

Brenham City Council Minutes

A Regular Meeting of the Brenham City Council was held on Thursday, November 2, 2023 beginning at 1:00 PM in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members Present:

Mayor Atwood Kenjura
Mayor Pro Tem Clint Kolby
Councilmember Shannan Canales
Councilmember Paul LaRoche
Councilmember Adonna Saunders
Councilmember Albert Wright

Members Absent:

Councilmember Leah Cook

City of Brenham Staff Present:

City Attorney Cary Bovey, City Secretary/Director of Administrative Services Jeana Bellinger, General Manager of Public Utilities Debbie Gaffey, Assistant General Manager of Public Utilities Alton Sommerfield, Director of Water/Wastewater Bobby Keene, Director of Finance Stacy Hardy, Director of Public Works Dane Rau, Strategic Budget Officer Tim McRoberts, Director of HR and Risk Management Susan Nienstedt, Economic & Community Development Director Teresa Rosales, Jessica Perez, Kyle Branham and Shawn Bolenbarr

Citizens/Others Present:

Steve Sefcik

Media Present:

Leslie Fuentes-Brenham Banner, Josh Blaschke-KWHI, Jason May-Brenham Independent

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Councilmember Wright**

3. Special Recognition

- ◆ **Brian Scheffer - Retirement, Brenham Fire Department**

4. Service Recognitions

- ◆ **Courtney Dudenhoeffer - Utility Customer Service Supervisor - 5 Years**

5. Citizen Comments

No citizen comments were heard.

CONSENT AGENDA

6. Statutory Consent Agenda

- 6.a. Approve Ordinance No. O-23-029 on Its Second Reading Amending the City of Brenham's FY2023-24 Adopted Budget**
- 6.b. Approve Ordinance No. O-23-030 on Its Second Reading for the Creation of Reinvestment Zone No. 52 Requested by 209 S. Market Street, LLC for Commercial Tax Phase-In Incentive on that Certain 2,646 Square Feet of Land, Generally Located at 209 S. Market Street, Brenham, Texas, Being More Fully Described in Exhibit 'A' of the Ordinance Creating Reinvestment Zone No. 52, and Designating This Property as Qualifying for Tax-Phase-In**
- 6.c. Approve Resolution No. R-23-039 Authorizing the Acceptance of a Grant from the Office of the Governor (OOG), State Homeland Security Grants Division, FY23 State Homeland Security Program - Law Enforcement Terrorism Prevention Activities Projects (SHSP-LETPA), for 40 sets of 24" RatKit Breaching Tools**
- 6.d. Approve Resolution No. R-23-040 Authorizing the Acceptance of a Grant from the Office of the Governor (OOG), State Homeland Security Grants Division, FY23 State Homeland Security Program - Law Enforcement Terrorism Prevention Activities Projects (SHSP-LETPA), for Two (2) Trinity Innovative Solutions Portable Surveillance Kits**
- 6.e. Approve Final Payment to Capital Underground Utilities for Project No. 64C-68C, In the Amount of \$35,517.40, Related to the Air Release Valves on Raw Water Main (Lake Line) And Authorize the Mayor to Execute Any Necessary Documentation**
- 6.f. Approve Final Payment to Larry Young Paving Inc., In the Amount of \$212,716.45, Related to S. Chappell Hill Street and Martin Luther King Street Improvements and Authorize the Mayor to Execute Any Necessary Documentation**

A motion was made by Councilmember Saunders and seconded by Councilmember Wright to approve Consent Agenda Items 6.a. through 6.f. as presented.

Mayor Kenjura called for a vote. The motion Passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: Councilmember Cook

REGULAR SESSION

7. Discuss and Possibly Act Upon the Approval of the Routine Airport Maintenance Program (RAMP) Grant Agreement No. M2417BREN with TxDOT for FY 2024 and Authorize the Mayor to Execute Any Necessary Documentation

Planning Technician Kim Hodde presented this item. Hodde stated that this item is for the Airport's annual grant agreement with TxDOT for participation in the Routine Airport Maintenance Program (RAMP) for September 1, 2023, through August 31, 2024.

Hodde stated that this year, TxDOT approved a change to the RAMP program and made it a 90/10 program with the City's share being only a 10% match. The maximum annual reimbursement from the TxDOT is now \$100,000 with the City's match being \$11,111.11 for a total grant amount of \$111,111.11.

A motion was made by Councilmember Saunders and seconded by Councilmember LaRoche to approve the Routine Airport Maintenance Program (RAMP) Grant Agreement No. M2417BREN with TxDOT for FY 2024 and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: Councilmember Cook

8. Discuss and Possibly Act Upon Resolution No. R-23-041 Adopting a

Commercial Tax Phase-In Agreement Between the City of Brenham and 209 S. Market Street, LLC

Director of Community & Economic Development presented this item. Rosales advised that 209 S. Market, LLC is being modernized to become an entertainment and meeting venue and bar in downtown Brenham. When purchased, the building was in need of much needed maintenance including masonry work, window/door sealing, repairing fire suppression system and repairing the patio, wood flooring and interior walls.

Rosales advised the lessee will be named The Southern Folly and expects to have 10 employees. Rosales advised that the total capital investment is estimated at \$185,000.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Wright to approve Resolution No. R-23-041 Adopting a Commercial Tax Phase-In Agreement between the City of Brenham and 209 S. Market Street, LLC.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: Councilmember Canales

Absent: Councilmember Cook

9. Discuss and Possibly Act Upon ITB No. 23-013 for an Annual Contract Related to Concrete Work for the City of Brenham and Authorize the Mayor to Execute Any Necessary Documentation

Director of Public Works Dane Rau presented this item. Rau advised that on October 10, 2023, the Purchasing Department along with city staff opened bids regarding annual concrete work. Rau advised there were two responsive bidders on the annual contract. Rau advised that based on the bid amounts and the expenditure on past work, Texas KB Utilities provides the best value to the City.

A motion was made by Councilmember LaRoche and seconded by Councilmember Wright to award Bid No. 23-013 for an annual contract related to concrete work for the City of Brenham to Texas KB Utilities and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: Councilmember Cook

10. Discuss and Possibly Act Upon the Purchase of a Utility Compactor (Street Roller) through Sourcewell Contract No. 032119-CAT for the City of Brenham Street Department and Authorize the Mayor to Execute Any Necessary Documentation

Director of Public Works Dane Rau presented this item. Rau advised a quote was received providing Sourcewell pricing through the local Government Purchasing Program from Mustang CAT. Rau advised \$84,796 was allocated to this roller and the trailer, The total price came in at \$62,900. Rau advised that staff have been very satisfied with the Mustang CAT equipment and have had no issues with repairs. Rau advised that the City currently owns 4-5 other pieces of equipment from Mustang CAT and our mechanics are familiar with them.

Rau advised that this item was originally asked for replacement in FY2022 but was held a year due to ensuring the budget was met. Rau advised that this roller is replacing an older roller that has been in our fleet since 2006.

A motion was made by Councilmember Wright and seconded by Councilmember Saunders to approve the purchase of an Utility Compactor (Street Roller) through Sourcewell Contract No. 032119-CAT in the amount of \$62,900.00 to Mustang CAT for the City of Brenham Street Department and authorize the Mayor to execute any necessary documentation.

Mayor Kenjura called for a vote. The motion passed with Council voting as follows:

Yes: Mayor Kenjura, Mayor Pro Tem Kolby, Councilmember Canales, Councilmember LaRoche, Councilmember Saunders, Councilmember Wright

No: None

Absent: Councilmember Cook

11. Administrative/Elected Officials Report

City Secretary Jeana Bellinger presented the following items:

- All City offices will be closed on Friday, November 10th, in observance of

Veterans Day.

- The November 16th City Council Meeting start time will be delayed to 2:00 p.m. due to the Chamber's Legislative Update program.
- TXDOT will be holding a public meeting on November 16th at 4:30 p.m. to discuss raised medians on S. Day Street between Hwy 290 and Stone St. The meeting will be held in the Student Center at Blinn.

Main Street Manager Leigh Linden provided an update on upcoming Main Street activities.

ADJOURN

Atwood C. Kenjura

Mayor

Jeana Bellinger, TRMC, CMC

City Secretary