacent property owners caused by CONTAINER SOURCE, its agents, employees, and representatives.

CONTAINER SOURCE agrees to and shall indemnify and hold harmless CITY, its officers, agents and employees, from and against any and all claims, losses, damages, causes of action, suits, and liability of every kind, including all expenses of litigation, court costs, and attorney's fees, for injury to or death of any person, or for damage to any property, arising out of or in connection with the work done by CONTAINER SOURCE under this Agreement, regardless of whether such injuries, death or damages are caused in whole or in part by the negligence, including but not limited to the contractual comparative negligence, concurrent negligence or gross negligence, of CITY.

SECTION 17.
INSURANCE

CONTAINER SOURCE shall procure and maintain at its sole cost and expense for the duration of the Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by CONTAINER SOURCE, its agents, representatives, volunteers, employees or subcontractors.

CONTAINER SOURCE'S insurance coverage shall be primary insurance with respect to the CITY, its officials, employees and volunteers. Any insurance or self-insurance maintained by the CITY, its officials, employees or volunteers shall be considered in excess of the CONTAINER SOURCE'S insurance and shall not contribute to it.

CONTAINER SOURCE shall include all subcontractors as additional insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to all of the requirements stated herein.

Certificates of Insurance and endorsements shall be furnished to CITY and approved by CITY before work commences.

A. STANDARD INSURANCE POLICIES REQUIRED

1. Commercial General Liability Policy
2. Automobile Liability Policy
3. Worker's Compensation Policy

B. GENERAL REQUIREMENTS APPLICABLE TO ALL POLICIES

1. General Liability and Automobile Liability insurance shall be written by a carrier with a better rating in accordance with the current Best Key Rating Guide.
2. Only Insurance Carriers licensed and admitted to do business in the State of Texas will be accepted.
3. Deductibles shall be listed on the Certificate of Insurance and are acceptable only on a per occurrence basis for property damage only.
4. Claims Made Policies will not be accepted.
5. The CITY, its officials, employees and volunteers are to be added as "Additional Insured" to the General Liability and the Automobile Liability policies. The coverage shall contain no special limitations on the scope of protection afforded to the CITY, its officials, employees or volunteers.
6. A Waiver of Subrogation in favor of the CITY with respect to the General Liability, Automobile Liability, and Workers' Compensation insurance must be included.
7. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to the CITY.
8. Upon request, certified copies of all insurance policies shall be furnished to the CITY.

C. COMMERCIAL GENERAL LIABILITY

1. Minimum Combined Single Limit of $1,000,000 per occurrence for Bodily Injury and Property Damage.
2. No coverage shall be deleted from the standard policy without notification of individual exclusions being attached for review and acceptance.

D. AUTOMOBILE LIABILITY

1. Minimum Combined Single Limit of $1,000,000 per occurrence for Bodily Injury and Property Damage.

E. WORKERS' COMPENSATION

1. Employer's Liability limits of $500,000/$500,000/ $500,000 are required.

F. CERTIFICATES OF INSURANCE

1. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent, and shall contain provisions representing and warranting the following:
    a. The company is licensed and admitted to do business in the State of Texas.
    b. The insurance set forth by the insurance company are underwritten on forms which have been approved by the Texas Department of Insurance or ISO.
    c. Sets forth all endorsements as required above and insurance coverage's as previously set forth herein.
    d. Shall specifically set forth the notice of cancellation, termination, or change in coverage provisions to the CITY.
    e. Original endorsements affecting coverage required by this section shall be furnished with the certificates of insurance.

SECTION 18.
ASSIGNMENT

This Agreement and the rights and obligations contained herein may not be assigned by CONTAINER SOURCE without the specific prior written approval of the City Council. Any assignment by CONTAINER SOURCE without prior written approval of the City Council shall be null and void.

SECTION 19.
SAFETY

CONTAINER SOURCE shall perform the collection in accordance with applicable laws, codes, ordinances and regulations of the United States, State of Texas, Washington County, and CITY and in compliance with OSHA and other laws as they apply to its employees. It is the intent of the parties that the safety precautions are a part of the collection techniques for which CONTAINER SOURCE is solely responsible. In the carrying on of the work herein provided for, CONTAINER SOURCE shall use all proper skill and care, and CONTAINER SOURCE shall exercise all due and proper precautions to prevent injury to any property, person or persons. CONTAINER SOURCE assumes responsibility and liability and hereby agrees to indemnify the CITY from any liability caused by CONTAINER SOURCE'S failure to comply with applicable federal, state or local laws and regulations, touching upon the maintenance of a safe and protected working environment, and the safe use and operation of machinery and equipment in that working environment.

SECTION 20.
AD VALOREM TAXES

CONTAINER SOURCE agrees to render all personal property utilized in its solid waste operation services to Washington County Appraisal District so that said personal property will be the subject of ad valorem taxation for the benefit of CITY.

SECTION 21.
NOTICES

All notices required under the terms of this Agreement to be given by either party to the other shall be in writing, and unless otherwise specified in writing by the respective parties, shall be sent to the parties at the addresses following:

City of Brenham
P.O. Box 1059
Brenham, Texas 77834
ATTN: City Secretary

Container Source, LLC
12662 Highway 36 N
Brenham, Texas 77833
ATTN: Dylan Dollar

All notices shall be deemed to have been properly served only if sent by certified mail, to the person(s) at the address designated as above provided, or to any other person at the address which either party may hereinafter designate by written notice to the other party.

SECTION 22.
AMENDMENTS

It is hereby understood and agreed by the parties to this Agreement that no alternation or variation to the terms of this Agreement shall be made unless made in writing, approved by both parties, and attached to this Agreement to become a part hereof.

SECTION 23.
SEVERABILITY

If any section, sentence, clause or paragraph of this Agreement is for any reason held to be invalid or illegal, such invalidity shall not affect the remaining portions of the Agreement.

SECTION 24.
TERM OF AGREEMENT

The term of this Agreement shall be effective beginning on the ___ day of __________, 2021, being the date of acceptance by CONTAINER SOURCE and shall terminate on September 30, 2022.

Thereafter, this Agreement shall automatically renew annually for a subsequent one (1) year terms beginning on October 1 and terminating on the following September 30 unless either party gives written notice of non-renewal by certified mail no later than sixty (60) days prior to the then current termination date. Further, either party may terminate this Agreement without cause at any time by providing the other party with sixty (60) days written notice of termination by certified mail. This section is not intended, nor shall this section be construed, to limit or prohibit a party's ability to terminate this Agreement as otherwise provided in this Agreement.

SECTION 25.
ACCEPTANCE OF AGREEMENT

That CONTAINER SOURCE shall have sixty (60) days from and after the final passage and approval of this Ordinance to file its written acceptance thereof with the City Secretary, and upon such acceptance being filed, this Ordinance shall take effect and be in force from and after the date of its acceptance, and shall effectuate and make binding the agreement provided by the terms hereof.

SECTION 26.
AUTHORIZATION TO EXECUTE

The parties signing this Agreement shall provide adequate proof of their authority to execute this Agreement. This Agreement shall inure to the benefit and is binding upon the parties hereto and their respective successors or assigns, but shall not be assignable by either party without the written consent of the other party.

SECTION 27.
PUBLIC MEETING

It is hereby found and determined that the meeting(s) at which this Ordinance was considered were open to the public, as required by Chapter 551, Texas Government Code, and that advance public notice of time, place, and purpose of said meetings was given in accordance with law.

PASSED and APPROVED on its first reading this the 19th day of August 2021.

PASSED and APPROVED on its second reading this the 2nd day of September 2021.

____
Milton Y. Tate, Jr.
Mayor

ATTEST:

____
Jeana Bellinger, TRMC, CMC
City Secretary

ORDINANCE NO. O-21-023

AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS, AMENDING CHAPTER 24, TAXATION, OF THE CODE OF ORDINANCES OF THE CITY OF BRENHAM, TEXAS BY REPEALING ARTICLE III, BRENHAM–WASHINGTON COUNTY HOTEL OCCUPANCY TAX BOARD; PROVIDING FOR A NEW ARTICLE III, RESERVED, FOR FUTURE AMENDMENTS TO CHAPTER 24; PROVIDING FOR A REPEALER AND SAVINGS CLAUSE; PROVIDING FOR A SEVERABILITY CLAUSE; PROVIDING FOR AN EFFECTIVE DATE; AND PROVIDING FOR PROPER NOTICE AND OPEN MEETINGS

WHEREAS, pursuant to Texas Local Government Code, Section 51.001, the City has the authority to adopt ordinances and regulations that are for good government, peace and order of the City; and

WHEREAS, as a home-rule municipality, Texas Local Government Code, Section 51.072 confirms that the City has the full power of local self-government; and

WHEREAS, the City Council desires that Chapter 24, Taxation, Article III, Brenham-Washington County Hotel Occupancy Tax Board, of the City of Brenham's Code of Ordinances be repealed and replaced with reservation wording for future amendments to Chapter 24; and

WHEREAS, the City Council hereby finds that the best interests of the City will be promoted by the enactment of this Ordinance;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, THAT:

SECTION 1.

Chapter 24, Taxation, Article III, Brenham-Washington County Hotel Occupancy Tax Board, of the Code of Ordinances of the City of Brenham is hereby repealed.

SECTION 2.

Chapter 24, Taxation, of the Code of Ordinances of the City of Brenham is hereby amended to add Article III to read as follows:

ARTICLE III.
RESERVED

Sec. 24-30 – 24-50. RESERVED.

SECTION 3.
SAVINGS CLAUSE

All provisions of any ordinance, resolution or other action of the City in conflict with this Ordinance are hereby repealed to the extent they are in conflict. Any remaining portions of said ordinances, resolutions or other actions shall remain in full force and effect.

SECTION 4.
SEVERABILITY

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentences and clauses and phrases remaining should any provision be declared unconstitutional or invalid.

SECTION 5.
REPEALER

Any other ordinance or parts of ordinances in conflict with this Ordinance are hereby expressly repealed.

SECTION 6.
EFFECTIVE DATE

This Ordinance shall become effective upon adoption and publication as required by law.

SECTION 7.
PROPER NOTICE AND MEETINGS

It is hereby officially found and determined that the meetings at which this Ordinance was passed were open to the public as required and that public notice of the time, place and purpose of said meetings were given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED and APPROVED on its first reading this the 19th day of August 2021.

PASSED and APPROVED on its second reading this the 2nd day of September 2021.

____
Milton Y. Tate, Jr.
Mayor

ATTEST:

____
Jeana Bellinger, TRMC, CMC
City Secretary

City of BRENHAM

Regular City Council
AGENDA ITEM 7-H.

Agenda Item: **Approve a Payment to Brazos River Authority in the Amount of $412,842.00 for the City of Brenham's Raw Water Supply and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Type: Regular Meeting-September 02, 2021

Department: Public Utilities

Staff Contact: Donald Reese

Classification: Consent

SUMMARY STATEMENT:

On December 29, 1972, the City entered into a water availability agreement with the Brazos River Authority (BRA) for raw water to be purchased at a rate of no more than 4,000,000 gallons per day. This agreement has been amended periodically and now allows for 4,200 acre-feet per year and renews annually.

More recently, on October 1, 2019, the City entered into another water availability agreement, also for municipal use, with BRA for an additional 774 acre-feet of raw water that terminates on August 31, 2045.

Each year, the City is invoiced by BRA for these two agreements.

ATTACHMENTS:

(1) Invoice from BRA

RELEVANCE TO COMPREHENSIVE PLAN:

RECOMMENDED ACTION:

Approve a payment to Brazos River Authority in the amount of $412,842.00 for the City of Brenham's raw water supply and authorize the Mayor to execute any necessary documentation.

016115

DEVELOP ★ MANAGE ★ PROTECT
WATER RESOURCES OF THE BRAZOS RIVER BASIN

Brazos
RIVER AUTHORITY

4600 COBBS DRIVE ★ P.O. BOX 7555 ★ WACO, TEXAS 76714-7555
(254) 761-3100

Customer No.	944
Invoice No.	FR00009495
Invoice Date:	08/15/2021
Due Date:	09/15/2021

City of Brenham
Attn: Accounts Payable
P.O. Box 1059
Brenham, TX 77834-1059

INVOICE

Item/Description		Qty	UOM	Price	Amount
944-03	SYSTEM WATER AVAILABILITY AGRT Annual Invoice	4,200.00	AF	83.00	348,600.00
944-04	SWAA-SYS OPS WATER AGREEMENT Annual Invoice	774.00	AF	83.00	64,242.00

944-03

104.5.100.708.00
BRA WTR AGMT - Sept '21
$ 29,050.00

944-04

104.1.620.00
$64,242.00

104-1-620.00
BRA WTR AGMT - Oct '21 - Aug '22
$ 319,550.00

APPROVED
BY:
DATE: 8/25/2021

Look Fast & Easy Pay Option Look

Total Amount Due: $412,842.00

Save Postage & Time: Brazos River Authority now offers our customers an on-line payment option. Visit our website at **www.brazos.org** and click on '**Doing Business**' then select '**Make an Online Payment**' to pay by ACH (electronic check) via our secure website.

Please remit by due date to prevent additional late fees and finance charges.

Important Notice: There is a security flap on the back of this form showing your name, address, and customer account number. **Please** remove this security flap and **return with your payment** to the mailing address below. If unable to include this remittance flap, your customer account number must be written legibly on the check to ensure proper credit.

Remit to: **Brazos River Authority**
P.O. Box 7555
Waco, Texas 76714-7555

Regular City Council
AGENDA ITEM 7-I.

Agenda Item: **Approve Change Order No. 2 and Final Payment on City of Brenham Project No. 2019-03 to Larry Young Paving, Inc. in the Amount of $64,669.69 for Salem Road Street Improvements and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Type: Regular Meeting-September 02, 2021

Department: Public Works

Staff Contact: Dane Rau

Classification: Consent

SUMMARY STATEMENT:

On September 3, 2020, Council awarded the Salem Rd Improvement Project to Larry Young Paving Inc. This project consisted of right of way widening, drainage improvements and upgrading to a concrete driving surface. The value of the contract was $1,284,372.50. In partnership with Washington County, on January 7, 2021, a change order in the amount of $36,522.40 was approved by Council which added some work on the county side of the railroad tracks along Salem Rd. This brought the project total to $1,320,894.90. This change order is fully reimbursable by Washington County.

We are very happy to say that this project has been completed and the final work looks great. As with any construction project there were several obstacles along the way, but our contractor has now completed the items on the final punch list, and we are ready to move to final payment and start the 1 yr warranty. Change Order #2 was a deductive change due to lesser quantities used on the project compared to the original bid. This deduct was $27,501.00. With Change Order #1 and Change Order #2 (Deduct Change Order) the total project costs came at $1,293,393.90. All invoices have been paid to date except Final Payment (Application for Payment #6) which is $64,669.69. When considering reimbursement from Washington County this project came back under original costs expected.

We would like to ask council to move forward with Final Payment in the amount of $64,669.69 along with blessing change order #2 (Deductive Change Order). Documentation has showed that the contractor has met all financial obligations by returning the Consent of Surety, Power of Attorney and Certification of Payment. The one-year maintenance period began June 3, 2021, when a final walkthrough was conducted. All punch list items were completed, and a one-year walkthrough will be conducted in the Summer of 2022.

ATTACHMENTS:

(1) Salem Road Improvements
(2) Change Order #2
(3) Pay Application
(4) Salem Certification of Payment
(5) Salem POA
(6) Consent of Surety

RELEVANCE TO COMPREHENSIVE PLAN:

RECOMMENDED ACTION:

Approve Change Order No. 2 and Final Payment on City of Brenham Project No. 2019-03 to Larry Young Paving, Inc. in the amount of $64,669.69 for Salem Road Street Improvements and authorize the Mayor to execute any necessary documentation.

75 of years
EXCELLENCE IN ENGINEERING

STRAND ASSOCIATES®
Strand Associates, Inc.®
1906 Neibuhr Street
Brenham, TX 77833
(P) 979.836.7937

June 3, 2021

Mr. Dane Rau, Public Works Director
City of Brenham
200 West Vulcan Street
Brenham, TX 77833

Mr. Mark Schinzler, Project Manager
Larry Young Paving, Inc.
1852 Silver Hill Road
Bryan, TX 77807

Re: 2020 Salem Road Street Improvements
Contract No. 2019-03
City of Brenham, Texas

Dear Mr. Rau and Mr. Schinzler:

In accordance with Article 15.03 of the General Conditions and based on the comments received by Strand Associates, Inc.® from City of Brenham on June 2, 2021, this letter is a Final Certificate of Substantial Completion for the remainder of the project for Contract No. 2019-03. This certificate includes by reference the Preliminary Certificate of Substantial Completion, dated May 28, 2021, and the punch List of Items to be Completed or Corrected that was enclosed with that certificate.

The Preliminary Certificate of Substantial Completion fixed the Substantial Completion date at May 17, 2021.

Please call 979-836-7937 should you have any questions.

Sincerely,

STRAND ASSOCIATES, INC.®

Cole C. Christian, P.E.

Enclosures

c/enc: Jerome Hutzler, Strand Associates, Inc.®
Matt Yentz, Strand Associates, Inc.®

STRAND ASSOCIATES®
Strand Associates, Inc.®
1906 Niebuhr Street
Brenham, TX 77833
(P) 979.836.7937

May 28, 2021

Mr. Dane Rau, Public Works Director
City of Brenham
200 West Vulcan Street
Brenham, TX 77833

Re: 2020 Salem Road Street Improvements
Contract No. 2019-03
City of Brenham, Texas

Dear Mr. Rau:

In accordance with Article 15.03 of the General Conditions, the above-referenced project was inspected on May 26, 2021.

Based on this inspection, we have included in this preliminary certificate a date of May 17, 2021, for Substantial Completion for the entire project.

A punch List of Items to be Completed or Corrected, which were noted during this inspection, is enclosed.

In accordance with Article 15.03 of the General Conditions, at the time of delivery of the Preliminary Certificate of Substantial Completion, ENGINEER will deliver to OWNER and CONTRACTOR a written recommendation as to the division of responsibilities pending final payment between OWNER and CONTRACTOR with respect to security, operation, safety, maintenance, heat, utilities, insurance, and warranties. It is our recommendation that all the requirements of the Contract Documents be followed as to division of responsibilities between OWNER and CONTRACTOR, and it is not our intent to change any of these requirements through the following recommendations.

Contract Bonds and Insurance requirements are included in Article 6 of the General Conditions and Supplementary Conditions. As specified in Article 6.01 of the General Conditions, the Performance and Payment Bonds shall remain in effect at least until one year after the date when final payment becomes due.

As specified in Article 6.03 of the General Conditions and Supplemental General Conditions, CONTRACTOR shall continue to provide Contractor's Liability Insurance for the complete project until final payment is made and during correction period when CONTRACTOR is completing its Contract obligations and include completed operations coverage for a period of three years after final payment.

As specified in Article 6.05 of the General Conditions and Supplementary Conditions, CONTRACTOR shall continue to provide property insurance for the complete project until final payment is made.

Concerning site security, we recommend that OWNER be responsible for overall security of the site. OWNER shall allow CONTRACTOR reasonable access to complete work.

Concerning operation and maintenance, we recommend that OWNER be responsible for operation and routine maintenance of the facilities. In the case of equipment, OWNER shall be responsible for operation and routine maintenance from the date of Substantial Completion.

Concerning safety, we recommend that OWNER be responsible for safety of its work and operations and that CONTRACTOR be responsible for its work and operations. Occupational Safety and Health Act of 1970 and other federal and state requirements apply to both parties.

Concerning utilities, OWNER shall provide all utilities from the date of Substantial Completion.

Contract correction period is included in Article 15.08 of the General Conditions and Supplementary Conditions. Beneficial occupancy or use by OWNER does not constitute acceptance.

Please note that, in accordance with Article 15.03, OWNER has seven days after receipt of this Preliminary Certificate of Substantial Completion during which to make written objection to ENGINEER as to any provisions of the certificate or list of work remaining.

Please call 979-836-7937 should you have any questions.

Sincerely,

STRAND ASSOCIATES, INC.®

Cole Christian

Cole C. Christian, P.E.

Enclosure

c/enc: Mark Schinzler, Project Manager, Larry Young Paving Inc.
Jerome Hutzler, Strand Associates, Inc.®
Matt Yentz, Strand Associates, Inc.®

STRAND ASSOCIATES®

List of Items to be Completed or Corrected
2020 Salem Road Street Improvements
Contract 2019-03
City of Brenham, Texas

Original List Date: May 26, 2021 Updated List Date: ____________

A. General Punch List of Items

1. Perform general site cleanup and seeding.
2. Correct embankment from Station (Sta.) 0+71 to 1+75 to meet the design grade of a 4:1 slope.
3. Provide gravel fill to correct the grade from Sta. 0+80 to 1+05 for the gravel driveway to the railroad electrical building to meet the design grade.
4. Reseal the expansion joints that were not properly sealed near Stas. 3+00, 9+50, and 15+50.
5. Remove sediment and debris in the inverts of each storm sewer structure and flush the pipes to remove any built-up silt.
6. Remove excess concrete in the extension of Structure A-3.
7. Clean and grout stone riprap at the outfall.
8. Clean out the silt and debris in all structures, including the extensions for each inlet.
9. Regrout the inverts of Structures A-6, A-5, and A-4.
10. Clean the sediment and rocks off the road.
11. Move the Texas Department of Transportation (TxDOT) manhole cover to Structure A-2.
12. Repair the striping across the site, as well as all yellow striping from Sta. 18+50 to 21+50.
13. Provide Owner a check for Ms. Thomas's vehicle repairs.
14. Remove the silt fence once the grass has sprouted.
15. Repair the full depth of the concrete pavement near Stas. 19+50 and 6+00.
16. Remove 3 to 4 inches of dirt around the lift station top.
17. Clean up the grout around the sanitary sewer manhole tops.
18. Provide adequate erosion control at the inlets to prevent silt from entering the storm sewer system.
19. Fix the concrete collar around the water valve at Sta. 16+00.
20. Grade, remove large rocks, and provide topsoil where it has washed out across the site.
21. Provide Contractor's as-built drawings showing all modifications of the work to Engineer.
22. Provide the Final Consent of Surety.

c: Jerry Hutzler, Strand Associates, Inc.®
Matt Yentz, Strand Associates, Inc.®

CCC:cdj\S:\BRE\3900--3999\3900\237\Correspondence\Owner\2021-05-18 - Final Completion Letter\List of Items to be Completed or Corrected.docx

EXCELLENCE IN ENGINEERING

STRAND ASSOCIATES®

Strand Associates, Inc.®
1906 Niebuhr Street
Brenham, TX 77833
(P) 979.836.7937

August 11, 2021

CHANGE ORDER NO. 2

PROJECT: 2020 Salem Road Street Improvements
OWNER: City of Brenham, Texas
CONTRACT: 2019-03
CONTRACTOR: Larry Young Paving, Inc.

Description of Change

2a	Decrease the quantity for Base Bid Item 13 from 2 to 0 each (EA); unit price is $600.00 EA.	DEDUCT	($1,200.00)
2b	Decrease the quantity for Base Bid Item 14 from 1 to 0 EA; unit price is $6,000.00 EA.	DEDUCT	($6,000.00)
2c	Decrease the quantity for Base Bid Item 25 from 6 to 0 EA; unit price is $2,000.00 per each.	DEDUCT	($12,000.00)
2d	Decrease the quantity for Base Bid Item 26 from 80 to 0 linear foot (LF); unit price is $99.00 per LF.	DEDUCT	($7,920.00)
2e	Decrease the quantity for Base Bid Item 51 from 13 to 0 LF; unit price is $20.00 per LF.	DEDUCT	($260.00)
2f	Decrease the quantity for Change Order Item 1b from 22 to 11 LF; unit price is $11.00 per LF.	DEDUCT	($121.00)
TOTAL VALUE OF THIS CHANGE ORDER:		DEDUCT	($27,501.00)

Contract Price Adjustment

Original Contract Price	$1,284,372.50
Previous Change Order Adjustments	$36,522.40
Adjustment in Contract Price this Change Order	($27,501.00)
Current Contract Price including this Change Order	$1,293,393.90

Contract Final Completion Date Adjustment

Original Contract Final Completion Date	January 1, 2021
Contract Final Completion Date Adjustments due to previous Change Orders	84 Days
Contract Final Completion Date Adjustments due to this Change Order	146 Days
Current Final Contract Completion Dates including all Change Orders	August 19, 2021

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City of Brenham–Larry Young Paving, Inc.
Contract 2019-03, Change Order No. 2
Page 2
August 11, 2021

This document shall become a supplement to the Contract and all provisions will apply hereto.

RECOMMENDED

Jared Engelke ______________________ August 11, 2021
ENGINEER–Strand Associates, Inc.® Date

APPROVED

______________________ 8/11/2021
CONTRACTOR–Larry Young Paving, Inc. Date

APPROVED

______________________ ______________
OWNER–City of Brenham, Texas Date

APPLICATION FOR PAYMENT NO. 06

TO OWNER: City of Brenham, 200 West Vulcan, Brenham, Texas 77833
FROM CONTRACTOR: Larry Young Paving, Inc., 1852 Silver Hill Road Bryan, Texas 77807
PROJECT: 2020 Salem Road Street Improvements
CITY PROJECT NO. 2019-03

CONTRACT AWARDED: September 3, 2020
PERIOD FROM: July 31, 2021
CONST. TIME ALLOTED (Days): 190

NOTICE TO PROCEED: September 17, 2020
PERIOD TO: August 31, 2021
TIME USED (Days): 348

ITEM	BASE BID	CONTRACT QUANTITY	UNIT	PREVIOUS PERIOD	CURRENT PERIOD	TOTAL	UNIT PRICE	TOTAL VALUE OF WORK COMPLETED
1	Mobilization	1	LS	1	0	1	$ 70,000.00	$ 70,000.00
2	Stormwater Pollution Prevention Plan (SWPPP)	1	LS	1	0	1	$ 10,000.00	$ 10,000.00
3	Remove and Dispose of Existing Pavement	7,625	SY	7625	0	7,625	$ 6.20	$ 47,275.00
4	Remove and Dispose of Existing Curb and Gutter	120	LF	120	0	120	$ 11.00	$ 1,320.00
5	Remove and Dispose of Existing Concrete Pavement	650	SY	650	0	650	$ 13.50	$ 8,775.00
6	Remove and Dispose of Existing 18-IN CMP	503	LF	503	0	503	$ 15.00	$ 7,545.00
7	Remove and Dispose of Existing 18-IN RCP	60	LF	60	0	60	$ 19.50	$ 1,170.00
8	Remove and Dispose of Existing 24-IN CMP	144	LF	144	0	144	$ 15.00	$ 2,160.00
9	Remove and Dispose of Existing 36-IN Double 6:1 Safety End Treatment	2	EA	2	0	2	$ 286.00	$ 572.00
10	Remove and Dispose of Existing 18-IN 4:1 Safety End Treatment	1	EA	1	0	1	$ 247.50	$ 247.50
11	Remove and Dispose of Existing Concrete Headwall	1	EA	1	0	1	$ 700.00	$ 700.00
12	Relocate Existing Mailbox	5	EA	5	0	5	$ 129.50	$ 647.50
13	Reset Existing Property Pin	2	EA	0	0	0	$ 600.00	$ -
14	Furnish All Materials to Adjust Elevation of Existing Water Main Above or Below Proposed Storm Sewer, Complete in Place	1	EA	0	0	0	$ 6,000.00	$ -
15	Remove and Dispose of Existing Sign and Post	3	EA	3	0	3	$ 43.00	$ 129.00
16	Furnish and Install Traffic Sign Post Per TxDOT Item 636, Complete in Place	7	EA	7	0	7	$ 400.00	$ 2,800.00
17	Furnish and Install Traffic Sign Per TxDOT Item 636, Complete in Place	43.5	SF	43.5	0	43.5	$ 26.00	$ 1,131.00
18	Furnish and Install Type C Yellow 4-IN Solid Pavement Marking Per TxDOT Item 668, Complete in Place	5,260	LF	5260	0	5260	$ 3.50	$ 18,410.00
19	Furnish and Install Type C Yellow 4-IN Dashed Pavement Marking Per TxDOT Item 668, Complete in Place	2,203	LF	2203	0	2203	$ 3.50	$ 7,710.50
20	Furnish and Install Type C Yellow 12-IN Solid Pavement Marking Per TxDOT Item 668, Complete in Place	113	LF	113	0	113	$ 10.00	$ 1,130.00
21	Furnish and Install Type C White 4-IN Solid Pavement Marking Per TxDOT Item 668, Complete in Place	563	LF	563	0	563	$ 3.50	$ 1,970.50
22	Furnish and Install Type C White 12-IN Solid Pavement Marking Per TxDOT Item 668, Complete in Place	40	LF	40	0	40	$ 10.00	$ 400.00
23	Furnish and Install Type C Standard Arrow Pavement Marking Per TxDOT Item 668, Complete in Place	12	LF	12	0	12	$ 400.00	$ 4,800.00
24	Furnish and Install Word Pavement Marking Per TxDOT Item 668, Complete in Place	2	LF	2	0	2	$ 500.00	$ 1,000.00
25	Furnish All Materials to Adjust Elevation of Existing Sanitary Sewer Service Line Below the Proposed Storm Sewer, Complete in Place	6	EA	0	0	0	$ 2,000.00	$ -
26	Lower Existing 2-IN Force Main Below Proposed Storm Sewer Inlet	80	LF	0	0	0	$ 99.00	$ -
27	Raise Existing Fire Hydrant to Finished Grade	4	EA	4	0	4	$ 2,200.00	$ 8,800.00
28	Raise Existing Water Valve Box and Stem to Finished Grade	5	EA	5	0	5	$ 600.00	$ 3,000.00
29	Excavation	2000	CY	2,000	0	2,000	$ 10.00	$ 20,000.00

ITEM	BASE BID	CONTRACT QUANTITY	UNIT	PREVIOUS PERIOD	CURRENT PERIOD	TOTAL	UNIT PRICE	TOTAL VALUE OF WORK COMPLETED
30	Embankment	2600	CY	2,600	0	2,600	$ 7.50	$ 19,500.00
31	Select Fill Delivered to Site	620	CY	620	0	620	$ 31.50	$ 19,530.00
32	8.5-IN Reinforced Concrete Pavement	9380	SY	9380	0	9,380	$ 59.00	$ 553,420.00
33	6-IN Reinforced Concrete Driveway Pavement	800	SY	800	0	800	$ 48.50	$ 38,800.00
34	Reinforced Concrete Standard Curb	3725	LF	3725	0	3,725	$ 6.00	$ 22,350.00
35	Reinforced Concrete Laydown Curb	110	LF	110	0	110	$ 6.00	$ 660.00
36	Minimum 6-IN Compacted Thickness Flexible Base Material Type A, Grade 1, or Limestone, Screened Gravel Not Larger Than 2-IN Diameter W/5% Cement Binder	30	SY	30	0	30	$ 27.50	$ 825.00
37	Furnish and Install 5-FT x 7-FT Curb Inlet, W/10-FT Extension, Complete in Place	1	EA	1	0	1	$ 6,800.00	$ 6,800.00
38	Furnish and Install 5-FT x 7-FT Curb Inlet, W/two 5-FT Extension, Complete in Place	1	EA	1	0	1	$ 6,900.00	$ 6,900.00
39	Furnish and Install 5-FT x 6-FT Curb Inlet, W/10-FT Extension, Complete in Place	2	EA	2	0	2	$ 6,000.00	$ 12,000.00
40	Furnish and Install 5-FT x 6-FT Curb Inlet, W/5-FT Extension, Complete in Place	3	EA	3	0	3	$ 5,100.00	$ 15,300.00
41	Furnish and Install 5-FT x 4.5-FT Curb Inlet, W/5-FT Extension, Complete in Place	1	EA	1	0	1	$ 4,500.00	$ 4,500.00
42	Furnish and Install 10-FT x 6-FT Junction Box, Complete in Place	1	EA	1	0	1	$ 13,000.00	$ 13,000.00
43	Furnish and Install 4-FT x 4-FT Junction Box, Complete in Place	1	EA	1	0	1	$ 3,000.00	$ 3,000.00
44	Furnish and Install 10-FT x 3-FT Area Inlet, Complete in Place	1	EA	1	0	1	$ 6,500.00	$ 6,500.00
45	Furnish and Install 3-FT x 3-FT Area Inlet, Complete in Place	1	EA	1	0	1	$ 2,700.00	$ 2,700.00
46	Furnish and Install 48-IN ASTM C76, Class III, Reinforced Concrete Pipe by Open Cut, All Depths, Complete in Place	552	LF	552	0	552	$ 202.50	$ 111,780.00
47	Furnish and Install 36-IN ASTM C76, Class III, Reinforced Concrete Pipe by Open Cut, All Depths, Complete in Place	120	LF	120	0	120	$ 136.00	$ 16,320.00
48	Furnish and Install 30-IN ASTM C76, Class III, Reinforced Concrete Pipe by Open Cut, All Depths, Complete in Place	795	LF	795	0	795	$ 101.50	$ 80,692.50
49	Furnish and Install 24-IN ASTM C76, Class III, Reinforced Concrete Pipe by Open Cut, All Depths, Complete in Place	490	LF	490	0	490	$ 90.00	$ 44,100.00
50	Furnish and Install 18-IN ASTM C76, Class III, Reinforced Concrete Pipe by Open Cut, All Depths, Complete in Place	108	LF	108	0	108	$ 84.00	$ 9,072.00
51	Furnish, Install and Extend 6-IN HDPE Pipe Through Back of Curb	13	LF	0	0	0	$ 20.00	$ -
52	Furnish and Install 36-IN Safety End Treatment, Complete in Place	2	EA	2	0	2	$ 3,800.00	$ 7,600.00
53	Furnish and Install 18-IN Safety End Treatment, Complete in Place	1	EA	1	0	1	$ 700.00	$ 700.00
54	Furnish and Install 12-IN Grouted Stone Riprap (Type R), Complete in Place	9	CY	9	0	9	$ 400.00	$ 3,600.00
55	Trench Safety Per Specification	600	LF	600	0	600	$ 0.75	$ 450.00
56	Railroad Permit Coordination, Inspection, Flagger, and Associate Fees	1	LS	1	0	1	$ 13,000.00	$ 13,000.00
57	Traffic Control and Regulation	1	LS	1	0	1	$ 11,000.00	$ 11,000.00
58	Seeding and Site Restoration	1	LS	1	0	1	$ 10,000.00	$ 10,000.00
59	Remove and Dispose of Ex. Area Inlet	1	EA	1	0	1	$ 1,200.00	$ 1,200.00

ITEM	CHANGE ORDER NO. 1	CONTRACT QUANTITY	UNIT	PREVIOUS PERIOD	CURRENT PERIOD	TOTAL	UNIT PRICE	TOTAL VALUE OF WORK COMPLETED
1a	Remove and Dispose Existing Pavement	422	SY	422	0	422	$ 6.20	$ 2,616.40
1b	Remove and Dispose Existing Curb and Gutter	22	LF	11	0	11	$ 11.00	$ 121.00
1c	Install 8.5-inch Reinforced Concrete Pavement, Complete in Place	333	SY	333	0	333	$ 59.00	$ 19,647.00
1d	Install Reinforced Concrete Standard Curb, Complete in Place	22	LF	22	0	22	$ 6.00	$ 132.00
1e	Railroad Permit Coordination, Inspection, Flagger, and Associate Fees	1	LS	1	0	1	$ 4,500.00	$ 4,500.00
1f	Trench Safety Per Specification	1	LS	1	0	1	$ 1,200.00	$ 1,200.00
1g	Seeding and Site Restoration	1	LS	1	0	1	$ 2,400.00	$ 2,400.00
1h	Install 12 Inches of Flexible Base (95 percent Standard TEX-113), Complete in Place.	89	SY	89	0	89	$ 45.00	$ 4,005.00
1i	Install 6.0 inches of Cement Stabilized Sand (1-1/2 of cement per cubic yard of sand), Complete in Place	89	SY	89	0	89	$ 20.00	$ 1,780.00

Original Contract:	$ 1,284,372.50
Plus Additions:	$ 36,522.40
Less Deductions:	$ -
Adjusted Contract:	$ 1,320,894.90

Value of Work Performed to	$ 1,293,393.90
Plus Materials Stored at Close of	$ -
Net Amt Earned to Date	$ 1,293,393.90
Less 5% Retainage	$ -
Subtotal	$ 1,293,393.90
Less Previous Pay Applications	$ 1,228,724.21
Amount Due this Application	$ **64,669.69**

3 of 4

AFFIDAVIT & CERTIFICATION OF PAY APPLICATION BY CONTRACTOR

STATE OF TEXAS
COUNTY OF Brazos

WHEREAS, the undersigned, Mark Schmid, who being duly sworn, on oath, says that he is the legal representative of Larry Young Paving, Inc., has been employed by City of Brenham to furnish labor and materials for the installation of the 2020 Salem Road Street Improvements in Brenham, Texas.

The undersigned Contractor certifies that: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

BY: _______________ DATE: 8/11/2021
LARRY YOUNG PAVING, INC.

PRINTED NAME: Mark Schmid TITLE: PM

SWORN TO AND SUBSCRIBED BEFORE ME THIS THE 11 DAY OF Aug, 2021

NOTARY PUBLIC IN AND FOR
THE STATE OF TEXAS.

JAMIE EAMES
Notary Public, State of Texas
Comm. Expires 10-31-2023
Notary ID 132233279

RECOMMENDED BY: _______________ DATE: 8.12.21
STRAND ASSOCIATES, INC.®

APPROVED BY: _______________ DATE: _______________
CITY OF BRENHAM, TEXAS

Document 00642

CERTIFICATION OF PAYMENT
TO SUBCONTRACTORS AND SUPPLIERS

The undersigned, Mark Schinzler (Affiant), states that he is the General manager (Title), of Larry Young Paving, Inc. (Contractor) and that he is duly authorized to execute this Certification of Payment to Subcontractors and Suppliers; that Contractor has made payments to Subcontractors and Suppliers for all labor, materials, equipment, and services furnished to date for Work on Project No. 2019-03 in the amounts for which Contractor has been paid; that the labor, materials, equipment, and services covered by this Certificate of Payment have been furnished in accordance with and all in compliance with the Contract Documents; that no sums have been withheld by Contractor for Subcontractors and Suppliers as a result of any allegations of deficiencies in the Work; and that such payments were made in accordance with the Contract Documents and with the laws of the State of Texas.

____
Affiant's Signature

SWORN AND SUBSCRIBED before me on 8.17.21 (Date).

Jamie Eanes
Notary Public in and for the State of TEXAS

Jamie Eanes
Print or type name

My Commission Expires: 10/31/2023 (Expiration Date)

JAMIE EANES
Notary Public, State of Texas
Comm. Expires 10-31-2023
Notary ID 132233279

NOTARY PUBLIC STATE OF TEXAS

END OF DOCUMENT

MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Carol Fonville

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 24th day of September , 2020 .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 24th day of September , 2020 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL IOWA
POLLY MASON
Commission Number 750576
My Commission Expires
January 07, 2023

Polly Mason
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 24th day of September , 2020 .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

William Warner Jr.
Secretary

POA 0018 (1/20) For bond verification contact verify@merchantsbonding.com

MERCHANTS
BONDING COMPANY™

Merchants Bonding Company (Mutual) P.O. Box 14498, Des Moines, Iowa 50306-3498
Phone: (800) 678-8171 Fax: (515) 243-3854

CONSENT OF SURETY TO FINAL PAYMENT

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☐
OTHER ☐

Bond No. TXC613531

TO OWNER:

The City of Brenham, County of Washington, Texas

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:
2020 Salem Road Street Improvements, 2019-03

PROJECT:
2020 Salem Road Street Improvements, 2019-03

CONTRACT DATED:

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)
Merchants Bonding Company (Mutual)
P.O. Box 14498
Des Moines, Iowa 50306-3498

, SURETY,

on bond of
(Insert name and address of Contractor)
Larry Young Paving Inc.
PO Box 11779
College Station TX 77842

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)
The City of Brenham, County of Washington, Texas

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: June 8, 2021
(Insert in writing the month followed by the numeric date and year.)

Attest: Evelyn Stein
(Seal): Evelyn Stein, Witness

Merchants Bonding Company (Mutual)
(Surety)
Alexandria Petroski
(Signature of authorized representative)

Alexandria Petroski Attorney-In-Fact
(Printed name and title)

Printed in cooperation with American Institute of Architects (AIA). The language in this document conforms exactly to the language used in AIA Document G707-1994 Consent Of Surety to Final Payment.

CON 0405 (4/15)

MERCHANTS
BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Alexandria Petroski

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 8th day of June , 2021 .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By Larry Taylor
President

STATE OF IOWA
COUNTY OF DALLAS ss.
On this 8th day of June , 2021 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL IOWA
POLLY MASON
Commission Number 750576
My Commission Expires
January 07, 2023

Polly Mason
Notary Public

(Expiration of notary's commission
does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 8th day of June , 2021 .

MERCHANTS NATIONAL BONDING, INC. INCORPORATED -o- 2003

MERCHANTS BONDING COMPANY (MUTUAL) INCORPORATED -o- 1933

William Warner Jr.
Secretary

POA 0018 (1/20) For bond verification contact verify@merchantsbonding.com

MERCHANTS
BONDING COMPANY™
MERCHANTS BONDING COMPANY (MUTUAL) P.O. Box 14498, Des Moines, Iowa 50306-3498
Phone: (800) 678-8171 Fax: (515) 243-3854

IMPORTANT NOTICE

To obtain information or make a complaint:

You may contact your insurance agent at the telephone number provided by your insurance agent.

You may call Merchants Bonding Company (Mutual) toll-free telephone number for information or to make a complaint at:

1-800-678-8171

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at:

1-800-252-3439

You may write the Texas Department of Insurance at:

P. O. Box 149104
Austin, TX 78714-9104
Fax: (512) 490-1007
Web: www.tdi.texas.gov
E-mail: ConsumerProtection@tdi.texas.gov

PREMIUM AND CLAIM DISPUTES: Should you have a dispute concerning your premium or about a claim you should contact the agent first. If the dispute is not resolved, you may contact the Texas Department of Insurance.

ATTACH THIS NOTICE TO YOUR POLICY: This notice is for information only and does not become a part or condition of the attached document.

SUP 0032 TX (2/15)

Please send all notices of claim on this bond to:

Merchants Bonding Company (Mutual) / Merchants National Bonding, Inc.
P.O. Box 14498
Des Moines, Iowa 50306-3498

(515) 243-8171
(800) 678-8171

Physical Address: 6700 Westown Parkway, West Des Moines, Iowa 50266

Regular City Council
AGENDA ITEM 8.

Agenda Item: **Discussion and Presentation of the FY2020-21 Third Quarter Financial Report**

Meeting Type: Regular Meeting-September 02, 2021

Department: Finance

Staff Contact: Carolyn Miller

Classification: Work Session

SUMMARY STATEMENT:

See attached Financial Reports for General Fund (excluding sub-funds) and six major utility funds.

ATTACHMENTS:

(1) Memo FY21 Financial Report 3rd QTR
(2) FY21 Financial Performance Reports 3rd QTR

RELEVANCE TO COMPREHENSIVE PLAN:

Plan 2040 implementation is made possible by the City's adherence to the annual budget which identifies how essential capital projects and annual priorities will be funded and maintained.

RECOMMENDED ACTION:

Discussion only.

MEMORANDUM

To: Mayor, Council and City Manager

From: Carolyn D. Miller, Assistant City Manager – Chief Financial Officer
Debbie Gaffey, Strategic Budget Officer

Subject: FY 2020-21 Year-To-Date Third Quarter Financial Report

Date: September 2, 2021

The Finance Division is pleased to provide financial performance reports for the quarter ending June 30, 2021. The General Fund (excluding sub-funds) and the six major utility funds are presented. All financials include comparisons of year-to-date third quarter actual results versus year-to-date third quarter prior year. In addition, year-to-date third quarter actual results are compared to the original and amended annual budget. Electric and Gas Funds are presented without the impact of wholesale power and gas commodity costs which are recovered through pass-thru revenue.

Actual to Budget Comparison

All funds except for the Water Fund experienced favorable actual to budget net revenues for year-to-date third quarter FY20-21. The Water Fund was unfavorable to budget due to lack of funding from FEMA for 75 percent of Lake Intake repairs which was included in the FY20-21 Budget.

FINANCIAL PERFORMANCE SUMMARY

Fund	For Period Ending June 30, 2021				
	YTD Revenues & Other Sources	YTD Expenditures & Other Uses	Actual Net Revenues (Loss)	Budgeted Net Revenues (Loss)	Actual to Budget Comparison Fav/(Unfav)
General	$13,967,104	$12,805,942	$1,161,162	($2,418)	$1,163,580
Electric Distribution	$5,138,392	$5,180,943	($42,551)	($222,815)	$180,265
Gas Distribution	$1,229,457	$1,192,160	$37,297	($109,405)	$146,702
Water	$2,961,096	$4,553,330	($1,592,234)	($237,426)	($1,354,808)
Wastewater	$2,874,006	$2,833,646	$40,360	$19,023	$21,337
Sanitation	$1,628,777	$1,755,573	($126,796)	($184,600)	$57,804
Drainage	$507,700	$246,250	$261,450	$248,730	$12,719

GENERAL FUND

The General Fund posted actual year-to-date third quarter net revenue of $1,161,162 which compared favorably to a budgeted net revenue loss of ($2,418) for that same period. Revenues and other financing sources were higher than budget by $420,405. Contributing factors to these favorable results were:

- Higher than projected budget revenues of $559,196 due to stronger than expected sales tax, property taxes and building permits which more than offset lower than budget revenues (COVID-related) from the Aquatics Center, Library and Animal Shelter; offset by,
- Lower than budget transfers-in from utility funds due to below budget shared service departments cost-of-services.

Year-to-date third quarter operating expenditures and other financing uses were favorable (lower) than budget appropriations by $743,176.

- Personnel costs were slightly favorable to budget by $112,681 due to turnover and vacancies;
- Supplies were $177,748 favorable (lower) than budget with savings in office furniture/equipment, computer equipment/software, fuel, botanical supplies, reproduction/printing and other supplies;
- Maintenance expenses were $67,877 favorable (lower) than budget with savings in streets maintenance and concrete work offsetting higher-than-budget vehicle repairs;
- Service expenses were $298,379 favorable (lower), due to timing variances in service contract payments; and
- Sundries were under budget by $63,009 due to a curtailment in travel to seminars and training brought on by COVID-19 offsetting higher than budgeted liability/casualty insurance.

ELECTRIC FUND

The Electric Distribution Fund posted a year-to-date third quarter loss of ($42,551) which was $180,265 favorable to the budgeted net loss of ($222,815). Highlights for the second quarter include:

- Revenues from charges for services were lower than budget by $178,497 due to lower than budget kWh consumption reflecting a delayed economic rebound from COVID;
- Department operating expenditures were favorable (lower) to budget by $267,410 with savings realized in all expenditure categories except capital outlay; and
- Transfers to the General Fund were lower than budget due to lower spending in General Fund shared service departments.

Key Electric Fund infrastructure projects for year-to-date third included:

- Copper conductor replacement (bond funded)
- Annual pole changeout both in-house and contractor
- Installation of auto protection devices and improvements to system automation
- Improvements associated with old Chappell Hill Road widening
- Blinn Football Field House, Blinn Science Wing and student housing projects
- Circle K project
- Munz lift station project
- Equipment purchases, including, skid steer and mini skylift with trailer
- Annual service installs and replacements (lines, meters and transformers)

GAS FUND

For year-to-date third quarter, the Gas Distribution Fund posted actual net revenues of $37,297, which was favorable by $146,702 to a budgeted net loss of ($109,405). Highlights for the quarter include:

- Revenues from charges for services were higher than budget by $31,223 because of Winter Storm Uri and offset COVID-related downturn in business consumption;
- Department operating expenditures were favorable (lower) to budget by $36,674;
- The Gas Fund has no debt service; and
- Transfers to the General Fund and Electric Fund were lower than budget because of shared service department savings.

Key Gas Fund infrastructure projects for the second quarter included:

- Completion of City Gate #2
- Liberty Village Phase I
- Gas main from SSLC to South Chappell Hill
- Vintage Farms Phase III
- Completion of Burleson Street gas extension
- Annual service installs and replacements (lines, meters and regulators)

WATER FUND

The Water Fund posted year-to-date third quarter net loss of ($1,592,234) which was unfavorable to projected net loss of ($237,426) by ($1,354,808). The loss is due to payoff of a Bank of Brenham loan to partially bridge-fund Lake Intake repairs, while waiting on FEMA reimbursement. Since the Lake Intake project appears to be in prolonged review status with FEMA, the City will reimburse the Water Fund with bond proceeds from a planned December issuance. Other highlights for the third quarter include:

- Revenues from charges for services were $53,992 lower than budget on lower billed gallons of consumption;
- Department operating expenditures were unfavorable (higher) than budget by $8,748 with savings in salaries, maintenance, services and franchise fees partially offsetting overages in supplies, capital outlay and sundries;
- Debt service was higher than budgeted with payoff of the Bank of Brenham loan used to partially fund Lake Intake repairs pending FEMA reimbursement; and
- Transfers-out to the General Fund and the Electric Fund for shared service cost reimbursements were favorable to budget by $34,783.

Key Water Fund infrastructure projects for the third quarter included:

- Lake Intake repairs
- Baker Katz onsite extension
- Clinton Street water main replacement
- Main Street extension to Chappell Hill
- Ledbetter & Woodson Lane at Bruce Street
- N Baylor Street main replacement
- E Stone Street water line lowering

- Annual new services (lines and meters)

WASTEWATER FUND

Year-to-date third quarter FY20-21 net revenue for the Wastewater Fund was $40,360, which was $21,337 favorable to projected net revenue of $19,023. Highlights for the third quarter include:

- Revenues from charges for services were $30,620 higher than budget estimates;
- Operating expenditures were favorable to budget by $3,502, driven by savings in personnel, maintenance and franchise fees, offsetting overages in supplies, services, capital and sundries expenditures; and
- Transfers-out to the General Fund and the Electric Fund for shared service cost reimbursements were favorable to budget by $21,593.

Key Wastewater Fund infrastructure projects for the third quarter included:

- Baker Katz onsite extension
- Munz lift station
- Ralston Creek lift station
- Burleson Street sewer main extension
- N Park sewer extension
- Annual new service installs and service replacments

SANITATION FUND

The Sanitation Fund posted actual year-to-date third quarter net loss of ($126,796), compared to budget net loss of ($184,600), a favorable variance of $57,804. Highlights for the third quarter include:

- Revenues from charges for services were $14,504 higher than budget;
- Operating expenditures were favorable to budget by $993; and
- Transfers-out to the General Fund and the Electric Fund for shared service cost reimbursements that were favorable to budget by $33,701.

DRAINAGE FUND

The Drainage Fund posted actual year-to-date third quarter FY20-21 net revenues of $261,450, compared to budget net revenues of $248,730, a favorable variance of $12,719. Highlights for the third quarter include:

- Revenues running slightly higher than budget estimates; and
- Savings over budgeted costs in all areas except for personnel which was just slightly over budget.

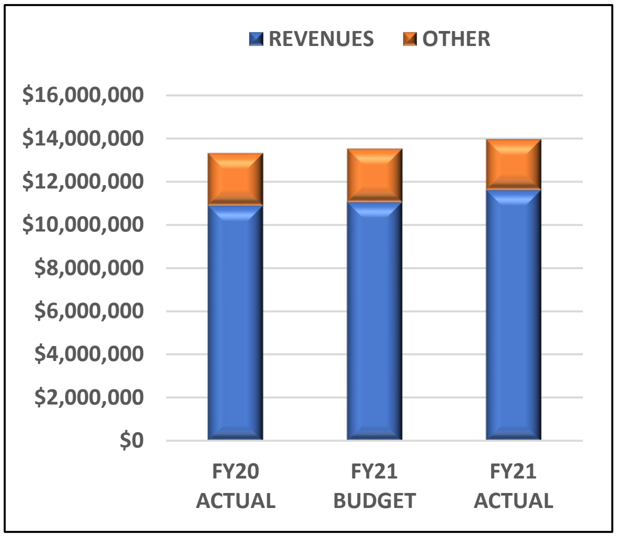
CONCLUSION

For year-to-date third quarter of FY 20-21, the City experienced favorable performance in six of seven funds relative to budget. The Water Fund is unfavorable to budget because the City expected (budgeted) FEMA reimbursements for the Lake Intake project which have not materialized forcing an unexpected use of cash to pay the contractor repairing the Lake Intake and reliance on a bond reimbursement resolution to replenish City cash out of bond proceeds from a December issue. After you have reviewed this financial performance report, should you have any questions or comments prior to the council meeting, please do not hesitate to contact us directly.

YTD
6/30/21

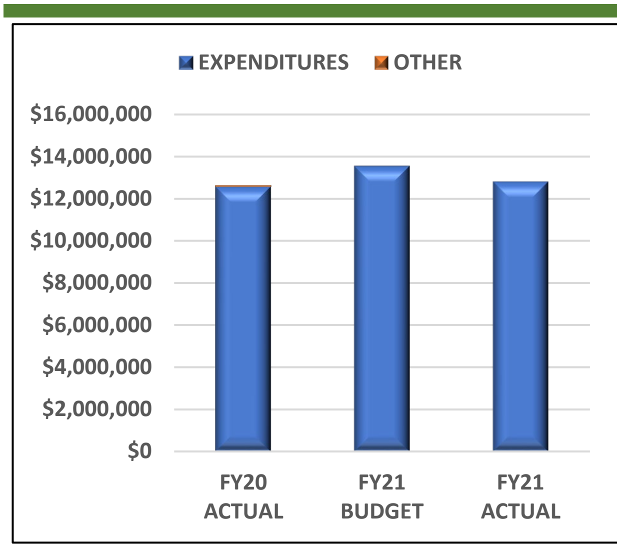
GENERAL FUND - FINANCIAL RESULTS

REVENUES AND OTHER FINANCING SOURCES



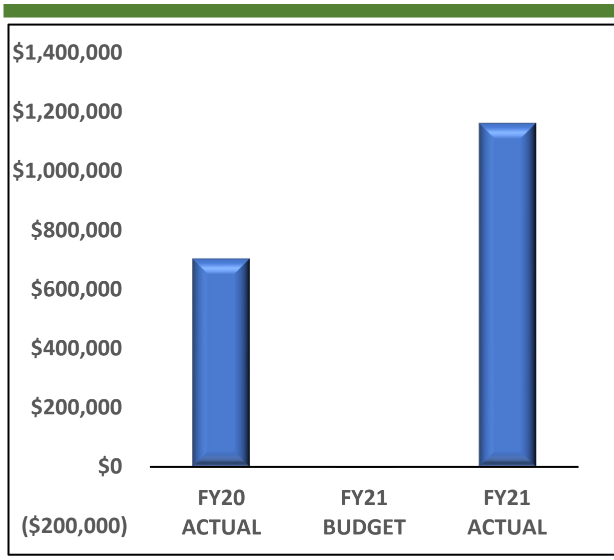
For the third quarter of Fiscal Year 2020-21, $14.0 million of actual revenues and other financing sources exceeded budget projections of $13.5 million and prior year of $13.3 million. Revenues are ahead of budget projections for property tax, sales tax, fines and forfeitures, miscellaneous, and BCDC contributions. All other revenue categories are running below budget.

EXPENDITURES AND OTHER USES OF FINANCING SOURCES



For year-to-date third quarter of Fiscal Year 2020-21, actual expenditures and other uses of resources were lower than budget by $743,176 and higher than prior year by $178,213. Expenditures are running favorable to budget in all expenditure categories.

INCREASE/(DECREASE) OF FUND BALANCE



For the third quarter of Fiscal Year 2020-21, there was a increase to fund balance of $1,161,162. This compared favorably to a budgeted decrease of ($2,418) and a prior year increase to fund balance of $703,126.

FUND 101

CITY OF BRENHAM

FY21 3RD QUARTER RESULTS (BUDGETARY BASIS)

FUND 101 - GENERAL FUND FINANCIAL STATEMENT

	3RD QTR YTD			FY21 ACT FAV/(UNFAV) TO		ANNUAL FY21 BUDGET		FY21 YTD ACT AS % OF	
IN $	FY20 ACT	FY21 BUD	FY21 ACT	FY20ACT	FY21 BUD	ORIGINAL	AMENDED	BUDGET (O)	BUDGET (A)
REVENUES									
TAXES (2)	9,247,495	9,422,373	9,870,255	622,761	447,882	12,721,439	12,721,439	77.6%	77.6%
LICENSES AND PERMITS	213,212	119,358	242,291	29,080	122,933	164,485	164,485	147.3%	147.3%
INTERGOVERNMENTAL	152,657	201,591	181,772	29,116	(19,819)	377,000	480,258	48.2%	37.8%
CHARGES FOR SERVICES	301,572	438,750	414,215	112,643	(24,535)	620,342	630,342	66.8%	65.7%
FINES AND FORFEITURES	422,374	443,507	507,282	84,908	63,774	614,617	614,617	82.5%	82.5%
INVESTMENT INCOME	125,372	155,587	98,035	(27,337)	(57,552)	128,800	128,800	76.1%	76.1%
PAYMENT FROM COMPONENT UNIT	168,050	128,371	132,371	(35,679)	4,000	277,000	277,000	47.8%	47.8%
CONTRIBUTIONS AND DONATIONS	-	-	-	-	-	-		0.0%	0.0%
MISCELLANEOUS	267,740	161,096	183,608	(84,132)	22,512	201,303	201,303	91.2%	91.2%
TOTAL REVENUES	10,898,470	11,070,633	11,629,829	731,359	559,196	15,104,986	15,218,244	77.0%	76.4%
EXPENDITURES									
CURRENT:									
CULTURE AND RECREATION	2,193,129	2,524,626	2,283,732	(90,604)	240,894	3,484,067	3,518,325	65.5%	64.9%
GENERAL GOVERNMENT^	4,244,855	4,397,939	4,110,662	134,192	287,277	5,960,411	5,960,679	69.0%	69.0%
HEALTH AND WELFARE	385,114	414,021	358,194	26,921	55,827	559,697	559,697	64.0%	64.0%
HIGHWAYS AND STREETS	841,862	990,747	753,689	88,173	237,058	1,329,950	1,329,950	56.7%	56.7%
PUBLIC SAFETY	4,853,319	5,360,008	5,190,103	(336,783)	169,906	7,310,100	7,310,789	71.0%	71.0%
PERSONNEL ATTRITION FACTOR^	-	(271,268)	-	-	(271,268)	(361,690)	(361,690)	0.0%	0.0%
DEBT SERVICE:									
INTEREST & FISCAL CHARGES	-	-		-	-	-	-	0.0%	0.0%
PRINCIPAL RETIREMENT	-	-		-	-	-	-	0.0%	0.0%
ISSUANCE COSTS	-	-		-	-	-	-	0.0%	0.0%
CAPITAL OUTLAY	48,841	133,043	109,562	(60,721)	23,481	65,000	133,043	168.6%	82.4%
TOTAL EXPENDITURES	12,567,120	13,549,117	12,805,942	(238,821)	743,176	18,347,535	18,450,793	69.8%	69.4%
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES	(1,668,650)	(2,478,484)	(1,176,113)	492,537	1,302,372	(3,242,549)	(3,232,549)	36.3%	36.4%
OTHER FINANCING SOURCES (USES)									
TRANSFERS IN	2,409,505	2,468,566	2,231,720	(177,785)	(236,846)	3,272,756	3,272,756	68.2%	68.2%
TRANSFERS OUT	(60,608)	-	-	60,608	-	(40,207)	(40,207)	0.0%	0.0%
INSURANCE PROCEEDS	22,879	7,500	105,554	82,675	98,054	10,000	10,000	1055.5%	1055.5%
TOTAL OTHER SOURCES/(USES)	2,371,776	2,476,066	2,337,274	(34,501)	(138,792)	3,242,549	3,242,549	72.1%	72.1%
NET CHANGE IN FUND BALANCE	**703,126**	**(2,418)**	**1,161,162**	**458,036**	**1,163,580**	**-**	**-**	**0.0%**	0.0%
FUND BALANCES - BEGINNING	4,699,744	4,699,744	4,699,744	-	-	4,699,744	4,699,744	100.0%	100.0%
FUND BAL - ENDING (INCLUDES ACCRUAL ADJ)	5,402,869	4,697,326	5,860,905	458,036	1,163,580	4,699,744	4,699,744	124.7%	124.7%
(1) ACTUALS EXCLUDE ACCRUED COMP TIME	-	-	-	-	-	-	-	0.0%	0.0%
NET CHANGE IN FUND BALANCE ADJUSTEI	703,126	(2,418)	1,161,162	458,036	1,163,580	-	-	0.0%	0.0%
(2) TAXES DETAIL									
TAX RECEIPTS-GENERAL FUND	4,543,597	4,625,553	4,789,351	245,755	163,798	4,656,676	4,656,676	102.8%	102.8%
DEFERRAL - SPREAD EVEN FOR YEAR	(1,146,199)	(1,164,169)	(1,222,754)	(76,555)	(58,585)	-	-		
PENALTY AND INTEREST/TAX	31,393	34,352	31,059	(335)	(3,293)	45,000	45,000	69.0%	69.0%
PENALTY FOR LATE RENDITION	3,497	5,747	3,898	401	(1,848)	6,000	6,000	65.0%	65.0%
CITY SALES TAX	2,980,649	2,987,925	3,311,143	330,494	323,218	5,234,329	5,234,329	63.3%	63.3%
ACCRUAL FOR MAY AND JUN	929,445	928,248	1,010,142	80,697	81,894	-	-		
UTIL FRANCHISE TAXES	1,568,022	1,643,674	1,629,064	61,042	(14,610)	2,335,434	2,335,434	69.8%	69.8%
GROSS RECPTS/FRANCHISE TAX	239,977	247,000	227,067	(12,910)	(19,933)	261,000	261,000	87.0%	87.0%
SANITATION FRANCHISE TAX	23,805	24,097	22,354	(1,451)	(1,742)	33,000	33,000	67.7%	67.7%
MIXED BEVERAGES TAX RECPT	36,289	50,158	34,639	(1,649)	(15,518)	77,000	77,000	45.0%	45.0%
PHONE ACCESS LINE FEES	37,021	39,789	34,292	(2,730)	(5,497)	73,000	73,000	47.0%	47.0%
TOTAL	9,247,495	9,422,373	9,870,255	622,761	447,882	12,721,439	12,721,439	77.6%	77.6%

CITY OF BRENHAM
FY21 3RD QUARTER RESULTS (BUDGETARY BASIS)

GENERAL FUND EXPENDITURES BY DEPARTMENT

	3RD QTR YTD			FY21 ACT FAV/(UNFAV) TO		ANNUAL FY21 BUDGET		FY21 YTD ACT AS % OF	
IN $	**FY20 ACT**	**FY20 BUD**	**FY21 ACT**	**FY20 ACT**	**FY21 BUD**	**ORIGINAL**	**AMENDED**	**BUDGET (O)**	**BUDGET (A)**
CULTURE AND RECREATION (INCLUDES CAPITAL)									
049 MRKTING & PUBLIC RELATIONS	303,884	352,451	298,462	5,422	53,989	493,526	493,526	60.5%	60.5%
144 PARKS	873,797	1,007,442	927,936	(54,140)	79,506	1,391,889	1,391,889	66.7%	66.7%
146 LIBRARY	391,976	480,686	405,840	(13,864)	74,846	588,278	622,536	69.0%	65.2%
149 AQUATIC CENTER	623,079	683,453	650,970	(27,891)	32,484	1,009,587	1,009,587	64.5%	64.5%
SUBTOTAL	2,192,735	2,524,032	2,283,207	(90,472)	240,825	3,483,280	3,517,538	65.5%	64.9%
GENERAL GOVERNMENT (INCLUDES CAPITAL)									
100 NON-DEPT DIRECT EXPEND	361,314	357,512	358,855	2,459	(1,343)	449,362	449,362	79.9%	79.9%
100 PERSONNEL ATTRITION FACTOR	-	(271,268)	-	-	(271,268)	(361,690)	(361,690)	0.0%	0.0%
110 NON-DEPT MISC EXPEND	37,990	32,863	55,593	(17,602)	(22,730)	67,500	67,500	82.4%	82.4%
121 ADMINISTRATION	651,961	623,517	537,425	114,536	86,092	866,598	866,598	62.0%	62.0%
122 DEVELOPMENT SERVICES	473,672	620,929	574,518	(100,846)	46,411	856,909	857,177	67.0%	67.0%
123 HUMAN RESOURCES	153,107	174,452	151,443	1,664	23,008	235,786	235,786	64.2%	64.2%
125 MAIN ST/ECONOMIC DEV	-	-	-	-	-	-	-	0.0%	0.0%
128 ENGINEERING SERVICES	-	-	-	-	-	-	-	0.0%	0.0%
131 FACILITY/FLEET MAINT	562,382	556,108	556,771	5,611	(663)	760,662	760,662	73.2%	73.2%
133 FINANCE & ADMIN SERVICES	856,676	889,109	823,124	33,552	65,984	1,196,012	1,196,012	68.8%	68.8%
135 PURCHASING/CENTRAL WRHSE	230,142	231,175	275,499	(45,357)	(44,324)	316,931	316,931	86.9%	86.9%
155 MUNICIPAL COURT	358,122	310,458	286,251	71,870	24,207	419,750	419,750	68.2%	68.2%
167 GENERAL GOVT SERVICES	115,474	99,893	94,713	20,762	5,181	130,538	130,538	72.6%	72.6%
172 INFORMATION TECHNOLOGY	444,014	530,967	403,844	40,170	127,123	690,363	689,406	58.5%	58.6%
SUBTOTAL	4,244,855	4,155,715	4,118,036	126,819	37,679	5,628,721	5,628,032	73.2%	73.2%
HEALTH AND WELFARE (INCLUDES CAPITAL)									
154 ANIMAL CONTROL/SHELTER	385,114	414,021	358,194	26,921	55,827	559,697	559,697	64.0%	64.0%
HIGHWAYS AND STREETS (INCLUDES CAPITAL)									
141 STREETS	755,062	904,929	707,521	47,541	197,408	1,226,004	1,226,004	57.7%	57.7%
148 AIRPORT	87,083	189,818	148,356	(61,272)	41,462	138,946	207,946	106.8%	71.3%
SUBTOTAL	842,146	1,094,747	855,877	(13,731)	238,870	1,364,950	1,433,950	62.7%	59.7%
PUBLIC SAFETY (INCLUDES CAPITAL OUTLAY)									
050 CITY COMMUNICATIONS	222,416	187,079	187,605	34,811	(526)	208,674	208,674	89.9%	89.9%
151 POLICE	3,144,952	3,435,927	3,307,463	(162,511)	128,464	4,679,631	4,680,320	70.7%	70.7%
152 FIRE	1,534,903	1,737,596	1,695,560	(160,657)	42,036	2,422,582	2,422,582	70.0%	70.0%
SUBTOTAL	4,902,270	5,360,602	5,190,628	(288,357)	169,975	7,310,887	7,311,576	71.0%	71.0%
TOTAL (BUDGET BASIS)	12,567,120	13,549,117	12,805,942	(238,821)	743,176	18,347,535	18,450,793	69.8%	69.4%
ACCRUED COMP TIME	-	-	-	-	-	-	-	0.0%	0.0%
TOTAL (CAFR BASIS)	12,567,120	13,549,117	12,805,942	(238,821)	743,176	18,347,535	18,450,793	69.8%	69.4%

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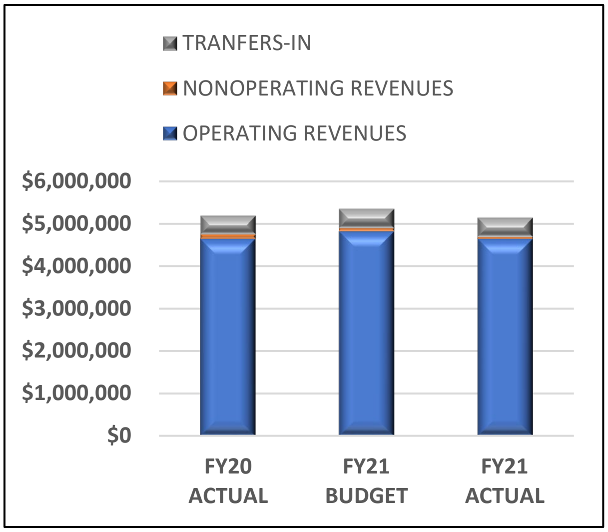
CITY OF BRENHAM
FY21 3RD QUARTER RESULTS (BUDGETARY BASIS)

GENERAL FUND EXPENDITURES BY CATEGORY

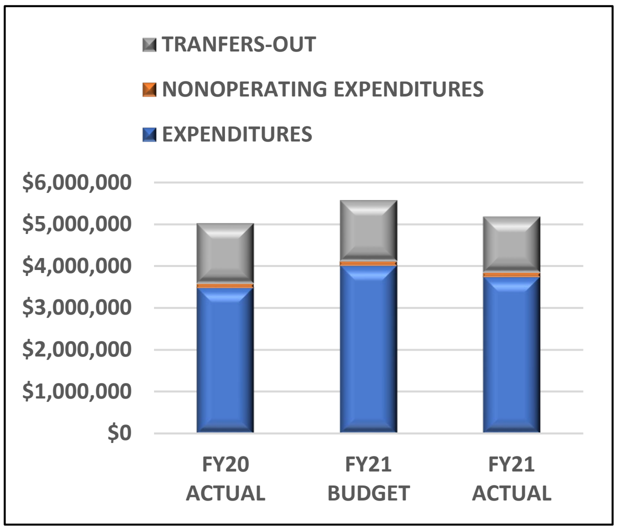
	3RD QTR YTD			FY21 ACT FAV/(UNFAV) TO		ANNUAL FY21 BUDGET		FY21 YTD ACT AS % OF	
IN $	**FY20 ACT**	**FY21 BUD**	**FY21 ACT**	**FY20 ACT**	**FY21 BUD**	**ORIGINAL**	**AMENDED**	**BUDGET (O)**	**BUDGET (A)**
PERSONNEL GROSS	8,427,048	9,069,814	8,685,865	(258,817)	383,949	12,612,797	12,612,797	68.9%	68.9%
PERSONNEL ATTRITION FACTOR	-	(271,268)	-	-	(271,268)	(361,690)	(361,690)	0.0%	0.0%
SUBTOTAL PERSONNEL	8,427,048	8,798,547	8,685,865	(258,817)	112,681	12,251,107	12,251,107	70.9%	70.9%
SUPPLIES	829,908	1,114,091	936,343	(106,435)	177,748	1,382,534	1,445,618	67.7%	64.8%
MAINTENANCE	658,179	570,587	502,710	155,469	67,877	800,725	809,544	62.8%	62.1%
SERVICES	1,939,892	2,217,688	1,919,309	20,583	298,379	2,920,287	2,929,364	65.7%	65.5%
CAPITAL	48,841	133,043	109,562	(60,721)	23,481	65,000	133,043	168.6%	82.4%
SUNDRIES	663,253	715,162	652,153	11,100	63,009	922,882	882,117	70.7%	73.9%
TOTAL (BUDGET BASIS)	12,567,120	13,549,117	12,805,942	(238,821)	743,176	18,342,535	18,450,793	69.8%	69.4%
ACCRUED COMP TIME	-	-	-	-	-	-	-	0.0%	0.0%
TOTAL (CAFR BASIS)	12,567,120	13,549,117	12,805,942	(238,821)	743,176	18,342,535	18,450,793	69.8%	69.4%

REVENUES AND OTHER FINANCING SOURCES



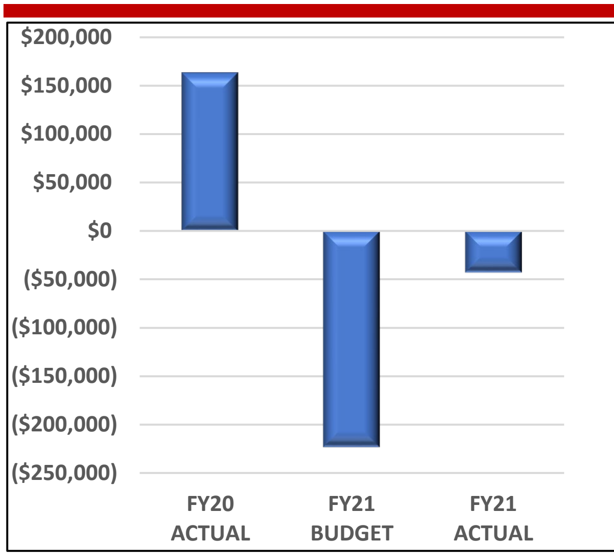
For the third quarter in Fiscal Year 2020-21, actual distribution revenues, other financing sources, and transfers-in of $5.1 million were below budget projections by $208,866 or 3.9 percent and almost even with prior year results. For revenues, actual kWh consumption at 184.0 million was lower than the 190.5 kWh budgeted and lower than FY20 kWh consumption of 189.0 million. As a result, billed consumption revenues were lower than budget and prior year. COVID was the contributing factor to depressed commercial and industrial consumption. Residential consumption was higher than budget due to February's winter storm.

EXPENDITURES AND OTHER USES OF FINANCING SOURCES



For the third quarter in FIscal Year 2020-21, actual distribution operating expenditures, uses of other financing sources, and transfers-out of $5.2 million were $359,610 or 6.5 percent lower than budget but $162,402 or 3.2 percent higher than prior year. Budgetary expenditure savings of $150,000 in the Electric Fund were realized bu reassiging burial of Bluebonnet Electric Cooperative line to the General Fund.

INCREASE/(DECREASE) OF FUND BALANCE



For the third quarter of Fiscal Year 20-21, fund balance for distribution operations decreased ($42,551). Net distribution operating revenues were favorable to budget.

For purchased power pass-through accounted for in Fund 122, an under-collection of ($1,785,316) was recognized for the YTD third quarter Fiscal Year 2020-21 due to unfavorable Winter Storm Uri changes.

CITY OF BRENHAM

FY21 3RD QUARTER RESULTS (BUDGETARY BASIS)

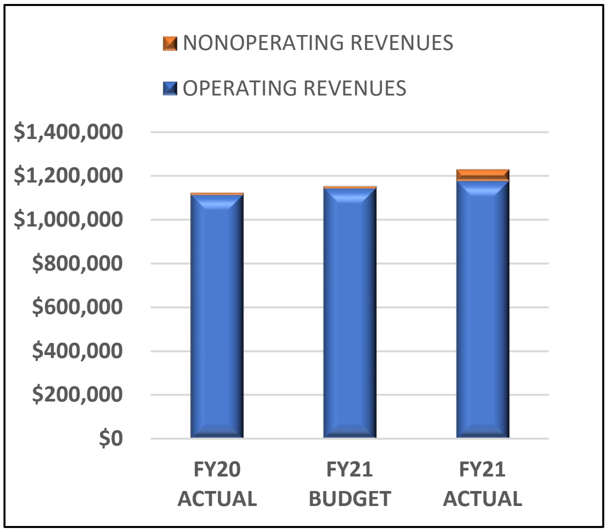
FUND 102 - ELECTRIC DISTRIBUTION FUND FINANCIAL STATEMENT

	3RD QTR YTD			FY21 ACT FAV/(UNFAV) TO		ANNUAL FY21 BUDGET		FY21 YTD ACT AS % OF	
IN $	FY20 ACT	FY21 BUD	FY21 ACT	FY20 ACT	FY21 BUD	ORIGINAL	AMENDED	BUDGET (O)	BUDGET (A)
OPERATING REVENUES									
CHARGES FOR SERVICES	4,649,101	4,825,328	4,646,831	(2,270)	(178,497)	6,861,523	6,861,523	67.7%	67.7%
TOTAL REVENUES	4,649,101	4,825,328	4,646,831	(2,270)	(178,497)	6,861,523	6,861,523	67.7%	67.7%
OPERATING EXPENDITURES									
SALARIES	1,379,929	1,659,071	1,594,027	(214,098)	65,044	2,303,677	2,303,677	69.2%	69.2%
SUPPLIES	133,242	291,586	136,695	(3,453)	154,891	505,405	524,945	27.0%	26.0%
MAINTENANCE	56,282	55,145	49,414	6,869	5,731	109,300	97,305	45.2%	50.8%
CONTRACTUAL SERVICES	301,851	376,990	343,695	(41,843)	33,296	413,745	482,150	83.1%	71.3%
CAPITAL OUTLAY (INSTEAD OF DEP)	551,183	483,068	482,332	68,850	736	1,186,903	1,112,753	40.6%	43.3%
GROSS REVENUE TAX	954,632	1,005,084	1,001,554	(46,922)	3,530	1,454,103	1,454,103	68.9%	68.9%
MISCELLANEOUS	114,056	140,866	136,684	(22,628)	4,182	184,086	182,286	74.3%	75.0%
TOTAL OPERATING EXP	3,491,175	4,011,810	3,744,401	(253,226)	267,410	6,157,219	6,157,219	60.8%	60.8%
OPERATING INCOME (LOSS)	1,157,926	813,518	902,431	(255,495)	88,913	704,304	704,304	128.1%	128.1%
NONOPERATING REV (EXP)									
DEBT SERVICE:									
INTEREST & FISCAL CHARGES	(48,872)	(47,248)	(47,248)	1,624	(0)	(62,997)	(62,997)	75.0%	75.0%
PRINCIPAL RETIREMENT	(54,145)	(56,599)	(56,499)	(2,354)	100	(75,332)	(75,332)	75.0%	75.0%
ISSUANCE COSTS	-	-	-	-	-	-	-	0.0%	0.0%
INTERGOVERNMENTAL	4,988	-	-	(4,988)	-	-	-	0.0%	0.0%
INVESTMENT INCOME	59,003	52,823	19,434	(39,569)	(33,389)	189,901	189,901	10.2%	10.2%
GAIN ON SALE OF CAPITAL ASSETS	-	-	-	-	-	-	-	0.0%	0.0%
MISCELLANEOUS, NET	44,332	17,438	31,579	(12,753)	14,141	18,688	18,688	169.0%	169.0%
TOTAL NONOP REV (EXP)	5,306	(33,585)	(52,734)	(58,039)	(19,149)	70,260	70,260	-75.1%	-75.1%
INCOME (LOSS) BEFORE CONTRIBUTIONS & TRFS	1,163,232	779,932	849,697	(313,535)	69,765	774,564	774,564	109.7%	109.7%
TRANSFERS IN	424,968	451,669	440,548	15,580	(11,121)	601,885	601,885	73.2%	73.2%
TRANSFERS OUT	(1,424,349)	(1,454,417)	(1,332,796)	91,553	121,621	(1,925,367)	(1,925,367)	69.2%	69.2%
TOTAL TRANSFERS IN/(OUT)	(999,381)	(1,002,748)	(892,248)	107,133	110,500	(1,323,482)	(1,323,482)	67.4%	67.4%
CHANGE IN NET POSITION	163,851	(222,815)	(42,551)	(206,402)	180,265	(548,918)	(548,918)	7.8%	7.8%

FUND 122 - ELECTRIC POWER FUND FINANCIAL STATEMENT

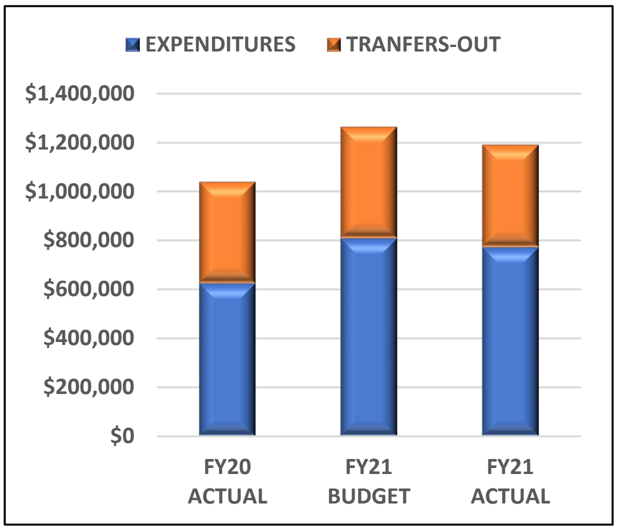
	3RD QTR YTD			FY21 ACT FAV/(UNFAV) TO		ANNUAL FY21 BUDGET		FY21 YTD ACT AS % OF	
IN $	FY20 ACT	FY21 BUD	FY21 ACT	FY20ACT	FY21 BUD	ORIGINAL	AMENDED	BUDGET (O)	BUDGET (A)
OPERATING REVENUES									
CHARGES FOR SERVICES	9,411,027	10,012,125	10,063,826	652,799	51,702	14,512,988	14,512,988	69.3%	69.3%
TOTAL REVENUES	9,411,027	10,012,125	10,063,826	652,799	51,702	14,512,988	14,512,988	69.3%	69.3%
OPERATING EXPENDITURES									
COST OF SALES AND SERVICES	9,814,168	13,730,382	11,849,142	2,034,975	(1,881,240)	15,072,676	17,375,939	78.6%	68.2%
TOTAL OPERATING EXP	9,814,168	13,730,382	11,849,142	2,034,975	(1,881,240)	15,072,676	17,375,939	78.6%	68.2%
OPERATING INCOME (LOSS)	(403,140)	(3,718,257)	(1,785,316)	(1,382,176)	1,932,942	(559,688)	(2,862,951)	NA	NA
CHANGE IN NET POSITION	(403,140)	(3,718,257)	(1,785,316)	(1,382,176)	1,932,942	(559,688)	(2,862,951)	NA	NA

REVENUES AND OTHER FINANCING SOURCES



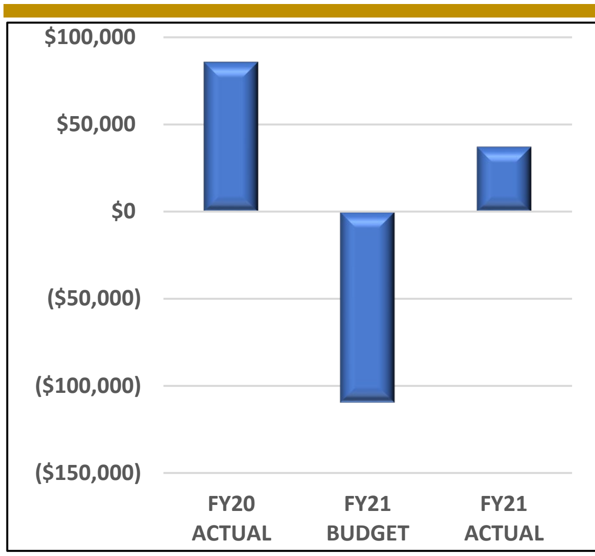
For the third quarter of Fiscal Year 2020-21, actual distribution revenues and other financing sources were higher than the budget forecast by $103,297 and higher than prior year actuals by $73,759. Distribution revenues were higher than budget on higher mcf consumption from Winter Storm Uri. Nonoperating revenues were higher than budget with the sale of odorizers to Energy Transfer. Actual mcf consumption at 365,021 was higher than the 358,901 mcf budgeted and higher than FY19-20 mcf consumption of 344,132.

EXPENDITURES AND OTHER USES OF FINANCING SOURCES



For the third quarter of FIscal Year 2020-21, actual distribution operating expenditures and transfers-out were less than budget by $72,943 but higher than prior year by $151,885. A one time cost for a 2nd Border Station was incurred in FY21 but the project was completed under budget. Budgeted routine maintenance for the 3rd quarter was deferred to later in the fiscal year. Transfers-out to the General Fund and the Electric Fund were lower than budget on shared service cost savings.

INCREASE/(DECREASE) OF FUND BALANCE



For the third quarter of Fiscal Year 2020-21, fund balance for distribution operations increased $37,297 which is favorable to the budgeted decrease of ($109,405) and unfavorable to prior year's increase of $85,885.

At the end of the third quarter, there was an under-collection of natural gas commodity pass-through of ($138,304) compared to a neutral over/(under) budget of $0 and a prior year over-collection of $143,038. This represents a pass back of a portion of prior year's over collection balance.

CITY OF BRENHAM

FY21 3RD QUARTER RESULTS (BUDGETARY BASIS)

FUND 103 - GAS DISTRIBUTION FUND FINANCIAL STATEMENT

	3RD QTR YTD			FY21 ACT FAV/(UNFAV) TO		ANNUAL FY21 BUDGET		FY21 YTD ACT AS % OF	
IN $	FY20 ACT	FY21 BUD	FY21 ACT	FY20 ACT	FY21 BUD	ORIGINAL	AMENDED	BUDGET (O)	BUDGET (A)
OPERATING REVENUES									
CHARGES FOR SERVICES	1,116,211	1,145,573	1,176,796	60,585	31,223	1,424,434	1,424,434	82.6%	82.6%
TOTAL REVENUES	1,116,211	1,145,573	1,176,796	60,585	31,223	1,424,434	1,424,434	82.6%	82.6%
OPERATING EXPENDITURES									
SALARIES	293,933	299,878	306,264	(12,331)	(6,386)	414,591	414,591	73.9%	73.9%
SUPPLIES	30,202	29,960	22,760	7,441	7,200	38,392	38,392	59.3%	59.3%
MAINTENANCE	10,832	43,941	33,715	(22,882)	10,227	35,375	78,375	95.3%	43.0%
CONTRACTUAL SERVICES	21,134	32,195	23,887	(2,753)	8,308	42,225	42,225	56.6%	56.6%
CAPITAL OUTLAY (INSTEAD OF DEP)	116,350	234,530	212,620	(96,270)	21,910	421,567	378,567	50.4%	56.2%
GROSS REVENUE TAX	144,866	155,918	154,279	(9,413)	1,639	187,635	187,635	82.2%	82.2%
MISCELLANEOUS	8,318	13,770	19,994	(11,676)	(6,224)	19,214	19,214	104.1%	104.1%
TOTAL OPERATING EXP	625,634	810,192	773,518	(147,884)	36,674	1,158,999	1,158,999	66.7%	66.7%
OPERATING INCOME (LOSS)	490,577	335,381	403,278	(87,299)	67,897	265,435	265,435	151.9%	151.9%
NONOPERATING REV (EXP)									
DEBT SERVICE:									
INTEREST & FISCAL CHARGES	-	-	-	-	-	-	-	0.0%	0.0%
PRINCIPAL RETIREMENT	-	-	-	-	-	-	-	0.0%	0.0%
ISSUANCE COSTS	-	-	-	-	-	-	-	0.0%	0.0%
INTERGOVERNMENTAL	-	-	-	-	-	-	-	0.0%	0.0%
INVESTMENT INCOME	7,632	10,125	390	(7,242)	(9,735)	13,500	13,500	2.9%	2.9%
GAIN ON SALE OF CAPITAL ASSETS	-	-	-	-	-	-	-	0.0%	0.0%
MISCELLANEOUS, NET	2,317	-	52,271	49,954	52,271	-	-	NA	NA
TOTAL NONOP REV (EXP)	9,949	10,125	52,661	42,712	42,536	13,500	13,500	390.1%	390.1%
INCOME (LOSS) BEFORE CONTRIBUTIONS & TRFS	500,526	345,506	455,939	(44,586)	110,434	278,935	278,935	163.5%	163.5%
TRANSFERS IN	-	-	-	-	-	-	-	0.0%	0.0%
TRANSFERS OUT	(414,641)	(454,911)	(418,642)	(4,001)	36,269	(602,034)	(602,034)	69.5%	69.5%
TOTAL TRANSFERS IN/(OUT)	(414,641)	(454,911)	(418,642)	(4,001)	36,269	(602,034)	(602,034)	69.5%	69.5%
CHANGE IN NET POSITION	85,885	(109,405)	37,297	(48,587)	146,702	(323,099)	(323,099)	-11.5%	-11.5%

FUND 123 - GAS COMMODITY FUND FINANCIAL STATEMENT

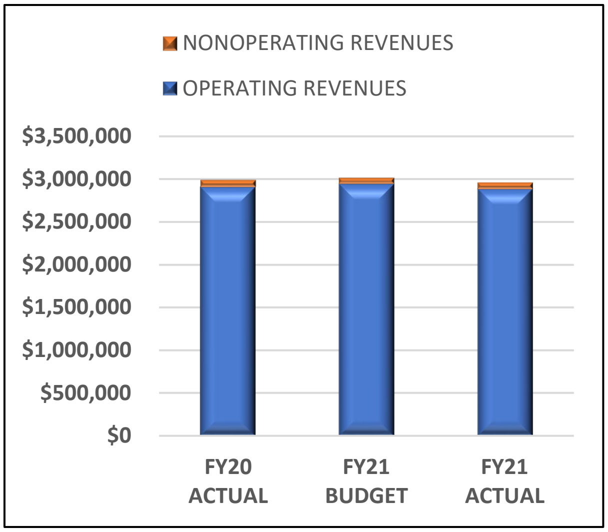
	3RD QTR YTD			FY21 ACT FAV/(UNFAV) TO		ANNUAL FY21 BUDGET		FY21 YTD ACT AS % OF	
IN $	FY20ACT	FY20 BUD	FY21 ACT	FY20ACT	FY21 BUD	ORIGINAL	AMENDED	BUDGET (O)	BUDGET (A)
OPERATING REVENUES									
CHARGES FOR SERVICES	968,510	1,096,076	1,049,751	81,241	(46,325)	1,274,270	1,274,270	82.4%	82.4%
TOTAL REVENUES	968,510	1,096,076	1,049,751	81,241	(46,325)	1,274,270	1,274,270	82.4%	82.4%
OPERATING EXPENDITURES									
COST OF SALES AND SERVICES	825,472	1,082,630	1,188,055	(362,583)	(105,425)	1,274,270	1,274,270	93.2%	93.2%
TOTAL OPERATING EXP	825,472	1,082,630	1,188,055	(362,583)	(105,425)	1,274,270	1,274,270	93.2%	93.2%
OPERATING INCOME (LOSS)	143,038	13,446	(138,304)	(281,342)	124,858	-	-	NA	NA
CHANGE IN NET POSITION	143,038	13,446	(138,304)	(281,342)	124,858	-	-	NA	NA

YTD
6/30/21

WATER FUND - FINANCIAL RESULTS

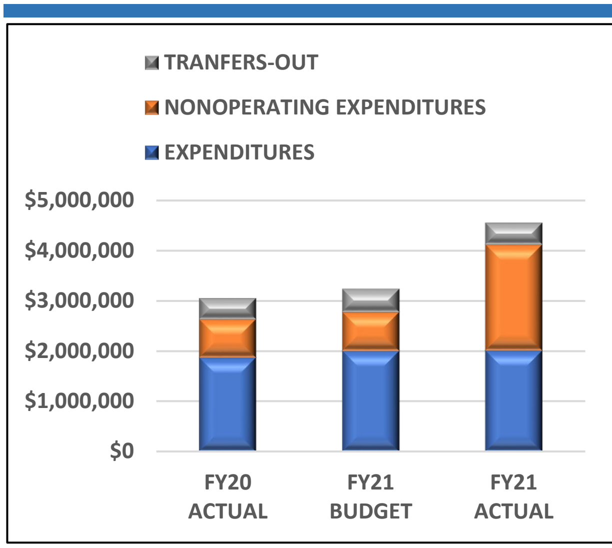
FUND 104

REVENUES AND OTHER FINANCING SOURCES



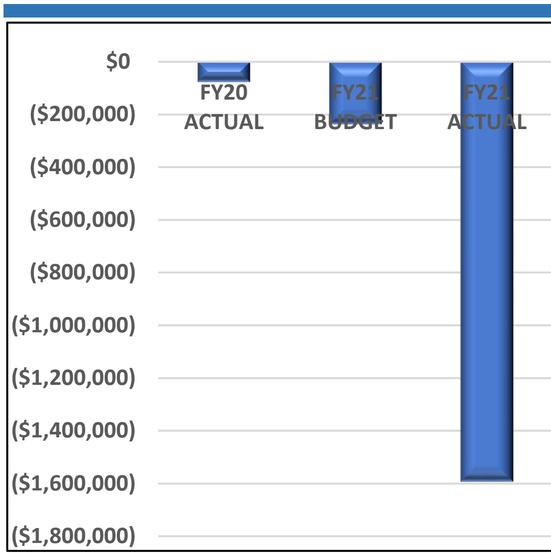
For the third quarter of Fiscal Year 2020-21, actual revenues and other financing sources of $2,961,095 were slightly lower than the budget forecast of $3,009,503 and lower than prior year's results $2,984,265. 506,211,200 gallons of water were billed for the nine months in the fiscal year compared to 512,404,692 gallons budgeted and 516,683,400 gallons for the same period in the prior year. Lower consumption is attributable to COVID impact on businesses. In addition, rainfall for the year is running 2.8% above prior year which reduces irrigation.

EXPENDITURES AND OTHER USES OF FINANCING SOURCES



For the third quarter of FIscal Year 2020-21, actual operating expenditures, nonoperating expenditures, and transfers-out of $4,553,330 were $1,306,401 unfavorable (higher) than budget and $1,491,210 higher than prior year. Most of the variance is from the unbudgeted retirement of Bank of Brenham loan used to short-term fund repairs at the Lake Intake structure. A budget amendment will be made for this transaction and long-term (20 year) bond proceeds will be used to replenish fund balance.

INCREASE/(DECREASE) OF FUND BALANCE



For the third quarter of Fiscal Year 2020-21, net income decreased reserves by ($1,592,234) which was unfavorable to budget and prior year. A budget amendment will be made for the retirement of the short-term loan from Bank of Brenham for Lake Intake repairs and long-term (20 year) bond proceeds will be used to replenish fund balance.

CITY OF BRENHAM

FY21 3RD QUARTER RESULTS (BUDGETARY BASIS)

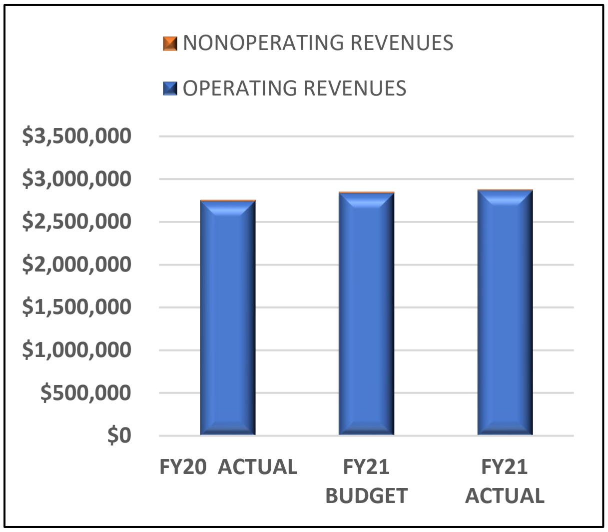
FUND 104 - WATER FUND FINANCIAL STATEMENT

	3RD QTR YTD			FY21 ACT FAV/(UNFAV) TO		ANNUAL FY21 BUDGET		FY21 YTD ACT AS % OF	
IN $	**FY20 ACT**	**FY21 BUD**	**FY21 ACT**	**FY20 ACT**	**FY21 BUD**	**ORIGINAL**	**AMENDED**	**BUDGET (O)**	**BUDGET (A)**
OPERATING REVENUES									
CHARGES FOR SERVICES	2,909,933	2,944,307	2,890,315	(19,618)	(53,992)	4,377,844	4,377,844	66.0%	66.0%
TOTAL REVENUES	2,909,933	2,944,307	2,890,315	(19,618)	(53,992)	4,377,844	4,377,844	66.0%	66.0%
OPERATING EXPENDITURES									
COST OF SALES AND SERVICES	299,805	294,705	294,710	5,096	(5)	392,946	392,946	75.0%	75.0%
SALARIES	576,887	670,598	661,437	(84,550)	9,160	929,080	929,080	71.2%	71.2%
SUPPLIES	281,855	267,460	295,472	(13,617)	(28,013)	516,187	508,122	57.2%	58.1%
MAINTENANCE	110,987	160,625	142,835	(31,848)	17,790	181,250	223,250	78.8%	64.0%
CONTRACTUAL SERVICES	157,092	228,994	224,754	(67,662)	4,240	547,751	529,811	41.0%	42.4%
CAPITAL OUTLAY (INSTEAD OF DEP)	220,171	159,909	171,888	48,282	(11,979)	240,781	312,086	71.4%	55.1%
GROSS REVENUE TAX	197,150	199,057	192,596	4,554	6,461	297,405	297,405	64.8%	64.8%
MISCELLANEOUS	25,357	19,741	26,144	(788)	(6,403)	27,883	27,883	93.8%	93.8%
TOTAL OPERATING EXPENDITURES	1,869,304	2,001,088	2,009,836	(140,532)	(8,748)	3,133,283	3,220,583	64.1%	62.4%
OPERATING INCOME (LOSS)	1,040,629	943,218	880,479	(160,150)	(62,740)	1,244,561	1,157,261	70.7%	76.1%
NONOPERATING REV (EXP)									
DEBT SERVICE:									
INTEREST & FISCAL CHARGES	(195,901)	(198,607)	(194,956)	945	3,651	(263,933)	(263,933)	73.9%	73.9%
PRINCIPAL RETIREMENT	(553,374)	(582,582)	(1,918,669)	(1,365,295)	(1,336,087)	(765,401)	(765,401)	250.7%	250.7%
ISSUANCE COSTS	(21,572)	-	-	21,572	-	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-	-	-	-	-	-
INVESTMENT INCOME	2,331	4,050	586	(1,745)	(3,464)	6,400	6,400	9.2%	9.2%
GAIN ON SALE OF CAPITAL ASSETS	-	-	-	-	-	-	-	-	-
MISCELLANEOUS, NET	72,001	61,146	70,194	(1,807)	9,048	61,146	61,146	-	-
TOTAL NONOPERATING REV (EXP)	(696,514)	(715,993)	(2,042,844)	(1,346,330)	(1,326,852)	(961,788)	(961,788)	212.4%	212.4%
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	344,115	227,226	(1,162,365)	(1,506,481)	(1,389,591)	282,773	195,473	-411.1%	-594.6%
TRANSFERS IN	-	-	-			-	-		
TRANSFERS OUT	(421,970)	(464,652)	(429,869)	(7,899)	34,783	(613,728)	(613,728)	70.0%	70.0%
TOTAL TRANSFERS IN/(OUT)	(421,970)	(464,652)	(429,869)	(7,899)	34,783	(613,728)	(613,728)	70.0%	70.0%
CHANGE IN NET POSITION	(77,855)	(237,426)	(1,592,234)	(1,514,380)	(1,354,808)	(330,955)	(418,255)	481.1%	380.7%

YTD
6/30/21

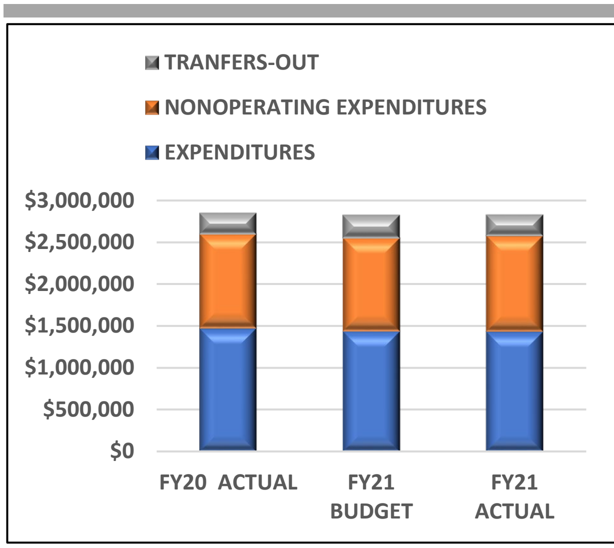
WASTEWATER FUND - FINANCIAL RESULTS

REVENUES AND OTHER FINANCING SOURCES



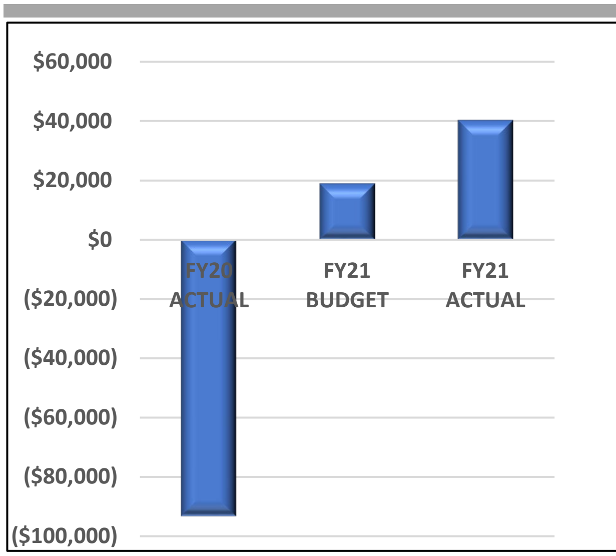
For the third quarter of Fiscal Year 2020-21, actual revenues and other financing sources of $2,874,006 were almost even with the $2,847,971 budget forecast but higher than prior year's results of $2,759,686.

EXPENDITURES AND OTHER USES OF FINANCING SOURCES



For the third quarter of Fiscal Year 2020-21, actual operating expenditures, nonoperating expenditures, and transfers-out of $2,833,646, were $4,698 higher than budget but $19,250 lower than prior year.

INCREASE/(DECREASE) OF FUND BALANCE



For the third quarter of Fiscal Year 2020-21, net income increased reserves by $40,360 and was higher than the planned budget net income of $19,023 and higher than prior year's net loss of ($93,210).

FUND 105

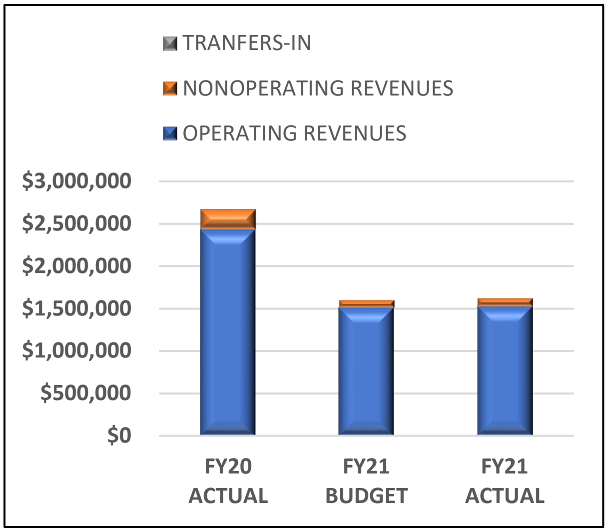
CITY OF BRENHAM

FY21 3RD QUARTER RESULTS (BUDGETARY BASIS)

FUND 105 - WASTEWATER FUND FINANCIAL STATEMENT

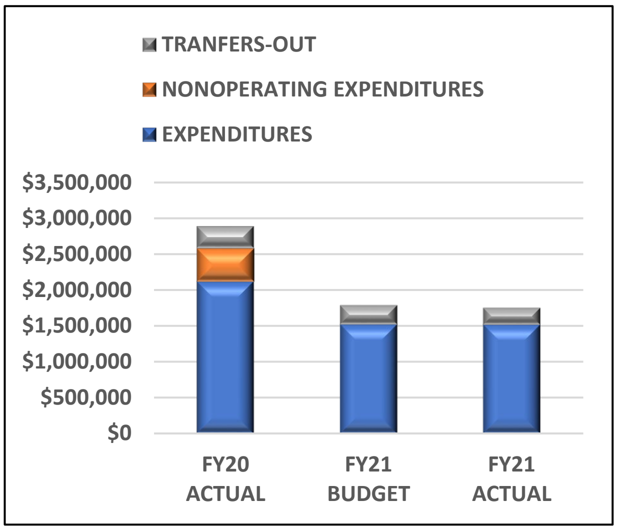
	3RD QTR YTD			FY21 ACT FAV/(UNFAV) TO		ANNUAL FY21 BUDGET		FY21 ACT AS % OF	
IN $	FY20 ACT	FY21 BUD	FY21 ACT	FY20 ACT	FY21 BUD	ORIGINAL	AMENDED	BUDGET (O)	BUDGET (A)
OPERATING REVENUES									
CHARGES FOR SERVICES	2,747,004	2,836,179	2,866,799	119,795	30,620	3,808,478	3,808,478	75.3%	75.3%
TOTAL REVENUES	2,747,004	2,836,179	2,866,799	119,795	30,620	3,808,478	3,808,478	75.3%	75.3%
OPERATING EXPENDITURES									
SALARIES	408,138	528,921	514,749	(106,611)	14,172	731,844	731,844	70.3%	70.3%
SUPPLIES	119,316	131,903	136,813	(17,497)	(4,910)	168,310	170,415	81.3%	80.3%
MAINTENANCE	87,299	95,200	91,786	(4,487)	3,414	199,200	197,095	46.1%	46.6%
CONTRACTUAL SERVICES	429,007	417,285	424,827	4,180	(7,542)	636,946	637,941	66.7%	66.6%
CAPITAL OUTLAY (INSTEAD OF DEP)	200,851	29,000	29,527	171,324	(527)	146,785	145,790	20.1%	20.3%
GROSS REVENUE TAX	182,920	188,983	186,225	(3,305)	2,758	254,343	254,343	73.2%	73.2%
MISCELLANEOUS	40,701	44,834	48,697	(7,996)	(3,863)	49,541	49,541	98.3%	98.3%
TOTAL OPERATING EXPENDITURES	1,468,231	1,436,126	1,432,624	35,608	3,502	2,186,969	2,186,969	65.5%	65.5%
OPERATING INCOME (LOSS)	1,278,772	1,400,053	1,434,175	155,403	34,122	1,621,509	1,621,509	88.4%	88.4%
NONOPERATING REV (EXP)									
DEBT SERVICE:									
INTEREST & FISCAL CHARGES (ACCRUAL)	(105,717)	(70,911)	(85,705)	20,013	(14,793)	(96,861)	(96,861)	88.5%	88.5%
PRINCIPAL RETIREMENT (ACCRUAL)	(1,026,531)	(1,044,815)	(1,059,815)	(33,284)	(15,000)	(1,385,171)	(1,385,171)	76.5%	76.5%
ISSUANCE COSTS	-	-	-	-	-	-	-	NA	NA
INTERGOVERNMENTAL	-	-	-	-	-	-	-	0.0%	0.0%
INVESTMENT INCOME	7,117	11,417	341	(6,775)	(11,075)	15,095	15,095	2.3%	2.3%
GAIN ON SALE OF CAPITAL ASSETS	-	-	-	-	-	-	-	NA	NA
MISCELLANEOUS, NET	5,566	375	6,865	1,299	6,490	500	500	1373.0%	1373.0%
TOTAL NONOPERATING REV (EXP)	(1,119,566)	(1,103,935)	(1,138,313)	(18,747)	(34,378)	(1,466,437)	(1,466,437)	77.6%	77.6%
INCOME (LOSS) BEFORE CONTRIBUTIONS AND TRANSFERS	159,206	296,119	295,863	136,656	(256)	155,072	155,072	190.8%	190.8%
TRANSFERS IN	-	-	-	-	-	-	-	NA	NA
TRANSFERS OUT	(252,416)	(277,096)	(255,503)	(3,087)	21,593	(365,877)	(365,877)	69.8%	69.8%
TOTAL TRANSFERS IN/(OUT)	(252,416)	(277,096)	(255,503)	(3,087)	21,593	(365,877)	(365,877)	69.8%	69.8%
CHANGE IN NET POSITION	(93,210)	19,023	40,360	133,569	21,337	(210,805)	(210,805)	-19.1%	-19.1%

REVENUES AND OTHER FINANCING SOURCES



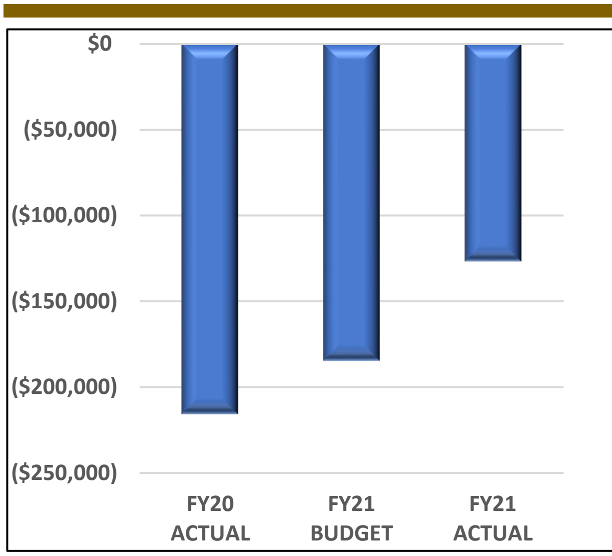
For the third quarter of Fiscal Year 2020-21, actual revenues and other financing sources of $1,628,777, were higher than the budget forecast of $1,605,667. Actual revenues and other financing sources were lower than prior year because of the discontinuation of transfer station, collection station and recycling center business lines.

EXPENDITURES AND OTHER USES OF FINANCING SOURCES



For the third quarter of FIscal Year 2020-21, actual operating expenditures, nonoperating expenditures, and transfers-out of $1,755,573 were lower than budget of $1,790,267. Expenditures and transfers-out were lower than prior year with the discontinuation of transfer station, collection station and recycling center business lines.

INCREASE/(DECREASE) OF FUND BALANCE



For the third quarter of Fiscal Year 2020-21, net income decreased ($126,796), which was favorable to the ($184,600) loss budgeted. Prior year results for the same period showed a loss of ($215,697) with the payoff of debt on discontinued business lines.

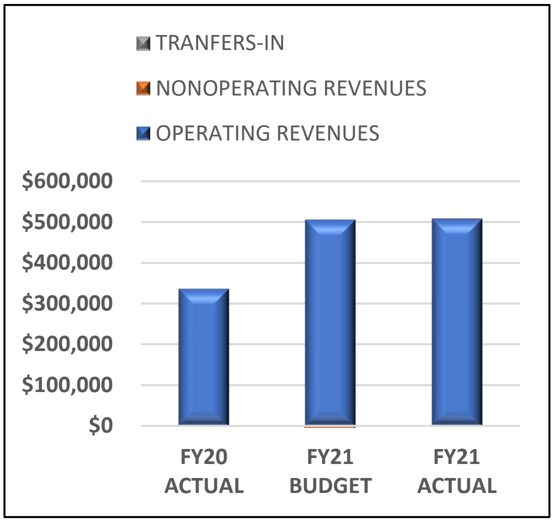
CITY OF BRENHAM

FY21 3RD QUARTER RESULTS (BUDGETARY BASIS)

FUND 106 - SANITATION FUND FINANCIAL STATEMENT

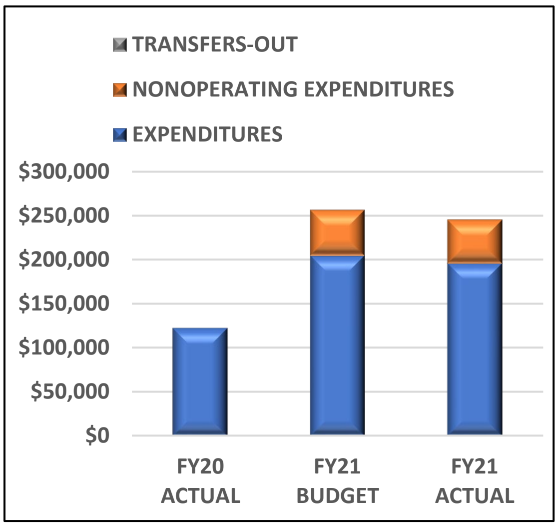
	3RD QTR YTD			FY21 ACT FAV/(UNFAV) TO		ANNUAL FY21 BUDGET		FY21 YTD ACT AS % OF	
IN $	FY20 ACT	FY21 BUD	FY21 ACT	FY20 ACT	FY21 BUD	ORIGINAL	AMENDED	BUDGET (O)	BUDGET (A)
OPERATING REVENUES									
CHARGES FOR SERVICES	2,431,554	1,513,057	1,527,561	(903,993)	14,504	2,024,321	2,024,321	75.5%	75.5%
TOTAL REVENUES	2,431,554	1,513,057	1,527,561	(903,993)	14,504	2,024,321	2,024,321	75.5%	75.5%
OPERATING EXPENDITURES									
SALARIES	450,189	-	-	450,189	-	-	-	0.0%	0.0%
SUPPLIES	121,250	-	23	121,226	(23)	-	-	0.0%	0.0%
MAINTENANCE	66,109	-	(6)	66,115	6	-	-	0.0%	0.0%
CONTRACTUAL SERVICES	1,419,661	1,521,108	1,519,411	(99,750)	1,697	2,027,821	2,027,821	74.9%	74.9%
CAPITAL OUTLAY (INSTEAD OF DEP)	-	-	-	-	-	-	-	0.0%	0.0%
GROSS REVENUE TAX	36,246	-	-	36,246	-	-	-	0.0%	0.0%
MISCELLANEOUS	22,396	-	687	21,709	(687)	-	-	0.0%	0.0%
TOTAL OPERATING EXP	2,115,850	1,521,108	1,520,115	595,735	993	2,027,821	2,027,821	75.0%	75.0%
OPERATING INCOME (LOSS)	315,704	(8,051)	7,446	(308,258)	15,497	(3,500)	(3,500)	-212.7%	-212.7%
NONOPERATING REV (EXP)									
DEBT SERVICE:									
INTEREST & FISCAL CHARGES	(22,884)	-	-	22,884	-	-	-	0.0%	0.0%
PRINCIPAL RETIREMENT	(443,995)	-	-	443,995	-	-	-	0.0%	0.0%
ISSUANCE COSTS	-	-	-	-	-	-	-	0.0%	0.0%
INTERGOVERNMENTAL	-	-	-	-	-	-	-	0.0%	0.0%
INVESTMENT INCOME	3,621	2,610	186	(3,436)	(2,424)	3,500	3,500	5.3%	5.3%
GAIN ON SALE OF CAPITAL ASSETS	-	-	-	-	-	-	-	0.0%	0.0%
MISCELLANEOUS, NET	232,954	90,000	101,030	(131,924)	11,030	120,000	120,000	NA	NA
TOTAL NONOP REV (EXP)	(230,304)	92,610	101,216	331,520	8,606	123,500	123,500	82.0%	82.0%
INCOME (LOSS) BEFORE CONTRIBUTIONS & TRFS	85,400	84,559	108,662	23,262	24,103	120,000	120,000	90.6%	90.6%
TRANSFERS IN	-	-	-	-	-	-	-	0.0%	0.0%
TRANSFERS OUT	(301,097)	(269,159)	(235,458)	65,639	33,701	(349,635)	(349,635)	67.3%	67.3%
TOTAL TRANSFERS IN/(OUT)	(301,097)	(269,159)	(235,458)	65,639	33,701	(349,635)	(349,635)	67.3%	67.3%
CHANGE IN NET POSITION	(215,697)	(184,600)	(126,796)	88,901	57,804	(229,635)	(229,635)	55.2%	55.2%

REVENUES AND OTHER FINANCING SOURCES



For the third quarter in Fiscal Year 2020-21, actual revenues and other financing sources of $507,699 were higher than budget projections of $453,669. Revenues and other financing sources were significantly higher than FY20 because the Drainage Fund's inception date was January 1, 2020 with results reflecting only six (6) months of activity versus nine (9) months.

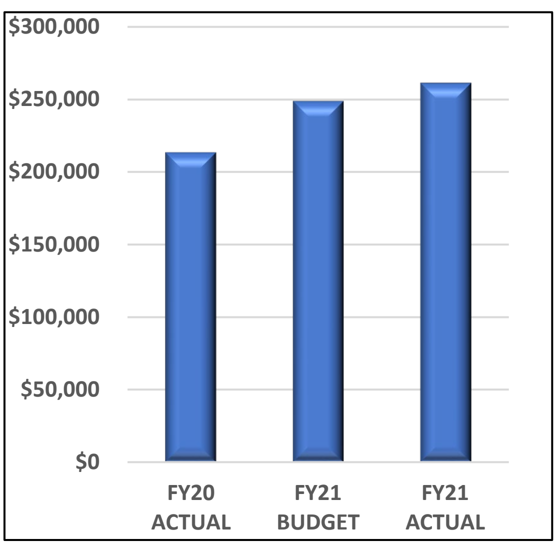
EXPENDITURES AND OTHER USES OF FINANCING SOURCES



For the third quarter in FIscal Year 2020-21, actual operating expenditures and nonoperating expenditures of $245,747 were $10,918 lower than budgeted amounts of $256,665. FY20 results include only six (6) months of expenditures. The fund has two (2) notes for heavy equipment. Payment (principal and interest) on a Street Sweeper is due in April while payment on an excavator is due in September.

$187,000 has been budgeted for drainage improvements on Hickory Lane. Design is 85% complete. Construction and completion of the project is planned for this summer.

CHANGE IN NET POSITION OPERATIONS



For the third quarter of Fiscal Year 2020-21, revenues and other financing sources exceeded expenditures. Fund balance increased $261,450. Results exceeded the budgeted increase of $248,730 and prior year's increase of $213,418.

CITY OF BRENHAM
FY21 3RD QUARTER RESULTS (BUDGETARY BASIS)

FUND 107 - DRAINAGE FUND FINANCIAL STATEMENT

	3RD QTR YTD			FY21 ACT FAV/(UNFAV) TO		ANNUAL FY21 BUDGET		FY21 YTD ACT AS % OF	
IN $	FY20 ACT*	FY21 BUD	FY21 ACT	FY20 ACT	FY21 BUD	ORIGINAL	AMENDED	BUDGET (O)	BUDGET (A)
OPERATING REVENUES									
CHARGES FOR SERVICES	336,143	505,395	507,196	171,054	1,801	673,857	673,857	75.3%	75.3%
TOTAL REVENUES	336,143	505,395	507,196	171,054	1,801	673,857	673,857	75.3%	75.3%
OPERATING EXPENDITURES									
SALARIES	23,398	76,417	76,579	(53,181)	(162)	105,710	105,710	72.4%	72.4%
SUPPLIES	8,891	14,950	10,142	(1,251)	4,808	19,080	19,080	53.2%	53.2%
MAINTENANCE	90,420	70,150	70,650	19,770	(500)	130,200	128,396	54.3%	55.0%
CONTRACTUAL SERVICES	15	7,618	2,896	(2,881)	4,722	14,800	15,800	19.6%	18.3%
CAPITAL OUTLAY (INSTEAD OF DEP)	-	34,000	34,099	(34,099)	(99)	-	187,000	0.0%	0.0%
GROSS REVENUE TAX	-	-	-	-	-	-	-	0.0%	0.0%
MISCELLANEOUS	-	1,804	1,804	(1,804)	(0)	1,000	1,804	0.0%	0.0%
TOTAL OPERATING EXP	122,725	204,939	196,170	(73,445)	8,769	270,790	457,790	72.4%	42.9%
OPERATING INCOME (LOSS)	213,418	300,456	311,027	97,609	10,570	403,067	216,067	77.2%	143.9%
NONOPERATING REV (EXP)									
DEBT SERVICE:									
INTEREST & FISCAL CHARGES	-	(6,831)	(5,185)	-	1,646	(8,978)	(8,978)	57.8%	57.8%
PRINCIPAL RETIREMENT	-	(44,895)	(44,895)	-	0	(64,752)	(64,752)	69.3%	69.3%
ISSUANCE COSTS	-	-	-	-	-	-	-	0.0%	0.0%
INTERGOVERNMENTAL	-	-	-	-	-	-	-	0.0%	0.0%
INVESTMENT INCOME	-	-	-	-	-	-	-	0.0%	0.0%
GAIN ON SALE OF CAPITAL ASSETS	-	-	-	-	-	-	-	0.0%	0.0%
MISCELLANEOUS, NET	-	-	503	503	503	-	-	0.0%	0.0%
TOTAL NONOP REV (EXP)	-	(51,726)	(49,577)	(49,577)	2,149	(73,730)	(73,730)	67.2%	67.2%
INCOME (LOSS) BEFORE CONTRIBUTIONS & TRFS	213,418	248,730	261,450	48,032	12,719	329,337	142,337	79.4%	183.7%
TRANSFERS IN	-	-	-	-	-	-	-	0.0%	0.0%
TRANSFERS OUT	-	-	-	-	-	-	-	0.0%	0.0%
TOTAL TRANSFERS IN/(OUT)	-	-	-	-	-	-	-	0.0%	0.0%
CHANGE IN NET POSITION	213,418	248,730	261,450	48,032	12,719	329,337	142,337	79.4%	183.7%

* YTD MARCH 2020 IS ONLY 3 MONTHS FROM FUND INCEPTION DATE OF 1/1/2020.

Regular City Council
AGENDA ITEM 9.

Agenda Item: **Public Hearing, Discussion and Possible Action Upon an Ordinance on Its First Reading Amending Appendix A - 'Zoning' of the Code of Ordinances of the City of Brenham Granting a Specific Use Permit on Property Currently Addressed as 503 W. Alamo Street to Allow for a Accessory Dwelling Unit in the Mixed Residential (R-2) Zoning District Located Generally East of the Intersection of W. Alamo Street and South Jackson Street, and Further Described as Lot 36A and Lot 37A of the West Main Subdivision in Brenham, Washington County, Texas (Case No. P-21-019)**

Meeting Type: Regular Meeting-September 02, 2021

Department: Development Services

Staff Contact: Shauna Laauwe, AICP

Classification: Public Hearing

SUMMARY STATEMENT:

Mischa L. Enos (property owner/applicant) is requesting approval of a Specific Use Permit to renovate and convert an existing 487 square foot (24’5”x20’4”) garage/storage structure to a detached accessory dwelling unit (ADU) intended to be utilized as a mother-in-law quarters to be comprised of a bedroom, bathroom, living room, and dining area with kitchenette (See Attached Staff Report Exhibit F). In addition to meeting the building codes and the requirements for structures and uses within the R-2 District, Section 10.02(4) of the Zoning Regulations lists six additional development standards for ADUs. The proposed ADU met or exceeded each of the additional development standards as noted in detail in the attached Staff Report.

The purpose of the SUP process is to identify those uses which might be appropriate within a zoning district but, due to either their location, function, or operation, could have a potentially harmful impact on adjacent properties or the surrounding area; and to provide for a procedure whereby such uses might be permitted by further restricting or conditioning them so as to mitigate or eliminate such adverse impacts. Staff finds that no adverse impacts to adjacent properties or surrounding area is anticipated due to the proposed compatible residential use, site plan, and compliance of the additional development standards.

On Monday, August 23, 2021, after conducting a Public Hearing, the Planning and Zoning Commission **voted unanimously to recommend approval** of the SUP request as presented.

ATTACHMENTS:

(1) Ordinance for First Reading
(2) Staff Report

RELEVANCE TO COMPREHENSIVE PLAN:

The future land use map portion of the Envision 2020 Comprehensive Plan suggests the subject property, and the surrounding properties that are adjacent to the downtown area are appropriate for mixed uses, as an area in transition from primarily single-family residential to a combination of office, neighborhood retail and higher density residential uses. The proposed request aligns with the goals and land use polices established in the Comprehensive Plan.

RECOMMENDED ACTION:

Approve an Ordinance on its first reading amending Appendix A - 'Zoning' of the Code of Ordinances of the City of Brenham granting a Specific Use Permit on property currently addressed as 503 W. Alamo Street to allow for a Accessory Dwelling Unit in the Mixed Residential (R-2) Zoning District located generally east of the intersection of W. Alamo Street and South Jackson Street, and further described as Lot 36A and Lot 37A of the West Main Subdivision in Brenham, Washington County, Texas (Case No. P-21-019).

ORDINANCE NO. ______________

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF THE CITY OF BRENHAM GRANTING A SPECIFIC USE PERMIT TO ALLOW AN ACCESSORY DWELLING UNIT (ADU) USE IN AN R-2 MIXED-RESIDENTIAL ZONING DISTRICT ON APPROXIMATELY 1.136 ACRES OF LAND ADDRESSED AS 503 WEST ALAMO STREET, BEING FURTHER DESCRIBED AS LOT 36A AND 37A OF THE WEST MAIN SUBDIVISION IN BRENHAM, WASHINGTON COUNTY, TEXAS.

WHEREAS, Mischa L. Enos the owner of the 1.136 acres of land generally located on the south side of West Alamo Street and approximately 106 feet to the west of Seward Street and 338 feet east of South Jackson Street, and addressed as 503 West Alamo Street, being further described as Lot 36A and Lot 37A of the West Main Subdivision, in Brenham, Washington County, Texas, (the "Property"), has requested that the Property be issued a Specific Use Permit for an Accessory Dwelling Unit; and

WHEREAS, the City of Brenham has adopted Appendix A – "Zoning" of the City of Brenham Code of Ordinances, as amended, which divides the City of Brenham into various zoning districts; and

WHEREAS, Appendix A – "Zoning" of the City of Brenham Code of Ordinance authorizes the City Council to grant specific use permits for specific uses within the various zoning districts; and

WHEREAS, at least ten (10) days after publication in the official newspaper of the City of the time and place of a public hearing and at least ten (10) days after written notice of that hearing was mailed to the owners of land within two hundred feet of the Property in the manner required by law, the Planning & Zoning Commission held a public hearing on the requested Specific Use Permit; and

WHEREAS, this amendment was recommended unanimously for approval by the Brenham Planning and Zoning Commission during its regular meeting on August 23, 2021; and

WHEREAS, the City Council desires to approve this Ordinance granting the specific use permit, as described herein below; and

WHEREAS, at least fifteen (15) days after publication in the official newspaper of the City of the time and place of a public hearing for the requested rezoning, the City Council held the public hearing for the requested Specific Use Permit and the City Council considered the final report of the Planning & Zoning Commission;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, THAT:

SECTION 1. The Official Zoning Map of the City of Brenham is hereby amended to show that a Specific Use Permit is granted to Mischa L. Enos for an accessory dwelling unit (ADU), more particularly described in Exhibit "B", in an R-2 Mixed Residential use zoning district on approximately 1.136 acres of land addressed as 503 West Alamo Street, being further described as Lot 36A and 37A of the West Main Subdivision in Brenham, Washington County, Texas, said 1.136 acres of land being shown on Exhibit "A" attached hereto and incorporated herein for all purposes.

SECTION 2. Upon holding a properly notified public hearing, the City Council may amend, change, or rescind the Specific Use Permit granted by this Ordinance if:

a. There is a violation and conviction of any of the provisions of this Ordinance, or any ordinance of the City of Brenham, that occurs on the Property;

b. The premises, or Property, used pursuant to the Specific Use Permit granted by this Ordinance are enlarged, modified, structurally altered, or otherwise significantly changed unless a separate Specific Use Permit is granted for such enlargement, modification, structural alteration, or change;

c. As otherwise permitted by law and/or Brenham's Zoning Ordinance, as it exists or may be amended.

SECTION 3. This Ordinance shall take effect as provided by the Charter of the City of Brenham, Texas.

PASSED and APPROVED on its first reading this the _____ day of September 2021.

PASSED and APPROVED on its second reading this the _____day of September 2021.

____
Milton Y. Tate, Jr.
Mayor

ATTEST:

____
Jeana Bellinger, TRMC, CMC
City Secretary

EXHIBIT “A”

Specific Use Permit
Accessory Dwelling Unit
503 West Alamo

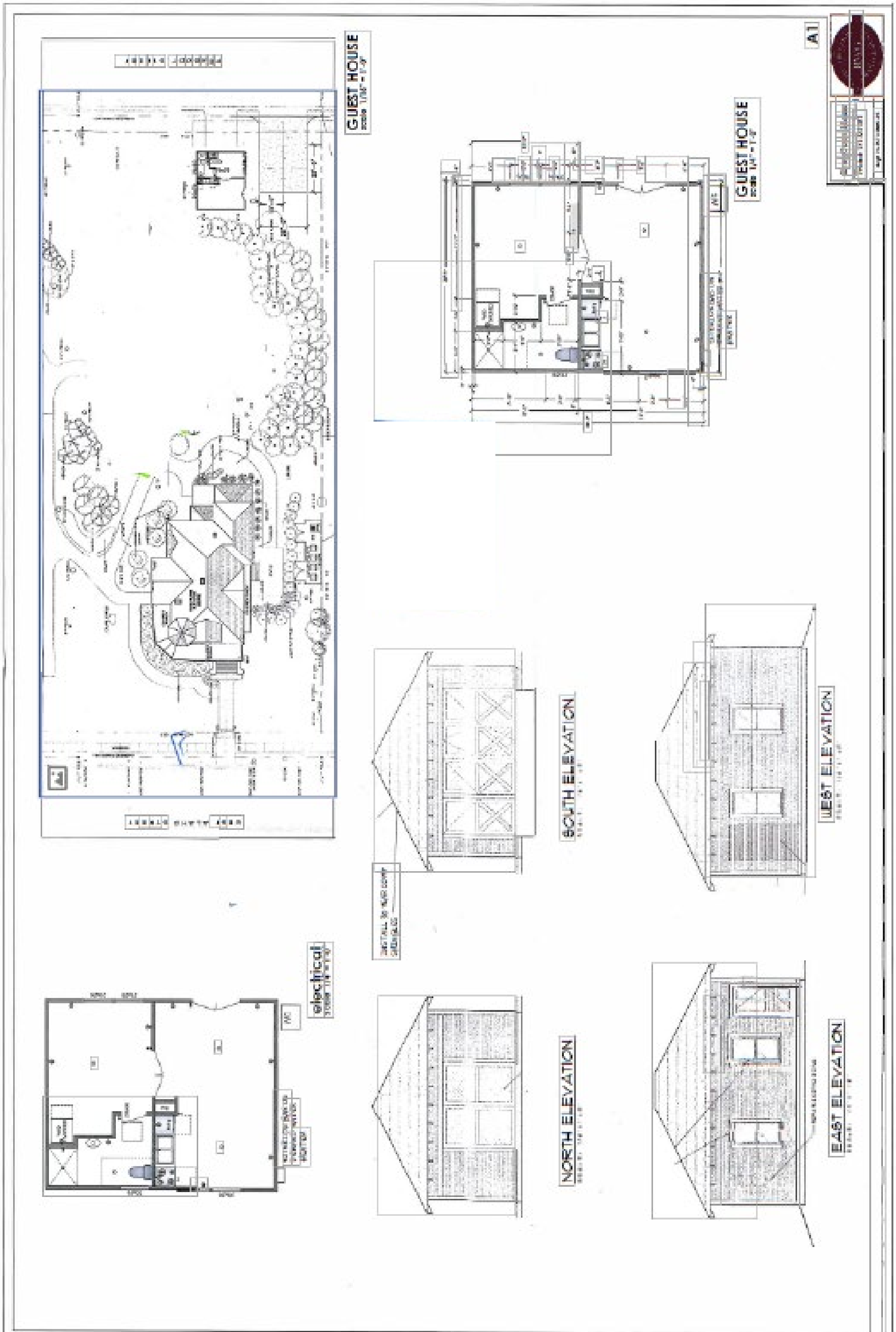
Legend

- B1 Local Business Mixed
- B2 Commercial Research and Technology
- I Industrial
- R1 Residential Single Family
- R2 Mixed Residential

City of BRENHAM

1 inch = 100 feet

EXHIBIT "B"
Site Plan & Elevations



City of Brenham
Planning and Zoning Commission
Staff Report
August 23, 2021

CASE NUMBER P-21-019
SPECIFIC USE PERMIT REQUEST – ACCESSORY DWELLING UNIT

STAFF CONTACT:	Shauna Laauwe AICP, Project Planner
APPLICANT/OWNER:	Mischa L. Enos
ADDRESS/LOCATION:	503 W. Alamo Street
LEGAL DESCRIPTION:	Lots 36 A and 37A of the West Main Subdivision
LOT AREA:	Approximately 1.136 acres
ZONING DISTRICT/USE:	R-2 Mixed Residential District (Exhibit B)
FUTURE LAND USE:	Mixed Use Downtown Adjacent (Exhibit C)
REQUEST:	A request for a Specific Use Permit to allow a proposed Accessory Dwelling Unit (ADU) in a R-2 Mixed Residential Zoning District (Exhibit D).

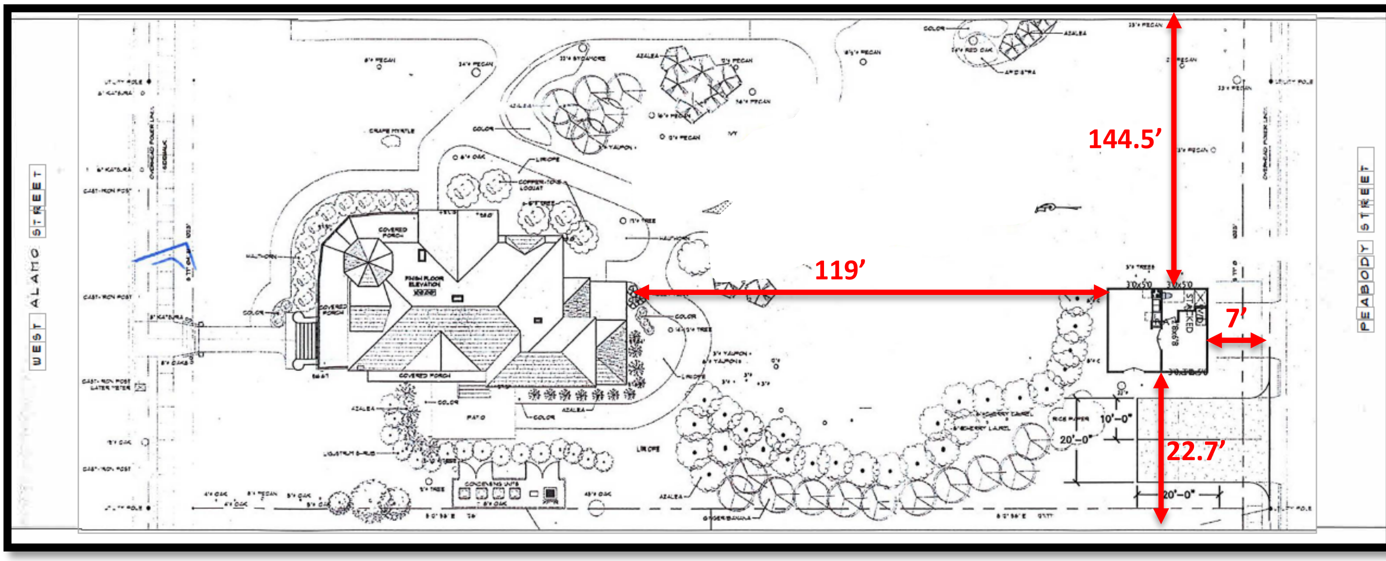
BACKGROUND:

Figure 1

The subject property is a 1.136-acre lot that is addressed as 503 W. Alamo Street, and generally located on the south side of W. Alamo Street and approximately 106 feet to the west of Seward Street and 338 feet east of the S. Jackson Street. As seen in Figure 1, the property is a double frontage lot, with frontage along W. Alamo Street to the north and Peabody Street to the south. The property is zoned R-2, Mixed Residential Use District and is developed with a 4,488 square foot single-family home that was constructed in 1895 and a 487 square foot accessory structure, commonly known as the "carriage house." The accessory structure is oriented towards Peabody Street and is located approximately 119 feet to the rear and south of the principal structure.

The applicant proposes to renovate and convert the existing 487 square foot accessory structure (24'-5"x 20'-4") into an accessory dwelling unit (ADU).

Figure 2



The proposed ADU is intended to be utilized as a mother-in-law quarters to consist of a bedroom, bathroom, living room/dining area and a kitchenette (Exhibit E). As shown above in Figure 2, the proposed ADU includes a 20-foot by 20-foot paved parking pad on the west side of the structure with access via an existing paved curbed cut on Peabody Street. In addition to the two required off-street spaces for the principal structure, the proposed parking pad would accommodate an additional two (2) off-street parking spaces. ADUs are required to have at least one parking space located to the side or rear of the primary structure. The proposed parking meets the regulations and provides ample parking area for the residents and guests of both the principal structure and accessory dwelling unit. Furthermore, the proposed ADU exceeds the minimum 10-foot side yard setbacks along the west and east property line with a setback of 22 feet from the west property line and approximately 144.5 feet from the east property line. The existing accessory structure has a rear yard setback of approximately 7 feet, less than the minimum required ten (10) feet. However, the accessory structure is legally nonconforming as the structure predates the zoning ordinance. No additions to the footprint of the existing accessory structure are proposed with the conversion to an ADU, thus a variance to the minimum rear setback is not required.

The R-2 District allows accessory dwelling units (ADUs) with prior approval of a Specific Use Permit (SUP). Thus, the applicants are seeking a SUP to allow for the conversion and remodel of a proposed approximate 487 square foot accessory dwelling unit on a 1.136-acre tract of land in a R-2, Mixed Residential Use District.

ANALYSIS OF CITY OF BRENHAM ZONING POLICIES:

The purpose of zoning policies is to provide guidelines for considering future amendments to the zoning ordinance (Part 1, Section 4 of Appendix A – “Zoning” of the Brenham Code of Ordinances). They are as follows:

(1) The city's zoning should recognize and seek to preserve the small-town attributes that make Brenham a special place for its citizens to live, work and play.

The approximate 1.136-acre tract of land is generally located on the south side of W. Alamo Street

and approximately 106 feet to the west of Seward Street and 338 feet east of the S. Jackson Street. The property is a double frontage lot, with frontage along W. Alamo Street to the north and Peabody Street to the south. The subject property, and all surrounding properties are located within a R-2, Mixed Residential District that allows for a mix of residential uses to include single family and two-family dwellings, in addition to multifamily dwellings on sites of less than two acres. The subject property and adjacent properties are developed as single-family homes. Further to the west, near the intersection of S. Jackson Street is a B1, Local Business/Residential Mixed-Use District that is developed as Hermann International at 512 W. Alamo, a single-family home at 514 W. Alamo, and Thrivent Financial offices are located on the southeast corner at 203 S. Jackson Street.

The applicants are requesting a SUP to allow the conversion of an existing accessory structure to an Accessory Dwelling Unit (ADU). The allowance and standards for ADUs were adopted within in the Zoning Regulations with Ordinance No. O-19-012 that was approved on March 7, 2019. The adopted regulations allow any homeowner living on a single-family zoned property may build an ADU with prior approval of a Specific Use Permit and a building permit. Any homeowner or business owner located in a B-1 zoning district may build an ADU with a building permit. Section 10.02(4) of the Zoning Regulations lists additional development standards that pertain to ADUs:

a) Should the primary use be a single-family dwelling, the property owner's primary residence shall be the single-family dwelling or ADU.

The applicants/property owners will utilize the existing single-family dwelling as their primary residence.

b) An ADU must be designed and constructed keeping with the general architecture and building material of the principal structure.

The proposed addition will be in the same general architecture style and building material of the principal structure. (See Exhibit E)

c) An attached ADU shall be subject to the regulations affecting the principal structure. A detached ADU shall have side yards of not less than the required side yard for the principal structure and rear yards of not less than ten (10) feet.

The proposed ADU has an east side yard of 22 feet, a 7-foot setback from Peabody Street and will be approximately 146 feet from the east property line. The rear-yard setback of approximately 7 feet is less than the required minimum of ten (10) feet, however the existing structure to be converted to an ADU most likely predates the zoning ordinance. No additions to the footprint of the structure are proposed, thus the existing reduced rear yard setback is considered to be legally nonconforming.

d) One (1) on-site parking space, located to the side or rear of the primary structure, shall be provided for the ADU in addition to the required parking for the principal structure.

The site has driveway access via W. Alamo Street and Peabody Street. The applicant proposes to improve the existing driveway curb cut off Peabody Street with a paved 20'x20' parking area adjacent and west of the proposed ADU. The proposed parking area would provide for two (2) 9'x19' off-street parking spaces.

e) The maximum habitable area of an ADU is limited to either one-half (1/2) of the habitable area of the principal structure, or one thousand (1,000) square feet, whichever is smaller.

The principal structure is 4,488 square feet in area and the proposed ADU is 487 square feet, less than ½ of the habitable area of the principal structure.

f) ADUs shall not be HUD-code manufactured home or mobile home.

The proposed ADU will not be a HUD-code manufactured home or mobile home.

The SUP process allows staff to identify additional land uses, which may be appropriate in special circumstances. The existing structure, proposed to be utilized as an ADU, likely predates many of the homes in the vicinity and will not be out of character with the surrounding neighborhood. On-street parking is a concern in this neighborhood that is located near Blinn College. However, as stated above, the applicant proposes to provide for two (2) off-street parking spaces solely for the ADU as opposed to the minimum required one parking space.

Staff recommends approval of the SUP request as the proposed ADU will be compatible with small-town attributes that make Brenham a special place for its citizens to live as it complies with the development standards for accessory dwelling units and staff is unable to identify any adverse impacts to the surrounding neighborhood.

(2) The city's zoning should be guided by the future land use plan and other applicable guidelines found in the Comprehensive Plan.

The future land use map portion of the Historic Past, Bold Future 2040 Comprehensive Plan suggests the subject property and surrounding area as Mixed Use Downtown Adjacent. The Mixed Use Downtown Adjacent area is envisioned as an area in transition from primarily single-family residential to a combination of office, neighborhood retail and higher density residential uses. The subject property and lots in the vicinity are currently developed as single-family uses that transition to local commercial uses to the west near the intersection with S. Jackson Street. The requested SUP would not deter from the envisioned use. Staff finds that the proposed request aligns with the goals and land use polices established in the Comprehensive Plan.

(3) The city's zoning should be designed to facilitate the more efficient use of existing and future city services and utility systems in accordance with the Comprehensive Plan.

The subject property has existing utilities available along both W. Alamo Street and Peabody Street. ADUs are an opportunity to increase density in a compatible manner within a residential area as they do not require additional infrastructure to be built to accommodate the new dwelling unit.

(4) The city's zoning should be organized and as straight forward as possible to minimize use problems and enforcement problems.

The proposed SUP, if approved, will be reflected on the City of Brenham zoning map available for citizen viewing on the City of Brenham homepage.

(5) The city's zoning process should be fair and equitable, giving all citizens adequate information and opportunity to be heard prior to adoption of zoning amendments.

Property owners within 200 feet of the project site were mailed notifications of this request on August 12, 2021. The Notice of Public Hearing was published in the Brenham Banner on August 12, 2021. Staff has received several calls regarding the proposed ADU in reference to concerns about the use resulting in additional on-street parking and potential use as a short-term rental. The application site plan details that a 20'x20' paved parking area will be provided on the west side of the proposed ADU to accommodate two (2) off-street parking spaces. This exceeds the minimum ADU requirement of providing one 9'x19' off-street parking space. As for the potential use as a

short-term rental, the applicant states that the ADU will be occupied by her elderly parents. At this time, The City of Brenham does not have any regulations regarding short-term rentals that would prohibit such use.

Any additional public comments submitted to staff will be provided in the Planning & Zoning Commission and City Council packets or during the public hearing.

(6) The city's zoning should ensure that adequate open space is preserved as residential and commercial development and redevelopment occur.

If approved, the property will be required to adhere to the regulations of the R-2 District to include, the accessory dwelling unit development standards, minimum building setbacks and maximum impervious coverage requirements. The applicant has submitted a site plan (Exhibit E) which depicts the proposed location of the ADU and access. The applicant has also provided a proposed elevation and building floorplan (Exhibit F). The R-2 District allows for greater density of residential units with a mix of residential uses to include single family and two-family dwellings, and multifamily dwellings on sites of less than two acres. As the subject property is greater than one-acre and is much larger than the surrounding residential properties, only a minimal increase in density will occur. As the proposed ADU is an existing structure, there will be no increase to the existing impervious coverage on the subject property. Staff finds that the site development requirements will ensure that adequate open space is preserved on the subject property.

(7) The city's zoning should ensure Brenham's attractiveness for the future location of business and housing by preserving an attractive and safe community environment in order to enhance the quality of life for all residents.

Staff finds that the requested land use is appropriate in this location given adjacent zoning designations, existing development in the vicinity, and conformance with the City's adopted Comprehensive Plan. The proposed use is in line with the Future Land Use Plan and the development requirements for Accessory Dwelling Units.

(8) The city's zoning ordinance should preserve neighborhood culture by retaining and promoting land uses consistent with the community's plan for the development and/or redevelopment of its neighborhoods.

The subject property and the surrounding vicinity are located within a R-2 District, that allows for a mix of residential uses to include single family and two-family dwellings, and multifamily dwellings on sites of less than two acres. Further to the west, near the intersection of S. Jackson Street is a B1, Local Business/Residential Mixed-Use District that is developed as Hermann International at 512 W. Alamo, a single-family home at 514 W. Alamo, and Thriven Financial offices are located on the southeast corner at 203 S. Jackson Street. The ADU use would not be out of character with the surrounding vicinity of predominately single-family homes and nearby neighborhood commercial uses. Staff finds that the proposed ADU is compatible to nearby land uses and consistent with the land use policies established in the Comprehensive Plan.

(9) The city's zoning should protect existing and future residential neighborhoods from encroachment by incompatible uses.

Staff finds that approval of the proposed SUP to allow for further development of the property with an ADU will promote the orderly and healthful development of the community. This request, to

allow an existing 487 square foot accessory structure to be converted into an accessory dwelling, will not adversely affect health, safety, morals, or general welfare of properties in the general vicinity or the community in general.

(10)The city's zoning should assist in stabilizing property values by limiting or prohibiting the development of incompatible land uses or uses of land or structures which negatively impact adjoining properties.

Staff believes that the proposed development will have a positive effect on the surrounding area and will be compatible with anticipated uses surrounding this property. The proposed ADU is an existing structure that has been in place since the early 1900s and has most recently been used for storage and a pool house, that is proposed to be renovated into a mother-in-law quarters for the applicant's aging parents. The existing structure meets the development standards set forth in the zoning ordinance and is in character with both the principal structure and nearby residential properties.

(11)The city's zoning should make adequate provisions for a range of commercial uses in existing and future locations that are best suited to serve neighborhood, community, and regional markets.

If approved, the proposed SUP will allow for the conversion of the former carriage house to a 487 square foot, one bedroom, one bath ADU to provide a mother-in-law quarters for the parents of the property owners. Commercial property is located to the west, near the intersection of W. Alamo Street and S. Jackson Street. While no vacant commercial properties are located within the surrounding neighborhood, commercial and industrial developments the vicinity to the west and southwest. Staff finds that the proposed SUP, if approved, will not negatively affect vacant land classified for commercial uses.

(12)The city's zoning should give reasonable accommodation to legally existing incompatible uses, but it should be fashioned in such a way that over time, problem areas will experience orderly change through redevelopment that gradually replaces the nonconforming uses.

The property is currently developed as a single-family home within a R-2, Mixed Residential District. Staff is not aware of any hindrances on the property created by legally existing incompatible uses. The applicant's request will allow the subject property to develop in a compatible, legally conforming manner.

(13)The city's zoning should provide for orderly growth and development throughout the city.

Staff finds approval of the proposed SUP will allow for the orderly growth and development in the general vicinity and throughout the city.

STAFF RECOMMENDATION:

Staff recommends **approval** of a Specific Use Permit to allow for the remodel and conversion of an existing accessory structure into an accessory dwelling unit, as provided in the application site plan, in a R-2 Mixed Residential Use Zoning District for the subject 1.136-acre tract of land that is located at 503 W. Alamo Street and legally described as Lots 36A and 37A of the West Main Subdivision.

EXHIBITS:

A. Aerial Map
B. Zoning Map
C. Future Land Use Map
D. Cover Letter to the Commission
E. Proposed Building Elevations & Site
F. Proposed Floor Plan
G. Site photos

EXHIBIT “A”
AERIAL MAP

Specific Use Permit
Accessory Dwelling Unit
503 W Alamo Street

City of BRENHAM

1 inch = 75 feet

Property Boundary

3

EXHIBIT "B"
ZONING MAP

Specific Use Permit
Accessory Dwelling Unit
503 W Alamo Street

City of BRENHAM

1 inch = 75 feet

Property Boundary

EXHIBIT "C"
FUTURE LAND USE MAP

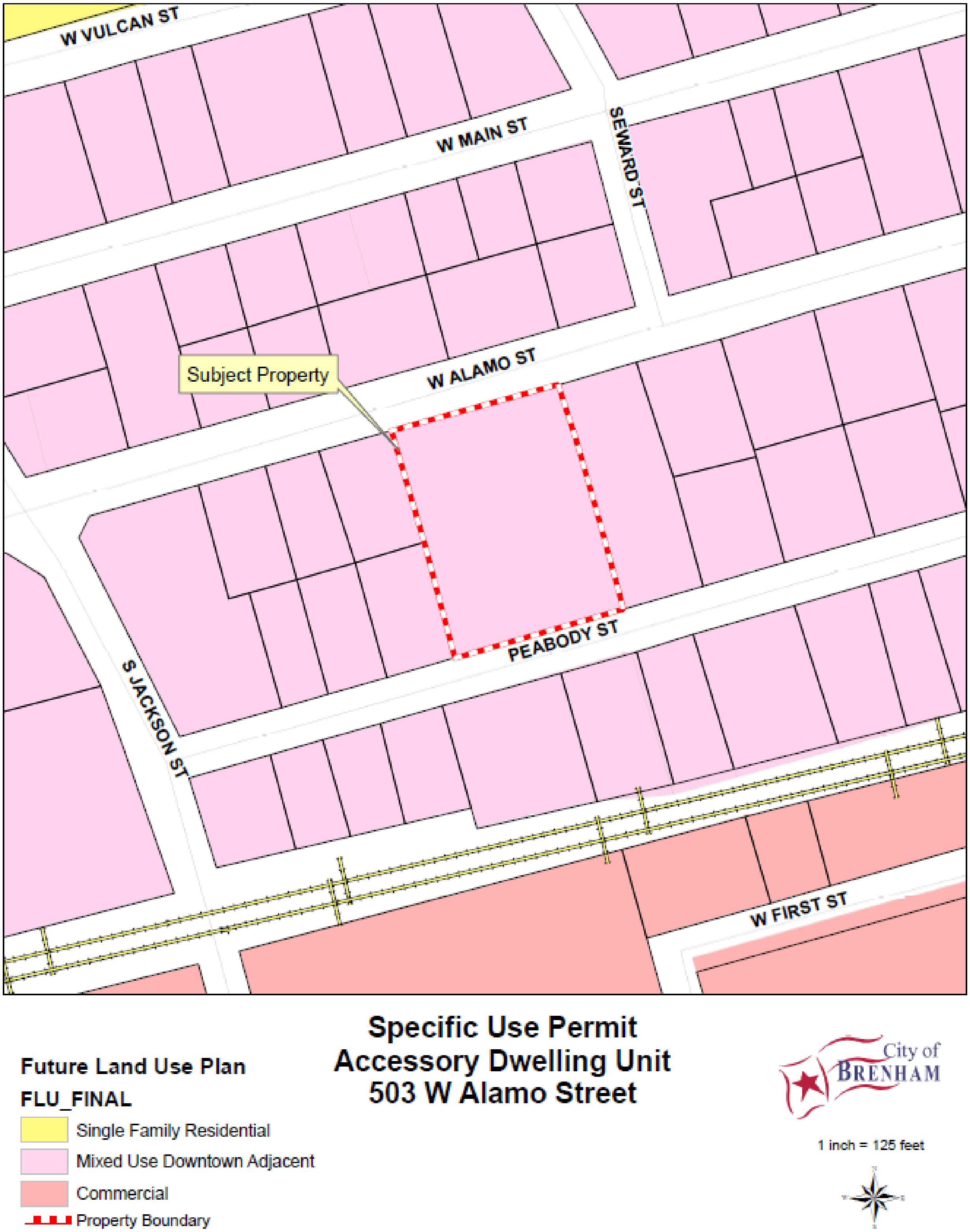


EXHIBIT "D"
SUP APPLICATION COVER LETTER

Mischa L. Enos
503 W. Alamo Street
Brenham, TX 77833

July 8, 2021

City of Brenham, Development Services Department
P.O. Box 1059
200 W. Vulcan Street
Brenham, TX 77833

Dear Members of the Planning and Zoning Commission:

In January of 2016, my former husband, Laurence Fry, and I purchased the historic Victorian home at 503 W. Alamo Street with the hope of restoring it to its full potential and beauty. I was given sole ownership of the property in our divorce settlement in July 2020.

It is now my hope that my parents, both of whom are in their mid-80s and living in Lawrence, Kansas, will be able to join me in Brenham. My home is not accessible for them at their age and there are desirous of having privacy, so we have discussed the possibility of converting the carriage house on the southwest corner of the lot into a private, one-story residence for their use.

I am therefore requesting permission from the City of Brenham to convert the carriage house into an accessory dwelling unit for this purpose.

My contractor, James Schulenberg, has submitted the requisite paperwork for this project and we now await the city's approval to move forward.

Thank you for your time and attention to my request.

Sincerely,

Mischa L. Enos

EXHIBIT "E"
PROPOSED SITE PLAN & ELEVATIONS

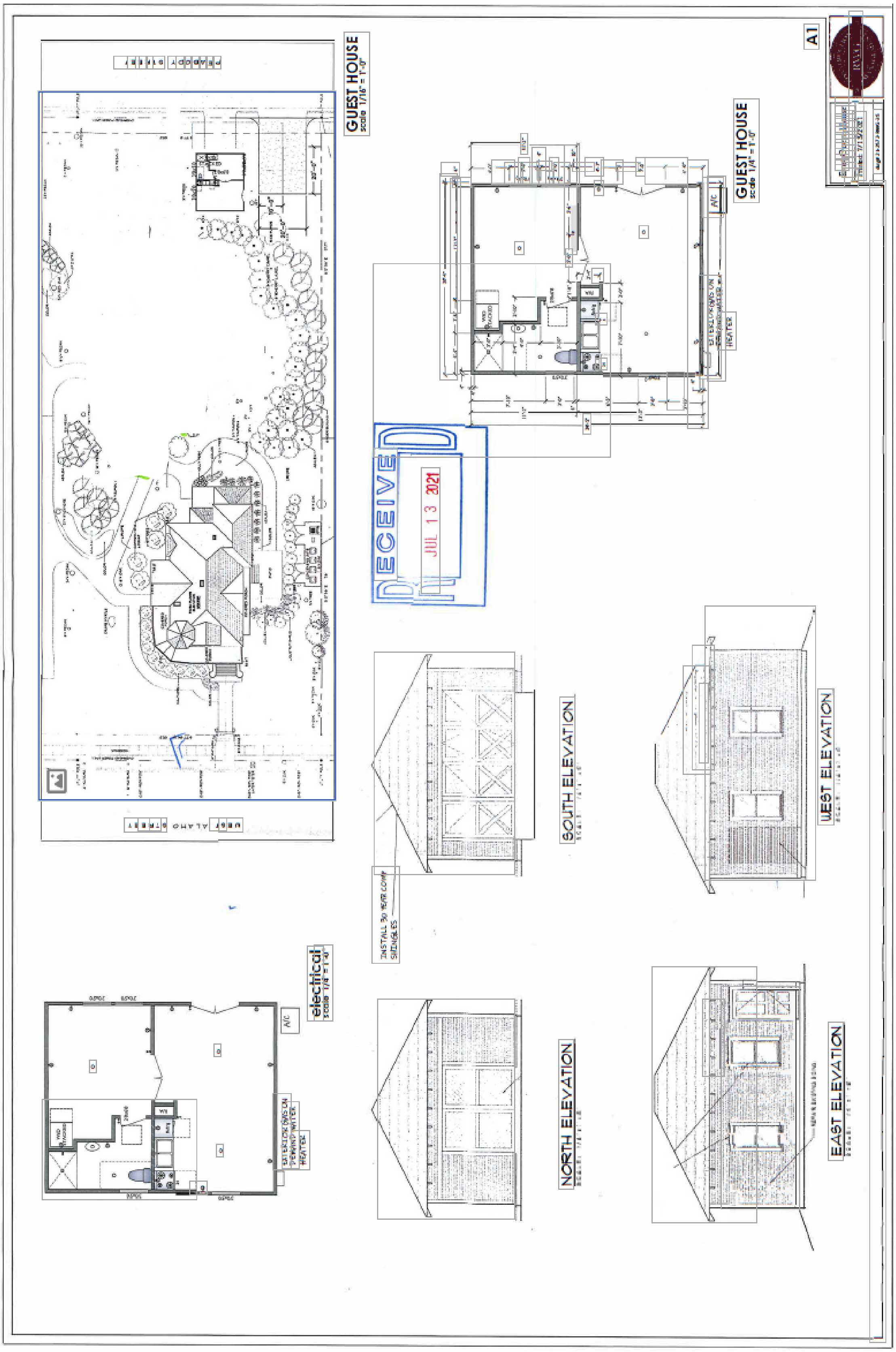


EXHIBIT "F"
FLOORPLAN

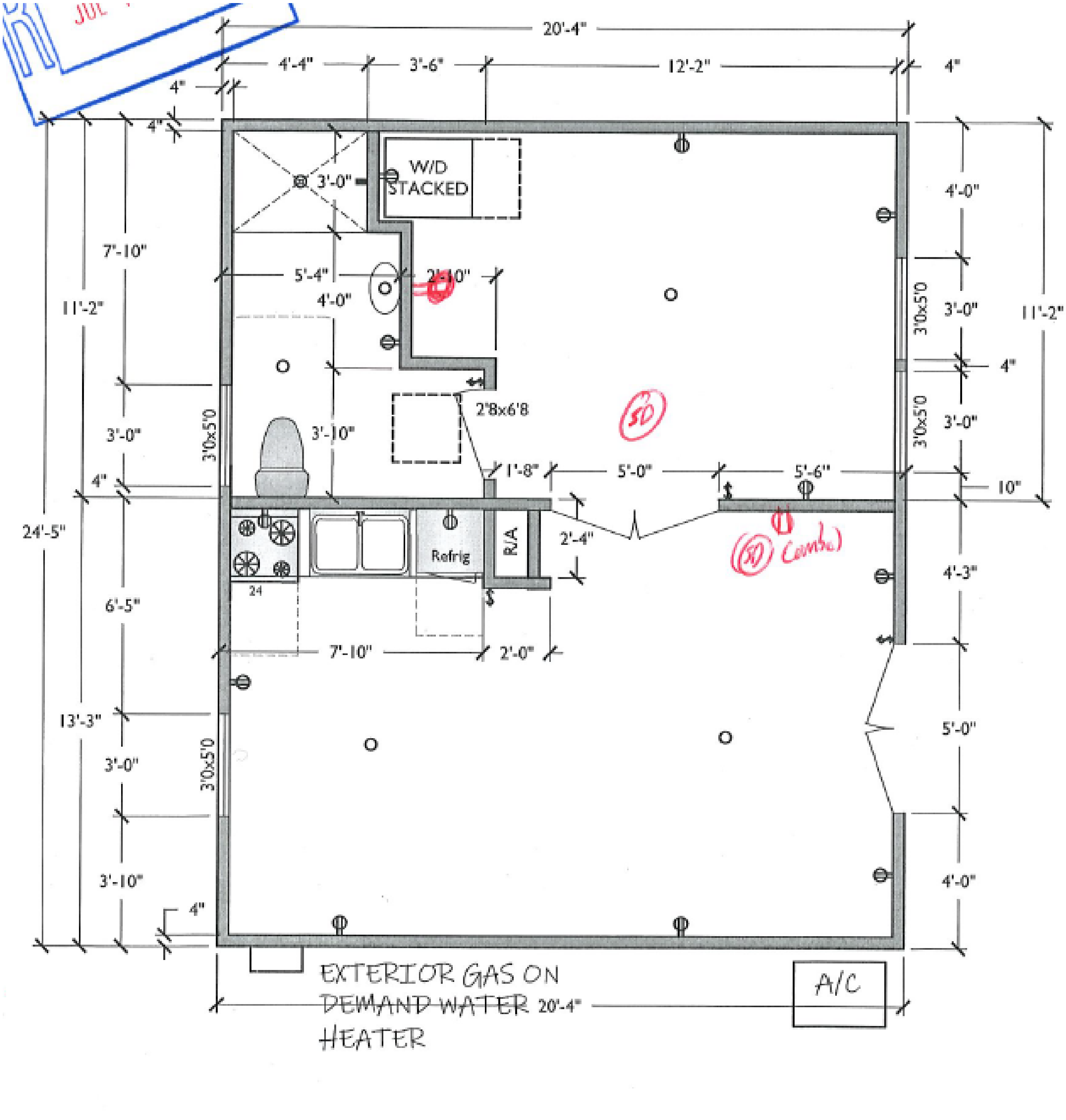


EXHIBIT “G”
SITE PHOTOS

Principal Structure facing W. Alamo Street

Principal Structure & vacant area of the lot

Proposed ADU & Parking area (Peabody Street)

Proposed ADU in relation to Principal Structure

Rear Yard Setback & Peabody Street Parking

Regular City Council
AGENDA ITEM 10.

Agenda Item: **Proposed Budget for Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022**

- **The FY2021-22 proposed budget will raise more revenue from property taxes than last year's budget by an amount of $329,468.00, which is a 4.37 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $96,947.00**

Meeting Type: Regular Meeting-September 02, 2021

Department: Finance

Staff Contact: Carolyn D. Miller

Classification: Public Hearing

SUMMARY STATEMENT:

The FY2021-22 Proposed Budget for the City of Brenham includes appropriations of operating resources for 34 separate funds and authorizes $74.9 million in expenditures. For more detailed information on the FY22 Proposed Budget, see the attached Budget Message and Combined Fund Summary.

ATTACHMENTS:

(1) FY22 Proposed Budget Message
(2) FY22 Combined Fund Summary

RELEVANCE TO COMPREHENSIVE PLAN:

Plan 2040 implementation is made possible by the City's annual budget process. The annual budget identifies how essential capital projects and annual priorities will be funded and maintained. (page 100).

RECOMMENDED ACTION:

Receive citizen comments regarding the proposed FY2021-22 budget.

City of
BRENHAM

August 10, 2021

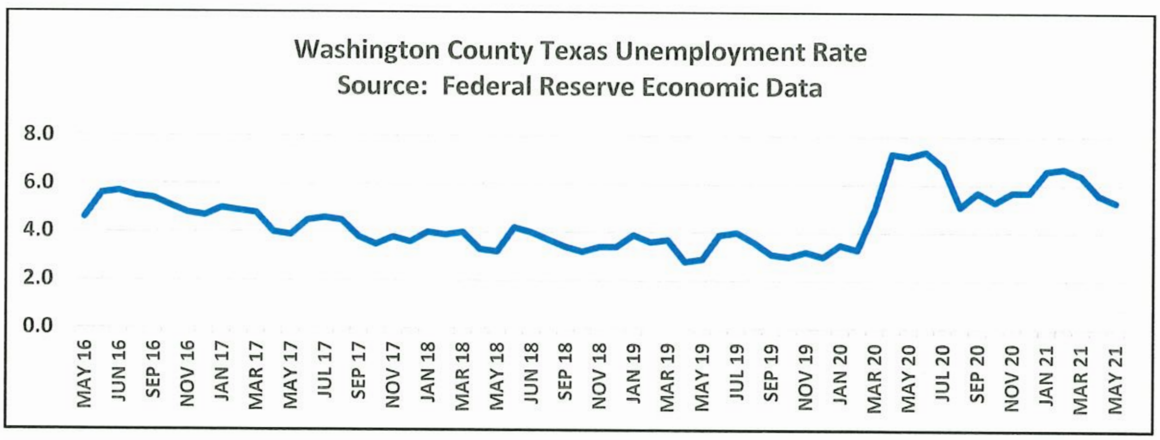
Honorable Mayor Milton Tate, Jr. and Council Members:

RE: Fiscal Year 2021-2022 Proposed Budget

In accordance with the Texas Local Government Code and the Charter of the City of Brenham, we are pleased to submit the proposed budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022. The budget is balanced as required by law. The fiscal year 2021-22 Proposed Budget was developed during the immediate post-COVID-19 pandemic period and simultaneous, gradual re-awakening of Texas and US economies. This is a period of gradually accelerating economic energy at national, state, and local levels as vaccine rollout continues, business sectors reopen, inventories are replenished, and supply chains are reestablished. This budget supports anticipated City growth and completion of Drive to 2025 strategic initiatives under improving economic conditions.

Economic Outlook

- Employment – Unemployment in Washington County Texas reached a pandemic high of 7.4 percent in June of 2020. The latest May 2021 unemployment rate is 5.3 percent. ***This budget anticipates a continued downward trend in the unemployment rate to a pre-pandemic level of around 3 percent which favors consumer spending and City revenue growth.***



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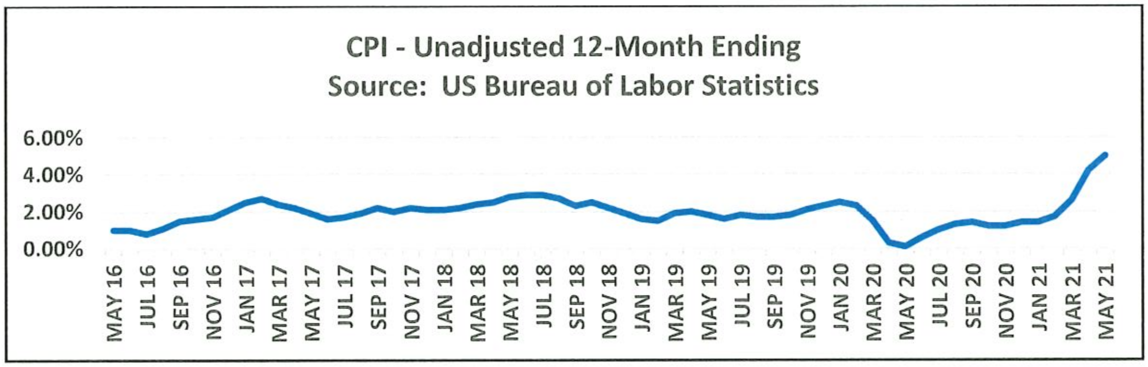
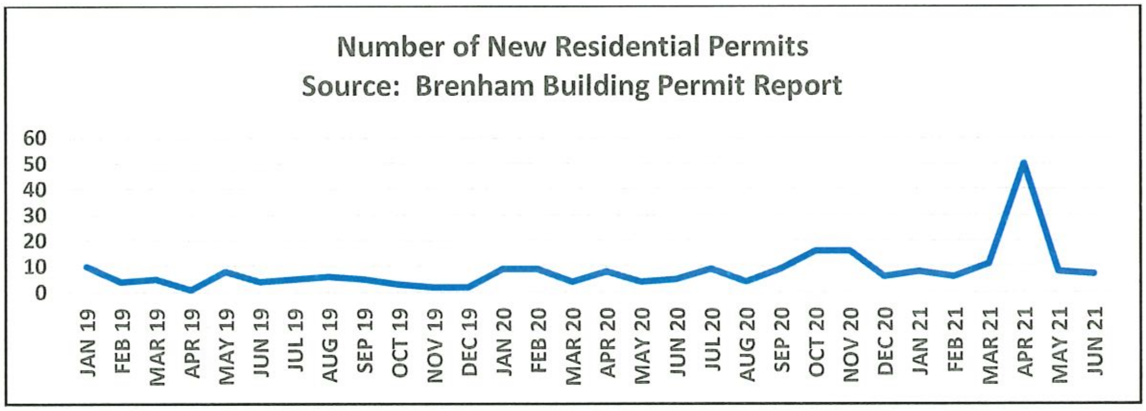
- Inflation/Interest Rates – Consumer confidence is being restored with the rollout of vaccines, business re-openings and employees going back to work. Americans with savings and unspent stimulus checks are on a spending spree creating a vortex of massive supply chain and demand imbalance. This has pushed up the price of cars, appliances, meat, housing, etc. As of May 2021, inflation has risen 5 percent, the highest since August 2008, and is expected to continue through summer. The Federal Reserve has been messaging that this inflation is transitory (not permanent) and it will not overreact to near-term inflation factors by raising short-term interest rates which are near zero. The Fed's primary objective in 2021 is to reduce the unemployment rate. Long-term projections are for inflation to settle at around 2 percent with 2022 lower than 2021. ***This budget assumes a rising then cooling inflation rate scenario with long-term bond interest rates increasing up to 50 basis points from current levels, increasing the City's cost to borrow.***



- Housing – Millennials entering their peak home buying years in a low mortgage rate environment are fueling a residential housing boom, impacting both existing and new home markets. Existing home inventory is at a record low. Hyperactive buyers are driving up home prices and existing homes are selling quickly. The demand for new homes is high given the low inventory of existing homes. Material supply chain shortages for lumber, paint and labor shortages are driving up material costs, resulting in rising new home prices and lengthening the time for new home completion. Many cities are dealing with permitting backlogs due to higher than usual construction. Resolution of supply chain issues will reduce inflationary pressures on housing costs. ***This budget assumes strong existing and new home markets resulting in an upward trend in taxable appraisal values and growth in both property tax and permitting revenues.***



- Economic Growth – Texas is business friendly with abundant job opportunities. Many companies have recently relocated to the Texas Triangle. Brenham is in The Texas Triangle, also known as Texaplex. The triangle is formed by three major urban areas: Houston, Dallas-Fort Worth and San Antonio-Austin. Washington County is one of 67 counties in The Texas Triangle. The triangle has a population of 21 million (2020) which is over 70 percent of the state's population. The Texas population is expected to increase more than 70 percent between 2020 and 2070, from 29.5 million to 51 million. Over half of this growth will occur in areas surrounding Dallas-Fort Worth and Houston. This will likely lead to continuous urbanization between Houston and Austin, along the 290-corridor. Brenham may experience population growth in excess of Texas Water Development Board projections. Growth in retail, education, healthcare and service industries will coincide with population growth. ***This budget supports long-term job and population growth as a by-product of the urbanization march between Houston and Austin. Economic conditions are favorable for increased tourism, business development and sales tax revenue.***

  This budget also recognizes that growth must be managed to keep Brenham affordable; to avoid placing undo financial burdens on taxpayers and utility rate payers; to prevent disenfranchising existing businesses and citizens; and to not overwhelm the City's current utility systems, personnel, and other infrastructure.

Revenue Highlights

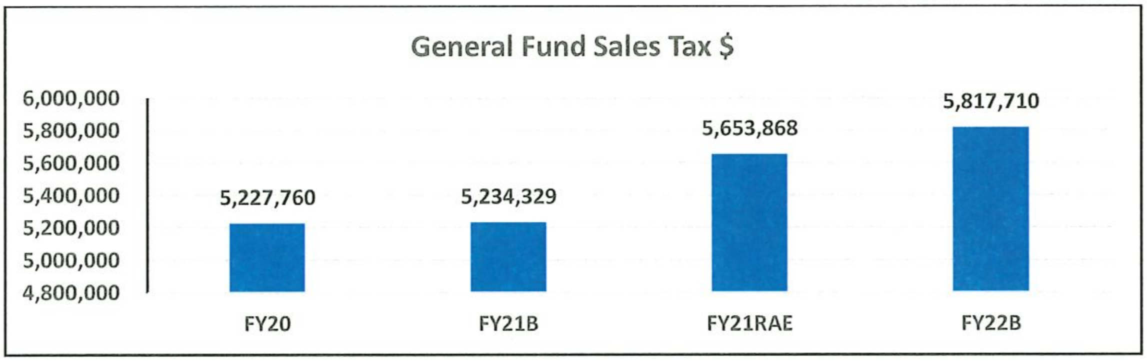
Post-COVID economic strength is driving strong revenue results in the General Fund while utility funds face some cost-of-service challenges under the current utility rate structure. FY21-22 Proposed Budget contains the following:

- Property Tax Rate Decrease – Strong property valuation growth and maturing debt allow for an overall property tax rate decrease of 1-cent per $100 of valuation. Certified taxable property values have increased from $1,508,964,132 (2020) to $1,627,640,640, an 8 percent increase. The I&S (debt) portion of the tax rate can be lowered by 4-cents. However, a 3-cents increase to the O&M component of the tax rate is needed to cover personnel additions included in the General Fund operating budget.

PROPERTY TAX RATE	O&M	I&S (DEBT)	TOTAL
CURRENT TAX RATE	$0.3200	$0.1840	$0.5040
PROPOSED TAX RATE	$0.3500	$0.1440	$0.4940
INCREASE/(DECREASE)	$0.0300	($0.0400)	($0.0100)

- Strong Sales Tax – On a budget-to-budget basis, sales tax is significantly higher. The FY21 sales tax revenue forecast of $5.2 million was prepared under the economic uncertainty created by the pandemic. The projection kept sales tax flat with FY20 results. Actual sales tax results for FY21 are expected to be around $5.6 million. This creates above-budget-net-revenues (ABNR) in the FY21 General Fund because the FY21 Budget was balanced (revenues=expenditures) on lower sales tax forecast. The growth rate assumption for FY22 sales tax is 2.9 percent over FY21 RAE (revised annual estimate) creating a budget-to-budget change of $583,381 in recurring revenues.

This is the primary funding mechanism for the TMRS True-Up fix (see below). The sales tax forecast for FY22 Budget is a conservative estimate given new retail coming online in FY22.



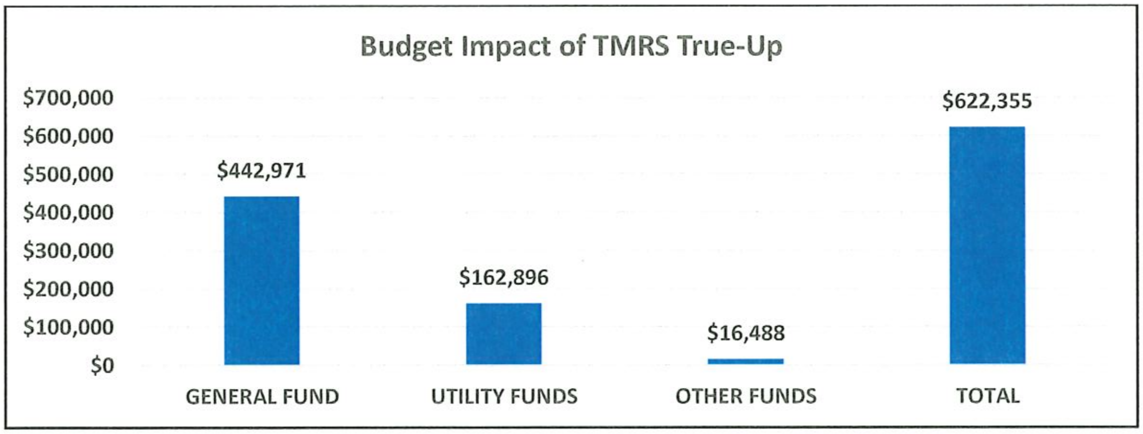
- Electric, Gas and Water Rate Increases – Rate increases to electric, gas and water utilities are needed to cover rising personnel costs, maintenance costs, and infrastructure improvements. Utility rates must generate sufficient revenues to cover distribution operating costs and capital expenditures. The alternative is to reduce expenditures which will undermine the reliability of these utility systems. The City's rate consultant is finalizing rate changes to ensure equitable treatment between customer classes. Upon Council approval, rate changes will go into effect at the beginning of the new fiscal year. Although higher, the new rates are comparable to peer city rates for similar utilities.

Personnel Highlights

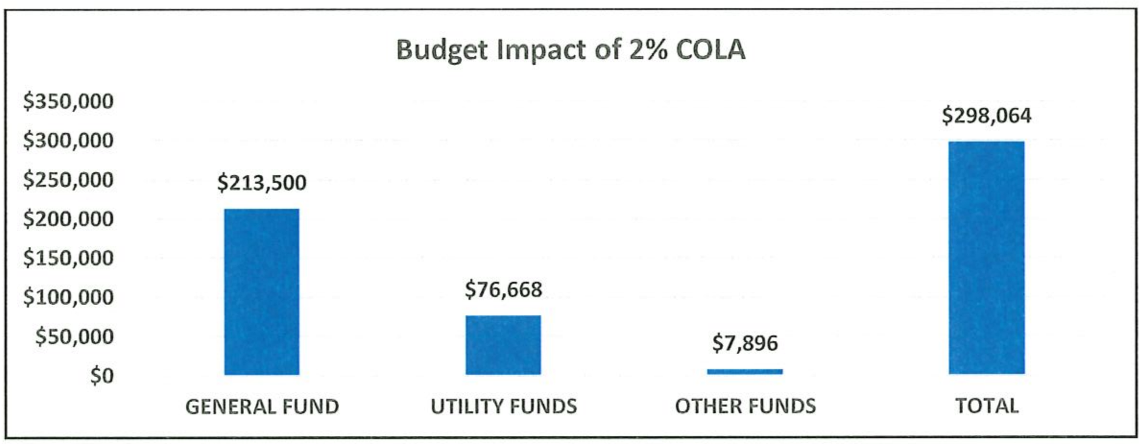
One of the largest City budgets is for personnel. There are 241.64 funded full-time equivalent (FTE) positions in the FY21-22 Proposed Budget. Included are the following changes impacting personnel expenditures:

- TMRS True-Up – The TMRS retirement plan is the most important benefit in attracting and retaining key employees. An objective in the Drive to 2025 strategy was to improve the competitiveness of Brenham's TMRS plan by moving from a 5 percent 2/1 to a 7 percent 2/1 employee/employer match. The first step towards accomplishing this objective is to stop the increase in unfunded pension plan liability caused by annual Ad Hoc Cost-of-Living (COLA) adoption for retirees and switching to an automatic repeating COLA plan feature. This plan change increases the City's TMRS contribution on January 1, 2022 from 10.38 percent to 16.69 percent of payroll but allows for a reduction (pay-down) of unfunded pension balance of approximately $13 million.

  As the unfunded liability is reduced, the annual contribution rate decreases; however, the City would maintain contributions at the elective higher percentage, which would reduce the unfunded liability faster and enable the City to go to a 7 percent 2/1 employee/employer match within 5-7 years, without a significant budgetary impact. The FY22 budgetary impact is an increase in TMRS contributions from $1.3 million to $1.9 million or $622,355 before the impact of a COLA and personnel additions. The General Fund portion of this increase is $422,971; the utility funds portion is $162,896; and other funds portion is $16,488.

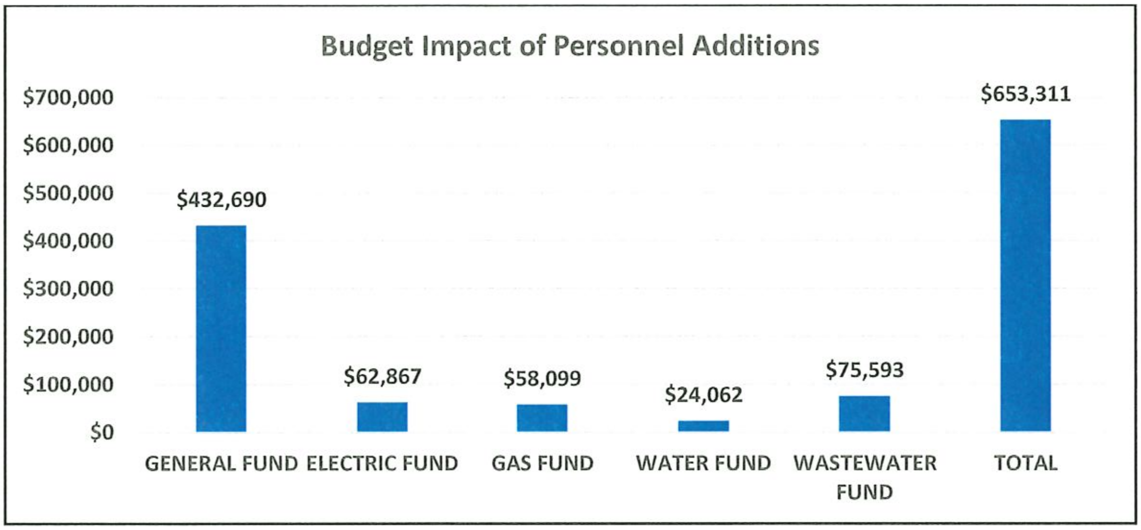


- Cost-of-Living Adjustment (COLA) – There is a 2 percent COLA in the budget for all full-time positions. The purpose of the COLA is to maintain the City's pay scale with market conditions. The last COLA was given in FY19-20. The FY22 budgetary impact of the COLA before personnel additions, is an increase in salaries and benefits of $298,064. The General Fund portion of this increase is $213,500; the utility funds portion is $76,668; and other funds portion is $7,896.



- Personnel Additions – The FY22 Budget includes addition of 10 full-time positions. In the General Fund, departments are adding the following positions: Building Inspector, Maintenance Technician, Assistant Parks Superintendent, Parks Coordinator, Patrol Officer, Assistant Director of Public Works (50% General Fund), and an IT Technician. An Apprentice Lineman is being added in the Electric Department. The Gas Department is adding a Gas Technician. Both Water Construction and Wastewater Construction Departments are picking up 25% of the costs for the Assistant Director of Public Works position. The Wastewater Treatment Department is adding a Plant Operator Trainee position. The salary/benefits impact of the new positions will increase the General Fund operating budget by $432,690; the Electric Fund operating budget by $62,867; the Gas Fund operating budget by $58,099; the Water Fund operating budget by $24,062; and the

Wastewater operating budget by $75,593. The total salary/benefits budget impact of personnel additions is $653,311.



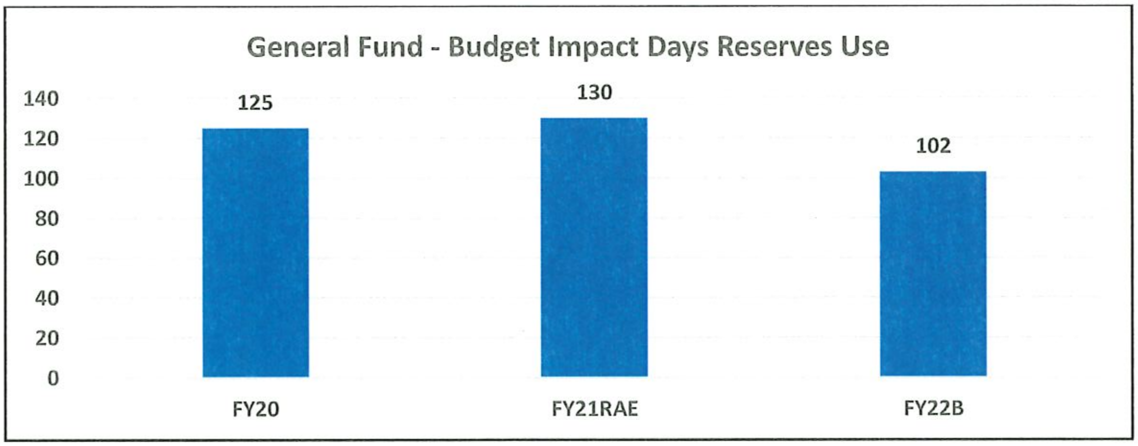
- Medical Insurance – The City participates in TML's medical insurance program. TML is switching plan providers from United Healthcare to Blue Cross Blue Shield effective October 1st. Re-rate of the City's plan under Blue Cross Blue Shield resulted in a 1 percent reduction in medical premiums. All the savings was used to reduce the City's portion of medical insurance contributions.

- Attrition Factor – The attrition factor reduces the overall personnel budget and releases funding for other purposes. Over 70 percent of the City's funded positions are in the General Fund. In FY20-21, the City started using a personnel attrition factor in the budget (General Fund only) to reduce favorable budget variances arising from normal turnover and associated vacancy periods. The five-year average budget savings from employee turnover and vacancies (FY16 to FY20) is $606,467. An attrition factor of ($361,690) was built into the FY20-21 Budget. An attrition factor of ($400,000) is built into the FY21-22 Proposed Budget.

Excess General Fund Use Highlights – The City's reserve policy is 90-days plus 5-days for unanticipated maintenance.

- Days Reserves Balance – At the end of FY20, there was 125-days in General Fund, including sub-funds, reserves. By the end of FY21, reserves are expected to increase to 130-days. The spending plan included in the FY21-22 Proposed Budget will reduce General Fund reserves to 102-days.

- Catch-Up Spending – The FY21-22 Proposed Budget includes a spend-down of excess reserve balance to "catchup" with many one-time items deferred during the pandemic. Included in the spend-down is non-routine maintenance items, replacement of vehicles, audio/visual upgrades, IT upgrades, and the burial of Bluebonnet electric line to the Brenham Family Park. A total of $1,094,936 is budgeted for these one-time expenditures. Of this amount, $557,206 is budgeted for vehicles.



New Debt Highlights

The FY21-22 Proposed Budget includes $10 million in new debt issuance. Approximately 45 percent of the bonds is tax-supported debt and 55 percent is utility (rate-supported) debt. As discussed at the Council Retreat in May, we are recommending certificates of obligation (COs) rather than a bond election due to the level of urgency of some projects. A series of Town Hall Meetings will be held for public information on proposed debt projects.

General Fund Discussion

The General Fund expenditure budget, including sub-funds is $21.5 million. Of this amount, $19.8 million is budgeted expenditures for the General Operating Fund (Fund 101) that contains departments providing traditional local government services including fire, police, animal shelter, library, parks and recreation, streets, airport, and administration. This is a budget-to-budget increase of $1.3 million. The budget is structurally balanced with the use of non-recurring excess reserves being for one-time expenditures. Revenues and funds from other financing sources, equals expenditures. Approximately $16.3 million of General Operating Fund expenditures (82.2%) are funded by a combination of ad valorem taxes, sales tax, utility franchise fees, and net transfers from other funds. Approximately $2.5 million in other revenues and $990,585 of excess reserves complete budget balancing. **As previously discussed, the budget increases the operations and maintenance (O&M) portion of the ad valorem tax rate from $0.3200 to $0.3500 per $100 valuation.**

Revenues & Other Sources FY21-22	General Fund 101
Property Taxes (O&M Rate $0.35)	$5,348,448
Sales Taxes	5,817,710
Utility Franchise Fees	2,559,954
Other Taxes	457,495
Other Financing Sources before Use of Reserves	2,073,015
Subtotal (Fund 82.2% of Budget)	16,256,622
Other Revenues	2,532,807
Reserves	990,585
Total Revenues & Other Financing Sources FY21-22	$19,780,014

Almost 68 percent of General Fund 101 operating budget Is for personnel. There is a 8.9 percent increase in personnel costs budget-to-budget. Other expenditures include supplies, maintenance, contract services, capital outlay, and sundries. There is a 3.8 percent increase in other expenditures on a budget-to-budget basis.

General Fund Programs FY21-22	Personnel	Other	Total
Culture and Recreation	$ 2,135,201	$ 1,605,090	$ 3,740,291
General Government	4,343,660	2,221,101	6,564,761
Health and Welfare	427,048	185,684	612,732
Highways and Streets	652,665	770,128	1,422,793
Public Safety	6,316,133	1,641,099	7,957,232
Attrition Factor	(400,000)	0	(400,000)
Total FY21-22 Budget	$13,474,707	$ 6,423,102	$19,897,809
Total FY19-20 Budget (Amended)	$12,251,107	$ 6,199,680	$18,450,793

There are eight (8) sub-funds in the General Fund with proposed expenditure budgets of $1.7 million. The General Fund sub-funds expenditure budget includes $537,730 for "catch-up" projects, previously discussed, using excess General Fund reserves. There is $23,000 budgeted for public safety grant spending. The Donation Fund has budgeted $117,500 in donations spending.

The Tourism & Promotion Fund is another sub-fund of the General Fund and includes an expenditure budget of $1,051,791 funded by hotel occupancy tax and Barnhill Center events. Visit Brenham, the Destination Marketing Organization (DMO) for Brenham and Washington County, leads the marketing and tourism efforts to develop our area as a destination. Staff and the marketing team work to connect with audiences through both traditional and digital marketing, and work with our many tourism partners to promote and highlight all the area has to offer.

Debt Service Fund

The proposed budget expenditure for the Debt Service Fund is $2.4 million. This is a decrease of $400,765 due to maturing debt from 2017 and 2019 notes and 2014 GO Refunding Debt. The decrease is net of the increase of $290,703 for principal and interest payments on new 2021 Certificates of Obligation. **With the growth in certified taxable property values and maturing debt, the City lowered the interest and sinking (I&S) portion of the tax rate from $0.1840 to $0.1440 per $100 of valuation. A small amount of reserves (excess) is being used for FY21-22 debt service payments.**

Brenham Community Economic Development Corporation (BCDC)

BCDC revenues come from 4B sales tax, estimated at $1.9 million in the FY21-22 Budget. Per internal policy, funds are appropriated 65% to parks/recreation and 35% to economic development. The City's Economic Development staff (2 positions) is budgeted in the BCDC Fund. For the FY21-22 Budget, BCDC transferred $152,045 to the General Fund for the following parks and recreation items:

▪ Replace and add shade structures	$53,045
▪ Replace metal furniture	50,000
▪ Seal exterior brick on Aquatics Center	30,000
▪ Funds for Movies in the Park	4,000
▪ Funds for Christmas Walk-Through Displays	15,000
Total	$152,045

In the FY21-22 Budget, BCDC also transferred $735,696 to the Parks Capital Improvement Fund. Monies will be used for the following parks and recreation items:

▪ BBAC Phase II improvements	$ 250,000
▪ Kenjura field scoreboard	46,350
▪ Repaint iron bridges – Henderson (2) & Hohlt (1)	92,700
▪ Baseball field resurfacing at LAP (1) & Hohlt (1)	15,000
▪ Carousel Improvements Phase II	74,196
▪ Resurface LAP parking lot	82,400
▪ Comprehensive park signage	27,600
▪ Bullpen upgrades - Hohlt	30,900
▪ Turf home plate – Schulte	14,450
▪ Playground equipment – Hattie Mae Flowers Park	72,100
▪ Park improvement plan – Jackson Street Park	30,000
Total	$735,696

For the FY21-22 Budget, over $759,302 is allocated towards economic development, which includes $222,529 for debt service payments. In addition to debt payments, the budget includes the following key items:

- $328,845 for economic development operations, business retention/expansion, and marketing
- $19,795 for Business Park maintenance
- $12,500 for engineering, legal and consulting services
- $35,000 for Main Street grants
- $15,000 for Retail Incubator Grant
- $25,000 for Hwy 290 Construction Business Resiliency Plan

Special Revenue Funds

There are four special revenue funds with proposed combined budgets, including transfers-out, of $916,161. Hotel/Motel tax revenues collected within the City are transferred to the Tourism & Promotion Fund, a sub-fund of the General Fund, and used for the promotion of overnight stays (heads-on-beds) at local establishments. Hotel tax revenues have recovered from the pandemic.

Fund	Revenues	Expenditures	Transfers-Out	Net Change
109 Hotel/Motel (City)	$ 675,600	$ 6,600	$824,000	($155,000)
229 Criminal Law Enforcement	10,125	31,320	0	(21,195)
233 Courts Security/Technology	51,800	36,241	18,000	(2,441)
260 Brenham Community Projects	0	0	0	0
Total	$ 737,525	$ 74,161	$842,000	($178,636)

Revenues in the Criminal Law Enforcement Fund are derived from restitution payments and seizures. The FY21-22 Budget includes $30,000 for a drone. All expenditures must be approved by City Council. Revenues in the Courts Security/Technology Fund come from a portion of court fines and fees. Budget appropriations are restricted for security or technology purposes. FY21-22 Budget expenditures will be used for notification calls; software licenses/maintenance; security system monitoring and maintenance.

Revenues in the Brenham Community Projects Fund (a 501 (c) (3) non-profit organization) come from private donations that supports the City in implementing and conducting charitable and educational projects designed to expand areas of service to citizens and visitors. No revenues or expenditures are budgeted for FY21-22.

Capital Project Funds

Capital project funds are used to account for spending of bond proceeds and other resources used for non-utility capital improvements, many being construction projects that may span more than one fiscal year, such as, street improvements, parks improvements, new facilities, and/or major renovations. Projects requiring debt, intergovernmental grants, or BCDC contributions with restricted use/purposes are managed in these funds. There are six active capital project funds: Airport Capital Project Fund, 2017 Capital Project Fund, Parks Capital Improvement Fund, and Street/Drainage Capital Project Fund, General Government Capital Projects Fund 2021, and TIRZ No 1 Fund.

The Airport Capital Project Fund includes FY21-22 budget appropriations for an update to the Airport Master Plan and replacement of MIRL lights. The project is funded 90% by a TxDOT grant and 10% funded by the City. The budget for the update to the Airport Master Plan is budgeted at $250,000 with $225,000 from TxDOT and the City match of $25,000. The budget for the MIRL lights Is $800,000 including engineering. TXDOT pays $720,000 with a City match of $80,000.

The 2017 Capital Project Fund contains unspent bond proceeds from the 2017 Certificate of Obligation (CO). The FY21-22 Budget of $635,601 has been allocated for the following projects:

▪ Road improvements at Hwy 290/Chappell Hill intersection	$415,296
▪ Chappell Hill road widening or other improvements	220,305
Total	$635,601

The Parks Improvement Fund has a FY21-22 Budget of $851,146. The use of $735,696 has been described in the BCDC section. The difference of $115,450 is primarily for Hohlt Park Nature Trail improvements funded by a Texas Parks and Wildlife grant of $66,400 and prior year BCDC allocation of $34,050.

The Street/Drainage Capital Project Fund contains unspent bond proceeds from 2012, 2020 and 2021 COs. The FY21-22 Budget is $3.3 million. 2012 CO proceeds ($379,698) will be spent on the Southside Retail (Baker-Katz) Project, specifically Chappell Hill Road widening. Of the 2020 CO proceeds, $640,496 is re-budgeted for finishing Old Chappell Hill Road improvements. $1.7 million in 2021 CO proceeds are budgeted for in-house and contractor reconstructed streets.

The General Government Capital Projects Fund 2021 is used to account for non-street capital projects funded with 2021 bond proceeds. Use of proceeds is budgeted as follows:

- $360,000 – City Hall Facility Improvements Phase I (Phase II in 2022 CO issue)
- $743,807 – Purchase of Heavy Street Equipment
- $844,600 – Purchase of Ferrara Fire Truck (Replacement)

TIRZ No 1 Fund is in its third year. The FY21-22 Budget, revenue projection is $225,302. Sufficient funding for projects will take time to accumulate. Therefore, there are no FY21-22 Budget appropriations for this fund.

Utility Funds - Overview

The City provides electric, gas, water, wastewater, sanitation, and drainage services. The utility funds expenditure budget is $39.6 million of which $18.3 million (46.1%) is the cost of purchased power, gas, and water. Approximately $2.3 million the utility funds capital expenditure budget is for drainage projects 90% funded by Community Development Block Grant – Mitigation (CDBG-MIT-Harvey). Another $1.1 million in wastewater fund capital expenditure budget is for projects funded with 2021 COs. Funded projects are budgeted as follows:

- Stone Hollow Lift Station & Force Main ($1,466,000 Total) - $733,000 in FY21-22
- Ralston Creek Lift Station & Main ($128,907 Total) - $64,454 in FY21-22
- Sewer Main 290 East - $40,867 in FY21-22
- Industrial Lift Station ($607,869 Total) - $303,935 in FY21-22

In FY19-20, the City contracted out residential and commercial refuse pickup to BVR Waste and Recycling (BVR). BVR assumed the City's transfer and collection station businesses and consolidated recycling services (outside of curbside pickup) to that location. The City receives from BVR a 7% franchise fee on residential and commercial pickup, a 3% billing fee for City billing services, and $10,000 a month rental fee for use of the transfer/collection station facility. The Sanitation Fund is also receiving rental income from Woodson Lumber for use of the old Recycling Center facility. City-owned garbage trucks, haul trucks and trailers, recycling and other equipment were sold with the proceeds going into the Sanitation Fund reserves. $1.0 million of reserves was transferred to the Water Fund to cover construction costs on the Lake Intake structure. A note was executed for repayment over a 10-year term. Remaining excess Sanitation Fund reserves are being used to transition out of shared service costs transfers to the General Fund and Electric Fund over a three-year period.

Utility Debt

The FY21-22 Budget includes the following new debt:

- 10-year note payable from the Water Fund to the Sanitation Fund - $1.0 million
- 20-year CO debt for the Water Funds Lake Intake Structure - $3.0 million
- 20-year CO debt for $2.2 million in Wastewater Fund projects (see above)

Utility Funds – Rate Increases

The FY21-22 Budget includes utility rate increases for electric, gas and water customers. The added revenue is needed to cover increased cost of services for operations. Water rate increases will also fund debt service incurred for repairs at the Lake Intake structure.

Internal Service Funds

There are three Internal Service Funds included in the FY21-22 Budget. The funds include the following:

- Central Fleet Fund – City-wide departments share the use of large equipment and rent the equipment as needed. The rent revenues in the Central Fleet Fund are budgeted in the departments as rent expenditures, except for department capital projects in which rent expenditures get capitalized as part of the project cost. The FY21-22 Budget has expenditure appropriations of $111,680. Of this amount, $65,000 is appropriated for the purchase of a vac unit trailer which was deferred in the FY20-21 Budget.

- Workers Compensation Fund – City-wide departments pay into this fund for covering the cost of providing workers' compensation benefits. The FY21-22 Budget for this fund is $108,389.

- Vehicle Equipment Replacement Fund (VERF) – This fund was introduced in the FY19-20 Budget as a method for funding the replacement of fleet and heavy-duty equipment used by departments in the General Fund. The idea behind the VERF is to anticipate and pre-fund future replacements. Department O&M budgets include rental payments to the VERF collected over the operating life of the asset to be replaced. Interest income earned on rental fee investments help offset the inflationary impact on future replacement costs. This approach can save the City money over time but requires fiscal discipline.

  In the FY21-22 budget there is a transfer from the General Fund to the VERF out of excess reserves of $557,206. These proceeds will be spent as follows:

  - Dept 122 – New truck for Building Inspector - $23,175
  - Dept 131 – Replace Unit 24 2008 Ford ¾ Ton - $46,350
  - Dept 141 – Replace Unit 273 2005 Loader/Backhoe - $123,497
  - Dept 144 – Replace Unit 326 2006 Toro Mower - $27,925
  - Dept 144 – Replace Unit 134 2010 JD Bunker Rake - $18,972
  - Dept 144 – Replace Unit 975 2004 Ford Pickup - $28,428
  - Dept 151 – Police Vehicles - $229,728
  - Dept 154 – Replace Unit 27 2013 Ford Crew Truck - $59,131

  VERF reserves of $59,426 are being used to fund an additional patrol vehicle for a patrol officer addition in the Police Department.

  The department budgets in the General Fund have increased for the pre-funding of future replacements. On a budget-to-budget basis, payments from the General Fund to the VERF increased $195,435. $44,380 of this increase is the off-budget purchase of Fire SCBAs.

Closing Remarks

Staff has worked diligently to prepare this budget, resuming the Drive to 2025 strategy developed several years ago. We appreciate the work of City staff that developed the budget and we especially want to recognize the work of the budget management team of Debbie Gaffey, Jennifer Hill, Nancy Stafford, Stacy

Hardy, Susan Nienstedt and Donald Reese. Our division directors and department heads also deserve recognition for their cooperation during this process.

Respectfully submitted,

James Fisher
City Manager

Carolyn D. Miller
Assistant City Manager-Chief Financial Officer

CITY OF BRENHAM
FY21-22 PROPOSED BUDGET
COMBINED FUND SUMMARY

IN $	TOTAL GENERAL FUND	DEBT SERVICE FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECT FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	BCDC	TOTAL
BEGINNING FUND BALANCE	6,409,985	716,350	602,852	1,862,830	8,118,160	660,166	1,822,824	20,193,168
REVENUES								
TAXES	14,183,607	2,313,200	675,000	225,302	-	-	1,939,235	19,336,344
LICENSES AND PERMITS	303,603	-	-	-	-	-	-	303,603
INTERGOVERNMENTAL	498,630	-	-	1,011,400	2,084,018	-	850,000	4,444,048
CHARGES FOR SERVICES	916,994	-	51,600	-	38,383,866	621,766	-	39,974,226
FINES AND FORFEITURES	656,482	-	-	-	-	-	-	656,482
INVESTMENT INCOME	98,200	5,000	925	13,050	199,686	4,200	6,000	327,061
PAYMENT FROM COMPONENT UNIT	152,045	-	-	735,696	-	-	-	887,741
CONTRIBUTIONS AND DONATIONS	79,050	-	-	5,000	-	-	-	84,050
MISCELLANEOUS	311,380	-	10,000	18,000	279,252	-	3,417	622,049
TOTAL REVENUES	17,199,991	2,318,200	737,525	2,008,448	40,946,822	625,966	2,798,652	66,635,604
EXPENDITURES								
CURRENT OPERATIONS								
CULTURE AND RECREATION	4,833,582	-	-	299,846	-	-	136,609	5,270,037
GENERAL GOVERNMENT	6,473,261	-	42,841	-	-	-	-	6,516,102
HEALTH AND WELFARE	624,732	-	-	-	-	-	-	624,732
HIGHWAYS AND STREETS	1,432,793	-	-	765,296	-	-	-	2,198,089
PUBLIC SAFETY	8,039,022	-	31,320	-	-	-	-	8,070,342
ECONOMIC DEVELOPMENT	-	-	-	-	-	-	536,773	536,773
COST OF SALES AND SERVICES	-	-	-	-	18,280,221	-	-	18,280,221
ELECTRIC	-	-	-	-	3,613,428	-	-	3,613,428
GAS	-	-	-	-	662,037	-	-	662,037
WATER	-	-	-	-	2,234,945	-	-	2,234,945
WASTEWATER	-	-	-	-	2,244,531	-	-	2,244,531
SANITATION	-	-	-	-	2,052,913	-	-	2,052,913
DRAINAGE	-	-	-	-	454,447	-	-	454,447
GROSS REVENUE TAX	-	-	-	-	2,416,438	-	-	2,416,438
INTERNAL SERVICE	-	-	-	-	-	124,580	-	124,580
DEBT								
INTEREST AND FISCAL CHARGES	-	654,905	-	-	521,697	21,501	76,296	1,274,399
PRINCIPAL RETIREMENT	-	1,739,653	-	-	1,634,763	293,428	146,233	3,814,077
ISSUANCE COSTS	-	-	-	-	75,034	-	-	75,034
CAPITAL OUTLAY	106,645	-	-	6,762,203	5,308,455	681,632	1,607,842	14,466,777
TOTAL EXPENDITURES	21,510,035	2,394,558	74,161	7,827,345	39,498,909	1,121,141	2,503,753	74,929,902
OTHER FINANCING SOURCES (USES)								
TRANSFERS IN	4,265,425	-	-	105,000	696,685	557,206	265,000	5,889,316
TRANSFERS OUT	(1,095,585)	-	(842,000)	-	(3,686,731)	-	(265,000)	(5,889,316)
PAYMENT TO PRIMARY GOVERNMENT	-	-	-	-	-	-	(887,741)	(887,741)
DEBT PROCEEDS	-	-	-	4,257,405	5,245,016	-	-	9,502,421
TOTAL OTHER FINANCING SOURCES (USES)	3,169,840	-	(842,000)	4,362,405	2,254,970	557,206	(887,741)	8,614,680
CHANGE IN FUND BALANCE	(1,140,204)	(76,358)	(178,636)	(1,456,492)	3,702,883	62,031	(592,842)	320,382
ENDING FUND BALANCE	5,269,781	639,992	424,216	406,338	11,821,043	722,197	1,229,982	20,513,550

CITY OF BRENHAM
FY21-22 PROPOSED BUDGET
COMBINED FUND SUMMARY - GENERAL FUND

IN $	FUND 101 GENERAL GOVT	FUND 222 POLICE DEPT GRANTS	FUND 225 PD EQUIP FUND	FUND 226 PUBLIC SAFETY TRAINING FUND	FUND 227 PUBLIC FEMA FUND	FUND 232 DONATIONS FUND	FUND 235 FIRE DEPT GRANTS FUND	FUND 236 NON-ROUTINE FUND	FUND 249 TOURISM & MKTING	TOTAL
BEGINNING FUND BALANCE	5,534,334	-	-	8,925	508,014	248,619	-	104,351	5,742	6,409,985
REVENUES										
TAXES	14,183,607	-	-	-	-	-	-	-	-	14,183,607
LICENSES AND PERMITS	303,603	-	-	-	-	-	-	-	-	303,603
INTERGOVERNMENTAL	479,930	10,000	3,000	3,200	-	-	2,500	-	-	498,630
CHARGES FOR SERVICES	632,219	-	-	-	-	-	-	-	284,775	916,994
FINES AND FORFEITURES	656,482	-	-	-	-	-	-	-	-	656,482
INVESTMENT INCOME	98,200	-	-	-	-	-	-	-	-	98,200
PAYMENT FROM COMPONENT UNIT	152,045	-	-	-	-	-	-	-	-	152,045
CONTRIBUTIONS AND DONATIONS	-	-	-	-	-	76,500	-	-	2,550	79,050
MISCELLANEOUS W/INSURANCE PROCEEDS	310,882	-	-	-	-	-	-	-	498	311,380
TOTAL REVENUES	16,816,968	10,000	3,000	3,200	-	76,500	2,500	-	287,823	17,199,991
EXPENDITURES										
CURRENT OPERATIONS										
CULTURE AND RECREATION	3,740,291	-	-	-	-	13,500	-	28,000	1,051,791	4,833,582
GENERAL GOVERNMENT	6,186,631	-	-	-	-	55,000	-	231,630	-	6,473,261
HEALTH AND WELFARE	612,732	-	-	-	-	12,000	-	-	-	624,732
HIGHWAYS AND STREETS	1,422,793	-	-	-	-	-	-	10,000	-	1,432,793
PUBLIC SAFETY	7,817,567	10,000	3,000	7,500	-	37,000	2,500	161,455	-	8,039,022
ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-	-	-	-
COST OF SALES AND SERVICES	-	-	-	-	-	-	-	-	-	-
ELECTRIC	-	-	-	-	-	-	-	-	-	-
GAS	-	-	-	-	-	-	-	-	-	-
WATER	-	-	-	-	-	-	-	-	-	-
WASTEWATER	-	-	-	-	-	-	-	-	-	-
SANITATION	-	-	-	-	-	-	-	-	-	-
DRAINAGE	-	-	-	-	-	-	-	-	-	-
GROSS REVENUE TAX	-	-	-	-	-	-	-	-	-	-
INTERNAL SERVICE	-	-	-	-	-	-	-	-	-	-
DEBT										-
INTEREST AND FISCAL CHARGES	-	-	-	-	-	-	-	-	-	-
PRINCIPAL RETIREMENT	-	-	-	-	-	-	-	-	-	-
ISSUANCE COSTS	-	-	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-	106,645	-	106,645
TOTAL EXPENDITURES	19,780,014	10,000	3,000	7,500	-	117,500	2,500	537,730	1,051,791	21,510,035
OTHER FINANCING SOURCES (USES)										
TRANSFERS IN	3,068,046	-	-	-	-	-	-	433,379	764,000	4,265,425
TRANSFERS OUT	(1,095,585)	-	-	-	-	-	-	-	-	(1,095,585)
PAYMENT TO PRIMARY GOVERNMENT	-	-	-	-	-	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	1,972,461	-	-	-	-	-	-	433,379	764,000	3,169,840
CHANGE IN FUND BALANCE	(990,585)	-	-	(4,300)	-	(41,000)	-	(104,351)	32	(1,140,204)
ENDING FUND BALANCE	4,543,749	-	-	4,625	508,014	207,619	-	-	5,774	5,269,781
ENDING UNASSIGNED FUND BALANCE	4,399,869	-	-	-	508,014	173,846	-	-	42,371	5,124,100
DAYS IN RESERVES (TOTAL BASIS)	87.6	-	-	-	10.1	3.5	-	-	0.8	102.0

CITY OF BRENHAM
FY21-22 PROPOSED BUDGET
COMBINED FUND SUMMARY - SPECIAL REVENUE FUNDS

IN $	FUND 109 HOTEL/MOTEL FUND	FUND 229 CRIMINAL LAW ENFORCE	FUND 233 COURTS SECURITY/ TECH	FUND 260 BRENHAM COMMUNITY PROJECTS	TOTAL SPECIAL REVENUE FUNDS
BEGINNING FUND BALANCE (WORKING CAP)	488,221	52,029	61,620	983	602,852
REVENUES					
TAXES	675,000	-	-	-	675,000
LICENSES AND PERMITS	-	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-	-
CHARGES FOR SERVICES	-	-	51,600	-	51,600
FINES AND FORFEITURES	-	-	-	-	-
INVESTMENT INCOME	600	125	200	-	925
PAYMENT FROM COMPONENT UNIT	-	-	-	-	-
CONTRIBUTIONS AND DONATIONS	-	-	-	-	-
MISCELLANEOUS	-	10,000	-	-	10,000
TOTAL REVENUES	675,600	10,125	51,800	-	737,525
EXPENDITURES					
CURRENT OPERATIONS					
CULTURE AND RECREATION	-	-	-	-	-
GENERAL GOVERNMENT	6,600	-	36,241	-	42,841
HEALTH AND WELFARE	-	-	-	-	-
HIGHWAYS AND STREETS	-	-	-	-	-
PUBLIC SAFETY	-	31,320	-	-	31,320
ECONOMIC DEVELOPMENT	-	-	-	-	-
COST OF SALES AND SERVICES	-	-	-	-	-
ELECTRIC	-	-	-	-	-
GAS	-	-	-	-	-
WATER	-	-	-	-	-
WASTEWATER	-	-	-	-	-
SANITATION	-	-	-	-	-
DRAINAGE	-	-	-	-	-
GROSS REVENUE TAX	-	-	-	-	-
INTERNAL SERVICE	-	-	-	-	-
DEBT					
INTEREST AND FISCAL CHARGES	-	-	-	-	-
PRINCIPAL RETIREMENT	-	-	-	-	-
ISSUANCE COSTS	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
TOTAL EXPENDITURES	6,600	31,320	36,241	-	74,161
OTHER FINANCING SOURCES (USES)					
TRANSFERS IN	-	-	-	-	-
TRANSFERS OUT	(824,000)	-	(18,000)	-	(842,000)
PAYMENT TO PRIMARY GOVERNMENT	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(824,000)	-	(18,000)	-	(842,000)
CHANGE IN FUND BALANCE	(155,000)	(21,195)	(2,441)	-	(178,636)
ENDING FUND BALANCE	333,221	30,834	59,179	983	424,216

CITY OF BRENHAM

FY21-22 PROPOSED BUDGET

COMBINED FUND SUMMARY - CAPITAL PROJECT FUNDS

IN $	FUND 203 AIRPORT CAPITAL	FUND 217 2017 CAPITAL PROJECTS	FUND 234 PARKS CAPITAL PROJECTS	FUND 237 STREETS CAPITAL PROJECTS	FUND 270 GEN GOVT CAPITAL PROJECTS 2021	FUND 301 TIRZ NO 1 FUND	TOTAL CAPITAL PROJECT FUNDS
BEGINNING FUND BALANCE (WORKING CAP)	2,383	635,551	42,941	1,020,193	-	161,761	1,862,830
REVENUES							
TAXES	-	-	-	-	-	225,302	225,302
LICENSES AND PERMITS	-	-	-	-	-	-	-
INTERGOVERNMENTAL	945,000	-	66,400	-	-	-	1,011,400
CHARGES FOR SERVICES	-	-	-	-	-	-	-
FINES AND FORFEITURES	-	-	-	-	-	-	-
INVESTMENT INCOME	-	50	-	3,000	10,000	-	13,050
PAYMENT FROM COMPONENT UNIT	-	-	735,696	-	-	-	735,696
CONTRIBUTIONS AND DONATIONS	-	-	5,000	-	-	-	5,000
MISCELLANEOUS	-	-	18,000	-	-	-	18,000
TOTAL REVENUES	945,000	50	825,096	3,000	10,000	225,302	2,008,448
EXPENDITURES							
CURRENT OPERATIONS							
CULTURE AND RECREATION	-	-	299,846	-	-	-	299,846
GENERAL GOVERNMENT	-	-	-	-	-	-	-
HEALTH AND WELFARE	-	-	-	-	-	-	-
HIGHWAYS AND STREETS	350,000	415,296	-	-	-	-	765,296
PUBLIC SAFETY	-	-	-	-	-	-	-
ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
COST OF SALES AND SERVICES	-	-	-	-	-	-	-
ELECTRIC	-	-	-	-	-	-	-
GAS	-	-	-	-	-	-	-
WATER	-	-	-	-	-	-	-
WASTEWATER	-	-	-	-	-	-	-
SANITATION	-	-	-	-	-	-	-
DRAINAGE	-	-	-	-	-	-	-
GROSS REVENUE TAX	-	-	-	-	-	-	-
INTERNAL SERVICE	-	-	-	-	-	-	-
DEBT							
INTEREST AND FISCAL CHARGES	-	-	-	-	-	-	-
PRINCIPAL RETIREMENT	-	-	-	-	-	-	-
ISSUANCE COSTS	-	-	-	-	-	-	-
CAPITAL OUTLAY	700,000	220,305	551,300	3,342,191	1,948,407	-	6,762,203
TOTAL EXPENDITURES	1,050,000	635,601	851,146	3,342,191	1,948,407	-	7,827,345
OTHER FINANCING SOURCES (USES)							
TRANSFERS IN	105,000	-	-	-	-	-	105,000
TRANSFERS OUT	-	-	-	-	-	-	-
PAYMENT TO PRIMARY GOVERNMENT	-	-	-	-	-	-	-
DEBT PROCEEDS	-	-	-	2,318,998	1,938,407	-	4,257,405
TOTAL OTHER FINANCING SOURCES (USES)	105,000	-	-	2,318,998	1,938,407	-	4,362,405
CHANGE IN FUND BALANCE	-	(635,551)	(26,050)	(1,020,193)	-	225,302	(1,456,492)
ENDING FUND BALANCE	2,383	0	16,891	(0)	-	387,063	406,338

CITY OF BRENHAM
FY21-22 PROPOSED BUDGET
COMBINED FUND SUMMARY - ENTERPRISE FUNDS

IN $	FUND 102/122 ELECTRIC	FUND 103/123 GAS	FUND 104 WATER	FUND 105/135 WASTE-WATER	FUND 106 SANITATION	FUND 107/137 DRAINAGE	TOTAL ENTERPRICE FUNDS
BEGINNING FUND BALANCE (WORKING CAP)	7,832,281	1,069,760	(1,492,633)	(450,008)	626,299	532,461	8,118,160
REVENUES							
TAXES	-	-	-	-	-	-	-
LICENSES AND PERMITS	-	-	-	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-	-	2,084,018	2,084,018
CHARGES FOR SERVICES	23,282,458	3,368,354	5,041,423	3,951,112	2,062,902	677,617	38,383,866
FINES AND FORFEITURES	-	-	-	-	-	-	-
INVESTMENT INCOME	133,330	11,200	7,500	24,500	22,456	700	199,686
PAYMENT FROM COMPONENT UNIT	-	-	-	-	-	-	-
CONTRIBUTIONS AND DONATIONS	-	-	-	-	-	-	-
MISCELLANEOUS	35,970	3,500	84,053	10,288	144,771	670	279,252
TOTAL REVENUES	23,451,758	3,383,054	5,132,976	3,985,900	2,230,129	2,763,005	40,946,822
EXPENDITURES							
CURRENT OPERATIONS							
CULTURE AND RECREATION	-	-	-	-	-	-	-
GENERAL GOVERNMENT	-	-	-	-	-	-	-
HEALTH AND WELFARE	-	-	-	-	-	-	-
HIGHWAYS AND STREETS	-	-	-	-	-	-	-
PUBLIC SAFETY	-	-	-	-	-	-	-
ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
COST OF SALES AND SERVICES	16,109,684	1,756,835	413,702	-	-	-	18,280,221
ELECTRIC	3,613,428	-	-	-	-	-	3,613,428
GAS	-	662,037	-	-	-	-	662,037
WATER	-	-	2,234,945	-	-	-	2,234,945
WASTEWATER	-	-	-	2,244,531	-	-	2,244,531
SANITATION	-	-	-	-	2,052,913	-	2,052,913
DRAINAGE	-	-	-	-	-	454,447	454,447
GROSS REVENUE TAX	1,585,929	232,627	341,072	256,810	-	-	2,416,438
INTERNAL SERVICE	-	-	-	-	-	-	-
DEBT							-
INTEREST AND FISCAL CHARGES	60,737	-	322,409	132,434	-	6,117	521,697
PRINCIPAL RETIREMENT	78,471	-	849,986	639,836	-	66,470	1,634,763
ISSUANCE COSTS	-	-	75,034	-	-	-	75,034
CAPITAL OUTLAY	743,337	182,376	732,113	1,311,799	-	2,338,830	5,308,455
TOTAL EXPENDITURES	22,191,586	2,833,875	4,969,261	4,585,410	2,052,913	2,865,864	39,498,909
OTHER FINANCING SOURCES (USES)							
TRANSFERS IN	646,668	-	-	-	-	50,017	696,685
TRANSFERS OUT	(1,851,332)	(519,544)	(552,062)	(392,476)	(321,300)	(50,017)	(3,686,731)
PAYMENT TO PRIMARY GOVERNMENT	-	-	-	-	-	-	-
DEBT PROCEEDS	-	-	3,001,373	2,243,643	-	-	5,245,016
TOTAL OTHER FINANCING SOURCES (USES)	(1,204,664)	(519,544)	2,449,311	1,851,167	(321,300)	-	2,254,970
CHANGE IN FUND BALANCE	55,508	29,635	2,613,026	1,251,657	(144,084)	(102,859)	3,702,883
ENDING FUND BALANCE	7,887,789	1,099,395	1,120,393	801,649	482,215	429,602	11,821,043

CITY OF BRENHAM
FY21-22 PROPOSED BUDGET
COMBINED FUND SUMMARY - INTERNAL SERVICE FUNDS

IN $	FUND 220 CENTRAL FLEET	FUND 240 VERF	FUND 500 WORKERS COMP	TOTAL INTERNAL SERVICE FUNDS
BEGINNING FUND BALANCE (WORKING CAP)	120,165	233,649	306,352	660,166
REVENUES				
TAXES	-	-	-	-
LICENSES AND PERMITS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
CHARGES FOR SERVICES	86,000	398,218	137,548	621,766
FINES AND FORFEITURES	-	-	-	-
INVESTMENT INCOME	700	2,000	1,500	4,200
PAYMENT FROM COMPONENT UNIT	-	-	-	-
CONTRIBUTIONS AND DONATIONS	-	-	-	-
MISCELLANEOUS	-	-	-	-
TOTAL REVENUES	86,700	400,218	139,048	625,966
EXPENDITURES				
CURRENT OPERATIONS				
CULTURE AND RECREATION	-	-	-	-
GENERAL GOVERNMENT	-	-	-	-
HEALTH AND WELFARE	-	-	-	-
HIGHWAYS AND STREETS	-	-	-	-
PUBLIC SAFETY	-	-	-	-
ECONOMIC DEVELOPMENT	-	-	-	-
COST OF SALES AND SERVICES	-	-	-	-
ELECTRIC	-	-	-	-
GAS	-	-	-	-
WATER	-	-	-	-
WASTEWATER	-	-	-	-
SANITATION	-	-	-	-
DRAINAGE	-	-	-	-
GROSS REVENUE TAX	-	-	-	-
INTERNAL SERVICE	16,191	-	108,389	124,580
DEBT				-
INTEREST AND FISCAL CHARGES	2,052	19,449	-	21,501
PRINCIPAL RETIREMENT	28,437	264,991	-	293,428
ISSUANCE COSTS	-	-	-	-
CAPITAL OUTLAY	65,000	616,632	-	681,632
TOTAL EXPENDITURES	111,680	901,072	108,389	1,121,141
OTHER FINANCING SOURCES (USES)				
TRANSFERS IN	-	557,206	-	557,206
TRANSFERS OUT	-	-	-	-
PAYMENT TO PRIMARY GOVERNMENT	-	-	-	-
DEBT PROCEEDS	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	557,206	-	557,206
CHANGE IN FUND BALANCE	(24,980)	56,352	30,659	62,031
ENDING FUND BALANCE	95,185	290,001	337,011	722,197

CITY OF BRENHAM
FY21-22 PROPOSED BUDGET
COMBINED FUND SUMMARY - BCDC FUNDS

IN $	FUND 250 BCDC FUND	FUND 252 BCDC CAPITAL FUND	TOTAL BCDC FUNDS
BEGINNING FUND BALANCE (WORKING CAP)	935,041	887,782	1,822,824
REVENUES			
TAXES	1,939,235	-	1,939,235
LICENSES AND PERMITS	-	-	-
INTERGOVERNMENTAL	100,000	750,000	850,000
CHARGES FOR SERVICES	-	-	-
FINES AND FORFEITURES	-	-	-
INVESTMENT INCOME	6,000	-	6,000
PAYMENT FROM COMPONENT UNIT	-	-	-
CONTRIBUTIONS AND DONATIONS	-	-	-
MISCELLANEOUS	3,417	-	3,417
TOTAL REVENUES	2,048,652	750,000	2,798,652
EXPENDITURES			
CURRENT OPERATIONS			
CULTURE AND RECREATION	136,609	-	136,609
GENERAL GOVERNMENT	-	-	-
HEALTH AND WELFARE	-	-	-
HIGHWAYS AND STREETS	-	-	-
PUBLIC SAFETY	-	-	-
ECONOMIC DEVELOPMENT	536,773	-	536,773
COST OF SALES AND SERVICES	-	-	-
ELECTRIC	-	-	-
GAS	-	-	-
WATER	-	-	-
WASTEWATER	-	-	-
SANITATION	-	-	-
DRAINAGE	-	-	-
GROSS REVENUE TAX	-	-	-
INTERNAL SERVICE	-	-	-
DEBT			-
INTEREST AND FISCAL CHARGES	76,296	-	76,296
PRINCIPAL RETIREMENT	146,233	-	146,233
ISSUANCE COSTS	-	-	-
CAPITAL OUTLAY	-	1,607,842	1,607,842
TOTAL EXPENDITURES	895,911	1,607,842	2,503,753
OTHER FINANCING SOURCES (USES)			
TRANSFERS IN	-	265,000	265,000
TRANSFERS OUT	(265,000)	-	(265,000)
PAYMENT TO PRIMARY GOVERNMENT	(887,741)	-	(887,741)
DEBT PROCEEDS	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(1,152,741)	265,000	(887,741)
CHANGE IN FUND BALANCE	-	(592,842)	(592,842)
ENDING FUND BALANCE	935,041	294,940	1,229,982

Regular City Council
AGENDA ITEM 11.

Agenda Item: **Proposed Tax Rate of $0.4940 per $100.00 Valuation for Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022**

Meeting Type: Regular Meeting-September 02, 2021

Department: Finance

Staff Contact: Carolyn D. Miller

Classification: Public Hearing

SUMMARY STATEMENT:

The Washington County Appraisal District has certified the taxable values for the 2021 Tax Year with an overall increase in property values of 8.33%. A property tax rate of $0.4940 per $100 valuation is being proposed to fund the FY2021-22 budget. Although the proposed rate of $0.4940 is a 1-cent decrease from the current rate of $0.5040, due to increased property values, the proposed rate is above the no-new revenue rate and will produce higher tax revenues. Therefore, a public hearing is required so that taxpayers may have the opportunity to express their views on the increase in tax revenues.

ATTACHMENTS:

(1) Memo from ACM-CFO

RELEVANCE TO COMPREHENSIVE PLAN:

Plan 2040 implementation is made possible by the City's annual budget process. The annual budget identifies how essential capital projects and annual priorities will be funded and maintained. (page 100).

RECOMMENDED ACTION:

Receive citizen comments regarding the proposed property tax rate.

MEMORANDUM

To: Mayor, Council and City Manager

From: Carolyn D. Miller
Assistant City Manager - Chief Financial Officer

Subject: Public Hearing on Proposed 2021 Tax Rate

Date: August 27, 2021

The proposed FY2021-22 budget was presented to Council at three Budget Workshops that were held during the month of July and a final wrap-up workshop which took place during the August 19th regular City Council meeting. The proposed budget is on the City's website and on file with the City Secretary.

A property tax rate of $0.4940 per $100 valuation is proposed to fund the FY2021-22 Budget. Of this rate, $0.3500 will be for maintenance and operations (M&O). The balance of $0.1440 is for debt service (interest and sinking or I&S). Based on the certified taxable values of $1,627,640,640 the no-new revenue tax rate is $0.4759 and the voter-approval rate is $0.5008 per $100 valuation for the 2021 Tax Year.

Although the proposed budget decreases the current property tax rate of $0.5040 to $0.4940, due to increased property values, this proposed tax rate is above the no-new revenue rate and will produce higher tax revenues. The following table compares the taxes imposed on the average residence homestead by the City of Brenham last year to the taxes proposed to be imposed on the average homestead this year.

	2020	2021	$ Change	% Change
Total tax rate (per $100 of value)	$ 0.5040	$ 0.4940	$ (0.0100)	-1.98%
Average homestead taxable value	$ 178,009	$ 192,510	$ 14,501	8.15%
Tax on average homestead	$ 897.17	$ 951.00	$ 53.83	6.00%
Total tax levy on all properties	$ 7,631,448	$ 7,965,034	$ 333,586	4.37%

In compliance with the Property Tax Code, a governing body must hold a public hearing to receive citizen comments on a proposed property tax rate. The governing body may adopt the tax rate at the conclusion of the hearing.

Regular City Council
AGENDA ITEM 12.

Agenda Item: **Discuss and Possibly Act Upon an Ordinance on Its First Reading Adopting the Budget for Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022**

Meeting Type: Regular Meeting-September 02, 2021

Department: Finance

Staff Contact: Carolyn D. Miller

Classification: Regular

SUMMARY STATEMENT:

The proposed FY2021-22 budget has been developed in compliance with the Property Tax Code, Local Government Code, and City Charter. The proposed budget includes appropriations of operating resources for 34 separate funds and authorizes $74.9 million in expenditures. The proposed budget is on the City's website and on file with the City Secretary. This agenda item is for the first reading of the Ordinance to adopt the proposed FY2021-22 budget. **Council must take a record vote on this item.**

ATTACHMENTS:

(1) Ordinance Adopting Budget
(2) FY22 Combined Fund Summary (Exhibit A)

RELEVANCE TO COMPREHENSIVE PLAN:

Plan 2040 implementation is made possible by the City's annual budget process. The annual budget identifies how essential capital projects and annual priorities will be funded and maintained. (page 100)

RECOMMENDED ACTION:

Approve Ordinance on its first reading adopting the budget for fiscal year beginning October 1, 2021 and ending September 30, 2022.

ORDINANCE NO. O-21-

AN ORDINANCE ADOPTING A BUDGET FOR THE CITY OF BRENHAM, TEXAS FOR THE FISCAL YEAR 2021-22; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Brenham, Texas, has prepared a budget for the fiscal year October 1, 2021 through September 30, 2022 and has filed same with the City Secretary and has held a public hearing on same, all after due notice as required by statute.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

SECTION I.

That the City Council of the City of Brenham, Texas does hereby adopt the Budget for the City of Brenham, Texas, for the fiscal year October 1, 2021 through September 30, 2022 as shown in the attached Exhibit "A", which is incorporated herein as though copied herein verbatim.

SECTION II.

That authority is hereby given to the City Manager to approve transfers of portions of any item of appropriation within the same department and transfers from one department to another department within the same fund.

SECTION III.

This Ordinance shall become effective as provided by the Charter of the City of Brenham, Texas.

PASSED AND APPROVED on its first reading this the 2nd day of September, 2021.

PASSED AND ADOPTED on its second reading this the 16th day of September, 2021.

____
Milton Y. Tate, Jr., Mayor

ATTEST:

____
Jeana Bellinger, City Secretary

____
Cary Bovey, City Attorney

CITY OF BRENHAM
FY21-22 PROPOSED BUDGET
COMBINED FUND SUMMARY

IN $	TOTAL GENERAL FUND	DEBT SERVICE FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECT FUNDS	ENTERPRISE FUNDS	INTERNAL SERVICE FUNDS	BCDC	TOTAL
BEGINNING FUND BALANCE	6,409,985	716,350	602,852	1,862,830	8,118,160	660,166	1,822,824	20,193,168
REVENUES								
TAXES	14,183,607	2,313,200	675,000	225,302	-	-	1,939,235	19,336,344
LICENSES AND PERMITS	303,603	-	-	-	-	-	-	303,603
INTERGOVERNMENTAL	498,630	-	-	1,011,400	2,084,018	-	850,000	4,444,048
CHARGES FOR SERVICES	916,994	-	51,600	-	38,383,866	621,766	-	39,974,226
FINES AND FORFEITURES	656,482	-	-	-	-	-	-	656,482
INVESTMENT INCOME	98,200	5,000	925	13,050	199,686	4,200	6,000	327,061
PAYMENT FROM COMPONENT UNIT	152,045	-	-	735,696	-	-	-	887,741
CONTRIBUTIONS AND DONATIONS	79,050	-	-	5,000	-	-	-	84,050
MISCELLANEOUS	311,380	-	10,000	18,000	279,252	-	3,417	622,049
TOTAL REVENUES	17,199,991	2,318,200	737,525	2,008,448	40,946,822	625,966	2,798,652	66,635,604
EXPENDITURES								
CURRENT OPERATIONS								
CULTURE AND RECREATION	4,833,582	-	-	299,846	-	-	136,609	5,270,037
GENERAL GOVERNMENT	6,473,261	-	42,841	-	-	-	-	6,516,102
HEALTH AND WELFARE	624,732	-	-	-	-	-	-	624,732
HIGHWAYS AND STREETS	1,432,793	-	-	765,296	-	-	-	2,198,089
PUBLIC SAFETY	8,039,022	-	31,320	-	-	-	-	8,070,342
ECONOMIC DEVELOPMENT	-	-	-	-	-	-	536,773	536,773
COST OF SALES AND SERVICES	-	-	-	-	18,280,221	-	-	18,280,221
ELECTRIC	-	-	-	-	3,613,428	-	-	3,613,428
GAS	-	-	-	-	662,037	-	-	662,037
WATER	-	-	-	-	2,234,945	-	-	2,234,945
WASTEWATER	-	-	-	-	2,244,531	-	-	2,244,531
SANITATION	-	-	-	-	2,052,913	-	-	2,052,913
DRAINAGE	-	-	-	-	454,447	-	-	454,447
GROSS REVENUE TAX	-	-	-	-	2,416,438	-	-	2,416,438
INTERNAL SERVICE	-	-	-	-	-	124,580	-	124,580
DEBT								
INTEREST AND FISCAL CHARGES	-	654,905	-	-	521,697	21,501	76,296	1,274,399
PRINCIPAL RETIREMENT	-	1,739,653	-	-	1,634,763	293,428	146,233	3,814,077
ISSUANCE COSTS	-	-	-	-	75,034	-	-	75,034
CAPITAL OUTLAY	106,645	-	-	6,762,203	5,308,455	681,632	1,607,842	14,466,777
TOTAL EXPENDITURES	21,510,035	2,394,558	74,161	7,827,345	39,498,909	1,121,141	2,503,753	74,929,902
OTHER FINANCING SOURCES (USES)								
TRANSFERS IN	4,265,425	-	-	105,000	696,685	557,206	265,000	5,889,316
TRANSFERS OUT	(1,095,585)	-	(842,000)	-	(3,686,731)	-	(265,000)	(5,889,316)
PAYMENT TO PRIMARY GOVERNMENT	-	-	-	-	-	-	(887,741)	(887,741)
DEBT PROCEEDS	-	-	-	4,257,405	5,245,016	-	-	9,502,421
TOTAL OTHER FINANCING SOURCES (USES)	3,169,840	-	(842,000)	4,362,405	2,254,970	557,206	(887,741)	8,614,680
CHANGE IN FUND BALANCE	(1,140,204)	(76,358)	(178,636)	(1,456,492)	3,702,883	62,031	(592,842)	320,382
ENDING FUND BALANCE	5,269,781	639,992	424,216	406,338	11,821,043	722,197	1,229,982	20,513,550

EXHIBIT A

CITY OF BRENHAM
FY21-22 PROPOSED BUDGET
COMBINED FUND SUMMARY - GENERAL FUND

IN $	FUND 101 GENERAL GOVT	FUND 222 POLICE DEPT GRANTS	FUND 225 PD EQUIP FUND	FUND 226 PUBLIC SAFETY TRAINING FUND	FUND 227 PUBLIC FEMA FUND	FUND 232 DONATIONS FUND	FUND 235 FIRE DEPT GRANTS FUND	FUND 236 NON-ROUTINE FUND	FUND 249 TOURISM & MKTING	TOTAL
BEGINNING FUND BALANCE	5,534,334	-	-	8,925	508,014	248,619	-	104,351	5,742	6,409,985
REVENUES										
TAXES	14,183,607	-	-	-	-	-	-	-	-	14,183,607
LICENSES AND PERMITS	303,603	-	-	-	-	-	-	-	-	303,603
INTERGOVERNMENTAL	479,930	10,000	3,000	3,200	-	-	2,500	-	-	498,630
CHARGES FOR SERVICES	632,219	-	-	-	-	-	-	-	284,775	916,994
FINES AND FORFEITURES	656,482	-	-	-	-	-	-	-	-	656,482
INVESTMENT INCOME	98,200	-	-	-	-	-	-	-	-	98,200
PAYMENT FROM COMPONENT UNIT	152,045	-	-	-	-	-	-	-	-	152,045
CONTRIBUTIONS AND DONATIONS	-	-	-	-	-	76,500	-	-	2,550	79,050
MISCELLANEOUS W/INSURANCE PROCEEDS	310,882	-	-	-	-	-	-	-	498	311,380
TOTAL REVENUES	16,816,968	10,000	3,000	3,200	-	76,500	2,500	-	287,823	17,199,991
EXPENDITURES										
CURRENT OPERATIONS										
CULTURE AND RECREATION	3,740,291	-	-	-	-	13,500	-	28,000	1,051,791	4,833,582
GENERAL GOVERNMENT	6,186,631	-	-	-	-	55,000	-	231,630	-	6,473,261
HEALTH AND WELFARE	612,732	-	-	-	-	12,000	-	-	-	624,732
HIGHWAYS AND STREETS	1,422,793	-	-	-	-	-	-	10,000	-	1,432,793
PUBLIC SAFETY	7,817,567	10,000	3,000	7,500	-	37,000	2,500	161,455	-	8,039,022
ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-	-	-	-
COST OF SALES AND SERVICES	-	-	-	-	-	-	-	-	-	-
ELECTRIC	-	-	-	-	-	-	-	-	-	-
GAS	-	-	-	-	-	-	-	-	-	-
WATER	-	-	-	-	-	-	-	-	-	-
WASTEWATER	-	-	-	-	-	-	-	-	-	-
SANITATION	-	-	-	-	-	-	-	-	-	-
DRAINAGE	-	-	-	-	-	-	-	-	-	-
GROSS REVENUE TAX	-	-	-	-	-	-	-	-	-	-
INTERNAL SERVICE	-	-	-	-	-	-	-	-	-	-
DEBT										-
INTEREST AND FISCAL CHARGES	-	-	-	-	-	-	-	-	-	-
PRINCIPAL RETIREMENT	-	-	-	-	-	-	-	-	-	-
ISSUANCE COSTS	-	-	-	-	-	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-	-	-	106,645	-	106,645
TOTAL EXPENDITURES	19,780,014	10,000	3,000	7,500	-	117,500	2,500	537,730	1,051,791	21,510,035
OTHER FINANCING SOURCES (USES)										
TRANSFERS IN	3,068,046	-	-	-	-	-	-	433,379	764,000	4,265,425
TRANSFERS OUT	(1,095,585)	-	-	-	-	-	-	-	-	(1,095,585)
PAYMENT TO PRIMARY GOVERNMENT	-	-	-	-	-	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	1,972,461	-	-	-	-	-	-	433,379	764,000	3,169,840
CHANGE IN FUND BALANCE	(990,585)	-	-	(4,300)	-	(41,000)	-	(104,351)	32	(1,140,204)
ENDING FUND BALANCE	4,543,749	-	-	4,625	508,014	207,619	-	-	5,774	5,269,781
ENDING UNASSIGNED FUND BALANCE	4,399,869	-	-	-	508,014	173,846	-	-	42,371	5,124,100
DAYS IN RESERVES (TOTAL BASIS)	87.6	-	-	-	10.1	3.5	-	-	0.8	102.0

CITY OF BRENHAM
FY21-22 PROPOSED BUDGET
COMBINED FUND SUMMARY - SPECIAL REVENUE FUNDS

IN $	FUND 109 HOTEL/MOTEL FUND	FUND 229 CRIMINAL LAW ENFORCE	FUND 233 COURTS SECURITY/ TECH	FUND 260 BRENHAM COMMUNITY PROJECTS	TOTAL SPECIAL REVENUE FUNDS
BEGINNING FUND BALANCE (WORKING CAP)	488,221	52,029	61,620	983	602,852
REVENUES					
TAXES	675,000	-	-	-	675,000
LICENSES AND PERMITS	-	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-	-
CHARGES FOR SERVICES	-	-	51,600	-	51,600
FINES AND FORFEITURES	-	-	-	-	-
INVESTMENT INCOME	600	125	200	-	925
PAYMENT FROM COMPONENT UNIT	-	-	-	-	-
CONTRIBUTIONS AND DONATIONS	-	-	-	-	-
MISCELLANEOUS	-	10,000	-	-	10,000
TOTAL REVENUES	675,600	10,125	51,800	-	737,525
EXPENDITURES					
CURRENT OPERATIONS					
CULTURE AND RECREATION	-	-	-	-	-
GENERAL GOVERNMENT	6,600	-	36,241	-	42,841
HEALTH AND WELFARE	-	-	-	-	-
HIGHWAYS AND STREETS	-	-	-	-	-
PUBLIC SAFETY	-	31,320	-	-	31,320
ECONOMIC DEVELOPMENT	-	-	-	-	-
COST OF SALES AND SERVICES	-	-	-	-	-
ELECTRIC	-	-	-	-	-
GAS	-	-	-	-	-
WATER	-	-	-	-	-
WASTEWATER	-	-	-	-	-
SANITATION	-	-	-	-	-
DRAINAGE	-	-	-	-	-
GROSS REVENUE TAX	-	-	-	-	-
INTERNAL SERVICE	-	-	-	-	-
DEBT					
INTEREST AND FISCAL CHARGES	-	-	-	-	-
PRINCIPAL RETIREMENT	-	-	-	-	-
ISSUANCE COSTS	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
TOTAL EXPENDITURES	6,600	31,320	36,241	-	74,161
OTHER FINANCING SOURCES (USES)					
TRANSFERS IN	-	-	-	-	-
TRANSFERS OUT	(824,000)	-	(18,000)	-	(842,000)
PAYMENT TO PRIMARY GOVERNMENT	-	-	-	-	-
DEBT PROCEEDS	-	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(824,000)	-	(18,000)	-	(842,000)
CHANGE IN FUND BALANCE	(155,000)	(21,195)	(2,441)	-	(178,636)
ENDING FUND BALANCE	333,221	30,834	59,179	983	424,216

EXHIBIT A

CITY OF BRENHAM
FY21-22 PROPOSED BUDGET
COMBINED FUND SUMMARY - CAPITAL PROJECT FUNDS

IN $	FUND 203 AIRPORT CAPITAL	FUND 217 2017 CAPITAL PROJECTS	FUND 234 PARKS CAPITAL PROJECTS	FUND 237 STREETS CAPITAL PROJECTS	FUND 270 GEN GOVT CAPITAL PROJECTS 2021	FUND 301 TIRZ NO 1 FUND	TOTAL CAPITAL PROJECT FUNDS
BEGINNING FUND BALANCE (WORKING CAP)	2,383	635,551	42,941	1,020,193	-	161,761	1,862,830
REVENUES							
TAXES	-	-	-	-	-	225,302	225,302
LICENSES AND PERMITS	-	-	-	-	-	-	-
INTERGOVERNMENTAL	945,000	-	66,400	-	-	-	1,011,400
CHARGES FOR SERVICES	-	-	-	-	-	-	-
FINES AND FORFEITURES	-	-	-	-	-	-	-
INVESTMENT INCOME	-	50	-	3,000	10,000	-	13,050
PAYMENT FROM COMPONENT UNIT	-	-	735,696	-	-	-	735,696
CONTRIBUTIONS AND DONATIONS	-	-	5,000	-	-	-	5,000
MISCELLANEOUS	-	-	18,000	-	-	-	18,000
TOTAL REVENUES	945,000	50	825,096	3,000	10,000	225,302	2,008,448
EXPENDITURES							
CURRENT OPERATIONS							
CULTURE AND RECREATION	-	-	299,846	-	-	-	299,846
GENERAL GOVERNMENT	-	-	-	-	-	-	-
HEALTH AND WELFARE	-	-	-	-	-	-	-
HIGHWAYS AND STREETS	350,000	415,296	-	-	-	-	765,296
PUBLIC SAFETY	-	-	-	-	-	-	-
ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
COST OF SALES AND SERVICES	-	-	-	-	-	-	-
ELECTRIC	-	-	-	-	-	-	-
GAS	-	-	-	-	-	-	-
WATER	-	-	-	-	-	-	-
WASTEWATER	-	-	-	-	-	-	-
SANITATION	-	-	-	-	-	-	-
DRAINAGE	-	-	-	-	-	-	-
GROSS REVENUE TAX	-	-	-	-	-	-	-
INTERNAL SERVICE	-	-	-	-	-	-	-
DEBT							
INTEREST AND FISCAL CHARGES	-	-	-	-	-	-	-
PRINCIPAL RETIREMENT	-	-	-	-	-	-	-
ISSUANCE COSTS	-	-	-	-	-	-	-
CAPITAL OUTLAY	700,000	220,305	551,300	3,342,191	1,948,407	-	6,762,203
TOTAL EXPENDITURES	1,050,000	635,601	851,146	3,342,191	1,948,407	-	7,827,345
OTHER FINANCING SOURCES (USES)							
TRANSFERS IN	105,000	-	-	-	-	-	105,000
TRANSFERS OUT	-	-	-	-	-	-	-
PAYMENT TO PRIMARY GOVERNMENT	-	-	-	-	-	-	-
DEBT PROCEEDS	-	-	-	2,318,998	1,938,407	-	4,257,405
TOTAL OTHER FINANCING SOURCES (USES)	105,000	-	-	2,318,998	1,938,407	-	4,362,405
CHANGE IN FUND BALANCE	-	(635,551)	(26,050)	(1,020,193)	-	225,302	(1,456,492)
ENDING FUND BALANCE	2,383	0	16,891	(0)	-	387,063	406,338

CITY OF BRENHAM
FY21-22 PROPOSED BUDGET
COMBINED FUND SUMMARY - ENTERPRISE FUNDS

IN $	FUND 102/122 ELECTRIC	FUND 103/123 GAS	FUND 104 WATER	FUND 105/135 WASTE-WATER	FUND 106 SANITATION	FUND 107/137 DRAINAGE	TOTAL ENTERPRICE FUNDS
BEGINNING FUND BALANCE (WORKING CAP)	7,832,281	1,069,760	(1,492,633)	(450,008)	626,299	532,461	8,118,160
REVENUES							
TAXES	-	-	-	-	-	-	-
LICENSES AND PERMITS	-	-	-	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-	-	2,084,018	2,084,018
CHARGES FOR SERVICES	23,282,458	3,368,354	5,041,423	3,951,112	2,062,902	677,617	38,383,866
FINES AND FORFEITURES	-	-	-	-	-	-	-
INVESTMENT INCOME	133,330	11,200	7,500	24,500	22,456	700	199,686
PAYMENT FROM COMPONENT UNIT	-	-	-	-	-	-	-
CONTRIBUTIONS AND DONATIONS	-	-	-	-	-	-	-
MISCELLANEOUS	35,970	3,500	84,053	10,288	144,771	670	279,252
TOTAL REVENUES	23,451,758	3,383,054	5,132,976	3,985,900	2,230,129	2,763,005	40,946,822
EXPENDITURES							
CURRENT OPERATIONS							
CULTURE AND RECREATION	-	-	-	-	-	-	-
GENERAL GOVERNMENT	-	-	-	-	-	-	-
HEALTH AND WELFARE	-	-	-	-	-	-	-
HIGHWAYS AND STREETS	-	-	-	-	-	-	-
PUBLIC SAFETY	-	-	-	-	-	-	-
ECONOMIC DEVELOPMENT	-	-	-	-	-	-	-
COST OF SALES AND SERVICES	16,109,684	1,756,835	413,702	-	-	-	18,280,221
ELECTRIC	3,613,428	-	-	-	-	-	3,613,428
GAS	-	662,037	-	-	-	-	662,037
WATER	-	-	2,234,945	-	-	-	2,234,945
WASTEWATER	-	-	-	2,244,531	-	-	2,244,531
SANITATION	-	-	-	-	2,052,913	-	2,052,913
DRAINAGE	-	-	-	-	-	454,447	454,447
GROSS REVENUE TAX	1,585,929	232,627	341,072	256,810	-	-	2,416,438
INTERNAL SERVICE	-	-	-	-	-	-	-
DEBT							-
INTEREST AND FISCAL CHARGES	60,737	-	322,409	132,434	-	6,117	521,697
PRINCIPAL RETIREMENT	78,471	-	849,986	639,836	-	66,470	1,634,763
ISSUANCE COSTS	-	-	75,034	-	-	-	75,034
CAPITAL OUTLAY	743,337	182,376	732,113	1,311,799	-	2,338,830	5,308,455
TOTAL EXPENDITURES	22,191,586	2,833,875	4,969,261	4,585,410	2,052,913	2,865,864	39,498,909
OTHER FINANCING SOURCES (USES)							
TRANSFERS IN	646,668	-	-	-	-	50,017	696,685
TRANSFERS OUT	(1,851,332)	(519,544)	(552,062)	(392,476)	(321,300)	(50,017)	(3,686,731)
PAYMENT TO PRIMARY GOVERNMENT	-	-	-	-	-	-	-
DEBT PROCEEDS	-	-	3,001,373	2,243,643	-	-	5,245,016
TOTAL OTHER FINANCING SOURCES (USES)	(1,204,664)	(519,544)	2,449,311	1,851,167	(321,300)	-	2,254,970
CHANGE IN FUND BALANCE	55,508	29,635	2,613,026	1,251,657	(144,084)	(102,859)	3,702,883
ENDING FUND BALANCE	7,887,789	1,099,395	1,120,393	801,649	482,215	429,602	11,821,043

CITY OF BRENHAM
FY21-22 PROPOSED BUDGET
COMBINED FUND SUMMARY - INTERNAL SERVICE FUNDS

IN $	FUND 220 CENTRAL FLEET	FUND 240 VERF	FUND 500 WORKERS COMP	TOTAL INTERNAL SERVICE FUNDS
BEGINNING FUND BALANCE (WORKING CAP)	120,165	233,649	306,352	660,166
REVENUES				
TAXES	-	-	-	-
LICENSES AND PERMITS	-	-	-	-
INTERGOVERNMENTAL	-	-	-	-
CHARGES FOR SERVICES	86,000	398,218	137,548	621,766
FINES AND FORFEITURES	-	-	-	-
INVESTMENT INCOME	700	2,000	1,500	4,200
PAYMENT FROM COMPONENT UNIT	-	-	-	-
CONTRIBUTIONS AND DONATIONS	-	-	-	-
MISCELLANEOUS	-	-	-	-
TOTAL REVENUES	86,700	400,218	139,048	625,966
EXPENDITURES				
CURRENT OPERATIONS				
CULTURE AND RECREATION	-	-	-	-
GENERAL GOVERNMENT	-	-	-	-
HEALTH AND WELFARE	-	-	-	-
HIGHWAYS AND STREETS	-	-	-	-
PUBLIC SAFETY	-	-	-	-
ECONOMIC DEVELOPMENT	-	-	-	-
COST OF SALES AND SERVICES	-	-	-	-
ELECTRIC	-	-	-	-
GAS	-	-	-	-
WATER	-	-	-	-
WASTEWATER	-	-	-	-
SANITATION	-	-	-	-
DRAINAGE	-	-	-	-
GROSS REVENUE TAX	-	-	-	-
INTERNAL SERVICE	16,191	-	108,389	124,580
DEBT				-
INTEREST AND FISCAL CHARGES	2,052	19,449	-	21,501
PRINCIPAL RETIREMENT	28,437	264,991	-	293,428
ISSUANCE COSTS	-	-	-	-
CAPITAL OUTLAY	65,000	616,632	-	681,632
TOTAL EXPENDITURES	111,680	901,072	108,389	1,121,141
OTHER FINANCING SOURCES (USES)				
TRANSFERS IN	-	557,206	-	557,206
TRANSFERS OUT	-	-	-	-
PAYMENT TO PRIMARY GOVERNMENT	-	-	-	-
DEBT PROCEEDS	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	-	557,206	-	557,206
CHANGE IN FUND BALANCE	(24,980)	56,352	30,659	62,031
ENDING FUND BALANCE	95,185	290,001	337,011	722,197

CITY OF BRENHAM
FY21-22 PROPOSED BUDGET
COMBINED FUND SUMMARY - BCDC FUNDS

IN $	FUND 250 BCDC FUND	FUND 252 BCDC CAPITAL FUND	TOTAL BCDC FUNDS
BEGINNING FUND BALANCE (WORKING CAP)	935,041	887,782	1,822,824
REVENUES			
TAXES	1,939,235	-	1,939,235
LICENSES AND PERMITS	-	-	-
INTERGOVERNMENTAL	100,000	750,000	850,000
CHARGES FOR SERVICES	-	-	-
FINES AND FORFEITURES	-	-	-
INVESTMENT INCOME	6,000	-	6,000
PAYMENT FROM COMPONENT UNIT	-	-	-
CONTRIBUTIONS AND DONATIONS	-	-	-
MISCELLANEOUS	3,417	-	3,417
TOTAL REVENUES	2,048,652	750,000	2,798,652
EXPENDITURES			
CURRENT OPERATIONS			
CULTURE AND RECREATION	136,609	-	136,609
GENERAL GOVERNMENT	-	-	-
HEALTH AND WELFARE	-	-	-
HIGHWAYS AND STREETS	-	-	-
PUBLIC SAFETY	-	-	-
ECONOMIC DEVELOPMENT	536,773	-	536,773
COST OF SALES AND SERVICES	-	-	-
ELECTRIC	-	-	-
GAS	-	-	-
WATER	-	-	-
WASTEWATER	-	-	-
SANITATION	-	-	-
DRAINAGE	-	-	-
GROSS REVENUE TAX	-	-	-
INTERNAL SERVICE	-	-	-
DEBT			-
INTEREST AND FISCAL CHARGES	76,296	-	76,296
PRINCIPAL RETIREMENT	146,233	-	146,233
ISSUANCE COSTS	-	-	-
CAPITAL OUTLAY	-	1,607,842	1,607,842
TOTAL EXPENDITURES	895,911	1,607,842	2,503,753
OTHER FINANCING SOURCES (USES)			
TRANSFERS IN	-	265,000	265,000
TRANSFERS OUT	(265,000)	-	(265,000)
PAYMENT TO PRIMARY GOVERNMENT	(887,741)	-	(887,741)
DEBT PROCEEDS	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	(1,152,741)	265,000	(887,741)
CHANGE IN FUND BALANCE	-	(592,842)	(592,842)
ENDING FUND BALANCE	935,041	294,940	1,229,982

City of BRENHAM

Regular City Council
AGENDA ITEM 13.

Agenda Item: **Discuss and Possibly Act Upon Ratification of the Property Tax Increase Reflected in the Proposed Budget for Fiscal Year Beginning October 1, 2021 and Ending September 30, 2022, which Raises More Revenue from Property Taxes than Last Year's Budget**

Meeting Type: Regular Meeting-September 02, 2021

Department: Finance

Staff Contact: Carolyn D. Miller

Classification: Regular

SUMMARY STATEMENT:

In compliance with Local Government Code, if a municipal budget raises more property taxes than in the previous year's budget, City Council must formally ratify a property tax increase. Although the City is proposing to lower the property tax rate from $0.5040 to $0.4940 in the FY2021-22 budget, due to new properties added to the tax roll and an increase in existing property valuations, the FY2021-22 budget will raise more total property taxes than last year's budget. For FY2021-22, the City estimates an increase of $329,468 (4.37%) in property tax revenue, and of that amount, $96,947 is tax revenue to be raised from new property added to the tax roll. A vote must be taken to ratify the property tax increase reflected in the budget.

ATTACHMENTS:

None

RELEVANCE TO COMPREHENSIVE PLAN:

Plan 2040 implementation is made possible by the City's annual budget process. The annual budget identifies how essential capital projects and annual priorities will be funded and maintained. (page 100)

RECOMMENDED ACTION:

Ratify the Property Tax Increase with the following motion:

I move to ratifiy the property tax increase reflected in the proposed budget for the fiscal year beginning October 1, 2021 and ending September 30, 2022, which raises more revenue from property taxes than the previous year's budget.

Regular City Council
AGENDA ITEM 14.

Agenda Item: **Discuss and Possibly Act Upon an Ordinance on Its First Reading Levying Property Taxes for the Tax Year 2021 for the City of Brenham at $0.4940 per $100 Valuation**

Meeting Type: Regular Meeting-September 02, 2021

Department: Finance

Staff Contact: Carolyn D. Miller

Classification: Regular

SUMMARY STATEMENT:

The proposed FY2021-22 budget includes a tax rate of $0.4940 per $100 valuation which has two components: maintenance and operations (M&O) and interest and sinking (I&S). The proposed tax rate of $0.4940 will allocate $0.3500 to the General Fund for maintenance and operations, and the balance of $0.1440 to the Debt Service Fund for interest and sinking. The City has complied with all the notices and publications as required by the Tax Code. Because the proposed tax rate exceeds the no-new revenue rate, the City is required by the Tax Code to take a **record vote**.

ATTACHMENTS:

(1) Ordinance Levying Taxes for the Tax Year 2021

RELEVANCE TO COMPREHENSIVE PLAN:

Plan 2040 implementation is made possible by the City's annual budget and tax setting process. The tax rate and annual budget identify how essential capital projects and annual priorities will be funded and maintained. (page 100)

RECOMMENDED ACTION:

RECORD VOTE: Approve Ordinance on its First Reading Adopting a Tax Rate.

Required wording of motion: '**I move that the property tax rate be increased by the adoption of a tax rate of $0.4940, which is effectively a 3.66% increase in the tax rate.'**

ORDINANCE NO. __________

AN ORDINANCE LEVYING TAXES FOR THE TAX YEAR 2021 FOR THE CITY OF BRENHAM, TEXAS AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS:

SECTION I.

That there be and is hereby levied an ad valorem tax of $0.3500 on each one hundred dollars worth of property owned and situated within the City Limits of the City of Brenham, Texas, both real and personal and mixed, for General Fund maintenance and operating purposes for the Tax Year 2021.

SECTION II.

That there be and is hereby levied for the use of the City of Brenham, for the Tax Year 2021, an ad valorem tax of $0.1440 on each one hundred dollars worth of real, personal and mixed property owned and situated in the City Limits of the City of Brenham, Texas, for the payment of principal and interest on all outstanding bonds and lease payments, not otherwise provided for, of the City of Brenham.

SECTION III.

Wherefore, the combined tax rate in accordance with V.T.C.A. Tax Code Section 26.05 shall be $0.4940 on each one hundred dollars worth of real, personal, and mixed property of owned and situated within the City Limits of the City of Brenham, Texas.

SECTION IV.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

SECTION V.

THIS TAX RATE WILL EFFECTIVELY BE RAISED BY 13.56 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A $100,000 HOME BY APPROXIMATELY $30.00.

SECTION VI.

This Ordinance shall become effective as provided by the Charter of the City of Brenham, Texas.

PASSED AND APPROVED on its first reading this the 2nd day of September, 2021.

PASSED AND ADOPTED on its second reading this the 16th day of September, 2021.

____
Milton Y. Tate, Jr., Mayor

ATTEST:

____
Jeana Bellinger, City Secretary

____
Cary Bovey, City Attorney

Regular City Council
AGENDA ITEM 15.

Agenda Item: **Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the FY2020-21 Adopted Budget**

Meeting Type: Regular Meeting-September 02, 2021

Department: Finance

Staff Contact: Carolyn Miller

Classification: Regular

SUMMARY STATEMENT:

See attached memo from Strategic Budget Officer

ATTACHMENTS:

(1) Memo from Strategic Budget Officer
(2) Ordinance for First Reading
(3) Exhibit A

RELEVANCE TO COMPREHENSIVE PLAN:

Plan 2040 implementation is made possible by the City's adherence to the annual budget which identifies how essential capital projects and annual priorities will be funded and maintained.

RECOMMENDED ACTION:

Approve an Ordinance on its first reading amending the FY2020-21 adopted budget.

MEMORANDUM

To:	Mayor and City Council
From:	Debbie Gaffey, Strategic Budget Officer
Subject:	FY20-21 Budget Amendment #4
Date:	September 2, 2021
Attachment:	Budget Amendment #4

The FY20-21 Budget is being amended for the following:

a. Fund 101 General fund – Net Revenue Impact is a $0
   1) $300,000 was budgeted in the Electric Fund for the burial of an electric line near the Baker Katz project. The first part of burial was from the frontage road to the new lift station. The City was charged $149,692 by Bluebonnet Electric for line burial. The second part of electric line burial is from the new lift station to Brenham Family Park. This work has been deferred until next fiscal year and is included in FY21-22 Budget. Staff decided that this project should be funded by the General Fund instead of Electric utility ratepayers because the line is not part of the City's Electric Distribution System. Above budget sales tax revenues are funding the increase in General Fund budget expenditures.
   2) Patrol Unit #944 was totaled in an accident. Insurance proceeds received in the General Fund are being transferred to the VERF fund for buying the replacement vehicle.

b. Fund 102 Electric Fund – Net Loss Impact $300,000 decrease
   3) Refer to explanation a. 1). The first part of this project has been moved to the General Fund budget. The second part has been deferred to next budget year.

c. Fund 123 Gas Supply Fund – Net Revenue Impact ($132,650) decrease
   4) Creates a budget for covering consultant hired to negotiate a new gas supply contract and attorney fees associated with West Texas Gas contract litigation. A portion of the deferred inflow over recovered fuel cost balance will be used to cover these costs.

d. Fund 104 Water Fund – Net Loss Impact ($4,104,551) increase

5) The amendment reverses part of FEMA's 75% grant revenue budgeted for the Lake Intake Project and creates an expenditure budget for the payment made to retire the Bank of Brenham "bridge" loan used for funding a portion of Lake Intake construction. Debt issued later in the year will replenish the Water Fund balance and debt payments on Lake Intake repairs have been built into the new water rates.
6) Construction costs budgeted for Atlow Tower have been re-budgeted in next fiscal year. In addition, Lake Intake construction costs have been increased to reflect timing variances between FY20 and FY21, as the construction crossed fiscal time periods.

e. Fund 105 Wastewater Fund – Net Loss Impact is ($411,918) increase
   7) The amendment increases budgets for Munz and Ralston Creek lift stations and decreases HMGP grant revenues through FEMA which are covering 75% of construction costs only (no engineering).

f. Fund 229 PD Criminal Law Enforcement – Net Revenue Impact ($7,529) decrease
   8) The amendment is for purchase of a drone using seizure funds.

g. Fund 250 BCDC – Net Revenue Impact ($181,030) decrease
   9) The amendment creates a budget for the transfer of funds to Fund 252 BCDC Capital Projects Fund.

h. Fund 252 BCDC Capital Projects Fund – Net Loss Impact $297,000 decrease
   10) Amends for the transfer-in from Fund 250 BCDC and creates budgets for use of the proceeds.
   11) The amendment defers $297,000 budgeted for creek crossing and road. These items are included in FY21-22 Budget.

i. Fund 240 VERF – Net Revenue Impact ($26,196) decrease
   12) The amendment is for the purchase of a replacement vehicle. Unit #944 was totaled earlier in the year. Insurance proceeds and VERF fund balance will be used to buy the replacement.

ORDINANCE NO. O-21-

AN ORDINANCE OF THE CITY OF BRENHAM, TEXAS AMENDING THE FY2020-21 ADOPTED BUDGET; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Brenham, Texas has previously approved a budget for the fiscal year ending September 30, 2021, after having filed the same with the City Secretary and after holding public hearings on same, all after due notice as required by statute; and

WHEREAS, due to unforeseen circumstances and/or conditions, the City Council finds it is necessary to amend the FY2020-21 Budget for municipal purposes;

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Brenham, Texas:

SECTION 1.

That the City Council of the City of Brenham, Texas, does hereby amend the budget for the City of Brenham, Texas for the fiscal year ending September 30, 2021, as shown on Exhibit A.

SECTION II.

This Ordinance shall take effect as provided by State Law and the Charter of the City of Brenham, Texas.

PASSED and APPROVED on its first reading this the _____ day of _____________, 2021.

PASSED and APPROVED on its second reading this the ____ day of _________ , 2021.

____
Milton Y. Tate, Jr.
Mayor

ATTEST:

____
Jeana Bellinger, TRMC, CMC
City Secretary

CITY OF BRENHAM
FY2020-21 ADOPTED BUDGET
BUDGET AMENDMENT #4
EXHIBIT A

FUND	AMENDMENT PAGE #	REVENUES (INC)/DEC	GRANT REVENUES (INC)/DEC	ILA REVENUE (INC)/DEC	TRANSFERS-IN (INC)/DEC	OPERATING EXPENDITURES INC/(DEC)	DEBT PAYMENTS INC/(DEC)	GRANT/BOND CAP PROJ INC/(DEC)	TRANSFERS-OUT INC/(DEC)	NET CHANGE TO FUND (INC)/DEC
101 GENERAL FUND	1	(169,204)	-	-	-	149,692		-	19,512	-
102 ELECTRIC FUND	2	-	-	-	-	(300,000)		-	-	(300,000)
123 GAS SUPPLY FUND	3	-	-	-	-	132,650		-	-	132,650
104 WATER FUND	4	-	3,038,475	-	-	-	1,351,076	(285,000)	-	4,104,551
105 WASTEWATER FUND	5	-	140,628	-	-	-		271,290	-	411,918
229 CRIMINAL LAW ENFORCEMENT FD	6	-	-	-	-	7,529		-	-	7,529
250 BCDC	7	-	-	-	-	-	-	-	181,030	181,030
252 BCDC CAPITAL PROJECTS	8	-	-	-	(181,030)	(115,970)	-	-	-	(297,000)
240 VERF	9	-	-	-	(19,512)	45,708		-	-	26,196
TOTAL		(169,204)	3,179,103	-	(200,542)	(80,391)	1,351,076	(13,710)	200,542	4,266,874

FUND 101 - GENERAL FUND

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
1. 4-140.00	CITY SALES TAX	REVENUE	(INC)/DEC	(5,234,329)	(149,692)	(5,384,021)
1. 5-100-715.00	OTHER CAPITAL	EXPENDITURE	INC/(DEC)	-	149,692	149,692
2. 4-530.00	INSURANCE PROCEEDS	REVENUE	(INC)/DEC	(10,000)	(19,512)	(29,512)
2. 6-000-602.40	INTERFUND TRF-VERF	TRANSFER-OUT	INC/(DEC)	-	19,512	19,512

REASON

1. MOVING $149,895 OF $300,000 BUDGETED IN FUND 102 ELECTRIC FUND, GL 161-704.00 FOR PAYMENT TO BLUEBONNET ELECTRIC COOPERATIVE FOR BURIAL OF ELECTRIC LINE FROM FRONTAGE ROAD TO LIFT STATION. CITY STAFF DETERMINED THAT THIS WAS A CITY EXPENDITURE AND NOT AN ELECTRIC FUND EXPENDITURE AND SHOULD HAVE BEEN BUDGETED IN THE GENERAL FUND INSTEAD OF THE ELECTRIC FUND. INCREASING SALES TAX REVENUES WHICH ARE RUNNING SIGNIFICANTLY ABOVE BUDGET TO KEEP THE EXPENDITURE INCREASE BUDGET NEUTRAL.

2. TRANSFER OF INSURANCE PROCEEDS RECEIVED FOR WRECKED PATROL UNIT TO THE VERF FUND TO COVER REPLACEMENT COST OF NEW VEHICLE. INCREASING INSURANCE PROCEEDS REVENUE TO OFFSET TRANSFER AND KEEP THE INCREASE IN TRANSFERS-OUT BUDGET NEUTRAL.

FUND 102 - ELECTRIC FUND

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
3. 5-161-704.00	UTILITY LINES	EXPENDITURE	INC/(DEC)	312,000	(300,000)	12,000	3. THE BUDGET OF $300,000 WAS FOR BURIAL OF BLUEBONNET ELECTRIC LINE. PHASE 1 WAS BURIAL FROM FRONTAGE ROAD TO CITY LIFT STATION. PHASE 2 IS BURIAL FROM CITY LIFT STATION TO BRENHAM FAMILY PARK. ONLY PHASE 1 WAS COMPLETED IN FY21. STAFF DETERMINED THAT THIS WAS A CITY EXPENDITURE AND NOT AN ELECTRIC FUND EXPENDITURE AND SHOULD BE MOVED TO THE GENERAL FUND 101. PHASE 2 HAS BEEN RE-BUDGETED IN FY22 IN SUBFUND (OF GENERAL FUND) FUND 236. THIS AMENDMENT REVERSES THE ENTIRE BUDGET FOR THIS PROJECT AND DECREASES FUND 102 ELECTRIC DISTRIBUTION FUND NET LOSS BY $300,000, FROM ($548,918) TO ($248,918).

FUND 123 - GAS SUPPLY FUND

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
4.	5-100-402.00	AUDITS/CONSULTANTS	EXPENDITURE	INC/(DEC)	-	32,650	32,650	4. THIS BUDGET AMENDMENT IS TO INCREASE THE GAS SUPPLY COST BUDGET BY CONSULTANT AND ATTORNEY FEES. THE CONSULTANT IS BEING USED TO NEGOTIATE A NEW GAS SUPPLY CONTRACT FOR OCTOBER 1, 2021. ATTORNEY FEES ARE FOR WEST TEXAS GAS SUPPLY CONTRACT LITIGATION.
4.	5-100-419.00	LEGAL FEES	EXPENDITURE	INC/(DEC)	-	100,000	100,000	

FUND 104 - WATER FUND

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
5.	4-733.00	GRANT REVENUE-FEMA	REVENUE	(INC)/DEC	(3,415,430)	3,038,475	(376,955)
5.	5-100-860.15	PRINCIPAL-DEBT SERVICE	EXPENDITURE	INC/(DEC)	765,401	1,351,076	2,116,477
6.	5-063-805.00	UTILITY PLANTS	EXPENDITURE	INC/(DEC)	5,017,972	(285,000)	4,732,972

REASON

5. THIS BUDGET AMENDMENT IS TO ADJUST LAKE INTAKE PROJECT FUNDING BY REVERSING FEMA GRANT REVENUES ON THE (UNOBLIGATED) INCREASE IN PROJECT COSTS WHICH ARE NOT LIKELY TO OCCUR IN FY21 AND INCREASE BUDGETED PRINCIPAL PAYMENTS FOR RETIREMENT OF A BANK OF BRENHAM "BRIDGE" LOAN USED FOR FUNDING PART OF THE INCREASE IN LAKE INTAKE PROJECT COSTS.

6. THIS BUDGET AMENDMENT IS TO DEFER (DECREASE) ATLOW TOWER REHAB CONSTRUCTION PHASE NOW BUDGETED IN TO FY21-22 AND INCREASE LAKE INTAKE COSTS, APPROXIMATELY $83,500 TO REFLECT TIMING VARIANCES BETWEEN BUDGET YEARS FY20 AND FY21.

FUND 105 - WASTEWATER FUND

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
7. 5-066-806.00	TANKS/LIFT STATIONS	EXPENDITURE	INC/(DEC)	835,290	271,290	1,106,580	7. THIS BUDGET AMENDMENT IS TO INCREASE BUDGETS FOR MUNZ (FROM $142,500 TO $291,600) AND RALSTON CREEK (FROM $245,760 TO $367,950) LIFT STATIONS AND REDUCE FEMA GRANT REVENUES ON BOTH PROJECTS: FROM $267,625 TO $213,750 FOR MUNZ LS AND FROM $355,950 TO $269,198 FOR RALSTON CREEK LS. THE HMGP GRANT THROUGH FEMA IS ONLY FUNDING 75% OF CONSTRUCTION COSTS AND 0% OF ENGINEERING COSTS.
7. 4-533.00	GRANT REVENUE-FEMA	REVENUE	(INC)/DEC	(623,575)	140,628	(482,947)	

FUND 229 - PD CRIMINAL LAW ENFORCEMENT

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
8.	5-100-715.00	OTHER CAPITAL	EXPENDITURE	INC/(DEC)	-	7,529	7,529	8. THIS AMENDMENT IS FOR UNBUDGETED PURCHASE OF A DRONE FOR THE POLICE DEPARTMENT. FUND BALANCE WILL BE USED FOR ANY REVENUE SHORTFALL FOR THIS PURCHASE. THIS PURCHASE USING SEIZURE FUNDS WAS APPROVED BY COUNCIL ON 8/19/21.

FUND 250 - BCDC

	GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
9.	6-000-602.52	INTERFUND TRNSF-BCDC CAP	TRANSFER-OUT	INC/(DEC)	-	181,030	181,030	9. THIS BUDGET AMENDMENT IS TO BUDGET A TRANSFER-OUT FROM FUND 250 BCDC TO FUND 252 BCDC CAPITAL PROJECTS WITH FUNDS BEING USED FOR BRENHAM FAMILY PARK PROJECT AND HWY 290 FEEDER TRAFFIC SIGNAL COSTS.

FUND 252 - BCDC CAPITAL PROJECTS

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET
10. 6-000-625.00	INTERFUND TRNSF-BCDC	TRANSFER-IN	(INC)/DEC	-	(181,030)	(181,030)
10. 5-100-816.30	BFP CAPITAL OUTLAY	EXPENDITURE	INC/(DEC)	-	94,500	94,500
10. 5-100-709.10	STREET LIGHTS/SIGNALS	EXPENDITURE	INC/(DEC)	-	51,000	51,000
10. 5-100-816.30	AUDITS/CONSULTANTS FEES	EXPENDITURE	INC/(DEC)	-	35,530	35,530
11. 5-100-803.40	PAVING/DRAINAGE IMPROV	EXPENDITURE	INC/(DEC)	297,000	(297,000)	-

REASON

10. THIS BUDGET AMENDMENT IS TO BUDGET A TRANSFER-IN FROM FUND 250 BCDC AND BUDGET CAPITAL EXPENDITURES FOR BRENHAM FAMILY PARK PHASE II PROJECT WHICH WILL SPAN MULTIPLE FISCAL YEARS, TRAFFIC SIGNAL COSTS AT 290 FEEDER AND TO COVER AN ENVIRONMENTAL ASSESSMENT ($24,000) AND ARCHAEOLOGICAL SURVEY ($11,000) AT THE BRENHAM FAMILY PARK.

11. THIS BUDGET AMENDMENT IS TO DEFER INTO NEXT BUDGET YEAR FY21-22, $225,000 FOR A CREEK CROSSING AND $72,000 FOR A ROAD TO NEW PARK. THESE PROJECTS ARE IN THE FY21-22 PROPOSED BUDGET.

FUND 240 - VERF FUND

GL#	ACCOUNT NAME	ACCOUNT TYPE	AMENDMENT ACTION	CURRENT BUDGET	AMENDMENT	AMENDED BUDGET	REASON
12. 6-000-601.00	INTERFUND TRANSF-GEN FUND	TRANSFER-IN	(INC)/DEC	-	(19,512)	(19,512)	12. THIS AMENDMENT IS FOR UNBUDGETED REPLACEMENT OF UNIT #944 (PATROL UNIT) THAT WAS TOTALED IN AN ACCIDENT WITH AN ADMINISTRATION UNIT. INSURANCE PROCEEDS OF $19,512 TRANSFERRED-IN FROM THE GENERAL FUND AND VERF FUND BALANCE WILL BE USED TO REPLACE THE VEHICLE.
12. 5-151-813.00	VEHICLES/LARGE EQUIPMENT	EXPENDITURE	INC/(DEC)	-	45,708	45,708	

Regular City Council
AGENDA ITEM 16.

Agenda Item: **Discuss and Possibly Act Upon the Award for Project No. 63C-14C Related to the Atlow Elevated Storage Tank Rehabilitation Project and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Type: Regular Meeting-September 02, 2021

Department: Public Utilities

Staff Contact: Alton Sommerfield

Classification: Regular

SUMMARY STATEMENT:

Bids for the Atlow Elevated Storage Tank Rehabilitation Project, No. 63C-14C, opened August 10, 2021.

Thirteen bids were received for the project. Upon Strand Associates review and work history with Maguire Iron, Inc. regarding projects for elevated storage tanks, we recommend to award Maguire Iron, Inc., of Sioux Falls, South Dakota, the project.

Planned Improvements for the project include surface preparation and coat entire wet interior and exterior of the 300,000-gallon pedestal elevated water storage tank and newly installed components and all other work listed in the contract.

Blinn has been contacted about covering the cost of the logo, an estimate for the cost is $10,000.

ATTACHMENTS:

(1) Bid Tabulation Summary

RELEVANCE TO COMPREHENSIVE PLAN:

RECOMMENDED ACTION:

Award for Project No. 63C-14C related to the Atlow Elevated Storage Tank Rehabilitation Project to Maguire Iron, Inc. in the amount of $229,750.00 and authorize the Mayor to execute any necessary documentation.

EXCELLENCE IN ENGINEERING

Strand Associates, Inc.®
1906 Niebuhr Street
Brenham, TX 77833
(P) 979.836.7937

August 16, 2021

Mr. Donald Reese, Assistant City Manager
City of Brenham
200 West Vulcan Street
Brenham, TX 77833

Re: Atlow Elevated Storage Tank Rehabilitation
Project No. 63C-14C
City of Brenham, Texas

Dear Donald,

Bids for the above-referenced project were opened on August 10, 2021. Thirteen bids were received with the resulting bid tabulation enclosed. The low bid of $229,750 was less than ENGINEER's opinion of probable construction cost.

Maguire Iron, Inc., of Sioux Falls, South Dakota, was the apparent low bidder at $229,750. The bid included a bid bond for 5 percent. The bid is deemed to be responsive.

Strand Associates, Inc.® has previously worked with Maguire Iron, Inc., on projects for elevated storage tanks. For those projects, the owners determined Maguire Iron, Inc., to be responsible.

If you detennine that Maguire Iron, Inc., is a responsible bidder after your evaluation of their qualifications, we recommend proceeding with award of the Contract in accordance with Article 16 of the Instructions to Bidders.

Sincerely,

STRAND ASSOCIATES, INC.®

Enclosure

Bids Received: 2 P.M.
August 10, 2021

STRAND ASSOCIATES, INC.®
1906 Niebuhr Street
Brenham, TX 77833

CITY OF BRENHAM, TEXAS
ATLOW ELEVATED STORAGE TANK REHABILITATION
PROJECT NO. 63C-14C

BID TABULATION SUMMARY

Bidder and Address	**Bid Bond**	**Addenda Acknowledaed**	**Total Base Unit Price**
Maguire Iron, Inc. 1610 N. Minnesota Ave. Sioux Falls, SD 57104	5%	NA	$229,750.00
D&M Tank, LLC 6901 Mansfield Cardinal Rd. Kennedale, TX 76060	5%	NA	$258,100.00 *$257,975.00
MR Tank, LLC 9920 CR 344 Terrell, TX 75161	5%	NA	$259,274.00 *$259,324.00
M.K. Painting, Inc. 4157 Seventh St. Wyandotte, MI 48192	5%	NA	$261,150.00
A&M Construction and Utilities, Inc. 4950 Grisham Dr. Rowlett, TX 75088	5%	NA	$278,285.00 *$277,910.00
Viking Industrial Painting, LLC 10905 Harrison St. LaVista, NE 68128	5%	NA	$293,750.00
Tanksco, Inc. 1516 Royster Rd. Fort Worth, TX 76134	5%	NA	$298,000.00
Tankez coatings, Inc. 2221 Loving Avenue Fort Worth, TX 76164	5%	NA	$299,900.00
Classic Protective Coatings, Inc. N7670 State Road 25 Menomonie, WI 54751	5%	NA	$338,558.00

Bidder and Address	Bid Bond	Addenda Acknowledged	Total Base Unit Price
G&L Tank Sandblasting and Coatings, LLC 2101 Highway 64 West Shelbyville, TN 37160	5%	NA	$359,475.00
Tank Pro, Inc. 5500 Watermelon Road Northport, AL 35473	5%	NA	$381,838.00
Izzy Tank Specialist, LLC 16930 West Green Sq. Hockley, TX 77447	5%	NA	$390,000.00 *$300,000.00
TMI Coatings, Inc. 3291 Terminal Drive St. Paul, MN 55121	5%	NA	$393,800.00

* CONTRACTOR'S COMPUTED TOTAL

Reviewed by:

HOLLIE A. JANECKA
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Bids Received: 2:00 P.M., August 10, 2021

STRAND ASSOCIATES, INC.•
1906 Niebuhr Street
Brenham TX 77833

CITY OF BRENHAM, TEXAS
ATLOW ELEVATED STORAGE TANK REHABILITATION
PROJECT NO 63C•14C
BID TABULATION BREAKDOWN

No.	Description	Quantity	Unit	Maguire Iron, Inc. 1610 N. Minnesota Ave. Sioux Falls, SD 57104 Unit Price	Maguire Iron, Inc. Total Price	O&M Tank, LLC 6901 Mansfield Cardinal Rd. Kennedale, TX 76060 Unit Price	O&M Tank, LLC Total Price	MR Tank, LLC 9920 CR 344 Terrell, TX 75161 Unit Price	MR Tank, LLC Total Price	M.K. Painting, Inc. 4157 Seventh St. Wyandotte, MI 48192 Unit Price	M.K. Painting, Inc. Total Price
1.	Perform Surface Preparation and Coat Entire Wet Interior and Exterior of 300,000-Gallon Pedestal Elevated Water Storage Tank Including Touch-ups to Dry Interior as Specified in the Technical Specifications, Newly Installed Components, all Above Ground Piping and Valves, and Appurtenances with Specified Coating System and Disinfect, Fill, and Test Elevated Storage Tank (Section 09 67 16)	1	LS	$ 188,750.00	$ 188,750.00	$ 214,200.00	$ 214,200.00	$ 229,014.00	$ 229,014.00	$ 220,000.00	$ 220,000.00
2.	Mobilization (Not to Exceed 5% of the Contract Amount Less Mobilization)	1	LS	$ 5,000.00	$ 5,000.00	$ 6,000.00	$ 6,000.00	$ 12,000.00	$ 12,000.00	$ 10,000.00	$ 10,000.00
3.	Install New LED Type Double Obstruction Light With all Related Appurtenances (Section 26 27 26)	1	LS	$ 5,500.00	$ 5,500.00	$ 9,000.00	$ 9,000.00	$ 1,900.00	$ 1,900.00	$ 8,000.00	$ 8,000.00
4.	Remove and Dispose of Existing Roof Vent Screen and Install New Fiberglass Screen (Section 09 67 16)	1	LS	$ 500.00	$ 500.00	$ 3,800.00	$ 3,800.00	$ 300.00	$ 300.00	$ 100.00	$ 100.00
5.	Remove and Replace all Safety Climb Devices With New Cable Style Climb Device (Section 09 67 16)	1	LS	$ 8,000.00	$ 8,000.00	$ 7,200.00	$ 7,200.00	$ 2,100.00	$ 2,100.00	$ 12,000.00	$ 12,000.00
6.	Remove and Replace all Manway Gaskets (Section 09 67 16)	1	LS	$ 1,500.00	$ 1,500.00	$ 150.00	$ 150.00	$ 680.00	$ 680.00	$ 400.00	$ 400.00
7.	Painting Logo (Section 09 67 16)	1	LS	$ 10,000.00	$ 10,000.00	$ 7,000.00	$ 7,000.00	$ 7,000.00	$ 7,000.00	$ 8,000.00	$ 8,000.00
8.	When Required, Perform Pit Repair by Welding (Section 09 67 16)	25	SI	$ 40.00	$ 1,000.00	$ 65.00	$ 1,625.00	$ 21.00	$ 525.00	$ 20.00	$ 500.00
									*$575.00		
9.	When Required, Perform Pit Repair With Seam Filler (Section 09 67 16)	25	SI	$ 40.00	$ 1,000.00	$ 65.00	$ 1,625.00	$ 8.00	$ 200.00	$ 4.00	$ 100.00
							*$1,500.00				
10	When Required, Perform Structural Steel Repair/Replacement (Section 05 50 00 and 09 67 16)	5	LB	$ 200.00	$ 1,000.00	$ 500.00	$ 2,500.00	$ 11.00	$ 55.00	$ 10.00	$ 50.00
11.	When Required, Perform 5,000-PSI Water Blast With Fine Abrasive to Remove Excessive Iron Salts (Section 09 67 16)	1	LS	$ 7,500.00	$ 7,500.00	$ 5,000.00	$ 5,000.00	$ 5,500.00	$ 5,500.00	$ 2,000.00	$ 2,000.00
ENGINEER'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 11					$ 229,750.00		$ 258,100.00		$ 259,274.00		$ 261,150.00
CONTRACTOR'S COMPUTED TOTAL ITEMS NO. 1 THROUGH 11					$ 229,750.00		*$257,975.00		*$259,324.00		$ 261,150.00

No.	A&M Construction and Utilities, Inc. 4950 Grisham Dr. Rowlett, TX 75088 Unit Price	A&M Total Price	Viking Industrial Painting, LLC 10905 Harrison St. LaVista, NE 68128 Unit Price	Viking Total Price	Tanksco, Inc. 1516 Royste Rd Fort Worth, TX 76134 Unit Price	Tanksco Total Price	Tankez Coatings, Inc. 2221 Loving Avenue Fort Worth, TX 76164 Unit Price	Tankez Total Price
1.	$ 239,000.00	$ 239,000.00	$ 236,000.00	$ 236,000.00	$ 250,500.00	$ 250,500.00	$ 255,000.00	$ 255,000.00
2.	$ 10,000.00	$ 10,000.00	$ 15,000.00	$ 15,000.00	$ 10,000.00	$ 10,000.00	$ 8,000.00	$ 8,000.00
3.	$ 10,000.00	$ 10,000.00	$ 14,500.00	$ 14,500.00	$ 10,000.00	$ 10,000.00	$ 5,000.00	$ 5,000.00
4.	$ 1,000.00	$ 1,000.00	$ 500.00	$ 500.00	$ 4,000.00	$ 4,000.00	$ 500.00	$ 500.00
5.	$ 4,000.00	$ 4,000.00	$ 7,500.00	$ 7,500.00	$ 6,000.00	$ 6,000.00	$ 16,000.00	$ 16,000.00
6.	$ 2,000.00	$ 2,000.00	$ 500.00	$ 500.00	$ 2,000.00	$ 2,000.00	$ 1,000.00	$ 1,000.00
7.	$ 8,000.00	$ 8,000.00	$ 10,500.00	$ 10,500.00	$ 12,000.00	$ 12,000.00	$ 8,000.00	$ 8,000.00
8.	$ 25.00	$ 625.00	$ 30.00	$ 750.00	$ 20.00	$ 500.00	$ 20.00	$ 500.00
9.	$ 25.00	$ 625.00	$ 20.00	$ 500.00	$ 20.00	$ 500.00	$ 16.00	$ 400.00
10	$ 7.00	$ 35.00	$ 200.00	$ 1,000.00	$ 100.00	$ 500.00	$ 100.00	$ 500.00
11.	$ 3,000.00	$ 3,000.00	$ 7,000.00	$ 7,000.00	$ 2,000.00	$ 2,000.00	$ 5,000.00	$ 5,000.00
ENGINEER'S COMPUTED TOTAL		$ 278,285.00		$ 293,750.00		$ 298,000.00		$ 299,900.00
CONTRACTOR'S COMPUTED TOTAL		*$277,910.00		$ 293,750.00		$ 298,000.00		$299,900.00

No.	Classic Protective Coatings, Inc. N7670 State Road 25 Menomonie, WI 54751 Unit Price	Classic Total Price	G&L Tank Sandblasting and Coatings, LLC 2101 Highway 64 West Shelbyville, TN 37160 Unit Price	G&L Total Price	TankPro, Inc. 5500 Watermelon Road Northport, AL 35473 Unit Price	TankPro Total Price	Izzy Tank Specialist, LLC 16930 West Green Sq. Hockley, TX 77447 Unit Price	Izzy Total Price	TMI Coatings, Inc. 3291 Terminal Drive St Paul, MN 55121 Unit Price	TMI Total Price
1.	$ 298,508.00	$ 298,508.00	$ 325,000.00	$ 325,000.00	$ 356,113.00	$ 356,113.00	$ 256,650.00	$ 256,650.00	$ 362,000.00	$ 362,000.00
2.	$ 14,050.00	$ 14,050.00	$ 12,000.00	$ 12,000.00	$ 5,000.00	$ 5,000.00	$ 12,000.00	$ 12,000.00	$ 15,000.00	$ 15,000.00
3.	$ 6,150.00	$ 6,150.00	$ 2,500.00	$ 2,500.00	$ 3,000.00	$ 3,000.00	$ 1,000.00	$ 1,000.00	$ 3,000.00	$ 3,000.00
4.	$ 500.00	$ 500.00	$ 250.00	$ 250.00	$ 200.00	$ 200.00	$ 500.00	$ 500.00	$ 1,000.00	$ 1,000.00
5.	$ 5,200.00	$ 5,200.00	$ 7,500.00	$ 7,500.00	$ 2,600.00	$ 2,600.00	$ 5,000.00	$ 5,000.00	$ 3,000.00	$ 3,000.00
6.	$ 500.00	$ 500.00	$ 100.00	$ 100.00	$ 100.00	$ 100.00	$ 1,000.00	$ 1,000.00	$ 500.00	$ 500.00
7.	$ 6,900.00	$ 6,900.00	$ 7,500.00	$ 7,500.00	$ 7,000.00	$ 7,000.00	$ 8,000.00	$ 8,000.00	$ 6,000.00	$ 6,000.00
8.	$ 25.00	$ 625.00	$ 40.00	$ 1,000.00	$ 50.00	$ 1,250.00	$ 1,875.00	$ 46,875.00	$ 40.00	$ 1,000.00
								*$1,875.00		
9.	$ 35.00	$ 875.00	$ 15.00	$ 375.00	$ 15.00	$ 375.00	$ 1,875.00	$ 46,875.00	$ 20.00	$ 500.00
								*$1,875.00		
10	$ 150.00	$ 750.00	$ 50.00	$ 250.00	$ 200.00	$ 1,000.00	$ 20.00	$ 100.00	$ 120.00	$ 600.00
11.	$ 4,500.00	$ 4,500.00	$ 3,000.00	$ 3,000.00	$ 5,000.00	$ 5,000.00	$ 12,000.00	$ 12,000.00	$ 1,200.00	$ 1,200.00
ENGINEER'S COMPUTED TOTAL		$ 338,558.00		$ 359,475.00		$ 381,838.00		$ 390,000.00		$ 393,300.00
CONTRACTOR'S COMPUTED TOTAL		$ 338,558.00		$ 359,475.00		$ 381,838.00		$ 300,000.00		$ 393,300.00

*CONTRACTOR'S COMPUTED TOTAL

Reviewed by: W JMJ

HOLLIE ... 135892 ... LICENSED

Regular City Council
AGENDA ITEM 17.

Agenda Item: **Discuss and Possibly Act Upon the Approval of the Routine Airport Maintenance Program (RAMP) Grant Agreement No. M2217BREN with TxDOT for FY2022 and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Type: Regular Meeting-September 02, 2021

Department: Airport

Staff Contact: Kim Hodde / Donald Reese

Classification: Regular

SUMMARY STATEMENT:

Included on the Agenda for Thursday's Council meeting is consideration of the annual grant agreement with TxDOT for participation in the Routine Airport Maintenance Program (RAMP) for September 1, 2021 through August 31, 2022. As with prior years, this agreement allows us to be reimbursed for 50% of the cost of our monthly AWOS monitoring (AviMet Data Link connection fees and continued scheduled maintenance), annual AWOS maintenance contract, as well as 50% of our replacement lamps for the airport lighting system, herbicides, general maintenance, and a contingency for emergency repairs. The maximum for the grant is $100,000 total (50/50 match) for the fiscal year. We have budgeted funds of $50,000 and with TxDOT's $50,000 match, this will enable us to do $100,000 worth of maintenance at half the cost to the City of Brenham. If the agreement is not approved, the City of Brenham will be responsible for 100% of all maintenance costs. A 'draft' of the of the agreement is included in the packet for your review. The Transportation Commission will formally approve the RAMP grants at their meeting on Tuesday, August 31, 2021; therefore, a final copy of the agreement will be placed on the dais Thursday and I will discuss any changes between the draft agreement and the final agreement, if there are any.

ATTACHMENTS:

(1) FY 22 - Draft RAMP grant agreement

RELEVANCE TO COMPREHENSIVE PLAN:

Continued focus and improvements to the Brenham Municipal Airport are in line with the Economic Opportunity Goal E03 of the City of Brenham's Comprehensive Plan.

RECOMMENDED ACTION:

Approve the Routine Airport Maintenance Program Grant Agreement No. M2217BREN with TxDOT for FY2022 and authorize the Mayor to execute any necessary documentation.

INFORMATION ONLY

TEXAS DEPARTMENT OF TRANSPORTATION
GRANT FOR ROUTINE AIRPORT MAINTENANCE PROGRAM

(State Assisted Airport Routine Maintenance)

TxDOT Project ID: M2217BREN

Part I - Identification of the Project

TO: The City of Brenham, Texas

FROM: The State of Texas, acting through the Texas Department of Transportation

This Grant is made between the Texas Department of Transportation, (hereinafter referred to as the "State"), on behalf of the State of Texas, and the City of Brenham, Texas, (hereinafter referred to as the "Sponsor").

This Grant Agreement is entered into between the State and the Sponsor shown above, under the authority granted and in compliance with the provisions of the Transportation Code Chapter 21.

The project is for **airport maintenance** at the BRENHAM - BRENHAM MUNI Airport.

Part II - Offer of Financial Assistance

1. For the purposes of this Grant, the annual routine maintenance project cost, Amount A, is estimated as found on Attachment A, Scope of Services, attached hereto and made a part of this grant agreement.

   State financial assistance granted will be used solely and exclusively for airport maintenance and other incidental items as approved by the State. Actual work to be performed under this agreement is found on Attachment A, Scope of Services. State financial assistance, Amount B, will be for fifty percent (50%) of the eligible project costs for this project or $50,000.00, whichever is less, per fiscal year and subject to availability of state appropriations.

   Scope of Services, Attachment A, of this Grant, may be amended, subject to availability of state funds, to include additional approved airport maintenance work. Scope amendments require submittal of an Amended Scope of Services, Attachment A.

   Services will not be accomplished by the State until receipt of Sponsor's share of project costs.

Only work items as described in Attachment A, Scope of Services of this Grant are reimbursable under this grant.

Work shall be accomplished by August 31, 2022, unless otherwise approved by the State.

2. The State shall determine fair and eligible project costs for work scope. Sponsor's share of estimated project costs, Amount C, shall be as found on Attachment A and any amendments.

   It is mutually understood and agreed that if, during the term of this agreement, the State determines that there is an overrun in the estimated annual routine maintenance costs, the State may increase the grant to cover the amount of the overrun within the above stated percentages and subject to the maximum amount of state funding.

   The State will not authorize expenditures in excess of the dollar amounts identified in this Agreement and any amendments, without the consent of the Sponsor.

3. Sponsor, by accepting this Grant certifies and, upon request, shall furnish proof to the State that it has sufficient funds to meet its share of the costs. The Sponsor grants to the State the right to audit any books and records of the Sponsor to verify expended funds.

   Upon execution of this Agreement and written demand by the State, the Sponsor's financial obligation (Amount C) shall be due in cash and payable in full to the State. State may request the Sponsor's financial obligation in partial payments. Should the Sponsor fail to pay their obligation, either in whole or in part, within 30 days of written demand, the State may exercise its rights under Paragraph V-3. Likewise, should the State be unwilling or unable to pay its obligation in a timely manner, the failure to pay shall be considered a breach and the Sponsor may exercise any rights and remedies it has at law or equity.

   The State shall reimburse or credit the Sponsor, at the financial closure of the project, any excess funds provided by the Sponsor which exceed Sponsor's share (Amount C).

4. The Sponsor specifically agrees that it shall pay any project costs which exceed the amount of financial participation agreed to by the State. It is further agreed that the Sponsor will reimburse the State for any payment or payments made by the State which are in excess of the percentage of financial assistance (Amount B) as stated in Paragraph II-1.

5. Scope of Services may be accomplished by State contracts or through local contracts of the Sponsor as determined appropriate by the State. All locally contracted work must be approved by the State for scope and reasonable cost. Reimbursement requests for locally contracted work shall be submitted on forms provided by the State and shall include copies of the invoices for materials or services. Payment shall be made for no more than 50% of allowable charges.

   The State will not participate in funding for force account work conducted by the Sponsor.

6. This Grant shall terminate upon completion of the scope of services.

Part III - Sponsor Responsibilities

1. In accepting this Grant, if applicable, the Sponsor guarantees that:

   a. it will, in the operation of the facility, comply with all applicable state and federal laws, rules, regulations, procedures, covenants and assurances required by the State in connection with this Grant; and

   b. the Airport or navigational facility which is the subject of this Grant shall be controlled by the Sponsor for a period of at least 20 years; and

   c. consistent with safety and security requirements, it shall make the airport or air navigational facility available to all types, kinds and classes of aeronautical use without discrimination between such types, kinds and classes and shall provide adequate public access during the period of this Grant; and

   d. it shall not grant or permit anyone to exercise an exclusive right for the conduct of aeronautical activity on or about an airport landing area. Aeronautical activities include, but are not limited to scheduled airline flights, charter flights, flight instruction, aircraft sales, rental and repair, sale of aviation petroleum products and aerial applications. The landing area consists of runways or landing strips, taxiways, parking aprons, roads, airport lighting and navigational aids; and

   e. through the fence access shall be reviewed and approved by the State; and

f. it shall not permit non-aeronautical use of airport facilities, unless noted on an approved Airport Layout Plan, without prior approval of the State/FAA. This includes but is not limited to: the process of land disposal, any changes to the aeronautical or non-aeronautical land uses of the airport, land's deeded use from non-aeronautical to aeronautical, requests of concurrent use of land, interim use of land, approval of a release from obligations from the State/FAA, any of which will require 18 months, or longer; and

g. the Sponsor shall submit to the State annual statements of airport revenues and expenses when requested; and

h. all fees collected for the use of the airport shall be reasonable and nondiscriminatory. The proceeds from such fees shall be used solely for the development, operation and maintenance of the airport or navigational facility; and

i. an Airport Fund shall be established by resolution, order or ordinance in the treasury of the Sponsor, or evidence of the prior creation of an existing airport fund or properly executed copy of the resolution, order, or ordinance creating such a fund, shall be submitted to the State. The fund may be an account as part of another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole. All fees, charges, rents, and money from any source derived from airport operations must be deposited in the Airport Fund and shall not be diverted to the general revenue fund or another revenue fund of the Sponsor. All expenditures from the Airport Fund shall be solely for airport purposes. Sponsor shall be ineligible for a subsequent grant or loan by the State unless, prior to such subsequent grant or loan, Sponsor has complied with the requirements of this subparagraph; and

j. the Sponsor shall operate runway lighting at least at low intensity from sunset to sunrise; and

k. insofar as it is reasonable and within its power, Sponsor shall adopt and enforce zoning regulations to restrict the height of structures and use of land adjacent to or in the immediate vicinity of the airport to heights and activities compatible with normal airport operations as provided in Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Sponsor shall also acquire and retain aviation easements or other property interests in or rights to use of land or airspace, unless sponsor can show that acquisition and retention of such interest will be impractical or will result in undue hardship to Sponsor. Sponsor shall be ineligible for a subsequent grant or loan by the State unless Sponsor has, prior to subsequent approval of a grant or loan, adopted and passed an airport hazard zoning ordinance or order approved by the State.

l. mowing services will not be eligible for state financial assistance. Sponsor will be responsible for 100% of any mowing services.

2. The Sponsor, to the extent of its legal authority to do so, shall save harmless the State, the State's agents, employees or contractors from all claims and liability due to activities of the Sponsor, the Sponsor's agents or employees performed under this agreement. The Sponsor, to the extent of its legal authority to do so, shall also save harmless the State, the State's agents, employees or contractors from any and all expenses, including attorney fees which might be incurred by the State in litigation or otherwise resisting claim or liabilities which might be imposed on the State as the result of those activities by the Sponsor, the Sponsor's agents or employees.

3. The Sponsor's acceptance of this Offer and ratification and adoption of this Grant shall be evidenced by execution of this Grant by the Sponsor. The Grant shall comprise a contract, constituting the obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the project and the operation and maintenance of the airport.

   If it becomes unreasonable or impractical to complete the project, the State may void this agreement and release the Sponsor from any further obligation of project costs.

4. Upon entering into this Grant, Sponsor agrees to name an individual, as the Sponsor's Authorized Representative, who shall be the State's contact with regard to this project. The Representative shall receive all correspondence and documents associated with this grant and shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor, and coordinate schedule for work items as required.

5. By the acceptance of grant funds for the maintenance of eligible airport buildings, the Sponsor certifies that the buildings are owned by the Sponsor. The buildings may be leased but if the lease agreement specifies that the lessee is responsible for the upkeep and repairs of the building no state funds shall be used for that purpose.

6. Sponsor shall request reimbursement of eligible project costs on forms provided by the State. All reimbursement requests are required to include a copy of the invoices for the materials or services. The reimbursement request will be submitted no more than once a month.

7. The Sponsor's acceptance of this Agreement shall comprise a Grant Agreement, as provided by the Transportation Code, Chapter 21, constituting the contractual obligations and rights of the State of Texas and the Sponsor with respect to the accomplishment of the airport maintenance and compliance with the assurances and conditions as provided. Such Grant Agreement shall become effective upon the State's written Notice to Proceed issued following execution of this agreement.

Part IV - Nomination of the Agent

1. The Sponsor designates the State as the party to receive and disburse all funds used, or to be used, in payment of the costs of the project, or in reimbursement to either of the parties for costs incurred.

2. The State shall, for all purposes in connection with the project identified above, be the Agent of the Sponsor. The Sponsor grants the State a power of attorney to act as its agent to perform the following services:

   a. accept, receive, and deposit with the State any and all project funds granted, allowed, and paid or made available by the Sponsor, the State of Texas, or any other entity;

   b. enter into contracts as necessary for execution of scope of services;

   c. if State enters into a contract as Agent: exercise supervision and direction of the project work as the State reasonably finds appropriate. Where there is an irreconcilable conflict or difference of opinion, judgment, order or direction between the State and the Sponsor or any service provider, the State shall issue a written order which shall prevail and be controlling;

   d. receive, review, approve and pay invoices and payment requests for services and materials supplied in accordance with the State approved contracts;

   e. obtain an audit as may be required by state regulations; the State Auditor may conduct an audit or investigation of any entity receiving funds from TxDOT directly under this contract or indirectly through a subcontract under this contract. Acceptance of funds directly under this contract or indirectly through a subcontract under this contract acts as acceptance of the authority of the State Auditor, under the direction of the legislative audit committee, to conduct an audit or investigation in connection with those funds. An entity that is the subject of an audit or investigation must provide the state auditor with access to any information the state auditor considers relevant to the investigation or audit.

   f. reimburse sponsor for approved contract maintenance costs no more than once a month.

Part V - Recitals

1. This Grant is executed for the sole benefit of the contracting parties and is not intended or executed for the direct or incidental benefit of any third party.

2. It is the intent of this grant to not supplant local funds normally utilized for airport maintenance, and that any state financial assistance offered under this grant be in addition to those local funds normally dedicated for airport maintenance.

3. This Grant is subject to the applicable provisions of the Transportation Code, Chapters 21 and 22, and the Airport Zoning Act, Tex. Loc. Govt. Code Ann. Sections 241.001 et seq. (Vernon and Vernon Supp.). Failure to comply with the terms of this Grant or with the rules and statutes shall be considered a breach of this contract and will allow the State to pursue the remedies for breach as stated below.

   a. Of primary importance to the State is compliance with the terms and conditions of this Grant. If, however, after all reasonable attempts to require compliance have failed, the State finds that the Sponsor is unwilling and/or unable to comply with any of the terms of this Grant, the State, may pursue any of the following remedies: (1) require a refund of any financial assistance money expended pursuant to this Grant, (2) deny Sponsor's future requests for aid, (3) request the Attorney General to bring suit seeking reimbursement of any financial assistance money expended on the project pursuant to this Grant, provided however, these remedies shall not limit the State's authority to enforce its rules, regulations or orders as otherwise provided by law, (4) declare this Grant null and void, or (5) any other remedy available at law or in equity.

   b. Venue for resolution by a court of competent jurisdiction of any dispute arising under the terms of this Grant, or for enforcement of any of the provisions of this Grant, is specifically set by Grant of the parties in Travis County, Texas.

4. The State reserves the right to amend or withdraw this Grant at any time prior to acceptance by the Sponsor. The acceptance period cannot be greater than 30 days after issuance unless extended by the State.

5. This Grant constitutes the full and total understanding of the parties concerning their rights and responsibilities in regard to this project and shall not be modified, amended, rescinded or revoked unless such modification, amendment, rescission or revocation is agreed to by both parties in writing and executed by both parties.

6. All commitments by the Sponsor and the State are subject to constitutional and statutory limitations and restrictions binding upon the Sponsor and the State (including Sections 5 and 7 of Article 11 of the Texas Constitution, if applicable) and to the availability of funds which lawfully may be applied.

Part VI - Acceptances

Sponsor

The City of Brenham, Texas, does ratify and adopt all statements, representations, warranties, covenants, agreements, and all terms and conditions of this Grant.

The City of Brenham, Texas
Sponsor

DRAFT

Sponsor Signature

Sponsor Title

Date

Acceptance of the State

Executed by and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs and grants heretofore approved and authorized by the Texas Transportation Commission.

STATE OF TEXAS

TEXAS DEPARTMENT OF TRANSPORTATION

____

Signature

DRAFT

____

Title

____

Date

Attachment A

Scope of Services

TxDOT Project ID: M2217BREN

Eligible Scope Item	Estimated Costs Amount A	State Share Amount B	Sponsor Share Amount C
GENERAL MAINTENANCE	$100,000.00	$50,000.00	$50,000.00
TOTAL	$100,000.00	$50,000.00	$50,000.00

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Sponsor Signature

DRAFT

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Sponsor Title

____

Date

GENERAL MAINTENANCE: As needed, Sponsor may contract for services / purchase materials for routine maintenance / improvement of airport pavements, signage, drainage, AWOS systems, approach aids, lighting systems, utility infrastructure, fencing, herbicide / application, sponsor owned and operated fuel systems, hangars, terminal buildings and security systems; professional services for environmental compliance, approved project design. Special projects to be determined and added by amendment.

Only work items as described in Attachment A, Scope of Services of this Grant are reimbursable under this grant.

CERTIFICATION OF AIRPORT FUND

TxDOT Project ID: M2217BREN

The City of Brenham, Texas, does certify that an Airport Fund has been established for the Sponsor, and that all fees, charges, rents, and money from any source derived from airport operations will be deposited for the benefit of the Airport Fund and will not be diverted for other general revenue fund expenditures or any other special fund of the Sponsor and that all expenditures from the Fund will be solely for airport purposes. The fund may be an account as part of another fund, but must be accounted for in such a manner that all revenues, expenses, retained earnings, and balances in the account are discernible from other types of moneys identified in the fund as a whole.

DRAFT

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Sponsor Signature

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Sponsor Title

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Date

Certification of State Single Audit Requirements

I, ________________________________, do certify that the City of Brenham, Texas, will comply with all requirements of the State of Texas Single Audit Act if the City of Brenham, Texas, spends or receives more than the threshold amount in any grant funding sources during the most recently audited fiscal year. And in following those requirements, the City of Brenham, Texas, will submit the report to the audit division of the Texas Department of Transportation. If your entity did not meet the threshold in grant receivables or expenditures, please submit a letter indicating that your entity is not required to have a State Single Audit performed for the most recent audited fiscal year.

____

Sponsor Signature

DRAFT

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Sponsor Title

____

Date

DESIGNATION OF SPONSOR'S AUTHORIZED REPRESENTATIVE

TxDOT Project ID: M2217BREN

The City of Brenham, Texas, designates,

, ____ as the Sponsor's authorized

(Name, Title)

representative, who shall receive all correspondence and documents associated with this grant and who shall make or shall acquire approvals and disapprovals for this grant as required on behalf of the Sponsor.

____

Sponsor Signature

DRAFT

____

Sponsor Title

____

Date

DESIGNATED REPRESENTATIVE

____

First Name, Last Name

____

Title

____

____

Address

____

Phone Number

____

Email Address

Regular City Council
AGENDA ITEM 18.

Agenda Item: **Discuss and Possibly Act Upon the Renewal with Texas Municipal League Intergovernmental Risk Pool for General Liability, Law Enforcement Liability, Public Officials Liability, Mobile Equipment, Airport Liability, Property, Auto Liability and Physical Damage, Crime, and Workers' Compensation Coverage for the City of Brenham for Fiscal Year 2021-22 and Authorize the Mayor to Execute Any Necessary Documentation**

Meeting Type: Regular Meeting-September 02, 2021

Department: Human Resources

Staff Contact: Susan Nienstedt

Classification: Regular

SUMMARY STATEMENT:

See attached memo from Human Resources Director Susan Nienstedt

ATTACHMENTS:

(1) Memo from Susan Nienstedt
(2) TMLIRP Re-rate worksheet

RELEVANCE TO COMPREHENSIVE PLAN:

RECOMMENDED ACTION:

Approve the renewal with Texas Municipal League Intergovernmental Risk Pool for General Liability, Law Enforcement Liability, Public Officials Liability, Mobile Equipment, Airport Liability, Property, Auto Liability and Physical Damage, Crime, and Workers' Compensation coverage for the City of Brenham for Fiscal Year 2021-22 and authorize the Mayor to execute any necessary documentation.

MEMORANDUM

To: Mayor, City Council and City Manager

From: Susan Nienstedt
Human Resources Director

Subject: Renewal of Property and Liability Coverage with TML Intergovernmental Risk Pool for FY2021-22

Date: September 2, 2021

As a member of the TML Intergovernmental Risk Pool (TMLIRP) we benefit from the mission statement of the Pool which is to ensure stable rates. The COVID-19 pandemic, and the unprecedented winter storm continue to impact members. TMLIRP is able to use its financial strength to help moderate rate changes resulting from claims and cost pressures. The renewal rates from TMLIRP for FY2021-22 are shown on the attached spreadsheet with a comparison to the FY2020-21 coverage. The overall budget impact is an increase of $18,006.

Based on our renewal, the City will experience the following changes per coverage:

- Liability – increase of $18,100 dollars, or 11%
- Property – increase of $8,467 or 7%
- Workers' Compensation – decrease of $9,031 or 8%

When looking at our liability coverage increase, our experience modifier increased from the prior year as well as significant increases in General Liability, Law Enforcement Liability, Errors and Omissions, and Automobile Liability coverages. There is also an increase in our Real and Personal Property coverage of approximately seven percent. There were eight workers' compensation category rates that increased, and one category that decreased, however a decrease in our experience modifier, which is based on a state adopted formula comparing expected losses to actual losses over the previous three years, resulted in an overall decrease in the workers' compensation category by $9,031. The City will receive a 2% reduction in contributions for early payment of the annual costs if paid by October 31 which totals $8,727.

Recommendation

We are recommending approval of the TMLIRP renewal rates for liability, property and workers' compensation effective October 1, 2021 at the rates shown on the accompanying schedule.

City of Brenham

Texas Municipal Intergovernmental Risk Pool
Liability/Property/Workers' Compensation Contributions
FY 2021-22 Renewal

Coverage Description	2020-21 Exp Modifier	2021-22 Exp Modifier	2020-21 Contribution	2021-22 Contribution	Difference	Percent Change
General Liability	0.63	0.77	$ 17,556	$ 19,273	$ 1,717	10%
Law Enforcement Liability	0.63	0.63	$ 22,358	$ 29,090	$ 6,732	30%
Errors & Omissions Liability	0.63	0.63	$ 31,035	$ 41,484	$ 10,449	34%
Automobile Liability	0.63	0.63	$ 29,667	$ 33,115	$ 3,448	12%
Automobile Physical Damage			$ 56,237	$ 51,991	$ (4,246)	-8%
Aviation Liability			$ 1,346	$ 1,346	$ -	0%
Subtotal Liability			$ 158,199	$ 176,299	$ 18,100	11%
Real & Personal Property	1.00	1.00	125,879	134,346	$ 8,467	7%
Mobile Equipment	1.00	1.00	20,374	21,564	$ 1,190	6%
Crime			2,937	2,937	$ -	0%
Animal Mortality and Theft (Canine Unit)			720	-	$ (720)	-100%
Workers' Compensation	0.34	0.3	$ 110,220	$ 101,189	$ (9,031)	-8%
Total All Coverage			418,329	436,335	$ 18,006	4%

Early Pay Discount 2% $ (8,727)

Regular City Council
AGENDA ITEM 19.

Agenda Item: **Discussion and Update on the City of Brenham's COVID-19 (Coronavirus) Response and Recovery Efforts**

Meeting Type: Regular Meeting-September 02, 2021

Department: Administration

Staff Contact: James Fisher

Classification: Regular

SUMMARY STATEMENT:

City Manager James Fisher will provide the City Council with an update on the City's COVID-19 response and recovery efforts.

ATTACHMENTS:

None

RELEVANCE TO COMPREHENSIVE PLAN:

RECOMMENDED ACTION:

No action needed - discussion and update only.

Regular City Council
AGENDA ITEM 21.

Agenda Item: **Section 551.071 Texas Government Code - Consultation with Attorney - Consultation with City Attorney Regarding City of Brenham v. WTG Gas Marketing, Inc.; Cause No. 37573; 335th Judicial District Court, Washington County, Texas**

Meeting Type: Regular Meeting-September 02, 2021

Department: Administration

Staff Contact: Cary Bovey, City Attorney

Classification: Executive Session

SUMMARY STATEMENT:

To be discussed in Executive Session.

ATTACHMENTS:

None

RELEVANCE TO COMPREHENSIVE PLAN:

RECOMMENDED ACTION:

No action.