



**NOTICE OF A REGULAR MEETING
THE BRENHAM CITY COUNCIL
THURSDAY, JUNE 3, 2021 AT 01:00 PM
SECOND FLOOR CITY HALL
COUNCIL CHAMBERS
200 W. VULCAN STREET
BRENHAM, TEXAS**

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags - Councilmember Albert Wright**
- 3. Citizens Comments**

CONSENT AGENDA

4. Statutory Consent Agenda

The Statutory Consent Agenda includes non-controversial and routine items that Council may act on with one single vote. A councilmember may pull any item from the Consent Agenda in order that the Council discuss and act upon it individually as part of the Regular Agenda.

- 4-a. Approve the Minutes from the May 6, 2021 Regular City Council Meeting**
- 4-b. Approve a Noise Variance in Connection with the Washington County Historical Juneteenth Association's Juneteenth Celebration to be Held in Fireman's Park from 11:00 a.m. to 4:00 p.m. on Saturday, June 19, 2021 and Authorize the Mayor to Execute Any Necessary Documentation**
- 4-c. Approve a Noise Variance in Connection with the 2021 Downtown Concert Series (Hot Nights, Cool Tunes) to be Held from 5:00 p.m. to Midnight on July 10, 17, 24 and 31, 2021 and Authorize the Mayor to Execute Any Necessary Documentation**

WORK SESSION

5. Discussion and Presentation on a Mobile Food Vendor Ordinance

REGULAR SESSION

- 6. Discuss and Possibly Act Upon the Ratification of a Purchase in the Amount of \$58,176.40 for a Replacement Engine in the Fire Department's Rescue 2 Unit and Authorize the Mayor to Execute Any Necessary Documentation**
 - 7. Discuss and Possibly Act Upon the Purchase of Self-Contained Breathing Apparatuses (SCBAs) for the City of Brenham Fire Department and Authorize the Mayor to Execute Any Necessary Documentation**
 - 8. Discuss and Possibly Act Upon an Equipment Financing Proposal for the Purchase of Self-Contained Breathing Apparatuses (SCBAs) for the City of Brenham Fire Department and Authorize the Mayor to Execute Any Necessary Documentation**
 - 9. Discuss and Possibly Act Upon a Professional Services Agreement Between the City of Brenham and CDM Smith, Inc. for Engineering Services Related to the Texas Commission on Environmental Quality (TCEQ) Water System Capacity Evaluation Study and Authorize the Mayor to Execute Any Necessary Documentation**
 - 10. Discuss and Possibly Act Upon the Renewal of City of Brenham Group Health Plan with TML Health Benefits Pool and Establishment of Funding Rates for the Plan Year Beginning October 1, 2021 through September 30, 2022 and Authorize the Mayor to Execute Any Necessary Documentation**
 - 11. Discuss and Possibly Act Upon Resolution No. R-21-016 Authorizing the Execution of an Agreement with TxDOT for the Temporary Closure of State Right-Of-Way in Connection with the 2021 Downtown Summer Concert Series (Hot Nights, Cool Tunes) to be Held on July 10, 17, 24 and 31, 2021**
 - 12. Discuss and Possibly Act Upon a Recommendation from the Main Street Board for the Appointment of Traci Pyle to Position 8 on the Main Street Board for an Unexpired Term to Expire on December 31, 2021 and Authorize the Mayor to Execute Any Necessary Documentation**
 - 13. Administrative/Elected Officials Report**
-

Administrative/Elected Officials Reports: Reports from City Officials or City staff regarding items of community interest, including expression of thanks, congratulations or condolences; information regarding holiday schedules; honorary or salutary recognitions of public officials, public employees or other citizens; reminders about upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public health and safety of people in the City that have arisen after the posting of the agenda.

Adjourn

Executive Sessions: The City Council for the City of Brenham reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed, as authorized by Texas Government Code, Chapter 551, including but not limited to §551.071 - Consultation with Attorney, §551.072 - Real Property, §551.073 - Prospective Gifts, §551.074 - Personnel Matters, §551.076 - Security Devices, §551.086 - Utility Competitive Matters, and §551.087 - Economic Development Negotiation

CERTIFICATION

I certify that a copy of the June 03, 2021 agenda of items to be considered by the City of Brenham City Council was posted to the City Hall bulletin board at 200 W. Vulcan St., Brenham, TX on Friday, May 28 2021 at 10:00 a.m.

Jeana Bellinger, TRMC, CMC

City Secretary

Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.

I certify that the attached notice and agenda of items to be considered by the City Council was removed by me from the City Hall bulletin board on the _____ day of _____, 2021 at _____ AM PM.

Signature

Title

Brenham City Council Minutes

A regular meeting of the Brenham City Council was held on May 6, 2021 beginning at 1:00 p.m. in the Brenham City Hall, City Council Chambers, at 200 W. Vulcan Street, Brenham, Texas.

Members present:

Mayor Milton Y. Tate, Jr.
Councilmember Shannan Canales
Councilmember Leah Cook
Councilmember Atwood Kenjura
Councilmember Clint Kolby
Councilmember Adonna Saunders
Councilmember Albert Wright

Members absent:

None

Others present:

City Manager James Fisher, City Attorney Cary Bovey, Director of Administrative Services – City Secretary Jeana Bellinger, Deputy City Secretary Karen Stack, Assistant City Manager – Chief Financial Officer Carolyn Miller, Assistant City Manager – Public Services/Utilities Donald Reese, Director of Tourism & Marketing Jennifer Eckermann, Interim Fire Chief Rhea Cooper, Police Chief Ron Parker, Public Works Director Dane Rau, Development Services Director Stephanie Doland, Human Resources Director Susan Nienstedt, Debbie Gaffey, Kathrine Briscoe, Police Sgt. Steven Eilert, Casey Redman, Alton Sommerfield, Shauna Laauwe, Nancy Stafford

Citizens present:

Susan Cantey, Andrew Ebel, Keith Herring, Corey Cook, Mary Thornhill, Katie Burch, Dorothy Morgan, Marilyn Kenjura, Judge Eric Berg, and Elizabeth Kolby

Media Present:

Alyssa Faykus, Brenham Banner Press; and Josh Blaschke, KWHI

- 1. Call Meeting to Order**
- 2. Invocation and Pledges to the US and Texas Flags – Councilmember Clint Kolby**

3. Administer Oaths of Office to Elected Officials and Issue Certificates of Election for Council Position:

Place 1 – Ward 1: Shannan Canales

Dorothy Morgan, Retired Washington County Judge, administered the Oath of Office to Shannan Canales for the position of Place 1 Councilmember for the City of Brenham for a four (4) year term.

Place 3 – Ward 3: Atwood C. Kenjura

Milton Y. Tate, Jr., Mayor for the City of Brenham, administered the Oath of Office to Atwood Kenjura for the position of Place 3 Councilmember for the City of Brenham for a four (4) year term.

Place 5 – At Large: Clint T. Kolby

Eric Berg, Washington County Court at Law Judge, administered the Oath of Office to Clint Kolby for the position of Place 5 – At Large Councilmember for the City of Brenham for a four (4) year term.

Place 6 – At Large: Leah Cook

Milton Y. Tate, Jr., Mayor for the City of Brenham, administered the Oath of Office to Leah Cook for the position of Place 6 – At Large Councilmember for the City of Brenham for a four (4) year term.

4. Citizens Comments

No citizens comments heard.

10. Discuss and Possibly Act Upon the Election of a Mayor Pro Tem by the City Council

A nomination was made by Councilmember Wright and seconded by Councilmember Saunders to elect Councilmember Kolby as Mayor Pro Tem. Mayor Tate asked if there were any other nominations. Councilmember Canales nominated Councilmember Kenjura; there was no second received for this nomination.

Mayor Tate called for a vote on the nomination of Councilmember Kolby as Mayor Pro Tem. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Clint Kolby	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

CONSENT AGENDA

5. Statutory Consent Agenda

- 5-a. Approve the Minutes from the March 25, 2021, April 1, 2021 and April 15, 2021 Regular City Council Meetings and the April 8, 2021 Special City Council Meeting
- 5-b. Approve Ordinance No. O-21-010 on Its Second Reading Amending Chapter 24, Taxation, Article II, Hotel Occupancy Tax, of the Code of Ordinances of the City of Brenham
- 5-c. Approve Quote from Kleen Industrial Services In the Amount of \$40,916.12 for the Replacement of Filter Media at the Water Treatment Plant and Authorize the Mayor to Execute Any Necessary Documentation

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Saunders to approve the Statutory Consent Agenda Item 5-a. through 5-c. as presented.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

WORK SESSION

6. Discussion and Presentation of the FY2020-21 First Quarter Financial Report

Assistant City Manager – Chief Financial Officer Carol Miller presented this item. Miller explained that this item provides an update on the City's financial performance for the first quarter ending December 31, 2020 and advised Council that the General Fund, the Electric Fund, the Gas Fund, the Water Fund, the Wastewater Fund, the Sanitation Fund, and the Drainage Fund all experienced favorable actual to budget net revenues for the first quarter FY20-21. Miller provided a brief update on each fund as follows:

- General Fund: First quarter revenues and other sources exceeded budget projections by \$56,604 and first quarter operating expenditures were lower than budget by \$218,913.
- Electric Fund: Posted an actual net first quarter profit of \$178,140 which was \$1,787 favorable to the budgeted first quarter net revenue of \$176,353.

- Gas Fund: Posted actual net revenues of \$14,682, which was favorable by \$3,632 to budgeted net revenues of \$11,050.
- Water Fund: Posted first quarter actual net revenues of \$119,726 which was favorable to projected net revenues of \$9,575 by \$110,151.
- Wastewater Fund: First quarter FY20-21 net revenues were \$267,571, which was \$14,981 favorable to projected net revenue of \$252,590.
- Sanitation Fund: Posted actual first quarter net revenue of \$133,073, compared to budget net revenues of \$99,253, a favorable variance of \$33,820.
- Drainage Fund: Posted actual first quarter FY20-21 net revenues of \$97,340, compared to budget net revenues of \$78,644, a favorable variance of \$18,696.

Miller advised Council that for the first quarter of FY20-2, the City experienced favorable performance in all seven funds relative to budget.

7. Discussion and Presentation on the Historical Preservation Ordinance

Director of Tourism and Marketing Jennifer Eckermann presented this item. Eckermann advised Council that the Historic Preservation Ordinance Committee has been working to develop an Historic Preservation Ordinance for the City. Eckermann explained that since October of 2020, the Committee has held monthly meetings and kept the public informed of its progress through an email newsletter and an in-person public update meeting was held Thursday, April 22, with 29 people in attendance.

Eckermann explained that the Committee is working through the following issues:

- Purpose of the ordinance
- Addressing repairs and maintenance versus significant alterations
- Certificate of Appropriateness (COA)
- Historic Preservation Board
- Establish a Historic District Overlay
- Designation of historic districts and landmarks

Eckermann advised that with the public's input these issues will all be addressed and in July she would have a draft historical preservation ordinance for the City Council to review and consider.

8. Discussion and Presentation on Future City Council Meeting Dates and Times

City Secretary Jeana Bellinger presented this item. Bellinger explained that the City's Charter (Article III, Section 13) mandates that "...*City Council shall meet at such time as prescribed by ordinance or resolution, but they shall meet at least once each month.*" However, since the early 1980's, the City Council has been meeting twice per month with the meetings being held on the first and third Thursday of each month and since 2006 the meeting times have been set by Resolution:

- R-06-020: Set meeting times at 5:15 p.m.
- R-08-011: Set workshop meeting times to be adjusted as needed and regular meeting times at 5:15 p.m.
- R-09-022: Set meeting time at 1:00 p.m.

Bellinger provided City Council with visitor statistics related to the change in City Council meeting times. Bellinger also explained that if the City Council decides to change the council meeting times from the current 1:00 p.m., the 2009 Resolution would have to be amended and be brought back for Council consideration at the next meeting.

Councilmembers discussed various meeting times and after much deliberation, the consensus of the City Council was to change City Council meeting times to 3:30 p.m. Bellinger stated that she would prepare a new Resolution and bring it back at the May 20th meeting.

9. Discussion and Presentation of Future City Council Workshop and Meeting Dates

City Manager James Fisher presented this item. Fisher explained that the City is preparing for the FY22 budget season and asked that Council please add the following budget review dates to their calendars:

- May 25th – Capital Debt Plan
- July 8th – Utility Funds
- July 16th – General Funds
- July 20th – Special Funds

REGULAR SESSION

11. Discuss and Possibly Act Upon an Ordinance on Its First Reading Amending the FY2020-21 Adopted Budget

Assistant City Manager – Chief Financial Officer Carolyn Miller presented this item. Miller explained that in accordance with Texas Local Government Code and the City Charter, the City is required to adopt a budget every year. Miller explained that there are times that the budget needs to be amended because of unexpected revenues and/or expenditures. Miller stated that this third budget amendment is due to the following:

- Electric Fund Power Supply Fund 122: The City will experience higher electric rates from the February 2021 winter storm event. The City will absorb the \$2 Million excess costs by utilizing our rate stabilization reserves and will not pass this cost on to our rate payers. After winter storm related costs are paid, there will be approximately \$400,000 remaining in this fund.
- County Hotel Occupancy Tax Fund 110 and Tourism and Marketing Fund 249: During COVID-19 last summer, several festivals and events were cancelled. The City asked Washington County to re-allocate their funding for a Tourism Recovery Campaign. The request was approved so this money was transferred to the Tourism and Marketing Fund for advertising.

A motion was made by Councilmember Canales and seconded by Councilmember Kenjura to approve an ordinance on its first reading amending the FY2020-21 adopted budget.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

12. Discuss and Possibly Act Upon the Approval of a Correction Warranty Deed to Correct the Legal Description in the Original Instrument of Conveyance Related to the Real Property Located at 809 Wilkins Street, Brenham, Texas and Authorize the Mayor to Execute Any Necessary Documentation

City Attorney Cary Bovey presented this item. Bovey explained that in 1984 the Urban Renewal Agency of the City of Brenham incorrectly conveyed to Mattie Graves an eastern 0.0512-acre portion of Lot 40 located in the J. A. Wilkins Addition instead of the intended western 0.0511-acre portion of the same lot. Bovey state that pursuant to Section 5.029 of the Texas Property Code, the parties to the original transaction or the parties' heirs, successors, or assigns may execute a correction instrument to make a material correction to the recorded original instrument of conveyance. Bovey stated that the Correction Warranty Deed included in the packet for the western 0.0511-acre portion of Lot 40 has been approved and is ready for approval by the City Council.

Due to the Mayor and Mayor Pro Tem having a conflict, Mayor Tate asked Councilmember Kenjura to preside over the meeting for this item.

A motion was made by Councilmember Saunders and seconded by Councilmember Wright to approve of a Correction Warranty Deed to correct the legal description in the original instrument of conveyance related to the real property located at 809 Wilkins Street, Brenham, Texas and authorize the Mayor to execute any necessary documentation.

Councilmember Kenjura called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Abstain
Mayor Pro Tem Clint Kolby	Abstain
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

13. Discuss and Possibly Act Upon the Award of Bid for Project No. 2020- 03 Related to the Hickory Lane Drainage Improvement Project and Authorize the Mayor to Execute Any Necessary Documentation

Director of Public Works Dane Rau presented this item. Rau explained that on April 20, 2021 City of Brenham and Strand and Associates opened bids regarding drainage improvements on Hickory Ln off of Niebuhr St. Rau stated that in the past the City has had severe issues of water draining off of public right of way and negatively affecting private property towards E. Stone St. as there is no underground storm sewer at that end of Hickory Ln.

Rau advised that there were 5 bids received with Mercer Construction Company submitting the lowest bid at \$158,950. The bids were pretty comparable within the \$158,000-\$263,000 range and staff is comfortable awarding this project to Mercer Construction Company as we have worked with Mercer in the past and most recently, they have completed drainage and utility work along Gavin Drive, for a private developer.

Rau advised that this project is planned through the Capital Improvement Plan and the funds have been dedicated through the Drainage Fund which was established for this purpose in early 2020.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Wright to award of bid for Project No. 2020- 03 related to the Hickory Lane Drainage Improvement Project to Mercer Construction in the amount of \$158,950.00 and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

14. Discuss and Possibly Act Upon the Second Amendment to the Interlocal Agreement for Managing Entity by the Brazos Valley Council of Governments (BVCOG) for the Brazos Valley Wide Area Communications System (BVWACS) and Authorize the Mayor to Execute Any Necessary Documentation

Public Safety Systems Administrator, Pam Ruemke, presented this item to Council. Ruemke explained that the Brazos Valley Wide Area Communications System (BVWACS) was started in 2010 with City of Brenham, Washington County, City of Bryan, City of College Station, Brazos County and Texas A&M University. The BVWACS system is part of the Harris County System which gives all radios on both systems the ability to talk to each other on an emergency scene thru mutual aid channels that are programmed in all our radios.

Ruemke stated that since the inception of the BVWACS the goal was to have all seven (7) Counties in the BVCOG on this system and this Second Amendment adds Burleson County to the system. Ruemke said that by adding Burleson County, there would be a total of 4,100 radios on the BVWACS system.

A motion was made by Mayor Pro Tem Kolby and seconded by Councilmember Saunders to approve the Second Amendment to the Interlocal Agreement for Managing Entity by the Brazos Valley Council of Governments (BVCOG) for the Brazos Valley Wide Area Communications System (BVWACS) and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

15. Discuss and Possibly Act Upon the Second Amendment to the Second Restatement of the Interlocal Agreement for the Construction, Acquisition, Implementation, Operation and Maintenance of the Brazos Valley Wide Area Communications System (BVWACS) and Authorize the Mayor to Execute Any Necessary Documentation

Public Safety Systems Administrator, Pam Ruemke, presented this item to Council. Ruemke explained this is a companion document to the previous BVCOG item that allows Burleson County to become a full BVWACS party.

A motion was made by Councilmember Kenjura and seconded by Councilmember Saunders to approve the Second Amendment to the Second Restatement of the Interlocal Agreement for the Construction, Acquisition, Implementation, Operation and Maintenance of the Brazos Valley Wide Area Communications System (BVWACS) and authorize the Mayor to execute any necessary documentation.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

16. Discuss and Possibly Act Upon Resolution No. R-21-012 Amending Resolution R-21-007 Authorizing the Submission of a Grant Application Through the Office of the Governor, Public Safety Office, Homeland Security Grants Division for the 2021 State Homeland Security Program - Law Enforcement Terrorism Prevention Activities (LETPA) Projects

Deputy City Secretary Karen Stack presented this item. Stack advised that on February 25, 2021 the City Council approved Resolution R-21-007 authorizing the Police Department to submit a grant application through the Office of the Governor for license plate reader trailers. Stack explained that in April, staff was notified that the Resolution approved by Council was missing some language required for the grant and this amended Resolution No. R-21-012 corrects the previously approved Resolution and adds the required language.

A motion was made by Councilmember Wright and seconded by Councilmember Saunders to approve Resolution No. R-21-012 amending Resolution R-21-007 authorizing the submission of a grant application through the Office of the Governor, Public Safety Office, Homeland Security Grants Division for the 2021 State Homeland Security Program - Law Enforcement Terrorism Prevention Activities (LETPA) Projects.

Mayor Tate called for a vote. The motion passed with Council voting as follows:

Mayor Milton Y. Tate, Jr.	Yes
Mayor Pro Tem Clint Kolby	Yes
Councilmember Shannan Canales	Yes
Councilmember Leah Cook	Yes
Councilmember Atwood Kenjura	Yes
Councilmember Adonna Saunders	Yes
Councilmember Albert Wright	Yes

17. Administrative/Elected Officials Report

City Manager James Fisher reported on the following:

- Maifest is this week-end
- Introduced Rhea Cooper, Interim Fire Chief
- COVID-19 vaccination sight is officially closed
- Recognized the City Secretary Office for Municipal Clerks Week

Council adjourned into Executive Session at 2:43 p.m.

EXECUTIVE SESSION

- 18. Section 551.086 Texas Government Code - Utility Competitive Matters and Section 551.071 – Consultation with Attorney - City of Brenham Gas Utility System; Discussion Regarding Utility Competitive Matters and Consultation with City Attorney Regarding Legal Issues Concerning Gas Sales Contract Between WTG Gas Marketing, Inc. and City of Brenham, Texas and Associated Issues**

Executive Session adjourned at 3:15 p.m.

RE-OPEN REGULAR SESSION

- 19. Discuss and Possibly Act Upon the City of Brenham Gas Utility System - Gas Sales Contract Between WTG Gas Marketing, Inc. and City of Brenham, Texas and Associated Issues**

No action was taken on this item.

The meeting was adjourned.

Milton Y. Tate, Jr.
Mayor

Jeana Bellinger, TRMC, CMC
City Secretary



Regular City Council
AGENDA ITEM 4-B.

Agenda Item: Approve a Noise Variance in Connection with the Washington County Historical Juneteenth Association's Juneteenth Celebration to be Held in Fireman's Park from 11:00 a.m. to 4:00 p.m. on Saturday, June 19, 2021 and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Type: Regular Meeting-June 03, 2021

Department: Administration

Staff Contact: Karen Stack

Classification: Consent

SUMMARY STATEMENT:

The Washington County Historical Juneteenth Association will be holding its annual Juneteenth celebration in Fireman's Park on Saturday, June 19, 2021. The event is being held from 11 a.m. to 4 p.m. and will feature live music as well as a DJ; therefore, a noise variance is required.

ATTACHMENTS:

(1) Noise Variance Request

RELEVANCE TO COMPREHENSIVE PLAN:

RECOMMENDED ACTION:

Approve a noise variance in connection with the Washington County Historical Juneteenth Association's Juneteenth Celebration to be held in Fireman's Park from 11:00 a.m. to 4:00 p.m. on Saturday, June 19, 2021 and authorize the Mayor to execute any necessary documentation.

NOISE VARIANCE REQUEST

Application Fee \$10.00

1. Name of sponsoring organization: Washington County Historical Juneteenth Association
2. Name and address of individual making application on behalf of sponsoring organization: Betty Wilson (979) 525-3783
Brenham, Texas 77833
3. Purpose of the Event: Annual event being done this year to lift spirits and rebuild camaraderie after a year of isolation and separation.
4. Location of Event: Fireman's Park 901 N. Park St Brenham, Texas
5. Date of the event: Saturday, June 19, 2021
6. Time of Event: 11a - 4p
7. Event Set-up: From: 8a To: 11a
Event Clean-up: From: _____ To: _____
8. You are required to describe the following:
 - a) Types of Activities Planned and any additional information specific to this event: We will have a full band ^{and} a dj along with various vendors and security.
 - b) Bands/Musical Instruments: ✓
 - c) Sound amplification equipment: ✓
 - d) Cleanup provisions: _____

Betty Wilson
Name of Applicant (Printed or Typed)

Date: _____

Phone: _____

Applicant or Authorized Person's Signature

Have you ever been found ✓ guilty of a criminal offense involving crimes against property, moral turpitude, and/or a felony by any Court? Yes ✓ No. If "Yes", please identify the offense, State of conviction and penalty imposed (attach additional sheets if necessary):

rec'd 12/12/21
KES



Regular City Council
AGENDA ITEM 4-C.

Agenda Item: Approve a Noise Variance in Connection with the 2021 Downtown Concert Series (Hot Nights, Cool Tunes) to be Held from 5:00 p.m. to Midnight on July 10, 17, 24 and 31, 2021 and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Type: Regular Meeting-June 03, 2021

Department: Parks and Recreation

Staff Contact: Crystal Locke

Classification: Consent

SUMMARY STATEMENT:

The annual Hot Nights, Cool Tunes is scheduled to take place in downtown Brenham on July 10, 17, 34, & 31, 2021. As in previous years it will feature live music, classic cars, and food vendors. Due to the use of amplified sound equipment, a noise variance is required.

ATTACHMENTS:

(1) Noise Variance Request

RELEVANCE TO COMPREHENSIVE PLAN:

Approve a noise variance in connection with the 2021 Downtown Concert Series (Hot Nights, Cool Tunes) to be held from 5:00 p.m. to Midnight on July 10, 17, 24 and 31, 2021 and authorize the Mayor to execute any necessary documentation.

RECOMMENDED ACTION:

NOISE VARIANCE REQUEST

Application Fee \$10.00

1. Name of sponsoring organization: City of Brenham
2. Name and address of individual making application on behalf of sponsoring organization: _____
Crystal Locke - Community Services Specialist
P.O. Box 1059 Brenham, Texas 77834-1059
3. Purpose of the Event: Community event promoting Downtown Brenham
4. Location of Event: Downtown Brenham - Courthouse Square
5. Date of the event: July 10, 17, 24, & 31, 2021
6. Time of Event: 7:00pm-10:00pm
7. Event Set-up: From: 1:30pm To: 7:00pm
Event Clean-up: From: 10:00pm To: 12:00am - or until stage is removed
8. You are required to describe the following:
 - a) Types of Activities Planned and any additional information specific to this event: _____
Live music; classic car cruise-in; food vendors
 - b) Bands/Musical Instruments: Average 6-7 band members
 - c) Sound amplification equipment:
Yes
 - d) Cleanup provisions: Working with City Departments

Crystal Locke
Name of Applicant (Printed or Typed)
C. Locke
Applicant or Authorized Person's Signature

Date: 04/19/2021
Phone: 979-337-7254

Have you ever been found guilty of a criminal offense involving crimes against property, moral turpitude, and/or a felony by any Court? Yes X No. If "Yes", please identify the offense, State of conviction and penalty imposed (attach additional sheets if necessary):



Regular City Council
AGENDA ITEM 5.

Agenda Item: Discussion and Presentation on a Mobile Food Vendor Ordinance

Meeting Type: Regular Meeting-June 03, 2021

Department: Development Services

Staff Contact: Stephanie Doland

Classification: Work Session

SUMMARY STATEMENT:

Following inquiry concerning the City's established Mobile Food Establishment (vendor) permitting process staff held a workshop discussion on February 4th, 2021. During the Workshop staff was directed by Council to re-write the applicable Ordinances pertaining to Mobile Food Vendors (MFV) including, policies and procedures for applying for and receiving a MFV permit, the ability to park Food Trucks/Trailers in the City right-of-way and consider to a Zoning Ordinance amendment to allow Food Truck Parks.

Since the February workshop meeting staff has met with two local MFV and allowed the temporary use of parking overnight Downtown on N. Douglas Street (Country Sunshine) and South Park Street (Home Sweet Farm). The aforementioned vendors are currently permitted to park Wednesday-Sunday in the City right-of-way on a trial basis while the Ordinance is being drafted. Since the February meeting staff has seen an increase in the number of requests for parking food trucks or trailers in the right-of-way both Downtown and throughout Brenham.

Additionally, a five-member Mobile Food Vendor task force was formed consisting of a Councilmember, Main Street Board representative, Planning and Zoning Commission representative, local Mobile Food Vendor owner, and Downtown property owner. During the initial task force meeting staff presented findings from additional municipalities as well as concerns about allowing parking of Food Trucks or Food Trailers in the right-of-way overnight.

During the task force meeting staff received direction to move forward with changes to the Zoning Ordinance by permitting Food Truck Parks in non-residential districts with prior approval of a Specific Use Permit and adherence to adopted standards. Similarly, the group discussed changes to the Brenham Code of Ordinances Chapter 9 – Food and Food Establishments to expand the options for the duration of Mobile Food Vendor permits and the types of permits offered. City staff is seeking direction and feedback from Council concerning the progress of the Task Force.

ATTACHMENTS:

None

RELEVANCE TO COMPREHENSIVE PLAN:

Strategic Action Priority No. 11: "Update the City's development regulations and standards to coordinate all aspects of local development review and approval process."

RECOMMENDED ACTION:

For discussion only. No action will be taken.



Regular City Council
AGENDA ITEM 6.

Agenda Item: Discuss and Possibly Act Upon the Ratification of a Purchase in the Amount of \$58,176.40 for a Replacement Engine in the Fire Department's Rescue 2 Unit and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Type: Regular Meeting-June 03, 2021

Department: Fire

Staff Contact: Chief Rhea Cooper

Classification: Regular

SUMMARY STATEMENT:

On or about May 10th, Rescue 2 began developing problems with its Cummins engine. After repeated calls to Cummins in Houston, they recommended we drive it to their facility. The diagnosis determined the EGR Cooler on top of the engine had come apart and damaged the engine. I have since received three separate bids (Attached) from Cummins :

1. Start opening up the engine to make the necessary repairs – estimated repair bid of \$38,988.36 which would come with a 1-year warranty and option to buy additional 3 years for \$1100.00,
2. Replace the engine with a Reconditioned Engine which would come with a 2 year, or 100,000-mile warranty estimated at \$51,075.85; and
3. Replace the engine with a New Engine which would come with a 5 year, or 100,000-mile warranty estimated at \$58,176.40.

Rescue 2 was purchased in 2015 and is scheduled for replacement in 2034 for an estimated \$900,000. The current engine in Rescue 2 has 21497 miles on it. I recommend going with Option #3, Replace the engine with a New Engine which would come with a 5 year, or 100,000-mile warranty estimated at \$58,176.40.

This is a vital piece of emergency equipment which carries our hydraulic and extrication tools. It is imperative that we get it back in-service as quickly as possible. Currently we have re-distributed our rescue tools to other fire apparatus at the station.

ATTACHMENTS:

(1) Rescue 2 quotes for service

RELEVANCE TO COMPREHENSIVE PLAN:

RECOMMENDED ACTION:

Approve the ratification of a purchase from Cummins in the amount of \$58,176.40 for a replacement engine in the Fire Department's Rescue 2 Unit and authorize the Mayor to execute any necessary documentation



Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Southern Plains
P. O. BOX 206039
Dallas, Texas 75320-6039

HOUSTON TX BRANCH
7045 North Loop East
P. O. BOX 1367
HOUSTON, TX 77028-
(713)679-2220

INVOICE NO

ESTIMATE

TO PAY ONLINE LOGON TO
customerpayment.cummins.com

BILL TO

CITY OF BRENHAM
ACCTS PAYABLE
PO BOX 1059
BRENHAM, TX 77834-1059

OWNER

CITY OF BRENHAM
PO BOX 1059
BRENHAM, TX 77834-1059
ANDREW JOZWIAK - 979 5516571

PAGE 5 OF 5

*** CCARD ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
12-MAY-2021		30-NOV-2014	ISL9 CM2350 L101		PIERCE
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
26410		10-MAY-2021	73719556		DASH CF
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
357612			21497 / 0		R-2

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
------------------	--------------	------------------	-------------	-------------	--------------	------------	--------

OSN/MSN/VIN 4P1BBAFF6FA014919

*Getting pricing on
Recon Engine + Warranty
51,075.85
2 yr (100,000) miles*

PARTS COVERAGE CREDIT: 0.00 CR
TOTAL PARTS: 26,719.17
SURCHARGE TOTAL: 0.00
LABOR: 10,570.30
LABOR COVERAGE CREDIT: 0.00 CR
TOTAL LABOR: 10,570.30
MISC.: 300.00
MISC. COVERAGE CREDIT: 0.00 CR
TOTAL MISC.: 300.00
ELECTRONIC TOOLING FEE 50.00
HAZ WASTE DISPOSAL 100.00
SHOP SUPPLIES 150.00

TAX EXEMPT NUMBERS:

LOCAL 0.00

Completion date : 11-May-2021 11:04AM. Estimate expires : 10-Jun-2021 09:54AM.

Billing Inquiries? Call (877)480-6970

*THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

SUB TOTAL: 38,988.36

TOTAL TAX: 0.00

TOTAL AMOUNT: US \$ 38,988.36

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____

*1100 3yr
warranty*



Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Southern Plains
P. O. BOX 206039
Dallas, Texas 75320-6039

HOUSTON TX BRANCH
7045 North Loop East
P. O. BOX 1367
HOUSTON, TX 77028-
(713)679-2220

INVOICE NO

ESTIMATE

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BILL TO

CITY OF BRENHAM
ACCTS PAYABLE
PO BOX 1059
BRENHAM, TX 77834-1059

OWNER

CITY OF BRENHAM
PO BOX 1059
BRENHAM, TX 77834-1059
ANDREW JOZWIAK - 979 5516571

PAGE 3 OF 3

*** CCARD ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
18-MAY-2021		30-NOV-2014	ISL9 CM2350 L101		PIERCE
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
26410		10-MAY-2021	73719556		DASH CF
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
357849			21497		R-2

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
------------------	--------------	------------------	-------------	-------------	--------------	------------	--------

OSN/MSN/VIN 4P1BBAFF6FA014919

*Recon Motor
Warranty - 2/ys 100,000 miles*

PARTS:	39,995.85
PARTS COVERAGE CREDIT:	0.00CR
TOTAL PARTS:	39,995.85
SURCHARGE TOTAL:	0.00
LABOR:	10,380.00
LABOR COVERAGE CREDIT:	0.00CR
TOTAL LABOR:	10,380.00
MISC.:	700.00
MISC. COVERAGE CREDIT:	0.00CR
TOTAL MISC.:	700.00
ELECTRONIC TOOLING FEE	50.00
HAZ WASTE DISPOSAL	100.00
SHOP SUPPLIES	150.00
FREIGHT	400.00

TAX EXEMPT NUMBERS:

LOCAL 0.00

Billing Inquiries? Call (877)480-6970

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SUB TOTAL: 51,075.85

TOTAL TAX: 0.00

TOTAL AMOUNT: US \$ 51,075.85

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____



Sales and Service

Payment terms are 30 days from invoice date unless otherwise agreed upon in writing. Remit to:
Cummins Southern Plains
P. O. BOX 206039
Dallas, Texas 75320-6039

HOUSTON TX BRANCH
7045 North Loop East
P. O. BOX 1367
HOUSTON, TX 77028-
(713)679-2220

INVOICE NO

ESTIMATE

TO PAY ONLINE LOGON TO
customerpayment.cummins.com

BILL TO

CITY OF BRENHAM
ACCTS PAYABLE
PO BOX 1059
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PAGE 3 OF 3

*** CCARD ***

DATE		CUSTOMER ORDER NO.		DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE	
18-MAY-2021				30-NOV-2014	ISL9 CM2350 L101		PIERCE	
CUSTOMER NO.		SHIP VIA		FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL	
26410				10-MAY-2021	73719556		DASH CF	
REF. NO.		SALESPERSON		PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.	
357848					21497		R-2	
QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION		PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		4P1BBAFF6FA014919						

New Engine 5/4rs 100,000

Billing Inquiries? Call (877)480-6970

*THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

SUB TOTAL: 58,176.40

TOTAL TAX: 0.00

TOTAL AMOUNT: US \$ 58,176.40

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____



Regular City Council
AGENDA ITEM 7.

Agenda Item: Discuss and Possibly Act Upon the Purchase of Self-Contained Breathing Apparatuses (SCBAs) for the City of Brenham Fire Department and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Type: Regular Meeting-June 03, 2021

Department: Fire

Staff Contact: Chief Rhea Cooper

Classification: Regular

SUMMARY STATEMENT:

Career Fire Departments in Texas are governed by the Texas Commission on Fire Protection (TCFP). They write Standards on the Care Maintenance and Selection of SCBA as per National Fire Protection Association (NFPA) 1852. It is up to the individual department to select a brand they prefer. Brenham Fire Department purchased 44 SCBA and 93 cylinders in January 2007 and received them around the end of February 2007.

Each SCBA, has safety devices required by the NFPA 1852 Standard. Our current SCBAs were built to the 1997 Revision of the NFPA 1852 Standard and TCFP recommends that no department should have SCBAs more than 2 NFPA Standard (revisions) behind the current NFPA Standard. Our current SCBAs fall under NFPA 1852-1997 Revision, which is four revisions behind the current 2018 NFPA 1852 Standard. The current SCBAs we have are rapidly showing their age with more repairs and some parts not being made any longer. The newer technology required by the 2018 NFPA Standard, will provide a much safer breathing apparatus for our firefighters as they operate in extreme fire and smoke conditions. The Department of Transportation (DOT) and NFPA regulate the air cylinders for SCBA. Their standards require a carbon fiber-wrapped cylinder have a 15-year life span and must be replaced every 15 years.

Our current SCBA Cylinders are at the end of their life span in January, 2022. Our current masks which are approximately 14 years old, are experiencing wear and tear. The new masks are made with more durable material that withstands higher temperatures and will not decay as fast. We are asking to replace the entire fleet of our breathing apparatus, which would include SCBA harness/back pack, carbon fiber wrapped air cylinders and masks. This upgrade will also bring the fire department compliant with the requirements as identified by TCFP and will comply with the current NFPA 1852 Standard. We have received 2 quotes, one from Municipal Emergency Services (MES) in the amount of \$402,128.81 and the second from Casco Industries in the amount of 404,825.00. After much consideration, the department voted for MES SCBA equipment.

ATTACHMENTS:

- | |
|---|
| (1) SCBA Evaluation Analysis
(2) SCBA Questions & Answers
(3) MES Quote
(4) Casco Industries quote
(5) MES SCBA pictures
(6) MES Scott SCBA warranty |
|---|

RELEVANCE TO COMPREHENSIVE PLAN:

RECOMMENDED ACTION:

Approve the purchase of self-contained breathing apparatuses (SCBAs) for the City of Brenham Fire Department from Municipal Emergency Services (MES) in the amount of \$402,128.81 and authorize the Mayor to execute any necessary documentation

SCBA EVALUATION ANALYSIS

Final Scoring: MSA & 3M/Scott

	MSA	3M/Scott
FACE PIECE		
Field of Vision	31	44
Face piece and head net / strap fit and comfort	33	37
Off air breathing	37	38
Ease of seal check	36	41
Comfort of nose cup	31	40
Clarity of speech	37	37
Ease of attachment to second stage regulator	28	36
Overall design and function	33	40
	266	313
FRAME / HARNESS		
Comfort of the pack	36	35
Weight distribution	35	36
Ease of donning	34	38
Cylinder retention	24	41
Adjustability / Straps	32	38
Mobility	35	38
RIT / Drag System	30	39
Location and usability of PASS, gauges, etc.	30	39
Overall design and function	34	41
	290	345
PASS Device		
Visual signal	34	39
Location	31	38
Sensitivity of the motion detector	34	36
Audible signal	39	42
Ease of manual activation	38	41
Ease of resetting	34	39
Power supply	36	32
Overall design and function	37	41
	283	308
HEADS UP DISPLAY		
Location / Interference with vision	28	41
Visibility of the lights	31	41
Features	27	33
Readability / Clarity of display	29	41
Overall design and function	30	41
	145	197
1st STAGE REGULATOR		
Location	36	39
Redundancy	24	42
Durability	33	42
Protection	31	40
Overall design and function	28	40
	152	203
2nd STAGE REGULATOR		
Profile	30	36

Interference with vision	30	38
Ease of breakdown / assembly	25	32
Ease of attachment to the face piece	28	34
Ease of removal from face piece	31	34
Positive docking / swivel	32	38
Ease of operating the bypass	29	39
Ease of first breath	34	42
Durability	29	41
Standby storage	30	35
Length of hose	28	41
Overall design and function	29	39
	355	449
AIR MONITORING / LOW AIR ALARM		
Primary gauge visibility / backlighting	33	42
Remote gauge visibility / backlighting	33	42
Primary low air warning / alarm effectiveness	32	43
Secondary low air warning / alarm effectiveness	36	43
Overall design and function	34	43
	168	213
CYLINDER		
Connection to 1st stage regulator	27	40
Ease of cylinder change	30	39
Profile	31	32
Fit / Stability in harness	23	41
Location / Protection of hand wheel	29	40
	140	192
OTHER FEATURES		
Entanglement issues	30	36
RIT Bag	12	40
Compatibility with current equipment	20	41
Bluetooth or Wi-Fi connectivity	26	39
Compatibility with current fill stations	23	41
Manufacture service and support	27	34
	138	231
Grand Total Numbers:	1937	2451

SCBA Questions & Answers

1. **If we purchased our current SCBA's in 2007, why did we buy units meeting NFPA 1997 standard when revisions to the standard had been made in 2002 and 2007 (and subsequently in 2013 and 2018)?** SCBA were purchased before the 2007 Standard was in effect. The SCBA we currently have are the 2002 Standard with 1997 technology. All the electronic parts and some of the mechanical parts are no longer available.
2. **Will the new SCBA's comply with the 2018 standard?** Yes, these packs are now certified to meet NFPA 1852, 2018 Edition. 2018 standard is the most current standard that is available, they always run behind and the 2018 has just come out. Current standard came out in Sept 2019.
3. **If TCFP recommends that SCBA's not be more than 2 NFPA Standards behind, why didn't we begin replacing units sooner? Why did we allow a 4 standards lag?** We were going off the SCBA cylinders and the 15 yrs. on the bottles. The harness that the bottles fit into is what is the 4 standards out. As long as the packs pass the yearly Flow Test and service parts, and electronics are still available they can be used. The issue we are having is the electronics are not being manufactured and some parts are no longer available. With us purchasing the current standard and not the previous standard, as was done in the past, will ensure us a longer service life. Also, these new packs have a "long as you own it" service warranty.
4. **If NFPA Standards are updated every 5 years, the next edition should be in 2023 and then in 2028. Does this mean that we will be 2 standards behind by 2028? Will we only get 6 years out of the new units?** Don't get caught up on the year the standard came out. Most standards are written by the manufacturer and some of the items that are built-in the SCBA are not on the new NFPA standard. These new packs with the 2018 standard will take us into the future. These Safety feature that are already built into the pack might be required on the 2028 NFPA Standards. These are recommendations from NFPA and TCFP. The 2018 Standard came out in late 2019. No, we will not get only six years of use out of the new units. As long as the air pack passes flow test that are required by TCFP and parts are available they will be usable well into the future. The problem we have is, these air packs are built to the 2002 standard with 1997 technology, this technology is 23 years old and obsolete. The packs are built to the 2002 standard, the 2018 standard is more focused on firefighter safety and occupational cancer risk.
5. **Last time when we purchased the SCBA's, we received a trade-in credit on the old units. Since this is not available, what will become of the old units?** We are checking with other companies that buy old SCBA units and to sell to companies and countries that do not follow NFPA. The cylinders will be destroyed. DOT and TCFP say we cannot fill a carbon breathing air cylinder older than 15 years old.
7. **Is each paid and volunteer firefighter assigned a mask?** Only the station staff will be assigned a mask with some officers. With the cost of a mask, I do not want to give each member a mask. We would not be able to guarantee that the mask is in working condition when it would be needed. With the masks on the trucks, we know that it is properly taken care of. The Captains, LT's, and AO's check the mask and SCBA at the beginning of every shift to make sure

they are in properly working condition. Mask are stored on fire apparatus so that they do not get deformed seals from not being stored properly. SCBA's are checked for the correct amount of air and that all safety devices are properly working. If masks are issued to volunteer's they would not be checked daily or cleaned properly. The station staff takes the health of all firefighters serious. The station staff does not want anyone to get hurt in a fire due to a piece of equipment that did not function properly or was not properly maintained.

8. **When were the last fit tests done?** Fit test is done annually in April.



MES - Texas
600 Century Plaza Dr.
Suite C-160
Houston, TX 77073

Quote

Page 1 of 2

Date 04/20/2021
Quote # QT1465899
Expires 07/01/2021
Sales Rep Soliz, Augustin
PO #
Shipping Method FedEx Ground

Bill To

BRENNHAM, CITY OF
P.O. BOX 1059
BRENNHAM TX 77834
United States

Ship To

BRENNHAM FIRE DEPARTMENT
101 N.CHAPPELL HILL ST.
BRENNHAM TX 77833
United States

Item	Alt. Item #	Units	Description	QTY	Unit Sales Pri...	Amount
Scott X3	X8914026005...		X8914026005A04 Scott X3 Air-Pak X3 Pro SCBA (2018 Edition) with Snap-Change Cylinder Connection, 4.5, Standard Harness with Parachute Buckles, Standard Belt with No Escape Rope, E-Z Flo C5 Regulator with Quick Disconnect Hose (Rectus-type fittings), No EBSS Accessory Hose, No Airline Connection, No Spare Harness Kit, SEMS II Pro, No Case, Packaged 2 SCBA Per Box	44	6,061.32	266,698.08
SCBA Flow Test			SCBA Flow Test (IN SERVICE FLO TEST)	44	20.00	880.00
200129-01			Snap-Change Cylinder, Carbon-Wrapped, Pressure 4500, 45 Minutes (at 40 lpm)	48	0.00	0.00
200129-01			Snap-Change Cylinder, Carbon-Wrapped, Pressure 4500, 45 Minutes (at 40 lpm)	48	1,115.65	53,551.20
Scott X3	CF5V2DDB		CF5V2DDB Scott X3 C5,VEH CHGR,DBL,AC PWR SUP	6	562.53	3,375.18
FP1MK0002M10010			C5,M,KV,RDI/BCH, MOT, EN,	24	1,226.39	29,433.36
FP1LK0000000000			Vision C5 Facepiece (NIOSH/NFPA Approved) Large Face Seal, Kevlar Headnet, No Spare Headnet	61	300.48	18,329.28
Fit Test Service			Fit Test Service	85	15.00	1,275.00
200954-32			RIT-Pak III, 4.5, Large, Rectus Fitting	3	2,896.51	8,689.53
804723-01			(HM) CYL&VLV CARBON 60	3	0.00	0.00
200266-04			HHR ASSEMBLY,PAK-TRACKER	3	1,411.99	4,235.97
200433-01			Hand-Held Receiver Truck Charging Systems, 12V DC	3	518.43	1,555.29
SAR424060431001			SAR MODEL: Ska-Pak AT Entry/Egress: Entry/Egress Pressure: 4500 psi Cylinder: 4500 psi Carbon 15 minute Harness: Kevlar Regulator: E-Z Flo Vibralert Airline Options: Hansen Facepiece: None Case: None Packaging: 1 Per Box	4	2,058.07	8,232.28
201088-03			SEMS II, USB GATEWAY	1	1,683.73	1,683.73
8006951			Monitor for X3 PRO	1	0.00	0.00
201051-01			REPEATER ASSY	1	1,566.27	1,566.27



Quote

Page 2 of 2

Date

Quote #

04/20/2021

QT1465899

Item	Alt. Item #	Units	Description	QTY	Unit Sales Pri...	Amount
200388-01			TOOL ADAPTER	3	535.19	1,605.57
200673-01			ASSEMBLY,WIRELESS BOOT LOADER	1	1,018.07	1,018.07
8005197			Scott Connect Monitor Software - includes 10 downloads	1	0.00	0.00

Subtotal 402,128.81
Shipping Cost (FedEx Ground) 0.00
Total \$402,128.81

Thank you for choosing MES!

This Quotation is subject to any applicable sales tax and shipping & handling charges that may apply. Tax and shipping charges are considered estimated and will be recalculated at the time of shipment to ensure they take into account the most current local tax information.

All returns must be processed within 30 days of receipt and require a return authorization number and are subject to a restocking fee.

Custom orders are not returnable. Effective tax rate will be applicable at the time of invoice.



QT1465899

Casco Industries, Inc.

Quotation

705 8TH STREET
LA PORTE, TEXAS 77571

281-443-0999

To: Brenham Fire Department
Attn:
Fax:
E-Mail: rwilliams@cityofbrenham.org

Ship to: Same

Date	Quoted By	Date Expected	Ship Via	F.O.B.	Terms
4-22-21	ROBBIE YANCY		Best Way	Shipping Point	NET 30 Days

Qty	Description	Unit Price	Total
	BUY BOARD# 603-20		
44	MSA-A-G1FS-444MA2C1LGR, G1 SCBA 4500PSIG; Quick-Connect Cylinder Connection, Serviceable Tunnel Shoulder Straps w/ Chest Strap, Metal Cylinder Cradle Band, Adjustable Swiveling Lumbar Pad, Solid Regulator Cover, Waist-Mounted Quick-Fill Voice Amp on Left Shoulder, PASS Device w/ *Telemetry on Right Shoulder and Rechargeable Battery *TO USE THE ACCOUNTABILITY SYSTEM	\$5,845.00	\$257,180.00
	MSA WILL WARRANTY ALL THE ELECTRONICS/SOFT GOODS ON THE SCBA FOR 15 YEARS, FOR ANY MANUFACTORY DEFAULTS		
85	MSA-10156459, G1 Medium Facepiece	\$255.00	\$21,675.00
96	MSA-10175708, 45Min Lo-Pro Quick-Connect Cylinder LOGO WRAPPED AROUND CYLINDER AT NO CHARGE	\$935.00	\$89,760.00
3	MSA-10175710, 60Min Lo-Pro Quick-Connect Cylinder LOGO WRAPPED AROUND CYLINDER AT NO	\$1,150.00	\$3,450.00

	CHARGE		
3	MSA-10206313, G1 RIT System, includes 6' Quick-Fill Hose, Facepiece/2 nd Stage Regulator, ExtendAire II (Buddy Breather) 2018 Edition, Remote Gauge, URC and Quick-Connect Cylinder Connection	\$3,075.00	\$9,225.00
20	MSA-10148741-SP, Spare Rechargeable Battery	\$290.00	\$5,800.00
3	MSA-10158385, Battery Charging Station, Holds up to 6 Batteries	\$565.00	\$1,695.00
8	MSA-10162402, Quick-Connect Fill Station Adapter	\$380.00	\$3,040.00
40	MSA-10083875, G1 RFID Tag	\$33.00	\$1,320.00
1	MSA-10158407, G1 RFID Reader/Writer	\$525.00	\$525.00
1	MSA-10197700, The HUB w/4 Antenna Connection on Top	\$3,355.00	\$3,355.010
	FOR THE ACCOUNTABILITY SYSTEM		
4	MSA-A-PCG-10EA1D0, G1 PremAire Cadet Escape Respirator; 15Min Carbon Cylinder & Hansen Stainless Steel Fitting	\$1,350.00	\$5,400.00
	FOR THE LADDER BUCKET		
2	MSA-10165336, G1 Quick-Connect Regulator	\$695.00	\$1,390.00
2	MSA-10188837, G1 Airline Adapter, Hansen Stainless Steel	\$280.00	\$560.00
2	MSA-471779, Female Socket Assembly, Hansen Stainless Steel	\$155.00	\$310.00
2	MSA-808358, Union Adapter, Hansen Stainless Steel	\$25.00	\$50.00
2	MSA-628208, Male Plug, Hansen Stainless Steel	\$45.00	\$90.00

Sub Total	\$404,825.00
Shipping	No Shipping
TOTAL	\$404,825.00

 ROBBIE YANCY / Sales Representative

MES SCBA Pictures

*Air-Pak X3 Pro SCBA (2018 Edition) with Snap-Change Cylinder Connection, 4.5, Standard Harness with Parachute Buckles, Standard Belt with No Escape Rope, E-Z Flo C5 Regulator with Quick Disconnect Hose (Rectus-type fittings), No EBSS Accessory Hose, No Airline Connection, No Spare Harness Kit, SEMS II Pro



*Snap-Change Cylinder, Carbon-Wrapped, Pressure 4500, 45 Minutes



*Vehicle Chargers for Bone Mic RDI Battery



*C5 MASK AND C5 MASK with BONE MIC RDI

See more.

3M™ Scott™ Vision C5 Facepiece

FFV elements
Provide superior protection
against toxic gases and vapors
Improve breathing ability
prolonged use

When closed off from
hoses to improve
breathability

Wings Buffer Facepiece
Prevents facepiece from
slipping and reduces
breathing resistance

Optimized Design
Provides better
breathability, improves
communication and
provides a platform
for advanced features
including, eye protection



Clear Visor/Window
Provides excellent visibility
for SCBA users. Clear
Visor/Window is made
of polycarbonate and is
shatter-resistant.

Hear what matters.

3M™ Scott™ Vision C5 Facepiece
with Bone Direct microphone

Acoustic Communication
Enhances breathing and
communication
of breathing team and
command center

Automated Volume Protection
Prevents verbal
communication of changing
system conditions

Integrated Volume Button
Allows users to adjust
volume and communication

Rechargeable Battery
Remotely wirelessly
charge





SCOTT™
Fire & Safety

Introducing an exciting change to the warranty for the 3M™ Scott™ Air-Pak™ X3 Pro SCBA.

When you purchase a 3M Scott Air-Pak X3 Pro SCBA, compliant to the NFPA 1981, 2018 Edition standard, you will receive a bumper-to-bumper warranty for as long as you own the product at no additional cost.



- ✓ Backframe & Harness
- ✓ Pneumatics
- ✓ Electronics
- ✓ Facepiece
- ✓ Cylinder



**No
Additional
Cost**

With the **As Long As You Own It – Air-Pak SCBA Warranty**, customers will have peace of mind knowing that their most important investment is backed for the lifetime ownership of the product. No more crunching numbers to help manage maintenance costs towards the end of the product's life cycle.

This latest warranty from 3M Scott Fire & Safety reinforces our commitment to you - **the customer** - and further reduces your lifetime cost of ownership for the Air-Pak X3 Pro SCBA.

Proven performance – reliable and durable

Budget-friendly

No mandatory parts replacement

No overhaul requirements

Backed by an extensive service center network



Regular City Council
AGENDA ITEM 8.

Agenda Item: Discuss and Possibly Act Upon an Equipment Financing Proposal for the Purchase of Self-Contained Breathing Apparatuses (SCBAs) for the City of Brenham Fire Department and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Type: Regular Meeting-June 03, 2021

Department: Finance

Staff Contact: Stacy Hardy

Classification: Regular

SUMMARY STATEMENT:

Included in the FY20-21 adopted budget is the purchase of replacement Self Contained Breathing Apparatus (SCBA) equipment for the Fire Department through the Assistance to Firefighters Grant (AFG). In October 2020, the City was notified that we did not receive funding through the AFG. The City is moving forward with the purchase and will need to fund this purchase through debt financing. The total cost of the SCBA equipment is \$402,128.81. We have obtained three financing proposals (see below) for a 7-year note with annual payments beginning in FY21. The proposal offering the lowest interest rate is Brenham National Bank at 2.10%.

- Brenham National Bank 2.10%
- Bank of Brenham 2.29%
- Citizens State Bank 3.00%

ATTACHMENTS:

None

RELEVANCE TO COMPREHENSIVE PLAN:

Goal GC2. Continued budget support for public safety services to maintain responsiveness and levels of service as Brenham grows.

RECOMMENDED ACTION:

Approve an equipment financing proposal with Brenham National Bank in the amount of \$402,128.81, with a seven-year note and an interest rate of 2.10% and authorize the Mayor to execute any necessary documentation.



Regular City Council
AGENDA ITEM 9.

Agenda Item: Discuss and Possibly Act Upon a Professional Services Agreement Between the City of Brenham and CDM Smith, Inc. for Engineering Services Related to the Texas Commission on Environmental Quality (TCEQ) Water System Capacity Evaluation Study and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Type: Regular Meeting-June 03, 2021

Department: Public Utilities

Staff Contact: Donald Reese

Classification: Regular

SUMMARY STATEMENT:

The City of Brenham has seen a large amount of growth over the past few years. Additionally, there are multiple housing developments being constructed at this time and there are several commercial developments that are looking at Brenham as a place to locate their businesses.

While this is great for the City as a whole, it is important to keep an eye on how this growth will affect our infrastructure. One of the items that is important to keep a focus on is the ability to serve these new homes and businesses with potable water. As it stands now, the City's Surface Water Treatment Plant has the capacity to treat 6.98 MGD or about 4,847 GPM. Of that capacity, it is estimated that we are currently using about 79%. Factor in projected growth, and we will be using approximately 91% by FY 2027.

With that in mind, staff has reached out to CDM Smith, Inc. to provide a proposal to perform a TCEQ Water System Capacity Evaluation Study. This study will focus on the condition and capacity of the City's current water treatment facility. The scope of the study will help the City evaluate options for managing growth of the water treatment system, including pumping and storage while supplying new connections.

Key activities include:

- Population and Water Demand Evaluation
- Treatment Plant Capacity and Condition Evaluation
- Review of Distribution System Pumping and Elevated and Ground Storage Tank Operation

ATTACHMENTS:

(1) TCEQ WTP Capacity Study PSA

RELEVANCE TO COMPREHENSIVE PLAN:

Goal GC 1 – Continued investment in maintenance and upgrades to City-owned utilities and facilities.

Goal GC 3 – A growth pattern that provides for the long-term financial sustainability of the City, balancing infrastructure investment and other public service needs of new development with reinvestment / rehabilitation needs of existing developed areas.

RECOMMENDED ACTION:

Approve a Professional Services Agreement for between the City of Brenham and CDM Smith, Inc. in the amount of \$56,980.00 related to a TCEQ Water System Capacity Evaluation Study and authorize the Mayor to execute any necessary documentation.

**PROFESSIONAL SERVICES AGREEMENT
FOR
ENGINEERING SERVICES
RELATED TO
TCEQ WATER SYSTEM CAPACITY EVALUATION STUDY**

**THE STATE OF TEXAS §
 §
COUNTY OF WASHINGTON §**

THIS AGREEMENT made on the _____ day of _____, 2021 entered into, and executed by and between the City of Brenham, Texas (the "City"), a municipal corporation of the State of Texas, and CDM Smith Inc. ("Engineer").

WITNESSETH:

WHEREAS, the City desires to perform a TCEQ Water System Capacity Evaluation Study, as further described in Attachment "A" (the PROJECT); and

WHEREAS, the services of a professional engineering firm are necessary to manage and complete the project as described in Attachment "A", and

WHEREAS, the Engineer represents that it is fully capable and qualified to provide professional engineering services to the City;

NOW, THEREFORE, the City and Engineer, in consideration of the mutual covenants and agreements herein contained, do mutually agree as follows:

**SECTION I
SCOPE OF AGREEMENT**

Engineer agrees to perform certain professional engineering services as defined in Attachment "A" attached hereto and made a part hereof for all purposes, hereinafter sometimes referred to as "Scope of Services," and for having rendered such services, the City agrees to pay Engineer compensation as stated in Section VII.

**SECTION II
CHARACTER AND EXTENT OF SERVICES**

Engineer shall render the engineering services and perform the Scope of Services with the professional skill and care ordinarily provided by competent engineers providing the same services and practicing in the same or similar locality and under the same or similar circumstances and professional license. It is expressly understood and agreed that Engineer is an Independent Contractor in the performance of the services agreed to herein. It is further understood and agreed that Engineer shall not have the authority to obligate or bind the City, or make representations or

commitments on behalf of the City or its officers or employees without the express prior written approval of the City Manager. The City shall be under no obligation to pay for services rendered not identified in Attachment "A" without prior written authorization from the City Manager.

SECTION III OWNERSHIP OF WORK PRODUCT

Engineer agrees that the City shall have the right to use all exhibits, maps, reports, analyses and other documents prepared or compiled by Engineer pursuant to this Agreement. The City shall be the absolute and unqualified owner of all studies, exhibits, maps, reports, analyses, determinations, recommendations, computer files, and other documents prepared or acquired pursuant to this Agreement with the same force and effect as if the City had prepared or acquired the same. Engineer will maintain sole and exclusive ownership of any intellectual property that predates this agreement.

SECTION IV TIME FOR PERFORMANCE

The time for performance of the Scope of Services is 120 calendar days beginning from the execution date of this Agreement. Upon written request of Engineer, the City Manager may grant time extensions to the extent of any delays caused by the City or other agencies with which the services must be coordinated and over which Engineer has no control.

SECTION V COMPLIANCE AND STANDARDS

Engineer agrees to perform the services hereunder in accordance with generally accepted standards applicable thereto and shall use that degree of care and skill commensurate with the applicable profession to comply with all applicable state, federal, and local laws, ordinances, rules, and regulations relating to the services to be performed hereunder and Engineer's performance.

SECTION VI INDEMNIFICATION

To the fullest extent permitted by Texas Local Government Code Section 271.904, Engineer shall and does hereby agree to indemnify, and hold harmless the City, its officers, agents, and employees against liability for damage to the extent caused by or resulting from an act of negligence, intentional tort, intellectual property infringement by the Engineer, the Engineer's agent, consultant under contract, or another entity over which the Engineer exercises control.

SECTION VII ENGINEER'S COMPENSATION

For and in consideration of the services rendered by Engineer pursuant to this Agreement, the City shall pay Engineer only for the actual services performed under the Scope of Services, on the basis set forth in Attachment "A," up to an amount not to exceed \$56,980.00 as further identified in Attachment "A."

SECTION VIII TERMINATION

The City may terminate this Agreement at any time by giving written notice to Engineer. Upon receipt of such notice, Engineer shall discontinue all services in connection with the performance of this Agreement and shall proceed to promptly cancel all existing orders and contracts insofar as such orders or contracts are chargeable to the Agreement. As soon as practicable after receipt of notice of termination, Engineer shall submit a sworn statement, showing in detail the services performed under this Agreement to the date of termination. The City shall then pay Engineer for such services performed under this Agreement as those services bear to the total services called for under this Agreement, less such payments on account of the charges as have been previously made. Copies of all completed or partially completed designs, maps, studies, documents and other work product prepared under this Agreement shall be delivered to the City when and if this Agreement is terminated.

SECTION IX ADDRESSES, NOTICES AND COMMUNICATIONS

All notices and communications under this Agreement shall be mailed by certified mail, return receipt requested, to Engineer at the following address:

CDM Smith Inc.
9430 Research Blvd.
Suite 1-200
Austin, TX 78759

All notices and communications under this Agreement shall be mailed by certified mail, return receipt requested, to the City at the following address:

City of Brenham
P.O Box 1059
Brenham, TX 77834
Attn: Donald Reese

SECTION X LIMIT OF APPROPRIATION

Prior to the execution of this Agreement, Engineer has been advised by the City and Engineer clearly understands and agrees, such understanding and agreement being of the absolute essence to this Agreement, that the City shall have available only those sums as expressly provided for under this Agreement to discharge any and all liabilities which may be incurred by the City and that the total compensation that Engineer may become entitled to hereunder and the total sum that the City shall become liable to pay to Engineer hereunder shall not under any conditions, circumstances, or interpretations hereof exceed the amounts as provided for in this Agreement.

SECTION XI SUCCESSORS AND ASSIGNS

The City and Engineer bind themselves and their successors and assigns to the other party of this Agreement and to the successors and assigns of such other party, in respect to all covenants of this Agreement. Engineer shall not assign, sublet, or transfer its interest in this Agreement without the written consent of the City. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of the City or any public body which may be a party hereto.

SECTION XII MODIFICATIONS

This instrument, including Attachment "A," contains the entire Agreement between the parties relating to the rights herein granted and the obligations herein assumed. To the extent there is a conflict between the provisions of this Agreement and the provisions of Attachment "A," this Agreement shall control. Any oral or written representations or modifications concerning this instrument shall be of no force and effect excepting a subsequent modification in writing signed by both parties hereto.

SECTION XIII ADDITIONAL SERVICES OF ENGINEER

If authorized in writing by the City Manager, Engineer shall furnish, or obtain from others, Additional Services that may be required because of significant changes in the scope, extent or character of the portions of the Project designed or specified by the Engineer, as defined in Attachment "A." These Additional Services, plus reimbursable expenses, will be paid for by the Owner on the basis set forth in Attachment "A," up to the amount authorized in writing by the City Manager.

SECTION XIV CONFLICTS OF INTEREST

Pursuant to the requirements of the Chapter 176 of the Texas Local Government Code, Engineer shall fully complete and file with the City Secretary a Conflict of Interest Questionnaire.

SECTION XV
PAYMENT TO ENGINEER FOR SERVICES AND REIMBURSABLE EXPENSES

Invoices for Basic and Additional Services and reimbursable expenses will be prepared in accordance with Engineer's standard invoicing practices and will be submitted to the City by Engineer at least monthly. Invoices are due and payable thirty (30) days after receipt by the City.

SECTION XVI
INSURANCE

Engineer shall procure and maintain insurance in accordance with the terms and conditions set forth in Attachment "B," for protection from workers' compensation claims, claims for damages because of bodily injury, including personal injury, sickness or disease or death, claims or damages because of injury to or destruction of property including loss of use resulting therefrom, and claims of errors and omissions.

SECTION XVII
MISCELLANEOUS PROVISIONS

A. This Agreement is subject to the provisions of the Texas Prompt Payment Act, Chapter 2251 of the Texas Government Code. The approval or payment of any invoice shall not be considered to be evidence of performance by Engineer or of the receipt of or acceptance by the City of the services covered by such invoice.

B. Venue for any legal actions arising out of this Agreement shall lie exclusively in the federal and state courts of Washington County, Texas.

C. This Agreement is for sole benefit of the City and Engineer, and no provision of this Agreement shall be interpreted to grant or convey to any other person any benefits or rights.

D. Engineer further covenants and agrees that it does not and will not knowingly employ an undocumented worker. An "undocumented worker" shall mean an individual who, at the time of employment, is not (a) lawfully admitted for permanent residence to the United States, or (b) authorized by law to be employed in that manner in the United States.

IN WITNESS WHEREOF, the City of Brenham has lawfully caused this Agreement to be executed by the Mayor of said City and attested by the City Secretary and CDM Smith Inc., acting by and through its duly authorized officer/representative, does now sign, execute, and deliver this instrument.

EXECUTED on this _____ day of _____, 2021.

ENGINEER:

CDM Smith Inc.

By: 

Name: Allen D. Woelke

Title: Vice President

CITY OF BRENHAM, TEXAS

Milton Y. Tate Jr., Mayor

ATTEST:

Jeana Bellinger, City Secretary

ATTACHMENT A

TCEQ WATER SYSTEM CAPACITY EVALUATION STUDY SCOPE OF SERVICES

INTRODUCTION

The City of Brenham (CITY) receives raw surface water from Somerville Lake that is purchased from the Brazos River Authority. The current allocation is approximately 4,200 acre-feet per year. The raw water is treated by a conventional treatment plant with approximately 7 MGD of installed capacity, stored onsite on a 0.75 MG storage tank and then distributed to approximately 7,000 users through a water transmission system with approximately 145 miles of installed piping. The CITY has experienced reasonable growth over the last five years and is presently capable of meeting the current water demands. However, planned growth, water age and water quality considerations associated with growth planning have not been evaluated.

The proposed TCEQ Water System Capacity Evaluation Study (PROJECT) will be performed to assess the condition and capacity of the current water treatment for the CITY. The outlined scope of services will help the CITY evaluate options for managing growth of their water treatment, pumping, and storage system while supplying new connections with the following key activities:

- Population and Water Demand Evaluation
- Treatment Plant Capacity and Condition Evaluation
- Review of Distribution System Pumping and Elevated and Ground Storage Tank Operation

SCOPE OF WORK

The following Scope of Services shall be performed by ENGINEER during the project.

Task 1: Meetings and Project Management

Meetings are required to ensure the project is satisfying objectives and CITY expectations. Meetings anticipated include the following:

- Meeting 1 – Project Initiation: In-person/teleconference meeting with CITY and ENGINEER project staff. Duration of approximately one (1) hour to review scope and gather information.
- Meeting 2 – Water Demands Review: Phone meeting with CITY and ENGINEER key project staff to discuss comments regarding the draft memorandum. Duration of approximately two (2) hours.
- Meeting 3 – Discussion of TCEQ Evaluation Results: Phone meeting with CITY and ENGINEER key project staff to discuss comments regarding the draft memorandum. Duration of approximately one (1) hour.

- Meeting 4 – Pumping and Storage Recommendations: In-person/teleconference meeting with CITY and ENGINEER project staff to discuss recommendations for storage and/or pumping to meet TCEQ requirements through 2040. Duration of approximately two (2) hours.
- Meeting 5 – Discussion of Water Treatment Plant Evaluation: Phone meeting with CITY and ENGINEER to review key findings from the treatment plant evaluation. Duration of approximately one (1) hour.
- Additional Meetings: Other meetings where ENGINEER needs to be present includes one (1) City Council Meeting.

The project management portion of this task involves the day-to-day ENGINEER administrative, technical, and financial project management activities to ensure that the budget, schedule, scope, and quality objectives are met. This effort includes coordinating meetings, management of staff and quality milestones, and preparation of monthly invoices and progress reports.

Deliverables:

- Meeting agendas / minutes / action items

Task 2: Data Collection

Data from CITY and online sources will need to be collected including GIS, water billing, water production, SCADA, existing and future land use, development, and population/water service connection growth data. A spreadsheet will be produced that outlines the data needs. CITY will provide requested data, where available, and ENGINEER will review the data and follow-up with CITY regarding our understanding of the data or any missing data. This task also includes appropriate organization of the data and developing necessary databases.

Deliverables:

- Data request spreadsheet

Task 3: Water Demand Projections

ENGINEER will review population projections based on recent Texas Water Development Board (TWDB) Region G forecasts. CITY will advise ENGINEER on reasonableness of TWDB projections based on recent local trends.

Based on recent development trends, development pipeline (i.e. existing and planned developments that are not built out), and CITY direction, ENGINEER will allocate population projections (adjusted as necessary) to specific development areas for short-term (2025), medium term (2040), and long-term (2070).

ENGINEER will analyze historical production data and connection statistics to derive the unit demand rate in gallons per capita per day (GPCD) and recent trends. ENGINEER will recommend projected per capita values to extrapolate population projections to demands. For this task, ENGINEER will utilize up to 5 years of CITY's historical water production data.

Existing demands for year 2020 will be based on the last 12 months of complete data available as of the start of the study. The CITY's production/billing data will be used to determine total demand for 2020 and non-revenue water (NRW). Water demand will also be projected for future conditions, specifically 2025, 2040 and 2070.

Deliverables:

- Population projections for 2025, 2040 and 2070
- Base condition existing and future demands (2020, 2025, 2040, and 2070)

Task 4: Evaluate Supply, Storage and Pumping Needs

ENGINEER will apply the population/demand projections developed and compare demands to TCEQ requirements to determine long-term supply, storage and pumping needs. This evaluation will be performed for the same time periods as Task 3 (2020, 2025, 2040, 2070) and include a determination of options for the timing for the next pumping and/or storage projects.

Deliverables:

- TCEQ Evaluation Technical Memorandum

Task 5: Water Treatment Plant Evaluation

ENGINEER shall visit the treatment plant, intake system and storage tanks. During the visits, ENGINEER shall perform a plant assessment to review the current treatment process configuration, collect process sizing information, perform a general condition assessment, and collect relevant performance information including typical chemical consumption and O&M costs. After visiting the site and collecting information, ENGINEER will prepare a memo summarizing key findings.

Deliverables:

- Water Treatment Plant Capacity Memorandum

Task 6: Summary Report

Based on the results of the other tasks, ENGINEER will produce a DRAFT summary report covering work performed and recommendations. The summary report shall include findings for the base scope of work plus optional tasks approved by the CITY. Upon receipt of CITY's comments, ENGINEER will produce a PDF-ready electronic version of the report.

Deliverables:

- Draft Summary Report
- Final Summary Report

Method of Payment

ENGINEER will provide the services described above in Tasks 1 through 6 for a lump sum of \$56,980. An estimate of costs by task is provided below. Tasks will be invoiced monthly based on percent complete.

Engineering Fee Summary and Billing Terms

Task	Engineering Fee
Task 1 – Meetings and Project Management	\$11,080
Task 2 - Data Collection	\$3,450
Task 3 – Water Demand Projections	\$9,075
Task 4 – Evaluate Supply, Storage and Pumping	\$7,650
Task 5 – Water Treatment Plant Evaluation	\$15,200
Task 6 – Summary Report	\$10,520
Total for PROJECT	\$56,980

Time of Performance

ENGINEER shall provide the services described above in Tasks 1 through 6 within four months of receipt of a notice-to-proceed and receipt of all requested data from the CITY.

ATTACHMENT “B”

INSURANCE



Regular City Council
AGENDA ITEM 10.

Agenda Item: Discuss and Possibly Act Upon the Renewal of City of Brenham Group Health Plan with TML Health Benefits Pool and Establishment of Funding Rates for the Plan Year Beginning October 1, 2021 through September 30, 2022 and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Type: Regular Meeting-June 03, 2021

Department: Human Resources

Staff Contact: Susan Nienstedt

Classification: Regular

SUMMARY STATEMENT:

This item is being presented to City Council for consideration to approve the Texas Municipal League Health Benefits Pool renewal for group medical benefits for the plan year beginning October 1, 2021.

The recommended renewal will continue to provide the same high-quality medical benefits to employees and their dependents, with a 1% decrease in the premium being paid by the City of Brenham.

ATTACHMENTS:

(1) Memo from Susan Nienstedt

RELEVANCE TO COMPREHENSIVE PLAN:

Guiding Principle 2 (GP2): Adaptable. Continuing to provide excellent benefit package to attract and retain City of Brenham employees.

RECOMMENDED ACTION:

Approve renewal of City of Brenham Group Health Plan with TML Health Benefits, establish funding rates for plan year beginning October 1, 2021 through September 30, 2022 and authorize the Mayor to execute any necessary documentation.



MEMORANDUM

To: Mayor and City Council

From: Susan Nienstedt - HR Director

Subject: Renewal of Full-Funded Group Medical Plan with TML Health Benefits Pool

Date: May 24, 2021

One of the many great benefits provided at the City of Brenham is group medical insurance for the employee and dependents if elected. The group medical benefit stands out as one of our best benefits paying 95% of the employee coverage and subsidizing between 54% to 66% of the dependent costs for the plan. Texas Municipal League (TML) Health Benefits has been our group medical provider for many years and has weathered both increases and decreases in the group medical arena. The TML Health Benefits pool allows for excellent, affordable high-quality benefits at a stable rate. The group medical estimated annual cost of just under \$2 million will provide our employees and their dependents a PPO type plan with the plan paying 80% of in-network costs after the deductible is met.

We are recommending the acceptance of the TML Health Benefits Pool renewal with a decrease of 1% of the total monthly premium. The TML plan changed this year from the United Health Care to the BlueCross BlueShield of Texas network of doctors and facilities. The plan will continue to provide the same prescription and telehealth services. A Health Reimbursement Arrangement (HRA) is included which reimburses employees for the difference between a lower individual deductible of \$1,200, and the Plan's individual deductible of \$3,000. The HRA is an employer paid account that will reimburse employees who exceed the individual or family deductible threshold amount. Typically, a small portion of employees meet the deductible each year. Outlined below are a few of the benefits to employees by accepting the TML proposed renewal.

- | | |
|---|--|
| ✓ Telehealth \$0 copay | ✓ Out-of-pocket deductible will now apply to In-network deductible |
| ✓ Employee Assistance Program included at no-cost | ✓ Lab/X-Ray will be covered at 100% when obtained in office visit |
| ✓ Primary care \$30 copay | ✓ ER copay increase to \$500 |
| ✓ FSA remains an option | |

Current Plan				Proposed Plan FY22				
Plan Type	Employee Pays	COB Pays	Total Cost	Employee Pays	COB Pays	Total Cost	COB % Paid	Emp % Paid
EE Only	\$32.00	\$578.74	\$610.74	\$32.00	\$572.64	\$604.64	95%	5%
EE & Spouse	\$319.00	\$920.76	\$1,239.76	\$319.00	\$908.38	\$1,227.38	54%	46%
EE & Child(ren)	\$190.00	\$885.34	\$1,075.34	\$190.00	\$874.60	\$1,064.60	66%	34%
EE Family	\$432.00	\$1,368.00	\$1,800.00	\$432.00	\$1,350.02	\$1,782.02	66%	34%
# Employees	196							
Covered Lives	421							

A
B
C

**Calculation of Employee
Dependent Contribution Percentage**

	A	B	C
Total Cost	\$1,227.38	\$1,064.60	\$1,782.02
EE Only	-\$604.64	-\$604.64	-\$604.64
Dependent Cost	\$622.74	\$459.96	\$1,177.38
Employee Paid	\$287.00	\$158.00	\$400.00
EE % for Dependent	46%	34%	34%

Current Retiree Plan				Proposed Retiree Plan FY22		
	Retiree Pay	COB Pays	Total Cost	Retiree Pay	COB Pays	Total Cost
Retiree only	\$510.74	-\$100.00	\$610.74	\$504.64	-\$100.00	\$604.64
Retiree Spouse	\$1,039.76	-\$200.00	\$1,239.76	\$1,027.38	-\$200.00	\$1,227.38
# Retirees	6					
Covered Lives	9					



Regular City Council
AGENDA ITEM 11.

Agenda Item: Discuss and Possibly Act Upon Resolution No. R-21-016 Authorizing the Execution of an Agreement with TxDOT for the Temporary Closure of State Right-Of-Way in Connection with the 2021 Downtown Summer Concert Series (Hot Nights, Cool Tunes) to be Held on July 10, 17, 24 and 31, 2021

Meeting Type: Regular Meeting-June 03, 2021

Department: Parks and Recreation

Staff Contact: Crystal Locke, Community Services Specialist

Classification: Regular

SUMMARY STATEMENT:

Hot Nights, Cool Tunes is hosted by the City of Brenham and sponsored by local businesses. Concerts are on Saturdays, July 10, 17, 24, and 31, 2021, from 7:00 p.m. – 10:00 p.m. These are free public events with live entertainment, food vendors, and a classic car cruise-in. Brenham residents and visitors bring lawn chairs, set them up in the street, and enjoy fellowship and entertainment. One lane of Alamo Street between Park Street and St. Charles Street will close at 1:30 p.m. for stage setup, followed by both lanes of Alamo Street closing between Austin Street and Market Street from 4:00 p.m. to midnight or until the stage is removed. The estimated attendance per weekend is 2,500 people.

ATTACHMENTS:

- (1) Resolution No. R-21-016
- (2) TxDOT Agreement
- (3) (3) Detour Map - Hot Nights, Cool Tunes
- (4) (4) Application for Event Permit - Hot Nights, Cool Tunes

RELEVANCE TO COMPREHENSIVE PLAN:

Brenham events are an economic development driver. Many festivals and events are held in Brenham throughout the year. Many of these events draw visitors into the city to participate and enjoy the happenings. Continuing to advertise and host such events will keep Brenham a vibrant tourism destination. Such events also bring those that already live in Brenham out to participate in events within their community.

RECOMMENDED ACTION:

Approve Resolution No. R-XX-XXX authorizing execution of an agreement with TxDOT for the temporary closure of state right-of-way in connection with the 2021 Downtown Summer Concert Series, Hot Nights, Cool Tunes, to be held on Saturday's July 10, 17, 24, and 31.

RESOLUTION NO. R-21-016

WHEREAS, the Texas Department of Transportation operates certain state highways within the City limits of the City of Brenham;

WHEREAS, the City of Brenham has received requests for street closings involving a portion of the state highway system within the City of Brenham;

WHEREAS, the Texas Department of Transportation and the City of Brenham have agreed to certain terms and conditions regarding the closing of a portion of the state highway system within the City limits for the purpose of said closings;

WHEREAS, the City Council of the City of Brenham has considered the foregoing and the aforesaid agreement and have agreed to be bound by the provisions thereof for the purpose of closing said streets for the 2021 Downtown Summer Concert Series, Hot Nights, Cool Tunes, to be held on **July 10, 17, 24, 31, 2021**.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRENHAM, TEXAS, the Mayor of Brenham, acting on behalf of the City Council of the City of Brenham is hereby authorized to execute the attached agreement with the Texas Department of Transportation in connection with the closure of a portion of the state highway system within the City of Brenham associated with the 2021 Downtown Summer Concert Series, Hot Nights, Cool Tunes. This resolution is effective upon its adoption.

PASSED AND APPROVED this the 3rd of June 2021.

Milton Y. Tate, Jr.
Mayor

ATTEST:

Jeana Bellinger, TRMC, CMC
City Secretary

STATE OF TEXAS §

COUNTY OF TRAVIS §

**AGREEMENT FOR THE TEMPORARY CLOSURE
OF STATE RIGHT OF WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the “State,” and the City of Brenham, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the “local government.”

W I T N E S S E T H

WHEREAS, the State owns and operates a system of highways for public use and benefit, including Alamo Street, in Washington, County; and

WHEREAS, the local government has requested the temporary closure of Alamo Street (Business 290) for the purpose of the 2021 Downtown Summer Concert Series, Hot Nights, Cool Tunes, from 1:30 pm to 12:00 am on July 10, 17, 24, and 31, 2021 as described in the attached “Exhibit A,” hereinafter identified as the “Event;” and

WHEREAS, the Event will be located within the local government’s incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State’s right of way will be performed within the State’s requirements; and

WHEREAS, on the 3rd day of June, 2021, the Brenham City Council passed Resolution / Ordinance No. R-21-016, attached hereto and identified as “Exhibit B,” establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The physical description of the limits of the Event, including county names and highway numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates at each location, a brief description of the proposed activities involved, approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved shall be attached hereto along with a location map and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

- A.** The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.
- B.** The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.
- C.** The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.
- D.** The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.

- E. The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.
- F. The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.
- G. The local government hereby assures the State that there will be appropriate passage allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the local government's traffic control plan.
- H. The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

Article 5. TERMINATION

- A. This agreement may be terminated by any of the following conditions:
 - (1) By mutual written agreement and consent of both parties.
 - (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
 - (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
 - (4) By satisfactory completion of all services and obligations as set forth herein.
- B. The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

- A. Prior to beginning any work upon the State's right of way, the local government and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period that the local government and/or its contractors are encroaching upon the State right of way.
- B. In the event the local government is a self-insured entity, the local government shall provide the State proof of its self-insurance. The local government agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the local government and the State.

Article 10. COMPLIANCE WITH LAWS

The local government shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right of way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Local Government:	State:
City of Brenham	Texas Department of Transportation
P. O. Box 1059	
Brenham, TX 77834	

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

IN TESTIMONY WHEREOF, the parties hereto have caused these presents to be executed in duplicate counterparts.

THE CITY OF BRENHAM

Executed on behalf of the local government by:

By _____ Date _____
City Official

Typed or Printed Name and Title _____

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

Exhibit A

This request is for the closure of Alamo Street (Business 290) in Brenham, Texas (Washington County) as follows: One lane of Alamo Street (Business 290) from Park Street to St. Charles Street closing at 1:30 pm until 12:00 am; both lanes of Alamo Street (Business 290) from Austin Street to Market Street closing at 4:00 pm until 12:00 am on July 10, 17, 24, and 31, 2021.

Streets will be barricaded with traffic control devices and staffed with personnel from the Brenham Police Department and Citizens on Patrol.

The proposed activity that requires these street closures is the Downtown Summer Concert Series, Hot Nights, Cool Tunes held on the last four (4) Saturdays in July. These are free concerts for the public with live entertainment, food vendors, and a classic car cruise-in. Brenham residents and visitors bring lawn chairs, set them up in the street, and enjoy fellowship and entertainment. The estimated attendance per event is approximately 2,500.

No animals. The elevated stage, 24 ft. x 16 ft., will be set up at the intersection of Baylor and Alamo Streets. See Exhibit C for photo and location map.

Agreement No. _____

Exhibit B

Exhibit C

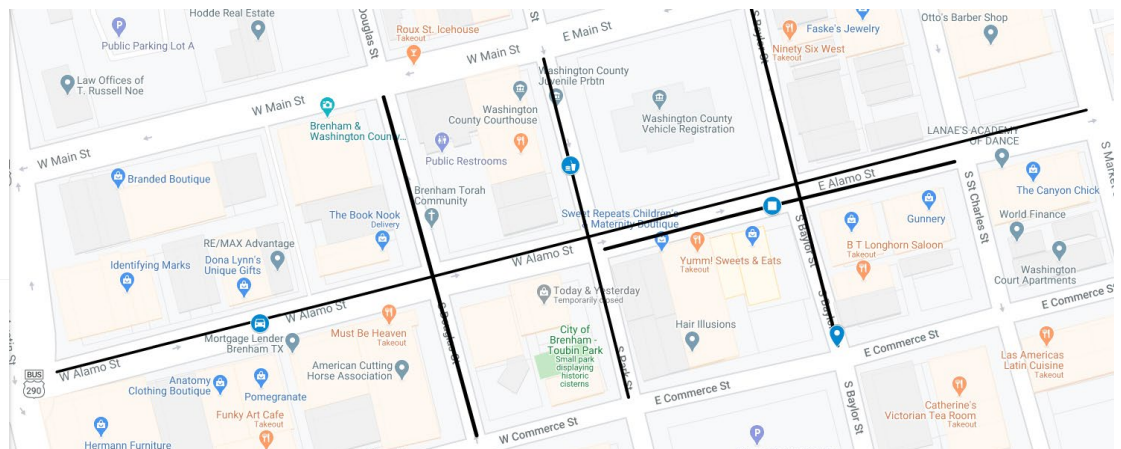
An elevated stage at the intersection of Baylor and Alamo Streets, 24 ft. x 16 ft.



Location Map – Hot Nights, Cool Tunes
 July 10, 17, 24, and 31, 2021
 Event time: 7 pm -10 pm

Street Closures and Information

- 📍 One-lane of Alamo closed at 2pm for stage...
- 📍 Alamo Street (both lanes) close at 4pm; re...
- 📍 Stage
- 📍 Park Street closed from Commerce Street t...
- 📍 Food Vendor
- 📍 Classic Car Cruise-In
- 📍 Baylor Street from Commerce to Alamo clo...
- 📍 Emergency Access Point
- 📍 Douglas Street from Commerce Street to M...





1 inch = 220 feet



Hot Nights Cool Tunes Detours

APPLICATION FOR EVENT PERMIT

1. Name of sponsoring organization: City of Brenham
2. Name of individual making application on behalf of sponsoring organizations: Crystal Locke, Community Services Specialist
3. Purpose of the event: Community event promoting Downtown Brenham
4. Proposed date(s) of event: Saturday, July 10, 17, 24, & 31, 2021
5. Event start date and time: Saturday, July 10, 17, 24, & 31, 2021 at 7:00pm
6. Event set-up times: From 1:30pm to 7:00pm
7. Breakdown/cleanup: From 10:00pm to 12:00am or until stage is removed
8. Describe types of activities planned (entertainment, food booths, theme of items for sale, etc.):
Live music; classic car cruise-in; food vendors
9. Estimated attendance (event organizers and spectators): Approx. 2,500 per concert
10. Special Requests and/or additional information related to this event:

11. Street Closure Times: Beginning at July 10, 17, 24, & 31, 2021 at various times
(Date and time)

Ending at: July 10, 17, 24, & 31, 2021 at midnight or until stage is removed
(Date and time)

12. Street Closings:**

<u>Baylor</u>	from	<u>Commerce</u>	to	<u>Alamo at noon</u>
<u>Alamo (one-lane)</u>	from	<u>Park</u>	to	<u>St. Charles at 1:30pm</u>
<u>Alamo</u>	from	<u>Austin</u>	to	<u>Market at 4pm</u>
<u>Park</u>	from	<u>Commerce</u>	to	<u>Main at 4pm</u>
<u>Douglas</u>	from	<u>Commerce</u>	to	<u>Main at 4pm</u>
<u>Baylor</u>	from	<u>Alamo</u>	to	<u>Main at 4pm</u>
<u>St. Charles</u>		<u>Alamo</u>		<u>Main at 4pm</u>

****Please provide a map of closures**

APPLICANT

C. Locke
Signature

Date: 04/19/2021

Crystal Locke
Printed Name

Contact Phone Number: 979-337-7254

CITY OF BRENHAM

By: _____
City Secretary

Date: _____

Hot Nights, Cool Tunes

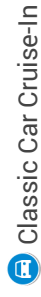
Street Closures and Information

Alamo Street closes at 4pm



Park Street from Commerce

Street to Main Street closes at 4pm for food vendors to set-up.



Douglas Street from

Commerce Street to Main Street closes at 4pm.

St. Charles closes at 4pm



Alamo (one-lane) from Park to St. Charles closes at 1:30pm



Baylor Street from Commerce to Alamo closes at noon.

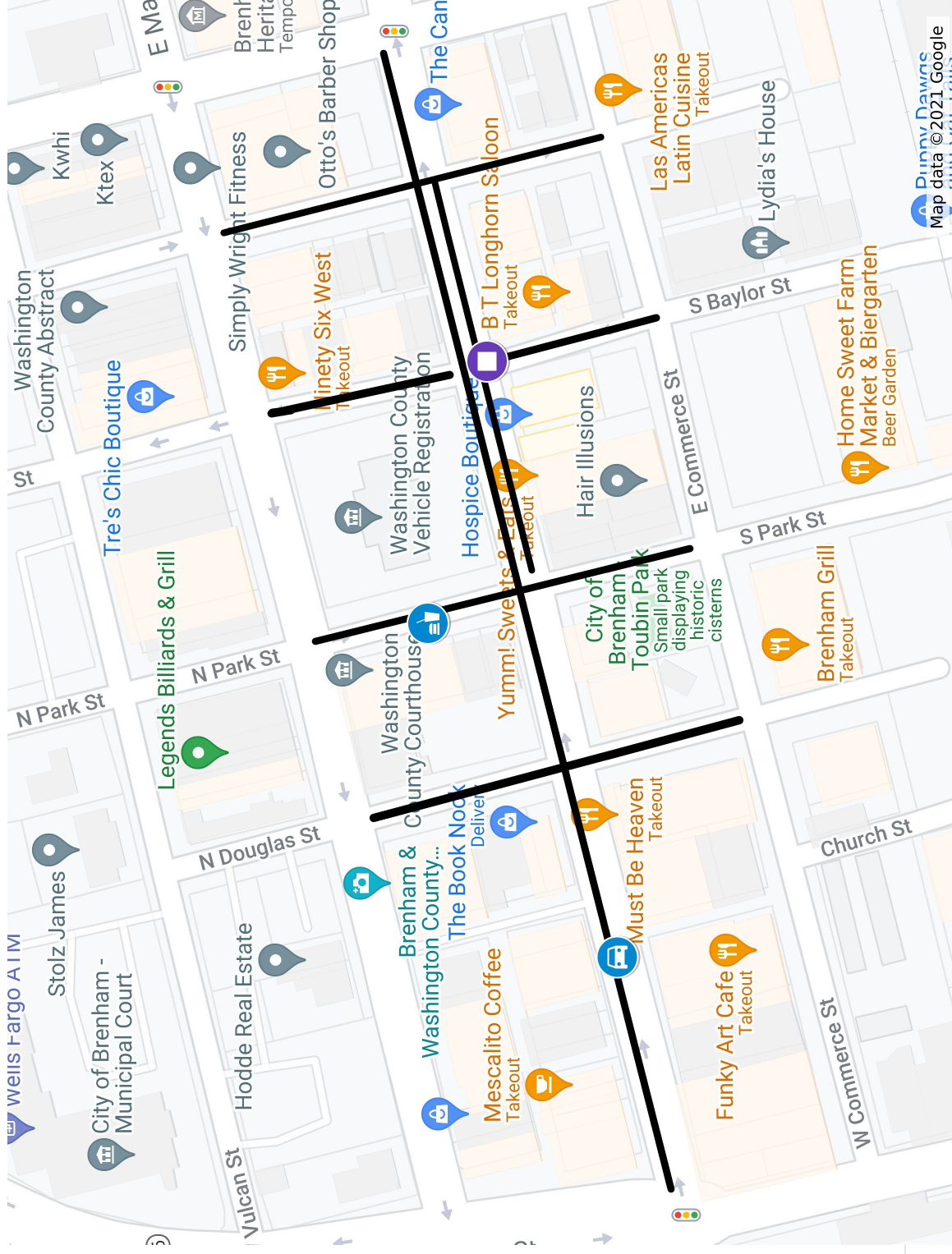


Baylor Street from Alamo to Main Street closes at 4pm.

Untitled layer

65

7:00pm-10:00pm



July 10, 17, 24 & 31, 2021



Regular City Council
AGENDA ITEM 12.

Agenda Item: Discuss and Possibly Act Upon a Recommendation from the Main Street Board for the Appointment of Traci Pyle to Position 8 on the Main Street Board for an Unexpired Term to Expire on December 31, 2021 and Authorize the Mayor to Execute Any Necessary Documentation

Meeting Type: Regular Meeting-June 03, 2021

Department: Main Street

Staff Contact: Jennifer Eckermann

Classification: Regular

SUMMARY STATEMENT:

Main Street recommends the appointment of Traci Pyle to fill the vacant seat left by the election of Shannan Canales to City Council. There are several reasons for this recommendation:

- Three staff members from Texas Main Street were in Brenham last month to conduct training for our newest board members so having someone join the board who knows Main Street makes sense. *Traci previously served on the Board for several terms.*
- Traci's appointment would fill a vacancy previously held by a downtown business owner, and in this case, one who is also a downtown property owner.
- We need board members who can join and make an impact, so experience serving on one of the Main Street committees should be a requisite. *Traci has served on the Main Street promotion committee for many years.*

We request City Council approve the appointment of Traci Pyle to the Main Street Board to complete the term of Shannan Canales.

ATTACHMENTS:

None

RELEVANCE TO COMPREHENSIVE PLAN:

RECOMMENDED ACTION:

Approve the recommendation from the Main Street Board for the appointment of Traci Pyle to Position 8 on the Main Street Board for an unexpired term to expire on December 31, 2021 and authorize the Mayor to execute any necessary documentation